



**PARKS COMMISSION**  
**May 9, 2023**  
**5:30 PM**  
**Myrtle Creek City Council Chambers**

**1.) CALL TO ORDER**

**2.) ROLL CALL**

Olivia See

Linda Connell

Bill Umphlett

Mark Pavlak

Jim Davies

**3.) PLEDGE OF ALLEGIENCE**

**4.) AUDIENCE PARTICIPATION**

**5.) MINUTES**

a.) January 10, 2023

**6.) FINANCIAL STATEMENT**

a) April 2023 Financial Report

**7.) NEW BUSINESS**

a) Memorial Park Benches

**8.) PARKS DEPARTMENT REPORT**

**9.) FUTURE AGENDA TOPICS 10.)**

**10.) GOOD OF THE ORDER**

**11.) ADJOURNMENT**

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All public meetings are ADA accessible. The City of Myrtle Creek will attempt to provide public accessibility to services, programs and activities. If accommodation is needed to participate at this meeting, please contact the City Recorder at (541) 863-3171 at least 48 hours prior to the scheduled meeting time.



# CITY OF MYRTLE CREEK

## REGULAR MEETING OF THE PARK COMMISSION

**DATE:** January 10, 2023

**PLACE:** Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

**PRESIDING OFFICER:** Vice Chair Alvin Ankle

**COMMISSIONERS PRESENT:** Bill Umphlett, Linda Connell, Olivia See

**COMMISSIONERS ABSENT:** Pattie Turner, Beverly Powell

A quorum was present throughout the meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

**CALL TO ORDER:** Vice Chair Alvin Ankle called the July 10, 2023 meeting to order at 5:30 PM

### ROLL CALL/PLEDGE OF ALLEGIANCE

#### SELECTION OF OFFICERS

Motion was made by Commissioner Connell to appoint Alvin Ankle as Chairman. Motion was seconded by Commissioner See. Discussion: No discussion followed

Vote: Motion passed unanimously.

Motion was made by Commissioner See to appoint Linda Connell as Vice Chairman. Motion was seconded by Commissioner Umphlett. Discussion: No discussion followed

Vote: Motion passed unanimously.

#### AUDIENCE PARTICIPATION

No audience participation.

#### CONSENT AGENDA

Motion was made by Commissioner Connell to accept the meeting minutes for October 11, 2022 as presented. Motion was seconded by Commissioner See. Discussion: No discussion followed

Vote: Motion passed unanimously.

#### FINANCIAL STATEMENT

Review of the December 2022 Park Financials.

## **PARKS REPORT**

City Administrator Lonnie Rainville shared that our Park Host Donny Ray had passed away. The parks are in maintenance mode right now. Parks and Building Project Coordinator Michael Branson is working on a lighting project at the Fire Hall. Commissioner See asked about any inquiries into the food truck spots in the park. We are hoping to have a soft opening possibly in May.

## **FUTURE AGENDA ITEMS**

Budget planning for the 2023/2024 fiscal year has started. Commissioner Connell asked about new paint for the pickleball courts. The current paint is too slippery.

## **GOOD OF THE ORDER**

Commissioner Connell shared that the Garden Club planted 1500 more bulbs at the entrance to town. She also noted that she has been at the park and the bathrooms have not been open.

## **ADJOURNMENT at 5:53 P.M.**

Motion was made by Commissioner See to adjourn the meeting of January 10, 2023. Motion was seconded by Park Commissioner Umphlett. Discussion: No discussion followed

Vote: Motion passed unanimously.

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Alvin Ankle  
Parks Commissioner Chairman

Attest:

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Joanna Bilbrey, City Recorder

		CASH	Budgeted	PARK DEVELOPMENT PROJECTS		
		BALANCE	Operating	Friends	Millsite Park	Disc Golf
			Costs	of the Pool	Volleyball Courts	Task Force
<b>3/1/2023</b>		<b>251,504.39</b>				
Mar	RV Park Revenue	478.50				
Mar	Investment Interest					
Mar	Douglas Fast Net ( Internet at RV Park)	(112.49)				
Mar	South Umpqua Disposal	(338.50)	(338.50)			
Mar	MSK Building Supply	(102.92)				
Mar	Aspira - Book Your Site Monthly Fee	(359.00)				
Mar	NAPA	(36.99)				
Mar	VISA Fees	(245.01)				
Mar	Card Member Services	(24.99)				
<b>3/31/2023</b>	<b>BALANCE</b>	<b>250,762.99</b>	<b>2,956.96</b>	<b>32,400.82</b>	<b>5,833.09</b>	<b>98.30</b>
April	Investment Interest	959.42				
April	Park Rentals	450.00				
April	RV Park Revenue	814.00				
April	South Umpqua Disposal (2 months)	(338.50)				
April	Systech	(50.00)				
April	MSK Building Supply	(50.94)				
April	Douglas Fast Net ( Internet at RV Park)	(112.49)				
April	Aspira - Book Your Site Monthly Fee	(414.00)				
April	VISA Fees					
<b>4/30/2023</b>	<b>BALANCE</b>	<b>252,020.48</b>	<b>2,956.96</b>	<b>32,400.82</b>	<b>5,833.09</b>	<b>98.30</b>