



City of Myrtle Creek

Planning Department

207 NW Pleasant St, PO Box 940, Myrtle Creek OR 97457

Phone: (541)-863-3171 ext. 242

e-mail: planning@myrtlecreek.org

Application for Land Partition

PLEASE PROVIDE THE FOLLOWING INFORMATION:

1. APPLICANT

Name _____ Phone _____

Address (Mailing) _____

As applicant, I am (check one):

- The owner(s) of the property;
- The purchaser of the property under a duly executed written consent;
- A lessee in possession of the property who has the written consent of the owner(s) to make such application;
- The agent of any of the foregoing who states on the application that he/she is duly authorized agent and who submits written authorization from the property owner(s).

2. LEGAL OWNER

Name _____ Phone _____

Address (Mailing) _____

3. SURVEYOR TO PREPARE FINAL PARTITION PLAT

Name _____ Phone _____

Address (Mailing) _____

4. SUBJECT PROPERTY ADDRESS

5. LEGAL PROPERTY DESCRIPTION

Twn ____ R ____ Sec _____ Tax Lot(s) _____ Tax Account(s) _____

6. LAND USE

Zone Designation _____ Comprehensive Plan _____

Present Use: _____

Proposed use of property: _____

Outline deed restriction or covenants that may apply to this request: _____

Describe the physical features of the property or any unusual characteristics (such as slope, hillside, creek runs through it, etc.): _____

Is the property located in the flood plain? _____ If yes, see Section 7.080 of the Subdivision Ordinance.

7. PLEASE COMPLETE THE FOLLOWING INFORMATION AND ATTACH A SITE PLAN.

DRAW TO SCALE, SHOWING THE ACTUAL DIMENSIONS OF THE LOT, STRUCTURES, ETC., AND INCLUDE ANY OTHER INFORMATION NECESSARY TO ADEQUATELY DESCRIBE THE PROPOSED LAND DIVISION.

PARTITION:

Total area involved: _____ Total Number of Lots Created: _____

Describe the proposed partitioning (indicating the size & dimensions of each proposed parcel, access for each parcel, etc.) and attach the preliminary plan.:

(The preliminary plan shall be drawn to the scale on paper which is 8½" x 11", 11"x 14" or 11"x 17" in size. See attached checklist for the information which should be shown on the plan.)

Comments or information concerning existing structures:

Recorded reference of existing easements: _____

Description of easements to be dedicated for the following purposes: _____

IMPROVEMENTS:

THE SAME IMPROVEMENTS SHALL BE INSTALLED TO SERVE EACH BUILDING SITE OF A PARTITION AS IS REQUIRED OF A SUBDIVISION. HOWEVER, IF THE PLANNING COMMISSION FINDS THAT THE NATURE OF DEVELOPMENT IN THE VICINITY MAKES INSTALLATION OF SOME IMPROVEMENTS UNREASONABLE, THE COMMISSION MAKE RECOMMEND TO THE CITY COUNCIL THAT THE IMPROVEMENTS BE INSTALLED UNDER SPECIAL ASSESSMENT FINANCING (LOCAL IMPROVEMENT DISTRICT) OR OTHER FACILITY EXTENSION POLICIES OF THE CITY. (DESIGN STANDARDS AND IMPROVEMENT PROCEDURES ARE DESCRIBED IN ARTICLE VII OF ORDINANCE 469.)

Describe the location, widths and names of all existing and/or proposed streets and right-of-ways which will serve the proposed partition (see Section 7.020, 7.040 (2), 8.030, 9.015, of the Subdivision Ordinance):

Describe the provisions for water supply and sewerage disposal for each Lot: _____

Describe the provisions for surface drainage and storm sewer: _____

Other Improvements Proposed:

Electricity: _____ Telephone: _____

Street Lighting: _____ Cable TV: _____

Sidewalks: _____ Fire Hydrants: _____

Street Name Signs: _____ Other: _____

(The developer shall make necessary arrangements with utility companies or other corporations affected for the installation of underground lines and facilities. Electrical lines and other wires, including but not limited to communications, street lighting and cable TV, shall be placed under ground.)

OTHER SIGNIFICANT INFORMATION:

NOTE: In dividing tracts into large lots or parcels which, at some future time, could likely to be redivided, the Planning Department may require the blocks be of such size ad shape so as to be suitable for redivision into building sites and

that the partition plan provide for extension or opening of streets at intervals which would permit a subsequent re-division of any tract into lots or parcels of smaller size.

17. A COMPLETE BUILDING LOCATION PLAN/PLOT PLAN MUST BE ATTACHED. In conjunction with this application, you must submit a plot plan showing the subject property, location of proposed development, location of all related structures, distances between structures, and distances from structures to property lines.

REQUIRED SIGNATURE(S):

I (We) _____
(print)

am (are) the titleholder or authorized agent of the property described in this application and supplements and hereby certify that the statements and information contained herein are, in all respects, true and correct to the best of my (our) knowledge and belief. I understand that I have the right to an attorney for verification as to the creation of the subject property. I also understand that any action authorized by the City of Myrtle Creek may be revoked if it is determined that the authorization was issued on account of false statements or misrepresentation and other legal action(s) may result.

I hereby certify that I am the applicant named herein and that I have familiarized myself with the rules and regulations with respect to preparing and filing this application and that the statements contained herein and the information on the attached plot plan are in all respects true and accurate to the best of my knowledge

ALL PROPERTY OWNER(S) OR AGENT(S) MUST SIGN THIS APPLICATION.

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____

Signed _____ Date _____

FEE: A non-refundable fee, as specified in the most recent "City of Myrtle Creek Handbook of Fees & Charges", must accompany this application. Make all checks payable to the City of Myrtle Creek.