



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: October 3, 2023

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Matthew Hald

COUNCILORS PRESENT: Councilors: Bill Burnett, Diana Larson, Luke Dillon, Robert Chaney, Sr., Susan Harris

COUNCILORS ABSENT:

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Police Chief Jonathan Brewster

CALL TO ORDER: Mayor Matthew Hald called the October 3, 2023 meeting to order at 5:30 PM

PUBLIC PRESENTATION

No public presentations

CITIZEN COMMENT ON NON-AGENDA ITEM

No citizens comments.

CONSENT AGENDA

Motion was made by Councilor Burnett and seconded by Councilor Dillon to approve the Meeting Minutes for September 19, 2023, as presented. Discussion: none followed

Vote: Motion passed unanimously.

REGULAR AGENDA

Council Discussion – South Douglas Rodeo

Council conducted a follow-up discussion on the South Douglas Rodeo Rabbit Scramble.

Jamie McElmurry - representative of the South Douglas Rodeo. She shared that the Rodeo Board does not meet again until January 2024.

Julie Sproul – community representative against rabbit scramble.

ORDINANCES & RESOLUTIONS

Resolution 23-13 – A Resolution amending the City of Myrtle Creek Handbook of Fees and Charges

City Administrator Lonnie Rainville reviewed each of the Handbook of Fees and Charges categories with Council and the suggested changes. Council suggested to amend the Peddler/Solicitor license to match that of the Business License. There was a suggestion to keep the pool at \$1.00 entry, but an understanding that the costs are going up for maintenance.

Motion was made by Councilor Burnett to approve the suggested changes to the Handbook of Fees and Charges with the additional change to the suggested Peddler License. Motion was seconded by Councilor Dillon. Discussion: none
Vote: Motion passed unanimously.

Motion was made by Councilor Burnett to approve Resolution 23-13 – A Resolution Amending the City of Myrtle Creek Handbook of Fees and Charges. Motion was seconded by Councilor Dillon. Discussion: none
Vote: Motion passed unanimously.

Ordinance 854 – FIRST READ – An Ordinance Amending the Myrtle Creek Municipal Code Chapter 3.05 Public Contracting and Repealing Ordinances No. 11-005 and 739

City Administrator Lonnie Rainville shared changes to the Public Procurement Code by Senate Bill 1047. It was suggested to also change the City Administrator procurement power to match the state low level procurement amount as listed in SB 1047,

Motion was made by Councilor Chaney to approve the First Read of Ordinance 854 An Ordinance Amending the Myrtle Creek Municipal Code Chapter 3.05 Public Contracting and Repealing Ordinances No. 11-005 and 739. Motion was seconded by Councilor Larson. Discussion: Clarification on the changes to the procurment levels and the City Administrator limit. A comparison was given of other Oregon cities and the administrative limits.

Vote: Motion passed unanimously.

CITY ADMINISTRATOR REPORT

Stevenson Street is getting ready to be paved. Public Works Foreman Daniel Walton has resigned and will be moving to the Winston Dillard Water District. The City of Myrtle Creek, Canyonville, and Riddle have been working with the Oregon Main Street Association to become a group member of the rural tier grouped together with a themed partnership. The LOC Annual Conference is next week.

Police Chief Jonathan Brewster shared about a program called Meet your Local First Responders. The event will be held at South Umpqua High School on October 4, 2023 beginning at 5:00 PM.

The owner of the Rose Motel has filed a Planning Clearance Worksheet and appears to be working with the County to make the required improvements.

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The cost estimate came back for adding lighting to the bridge coming into town. It is recommended to not do any more research as the initial estimate came in at \$200,000 to \$300,000.

MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS

Councilor Chaney shared that the Friends of the Myrtle Creek Library will be hosting their Silent Disco on the 14th. The Elks Golf Tournament is this Saturday, October 7th. Councilor Dillon shared that he has received his CPA. Councilor Harris shared the Happy Donut provided the donuts for the Southern Oregon Trade & Career.

ADJOURNMENT

Mayor Matthew Hald adjourned the regular meeting of the City Council for October 3, 2023 at 6:45 P.M.

Matthew Hald, Mayor

Attest:

Joanna Bilbrey
City Recorder