



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: January 2, 2024

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Matthew Hald

COUNCILORS PRESENT: Councilors: Bill Burnett, Diana Larson, Luke Dillon, Robert Chaney, Sr., Susan Harris

COUNCILORS ABSENT:

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

CALL TO ORDER: Mayor Matthew Hald called the January 2, 2024 meeting to order at 5:30 PM

ELECTION OF OFFICERS

Motion was made by Councilor Harris to appoint Robert Chaney as City Council President for the 2024 calendar year. Motion was seconded by Councilor Burnett. Discussion: none
Vote: Motion passed unanimously.

PUBLIC PRESENTATION

No public presentations

CITIZEN COMMENT ON NON-AGENDA ITEM

No citizens comments.

CONSENT AGENDA

Part 1

Motion was made by Councilor Harris and seconded by Councilor Larson to approve the Meeting Minutes for December 5, 2023, as presented. Discussion: none followed
Vote: Motion passed unanimously.

REGULAR AGENDA

Review of 2023 City Council Goals

City Administrator Lonnie Rainville conducted a recap of the goals set last year and the progress made. Goals list was included in the January 2, 2024, packet.

Umpqua Economic Development Partnership

City Administrator Lonnie Rainville presented to Council the opportunity to partner with Umpqua Economic Development Partnership to assist with soliciting bids and assisting with identifying ways to promote the City of Myrtle Creek and increase tourism. A proposal was presented for Council to review. Consensus from Council was to work with Umpqua Economic Development Partnership in putting out an RFP for the creation of a Myrtle Creek promotional campaign not exceeding \$25,000 in cost.

RESOLUTIONS

Resolution 24-01 – 974 NE Bond Street – A Resolution Authorizing the City Recorder to Establish a Lien on Real Property for Failure to Abate Nuisances

Motion was made by Councilor Chaney to approve Resolution 24-01 – 974 NE Bond Street – A Resolution Authorizing the City Recorder to Establish a Lien on Real Property for Failure to Abate Nuisances. Motion was seconded by Councilor Larson. Discussion: none

Vote: Motion passed unanimously.

Resolution 24-02 – 0 Johnson Street – A Resolution Authorizing the City Recorder to Establish a Lien on Real Property for Failure to Abate Nuisances

Motion was made by Councilor Larson to approve Resolution 24-02 – 0 Johnson Street – A Resolution Authorizing the City Recorder to Establish a Lien on Real Property for Failure to Abate Nuisances. Motion was seconded by Councilor Chaney. Discussion: none

Vote: Motion passed unanimously.

Resolution 24-03 – 1106 NE Leon Court – A Resolution Authorizing the City Recorder to Establish a Lien on Real Property for Hazardous Tree Removal

Motion was made by Councilor Larson to approve Resolution 24-03 – 1106 NE Leon Court – A Resolution Authorizing the City Recorder to Establish a Lien on Real Property for Failure to Abate Nuisances. Motion was seconded by Councilor Harris. Discussion: Councilor Larson asked if the liens are collectable upon the sell of the property. The City Recorder confirmed that the liens are collected upon the sell of the property or if the owner pays prior to the sell.

Vote: Motion passed unanimously.

Resolution 24-04 – 127 NW Division – A Resolution Authorizing the City Recorder to Establish a Lien on Real Property for Failure to Abate Derelict Building

Motion was made by Councilor Harris to approve Resolution 24-04 – 127 NW Division – A Resolution Authorizing the City Recorder to Establish a Lien on Real Property for Failure to Abate Derelict Building. Motion was seconded by Councilor Larson. Discussion: none
Vote: Motion passed unanimously.

CITY ADMINISTRATOR REPORT

City Administrator Lonnie Rainville shared about a meeting with Representative Virgil Osborne scheduled for the coming Friday. This meeting is important because it will build a dialogue with the Representative and bring attention to the needs of the City. The City Administrator spoke to City Council about setting a date for the 2024 City Council Goals. Council consensus was to meet on Thursday, February 8, 5:30pm. The city is working on replacing the water line on Nicole. The City Administrator and Finance Officer attended a budgeting training held by the Oregon Department of Revenue. This meeting brought to light changes that need to be made to our budget formatting. Finance Officer Lesely Hiscocks is also developing a Budget Committee training session that will be held prior to the first budget meeting. The City Administrator will be sitting on a steering committee for the Douglas County Community Health Improvement Plan (CHIP). The pool is in need of repair with several cracks causing the pool to loose water. We will be putting out to bid a project to replaster the pool and make the needed repairs. The City Administrator asked the Council members if they liked the new arrangement of the City Council Chambers or if they preferred the previous layout. The City Administrator asked about moving the second meeting in May, Council consensus was to cancel that meeting.

MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS

Councilor Chaney asked about the progress on the student representative. The City Administrator shared that we should have a student representative soon. Councilor Burnett said that he would like to see a goal from the marketing plan to develop a reason for people to want to come to Myrtle Creek. Councilor Chaney shared that the Crab Feed tickets are now on sale. Councilor Harris shared that the Citizen of the Year Banquet is scheduled for March 23rd at the Elks Lodge and to start thinking about the nominations. Councilor Larson asked about last Small Cities meeting.

ADJOURNMENT

Mayor Matthew Hald adjourned the regular meeting of the City Council for January 2, 2024 at 6:52P.M.

Matthew Hald, Mayor

Attest:

Joanna Bilbrey
City Recorder