



**MYRTLE CREEK PARKS COMMISSION**  
**MEETING AGENDA**  
CITY HALL COUNCIL CHAMBER, 207 NW PLEASANT ST.

**January 9, 2024**

**1.) CALL TO ORDER**

**2.) ROLL CALL**

Linda Connell, Vice-Chair  
Olivia See

Bill Umphlett  
Mark Pavlak

Jim Davies

**3.) PLEDGE OF ALLEGIANCE**

**4.) SELECTION OF CHAIR AND VICE CHAIR**

**5.) AUDIENCE PARTICIPATION**

**6.) MINUTES**

a.) Minutes from October 10, 2023

**7.) FINANCIAL STATEMENT**

**8.) PARK COMMISSION CONSIDERATION**

**9.) PARKS DEPARTMENT REPORT**

**10.) FUTURE AGENDA TOPICS**

**11.) GOOD OF THE ORDER**

**12.) ADJOURNMENT**

**\*\*AMERICAN WITH DISABILITIES NOTICE\*\***

All public meetings are ADA accessible. The City of Myrtle Creek will attempt to provide public accessibility to services, programs and activities. If accommodation is needed to participate at this meeting, please contact the City Recorder at (541) 863-3171 at least 48 hours prior to the scheduled meeting time.



# CITY OF MYRTLE CREEK

## REGULAR MEETING OF THE PARK COMMISSION

**DATE:** October 10, 2023

**PLACE:** Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

**PRESIDING OFFICER:** Olivia See

**COMMISSIONERS PRESENT:** Bill Umphlett, Mark Pavlak, Jim Davies, City Councilor Diana Larson

**COMMISSIONERS ABSENT:** Linda Connell

A quorum was present throughout the meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Parks Coordinator Michael Branson

**CALL TO ORDER:** Olivia See called the October 10, 2023 meeting to order at 5:30 PM

### ROLL CALL/PLEDGE OF ALLEGIANCE

#### AUDIENCE PARTICIPATION

No audience participation.

#### CONSENT AGENDA

Motion was made by Commissioner Jim Davies to accept the meeting minutes for September 12, 2023 as presented. Motion was seconded by Commissioner Mark Pavlak. Discussion: No discussion followed Vote: Motion passed unanimously.

#### FINANCIAL STATEMENT

Review of the September 2023 Park Financials.

#### PARK COMMISSION CONSIDERATION

Park Commissioner Olivia See reviewed a proposal for an afternoon game time at the Community Center on Thursday's from 2:00 to 4:00 pm.

#### PARKS REPORT

Parks Director Michael Branson shared that he is getting close to completing the restoration of the sign at the entrance to Millsite Park. Solar lights are being placed on the top of each of the posts of the sign. They will both be decorative and help protect the post from the rainwater.

Ivy removal has begun at Creekside Park. Parks Department personnel are running the vac truck

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and trying to stay on top of the leaves. We are still trying to get bids for some of the needed pool repairs. Parks Director Michael Branson also shared that he would like to apply some waterproofing to some of the park posts. Work is being done to abate the blackberries in Millsite Park. There has been new graffiti at the skate park, once it is dry that will be painted over. The pool restroom will be closed at the end of October. Quarterly inspections of the playgrounds were completed. The faucet at Evergreen Park has been repaired.

City Administrator Lonnie Rainville shared that the next Park Commission meeting is going to be at the Community Center and will be the focus of the Quarterly Town Hall meeting.

### **FUTURE AGENDA ITEMS**

Discussion from town hall

### **GOOD OF THE ORDER**

### **ADJOURNMENT at 6:06 P.M.**

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Linda Connell, Vice Chair

ATTEST:

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Joanna Bilbrey, City Recorder

		<b>PARK DEVELOPMENT PROJECTS</b>			
		<b>CASH</b>	<b>Friends</b>	<b>Millsite Park</b>	<b>Disc Golf</b>
		<b>BALANCE</b>	<b>of the Pool</b>	<b>Volleyball Courts</b>	<b>Task Force</b>
<b>11/30/2023</b>	<b>BALANCE</b>	<b>331,059.17</b>	<b>32,400.82</b>	<b>5,833.09</b>	<b>98.30</b>
Dec	RV Park Revenue	3,711.00			
Dec	Park Rental				
Dec	Investment Interest	1,215.16			
	<b>Revenue Totals</b>	<b>4,926.16</b>			
Dec	Pacific Power	(670.48)			
Dec	South Umpqua Disposal	(338.50)			
Dec	Cardmember Services	(141.91)			
Dec	Lowes	(4.72)			
Dec	MSK Building Supply	(18.99)			
Dec	Douglas Fast Net ( Internet at RV Park)	(114.99)			
Dec	Firefly	(150.50)			
Dec	Systech	(50.00)			
	<b>Expense Totals</b>	<b>(1,490.09)</b>			
<b>12/31/2023</b>	<b>BALANCE</b>	<b>334,495.24</b>	<b>32,400.82</b>	<b>5,833.09</b>	<b>98.30</b>