



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: February 20, 2024

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Matthew Hald

COUNCILORS PRESENT: Councilors: Robert Chaney, Sr., Luke Dillon, Diana Larson, Bill Burnett,

COUNCILORS ABSENT: Susan Harris, Student Representative Marlee Rogers

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Finance Officer Lesley Hiscocks, Police Chief Jonathan Brewster, Fire Chief Manie Pires

CALL TO ORDER: Mayor Matthew Hald called the February 20, 2024 meeting to order at 5:30 PM

AUDIT PRESENTATION

Steve Tuchscherer with Umpqua Valley Financial gave the Audit Report for the 2022-2023 Fiscal Year. He shared that the City's financial documents are without material misstatement and are in good order. The City converted financial reporting to modified cash basis accounting this year. Steve shared that he felt it was a good choice and benefits the City.

PUBLIC PRESENTATION

No public presentations.

CITIZENS HEARD ON NON-AGENDA ITEMS

Julie Sproul – Bunny Scramble

Spoke to Council regarding the Bunny Scramble and the South Douglas Rodeo.

Pitty Weed – spoke against the release of bunnies.
Lori Proctor – asked about costs incurred by the city associated with rodeo.
Barbara Gaines – spoke against bunny scramble.
Maddison Collings – spoke against bunny scramble
Tammy Dunn – spoke against bunny scramble.

CONSENT AGENDA

Parts I & II

Motion was made by Councilor Burnett and seconded by Councilor Larson to approve Consent Agenda Parts I & II as presented in the February 20, 2024, council packet. Discussion: None

Vote: Motion passed unanimously.

DEPARTMENT REPORTS

Planning/Community Development Department

City Administrator Lonnie Rainville submitted the Planning Department report into record as written.

Finance Report

Finance Officer Lesley Hiscocks submitted the Finance Report into record as written. Councilor Larson asked about some of the account payments that were made.

Police Department

Police Chief Jonathan Brewster submitted the Police Department report into record as written. The Police Chief was asked about the progress on the background check for the new officer. Councilor Dillon asked about any progress on the Rose Motel. Councilor Chaney asked if generators were still being used.

Fire Department

Fire Chief Manie Pires submitted the Fire Department Report into record as written. Two structure fires this week. The Fire Chief has been working with the Public Works Superintendent on making a plan for maintenance on Fire Hydrants and has offered the assistance Fire Department to assist. The Mayor asked if the Fire Department has benefit from the siren. The Fire Chief shared that some of the volunteers do rely on the siren as notification.

Public Works

City Administrator Lonnie Rainville submitted the Public Works report into record as written.

RESOLUTIONS

Resolution 24-04 – A Resolution to Approve a Supplemental Budget to Adjust the Water Construction Budget Within the 2023-2024 Fiscal Budget.

City Administrator, Lonnie Rainville, presented to Council the need for a supplemental budget. Oregon Health Authority submitted to the city a need to address the South Water tank both in 2019 and 2022.

The City reported back in 2022 that the repair of the water tank was listed as a goal for 2023. Because lead paint was found on the tank the cost for repairs doubled. To address this additional cost, funding needs to be added to the water construction budget. Adjustments to the budget include recognizing the underestimated interest earned this year and correcting reserve funds that were allocated on the cost side but not accounted for on the revenue side.

Motion was made by Councilor Chaney to approve Resolution 24-04 A Resolution to Approve a Supplemental Budget to Adjust the Water Construction Budget Within the 2023-2024 Fiscal Budget.

Motion seconded by Councilor Larson. Discussion: Councilor Dillon asked if this adjustment was to make the repairs to the water tank.

Vote: Motion passed unanimously.

REGULAR AGENDA

Coating of South Water Tank

City Administrator, Lonnie Rainville, presented to Council the proposals received to paint the south water tank. Two bids were returned, one from MJE Industrial in the amount of \$465,400 and one from Marine Industrial Tank Diving and Coating in the amount of \$197,646.25.

Motion was made by Councilor Larson to approve awarding a contract to Marine Industrial Tank Diving and Coating in the amount of \$197,646.25 to abate the existing coating and to apply a new coating to the south water tank. Motion seconded by Councilor Burnett. Discussion: None

Vote: Motion passed unanimously.

Review of City Council Goals

City Administrator Lonnie Rainville shared a list of possible goals compiled from the master list created during the Council Goals Meeting. The list was given to the council to further review and make any changes that they would like. This will be added to the agenda for the next meeting.

CITY ADMINISTRATOR REPORT

City Administrator Lonnie Rainville shared that they are working on the 2024-2025 budget in preparation for the budget meeting. The City Administrator commended Councilor Larson on her work with Representative Osborne's office and helping with finding funding through state allocations to help replace the south water tank. The timeline for being able to replace the tank is late summer in 2026. A reminder was given that there is a Town Hall Meeting on Thursday to discuss Main Street, Urban Renewal and the business district.

MAYOR AND COUNCILOR – COMMITTEE REPORTS and COUNCILOR COMMENTS

The Mayor shared that he went to Myrtle Creek Elementary School to present the "If I Were Mayor" contest to the 4th and 5th grade classes. He shared with the students the role of the mayor. The students can enter by preparing a poster of what they would like to do if they were mayor. The Mayor thanked the audience for their participation during the meeting.

ADJOURNMENT

Mayor Matthew Hald adjourned the regular meeting of the City Council for January 16, 2024 at 7:03 P.M.

Matthew Hald, Mayor

Attest:

Joanna Bilbrey
City Recorder