



PARKS COMMISSION
September 12, 2023
5:30 PM
Myrtle Creek City Council Chambers

1.) CALL TO ORDER

2.) ROLL CALL

Olivia See

Linda Connell

Bill Umphlett

Mark Pavlak

Jim Davies

3.) PLEDGE OF ALLEGIENCE

4.) AUDIENCE PARTICIPATION

5.) MINUTES

a.) August 8, 2023 Park Commission Minutes

6.) FINANCIAL STATEMENT

a) August 2023 Financial Report

7.) NEW BUSINESS

8.) PARKS DEPARTMENT REPORT

9.) FUTURE AGENDA TOPICS

10.) GOOD OF THE ORDER

11.) ADJOURNMENT

****AMERICAN WITH DISABILITIES NOTICE****

All public meetings are ADA accessible. The City of Myrtle Creek will attempt to provide public accessibility to services, programs and activities. If accommodation is needed to participate at this meeting, please contact the City Recorder at (541) 863-3171 at least 48 hours prior to the scheduled meeting time.



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE PARK COMMISSION

DATE: August 8, 2023

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Vice Chair Linda Connell

COMMISSIONERS PRESENT: Bill Umphlett, Jim Davies, Mark Pavlak, Olivia See

COMMISSIONERS ABSENT:

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Parks Coordinator Michael Branson

CALL TO ORDER: Vice Chair Linda Connell called the August 8, 2023 meeting to order at 5:30 PM

PLEDGE OF ALLEGIANCE

AUDIENCE PARTICIPATION

No audience participation

CONSENT AGENDA

Motion was made by Commissioner Mark Pavlak to accept the meeting minutes for July 11, 2023. Motion was seconded by Commissioner Jim Davies. Discussion: No discussion followed
Vote: Motion passed unanimously.

FINANCIAL STATEMENT

Review of the July 2023 Park Financials.

NEW BUSINESS

Chess Tables

Park Commissioner Olivia See presented to the Park Commission chess tables ideas for the City parks. Commissioner See has a sample table to place in one of the parks to see how much play the table receives.

OLD BUSINESS

Pickleball Courts

Commissioner Davies shared that the tennis court next to the library could hold three pickleball courts. The Commission discussed painting lines for pickleball and basketball in different colors.

Motion made by Jim Davies to pursue the painting of pickleball lines at the old tennis court by the library. Motion seconded by Mark Pavlak. *Discussion: Park Commissioner Jim Davies asked about the possibility of a group forming to help raise funds for pickleball materials.*

Vote: Motion passed unanimously.

Parks Report

The Summer Festival was a trial run for the food truck court. The electrical and the water had no issues. Thank you to the Parks and Public Works personnel for the work that goes into setting up and tearing down the festival grounds. The new employee, Kris, has been helping to get the park maintenance caught up. The pool will be closing for the season at the end of August. The pool won honorable mention for their float in the Summer Festival parade. As the pool season winds down we can turn our attention on the sign at the entrance to Millsite Park. The picnic and playground structures need a protective coating before winter comes. Michael thanked the volunteers on the commission who have been helping with park maintenance. The Park Commission commended the team that picks up after the summer festival.

FUTURE AGENDA ITEMS

Painting of pickleball courts. Memorial bench selections.

GOOD OF THE ORDER

No items mentioned.

ADJOURNMENT at 6:19 P.M.

Linda Connell
Parks Commissioner Vice Chair

Attest:

Joanna Bilbrey, City Recorder

**PARK DEVELOPMENT
FISCAL YEAR, 2023-2024
FINANCIAL REPORT**

		CASH	Budgeted	PARK DEVELOPMENT PROJECTS		
		BALANCE	Operating	Friends	Millsite Park	Disc Golf
			Costs	of the Pool	Volleyball Courts	Task Force
07/01/23	BALANCES	297,758.00	5,000.00	32,400.82	5,833.09	98.30
July	Music in the Park Vendor Fee	30.00				
July	Park Rentals	560.00				
July	RV Park Revenue	11,582.25				
July	Investment Interest	1,014.10				
July	FireFly	(377.50)				
July	South Umpqua Disposal	(338.50)				
July	Home Depot	(103.77)				
July	CTX Xerox	(1.60)				
July	MSK Building supply	(1,550.62)				
July	Douglas County Famers Co-Op	(356.95)				
July	Lowe's	(186.77)				
July	Cardmember Services	(51.43)				
July	Platt Electric	(77.30)				
July	Shirtcliff Oil Co	(69.60)				
July	VISA Fees	(406.97)				
July	Douglas Fast Net (Internet at RV Park)	(122.18)				
July	Systech	(50.00)				
07/31/23	BALANCE	307,251.16	5,000.00	32,400.82	5,833.09	98.30
August	Park Rentals	930.00				
August	RV Park Revenue	6,469.30				
August	Investment Interest	2,198.15				
August	FireFly	(269.50)	(269.50)			
August	MSK Building Supply	(447.69)				
August	Douglas County Famers Co-Op	(649.37)				
August	Pacific Power	(946.97)				
August	Douglas Fast Net (Internet at RV Park)	(112.49)				
August	South Umpqua Disposal	(338.50)				
August	Systech	(50.00)				
August	Shirtcliff Oil Co	(124.00)				
August	VISA Fees	(332.60)				
August	Oregon Lodging association (RV ParkFee)	(249.00)				
8/31/2023	BALANCE	314,034.09	4,730.50	32,400.82	5,833.09	98.30