



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: August 15, 2023

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Matthew Hald

COUNCILORS PRESENT: Councilors: Robert Chaney, Sr., Luke Dillon, Diana Larson, Susan Harris, Bill Burnett

COUNCILORS ABSENT:

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Police Chief Jonathan Brewster, Fire Chief Manie Pires

CALL TO ORDER: Mayor Matthew Hald called the August 15, 2023 meeting to order at 5:30 PM

PUBLIC PRESENTATION

No presentation given.

CONSENT AGENDA

Parts I & II

Motion was made by Councilor Burnett and seconded by Councilor Harris to approve Consent Agenda Parts I & II as presented in the August 15, 2023 council packet. Discussion: No discussion followed.

Vote: Motion passed unanimously.

DEPARTMENT REPORTS

Community Development Report

City Administrator Lonnie Rainville submitted the Community Development Report into record as written. Questions were asked about the progress of the Tessia Hills Subdivision.

Finance Report

Finance Report submitted into record as written. It was noted that the report is in a new format.

Police Department

Police Chief Jonathan Brewster submitted the Police Department Report into record as written. Discussion was held on the new procedure to notify residents of the on street parking of recreational vehicles ordinance. The Rose Motel was red tagged on August 15, 2023. Citations were issued for the trash. The County also revoked the Occupancy Permits and Travel Accommodation's License. The Police Chief, City Administrator, and County personnel gave residents of the Rose Motel contact information for agencies that can help them find new housing.

Fire Department

Fire Chief Manie Pires submitted the Fire Department Report into record as written. Questions were asked about the Public Safety calls. Manie explained that these are water leak calls that the department gets after hours.

Public Works

City Administrator Lonnie Rainville submitted the Public Works Department Report into records as written. It was mentioned that the stop sign at Broadway and First has been bent.

REGULAR AGENDA

Stevenson Street Paving Project

City Administrator Lonnie Rainville shared that the Stevenson Street Paving Project is a big enough project that the City needed to put it out to bid. This was bid out as an overlay project, but while looking at the project it was noted that there were catch basins that also needed to be replaced. This would come out of the Street Maintenance Fund.

Motion was made by Councilor Chaney to award the bid to Stratton Brothers to include the removal and replacement of two catch basins and the paving of Stevenson Street in the amount of \$22,024. Motion was seconded by Councilor Burnett. Discussion: No discussion followed.

Vote: Motion passed unanimously.

Friends of the Myrtle Creek Library Donation Request

The Friends of the Myrtle Creek Library submitted a request for a donation to help offset the park rental fee for their Silent Disco, October 14, 2023.

Motion was made by Councilor Burnett to take care of the Library's Silent Disco night the same as the previous year. Motion was seconded by Councilor Larson. Discussion: No discussion followed.

Vote: Motion passed unanimously.

Council Position for Park Commission

City Administrator Lonnie Rainville shared that the Myrtle Creek Municipal Code states that one Councilor is to be on the Park Commission. The Councilors were asked if anyone would like to

volunteer to sit on the Parks Commission. Councilor Diana Larson volunteered to sit on the Park Commission. Council consensus was to appoint Diana Larson to the Park Commission.

ORDINANCES & RESOLUTIONS

Ordinance 853 – Avista Franchise Agreement

Steve Vincent with Avista was in attendance to answer any questions that City Council may have regarding the new franchise agreement. The rate is set at 6% of gross receipt sales sold within the City. Wording was added that any Avista work if possible use boring rather than digging up asphalt.

Motion was made by Councilor Burnett to approve the first read of Ordinance No. 853 – An Ordinance Granting Avista Corporation, D/B/A Avista Utilities, A Washington Corporation, Its Successors And Assigns, The Nonexclusive Right, Privilege, Authority And Franchise To Locate, Construct, Install, Own, Maintain, Repair, Replace, Extend, Operate And Use Facilities In, Upon, Over, Under, Along, And Across The Franchise Area For Purposes Of The Transmission, Distribution And Sale Of Gas. Motion was seconded by Councilor Harris. Discussion: No discussion followed.

Vote: Motion passed unanimously.

Resolution 23-12

City Administrator Lonnie Rainville shared about House Bill 3395 and the requirement of cities with a population of over 2500 to allow duplexes in any residential zone. Currently the Myrtle Creek Zoning code does not allow duplexes in R1. The Department of Land Conservation and Development is offering grants to help offset costs associated with the planning and amending of the zoning codes.

Motion was made by Councilor Larson to approve Resolution 23-12 – A Resolution Authorizing The City Of Myrtle Creek To Apply For A Department Of Land Conservation And Development Housing Planning Assistance Grant. Motion was seconded by Councilor Chaney. Discussion: It was asked if the other zoning requirements would still have to be met. The City Administrator said that all of the setbacks would still have to be met.

Vote: Motion passed unanimously.

CITIZENS HEARD ON NON-AGENDA ITEMS

Marcia Merry – 634 NW Orchard Drive

Marcia spoke to Council regarding the vehicles at the old hospital and was requesting to be allowed to place a fence around the cars in lieu of a building. Chief Brewster shared with Council the process of notification regarding the vehicles. Council asked if a concession of 30 days would be helpful and allow time for Marcia to make arrangements for the removal of the vehicles. It was agreed that Marcia would be given 30 days from tonight's meeting to move the vehicles. Police Chief Brewster will note the citation.

CITY ADMINISTRATOR REPORT

City Administrator Lonnie Rainville shared an update on his work with Senator Merkley's office. On July 27th the Ineritor Appropriations Subcommittee approved legislation that included funding to the City of Myrtle Creek for \$2.38 million for designated water projects. The bill still needs to pass the Senate and then the House.

South Umpqua School District will be hosting an Open House for the new buidling at Coffenberry Middle School. The City Administrator shared details from the last LOC meeting in Pendleton which covered recent legislation that affects Myrtle Creek.

Discussion was had regarding the Ireland property bordering Millsite Park. Council concesus was it would benefit the City to request first right of refusal. The City Adminstrator will be verifying if property is for sale.

The plans are in the works for the Airport Fly-In BBQ in May of 2024. Our Water Plant Operator John Raines passed his Operator II license. Department heads are currently reviewing the Handbook of Fees and Charges to determine if any fees need to be updated. Douglas County Natural Harzard Mitigation Public Survey is available on our website and we encourage everyone to complete that.

The Airport Fly-in Breakfast is in September along with the Small Cities meeting in Drain.

MAYOR AND COUNCILOR – COMMITTEE REPORTS and COUNCILOR COMMENTS

Councilor Chaney shared that all vendors at the Summer Festival did really well. The addition of a second stage was well received. Councilor Harris shared Jason Mann had a great turnout for the Cornhole competition and had to add a second location. The volleyball tournamnet is planning to expand to two days next year. Councilor Dillon has one more test to take to have his CPA. Councilor Harris reported on a tree that looks like it needs attention in Evergreen Park. Councilor Larson shared that she has noticed that many small cities are reporting on water plant issues. There will be an Urban Renewal meeting next month.

ADJOURNMENT

Mayor Matthew Hald adjourned the regular meeting of the City Council for August 15, 2023 at 7:32 P.M.

Matthew Hald, Mayor

Attest:

Joanna Bilbrey
City Recorder