



**MYRTLE CREEK PARKS COMMISSION
MEETING AGENDA**

CITY HALL COUNCIL CHAMBER, 207 NW PLEASANT ST.

May 14, 2024

1.) CALL TO ORDER

2.) ROLL CALL

Linda Connell, Chair

Olivia See, Vice Chair

Bill Umphlett

Mark Pavlak

Jim Davies

3.) PLEDGE OF ALLEGIANCE

4.) AUDIENCE PARTICIPATION

5.) MINUTES

a.) Minutes from April 9, 2024

6.) FINANCIAL STATEMENT

7.) PARK COMMISSION CONSIDERATION

8.) PARKS DEPARTMENT REPORT

9.) FUTURE AGENDA TOPICS

10.) GOOD OF THE ORDER

11.) ADJOURNMENT



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE PARK COMMISSION

DATE: April 9, 2024

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Olivia See

COMMISSIONERS PRESENT: Bill Umphlett, Mark Pavlak, Jim Davies, Councilor Diana Larson

COMMISSIONERS ABSENT: Linda Connell

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Parks & Building Project Coordinator Michael Branson

CALL TO ORDER: Olivia See called the April 9, 2024, meeting to order at 5:30 PM

ROLL CALL/PLEDGE OF ALLEGIANCE

AUDIENCE PARTICIPATION

Cathey Wragg- Complimented Michael and the Parks Department in their upkeep of the trails. Evergreen Park log jam.

CONSENT AGENDA

Motion was made by Commissioner Mark Pavlak to accept the meeting minutes for March 12, 2024, as presented. Motion was seconded by Commissioner Bill Umphlett. Discussion: No discussion followed Vote: Motion passed unanimously.

FINANCIAL STATEMENT

Review of March 2024 Park Financials.

PARK COMMISSION CONSIDERATION

Motion was made by Commissioner Bill Umphlett to donate \$200 to the Myrtle Creek Lions Club Hanging Basket Project. Motion was seconded by Commissioner Mark Pavlak. Discussion: No discussion followed Vote: Motion passed unanimously.

PARKS REPORT

Parks Director Michael Branson shared that we will be having an Arbor Day celebration at Millsite

Park with the first-grade class from Myrtle Creek Elementary. South Umpqua River Erosion update: we are working with PUR (Partnership for the Umpqua Rivers) in creating a plan for the banks along Millsite Park. After the plan is created, PUR will begin the search for funding. A portion of the trail that goes through the disc golf course was widened. Doing this has made the trail safer and allows for the volunteers to get equipment into the park for maintenance. The Parks Department has scheduled to paint the baseball dugouts in Millsite Park. Once the dugouts are complete, we will be painting the pickleball courts. Irrigation maintenance will begin next week. The RV Park dump station pad has been repaired.

FUTURE AGENDA ITEMS

Working on scheduling movies in the park.

GOOD OF THE ORDER

ADJOURNMENT at 6:13 P.M.

Linda Connell, Chair

ATTEST:

Joanna Bilbrey, City Recorder

		PARK DEVELOPMENT PROJECTS			
		CASH	Friends	Millsite Park	Disc Golf
		BALANCE	of the Pool	Volleyball Courts	Task Force
3/1/2024		348,428.82			
Mar	RV Park Revenue	5,599.50			
Mar	Investment Interest	2,472.63			
Mar	Park Development Grant	10,000.00			
Mar	Park Development(Park Signs)	500.00			
	Revenue Totals	18,572.13			
Mar	Douglas Fast Net (Internet at RV Park)	(114.99)			
Mar	South Umpqua Disposal	(338.50)			
Mar	MSK Building Supply	(0.50)			
Mar	Firefly	(189.00)			
Mar	Pacific Power	(833.76)			
Mar	Systech	(50.00)			
Mar	Home Depot	(53.98)			
Mar	Shirtcliff Oil Co	(131.00)			
	Expense Totals	(1,711.73)			
3/31/2024	BALANCE	368,712.68	32,400.82	5,833.09	98.30
April	RV Park Revenue	9,290.50			
April	Investment Interest	1,246.42			
April	Park Rentals	495.00			
April	Park Development Grant	25,000.00			
	Revenue Totals	36,031.92			
April	Pacific Power	(648.21)			
April	Systech	(50.00)			
April	Shirtcliff Oil Co	(126.60)			
April	Douglas Fast Net (Internet at RV Park)	(114.99)			
April	Firefly	(392.00)			
April	VISA Fees	(249.84)			
	Expense Totals	(1,581.64)			
4/30/2024	BALANCE	406,326.24	32,400.82	5,833.09	98.30