



# CITY OF MYRTLE CREEK

## REGULAR MEETING OF THE CITY COUNCIL

**DATE:** March 5, 2024

**PLACE:** Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

**PRESIDING OFFICER:** Mayor Matthew Hald

**COUNCILORS PRESENT:** Bill Burnett, Diana Larson, Luke Dillon, Robert Chaney, Sr., Susan Harris

**COUNCILORS ABSENT:**

A quorum was present throughout the meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

**CALL TO ORDER:** Mayor Matthew Hald called the March 5, 2024 meeting to order at 5:30 PM

### PUBLIC PRESENTATION

Paul Hillyer – South Umpqua School District  
Not present

### CITIZEN COMMENT ON NON-AGENDA ITEM

Cathey Wragg -  
Mentioned she is grateful to have the public quarterly meetings. Asked about starting a volunteer beautification committee for downtown.

### CONSENT AGENDA

#### Part 1

Motion was made by Councilor Chaney and seconded by Councilor Larson to approve the Meeting Minutes for February 20, 2024, with corrections as noted. Discussion: none followed

Vote: Motion passed unanimously.

### RESOLUTIONS

#### Resolution 24-05 – Number correction

City Recorder Joanna Bilbrey shared that this resolution was adopted with the number 24-04, which had previously been assigned. This resolution is just a number correction and no wording has been changed.

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Motion was made by Councilor Larson to approve the change and approve Resolution 24-05 – A Resolution to approve a supplemental budget to adjust the water Construction Budget within the 2023-2024 Fiscal Budget. Motion was seconded by Councilor Burnett. Discussion: none

Vote: Motion passed unanimously.

**Resolution 24-06** – A Resolution Authorizing the City of Myrtle Creek to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for the Construction of a Pavilion and Delegating Authority to the City Administrator to Sign the Application.

City Recorder Joanna Bilbrey shared that the Local Government Grant application requires a Resolution to be passed by City Council authorizing the City to apply for the grant. Today’s motion is only to apply for the grant, not to move forward with the project.

Motion was made by Councilor Larson to approve Resolution 24-06 – A resolution authorizing the City of Myrtle Creek to apply for a Local Government Grant from the Oregon Parks and Recreation Department for the construction of a park pavilion and delegating authority to the City Administrator to sign the application. Motion was seconded by Councilor Burnett. Discussion: none

Vote: Motion passed unanimously.

**Resolution 24-07** – A Resolution Declaring City Owned Vehicle Surplus and Disposing of Same.

City Recorder Joanna Bilbrey shared that the Myrtle Creek Fire Department has a 1981 Ford Pickup that they no longer have use for. A newly forming fire district has expressed interest in purchasing this vehicle.

Motion was made by Councilor Larson to approve Resolution 24-07 – A Resolution Declaring City Owned Vehicle Surplus and Disposing of Same. Motion was seconded by Councilor Harris. Discussion: none

Vote: Motion passed unanimously.

## **REGULAR AGENDA**

### **Planning Commission Application**

Planning Commission application received from Cathey Wragg.

Motion was made by Councilor Harris to appoint Cathey Wragg to the Myrtle Creek Planning Commission. Motion was seconded by Councilor Larson. Discussion: none

Vote: Motion passed unanimously.

### **2024 Council Goals**

Council was presented with four edits of the proposed 2024 Council Goals. The edits were made through suggestions from councilors.

Motion was made by Councilor Dillon to accept Edit #1 of the 2024 Council Goals. Motion was seconded by Councilor Chaney. Discussion: none  
Vote: Motion passed unanimously.

### **New Ordinance Discussion**

Councilor Dillon shared about the resent issues presented to City Council regarding animal nuisances and cruelty and the need to possibly make revisions to the Myrtle Creek Municipal Code.

It was determined that the way to do this would be to form a task force to review the current code, work with legal, and create suggested edits to the code.

Motion was made by Councilor Dillon to create an advisory board to review Myrtle Creek Municipal Code on animal cruelty. Councilor Larson seconded the motion. Discussion: none followed  
Vote: Motion passed unanimously.

Councilor Larson and Councilor Dillon were appointed to the newly formed task force.

### **CITY ADMINISTRATOR REPORT**

City Administrator Lonnie Rainville shared that the final touches are being made on the proposed budget. The first meeting of the budget committee will be a training session on April 8, 2024. The CIS Annual conference was attended by the City Administrator, Finance Officer, and City Recorder. During the CIS annual report we were informed that there will be a 16.9% increase in insurance rates. The City Administrator and Mayor attended a small session meeting with Senator Merkley. During the meeting the City Administrator requested continued support for our infrastructure. Our bill is going to reviewed in the next couple weeks. Included in this bill is a \$3.4 million dollar request for water line improvements and adding a third pod at the water plant. The City currently has two bills in progress, one on the state level and one on the federal level. The City of Myrtle Creek was not selected for the park trails grant.

### **MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS**

No updates made.

### **ADJOURNMENT**

Mayor Matthew Hald adjourned the regular meeting of the City Council for March 5, 2024 at 6:27 P.M.

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Matthew Hald, Mayor

Attest:

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Joanna Bilbrey  
City Recorder  
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