



# CITY OF MYRTLE CREEK

## REGULAR MEETING OF THE CITY COUNCIL

**DATE:** April 4, 2023

**PLACE:** Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

**PRESIDING OFFICER:** Council President Matthew Hald

**COUNCILORS PRESENT:** Councilors: Bill Burnett, Diana Larson, Luke Dillon, Robert Chaney, Sr., Susan Harris

**COUNCILORS ABSENT:**

A quorum was present throughout the meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

**CALL TO ORDER:** Mayor Matthew Hald called the April 4, 2023 meeting to order at 5:30 PM

### **PUBLIC PRESENTATION**

#### **Serena Theiss – Community Garden**

Serena Theiss shared about the newly started Seed Library at the local library. Serena would like to start a small community garden on the City lot on Oak Street. The Community Garden would be covered by the Friends of the Myrtle Creek Library's insurance and water would be provided by the Theiss property. They would have space for 10 participants which will be decided by the first individuals to meet all the qualifications. Council discussed approving the garden on a one year trial basis.

Motion was made by Councilor Burnett to approve the City (Community) Garden for one year. Motion seconded by Councilor Larson. Discussion: Councilor Harris asked if the garden is successful does the City have other land that could be used to expand the garden.

Vote: Motion passed unanimously.

### **CONSENT AGENDA**

#### **Part 1**

Motion was made by Councilor Larson and seconded by Councilor Burnett to approve the Meeting Minutes for March 21, 2023 as presented. Discussion: None

Vote: Motion passed unanimously.

## **REGULAR AGENDA**

### **Request from the Myrtle Creek Lions Club for Hanging Flower Basket Donation**

City Recorder Joanna Bilbrey presented a request from the Myrtle Creek Lions Club for a donation to the Hanging Flower Basket Project.

Motion was made by Councilor Burnett to donate \$500 to the Hanging Basket Project. Motion seconded by Councilor Larson. Discussion: None

Vote: Motion passed unanimously.

### **Budget Committee Resignations**

Robert Chaney Sr. and Diana Larson were both members of the Budget Committee and once elected to the Council became part of the Council Budget Committee. Their letters of resignation are housekeeping for the records.

Motion made by Councilor Burnett to accept the Budget Committee resignation letters from Robert Chaney Sr. and Diana Larson. Motion seconded by Councilor Harris. Discussion: None

Vote: Motion passed unanimously.

### **Budget Committee Applications**

The following residents submitted applications to volunteer for the Budget Committee: Olivia See, Sharon Umphlett, Lori Proctor, Cathy Wragg. The applications were presented in the order that they were received.

Motion was made by Councilor Chaney to appoint Olivia See to the Budget Committee. Motion seconded by Councilor Larson. Discussion: None

Vote: Motion passed unanimously.

Motion was made by Councilor Larson to appoint Sharon Umphlett to the Budget Committee. Motion seconded by Councilor Harris. Discussion: None

Vote: Motion passed unanimously.

Motion was made by Councilor Harris to appoint Lori Proctor to the Budget Committee. Motion seconded by Councilor Burnett. Discussion: None

Vote: Motion passed unanimously.

Motion was made by Councilor Larson to appoint Cathy Wragg to the Budget Committee. Motion seconded by Councilor Harris. Discussion: None

Vote: Motion passed unanimously.

### **Discussion to rescind the motion to obtain RFP's for the Creekside Parking Lot**

City Administrator Lonnie Rainville spoke to Council that based on community feedback he suggested that Council may want to rescind the request to obtain RFP's to expand the Creekside parking lot and remove it from the project list.

Motion was made by Councilor Chaney to rescind the motion to go out for RFP's. Motion was seconded by Councilor Larson. Discussion: Councilor Chaney noted that Council may want to remove parking from their goals. Councilor Burnett shared that one of the original goals was to improve signage to direct visitors to available parking. Councilor Larson said that it was good to hear from the public. A request was made to add signage for the charging station.

Vote: Motion passed unanimously.

## **ORDINANCES & RESOLUTIONS**

Ordinance 847 – SECOND READ – An Ordinance Establishing a Public Safety Fee to Equitably Spread the Cost of Public Safety Services.

This is the second read of Ordinance 847, it has gone through the first read and the public comment meeting.

Motion was made by Councilor Burnett to approve Ordinance 847 – An Ordinance Establishing a Public Safety Fee to Equitably Spread the Cost of Public Safety Services. Motion was seconded by Councilor Chaney. Discussion: Clarification that this will start July 2023.

Vote: Motion passed unanimously.

## **CITIZENS HEARD ON NON-AGENDA ITEMS**

Karen Held – Woodhouse Drive, Myrtle Creek - ARPA Funds

Karen asked for information on the use of the ARPA funds.

## **CITY ADMINISTRATOR REPORT**

City Administrator Lonnie Rainville shared that the City has been working with the National Parks Service on the Applegate Trail and they have completed the rendering of the trail marker that will be placed. This is a combined effort by the City, the Cow Creek Tribe, and the National Parks Service. Hopefully it will be completed and we will have a dedication in the next couple of months . The City will be having an Arbor day celebration on April 28<sup>th</sup> in Millsite Park. The Airport Fly-In BBQ is May 13<sup>th</sup> from 11 am to 4 pm. Councilor Burnett asked about the hospital project. Demolition staging will begin in the coming week. Councilor Harris asked about the savings from the streetlights moving to LED and about being able to add some lights back. Chief Brewster has a list of locations that the Police Department has identified as needing lights. Councilor Chaney asked about the light at the entrance to town.

## **MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS**

Councilor Chaney reminded everyone that the Citizen of the Year Banquet is April 15th.

## **ADJOURNMENT**

Mayor Matthew Hald adjourned the regular meeting of the City Council for April 4, 2023 at 6:08 P.M.

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Matthew Hald, Mayor

Attest:

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Joanna Bilbrey  
City Recorder