



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: July 18, 2023

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Council President Susan Harris

COUNCILORS PRESENT: Councilors: Robert Chaney, Sr., Luke Dillon, Diana Larson, Susan Harris, Bill Burnett

COUNCILORS ABSENT: Matthew Hald

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Police Chief Jonathan Brewster

CALL TO ORDER: Council President Susan Harris called the July 18 , 2023 meeting to order at 5:30 PM

PUBLIC PRESENTATION

CONSENT AGENDA

Parts I & II

Motion was made by Councilor Burnett and seconded by Councilor Dillon to approve Consent Agenda Parts I & II as presented in the July 18, 2023 council packet. Discussion: None

Vote: Motion passed unanimously.

DEPARTMENT REPORTS

Planning Department

City Administrator Lonnie Rainville submitted the Community Development Department report into record as written.

Finance Report

Finance Report submitted into record as written.

Police Department

Police Chief Jonathan Brewster submitted the Police Department Report into record as written.

Fire Department

Fire Department report submitted into record as written.

Public Works

City Administrator Lonnie Rainville submitted the Public Works report into record as written. New signage was requested for the entrance and exit to Evergreen Park.

REGULAR AGENDA

On Street Parking of Trailers

City Administrator Lonnie Rainville shared with City Council that there has been discussion about the number of RV's that are being parked on the streets. Chief Jonathan Brewster spoke to Council regarding on street parking of RV's and City Code. Council suggested that we begin by educating the public. Chief Brewster suggested a letter to the public in the water bills to give the public notice that RV Parking code enforcement is going to be enforced. Suggested that it be announced at the Community Meeting as well.

No motion necessary

Modified Cash Accounting

City Administrator Lonnie Rainville shared with Council the letter from the City Auditor which recommends that the City move to a modified cash accounting style to avoid some of the new requirements by the GASB. The City Administrator and the Finance Officer also met with Business Oregon to verify that the City's ability to receive loans and grants would not be effected by switching the accounting style.

Motion was made by Councilor Burnett to approve the City to move from modified accrual basis of accounting to modified cash accounting. Motion was seconded by Councilor Larson. Discussion: none
Vote: Motion passed unanimously.

Memorial Items Police

City Administrator Lonnie Rainville shared the Parks Commission recommendation to allow the City to accept memorial benches and other approved items to be placed in the parks.

Motion was made by Councilor Larson to allow donated memorial items to be placed in City parks in accordance with the presented policy. Motion was seconded by Councilor Chaney. Discussion: none
Vote: Motion passed unanimously.

Park Commission Presentation – Cover for Pickleball Court

Park Commission Vice Chair Linda Connel presented to Council the concept of adding a pavilion cover

over the tennis and pickleball court. The Park Commission voted to move the concept to City Council with the recommendation to allow the City to explore pricing and grants.

Motion was made by Councilor Burnett to approve the initial concept of the Evergreen Park tennis and pickleball court(s) pavilion and allow City staff and the Park Commission to begin design work and develop cost estimates for the project. Motion was seconded by Councilor Larson. Discussion: none
Vote: Motion passed unanimously.

Millsite Park Nature Trail Expansion Concept

City Administrator Lonnie Rainville shared a concept drawing of an expanded trail through Millsite Park. The concept was accepted by the Park Commission with the recommendation of sending it to Council for further review. Tonight's request is for approval to explore costs and look for available grants.

Motion was made by Councilor Larson to approve the initial concept of the Millsite Park walking path expansion project and allow City Staff to begin design work and develop cost estimates for the project. Motion was seconded by Councilor Dillon. Discussion: The trail expansion will be discussed at the Community meeting for public input.

Vote: Motion passed unanimously.

CITIZENS HEARD ON NON-AGENDA ITEMS

Julie Sproul spoke to Council to revisit the issue of the rabbits being let go by the Rodeo. Council reviewed a draft letter that will be sent to the Rodeo Board addressing the issue. Consensus from the Council was to send a letter to the Rodeo Board in regards to the rabbits.

CITY ADMINISTRATOR REPORT

City Administrator Lonnie Rainville has started working with Avista on the Franchise Agreement renewal. Our new employee has started, he will be working two days a week in parks and three days a week in public works. The Community page on the City website is being worked on with local attractions and restaurants listed. Aviva Health is having an open house on August 8th at the Elks Lodge. House Bill 3395 has passed and expanded to municipalities with 2500 or more residents to allow duplexes in R1 zoning.

MAYOR AND COUNCILOR – COMMITTEE REPORTS and COUNCILOR COMMENTS

Councilor Chaney went to the Sutherlin Throw Down and it was well attended. We have a resident working on bringing something similar to Myrtle Creek. Summer Festival is starting next week on the 27th. Reminder that there is only one Council meeting in August on the 15th.

ADJOURNMENT

Council President Susan Harris adjourned the regular meeting of the City Council for July 18, 2023 at 6:50 P.M.

Matthew Hald, Mayor

Attest:

Joanna Bilbrey
City Recorder