



PARKS COMMISSION
June 13, 2023
5:30 PM
Myrtle Creek City Council Chambers

1.) CALL TO ORDER

2.) ROLL CALL

Olivia See

Linda Connell

Bill Umphlett

Mark Pavlak

Jim Davies

3.) PLEDGE OF ALLEGIENCE

4.) AUDIENCE PARTICIPATION

5.) MINUTES

a.) May 9, 2023 Park Commission Minutes

6.) FINANCIAL STATEMENT

a) May 2023 Financial Report

7.) NEW BUSINESS

a) Pickleball Cover

b) Millsite Park Nature Trail Expansion

c) Memorials in Parks

8.) PARKS DEPARTMENT REPORT

9.) FUTURE AGENDA TOPICS

10.) GOOD OF THE ORDER

11.) ADJOURNMENT

****AMERICAN WITH DISABILITIES NOTICE****

All public meetings are ADA accessible. The City of Myrtle Creek will attempt to provide public accessibility to services, programs and activities. If accommodation is needed to participate at this meeting, please contact the City Recorder at (541) 863-3171 at least 48 hours prior to the scheduled meeting time.



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE PARK COMMISSION

DATE: May 9, 2023

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Vice Chair Linda Connell

COMMISSIONERS PRESENT: Bill Umphlett, Olivia See, Jim Davies, Mark Pavlak

COMMISSIONERS ABSENT:

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Parks Coordinator Michael Branson

CALL TO ORDER: Vice Chair Linda Connell called the May 9, 2023 meeting to order at 5:30 PM

ROLL CALL/PLEDGE OF ALLEGIANCE

AUDIENCE PARTICIPATION

No audience participation.

CONSENT AGENDA

Motion was made by Commissioner Bill Umphlett to accept the meeting minutes for January 10, 2023 as presented. Motion was seconded by Commissioner Jim Davies. Discussion: No discussion followed
Vote: Motion passed unanimously.

FINANCIAL STATEMENT

Review of the March and April 2023 Park Financials.

NEW BUSINESS

Councilor Robert Chaney presented to the Park Commission a proposal to allow residents to place memorials in the parks. The Park Commission requested to have the city look into other city memorial programs and bring that information back to the Commission. Park Commissioner Jim Davies asked if we ever have Park Beautification Days where we bring in volunteers to help with park maintenance. Commissioner Linda Connell asked about adding another pickle ball court.

OLD BUSINESS

Parks Commissioner Linda Connell asked about the Pickle Ball Cover. City Administrator Lonnie Rainville shared that the park grant just opened. Commissioner Bill Umphlett asked about the feature at the entrance to Millsite Park and if there has been any progress in fixing it up.

PARKS REPORT

Parks Director Michael Branson presented to the Parks Commission his report. Currently Jeremy and Michael are working on checking and repairing irrigation lines. Michael is working on installing backflow devices on the water lines for the food truck court. Once the lines are in they will be smoothing the ground and planting grass seed. New benches have been ordered and some of the old ones will be removed from the parks. Michael is currently focusing on getting the pool ready to open. There are also new tables to put together for the parks. The new RV Park hosts are Harold and Linda Pilmore. There has been new graffiti at the skate park, Michael is hopeful that the new cameras will help curb that.

FUTURE AGENDA ITEMS

Discussion on the memorial park benches. Pickle ball grant.

GOOD OF THE ORDER

Park Commissioner Olivia See asked about a chess board being painted on one of the tables by the food court.

ADJOURNMENT at 6:26 P.M.

Linda Connell
Parks Commissioner Vice Chair

Attest:

Joanna Bilbrey, City Recorder

2022-2023

		CASH	Budgeted	PARK DEVELOPMENT PROJECTS		
		BALANCE	Operating	Friends	Millsite Park	Disc Golf
			Costs	of the Pool	Volleyball Courts	Task Force
5/1/2023	BALANCE	252,020.48	2,956.96	32,400.82	5,833.09	98.30
May	RV Park Revenue	757.45				
May	Park Rentals	630.00				
May	Investment Interest	932.83				
May	CTX Xerox	(0.16)				
May	Myrtle Creek Saw Shop	(35.00)				
May	South umpqua Disposal	(338.50)				
May	Douglas Fast Net (Internet at RV Park)	(112.49)				
May	MSK Building supply	(320.61)				
May	Card Member Services	(2,014.36)				
May	Aspira - Book Your Site Monthly Fee	(198.00)				
May	VISA Fees	(519.58)				
5/31/2023	BALANCE	250,802.06	2,956.96	32,400.82	5,833.09	98.30