



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: June 20, 2023

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Matthew Hald

COUNCILORS PRESENT: Councilors: Robert Chaney, Sr., Luke Dillon, Diana Larson, Susan Harris, Bill Burnett

COUNCILORS ABSENT:

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Finance Officer Lesley Hiscocks, Police Chief Jonathan Brewster, Fire Chief Manie Pires

CALL TO ORDER: Mayor Matthew Hald called the June 20, 2023 meeting to order at 5:30 PM

PUBLIC PRESENTATION

No public presentations.

CONSENT AGENDA

Parts I & II

Motion was made by Councilor Burnett and seconded by Councilor Harris to accept Consent Agenda Items Parts I & II. Discussion: None
Vote: Motion passed unanimously.

DEPARTMENT REPORTS

Planning Department

City Administrator Lonnie Rainville submitted the Planning Department Report into record as written. A question was asked on the status of the Riverside Lift Station. We are currently waiting on parts to come in. The project should be completed by February 2024.

Finance Report

Finance Officer Lesley Hiscocks submitted the Finance Report into record as written.

Police Department

Police Chief Jonathan Brewster submitted the Police Department report into record as written.

Fire Department

Fire Chief Manie Pires submitted the Fire Report into record as written. The Chief shared that they had 29 teams play in their golf tournament and it went really well.

Public Works

City Administrator Lonnie Rainville submitted the Public Works Report into record as written.

Resolution 23-11 – A Resolution Imposing Ad Valorem Taxes and Categorizing the Tax Levy as Provided in ORS 310.060(2).

Motion was made by Councilor Harris to approve Resolution 23-11 – A Resolution Imposing Ad Valorem Taxes and Categorizing the Tax Levy as Provided in ORS 310.060 (2). Motion seconded by Councilor Dillon. Discussion: no discussion followed

Vote: Motion passed unanimously.

REGULAR AGENDA

Myrtle Creek Rural Fire District Contract

City Administrator Lonnie Rainville presented the new Intergovernmental Agreement Between the City of Myrtle Creek and Myrtle Creek Rural Fire Protection District.

Motion was made by Councilor Harris to approve the 2023-2026 Intergovernmental Agreement between the City of Myrtle Creek and the Myrtle Creek Rural Fire Protection District. Motion was seconded by Councilor Burnett. Discussion: no discussion followed

Vote: Motion passed unanimously.

Umpqua Golf Management LLC Contract

City Administrator Lonnie Rainville presented the new agreement for Professional/Personnel Services with Umpqua Golf Management LLC. This new agreement is being changed from a land lease to a contract for professional services. This will remove the property taxes from the land which are about \$12,000 a year.

Motion was made by Councilor Dillon to approve the contract for Professional and Personal Services between the City of Myrtle Creek and Umpqua Golf Management LLC. Motion was seconded by Councilor Harris. Discussion: no discussion followed

Vote: Motion passed unanimously.

ON Street Parking tabled to July

CITIZENS HEARD ON NON-AGENDA ITEMS

Julie Sproul-Dillon – 745 NE Lillian, Myrtle Creek

Julie came to discuss with Council about the Rodeo Rabbit Scramble. She shared about the issues that rabbits cause homeowners and the treatment of the rabbits. She would like to know what the City can do or if Council has recommendations for her to proceed. She asked if Council as a body could possibly write a letter to the Rodeo regarding the Rabbit Scramble and the issues that residents have.

CITY ADMINISTRATOR REPORT

City Administrator Lonnie Rainville shared that the City has launched a Facebook page, City of Myrtle Creek Government. We will be using this to push information out to the public. The City Administrator has started meeting with the City Administrators from Riddle, Canyonville, and Glendale. They will start meeting every other month to discuss local issues specific to south Douglas County. The City Administrator also shared the new insurance rates for the 2023/2024. The City has an open position for a Parks/Public Works employee. Interviews are being conducted on Friday, June 23, 2023 and we hope to have the new employee on staff in July. The Brewfest and the City Wide Yard Sale are both going on this weekend.

MAYOR AND COUNCILOR – COMMITTEE REPORTS and COUNCILOR COMMENTS

Councilor Dillon shared that he has almost completed the testing for his CPA license.

Executive Session called at 6:31 p.m.

Executive Session closed at 6:59 p.m.

Motion made by Councilor Chaney to offer the City Administrator a 4% cola and 3% merit which is within the current contract and is consistent with other non-union staff effective July 1, 2023. Motion seconded by Councilor Larson. Discussion: no discussion followed

Vote: Motion passed unanimously.

ADJOURNMENT

Mayor Matthew Hald adjourned the regular meeting of the City Council for June 20, 2023 at 7:02 PM.

Matthew Hald, Mayor

wiAttest:

Joanna Bilbrey
City Recorder