



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: May 7, 2024

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Matthew Hald

COUNCILORS PRESENT: Councilors: Bill Burnett, Diana Larson, Luke Dillon, Robert Chaney, Sr., Susan Harris

COUNCILORS ABSENT:

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

CALL TO ORDER: Mayor Matthew Hald called the May 7, 2024 meeting to order at 5:30 PM

PUBLIC PRESENTATION

Paul Hilyard – South Umpqua School District

Paul shared updates for the South Umpqua School District. Graduation rate is up 6 points and is now at 80%. The new superintendent has been selected. The School District will have their budget completed in June. South Umpqua School District is going into the new year with a budget in the black and with no cuts. Enrollment is going down, which does affect the revenue. Summer school has state funding in the amount of \$329,000. This funding will allow some great programs to be planned with the library as the community partner. Graduation is Friday, May 1st at 7:30 PM.

Proclamation – National Police Week

Mayor Matthew Hald read into record the proclamation for National Police Week and presented it to Police Chief Brewster and the entire Myrtle Creek Police Department. Chief Brewster introduced the staff members to Council. Chief Brewster made a special presentation to Sargeant Malek for 20 years of dedicated service to the City of Myrtle Creek.

Proclamation – National Public Works Week

Mayor Matthew Hald read into record the proclamation for National Public Works Week and presented it to Public Works Director Steve Ledbetter and to Parks Director Michael Branson.

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CITIZEN COMMENT ON NON-AGENDA ITEM

No citizen comments.

CONSENT AGENDA

Part 1

Motion was made by Councilor Harris and seconded by Councilor Larson to approve the Meeting Minutes for April 16, 2024, as presented. Discussion: none followed

Vote: Motion passed unanimously.

REGULAR AGENDA

Street and Parking Lot Repairs

City Administrator Lonnie Rainville shared with Council that city staff have put together a list of street and parking lot repair that they would like to complete with remaining funds from the 2023/2024 fiscal budget. Exhibit A details bids that were received for the identified projects. The lowest bids have been highlighted.

Motion was made by Councilor Burnett to approve granting the City Administrator authority to award contracts for projects shown in Exhibit A with a combined budget not to exceed \$67,313.66. Motion seconded by Councilor Larson. Discussion: No discussion followed

Vote: Motion passed unanimously.

Code Review Board Application

During the phone conversation with the City Attorney at the last meeting it was decided by Council to create a Code Review Board for the entire MCMC versus just a board to review the animal nuisances code. The original committee application has been modified to add Code Review Board.

Council questioned if the animal code would be one of the first sections to be reviewed. City Administrator Lonnie Rainville shared that the idea is to have 5 committee members, 2 Councilors, and 2 adhoc members that will provide specific insite to code sections. Council questioned how and when it will be decided as to when the board will meet. The City Administrator shared that the applications will be available for approximately 30 days and then a committee will be selected from the applicants.

ORDINANCES & RESOLUTIONS

Ordinance 855 – SECOND READ – An Ordinance Amending the City of Myrtle Creek Zoning Map to Change the Zoning Of Certain Land Within the City (Tax Lot 01400, Section 27BB, T29S, R05W; Property ID R16342; Addressed 186 NE Division St, Myrtle Creek, OR)

Motion was made by Councilor Chaney to approve the Second Read of Ordinance 855 – An Ordinance Amending the City of Myrtle Creek Zoning Map to Change the Zoning Of Certain Land Withing the City (Tax Lot 01400, Section 27BB, T29S, R05W; Property ID R16342; Addressed 186 NE Division St, Myrtle

Creek, OR). Motion was seconded by Councilor Burnett. *Discussion: No discussion followed.*
Vote: Motion passed unanimously.

Resolution 24-08 – A Resolution authorizing a Rate Increase in Residential and Commercial Solid Waste Collection for Wx6 Inc. dba South Umpqua Disposal Service.

John Whitmore spoke to Council regarding the need for the rate increase.

Motion was made by Councilor Burnett to approve Resolution 24-08 A Resolution Authorizing a Rate Increase in Residential and Commercial Solid Waste Collection for Wx6 Inc. dba South Umpqua Disposal Service. Motion was seconded by Councilor Chaney. *Discussion: No discussion followed.*
Vote: Motion passed unanimously.

Resolution 24-09 – A Resolution Authorizing the City of Myrtle Creek to Apply for a Community Renewable Energy Grant from the Oregon Department of Energy for the Planning for Renewable Energy Projects and Delegating Authority to the City Administrator to Sign the Application

City Administrator Lonnie Rainville shared that he and Councilor Diana Larson met with a representative from the Department of Energy to review possible areas where the City of Myrtle Creek can take advantage of available energy sources. This grant will be to hire a firm to explore possible projects that the City can take advantage of .

Motion was made by Councilor Larson to approve Resolution 24-09 A Resolution Authorizing the City of Myrtle Creek to Apply for a Community Renewable Energy Grant from the Oregon Department of Energy for the Planning for Renewable Energy Projects and Delegating Authority to the City Administrator to Sign the Application. Motion was seconded by Councilor Harris. *Discussion: No discussion followed.*
Vote: Motion passed unanimously.

Resolution 24-10 – A Resolution Authorizing the City of Myrtle Creek to Apply for an Energy Efficiency and Conservation Block Grant from the Oregon Department of Energy for the Purchase of an Electric Car and Charging Infrastructure and Delegating Authority to the City Administrator to Sign the Application.

City Administrator Lonnie Rainville shared that Oregon Department of Energy has a grant that would assist with the purchase of an electric vehicle and charging infrastructure.

Motion was made by Councilor Larson to approve Resolution 24-10 A Resolution Authorizing the City of Myrtle Creek to Apply for an Energy Efficiency and Conservation Block Grant from the Oregon Department of Energy for the Purchase of an Electric Car and Install Charging Infrastructure. Motion was seconded by Councilor Chaney. *Discussion: Discussion was held on types of vehicles.*
Vote: Motion passed unanimously.

Resolution 24-11 – A Resolution Declaring City Owned Real Property Surplus and Disposing of Same.

City Administrator Lonnie Rainville shared with Council that the restrictions were placed on two lots that the City owns that limited the height of any building on the property. Those restrictions have been removed and the City would like to sale the properties as surplus through sealed bid. Prop ID R61915 and Prop ID R148381

Motion was made by Councilor Larson to approve Resolution 24-11 A Resolution Declaring City Owned Real Property Surplus and Disposing of Same. Motion was seconded by Councilor Chaney.

Discussion: Council asked which fund the money from the sale would be placed into. The City Administrator said they would be placed in the General Fund.

Vote: Motion passed unanimously.

Resolution 24-12 – A Resolution Adopting the Douglas County 2024 Multi-Jurisdictional Natural Hazard Mitigation Plan.

The City Administrator shared that we have been working with Douglas County and the other municipalities located in Douglas County to amend the Natural Hazard Mitigation Plan. This plan identifies potential hazards within Douglas County and how to mitigate those hazards. Participating with the county allows us to use their resources if something were to happen.

Motion was made by Councilor Larson to approve Resolution 24-12, a Resolution Adopting the Douglas County 2024 Multi-Jurisdictional Natural Hazard Mitigation Plan. Motion was seconded by Councilor Burnett.

Discussion: No discussion was held.

Vote: Motion passed unanimously.

CITY ADMINISTRATOR REPORT

The City Administrator shared that there is a busy calendar ahead, the Airport BBQ is May 18 & 19, the Circus is in town May 18th, Movies in the Park has been scheduled for June 13th, 20th, 27th, and Music in the Park will begin in July.

MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS

Councilor Harris shared that the Wixson Scholarship Committee will be awarding seniors in Riddle, Canyonville, Glendale, Myrtle Creek, and Days Creek a total of \$85,000 this year.

ADJOURNMENT

Mayor Matthew Hald adjourned the regular meeting of the City Council for May 7, 2024 at 6:48 P.M.

Matthew Hald, Mayor

Attest: _____
Joanna Bilbrey, City Recorder