



# CITY OF MYRTLE CREEK

## Regular Meeting of the Planning Commission

**DATE:** January 23, 2024

**PLACE:** Council Chambers, 207 NW Pleasant St, Myrtle Creek, Oregon

**PRESIDING OFFICER:** Chairman Angel Smith

**COMMISSIONERS PRESENT:** Sharon Umphlett, Tommy Earp

**COMMISSIONERS ABSENT:**

A quorum was present during this meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

**CALL TO ORDER:** Meeting was called to order at 5:30 p.m.

It was noted that the terms had expired for Kelli Johnson and Tami Lannan.

### **APPROVAL OF SEPTEMBER 19, 2023, MINUTES:**

Motion was made by Commissioner Tommy Earp to approve minutes from September 19, 2023. Motion was seconded by Commissioner Sharon Umphlett. Discussion: No discussion took place.

Vote: Motion passed unanimously.

### **PUBLIC PARTICIPATION - MATTERS OF PUBLIC CONCERN:**

No public participation.

### **NEW BUSINESS**

#### **Zoning Code Updates**

City Administrator Lonnie Rainville shared that tonight was the kickoff meeting to begin the revisions to the Municipal Code to meet new legislative requirements through HB 3395. Our zoning code will need to be updated to allow duplexes within all residential zones. During the review the Planning Commissioners were informed that they should be looking at any other changes that they feel might be needed in the Residential Zoning. Terms that could be added to the code could include duplexes, triplexes, quads, cluster homes.

Handouts for the work session included the pertinent sections of House Bill 3395, Chapter 14 of the current Comprehensive Plan, and Chapter 18.25 of the Myrtle Creek Municipal Code.

The Grant that the city received to make the amendments to the zoning code has a working timeline. We can move faster than the grant contract, but we cannot move slower. The first deadline is in August of 2024. Planning Commissioners were requested to read over the handouts and be prepared during the next meeting to begin offering suggestions for edits.

**PLANNING DEPARTMENT REPORT**

City Administrator Lonnie Rainville shared that November and December are typically slow months as far as planning goes. Currently we have three Planning Worksheets submitted for new homes on Simpson. There is the possibility of two new homes coming to the Springbrook area. Zone change request on Division, neighborhood commercial to residential.

**GOOD OF THE ORDER**

No items presented.

**ADJOURNMENT**

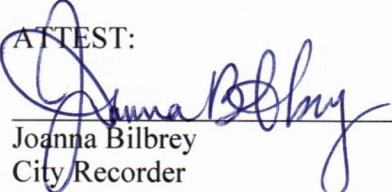
Chairman Smith adjourned the meeting at 6:10 p.m.

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Angel Smith, Chairman

ATTEST:

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Joanna Bilbrey  
City Recorder