



MYRTLE CREEK PARKS COMMISSION
MEETING AGENDA
CITY HALL COUNCIL CHAMBER, 207 NW PLEASANT ST.

June 11, 2024

1.) CALL TO ORDER

2.) ROLL CALL

Linda Connell, Chair
Olivia See, Vice Chair

Bill Umphlett
Mark Pavlak

Jim Davies

3.) PLEDGE OF ALLEGIENCE

4.) AUDIENCE PARTICIPATION

5.) MINUTES

a.) Minutes from May 14, 2024

6.) FINANCIAL STATEMENT

7.) PARK COMMISSION CONSIDERATION

8.) PARKS DEPARTMENT REPORT

9.) FUTURE AGENDA TOPICS

10.) GOOD OF THE ORDER

11.) ADJOURNMENT

****AMERICAN WITH DISABILITIES NOTICE****

All public meetings are ADA accessible. The City of Myrtle Creek will attempt to provide public accessibility to services, programs and activities. If accommodation is needed to participate at this meeting, please contact the City Recorder at (541) 863-3171 at least 48 hours prior to the scheduled meeting time.



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE PARK COMMISSION

DATE: May 14, 2024

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Linda Connell

COMMISSIONERS PRESENT: Bill Umphlett, Mark Pavlak, Councilor Diana Larson, Olivia See

COMMISSIONERS ABSENT: Jim Davies

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Parks & Building Project Coordinator Michael Branson

CALL TO ORDER: Linda Connell called the May 14, 2024, meeting to order at 5:30 PM

ROLL CALL/PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Motion was made by Commissioner Mark Pavlak to accept the meeting minutes for April 9, 2024, as presented. Motion was seconded by Commissioner Olivia See. Discussion: No discussion followed Vote: Motion passed unanimously.

FINANCIAL STATEMENT

Review of April 2024 Park Financials.

AUDIENCE PARTICIPATION

Cathy Wragg – Log jam in Myrtle Creek; litter in parks
Carolyn Dunn – Yurt
Jessica Snow – Evergreen Park – request for water fountain

PARK COMMISSION CONSIDERATION

No items presented

PARKS REPORT

The pool is being drained and pressure washed to prepare for the pool opening. The pool is scheduled to open for public use on June 15th. Babe Ruth backstop and dugout have been painted. Testing and repairing of

irrigation lines is being completed. Pickleball lines are going to be painted. Fencing is going to be installed in Millsite Park from the covered bridge along the bank of the creek to the Elks lodge.

FUTURE AGENDA ITEMS

Updates will be given on the Oregon Parks Grant Application as they come in.

GOOD OF THE ORDER

Commissioner Pavlak mentioned that the slab from the old Riverside Lift station would be a good spot for a foot bridge over to Evergreen Park.

ADJOURNMENT at 6:03 P.M.

Linda Connell, Chair

ATTEST:

Joanna Bilbrey, City Recorder

| | | PARK DEVELOPMENT PROJECTS | | | |
|------------------|---|---------------------------|------------------|-------------------|--------------|
| | | CASH | Friends | Millsite Park | Disc Golf |
| | | BALANCE | of the Pool | Volleyball Courts | Task Force |
| 5/1/2024 | BALANCE | 406,326.24 | 32,400.82 | 5,833.09 | 98.30 |
| May | RV Park Revenue | 9,939.40 | | | |
| May | Park Rentals | 500.00 | | | |
| May | Investment Interest | 1,293.50 | | | |
| | Revenue Totals | 11,732.90 | | | |
| May | Lions Club | (200.00) | | | |
| May | Budget Lumber | (2,856.00) | | | |
| May | Pacific Power | (743.17) | | | |
| May | Douglas Fast Net (Internet at RV Park) | (114.99) | | | |
| May | MSK Building supply | (9.49) | | | |
| May | Home Depot | (27.07) | | | |
| May | Firefly | (374.50) | | | |
| May | VISA Fees | (397.71) | | | |
| | Expense Totals | (4,722.93) | | | |
| 5/31/2024 | BALANCE | 422,782.07 | 32,400.82 | 5,833.09 | 98.30 |