



MYRTLE CREEK CITY COUNCIL  
REGULAR COUNCIL MEETING AGENDA  
MYRTLE CREEK COUNCIL CHAMBER

**AGENDA PACKET 06/18/2024**

*All city public meetings are being digitally recorded for sound and video camera surveillance.*

The City Council of the City of Myrtle Creek will meet on **Tuesday, June 18, 2024, at 5:30 PM** in the Myrtle Creek Council Chamber, 207 NW Pleasant Street, Myrtle Creek, Oregon.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-863-3171.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and or/meeting.

**REGULAR COUNCIL MEETING – 5:30 PM**

*Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the “Citizens Heard on Non-Agenda Items” section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.*

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Presentations** – *Items that do not require immediate council action, such as presentations, discussions of potential future action items.*
- 4. Citizens Heard on Non-Agenda Items**
- 5. Consent Agenda** – *Requires a motion*  
*The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately upon request.*

**Consent Agenda Part 1** – *Requires a motion*

- 5.1 Approval of minutes of the Regular City Council Meeting for June 4, 2024

**Consent Agenda Part 2 – Requires a motion**

5.2 Acknowledge receipt of Payroll & Claims Report for May 2024

**6. Department Reports**

*Items for discussion by the City Administrator and Department Heads as needed.*

6.1 Planning/Community Development Report

6.2 Finance Officer Report

6.3 Police Department Report

6.4 Fire Department Report

6.5 Public Works Report

**7. Regular Agenda**

*Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.*

7.1 Purchase of New Patrol Vehicle

7.2 Contract from Knife River for Leon & Holly

7.3 Fairway Property Sale

7.4 Code Review Board Applications

**8. City Administrator Report**

**9. Mayor and Councilor – Committee Reports and Councilor Comments**

**10. Executive Session**

*The Myrtle Creek City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session.*

*Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660 but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.*

**11. Adjournment**



# CITY OF MYRTLE CREEK

## REGULAR MEETING OF THE CITY COUNCIL

**DATE:** June 4, 2024

**PLACE:** Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

**PRESIDING OFFICER:** Council President Robert Chaney

**COUNCILORS PRESENT:** Councilors: Susan Harris, Sr., Diana Larson, Bill Burnett, Luke Dillon

**COUNCILORS ABSENT:** Mayor Matthew Hald

A quorum was present throughout the meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Finance Officer Lesley Hiscocks

**CALL TO ORDER:** Council President Robert Chaney, Sr. called the June 4, 2024 meeting to order at 5:30 PM

### PLEDGE OF ALEGIANCE

### PUBLIC PRESENTATION

No public presentations.

### CITIZENS HEARD ON NON-AGENDA ITEMS

Cathey Wragg requested clarification on who the volunteers are that are covered by worker's compensation.

### CONSENT AGENDA

Motion was made by Councilor Dillon to approve the minutes for the Regular City Council meeting for May 7, 2024. Motion seconded by Councilor Harris. Discussion: no discussion followed

Vote: Motion passed unanimously.

### PUBLIC HEARINGS

#### State Revenue Sharing

#### Public Hearing for State Revenue Sharing Opened at 5:34 PM

Myrtle Creek City Council Minutes

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City Administrator Lonnie Rainville shared that the City of Myrtle Creek meets the qualifications to receive State Revenue Sharing.

**Public Hearing closed at 5:36 PM.**

**Public Hearing for the 2024-2025 Budget Opened at 5:36 PM.**

City Administrator Lonnie Rainville shared a summary of the budget message delivered to the Budget Committee on April 16, 2024 along with a Power Point Presentation which is attached to the Agenda Packet for permanent retention. The Budget Committee approved the budget to be sent to Council as presented.

The total budget for 2024-2025 is \$21,581,798.00.

**Public Hearing closed at 5:41 PM.**

**Regular Meeting resumed at 5:41 PM**

## **REGULAR AGENDA**

### **Resolution 24-13 A Resolution to the Oregon Department of Administrative Services Certifying the City's Qualification to Receive State Revenue Sharing Funds**

Motion was made by Councilor Susan Harris to accept Resolution 24-13 A Resolution to the Oregon Department of Administrative Services Certifying the City's Qualification to Receive State Revenue Sharing Funds. Motion was seconded by Councilor Diana Larson. Discussion: No discussion followed. Vote: Motion passed unanimously.

### **Resolution 24-14 A Resolution Declaring the City's Election to Receive State Revenues**

Motion was made by Councilor Susan Harris to accept Resolution 24-14 A Resolution Declaring the City's Election to Receive State Revenues. Motion was seconded by Councilor Diana Larson. Discussion: No discussion followed. Vote: Motion passed unanimously.

### **Resolution 24-15 A Resolution Adopting the 2024-25 City Budget**

Motion was made by Councilor Diana Larson to accept Resolution 24-15 A Resolution Adopting the 2024-25 City Budget. Motion was seconded by Councilor Luke Dillon. Discussion: No discussion followed. Vote: Motion passed unanimously.

### **Resolution 24-16 A Resolution Imposing Ad Valorem Taxes and Categorizing the Tax Levy as Provided in ORS 310.060(2)**

Motion was made by Councilor Diana Larson to accept Resolution 24-16 A Resolution Imposing Ad Valorem Taxes and Categorizing the Tax Levy as Provided in ORS 310.060(2). Motion was seconded



by Councilor Susan Harris. *Discussion: No discussion followed.*  
*Vote: Motion passed unanimously.*

#### **Resolution 24-17 A Resolution Making Appropriations**

Motion was made by Councilor Diana Larson to accept Resolution 24-17 A Resolution Making Appropriations. Motion was seconded by Councilor Susan Harris. *Discussion: No discussion followed.*  
*Vote: Motion passed unanimously.*

#### **Resolution 24-18 A Resolution Extending the City of Myrtle Creek Worker's Compensation Coverage to Volunteers of the City of Myrtle creek During Policy Year 2024-2025**

Motion was made by Councilor Diana Larson to pass Resolution 24-18 A Resolution Extending the City of Myrtle Creek Worker's Compensation Coverage to Volunteers of the City of Myrtle Creek During Policy Year 2024-2025. Motion was seconded by Councilor Luke Dillon. *Discussion: No discussion followed.*  
*Vote: Motion passed unanimously.*

#### **Golf Course Discussion**

City Administrator Lonnie Rainville shared a letter that the City received from Umpqua Golf Management (UGM). The letter included two directions that UGM would like to go in regards to the golf course. Option one, was to give their 6 months' notice to terminate their operations on May 1, 2024. Option two, was to continue to manage the golf course, but close from October 31<sup>st</sup> thru March 1<sup>st</sup>. The City Administrator then reviewed via power point presentation the current contract between the City and UGM. They would provide some course maintenance during the closed winter months.

The City Manager shared that the effluent that the City sends to the golf course during the summer is a vital benefit for the City.

Council consensus is to have the City Administrator work with Umpqua Golf Management for a trial year basis to continue operations and allow for the winter closure.

#### **Airport Discussion**

City Administrator Lonnie Rainville shared that there are federal funds available for the airport, but in the past there has been discussion of wanting to run out the clock on federal restrictions. Total funding estimates are over \$1 million dollars, but accepting these funds would restart the clock on federal restrictions.

Council consensus is to let the FAA requirements laps and look into private operation of the Airport.

#### **Elks Scholarship Donation Request**

Motion made by Councilor Harris to donate \$300 to the Elks Scholarship fund. Motion was seconded by Councilor Larson. *Discussion: It was clarified that the donation will come from the council fund.*  
*Vote: Motion passed unanimously.*

## **CITY ADMINISTRATOR REPORT**

City Administrator Lonnie Rainville shared about the Supreme Court ruling on Elected Officials and the use of Social Media. The decision allows for Elected Officials to have private social media and to block and remove posts when not tied to or acting with any state authority and not be in violation of the First Amendment. An audit of the sewer connections and fees was conducted and several multi unit locations were found to be only paying for a single sewer connection. Letters are being drafted to notify the property owners of the changes. The City Administrator is working with DEQ to conduct a Hazardous Material turn in day for the south county area. Councilor Harris asked about creating a shred day for the community. The City was awarded the grant for the purchase of an electric vehicle. The City Administrator also shared that the Family Development Center would like to relocate from Canyonville to Myrtle Creek. He is working with them to find a suitable location. The next Community Town Hall Meeting has been scheduled for Thursday, June 27<sup>th</sup> at 5:30 PM. The topic will be public safety. The League of Oregon Cities Small Cities meeting is Thursday, June 13<sup>th</sup> in Rogue River.

## **MAYOR AND COUNCILOR – COMMITTEE REPORTS and COUNCILOR COMMENTS**

Councilor Harris shared that there have been several businesses in Myrtle Creek that have received counterfeit money. She also shared that the next Chamber meeting will have a representative from Umpqua Bank share about ways to detect counterfeit bills. Friday June, 7<sup>th</sup> is National Donut Day. June 22<sup>nd</sup> is the City Wide Yard Sale. Councilor Chaney shared that the flower baskets are up and our Park Host is doing the watering. The Lions are still looking for another volunteer to help with the watering. Former Mayor Ken Brouillard passed away and there will be a celebration of life on June 21<sup>st</sup> at Millsite Park.

## **ADJOURNMENT**

Council President Robert Chaney Sr. adjourned the regular meeting of the City Council for June 4, 2024 at 6:58P.M.

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Matthew Hald, Mayor

Attest:

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Joanna Bilbrey  
City Recorder

**CITY OF MYRTLE CREEK  
PAYROLL AND CLAIMS  
MAY ~~ 2024**

| <b>FUND<br/>#</b> | <b>FUND<br/>DESCRIPTION</b> | <b>BILLS</b>      | <b>P/R</b>       | <b>TOTAL</b>      |
|-------------------|-----------------------------|-------------------|------------------|-------------------|
| 100               | GENERAL FUND                | 217,868.96        | 12,953.51        | <b>230,822.47</b> |
| 200               | SEWER FUND                  | 53,920.84         | 41,872.15        | <b>95,792.99</b>  |
| 210               | SEWER CONSTRUCTION          | 720.00            | -                | <b>720.00</b>     |
| 250               | WATER FUND                  | 21,829.31         | 29,458.17        | <b>51,287.48</b>  |
| 255               | METER DEPOSITS              | -                 | -                | -                 |
| 260               | WATER CONSTRUCTION          | 14,500.00         | -                | <b>14,500.00</b>  |
| 280               | AIRPORT FUND                | 2,251.07          | -                | <b>2,251.07</b>   |
| 300               | STREET FUND                 | 50,514.85         | 10,239.57        | <b>60,754.42</b>  |
| 330               | STORM WATER                 | -                 | -                | -                 |
| 420               | SEWER EFFLUENT LOAN         | -                 | -                | -                 |
| 430               | WWTP REPAY FUND             | -                 | -                | -                 |
| 450               | WTP E RES DEBT FUND         | -                 | -                | -                 |
| 500               | PARK DEVELOPMENT            | 3,056.00          | -                | <b>3,056.00</b>   |
| 550               | RV PARK FUND                | 1,716.93          | -                | <b>1,716.93</b>   |
| 580               | CAPITAL PROJECTS FUND       | -                 | -                | -                 |
|                   | <b>TOTAL ALL FUNDS</b>      | <b>366,377.96</b> | <b>94,523.40</b> | <b>460,901.36</b> |

# Accounts Payable

## Checks by Date - Detail by Check Date

User: lhiscocks  
Printed: 6/4/2024 9:53 AM



| Check No                         | Vendor No<br>Invoice No  | Vendor Name<br>Description   | Check Date<br>Reference  | Check Amount  |
|----------------------------------|--|--|--|---|
| 88850124                         | 2273<br>85974  | LOWE'S BUSINESS ACCOUNT<br>WASTE WATER TREATMENT PLANT   | 05/01/2024   | 3,389.56  |
| Total for Check Number 88850124: |  |  |  | 3,389.56  |
| Total for 5/1/2024:              |  |  |  | 3,389.56  |
| 448655                           | 1181<br>16909  | ALLEN RENTAL<br>PB   | 05/03/2024   | 2.00  |
| Total for Check Number 448655:   |  |  |  | 2.00  |
| 448656                           | 1431<br>176612301042124<br>176612301042124   | CHARTER COMMUNICATIONS<br>Fire<br>Fire   | 05/03/2024   | 245.82<br>103.98  |
| Total for Check Number 448656:   |  |  |  | 349.80  |
| 448657                           | 099W<br>March 2024<br>March 2024<br>March 2024<br>March 2024<br>March 2024<br>March 2024<br>March 2024<br>March 2024 | CITY OF MC - WATER BILLS<br>WATER & SEWER - FIRE<br>WATER & SEWER - PARKS<br>WATER & SEWER - WWTP<br>WATER & SEWER - LIBRARY<br>WATER & SEWER - PUB BLDGS<br>WATER & SEWER - POOL<br>WATER & SEWER - PUB WORKS<br>WATER & SEWER - COMM CTR   | 05/03/2024<br>1135<br>PARKS<br>875, 875-001<br>502<br>2, 1<br>108<br>871<br>77   | 136.25<br>625.91<br>129.50<br>128.00<br>256.00<br>81.43<br>128.00<br>132.75 |
| Total for Check Number 448657:   |  |  |  | 1,617.84  |
| 448658                           | 8688<br>1234340<br>1234340<br>287200<br>287200   | DOUGLAS FAST NET<br>WWTP<br>WTP<br>RV<br>Airport   | 05/03/2024   | 330.87<br>330.87<br>114.99<br>126.06  |
| Total for Check Number 448658:   |  |  |  | 902.79  |
| 448659                           | 1494<br>30941  | THE DYER PARTNERSHIP ENGINEERS<br>Streets  | 05/03/2024   | 15,597.89   |
| Total for Check Number 448659:   |  |  |  | 15,597.89   |
| 448660                           | 1103   | EBS TRUST<br>PR Batch 00002.04.2024 CIS ACCIDENT COV<br>PR Batch 00002.04.2024 Dental Insurance<br>PR Batch 00002.04.2024 Dental Premium 5%<br>PR Batch 00002.04.2024 Medical/Vision Premiu<br>PR Batch 00002.04.2024 Medical/Vision Insurar | 05/03/2024<br>PR Batch 00002.04.2024 CIS<br>PR Batch 00002.04.2024 Den<br>PR Batch 00002.04.2024 Den<br>PR Batch 00002.04.2024 Mec<br>PR Batch 00002.04.2024 Mec | 65.17<br>2,567.38<br>135.14<br>1,892.36<br>35,953.74                        |

| Check No                       | Vendor No<br>Invoice No | Vendor Name<br>Description           | Check Date<br>Reference              | Check Amount |
|--------------------------------|-------------------------|--------------------------------------|--------------------------------------|--------------|
| Total for Check Number 448660: |                         |                                      |                                      | 40,613.79    |
| 448661                         | 4558                    | I.B.E.W. LOCAL UNION 659             | 05/03/2024                           |              |
|                                |                         | PR Batch 00002.04.2024 Union Dues    | PR Batch 00002.04.2024 Union Dues    | 183.61       |
|                                |                         | PR Batch 00002.04.2024 Union Dues    | PR Batch 00002.04.2024 Union Dues    | 130.67       |
| Total for Check Number 448661: |                         |                                      |                                      | 314.28       |
| 448662                         | 1407                    | M C VOLUNTEER FIRE DEPT              | 05/03/2024                           |              |
|                                | Reimb-contract          | Fire                                 |                                      | 1,410.21     |
|                                | Reimb-Email sub         | Fire                                 |                                      | 300.00       |
| Total for Check Number 448662: |                         |                                      |                                      | 1,710.21     |
| 448663                         | 4424                    | MOTION INDUSTRIES, INC.              | 05/03/2024                           |              |
|                                | OR25-00571161           | WWTP                                 |                                      | 356.21       |
| Total for Check Number 448663: |                         |                                      |                                      | 356.21       |
| 448664                         | 1116                    | MYRTLE CREEK AUTO SUPPLY             | 05/03/2024                           |              |
|                                | 10259                   | Police                               |                                      | 16.74        |
| Total for Check Number 448664: |                         |                                      |                                      | 16.74        |
| 448665                         | 1037                    | MYRTLE CREEK LIONS CLUB              | 05/03/2024                           |              |
|                                | Donation-Flower         | Park Dev                             |                                      | 200.00       |
| Total for Check Number 448665: |                         |                                      |                                      | 200.00       |
| 448666                         | 1089                    | NAPA AUTO PARTS                      | 05/03/2024                           |              |
|                                | 8601393146              | PW                                   |                                      | 7.34         |
|                                | 860139505               | PW                                   |                                      | 24.69        |
|                                | 860139962               | WWTP                                 |                                      | 16.58        |
|                                | 8601405062              | SS                                   |                                      | 32.98        |
|                                | 8601410216              | Parks                                |                                      | 12.69        |
| Total for Check Number 448666: |                         |                                      |                                      | 94.28        |
| 448667                         | 1833                    | ONE CALL CONCEPTS, INC               | 05/03/2024                           |              |
|                                | 4040436                 | CONTRACTUAL SVCS - STREETS           |                                      | 10.16        |
|                                | 4040436                 | CONTRACTUAL SVCS - WATER MT          |                                      | 10.17        |
|                                | 4040436                 | CONTRACTUAL SVCS - SEWER MT          |                                      | 10.47        |
| Total for Check Number 448667: |                         |                                      |                                      | 30.80        |
| 448668                         | 1228                    | OREGON DEPT OF JUSTICE               | 05/03/2024                           |              |
|                                |                         | PR Batch 00002.04.2024 Child Support | PR Batch 00002.04.2024 Child Support | 225.00       |
| Total for Check Number 448668: |                         |                                      |                                      | 225.00       |
| 448669                         | 5841                    | OREGON DEPT. OF ENVIROMENTAL C       | 05/03/2024                           |              |
|                                | WQWSC2400217            | WWTP                                 |                                      | 374.40       |
| Total for Check Number 448669: |                         |                                      |                                      | 374.40       |
| 448670                         | 2169                    | P F PETTIBONE & CO                   | 05/03/2024                           |              |
|                                | 185833                  | SS                                   |                                      | 246.95       |
| Total for Check Number 448670: |                         |                                      |                                      | 246.95       |
| 448671                         | 3017                    | POLYDYNE, INC                        | 05/03/2024                           |              |
|                                | 1825904                 | WWTP                                 |                                      | 8,474.58     |

| Check No                       | Vendor No<br>Invoice No  | Vendor Name<br>Description  | Check Date<br>Reference   | Check Amount  |
|--------------------------------|--|---|---|---|
| Total for Check Number 448671: |  |   |   | 8,474.58  |
| 448672                         | 6235<br>1377   | PRINT HAUS PRINT & DESIGN<br>Police   | 05/03/2024  | 50.00   |
| Total for Check Number 448672: |  |   |   | 50.00   |
| 448673                         | 1180<br>1089650-IN   | SOUTH DOUGLAS LOGGING SUPPLY<br>WM  | 05/03/2024  | 149.00  |
| Total for Check Number 448673: |  |   |   | 149.00  |
| 448674                         | 1341<br>April 2024<br>April 2024<br>April 2024<br>April 2024<br>April 2024<br>April 2024<br>April 2024<br>April 2024 | SOUTH UMPQUA DISPOSAL   | 05/03/2024  | 338.50<br>131.10<br>126.00<br>166.75<br>41.10<br>100.60<br>126.00<br>100.60 |
| Total for Check Number 448674: |  |   |   | 1,130.65  |
| 448675                         | 2305<br>INV-016778<br>INV-016778<br>INV-016778   | SPRINGBROOK HOLDING COMPANY<br>OPERATING SUPPLIES - STREETS<br>OPERATING SUPPLIES - SEWER MT<br>OPERATING SUPPLIES - WATER MT | 05/03/2024<br>Online Bill Pay<br>Online Bill Pay<br>Online Bill Pay | 2.97<br>54.45<br>41.58  |
| Total for Check Number 448675: |  |   |   | 99.00   |
| 448676                         | 1220   | U S NATIONAL BANK<br>PR Batch 00002.04.2024 Police Union Dues   | 05/03/2024<br>PR Batch 00002.04.2024 Poli                           | 200.00  |
| Total for Check Number 448676: |  |   |   | 200.00  |
| 448677                         | 1200<br>M074522  | UMPQUA RESEARCH COMPANY<br>WWTP   | 05/03/2024  | 2,489.20  |
| Total for Check Number 448677: |  |   |   | 2,489.20  |
| 448678                         | 1648<br>INV00344150<br>INV00345538   | USA BLUE BOOK<br>WWTP<br>WWTP   | 05/03/2024  | 239.10<br>39.95   |
| Total for Check Number 448678: |  |   |   | 279.05  |
| 448679                         | 1205<br>98879  | VALLEY TIRE CENTER POINT S<br>Police  | 05/03/2024  | 916.48  |
| Total for Check Number 448679: |  |   |   | 916.48  |
| 448680                         | 1687<br>April 2024   | ZIPLY FIBER<br>SS   | 05/03/2024  | 92.95   |
| Total for Check Number 448680: |  |   |   | 92.95   |
| Total for 5/3/2024:            |  |   |   | 76,533.89   |
| 8885624                        | 4045   | VERIZON WIRELESS  | 05/06/2024  |   |

| Check No                          | Vendor No<br>Invoice No  | Vendor Name<br>Description  | Check Date<br>Reference   | Check Amount   |
|-----------------------------------|--|---|---|--|
|                                   | 8885624  | PUBLIC WORKS  |   | 161.52   |
|                                   | 8885624  | FIRE  |   | 124.16   |
| Total for Check Number 8885624:   |  |   |   | 285.68   |
| Total for 5/6/2024:               |  |   |   | 285.68   |
| 888572024                         | 8430<br>8885724  | SNIDER ENERGY / PACIFIC PRIDE<br>POLICE   | 05/07/2024  | 665.30   |
| Total for Check Number 888572024: |  |   |   | 665.30   |
| Total for 5/7/2024:               |  |   |   | 665.30   |
| 48681                             | 2398<br>INV-1-42072  | 911 SUPPLY INC<br>Police  | 05/10/2024  | 231.38   |
| Total for Check Number 48681:     |  |   |   | 231.38   |
| 48682                             | 1067<br>Airport  | ALL ROCK LLC<br>Airport   | 05/10/2024  | 539.81   |
| Total for Check Number 48682:     |  |   |   | 539.81   |
| 48683                             | 2137<br>April 2024<br>April 2024<br>April 2024<br>April 2024<br>April 2024<br>April 2024<br>April 2024 | AVISTA UTILITIES<br>GAS HEAT - SEWER MT<br>GAS HEAT - POOL<br>GAS HEAT - FIRE<br>GAS HEAT - WWTP<br>GAS HEAT - PUB BLDGS<br>GAS HEAT - PUB WORKS<br>GAS HEAT - COMM CTR | 05/10/2024<br>269006<br>265671<br>269650<br>74666<br>264966<br>269323<br>268180 | 19.57<br>19.57<br>413.08<br>3,048.11<br>170.92<br>122.34<br>160.39 |
| Total for Check Number 48683:     |  |   |   | 3,953.98   |
| 48684                             | 4489<br>P7244047   | BATTERIES PLUS #208<br>WWTP   | 05/10/2024  | 303.25   |
| Total for Check Number 48684:     |  |   |   | 303.25   |
| 48685                             | 1818<br>12474953   | C & S FIRE SAFE SERVICES<br>PB  | 05/10/2024  | 193.00   |
| Total for Check Number 48685:     |  |   |   | 193.00   |
| 48686                             | 1311<br>894300<br>894300   | CASCADE COLUMBIA DIST CO<br>WTP<br>WWTP   | 05/10/2024  | 4,529.22<br>10,000.00  |
| Total for Check Number 48686:     |  |   |   | 14,529.22  |
| 48687                             | 1315<br>INV11735<br>INV12085   | CASCADE FIRE EQUIPMENT CO<br>Fire<br>Fire   | 05/10/2024  | 1,438.00<br>2,700.00   |
| Total for Check Number 48687:     |  |   |   | 4,138.00   |
| 48688                             | 1507<br>37012  | COOPERS PEST CONTROL<br>Library   | 05/10/2024  | 52.00  |

| Check No | Vendor No<br>Invoice No                                      | Vendor Name<br>Description                        | Check Date<br>Reference       | Check Amount                        |
|----------|--|---|-------------------------------|-------------------------------------|
|          | 37160  | Fire  |                               | 52.00                               |
|          |  |   | Total for Check Number 48688: | 104.00                              |
| 48689    | 3450<br>1442   | CUSTOM CREATIONS<br>Police                        | 05/10/2024                    | 85.00                               |
|          |  |   | Total for Check Number 48689: | 85.00                               |
| 48690    | 1125<br>84531  | DOLE COALWELL<br>Court                            | 05/10/2024                    | 1,872.40                            |
|          |  |   | Total for Check Number 48690: | 1,872.40                            |
| 48691    | 1940<br>DCSO-FY24-10 MC                                      | DOUGLAS CO SHERIFF'S OFFICE<br>Police             | 05/10/2024                    | 830.64                              |
|          |  |   | Total for Check Number 48691: | 830.64                              |
| 48692    | 1045<br>48943<br>48965                                       | DOUGLAS COUNTY FARMERS CO-OP<br>Airports<br>Parks | 05/10/2024                    | 31.92<br>247.92                     |
|          |  |   | Total for Check Number 48692: | 279.84                              |
| 48693    | 1422<br>252  | DOUGLAS COUNTY MAIL<br>SS                         | 05/10/2024                    | 182.40                              |
|          |  |   | Total for Check Number 48693: | 182.40                              |
| 48694    | 1544<br>640034<br>640034                                     | EMERALD POOL & PATIO<br>Pool<br>Pool              | 05/10/2024                    | 351.76<br>544.53                    |
|          |  |   | Total for Check Number 48694: | 896.29                              |
| 48695    | 5821<br>C090993  | ERA<br>WWTP                                       | 05/10/2024                    | 984.07                              |
|          |  |   | Total for Check Number 48695: | 984.07                              |
| 48696    | 1583<br>1257662<br>1259259<br>1259260                        | FERGUSON WATERWORKS #3011<br>WM<br>WM<br>WM       | 05/10/2024                    | 100.92<br>1,275.96<br>181.84        |
|          |  |   | Total for Check Number 48696: | 1,558.72                            |
| 48697    | 2073<br>May 2024   | GOSSELIN CONSTRUCTION<br>Water Cons               | 05/10/2024                    | 14,500.00                           |
|          |  |   | Total for Check Number 48697: | 14,500.00                           |
| 48698    | 5701<br>CL96507-IN<br>CL96507-IN<br>CL96507-IN<br>CL96507-IN | HAYS OIL COMPANY<br>SS<br>Fire<br>PW<br>Parks     | 05/10/2024                    | 50.32<br>244.35<br>710.27<br>363.46 |
|          |  |   | Total for Check Number 48698: | 1,368.40                            |
| 48699    | 6590<br>800288615  | HOME DEPOT PRO formerly Supply Wor<br>Parks       | 05/10/2024                    | 101.86                              |



| Check No | Vendor No<br>Invoice No | Vendor Name<br>Description         | Check Date<br>Reference       | Check Amount |
|----------|-------------------------|------------------------------------|-------------------------------|--------------|
|          | 801234329               | Parks                              |                               | 128.70       |
|          |                         |                                    | Total for Check Number 48699: | 230.56       |
| 48700    | 2205<br>6055            | LASKEY-CLIFTON CORPORATION<br>WTP  | 05/10/2024                    | 1,223.15     |
|          |                         |                                    | Total for Check Number 48700: | 1,223.15     |
| 48701    | 1407<br>020224          | M C VOLUNTEER FIRE DEPT<br>FIRE    | 05/10/2024                    | 23.96        |
|          |                         |                                    | Total for Check Number 48701: | 23.96        |
| 48702    | 1039                    | MSK BUILDING SUPPLY                | 05/10/2024                    |              |
|          | April 2024              | CC                                 |                               | 19.99        |
|          | April 2024              | WTP                                |                               | 17.98        |
|          | April 2024              | RV Park                            |                               | 9.49         |
|          | April 2024              | PW                                 |                               | 57.99        |
|          | April 2024              | SM                                 |                               | 49.56        |
|          | April 2024              | WTP                                |                               | 27.98        |
|          | April 2024              | WWTP                               |                               | 43.56        |
|          | April 2024              | Parks                              |                               | 331.85       |
|          | April 2024              | WM                                 |                               | 28.97        |
|          | April 2024              | PB                                 |                               | 18.28        |
|          |                         |                                    | Total for Check Number 48702: | 605.65       |
| 48703    | 1119                    | MYRTLE CREEK SAW SHOP              | 05/10/2024                    |              |
|          | 351379                  | Streets                            |                               | 12.99        |
|          | 351400                  | Streets                            |                               | 18.99        |
|          | 351567                  | Streets                            |                               | 28.99        |
|          | 351567                  | Parks                              |                               | 28.99        |
|          | 352730                  | Streets                            |                               | 9.00         |
|          | 352745                  | WWTP                               |                               | 95.00        |
|          | 352789                  | Parks                              |                               | 10.99        |
|          | 352919                  | Streets                            |                               | 8.00         |
|          | 352954                  | Parks                              |                               | 16.00        |
|          | 352968                  | Parks                              |                               | 56.00        |
|          |                         |                                    | Total for Check Number 48703: | 284.95       |
| 48704    | 4434<br>PWS ID#00550    | OHA OREGON HEALTH AUTHORITY<br>WTP | 05/10/2024                    | 2,000.00     |
|          |                         |                                    | Total for Check Number 48704: | 2,000.00     |
| 48705    | 1251                    | OREGON LINEN                       | 05/10/2024                    |              |
|          | April 2024              |                                    |                               | 52.16        |
|          | April 2024              |                                    |                               | 75.47        |
|          | April 2024              |                                    |                               | 34.19        |
|          | April 2024              |                                    |                               | 20.14        |
|          |                         |                                    | Total for Check Number 48705: | 181.96       |
| 48706    | 1509<br>12403265        | PHOENIX HYDRAULICS & MACHINE<br>WM | 05/10/2024                    | 4.00         |
|          |                         |                                    | Total for Check Number 48706: | 4.00         |
| 48707    | 1159<br>38469149        | QUILL CORPORATION<br>Police        | 05/10/2024                    | 162.88       |

| Check No                      | Vendor No<br>Invoice No                                      | Vendor Name<br>Description   | Check Date<br>Reference      | Check Amount  |
|-------------------------------|--|--|------------------------------|---|
| Total for Check Number 48707: |  |  |                              | 162.88  |
| 48708                         | 1283<br>May 2024   | CITY OF ROSEBURG<br>CONTRACTUAL SVCS-COURT   | 05/10/2024<br>Judge Services | 1,287.50  |
| Total for Check Number 48708: |  |  |                              | 1,287.50  |
| 48709                         | 2283<br>1222098SC  | ROTO-ROOTER OF DOUGLAS COUNT<br>Airport  | 05/10/2024                   | 112.00  |
| Total for Check Number 48709: |  |  |                              | 112.00  |
| 48710                         | 1175<br>April 2024<br>April 2024<br>April 2024<br>April 2024 | SHIRTCLIFF OIL COMPANY<br>GAS - PUBLIC WORKS<br>GAS - AIRPORT<br>GAS - WWTP<br>GAS - PARKS | 05/10/2024                   | 120.45<br>249.35<br>95.50<br>265.10                       |
| Total for Check Number 48710: |  |  |                              | 730.40  |
| 48711                         | 8832<br>13918<br>13918<br>13918<br>13918<br>13945<br>13945   | SYSTECH<br>SS<br>WWTP<br>RV<br>WTP<br>Police<br>SS   | 05/10/2024                   | 1,631.00<br>111.51<br>50.00<br>111.51<br>204.99<br>524.98 |
| Total for Check Number 48711: |  |  |                              | 2,633.99  |
| 48712                         | 1197<br>22391  | TUNE UP CENTER<br>Police   | 05/10/2024                   | 60.68   |
| Total for Check Number 48712: |  |  |                              | 60.68   |
| 48713                         | 1200<br>M074614  | UMPQUA RESEARCH COMPANY<br>WTP   | 05/10/2024                   | 26.50   |
| Total for Check Number 48713: |  |  |                              | 26.50   |
| 48714                         | 1849<br>152118   | UMPQUA SAND & GRAVEL<br>PARKS  | 05/10/2024                   | 114.08  |
| Total for Check Number 48714: |  |  |                              | 114.08  |
| 48715                         | 4598<br>UVT-24148  | UMPQUA VALLEY TRACTOR<br>Parks   | 05/10/2024                   | 729.54  |
| Total for Check Number 48715: |  |  |                              | 729.54  |
| 48716                         | 8432<br>1372<br>1372   | UNDERGROUND TECH INC<br>SM<br>SM   | 05/10/2024                   | 1,179.59<br>863.41  |
| Total for Check Number 48716: |  |  |                              | 2,043.00  |
| 48717                         | 1205<br>99661  | VALLEY TIRE CENTER POINT S<br>Airport  | 05/10/2024                   | 531.10  |
| Total for Check Number 48717: |  |  |                              | 531.10  |
| 99943024                      | 1224   | OREGON PERS  | 05/10/2024                   |   |

| Check No                         | Vendor No<br>Invoice No                  | Vendor Name<br>Description   | Check Date<br>Reference  | Check Amount                     |
|----------------------------------|--|--|--|----------------------------------|
|                                  | 99943024                                 | Employer Amount  |  | 11,753.33                        |
|                                  | 99943024                                 | Pickup Amount  |  | 3,571.03                         |
| Total for Check Number 99943024: |  |  |  | 15,324.36                        |
| Total for 5/10/2024:             |  |  |  | 74,860.66                        |
| 92960                            | 8430<br>8885142024                       | SNIDER ENERGY / PACIFIC PRIDE<br>POLICE  | 05/14/2024   | 385.97                           |
| Total for Check Number 92960:    |  |  |  | 385.97                           |
| 88851424                         | 1832<br>MAY1524                          | NATIONWIDE RETIREMENT SOLUTIO<br>PR Employee 457B Plan   | 05/14/2024<br>25992001   | 1,350.00                         |
| Total for Check Number 88851424: |  |  |  | 1,350.00                         |
| 94151524                         | 050F<br>94151524<br>94151524<br>94151524 | UMPQUA BANK-EFTPS (FED)<br>Medicare Taxes<br>Federal WH Taxes<br>FICA Taxes                      | 05/14/2024   | 1,829.88<br>5,422.44<br>7,824.36 |
| Total for Check Number 94151524: |  |  |  | 15,076.68                        |
| Total for 5/14/2024:             |  |  |  | 16,812.65                        |
| 88851524                         | 4529<br>May2024                          | HRA VEBA TRUST<br>HRA/VEBA   | 05/15/2024<br>VEBA   | 4,350.00                         |
| Total for Check Number 88851524: |  |  |  | 4,350.00                         |
| 95051524                         | 050S<br>95051524<br>95051524<br>95051524 | UMPQUA BANK-EFTPS (STATE)<br>STATE TRANSIT TAXES<br>STATE WH TAXES<br>OREGON PAID LEAVE          | 05/15/2024   | 61.80<br>4,087.43<br>617.99      |
| Total for Check Number 95051524: |  |  |  | 4,767.22                         |
| Total for 5/15/2024:             |  |  |  | 9,117.22                         |
| 48718                            | 1226                                     | AFLAC INSURANCE<br>PR Batch 00001.05.2024 AFLAC INS<br>PR Batch 00001.05.2024 AFLAC INS (Pretax) | 05/17/2024<br>PR Batch 00001.05.2024 AFL<br>PR Batch 00001.05.2024 AFL | 35.49<br>358.22                  |
| Total for Check Number 48718:    |  |  |  | 393.71                           |
| 48719                            | 3600<br>14297725<br>14297725             | ALERT 360<br>WASTE WATER TREATMENT PLANT<br>WATER TREATMENT PLANT                                | 05/17/2024   | 59.85<br>68.25                   |
| Total for Check Number 48719:    |  |  |  | 128.10                           |
| 48720                            | 8555<br>4553                             | BIG GAME INK<br>FIRE   | 05/17/2024   | 486.00                           |
| Total for Check Number 48720:    |  |  |  | 486.00                           |
| 48721                            | 5213                                     | JOANNA BILBREY   | 05/17/2024   |                                  |

| Check No | Vendor No<br>Invoice No  | Vendor Name<br>Description  | Check Date<br>Reference                   | Check Amount                              |
|----------|--|---|---|---|
|          | Reimb-Clerk Off  | SS  |   | 103.00                                    |
|          |  |   | Total for Check Number 48721:             | 103.00                                    |
| 48722    | 3789<br>MAY 2024<br>MAY 2024                                     | BUDGET LUMBER<br>PARK DEVELOPMENT<br>PARKS  | 05/17/2024                                | 2,856.00<br>2,856.00                      |
|          |  |   | Total for Check Number 48722:             | 5,712.00                                  |
| 48723    | 1302<br>S011748003.002   | CONSOLIDATED SUPPLY<br>WM   | 05/17/2024                                | 853.98                                    |
|          |  |   | Total for Check Number 48723:             | 853.98                                    |
| 48724    | 1507<br>37492  | COOPERS PEST CONTROL<br>PUBLIC BUILDINGS  | 05/17/2024                                | 52.00                                     |
|          |  |   | Total for Check Number 48724:             | 52.00                                     |
| 48725    | 1583<br>1261400  | FERGUSON WATERWORKS #3011<br>WM   | 05/17/2024                                | 503.14                                    |
|          |  |   | Total for Check Number 48725:             | 503.14                                    |
| 48726    | 6590<br>56009244<br>56009244<br>56009244<br>56009244<br>56009244 | HOME DEPOT PRO formerly Supply Wor<br>POLICE<br>COMMUNITY CENTER<br>SUPPORT SERVICES<br>LIBRARY<br>FIRE | 05/17/2024                                | 27.60<br>27.60<br>27.60<br>27.60<br>27.60 |
|          |  |   | Total for Check Number 48726:             | 138.00                                    |
| 48727    | 1030<br>44028  | HYDRAFLO, INC<br>WM   | 05/17/2024                                | 189.94                                    |
|          |  |   | Total for Check Number 48727:             | 189.94                                    |
| 48728    | 4558   | I.B.E.W. LOCAL UNION 659<br>PR Batch 00001.05.2024 Union Dues   | 05/17/2024<br>PR Batch 00001.05.2024 Unio | 314.28                                    |
|          |  |   | Total for Check Number 48728:             | 314.28                                    |
| 48729    | 4628<br>69542  | LOCAL GOVERNMENT LAW GROUP P<br>SS  | 05/17/2024                                | 1,551.00                                  |
|          |  |   | Total for Check Number 48729:             | 1,551.00                                  |
| 48730    | 0299<br>0018343  | METROPOLITAN COMPOUNDS INC<br>WASTE WATER TREATMENT PLANT   | 05/17/2024                                | 579.42                                    |
|          |  |   | Total for Check Number 48730:             | 579.42                                    |
| 48731    | 2716<br>27528  | OCCU HEALTH<br>WASTE WATER TREATMENT PLANT  | 05/17/2024                                | 75.00                                     |
|          |  |   | Total for Check Number 48731:             | 75.00                                     |
| 48732    | 1228   | OREGON DEPT OF JUSTICE<br>PR Batch 00001.05.2024 Child Support  | 05/17/2024<br>PR Batch 00001.05.2024 Chil | 225.00                                    |

| Check No                         | Vendor No<br>Invoice No | Vendor Name<br>Description               | Check Date<br>Reference     | Check Amount |
|----------------------------------|-------------------------|--|-----------------------------|--------------|
| Total for Check Number 48732:    |                         |  |                             | 225.00       |
| 48733                            | 2951                    | PACIFIC OFFICE AUTOMATION                | 05/17/2024                  |              |
|                                  | 21190821                | FIRE                                     |                             | 44.76        |
|                                  | 21190821                | SUPPORT SERVICES                         |                             | 706.40       |
| Total for Check Number 48733:    |                         |  |                             | 751.16       |
| 48734                            | 1154                    | PITNEY BOWES GLOBAL FINANCIAL            | 05/17/2024                  |              |
|                                  | 3319110361              | SS                                       |                             | 164.55       |
| Total for Check Number 48734:    |                         |  |                             | 164.55       |
| 48735                            | 3215                    | RAILROAD MANAGEMENT CO II LLC            | 05/17/2024                  |              |
|                                  | 504379                  | WM                                       |                             | 678.20       |
| Total for Check Number 48735:    |                         |  |                             | 678.20       |
| 48736                            | 1276                    | SUNRISE ENTERPRISES of ROSEBURG          | 05/17/2024                  |              |
|                                  | INV0042524              | PB                                       |                             | 1,203.37     |
| Total for Check Number 48736:    |                         |  |                             | 1,203.37     |
| 48737                            | 1220                    | U S NATIONAL BANK                        | 05/17/2024                  |              |
|                                  |                         | PR Batch 00001.05.2024 Police Union Dues | PR Batch 00001.05.2024 Poli | 200.00       |
| Total for Check Number 48737:    |                         |  |                             | 200.00       |
| 48738                            | 1200                    | UMPQUA RESEARCH COMPANY                  | 05/17/2024                  |              |
|                                  | M074611                 | WATER TREATMENT PLANT                    |                             | 106.00       |
| Total for Check Number 48738:    |                         |  |                             | 106.00       |
| 88851724                         | RV385                   | FIREFLY RESERVATIONS                     | 05/17/2024                  |              |
|                                  | 5172024                 | RV PARK                                  |                             | 374.50       |
| Total for Check Number 88851724: |                         |  |                             | 374.50       |
| Total for 5/17/2024:             |                         |  |                             | 14,782.35    |
| 88852024                         | 2855                    | BMS TECHNOLOGIES                         | 05/20/2024                  |              |
|                                  | MONTHLY                 | POSTAGE & ENVELOPES - WATER MT           |                             | 366.71       |
|                                  | MONTHLY                 | POSTAGE & ENVELOPES - SEWER MT           |                             | 480.22       |
|                                  | MONTHLY                 | POSTAGE & ENVELOPES - STREETS            |                             | 26.20        |
| Total for Check Number 88852024: |                         |  |                             | 873.13       |
| Total for 5/20/2024:             |                         |  |                             | 873.13       |
| 88852224                         | 8430                    | SNIDER ENERGY / PACIFIC PRIDE            | 05/22/2024                  |              |
|                                  | 88852224                | POLICE                                   |                             | 460.92       |
| Total for Check Number 88852224: |                         |  |                             | 460.92       |
| Total for 5/22/2024:             |                         |  |                             | 460.92       |
| 88852324                         | 1195                    | STANDARD INSURANCE                       | 05/23/2024                  |              |

| Check No                         | Vendor No<br>Invoice No | Vendor Name<br>Description   | Check Date<br>Reference | Check Amount |
|----------------------------------|-------------------------|------------------------------|-------------------------|--------------|
|                                  | 619033                  | LIFE INSURANCE - COURT       |                         | 7.69         |
|                                  | 619033                  | LIFE INSURANCE - WATER PLANT |                         | 18.42        |
|                                  | 619033                  | LIFE INSURANCE - POLICE      |                         | 84.91        |
|                                  | 619033                  | LIFE INSURANCE - WWTP        |                         | 22.92        |
|                                  | 619033                  | LIFE INSURANCE - SEWER MT    |                         | 15.32        |
|                                  | 619033                  | LIFE INSURANCE - STREETS     |                         | 9.20         |
|                                  | 619033                  | LIFE INSURANCE - PARKS       |                         | 22.97        |
|                                  | 619033                  | LIFE INSURANCE - FIRE        |                         | 273.28       |
|                                  | 619033                  | LIFE INSURANCE - PUB BLDGS   |                         | 4.60         |
|                                  | 619033                  | LIFE INSURANCE - SUPP SVCS   |                         | 27.57        |
|                                  | 619033                  | LIFE INSURANCE - WATER MT    |                         | 16.85        |
| Total for Check Number 88852324: |                         |                              |                         | 503.73       |
| Total for 5/23/2024:             |                         |                              |                         | 503.73       |
| 88852824                         | 1097                    | AT&T MOBILITY                | 05/28/2024              |              |
|                                  | 88852824                | POLICE                       |                         | 342.50       |
|                                  | 88852824                | PUBLIC WORKS                 |                         | 88.20        |
| Total for Check Number 88852824: |                         |                              |                         | 430.70       |
| Total for 5/28/2024:             |                         |                              |                         | 430.70       |
| 88852924                         | 1449                    | CARD MEMBER SERVICES         | 05/29/2024              |              |
|                                  | 88852924                | COMMUNITY CENTER             |                         | 118.99       |
|                                  | 88852924                | POLICE                       |                         | 300.45       |
|                                  | 88852924                | SUPPORT SERVICES             |                         | 56.92        |
|                                  | 88852924                | WASTE WATER TREATMENT PLANT  |                         | 170.23       |
|                                  | 88852924                | WASTE WATER TREATMENT PLANT  |                         | 529.00       |
|                                  | 88852924                | POLICE                       |                         | 389.78       |
|                                  | 88852924                | POLICE                       |                         | 519.70       |
|                                  | 88852924                | PUBLIC WORKS                 |                         | 729.00       |
|                                  | 88852924                | WASTE WATER TREATMENT PLANT  |                         | 111.75       |
|                                  | 88852924                | PARKS                        |                         | 501.70       |
|                                  | 88852924                | PARKS                        |                         | 454.00       |
|                                  | 88852924                | SUPPORT SERVICES             |                         | 201.13       |
|                                  | 88852924                | PARKS                        |                         | 528.27       |
|                                  | 88852924                | AIRPORT                      |                         | 221.88       |
|                                  | 88852924                | POOL                         |                         | 94.50        |
|                                  | 88852924                | POOL                         |                         | 600.35       |
|                                  | 88852924                | SUPPORT SERVICES             |                         | 160.00       |
|                                  | 88852924                | SUPPORT SERVICES             |                         | 13.98        |
|                                  | 88852924                | FIRE                         |                         | 1,099.98     |
|                                  | 88852924                | POLICE                       |                         | 220.00       |
|                                  | 88852924                | POLICE                       |                         | 143.97       |
|                                  | 88852924                | SUPPORT SERVICES             |                         | 3,164.99     |
|                                  | 88852924                | SUPPORT SERVICES             |                         | 40.00        |
|                                  | 88852924                | SUPPORT SERVICES             |                         | 30.49        |
|                                  | 88852924                | SEWER MAINT                  |                         | 324.34       |
|                                  | 88852924                | PARKS                        |                         | 61.45        |
|                                  | 88852924                | WATER MAINT                  |                         | 16.95        |
|                                  | 88852924                | PUBLIC BUILDINGS             |                         | 132.34       |
| Total for Check Number 88852924: |                         |                              |                         | 10,936.14    |
| 99951524                         | 1224                    | OREGON PERS                  | 05/29/2024              |              |
|                                  | 99951524                | Pickup Amount                |                         | 3,950.85     |

| Check No | Vendor No<br>Invoice No  | Vendor Name<br>Description   | Check Date<br>Reference          | Check Amount  |
|----------|--|--|----------------------------------|---|
|          | 99951524   | Employer Amount  |                                  | 13,271.69   |
|          |  |  | Total for Check Number 99951524: | 17,222.54   |
|          |  |  | Total for 5/29/2024:             | 28,158.68   |
| 48739    | 2398<br>1-43127<br>1-43128<br>1-43300  | 911 SUPPLY INC<br>POLICE<br>POLICE<br>POLICE   | 05/30/2024                       | 343.09<br>20.92<br>573.05   |
|          |  |  | Total for Check Number 48739:    | 937.06  |
| 48740    | 1038<br>W38085   | ALERT-ALL CORPORATION<br>FIRE  | 05/30/2024                       | 726.30  |
|          |  |  | Total for Check Number 48740:    | 726.30  |
| 48741    | 4579<br>2024   | AMERICAN LEGION POST 123<br>SUPPORT SERVICES   | 05/30/2024                       | 300.00  |
|          |  |  | Total for Check Number 48741:    | 300.00  |
| 48742    | 2288<br>42024  | C & K MARKET<br>WASTE WATER TREATMENT PLANT  | 05/30/2024                       | 13.77   |
|          |  |  | Total for Check Number 48742:    | 13.77   |
| 48743    | 1431<br>176612301052124<br>176612301052124   | CHARTER COMMUNICATIONS<br>FIRE<br>FIRE   | 05/30/2024                       | 245.82<br>103.98  |
|          |  |  | Total for Check Number 48743:    | 349.80  |
| 48744    | 099W<br>MAY 2024<br>MAY 2024<br>MAY 2024<br>MAY 2024<br>MAY 2024<br>MAY 2024<br>MAY 2024<br>MAY 2024<br>MAY 2024<br>MAY 2024 | CITY OF MC - WATER BILLS<br>PARKS<br>WASTE WATER TREATMENT PLANT<br>POOL<br>FIRE<br>PUBLIC BUILDINGS<br>PUBLIC WORKS<br>LIBRARY<br>COMMUNITY CENTER<br>WASTE WATER TREATMENT PLANT<br>POLICE | 05/30/2024                       | 625.71<br>64.75<br>77.74<br>136.25<br>128.00<br>128.00<br>128.00<br>132.75<br>64.75<br>128.00 |
|          |  |  | Total for Check Number 48744:    | 1,613.95  |
| 48745    | 1670<br>1453<br>1454   | DIRTY DUCK EXCAVATION LLC<br>STREETS<br>STREETS  | 05/30/2024                       | 7,854.00<br>15,115.00   |
|          |  |  | Total for Check Number 48745:    | 22,969.00   |
| 48746    | 1494<br>31046<br>31047   | THE DYER PARTNERSHIP ENGINEERS<br>SEWER CONSTRUCTION<br>STREETS  | 05/30/2024                       | 720.00<br>10,039.04   |
|          |  |  | Total for Check Number 48746:    | 10,759.04   |
| 48747    | 1103   | EBS TRUST  | 05/30/2024                       |   |

| Check No | Vendor No<br>Invoice No                           | Vendor Name<br>Description   | Check Date<br>Reference  | Check Amount                              |
|----------|---|--|--|---|
|          |   | PR Batch 00002.05.2024 Medical/Vision Insur  | PR Batch 00002.05.2024 Mec   | 35,953.74                                 |
|          |   | PR Batch 00002.05.2024 Dental Premium 5%   | PR Batch 00002.05.2024 Den   | 135.14                                    |
|          |   | PR Batch 00002.05.2024 CIS ACCIDENT COV  | PR Batch 00002.05.2024 CIS   | 65.17                                     |
|          |   | PR Batch 00002.05.2024 Dental Insurance  | PR Batch 00002.05.2024 Den   | 2,567.38                                  |
|          |   | PR Batch 00002.05.2024 Medical/Vision Premiu   | PR Batch 00002.05.2024 Mec   | 1,892.36                                  |
|          |   |  | Total for Check Number 48747:  | 40,613.79                                 |
| 48748    | 1556<br>076143                                    | ERA<br>WASTE WATER TREATMENT PLANT   | 05/30/2024   | 984.07                                    |
|          |   |  | Total for Check Number 48748:  | 984.07                                    |
| 48749    | 1583<br>1255883                                   | FERGUSON WATERWORKS #3011<br>WATER MAINT   | 05/30/2024   | 888.16                                    |
|          |   |  | Total for Check Number 48749:  | 888.16                                    |
| 48750    | 2073<br>52124                                     | GOSSELIN CONSTRUCTION<br>WATER MAINT   | 05/30/2024   | 575.00                                    |
|          |   |  | Total for Check Number 48750:  | 575.00                                    |
| 48751    | 8436<br>I6706818<br>I6707610                      | H D FOWLER<br>WATER MAINT<br>WATER MAINT   | 05/30/2024   | 324.36<br>236.02                          |
|          |   |  | Total for Check Number 48751:  | 560.38                                    |
| 48752    | 5701<br>CL97267<br>CL97267<br>CL97267<br>CL97267  | HAYS OIL COMPANY<br>SUPPORT SERVICES<br>PARKS<br>PUBLIC WORKS<br>FIRE                              | 05/30/2024   | 46.74<br>373.95<br>468.58<br>79.36        |
|          |   |  | Total for Check Number 48752:  | 968.63                                    |
| 48753    | 6590<br>52024<br>52024<br>52024<br>52024<br>52024 | HOME DEPOT PRO formerly Supply Wor<br>PUBLIC WORKS<br>SEWER MAINT<br>PARKS<br>RV PARKS<br>RV PARKS | 05/30/2024   | 13.28<br>13.27<br>81.20<br>79.34<br>27.07 |
|          |   |  | Total for Check Number 48753:  | 214.16                                    |
| 48754    | 4558  | I.B.E.W. LOCAL UNION 659<br>PR Batch 00002.05.2024 Union Dues<br>PR Batch 00002.05.2024 Union Dues | 05/30/2024<br>PR Batch 00002.05.2024 Unio<br>PR Batch 00002.05.2024 Unio | 183.61<br>130.67                          |
|          |   |  | Total for Check Number 48754:  | 314.28                                    |
| 48755    | 4543<br>U2416018980                               | ICONIX WATERWORKS (US) INC.<br>PARKS   | 05/30/2024   | 154.20                                    |
|          |   |  | Total for Check Number 48755:  | 154.20                                    |
| 48756    | 2011<br>2405004                                   | JAVELINA TRADING COMPANY<br>SEWER MAINT  | 05/30/2024   | 284.01                                    |
|          |   |  | Total for Check Number 48756:  | 284.01                                    |



| Check No                      | Vendor No<br>Invoice No  | Vendor Name<br>Description   | Check Date<br>Reference                   | Check Amount  |
|-------------------------------|--|--|---|---|
| 48757                         | 1407<br>05032024<br>15799  | M C VOLUNTEER FIRE DEPT<br>FIRE<br>FIRE  | 05/30/2024                                | 49.34<br>1,877.00   |
| Total for Check Number 48757: |  |  |   | 1,926.34  |
| 48758                         | 8686<br>1088102  | MISSION COMMUNICATIONS, LLC<br>SEWER MAINT   | 05/30/2024                                | 626.00  |
| Total for Check Number 48758: |  |  |   | 626.00  |
| 48759                         | 1116<br>10868<br>10939   | MYRTLE CREEK AUTO SUPPLY<br>AIRPORT<br>POLICE  | 05/30/2024                                | 7.62<br>21.34   |
| Total for Check Number 48759: |  |  |   | 28.96   |
| 48760                         | 1228   | OREGON DEPT OF JUSTICE<br>PR Batch 00002.05.2024 Child Support   | 05/30/2024<br>PR Batch 00002.05.2024 Chil | 225.00  |
| Total for Check Number 48760: |  |  |   | 225.00  |
| 48761                         | 2951<br>21245008<br>21245008   | PACIFIC OFFICE AUTOMATION<br>FIRE<br>SUPPORT SERVICES  | 05/30/2024                                | 18.49<br>341.52   |
| Total for Check Number 48761: |  |  |   | 360.01  |
| 48762                         | 1147<br>52024<br>52024<br>52024<br>52024<br>52024<br>52024<br>52024<br>52024<br>52024<br>52024<br>52024<br>52024<br>52024<br>52024 | PACIFIC POWER & LIGHT<br>FIRE<br>COMMUNITY CENTER<br>PUB WORKS<br>POOL<br>WATER PLANT<br>PARKS<br>SEWER PLANT<br>RV PARK<br>AIRPORT<br>LIBRARY<br>PUB BUILDINGS<br>SPRINGBROOK<br>STREETS<br>SEWER MAINT           | 05/30/2024                                | 788.10<br>121.28<br>73.98<br>81.01<br>4,977.31<br>550.69<br>12,074.07<br>743.17<br>295.23<br>376.13<br>449.77<br>239.76<br>1,749.91<br>524.20 |
| Total for Check Number 48762: |  |  |   | 23,044.61   |
| 48763                         | UB*00344   | SAMANTHA JOHNSON & JESSE PARKI<br>Refund Check 005933-000, 634 NE FACULTY I<br>Refund Check 005933-000, 634 NE FACULTY I<br>Refund Check 005933-000, 634 NE FACULTY I<br>Refund Check 005933-000, 634 NE FACULTY I | 05/30/2024                                | 20.43<br>1.20<br>16.82<br>1.20  |
| Total for Check Number 48763: |  |  |   | 39.65   |
| 48764                         | 2126<br>74795  | QUALITY CONTROL SERVICES<br>WASTE WATER TREATMENT PLANT  | 05/30/2024                                | 1,705.00  |
| Total for Check Number 48764: |  |  |   | 1,705.00  |
| 48765                         | 1158<br>60263  | QUALITY FENCE CO<br>AIRPORT  | 05/30/2024                                | 95.00   |

| Check No                       | Vendor No<br>Invoice No | Vendor Name<br>Description                | Check Date<br>Reference     | Check Amount |
|--------------------------------|-------------------------|---|-----------------------------|--------------|
| Total for Check Number 48765:  |                         |   |                             | 95.00        |
| 48766                          | UB*00345                | HARVEY & PATRICIA TURNER                  | 05/30/2024                  |              |
|                                |                         | Refund Check 003309-000, 210 SE ELIZABETH |                             | 0.66         |
|                                |                         | Refund Check 003309-000, 210 SE ELIZABETH |                             | 8.65         |
|                                |                         | Refund Check 003309-000, 210 SE ELIZABETH |                             | 11.32        |
|                                |                         | Refund Check 003309-000, 210 SE ELIZABETH |                             | 0.67         |
| Total for Check Number 48766:  |                         |   |                             | 21.30        |
| 48767                          | 1220                    | U S NATIONAL BANK                         | 05/30/2024                  |              |
|                                |                         | PR Batch 00002.05.2024 Police Union Dues  | PR Batch 00002.05.2024 Poli | 250.00       |
| Total for Check Number 48767:  |                         |   |                             | 250.00       |
| 48768                          | 1200                    | UMPQUA RESEARCH COMPANY                   | 05/30/2024                  |              |
|                                | M074674                 | WASTE WATER TREATMENT PLANT               |                             | 156.00       |
|                                | M074741                 | WATER TREATMENT PLANT                     |                             | 649.80       |
|                                | M074756                 | WASTE WATER TREATMENT PLANT               |                             | 156.00       |
|                                | M074795                 | WASTE WATER TREATMENT PLANT               |                             | 997.00       |
|                                | M074806                 | WASTE WATER TREATMENT PLANT               |                             | 156.00       |
| Total for Check Number 48768:  |                         |   |                             | 2,114.80     |
| 48769                          | 1648                    | USA BLUE BOOK                             | 05/30/2024                  |              |
|                                | 00372667                | WATER TREATMENT PLANT                     |                             | 108.18       |
| Total for Check Number 48769:  |                         |   |                             | 108.18       |
| 48770                          | 1205                    | VALLEY TIRE CENTER POINT S                | 05/30/2024                  |              |
|                                | 0099919                 | PARKS                                     |                             | 18.00        |
| Total for Check Number 48770:  |                         |   |                             | 18.00        |
| 48771                          | 1687                    | ZIPLY FIBER                               | 05/30/2024                  |              |
|                                | 052024                  | SUPPORT SERVICES                          |                             | 92.95        |
|                                | 052024                  | WATER TREATMENT PLANT                     |                             | 10.75        |
|                                | 052024                  | FIRE                                      |                             | 7.13         |
| Total for Check Number 48771:  |                         |   |                             | 110.83       |
| Total for 5/30/2024:           |                         |   |                             | 113,899.28   |
| 96040                          | 8430                    | SNIDER ENERGY / PACIFIC PRIDE             | 05/31/2024                  |              |
|                                | cl96040                 | POLICE                                    |                             | 574.07       |
| Total for Check Number 96040:  |                         |   |                             | 574.07       |
| 888524                         | 050V                    | UMPQUA BANK/VISA FEES                     | 05/31/2024                  |              |
|                                | MAY 2024                |   |                             | 51.50        |
|                                | MAY 2024                |   |                             | 397.71       |
|                                | MAY 2024                |   |                             | 184.69       |
|                                | MAY 2024                |   |                             | 944.01       |
|                                | MAY 2024                |   |                             | 184.69       |
|                                | MAY 2024                |   |                             | 720.88       |
| Total for Check Number 888524: |                         |   |                             | 2,483.48     |
| 88853124                       | 1832                    | NATIONWIDE RETIREMENT SOLUTIO             | 05/31/2024                  |              |
|                                | May 312024              | PR Employee 457B Plan                     | 25992001                    | 1,350.00     |

| Check No                         | Vendor No<br>Invoice No | Vendor Name<br>Description | Check Date<br>Reference | Check Amount |
|----------------------------------|-------------------------|----------------------------|-------------------------|--------------|
| Total for Check Number 88853124: |                         |                            |                         | 1,350.00     |
| 94153124                         | 050F                    | UMPQUA BANK-EFTPS (FED)    | 05/31/2024              |              |
|                                  | 94153124                | FICA Taxes                 |                         | 8,385.32     |
|                                  | 94153124                | Medicare Taxes             |                         | 1,961.08     |
|                                  | 94153124                | Federal WH Taxes           |                         | 5,848.96     |
| Total for Check Number 94153124: |                         |                            |                         | 16,195.36    |
| 95053124                         | 050S                    | UMPQUA BANK-EFTPS (STATE)  | 05/31/2024              |              |
|                                  | 95053124                | OREGON PAID LEAVE          |                         | 663.25       |
|                                  | 95053124                | STATE WH TAXES             |                         | 4,332.68     |
|                                  | 95053124                | STATE TRANSIT TAXES        |                         | 66.32        |
| Total for Check Number 95053124: |                         |                            |                         | 5,062.25     |
| Total for 5/31/2024:             |                         |                            |                         | 25,665.16    |
| Report Total (138 checks):       |                         |                            |                         | 366,438.91   |



# Community Development Department Monthly Report

June 18, 2024

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## General Planning Statistics:

### 9 Planning Clearances

1 Covered deck

1 Change of venue

1 Solar installation

1 New church construction

1 Greenhouse

1 Restoration from fire

1 New home construction

2 Fence

## Significant Planning Activities:

### Tessia's Hill Estates Subdivision

Knife River has resumed development at the subdivision. They are currently installing water and sewer lines into phase 2 of the development. Roads into the second cul-de-sac has been roughed in.

### Holly/Leon Paving

We completed the bid process for the paving Holly/Leon paving project. The award documents have been prepared and if contract is awarded by City Council at the June 18<sup>th</sup> meeting, schedules and contracts will be signed.

### Madrona

City is working on a Small Cities Allotment Grant application to pave Madrona St. Grant is due the end of July. If the city receives the grant paving will occur next summer.

General Ledger

Budget Status

User: Ihiscocks  
Printed: 6/4/2024 - 7:18 AM  
Period: 11, 2024

| ACCOUNTN NUMBER |          | DESCRIPTION          | BUDGET AMOUNT | PERIOD AMOUNT | YTD AMOUNT   | YTD VAR    | AVAILABLE  | % AVAILABLE |
|-----------------|----------|----------------------|---------------|---------------|--------------|------------|------------|-------------|
| Fund            | 100      | GENERAL FUND         |               |               |              |            |            |             |
| Dept            | 100-0000 |                      |               |               |              |            |            |             |
| R1              |          |                      |               |               |              |            |            |             |
|                 |          | Revenue Sub Totals:  | 4.220.556.00  | 68.354.23     | 3.938.296.64 | 282.259.36 | 282.259.36 | 6.69        |
| Dept            | 100-0100 | FIRE DEPT            |               |               |              |            |            |             |
| 05              |          | PERSONNEL SERVICES   |               |               |              |            |            |             |
|                 |          | 05 Sub Totals:       | 53.600.00     | 3.802.03      | 49.482.02    | 4.117.98   | 4.117.98   | 7.68        |
| 06              |          | MATERIALS & SERVICES |               |               |              |            |            |             |
|                 |          | 06 Sub Totals:       | 128.910.00    | 13.010.72     | 99.299.68    | 29.610.32  | 29.610.32  | 22.97       |
| 07              |          | CAPITAL OUTLAY       |               |               |              |            |            |             |
|                 |          | 07 Sub Totals:       | 5.500.00      | 0.00          | 5.000.00     | 500.00     | 500.00     | 9.09        |
| 09              |          | MISCELLANEOUS        |               |               |              |            |            |             |
|                 |          | 09 Sub Totals:       | 45.000.00     | 0.00          | 0.00         | 45.000.00  | 45.000.00  | 100.00      |
|                 |          | Expense Sub Totals:  | 233.010.00    | 16.812.75     | 153.781.70   | 79.228.30  | 79.228.30  | 34.00       |
| Dept            | 100-0200 | MUNICIPAL COURT      |               |               |              |            |            |             |
| 05              |          | PERSONNEL SERVICES   |               |               |              |            |            |             |
|                 |          | 05 Sub Totals:       | 63.558.00     | 4.038.35      | 49.413.01    | 14.144.99  | 14.144.99  | 22.26       |
| 06              |          | MATERIALS & SERVICES |               |               |              |            |            |             |
|                 |          | 06 Sub Totals:       | 87.400.00     | 3.344.59      | 55.229.80    | 32.170.20  | 32.170.20  | 36.81       |
|                 |          | Expense Sub Totals:  | 150.958.00    | 7.382.94      | 104.642.81   | 46.315.19  | 46.315.19  | 30.68       |
| Dept            | 100-0300 | LIBRARY DEPT         |               |               |              |            |            |             |
| 06              |          | MATERIALS & SERVICES |               |               |              |            |            |             |
|                 |          | 06 Sub Totals:       | 11.100.00     | 711.73        | 10.196.94    | 903.06     | 903.06     | 8.14        |
|                 |          | Expense Sub Totals:  | 11.100.00     | 711.73        | 10.196.94    | 903.06     | 903.06     | 8.14        |
| Dept            | 100-0500 | PARKS DEPT           |               |               |              |            |            |             |
| 05              |          | PERSONNEL SERVICES   |               |               |              |            |            |             |
|                 |          | 05 Sub Totals:       | 164.356.00    | 13.086.55     | 131.412.66   | 32.943.34  | 32.943.34  | 20.04       |
| 06              |          | MATERIALS & SERVICES |               |               |              |            |            |             |
|                 |          | 06 Sub Totals:       | 61.050.00     | 9.595.75      | 48.929.15    | 12.120.85  | 12.120.85  | 19.85       |
| 09              |          | MISCELLANEOUS        |               |               |              |            |            |             |
|                 |          | 09 Sub Totals:       | 5.000.00      | 0.00          | 0.00         | 5.000.00   | 5.000.00   | 100.00      |
|                 |          | Expense Sub Totals:  | 230.406.00    | 22.682.30     | 180.341.81   | 50.064.19  | 50.064.19  | 21.73       |
| Dept            | 100-0510 | COMMUNITY CENTER     |               |               |              |            |            |             |
| 06              |          | MATERIALS & SERVICES |               |               |              |            |            |             |
|                 |          | 06 Sub Totals:       | 10.350.00     | 814.35        | 6.335.06     | 4.014.94   | 4.014.94   | 38.79       |
|                 |          | Expense Sub Totals:  | 10.350.00     | 814.35        | 6.335.06     | 4.014.94   | 4.014.94   | 38.79       |
| Dept            | 100-0550 | GENERAL EQUIPMENT    |               |               |              |            |            |             |
| 07              |          | CAPITAL OUTLAY       |               |               |              |            |            |             |
|                 |          | 07 Sub Totals:       | 5.000.00      | 0.00          | 3.088.04     | 1.911.96   | 1.911.96   | 38.24       |

## General Ledger

## Budget Status

User: Ihiscocks

Printed: 6/4/2024 - 7:18 AM

Period: 11, 2024

| ACCOUTN NUMBER | DESCRIPTION          | BUDGET AMOUNT | PERIOD AMOUNT | YTD AMOUNT | YTD VAR    | AVAILABLE  | % AVAILABLE |
|----------------|----------------------|---------------|---------------|------------|------------|------------|-------------|
|                | Expense Sub Totals:  | 5.000.00      | 0.00          | 3.088.04   | 1.911.96   | 1.911.96   | 38.24       |
| Dept 100-0600  | SWIM POOL            |               |               |            |            |            |             |
| 05             | PERSONNEL SERVICES   |               |               |            |            |            |             |
|                | 05 Sub Totals:       | 66.940.00     | 0.00          | 45.844.98  | 21.095.02  | 21.095.02  | 31.51       |
| 06             | MATERIALS & SERVICES |               |               |            |            |            |             |
|                | 06 Sub Totals:       | 23.500.00     | 1.850.89      | 16.805.23  | 6.694.77   | 6.694.77   | 28.49       |
| 07             | CAPITAL OUTLAY       |               |               |            |            |            |             |
|                | 07 Sub Totals:       | 0.00          | 0.00          | 0.00       | 0.00       | 0.00       | 0.00        |
|                | Expense Sub Totals:  | 90.440.00     | 1.850.89      | 62.650.21  | 27.789.79  | 27.789.79  | 30.73       |
| Dept 100-0700  | POLICE DEPT          |               |               |            |            |            |             |
| 05             | PERSONNEL SERVICES   |               |               |            |            |            |             |
|                | 05 Sub Totals:       | 953.655.00    | 78.559.56     | 815.994.40 | 137.660.60 | 137.660.60 | 14.44       |
| 06             | MATERIALS & SERVICES |               |               |            |            |            |             |
|                | 06 Sub Totals:       | 160.040.00    | 7.581.64      | 127.836.16 | 32.203.84  | 32.203.84  | 20.12       |
| 07             | CAPITAL OUTLAY       |               |               |            |            |            |             |
|                | 07 Sub Totals:       | 0.00          | 0.00          | 0.00       | 0.00       | 0.00       | 0.00        |
| 09             | MISCELLANEOUS        |               |               |            |            |            |             |
|                | 09 Sub Totals:       | 0.00          | 0.00          | 0.00       | 0.00       | 0.00       | 0.00        |
|                | Expense Sub Totals:  | 1.113.695.00  | 86.141.20     | 943.830.56 | 169.864.44 | 169.864.44 | 15.25       |
| Dept 100-0900  | PUBLIC BUILDINGS     |               |               |            |            |            |             |
| 05             | PERSONNEL SERVICES   |               |               |            |            |            |             |
|                | 05 Sub Totals:       | 56.093.00     | 4.195.22      | 49.384.90  | 6.708.10   | 6.708.10   | 11.96       |
| 06             | MATERIALS & SERVICES |               |               |            |            |            |             |
|                | 06 Sub Totals:       | 43.400.00     | 3.019.59      | 33.697.75  | 9.702.25   | 9.702.25   | 22.36       |
| 07             | CAPITAL OUTLAY       |               |               |            |            |            |             |
|                | 07 Sub Totals:       | 3.000.00      | 0.00          | 0.00       | 3.000.00   | 3.000.00   | 100.00      |
|                | Expense Sub Totals:  | 102.493.00    | 7.214.81      | 83.082.65  | 19.410.35  | 19.410.35  | 18.94       |
| Dept 100-1000  | PUBLIC WKS/SHOP      |               |               |            |            |            |             |
| 06             | MATERIALS & SERVICES |               |               |            |            |            |             |
|                | 06 Sub Totals:       | 35.500.00     | 2.959.64      | 29.371.77  | 6.128.23   | 6.128.23   | 17.26       |
|                | Expense Sub Totals:  | 35.500.00     | 2.959.64      | 29.371.77  | 6.128.23   | 6.128.23   | 17.26       |
| Dept 100-1100  | SUPPORT SERVICES     |               |               |            |            |            |             |
| 05             | PERSONNEL SERVICES   |               |               |            |            |            |             |
|                | 05 Sub Totals:       | 400.139.00    | 32.030.66     | 352.042.80 | 48.096.20  | 48.096.20  | 12.02       |
| 06             | MATERIALS & SERVICES |               |               |            |            |            |             |
|                | 06 Sub Totals:       | 219.046.00    | 6.782.55      | 202.701.29 | 16.344.71  | 16.344.71  | 7.46        |
| 07             | CAPITAL OUTLAY       |               |               |            |            |            |             |
|                | 07 Sub Totals:       | 318.000.00    | 3.164.99      | 237.856.31 | 80.143.69  | 80.143.69  | 25.20       |

## General Ledger

## Budget Status

User: Ihiscocks

Printed: 6/4/2024 - 7:18 AM

Period: 11, 2024

| ACCOUTN NUMBER       | DESCRIPTION                     | BUDGET AMOUNT       | PERIOD AMOUNT     | YTD AMOUNT           | YTD VAR             | AVAILABLE           | % AVAILABLE  |
|----------------------|---------------------------------|---------------------|-------------------|----------------------|---------------------|---------------------|--------------|
| 09                   | MISCELLANEOUS                   |                     |                   |                      |                     |                     |              |
|                      | 09 Sub Totals:                  | 1,300,419.00        | 0.00              | 130,000.00           | 1,170,419.00        | 1,170,419.00        | 90.00        |
|                      | Expense Sub Totals:             | 2,237,604.00        | 41,978.20         | 922,600.40           | 1,315,003.60        | 1,315,003.60        | 58.77        |
|                      |                                 |                     |                   |                      |                     |                     |              |
|                      | <b>Fund Revenue Sub Totals:</b> | <b>4,220,556.00</b> | <b>68,354.23</b>  | <b>3,938,296.64</b>  | <b>282,259.36</b>   | <b>282,259.36</b>   | <b>6.69</b>  |
|                      | <b>Fund Expense Sub Totals:</b> | <b>4,220,556.00</b> | <b>188,548.81</b> | <b>2,499,921.95</b>  | <b>1,720,634.05</b> | <b>1,720,634.05</b> | <b>40.77</b> |
|                      | <b>Fund 100 Sub Totals:</b>     | <b>0.00</b>         | <b>120,194.58</b> | <b>-1,438,374.69</b> | <b>1,438,374.69</b> |                     |              |
|                      |                                 |                     |                   |                      |                     |                     |              |
| <b>Fund 150</b>      | <b>PUBLIC SAFETY FEE</b>        |                     |                   |                      |                     |                     |              |
| Dept 150-0000        |                                 |                     |                   |                      |                     |                     |              |
| R1                   |                                 |                     |                   |                      |                     |                     |              |
|                      | Revenue Sub Totals:             | 77,544.00           | 6,656.60          | 64,274.72            | 13,269.28           | 13,269.28           | 17.11        |
| Dept 150-1500        | MATERIALS & SERVICES            |                     |                   |                      |                     |                     |              |
| 06                   | 06 Sub Totals:                  | 35,000.00           | 0.00              | 17,252.41            | 17,747.59           | 17,747.59           | 50.71        |
| 07                   | CAPITAL OUTLAY                  |                     |                   |                      |                     |                     |              |
|                      | 07 Sub Totals:                  | 7,544.00            | 0.00              | 741.75               | 6,802.25            | 6,802.25            | 90.17        |
| 09                   | MISCELLANEOUS                   |                     |                   |                      |                     |                     |              |
|                      | 09 Sub Totals:                  | 35,000.00           | 0.00              | 0.00                 | 35,000.00           | 35,000.00           | 100.00       |
|                      | Expense Sub Totals:             | 77,544.00           | 0.00              | 17,994.16            | 59,549.84           | 59,549.84           | 76.79        |
| Dept 150-9000        | MISCELLANEOUS                   |                     |                   |                      |                     |                     |              |
| 09                   | 09 Sub Totals:                  | 0.00                | 0.00              | 0.00                 | 0.00                | 0.00                | 0.00         |
|                      | Expense Sub Totals:             | 0.00                | 0.00              | 0.00                 | 0.00                | 0.00                | 0.00         |
|                      |                                 |                     |                   |                      |                     |                     |              |
|                      | <b>Fund Revenue Sub Totals:</b> | <b>77,544.00</b>    | <b>6,656.60</b>   | <b>64,274.72</b>     | <b>13,269.28</b>    | <b>13,269.28</b>    | <b>17.11</b> |
|                      | <b>Fund Expense Sub Totals:</b> | <b>77,544.00</b>    | <b>0.00</b>       | <b>17,994.16</b>     | <b>59,549.84</b>    | <b>59,549.84</b>    | <b>76.79</b> |
|                      | <b>Fund 150 Sub Totals:</b>     | <b>0.00</b>         | <b>-6,656.60</b>  | <b>-46,280.56</b>    | <b>46,280.56</b>    |                     |              |
|                      |                                 |                     |                   |                      |                     |                     |              |
| <b>Fund 200</b>      | <b>SEWER FUND</b>               |                     |                   |                      |                     |                     |              |
| Dept 200-0000        |                                 |                     |                   |                      |                     |                     |              |
| R1                   |                                 |                     |                   |                      |                     |                     |              |
|                      | Revenue Sub Totals:             | 2,348,850.00        | 142,444.84        | 2,200,785.45         | 148,064.55          | 148,064.55          | 6.30         |
|                      |                                 |                     |                   |                      |                     |                     |              |
| <b>Dept 200-2000</b> | <b>SEWER MAINT</b>              |                     |                   |                      |                     |                     |              |
| 05                   | PERSONNEL SERVICES              |                     |                   |                      |                     |                     |              |
|                      | 05 Sub Totals:                  | 194,931.00          | 14,770.91         | 171,426.31           | 23,504.69           | 23,504.69           | 12.06        |
| 06                   | MATERIALS & SERVICES            |                     |                   |                      |                     |                     |              |
|                      | 06 Sub Totals:                  | 224,045.00          | 4,509.69          | 65,807.06            | 158,237.94          | 158,237.94          | 70.63        |
| 07                   | CAPITAL OUTLAY                  |                     |                   |                      |                     |                     |              |
|                      | 07 Sub Totals:                  | 30,000.00           | 863.41            | 30,000.00            | 0.00                | 0.00                | 0.00         |
|                      | Expense Sub Totals:             | 448,976.00          | 20,144.01         | 267,233.37           | 181,742.63          | 181,742.63          | 40.48        |
|                      |                                 |                     |                   |                      |                     |                     |              |
| <b>Dept 200-2100</b> | <b>SEWER PLANT</b>              |                     |                   |                      |                     |                     |              |
| 05                   | PERSONNEL SERVICES              |                     |                   |                      |                     |                     |              |
|                      | 05 Sub Totals:                  | 340,896.00          | 27,139.48         | 280,277.99           | 60,618.01           | 60,618.01           | 17.78        |

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| ACCOUNTN NUMBER      | DESCRIPTION                     | BUDGET AMOUNT       | PERIOD AMOUNT     | YTD AMOUNT           | YTD VAR             | AVAILABLE           | % AVAILABLE  |
|----------------------|---------------------------------|---------------------|-------------------|----------------------|---------------------|---------------------|--------------|
| 06                   | MATERIALS & SERVICES            |                     |                   |                      |                     |                     |              |
|                      | 06 Sub Totals:                  | 438.526.00          | 45.119.94         | 369.821.54           | 68.704.46           | 68.704.46           | 15.67        |
| 07                   | CAPITAL OUTLAY                  |                     |                   |                      |                     |                     |              |
|                      | 07 Sub Totals:                  | 170.000.00          | 3.389.56          | 90.586.40            | 79.413.60           | 79.413.60           | 46.71        |
| Dept 200-9000        | Expense Sub Totals:             | 949.422.00          | 75.648.98         | 740.685.93           | 208.736.07          | 208.736.07          | 21.99        |
| 09                   | MISCELLANEOUS                   |                     |                   |                      |                     |                     |              |
|                      | MISCELLANEOUS                   |                     |                   |                      |                     |                     |              |
|                      | 09 Sub Totals:                  | 950.452.00          | 0.00              | 170.000.00           | 780.452.00          | 780.452.00          | 82.11        |
|                      | Expense Sub Totals:             | 950.452.00          | 0.00              | 170.000.00           | 780.452.00          | 780.452.00          | 82.11        |
|                      |                                 |                     |                   |                      |                     |                     |              |
|                      | <b>Fund Revenue Sub Totals:</b> | <b>2.348.850.00</b> | <b>142.444.84</b> | <b>2.200.785.45</b>  | <b>148.064.55</b>   | <b>148.064.55</b>   | <b>6.30</b>  |
|                      | <b>Fund Expense Sub Totals:</b> | <b>2.348.850.00</b> | <b>95.792.99</b>  | <b>1.177.919.30</b>  | <b>1.170.930.70</b> | <b>1.170.930.70</b> | <b>49.85</b> |
|                      | <b>Fund 200 Sub Totals:</b>     | <b>0.00</b>         | <b>-46.651.85</b> | <b>-1.022.866.15</b> | <b>1.022.866.15</b> |                     |              |
| <b>Fund 210</b>      | <b>SEWER CONSTRUCTION</b>       |                     |                   |                      |                     |                     |              |
| Dept 210-0000        |                                 |                     |                   |                      |                     |                     |              |
| R1                   |                                 |                     |                   |                      |                     |                     |              |
|                      | Revenue Sub Totals:             | 1.940.554.00        | 9.130.57          | 1.373.542.47         | 567.011.53          | 567.011.53          | 29.22        |
| <b>Dept 210-2200</b> | <b>SEWER CONSTRUCTION</b>       |                     |                   |                      |                     |                     |              |
| 07                   | CAPITAL OUTLAY                  |                     |                   |                      |                     |                     |              |
|                      | 07 Sub Totals:                  | 1.300.000.00        | 720.00            | 785.989.91           | 514.010.09          | 514.010.09          | 39.54        |
| 09                   | MISCELLANEOUS                   |                     |                   |                      |                     |                     |              |
|                      | 09 Sub Totals:                  | 640.554.00          | 0.00              | 0.00                 | 640.554.00          | 640.554.00          | 100.00       |
|                      | Expense Sub Totals:             | 1.940.554.00        | 720.00            | 785.989.91           | 1.154.564.09        | 1.154.564.09        | 59.50        |
|                      |                                 |                     |                   |                      |                     |                     |              |
|                      | <b>Fund Revenue Sub Totals:</b> | <b>1.940.554.00</b> | <b>9.130.57</b>   | <b>1.373.542.47</b>  | <b>567.011.53</b>   | <b>567.011.53</b>   | <b>29.22</b> |
|                      | <b>Fund Expense Sub Totals:</b> | <b>1.940.554.00</b> | <b>720.00</b>     | <b>785.989.91</b>    | <b>1.154.564.09</b> | <b>1.154.564.09</b> | <b>59.50</b> |
|                      | <b>Fund 210 Sub Totals:</b>     | <b>0.00</b>         | <b>-8.410.57</b>  | <b>-587.552.56</b>   | <b>587.552.56</b>   |                     |              |
| <b>Fund 250</b>      | <b>WATER FUND</b>               |                     |                   |                      |                     |                     |              |
| Dept 250-0000        |                                 |                     |                   |                      |                     |                     |              |
| R1                   |                                 |                     |                   |                      |                     |                     |              |
|                      | Revenue Sub Totals:             | 1.981.500.00        | 91.216.27         | 1.885.869.03         | 95.630.97           | 95.630.97           | 4.83         |
| <b>Dept 250-2300</b> | <b>WATER MAINT</b>              |                     |                   |                      |                     |                     |              |
| 05                   | PERSONNEL SERVICES              |                     |                   |                      |                     |                     |              |
|                      | 05 Sub Totals:                  | 195.241.00          | 16.017.27         | 172.596.11           | 22.644.89           | 22.644.89           | 11.60        |
| 06                   | MATERIALS & SERVICES            |                     |                   |                      |                     |                     |              |
|                      | 06 Sub Totals:                  | 217.938.00          | 7.145.78          | 74.364.42            | 143.573.58          | 143.573.58          | 65.88        |
| 07                   | CAPITAL OUTLAY                  |                     |                   |                      |                     |                     |              |
|                      | 07 Sub Totals:                  | 35.000.00           | 0.00              | 11.149.87            | 23.850.13           | 23.850.13           | 68.14        |
|                      | Expense Sub Totals:             | 448.179.00          | 23.163.05         | 258.110.40           | 190.068.60          | 190.068.60          | 42.41        |
| <b>Dept 250-2500</b> | <b>WATER PLANT</b>              |                     |                   |                      |                     |                     |              |
| 05                   | PERSONNEL SERVICES              |                     |                   |                      |                     |                     |              |
|                      | 05 Sub Totals:                  | 185.584.00          | 13.476.17         | 148.696.05           | 36.887.95           | 36.887.95           | 19.88        |



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| ACCOUTN NUMBER | DESCRIPTION                     | BUDGET AMOUNT       | PERIOD AMOUNT     | YTD AMOUNT          | YTD VAR           | AVAILABLE         | % AVAILABLE  |
|----------------|---------------------------------|---------------------|-------------------|---------------------|-------------------|-------------------|--------------|
| 06             | MATERIALS & SERVICES            |                     |                   |                     |                   |                   |              |
|                | 06 Sub Totals:                  | 215.149.00          | 14.408.50         | 170.106.36          | 45.042.64         | 45.042.64         | 20.94        |
| 07             | CAPITAL OUTLAY                  |                     |                   |                     |                   |                   |              |
|                | 07 Sub Totals:                  | 38.000.00           | 0.00              | 23.244.74           | 14.755.26         | 14.755.26         | 38.83        |
|                | Expense Sub Totals:             | 438.733.00          | 27.884.67         | 342.047.15          | 96.685.85         | 96.685.85         | 22.04        |
| Dept 250-2550  | SPRINGBROOK PLANT               |                     |                   |                     |                   |                   |              |
| 06             | MATERIALS & SERVICES            |                     |                   |                     |                   |                   |              |
|                | 06 Sub Totals:                  | 3.875.00            | 239.76            | 4.351.85            | -476.85           | -476.85           | 0.00         |
| 07             | CAPITAL OUTLAY                  |                     |                   |                     |                   |                   |              |
|                | 07 Sub Totals:                  | 0.00                | 0.00              | 0.00                | 0.00              | 0.00              | 0.00         |
|                | Expense Sub Totals:             | 3.875.00            | 239.76            | 4.351.85            | -476.85           | -476.85           | 0.00         |
| Dept 250-9000  | MISCELLANEOUS                   |                     |                   |                     |                   |                   |              |
| 09             | MISCELLANEOUS                   |                     |                   |                     |                   |                   |              |
|                | 09 Sub Totals:                  | 1.090.713.00        | 0.00              | 482.775.00          | 607.938.00        | 607.938.00        | 55.74        |
|                | Expense Sub Totals:             | 1.090.713.00        | 0.00              | 482.775.00          | 607.938.00        | 607.938.00        | 55.74        |
|                | <b>Fund Revenue Sub Totals:</b> | <b>1.981.500.00</b> | <b>91.216.27</b>  | <b>1.885.869.03</b> | <b>95.630.97</b>  | <b>95.630.97</b>  | <b>4.83</b>  |
|                | <b>Fund Expense Sub Totals:</b> | <b>1.981.500.00</b> | <b>51.287.48</b>  | <b>1.087.284.40</b> | <b>894.215.60</b> | <b>894.215.60</b> | <b>45.13</b> |
|                | <b>Fund 250 Sub Totals:</b>     | <b>0.00</b>         | <b>-39.928.79</b> | <b>-798.584.63</b>  | <b>798.584.63</b> |                   |              |
| Fund 255       | WATER METER DEPOSITS            |                     |                   |                     |                   |                   |              |
| Dept 255-0000  |                                 |                     |                   |                     |                   |                   |              |
| R1             | Revenue Sub Totals:             | 0.00                | 250.00            | -300.00             | 300.00            | 300.00            | 0.00         |
| Dept 255-2400  | MATERIALS & SERVICES            |                     |                   |                     |                   |                   |              |
| 06             | 06 Sub Totals:                  | 0.00                | 0.00              | 0.00                | 0.00              | 0.00              | 0.00         |
|                | Expense Sub Totals:             | 0.00                | 0.00              | 0.00                | 0.00              | 0.00              | 0.00         |
|                | <b>Fund Revenue Sub Totals:</b> | <b>0.00</b>         | <b>250.00</b>     | <b>-300.00</b>      | <b>300.00</b>     | <b>300.00</b>     | <b>0.00</b>  |
|                | <b>Fund Expense Sub Totals:</b> | <b>0.00</b>         | <b>0.00</b>       | <b>0.00</b>         | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>  |
|                | <b>Fund 255 Sub Totals:</b>     | <b>0.00</b>         | <b>-250.00</b>    | <b>300.00</b>       | <b>-300.00</b>    |                   |              |
| Fund 260       | WATER CONSTRUCTION              |                     |                   |                     |                   |                   |              |
| Dept 260-0000  |                                 |                     |                   |                     |                   |                   |              |
| R1             | Revenue Sub Totals:             | 2.543.422.00        | 9.054.48          | 2.602.326.98        | -58.904.98        | -58.904.98        | 0.00         |
| Dept 260-2600  | WATER CONSTRUCTION              |                     |                   |                     |                   |                   |              |
| 06             | MATERIALS & SERVICES            |                     |                   |                     |                   |                   |              |
|                | 06 Sub Totals:                  | 0.00                | 0.00              | 0.00                | 0.00              | 0.00              | 0.00         |
| 07             | CAPITAL OUTLAY                  |                     |                   |                     |                   |                   |              |
|                | 07 Sub Totals:                  | 2.543.422.00        | 14.500.00         | 58.978.04           | 2.484.443.96      | 2.484.443.96      | 97.68        |
| 09             | MISCELLANEOUS                   |                     |                   |                     |                   |                   |              |

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|----------------|--------------------------|---------------|---------------|---------------|--------------|--------------|-------------|
|                | 09 Sub Totals:           | 0.00          | 0.00          | 0.00          | 0.00         | 0.00         | 0.00        |
|                | Expense Sub Totals:      | 2.543.422.00  | 14.500.00     | 58.978.04     | 2.484.443.96 | 2.484.443.96 | 97.68       |
|                |                          |               |               |               |              |              |             |
|                | Fund Revenue Sub Totals: | 2.543.422.00  | 9.054.48      | 2.602.326.98  | -58.904.98   | -58.904.98   | 0.00        |
|                | Fund Expense Sub Totals: | 2.543.422.00  | 14.500.00     | 58.978.04     | 2.484.443.96 | 2.484.443.96 | 97.68       |
|                | Fund 260 Sub Totals:     | 0.00          | 5.445.52      | -2.543.348.94 | 2.543.348.94 |              |             |
| Fund 280       | AIRPORT FUND             |               |               |               |              |              |             |
| Dept 280-0000  |                          |               |               |               |              |              |             |
| R1             | Revenue Sub Totals:      | 111.253.00    | 1.475.44      | 100.053.06    | 11.199.94    | 11.199.94    | 10.07       |
| Dept 280-2800  | AIRPORT DEPT             |               |               |               |              |              |             |
| 06             | MATERIALS & SERVICES     |               |               |               |              |              |             |
|                | 06 Sub Totals:           | 24.100.00     | 1.711.26      | 12.232.87     | 11.867.13    | 11.867.13    | 49.24       |
| 07             | CAPITAL OUTLAY           |               |               |               |              |              |             |
|                | 07 Sub Totals:           | 20.000.00     | 539.81        | 7.772.81      | 12.227.19    | 12.227.19    | 61.14       |
| 09             | MISCELLANEOUS            |               |               |               |              |              |             |
|                | 09 Sub Totals:           | 67.153.00     | 0.00          | 0.00          | 67.153.00    | 67.153.00    | 100.00      |
|                | Expense Sub Totals:      | 111.253.00    | 2.251.07      | 20.005.68     | 91.247.32    | 91.247.32    | 82.02       |
|                |                          |               |               |               |              |              |             |
|                | Fund Revenue Sub Totals: | 111.253.00    | 1.475.44      | 100.053.06    | 11.199.94    | 11.199.94    | 10.07       |
|                | Fund Expense Sub Totals: | 111.253.00    | 2.251.07      | 20.005.68     | 91.247.32    | 91.247.32    | 82.02       |
|                | Fund 280 Sub Totals:     | 0.00          | 775.63        | -80.047.38    | 80.047.38    |              |             |
| Fund 300       | STREET FUND              |               |               |               |              |              |             |
| Dept 300-0000  |                          |               |               |               |              |              |             |
| R1             | Revenue Sub Totals:      | 1.474.924.00  | 31.792.35     | 1.231.828.28  | 243.095.72   | 243.095.72   | 16.48       |
| Dept 300-3000  | STREET DEPT              |               |               |               |              |              |             |
| 05             | PERSONNEL SERVICES       |               |               |               |              |              |             |
|                | 05 Sub Totals:           | 125.808.00    | 10.248.77     | 112.496.77    | 13.311.23    | 13.311.23    | 10.58       |
| 06             | MATERIALS & SERVICES     |               |               |               |              |              |             |
|                | 06 Sub Totals:           | 172.612.00    | 24.868.72     | 90.106.43     | 82.505.57    | 82.505.57    | 47.80       |
| 07             | CAPITAL OUTLAY           |               |               |               |              |              |             |
|                | 07 Sub Totals:           | 365.000.00    | 25.636.93     | 72.322.93     | 292.677.07   | 292.677.07   | 80.19       |
| 09             | MISCELLANEOUS            |               |               |               |              |              |             |
|                | 09 Sub Totals:           | 811.504.00    | 0.00          | 0.00          | 811.504.00   | 811.504.00   | 100.00      |
|                | Expense Sub Totals:      | 1.474.924.00  | 60.754.42     | 274.926.13    | 1.199.997.87 | 1.199.997.87 | 81.36       |
|                |                          |               |               |               |              |              |             |
|                | Fund Revenue Sub Totals: | 1.474.924.00  | 31.792.35     | 1.231.828.28  | 243.095.72   | 243.095.72   | 16.48       |
|                | Fund Expense Sub Totals: | 1.474.924.00  | 60.754.42     | 274.926.13    | 1.199.997.87 | 1.199.997.87 | 81.36       |
|                | Fund 300 Sub Totals:     | 0.00          | 28.962.07     | -956.902.15   | 956.902.15   |              |             |
| Fund 330       | STORM WATER FUND         |               |               |               |              |              |             |

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|---------------------------------|--|------------------|----------------|-------------------|------------------|------------------|--------------|
| Dept 330-0000<br>R1             | Revenue Sub Totals:  | 52.432.00        | 114.13         | 46.522.10         | 5.909.90         | 5.909.90         | 11.27        |
| Dept 330-3300<br>06             | STORM WATER DEPARTMENT<br>MATERIALS & SERVICES<br>06 Sub Totals: | 13.750.00        | 0.00           | 810.85            | 12.939.15        | 12.939.15        | 94.10        |
| 07                              | CAPITAL OUTLAY<br>07 Sub Totals:                                 | 10.000.00        | 0.00           | 0.00              | 10.000.00        | 10.000.00        | 100.00       |
| 09                              | MISCELLANEOUS<br>09 Sub Totals:                                  | 28.682.00        | 0.00           | 0.00              | 28.682.00        | 28.682.00        | 100.00       |
|                                 | Expense Sub Totals:  | 52.432.00        | 0.00           | 810.85            | 51.621.15        | 51.621.15        | 98.45        |
|                                 | <b>Fund Revenue Sub Totals:</b>                                  | <b>52.432.00</b> | <b>114.13</b>  | <b>46.522.10</b>  | <b>5.909.90</b>  | <b>5.909.90</b>  | <b>11.27</b> |
|                                 | <b>Fund Expense Sub Totals:</b>                                  | <b>52.432.00</b> | <b>0.00</b>    | <b>810.85</b>     | <b>51.621.15</b> | <b>51.621.15</b> | <b>98.45</b> |
|                                 | <b>Fund 330 Sub Totals:</b>                                      | <b>0.00</b>      | <b>-114.13</b> | <b>-45.711.25</b> | <b>45.711.25</b> |                  |              |
| Fund 430<br>Dept 430-0000<br>R1 | WWTP CONSTRUCTION DEBT REPAY                                     |                  |                |                   |                  |                  |              |
|                                 | Revenue Sub Totals:  | 0.00             | 0.00           | 0.00              | 0.00             | 0.00             | 0.00         |
| Dept 430-4400<br>08             | WWTP CONST REPAY<br>DEBT SERVICE<br>08 Sub Totals:               | 0.00             | 0.00           | 0.00              | 0.00             | 0.00             | 0.00         |
|                                 | Expense Sub Totals:  | 0.00             | 0.00           | 0.00              | 0.00             | 0.00             | 0.00         |
| Dept 430-9000<br>09             | MISCELLANEOUS<br>MISCELLANEOUS<br>09 Sub Totals:                 | 0.00             | 0.00           | 0.00              | 0.00             | 0.00             | 0.00         |
|                                 | Expense Sub Totals:  | 0.00             | 0.00           | 0.00              | 0.00             | 0.00             | 0.00         |
|                                 | <b>Fund Revenue Sub Totals:</b>                                  | <b>0.00</b>      | <b>0.00</b>    | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>  |
|                                 | <b>Fund Expense Sub Totals:</b>                                  | <b>0.00</b>      | <b>0.00</b>    | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>      | <b>0.00</b>  |
|                                 | <b>Fund 430 Sub Totals:</b>                                      | <b>0.00</b>      | <b>0.00</b>    | <b>0.00</b>       | <b>0.00</b>      |                  |              |
| Fund 450<br>Dept 450-0000<br>R1 | WTP CONSTRUCTION DEBT REPAY                                      |                  |                |                   |                  |                  |              |
|                                 | Revenue Sub Totals:  | 557.409.00       | 1.065.23       | 573.045.69        | -15.636.69       | -15.636.69       | 0.00         |
| Dept 450-4550<br>08             | WTP CONSTRUCT REPAY<br>DEBT SERVICE<br>08 Sub Totals:            | 307.774.00       | 0.00           | 307.775.32        | -1.32            | -1.32            | 0.00         |
|                                 | Expense Sub Totals:  | 307.774.00       | 0.00           | 307.775.32        | -1.32            | -1.32            | 0.00         |
| Dept 450-9000<br>09             | MISCELLANEOUS<br>MISCELLANEOUS<br>09 Sub Totals:                 | 249.635.00       | 0.00           | 0.00              | 249.635.00       | 249.635.00       | 100.00       |

General Ledger

Budget Status

User: Ihiscocks  
Printed: 6/4/2024 - 7:18 AM  
Period: 11, 2024

| ACCOUNTN NUMBER |          | DESCRIPTION                     | BUDGET AMOUNT     | PERIOD AMOUNT    | YTD AMOUNT         | YTD VAR            | AVAILABLE          | % AVAILABLE  |
|-----------------|----------|---------------------------------|-------------------|------------------|--------------------|--------------------|--------------------|--------------|
|                 |          | Expense Sub Totals:             | 249.635.00        | 0.00             | 0.00               | 249.635.00         | 249.635.00         | 100.00       |
|                 |          |                                 |                   |                  |                    |                    |                    |              |
|                 |          | <b>Fund Revenue Sub Totals:</b> | <b>557.409.00</b> | <b>1.065.23</b>  | <b>573.045.69</b>  | <b>-15.636.69</b>  | <b>-15.636.69</b>  | <b>0.00</b>  |
|                 |          | <b>Fund Expense Sub Totals:</b> | <b>557.409.00</b> | <b>0.00</b>      | <b>307.775.32</b>  | <b>249.633.68</b>  | <b>249.633.68</b>  | <b>44.78</b> |
|                 |          | <b>Fund 450 Sub Totals:</b>     | <b>0.00</b>       | <b>-1.065.23</b> | <b>-265.270.37</b> | <b>265.270.37</b>  |                    |              |
| Fund            | 500      | PARK DEVELOPMENT FUND           |                   |                  |                    |                    |                    |              |
| Dept            | 500-0000 |                                 |                   |                  |                    |                    |                    |              |
| R1              |          | Revenue Sub Totals:             | 250.508.00        | 1.793.50         | 359.154.29         | -108.646.29        | -108.646.29        | 0.00         |
|                 |          |                                 |                   |                  |                    |                    |                    |              |
| Dept            | 500-4500 | PARK DEVELOPMENT                |                   |                  |                    |                    |                    |              |
| 06              |          | MATERIALS & SERVICES            |                   |                  |                    |                    |                    |              |
|                 |          | 06 Sub Totals:                  | 6.000.00          | 200.00           | 1.147.34           | 4.852.66           | 4.852.66           | 80.88        |
| 07              |          | CAPITAL OUTLAY                  |                   |                  |                    |                    |                    |              |
|                 |          | 07 Sub Totals:                  | 10.000.00         | 2.856.00         | 6.220.57           | 3.779.43           | 3.779.43           | 37.79        |
| 09              |          | MISCELLANEOUS                   |                   |                  |                    |                    |                    |              |
|                 |          | 09 Sub Totals:                  | 234.508.00        | 0.00             | 0.00               | 234.508.00         | 234.508.00         | 100.00       |
|                 |          | Expense Sub Totals:             | 250.508.00        | 3.056.00         | 7.367.91           | 243.140.09         | 243.140.09         | 97.06        |
|                 |          |                                 |                   |                  |                    |                    |                    |              |
|                 |          | <b>Fund Revenue Sub Totals:</b> | <b>250.508.00</b> | <b>1.793.50</b>  | <b>359.154.29</b>  | <b>-108.646.29</b> | <b>-108.646.29</b> | <b>0.00</b>  |
|                 |          | <b>Fund Expense Sub Totals:</b> | <b>250.508.00</b> | <b>3.056.00</b>  | <b>7.367.91</b>    | <b>243.140.09</b>  | <b>243.140.09</b>  | <b>97.06</b> |
|                 |          | <b>Fund 500 Sub Totals:</b>     | <b>0.00</b>       | <b>1.262.50</b>  | <b>-351.786.38</b> | <b>351.786.38</b>  |                    |              |
| Fund            | 550      | RV PARK FUND                    |                   |                  |                    |                    |                    |              |
| Dept            | 550-0000 |                                 |                   |                  |                    |                    |                    |              |
| R1              |          | Revenue Sub Totals:             | 108.500.00        | 9.939.40         | 129.595.79         | -21.095.79         | -21.095.79         | 0.00         |
|                 |          |                                 |                   |                  |                    |                    |                    |              |
| Dept            | 550-5500 | MATERIALS & SERVICES            |                   |                  |                    |                    |                    |              |
| 06              |          | 06 Sub Totals:                  | 30.000.00         | 1.716.93         | 21.497.96          | 8.502.04           | 8.502.04           | 28.34        |
| 09              |          | MISCELLANEOUS                   |                   |                  |                    |                    |                    |              |
|                 |          | 09 Sub Totals:                  | 78.500.00         | 0.00             | 0.00               | 78.500.00          | 78.500.00          | 100.00       |
|                 |          | Expense Sub Totals:             | 108.500.00        | 1.716.93         | 21.497.96          | 87.002.04          | 87.002.04          | 80.19        |
|                 |          |                                 |                   |                  |                    |                    |                    |              |
|                 |          | <b>Fund Revenue Sub Totals:</b> | <b>108.500.00</b> | <b>9.939.40</b>  | <b>129.595.79</b>  | <b>-21.095.79</b>  | <b>-21.095.79</b>  | <b>0.00</b>  |
|                 |          | <b>Fund Expense Sub Totals:</b> | <b>108.500.00</b> | <b>1.716.93</b>  | <b>21.497.96</b>   | <b>87.002.04</b>   | <b>87.002.04</b>   | <b>80.19</b> |
|                 |          | <b>Fund 550 Sub Totals:</b>     | <b>0.00</b>       | <b>-8.222.47</b> | <b>-108.097.83</b> | <b>108.097.83</b>  |                    |              |
| Fund            | 580      | CAPITAL PROJECTS FUND           |                   |                  |                    |                    |                    |              |
| Dept            | 580-0000 |                                 |                   |                  |                    |                    |                    |              |
| R1              |          | Revenue Sub Totals:             | 1.048.908.00      | 3.043.52         | 996.444.03         | 52.463.97          | 52.463.97          | 5.00         |
|                 |          |                                 |                   |                  |                    |                    |                    |              |
| Dept            | 580-5800 | CAPITAL PROJECTS                |                   |                  |                    |                    |                    |              |
| 07              |          | CAPITAL OUTLAY                  |                   |                  |                    |                    |                    |              |
|                 |          | 07 Sub Totals:                  | 60.000.00         | 0.00             | 62.578.75          | -2.578.75          | -2.578.75          | 0.00         |

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| ACCOUTN NUMBER | DESCRIPTION              | BUDGET AMOUNT | PERIOD AMOUNT | YTD AMOUNT    | YTD VAR       | AVAILABLE     | % AVAILABLE |
|----------------|--------------------------|---------------|---------------|---------------|---------------|---------------|-------------|
| 09             | MISCELLANEOUS            |               |               |               |               |               |             |
|                | 09 Sub Totals:           | 988.908.00    | 0.00          | 0.00          | 988.908.00    | 988.908.00    | 100.00      |
|                | Expense Sub Totals:      | 1.048.908.00  | 0.00          | 62.578.75     | 986.329.25    | 986.329.25    | 94.03       |
|                |                          |               |               |               |               |               |             |
|                | Fund Revenue Sub Totals: | 1.048.908.00  | 3.043.52      | 996.444.03    | 52.463.97     | 52.463.97     | 5.00        |
|                | Fund Expense Sub Totals: | 1.048.908.00  | 0.00          | 62.578.75     | 986.329.25    | 986.329.25    | 94.03       |
|                | Fund 580 Sub Totals:     | 0.00          | -3.043.52     | -933.865.28   | 933.865.28    |               |             |
|                |                          |               |               |               |               |               |             |
|                | Revenue Totals:          | 16.716.360.00 | 376.330.56    | 15.501.438.53 | 1.214.921.47  | 1.214.921.47  | 7.27        |
|                | Expense Totals:          | 16.716.360.00 | 418.627.70    | 6.323.050.36  | 10.393.309.64 | 10.393.309.64 | 62.17       |
|                | Report Totals:           | 0.00          | 42.297.14     | -9.178.388.17 | 9.178.388.17  |               |             |



# CITY OF MYRTLE CREEK POLICE DEPARTMENT

P.O. BOX 940 / 215 NW PLEASANT ST  
MYRTLE CREEK, OR 97457  
BUSINESS: 541-863-5222 FAX: 541-863-6690

## Department Report April 2024

### Training

The police department conducted quarterly firearms training. The training consisted of handgun courses and rifle courses. Some of the handgun courses were scenario based, which put the officers in shoot or no shoot scenarios. The training was hosted by the Sutherlin Police Department.

### Training

I attended the Oregon Association of Chiefs of Police conference in Pendelton. The training was focused on ethics and leadership. Updates on Oregon Ballot Measure 110 were also discussed.

### New Police Officer Oath of Office

Below is a picture of Tanner Bennett our newest police officer, taking his Oath of Office at his Swear-In on April 8<sup>th</sup>.



### **Online Sex Predator**

On April 11<sup>th</sup>, Detective Taggart arrested a 27-year-old male suspect from Eugene who drove to Myrtle Creek to meet a 15-year-old girl for sex after forming an online relationship. The Eugene police department assisted with the investigation.

### **Police Department Maintenance**

The flooring in the upstairs of the police department was recently replaced. The previous carpet was coming up in several areas and was worn out. The flooring was replaced with vinyl planks that look like hardwood. The project turned out nice and is very appreciated by the staff.

### **Calls For Service**

During the month of April, officers from the police department responded to 213 for service, wrote 24 traffic citations, gave 19 traffic warnings, made 25 arrests, and 5 city ordinance issues.

Respectfully submitted,

Chief Jonathan Brewster

Myrtle Creek Police



# CITY OF MYRTLE CREEK POLICE DEPARTMENT

P.O. BOX 940 / 215 NW PLEASANT ST  
MYRTLE CREEK, OR 97457  
BUSINESS: 541-863-5222 FAX: 541-863-6690

## Department Report May 2024

### School Carnival

The police department attended the school carnival held at Myrtle Creek Elementary School and interacted with parents and children and handed out stickers.

### Career Day

The police department attended a career day for fourth and fifth grade students that was held at Melrose Elementary School. Officers let children view and handle some of the equipment officers use, spoke about police work, and handed out informational pamphlets. Below is a picture from the event.





### **Officer Graduation**

On May 24<sup>th</sup> Officer Isaiah Smith graduated from the Department of Public Safety Police Academy after attending 16-weeks. Officer Smith was also part of the Color Guard for his class. Mayor Hald and I attended the graduation. Congratulations Officer Smith and we are glad to have you back. Below are a couple pictures of the graduation.



**New Equipment**

The police department was able to purchase new red dot optics for the department's five patrol rifles. The old optics were not holding a zero and were no longer reliable to use. The new optics are working out well.

**Calls For Service**

During the month of May, the police department responded to 246 calls for service, arrested 16 individuals, wrote 29 traffic citations, gave 72 traffic warnings, and enforced 21 city ordinance issues.

Respectfully Submitted,

Chief Jonathan Brewster

Myrtle Creek Police Department

## 2024 MCFD Call Responses

| Call Type                     | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | TOTAL |
|-------------------------------|-----|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|
| MVA-Non Injury                | 3   |     | 2     | 1     | 3   |      |      |     |      |     |     |     | 9     |
| MVA - UTL                     | 1   |     |       |       |     |      |      |     |      |     |     |     | 1     |
| MVA - Injury                  | 2   | 2   |       | 3     | 1   |      |      |     |      |     |     |     | 8     |
| MVA - Fatal                   |     |     | 1     |       |     |      |      |     |      |     |     |     | 1     |
| MVA - Cancelled               | 1   | 2   | 4     | 1     | 1   |      |      |     |      |     |     |     | 9     |
| Medical Aid                   | 16  | 10  | 12    | 6     | 15  |      |      |     |      |     |     |     | 59    |
| Medical Aid - Cancelled       | 2   | 1   | 2     |       | 1   |      |      |     |      |     |     |     | 6     |
| Public Assist                 |     |     | 2     |       | 1   |      |      |     |      |     |     |     | 3     |
| Public Assist-Lift Assist     | 14  | 7   | 2     | 1     | 11  |      |      |     |      |     |     |     | 35    |
| Public Safety                 |     | 2   | 3     |       | 3   |      |      |     |      |     |     |     | 8     |
| Unattended Death              |     |     |       |       |     |      |      |     |      |     |     |     | 0     |
| Fire/Carb Alarm               | 1   | 1   |       |       |     |      |      |     |      |     |     |     | 2     |
| False Alarm Activation        |     |     |       |       | 2   |      |      |     |      |     |     |     | 2     |
| Alarm Testing                 |     |     |       |       |     |      |      |     |      |     |     |     | 0     |
| Flue Fire                     |     |     |       | 2     |     |      |      |     |      |     |     |     | 2     |
| Fire - Vehicle                | 1   |     | 2     |       |     |      |      |     |      |     |     |     | 3     |
| Fire                          |     |     |       |       |     |      |      |     |      |     |     |     | 0     |
| Fire - Illegal Burn           | 2   | 2   | 4     | 1     | 1   |      |      |     |      |     |     |     | 10    |
| Fire - Controlled Burn        |     |     | 1     | 2     | 2   |      |      |     |      |     |     |     | 5     |
| Fire - UTL                    | 1   | 1   | 2     | 1     | 1   |      |      |     |      |     |     |     | 6     |
| Fire-Nat Cover                |     |     |       |       |     |      |      |     |      |     |     |     | 0     |
| Fire - Cancelled              |     |     |       | 2     | 1   |      |      |     |      |     |     |     | 3     |
| Structure Fire                | 2   | 1   | 5     | 1     | 2   |      |      |     |      |     |     |     | 11    |
| Structure Fire - Cancelled    | 5   | 2   | 1     |       | 3   |      |      |     |      |     |     |     | 11    |
| Structure Fire -Commercial    | 1   | 1   |       |       | 2   |      |      |     |      |     |     |     | 4     |
| Over Bank Rescue              |     |     |       |       |     |      |      |     |      |     |     |     | 0     |
| Water Rescue                  |     |     |       |       |     |      |      |     |      |     |     |     | 0     |
| Water/Over Bank-Cancelled     |     |     |       |       |     |      |      |     |      |     |     |     | 0     |
| Dispatched in Error/Test Page | 2   | 2   | 3     | 1     |     |      |      |     |      |     |     |     | 8     |
| TOTAL                         | 54  | 34  | 46    | 22    | 50  | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 206   |

# Public Works and Parks

## Activities Report for June 18, 2024

### City Council Meeting

- **Streets**
  - 17 Utility Locates in the month of May
  - Weekly downtown garbage collection
  - Regular street sweeping
  - Pothole repairs on Craig, Elm, Orchard and Madrona
  - Repaired street signs on Division St
- **Sewer**
  - Weekly lift station maintenance
  - Fairway lift station wet well developed a crack that had to be repaired
  - Sewer plug at 633 Laurance
- **Water**
  - 11 delinquent water turnoffs
  - Monthly meter reads
  - Service line repair
    - New 2-inch main line with 4 service connections to existing meters on Nichol Street
    - Main line leak repair on Meadowlark St
    - 131 Debbie Way
    - 705 Meadowlark St
  - Completed lead and copper reporting as required by DEQ
- **Public Works Misc.**
  - Spring Cleanup first week of May
  - Hung Downtown flower baskets
  - Swept Airport for BBQ event
  - Swept high school parking lot for graduation
- **Parks and Public Building Department**
  - Monthly park maintenance
  - Put out flower barrels in front of City Hall
  - Painted baseball field dugouts and backstop at Millsite Park

- Cleaned and prepared pool for season
  
- **Water Treatment**
  - Routine labs and testing
  - South Umpqua River Plant produced 18.968 (MG) - 31 days of operation
  - Plant running at increased production for 700 to 900 GPM end of May
  
- **Wastewater Treatment**
  - Routine labs, testing, and maintenance
  - VFD replacements. Last part of SCADA upgrade
  - Total effluent flow to the South Umpqua River = 23.804 M.G.
  - Total Effluent flow to the M.C. Golf Course = 0 M.G.
  - Myrtle Creek influent flow = 11.115 M.G.
  - Tri-City Influent Flow = 12.738 M.G.
  - Total Effluent = 23.804 M.G.

# Myrtle Creek - City Council Agenda Report

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## Agenda item: Purchase Patrol Vehicle And Replacement Of Equipment And Build For Patrol Vehicle

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|                  |                   |                        |                     |
|------------------|-------------------|------------------------|---------------------|
| Meeting Date:    | June 18, 2024     | Primary Staff Contact: | Chief Brewster      |
| Department:      | Police Department | E-Mail:                | jpbrewster@myrtlecr |
| Secondary Dept.: |                   | Secondary Contact:     |                     |

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**Issue before the Council:** Purchase vehicle and equipment for build of new patrol vehicle.

**Staff Recommendation:** Purchase vehicle and equipment for instalment into new patrol vehicle by Wireworks in Salem.

**Background:** The Police Department has budgeted for a new patrol vehicle, the equipment, and the installation of the equipment for the new patrol vehicle that is replacing the old patrol car that is going offline.

I have received a bid from Roberson Motors that is at the State bid price for a 2024 Dodge Durango patrol rated vehicle for \$44,609. I have received a bid from Wirework in Salem, Oregon who purchases and installs the equipment into our patrol cars for \$18,570 to build the car with the equipment and remove the equipment from the patrol car that will be going offline. I received a bid from Dell Computer for \$2,220 for a new Dell laptop Mobile Data Computer (MDC). I did not receive a bid from Day Wireless like I requested, but the going cost for a new Motorola patrol car radio is \$7,700.

**Fiscal Impact:** \$73,099.00 was budgeted to replace the patrol car and the cost for equipment and installation.

### Council Options:

- Authorize the Police Department to purchase the Dodge Durango from Roberson Motors, purchase the MDC from Dell Computers, purchase the Motorola radio from Day Wireless, and have Wireworks remove the equipment from the old patrol car, and purchase and install the equipment inside the new patrol vehicle.
- Take no action.

### Potential Motion:

- Move to authorize the Police Department to purchase the Dodge Durango from Roberson Motors, purchase the MDC from Dell Computers, purchase the Motorola radio from Day Wireless, and have Wireworks remove the equipment from the old patrol car, and purchase and install the equipment inside the new patrol vehicle.

# Myrtle Creek - City Council Agenda Report

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## Agenda item: Holly St/Leon Ave Improvement Contract Award

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|                  |               |                        |                            |
|------------------|---------------|------------------------|----------------------------|
| Meeting Date:    | June 18, 2024 | Primary Staff Contact: | Lonnie Rainville           |
| Department:      | Public Works  | E-Mail:                | lrainville@myrtlecreek.org |
| Secondary Dept.: |               | Secondary Contact:     |                            |

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### Issue before the Council:

Awarding of contract for street repairs.

### Staff Recommendation:

It is staff's recommendation that council approve awarding the contract for repair and paving of Leon and Holly Street to Knife River in the amount of \$210,738 and grant City Administrator authority to approve change orders up to a total project cost of \$300,000 for possible additional paving beyond the original scope.

### Background:

City received a Small Cities Allotment Grant in the amount of \$250,000 to pave Leon St and repair and pave Holly Street. Bids for the project were opened on June 4<sup>th</sup> and only one bid was received from Knife River for the project. The project scope was to pave Leon Ave west of Holly and to repair and pave Holly St. The engineer's estimate was \$271,350. The bid from Knife River came in at \$210,738. The east side of Leon is also in need of repair but was left off the project due to the engineer's estimate being over the grant amount. With the bid coming in under the grant amount City staff would like to request a potential change order to pave more of Leon with a cost not to exceed \$300,000, \$250,000 plus \$50,000 that was budgeted for street projects.

### Related City Policies:

Procurement

### Fiscal Impact:

Up to \$300,000 from the Streets fund, \$250,000 from the Small Cities Allotment Grant and \$50,000 budgeted for Streets Capital Improvements.

### Council Options:

Council can approve awarding the Contract to Knife River in the amount of \$210,738 and authorize the City Administrator to work with Knife River to put in a change order to expand the project to pave more of Leon, with a maximum project budget of \$300,000, the original \$210,738 plus up to \$89,262 for the change order.

Council can approve awarding the contract to Knife River in the amount of \$210,738 with no scope change approved.

Council can take no action.

**Potential Motion:**

I make the motion to approve awarding the paving contract for Holly and Leon to Knife River in the amount of \$210,738 and authorize the City Administrator to work with Knife River on a change order to pave additional sections of Leon with a total Maximum budget of \$300,000



## BID TABULATION

|   |  |          |      |   |              |                               |             |
|---|--|----------|------|---|--------------|-------------------------------|-------------|
| <b>Holly ST &amp; Leon AVE Improvements</b><br><b>City of Myrtle Creek</b><br><b>Douglas County, Oregon</b> |  |          |      | <b>Bids Received: 6/4/2024</b><br><b>The Dyer Partnership Engineers &amp; Planners, Inc.</b><br><b>Project No. 122.13</b> |              |                               |             |
|   |  |          |      | ENGINEER'S ESTIMATE   |              | BIDDER: Knife River Materials |             |
| Item  | Description                                  | Quantity | Unit | Unit Price  | Total        | Unit Price                    | Total       |
| <b>Holly ST &amp; Leon AVE Improvements</b>   |  |          |      |   |              |                               |             |
| 1   | Construction Facilities & Temporary Controls | 1        | LS   | \$25,000.00   | \$25,000.00  | \$15,868.00                   | \$15,868.00 |
| 2   | Temporary Protection & Direction of Traffic  | 1        | LS   | \$15,000.00   | \$15,000.00  | \$18,250.00                   | \$18,250.00 |
| 3   | Miscellaneous Demolition & Site Preparation  | 1        | LS   | \$10,000.00   | \$10,000.00  | \$9,525.00                    | \$9,525.00  |
| 4   | Cold-Plane Pavement Removal                  | 1,170    | SY   | \$20.00   | \$23,400.00  | \$12.00                       | \$14,040.00 |
| 5   | Reconstruction Area                          | 1,440    | SF   | \$20.00   | \$28,800.00  | \$20.50                       | \$29,520.00 |
| 6   | Asphalt Concrete Pavement                    | 630      | TON  | \$185.00  | \$116,550.00 | \$154.50                      | \$97,335.00 |
| 7   | Valve Frame Adjustment                       | 4        | EA   | \$500.00  | \$2,000.00   | \$350.00                      | \$1,400.00  |
| 8   | Perforated Storm Drain Line                  | 30       | LF   | \$200.00  | \$6,000.00   | \$190.00                      | \$5,700.00  |
| 9   | Manhole Modifications                        | 1        | LS   | \$3,000.00  | \$3,000.00   | \$2,000.00                    | \$2,000.00  |
| 10  | Manhole Frame Adjustment                     | 10       | EA   | \$2,000.00  | \$20,000.00  | \$200.00                      | \$2,000.00  |
| 11  | Manhole Removal and Replacement              | 1        | EA   | \$15,000.00   | \$15,000.00  | \$13,000.00                   | \$13,000.00 |
| 12  | Stop Signs                                   | 2        | EA   | \$1,500.00  | \$3,000.00   | \$400.00                      | \$800.00    |
| 13  | Road Striping                                | 320      | LF   | \$5.00  | \$1,600.00   | \$1.25                        | \$400.00    |
| 14  | Thermoplastic Stop Bars                      | 50       | LF   | \$40.00   | \$2,000.00   | \$18.00                       | \$900.00    |
| <b>TOTAL BASIC BID</b>  |  |          |      | <b>\$271,350.00</b>   |              | <b>\$210,738.00</b>           |             |

## TABULATION OF BIDS

**City of Myrtle Creek  
Holly ST & Leon AVE Improvements  
Project No. 122.13**

**Date: 6/4/2024  
Bids Received: 2:00 p.m.  
The Dyer Partnership Engineers & Planners, Inc.**

| <u>Name of Bidder</u> | <u>Basic Bid</u> | <u>Comments</u> |
|-----------------------|------------------|-----------------|
| Knife River Materials | \$210,738.00     |                 |
|                       |                  |                 |
|                       |                  |                 |
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# Myrtle Creek - City Council Agenda Report

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## Agenda item: Offer Review for Sale of Fairway Properties

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|                  |                |                        |                            |
|------------------|----------------|------------------------|----------------------------|
| Meeting Date:    | June 18, 2024  | Primary Staff Contact: | Lonnie Rainville           |
| Department:      | Administration | E-Mail:                | lrainville@myrtlecreek.org |
| Secondary Dept.: |                | Secondary Contact:     |                            |

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### Issue before the Council:

Review and acceptance of offer to purchase two city owned surplus parcels located on Fairway Drive.

### Staff Recommendation:

Staff recommends accepting the offer from 5J Holdings in the amount of \$104,000.

### Background:

The City has listed two lots, both addressed 0 Fairway drive having ID#s R61915 and R148381, as surplus property. The City issued a request for sealed offers to purchase the surplus property. The City issued a closing date of June 6, 2024, at 5:00 pm for offer submissions. The City received three offers, see attached offer matrix. The high bid was from 5J holdings in the amount of \$104,000. The city needs to determine if this amount is high enough and accept the offer or reject all bids and list the property for sale.

### Related City Policies:

Surplus property

### Fiscal Impact:

Up to \$104,000 revenue to the city for the sale of the property plus the annual property taxes that will be added due to the property being added to the tax roles.

### Council Options:

Council can accept the offer from 5J Holdings in the amount of \$104,000

Council can reject all offers and list the property for sale.

Council can take no action.

### Potential Motion:

I make the motion to accept the offer of \$104,000 from 5J Holdings to purchase the surplus property parcel ID# R61915 and R148381

## Sealed Bid for Surplus Real Property

Prop ID R61915 / Prop ID R148381

|                          |                          |
|--------------------------|--------------------------|
| <b>Bid Closing Date:</b> | June 6, 2024 at 5:00 PM  |
| <b>Bids Opened:</b>      | June 7, 2024 at 10:30 AM |

| <b>Date Received:</b> | <b>Bidder:</b>  | <b>Amount:</b> |
|-----------------------|---|----------------|
| 5/30/2024 11:17       | Premier Home Construction Inc.                              | \$65,000       |
| 6/5/2024 1:55 PM      | Larry Grammon, Rosalie Grammon,<br>Stephen Gumm Sherry Howe | \$40,200       |
| 6/6/2024 1:29 PM      | 5J Holdings LLC   | \$104,000      |

U:\Surplus Property\Surplus Property Sealed Bid 2024.xlsx

# Myrtle Creek - City Council Agenda Report

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## Agenda item: Code Review Board Applications

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Meeting Date: June 18, 2024

Primary Staff Contact: Joanna Bilbrey

Department: Administration

E-Mail: [jbilbrey@myrtlecreek.org](mailto:jbilbrey@myrtlecreek.org)

Secondary Dept.:

Secondary Contact:

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### Issue before the Council:

Selection of the members of the Code Review Board.

### Staff Recommendation:

Staff recommendation is to appoint the five applicants who submitted applications to the Code Review Board.

### Background:

During the April 16, 2024, City Council meeting discussion was held on creating a Code Review Board to begin the process of reviewing the Myrtle Creek Municipal Code in order to update codes that may be out of date. The suggestion was to open applications for a month and from those received select five members to create the board. Five applications were received during this time. The five applications for the Code Review Board include: Robert Brooker, Jamie McElmurry, Julie Sproul, Tim Sproul, Elizabeth (Pitty) Weed.

### Related City Policies:

### Fiscal Impact:

There is no fiscal impact.

### Council Options:

- Council can appoint all applicants to the code review board as submitted.
- Council can choose to appoint only select members to the Code Review Board
- Council can choose to keep the selection process open.

### Potential Motion:

- I make the motion to appoint the five applicants received to the Code Review Board as submitted.

APPLICATION TO SERVE ON A CITY OF MYRTLE CREEK  
BOARD, COMMITTEE, COMMISSION OR TASK FORCE

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Application **MUST** be completed to be valid

Name: ROBERT BROOKER Date: 5-15-24

Address: [REDACTED]

City: MYRTLE CREEK State: OR Zip: 97457

Home Phone: \_\_\_\_\_ Cell Phone: [REDACTED] Work Phone: \_\_\_\_\_

Email Address: BROOKER3@MYFAM.COM

Occupation: RETIRED Place of Employment: \_\_\_\_\_

Are you a registered voter? Yes ☒ No ☐

Please mark all Boards, Commissions and Committees for which you are applying:

- ☐ City Council..... (Vacancies appointed by Council)
- ☐ Park Commission... (3 year term, appointed by Council)
- ☐ Budget Committee..... (3 year term, appointed by Council)
- ☐ Planning Commission..... (4 year term, appointed by Council)
- ☐ Friends of Pool Task Force ..... (until project complete, appointed by Council)
- ☒ CODE REVIEW BOARD

Please briefly state why you are interested in serving on the board(s), committee(s), task force and/or commission(s) that you have selected:

TO BE AN ACTIVE MEMBER OF THE CITY I LIVE IN

Do you have any experience serving on City boards, committees, task force or commissions? (Prior service is not a requirement for appointment). If you do, please describe the experience, and your length of service:

Any additional information you would like to provide:

Volunteer service on boards, committees, task force and commissions does require effort and time from members.  
Your interest and participation can help your community, and is greatly appreciated.  
Appointments to committees and commissions are made by the Mayor with the consent of the City Council.

  
Applicants Signature



APPLICATION TO SERVE ON A CITY OF MYRTLE CREEK  
BOARD, COMMITTEE, COMMISSION OR TASK FORCE

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Application **MUST** be completed to be valid

Name: Jamie McElmurry Date: 5/10/24

Address: [REDACTED]

City: Myrtle Creek State: OR Zip: 97457

Home Phone: \_\_\_\_\_ Cell Phone: [REDACTED] Work Phone: 541.677.2346

Email Address: fjmcelmurry@charter.net

Occupation: Development Specialist Place of Employment: Mercy Medical Center / Mercy Foundation

Are you a registered voter? Yes ☒ No ☐

Please mark all Boards, Commissions and Committees for which you are applying:

- ☒ City Council..... (Vacancies appointed by Council)
- ☐ Park Commission... (3 year term, appointed by Council)
- ☐ Budget Committee..... (3 year term, appointed by Council)
- ☒ Planning Commission..... (4 year term, appointed by Council)
- ☒ Code Review Committee..... (until project complete, appointed by Council)



**Please briefly state why you are interested in serving on the board(s), committee(s), task force and/or commission(s) that you have selected:**

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I started attending City Council meetings to respond to an inquiry, after attending for several months

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I feel that I can have a positive impact on the growth of our community. The code review committee

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will give me the opportunity to learn more about the City of Myrtle Creek and work with other

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community members to make postive changes.

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**Do you have any experience serving on City boards, committees, task force or commissions? (Prior service is not a requirement for appointment). If you do, please describe the experience, and your length of service:**

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**Any additional information you would like to provide:**

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I do not have government board experience, but I have participated in Mercy Foundation Board Meetings for over 8 years.

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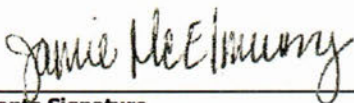
participated on the MC Elementary Parent Group for 11 years(9 years as President), I am currently the SUHS Booster Club

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Secretary, BSA Troop 36 Secretary, and have participated on many other boards in the community.

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**Volunteer service on boards, committees, task force and commissions does require effort and time from members.  
Your interest and participation can help your community, and is greatly appreciated.  
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**Applicants Signature**

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The City of Myrtle Creek  
P. O. Box 940  
Myrtle Creek, Oregon 97457  
www.cityofmyrtlecreek.com

Phone: 541-863-3171  
Fax: 541-863-6851

APPLICATION TO SERVE ON A CITY OF MYRTLE CREEK  
BOARD, COMMITTEE, COMMISSION OR TASK FORCE

Application **MUST** be completed to be valid

Name: Julio Spraul Date: May 14, 2024  
Address: [REDACTED]  
City: MC State: OK Zip: 97457  
Home Phone: \_\_\_\_\_ Cell Phone: [REDACTED] Work Phone: \_\_\_\_\_  
Email Address: wellbeingalternatives@yahoo.com  
Occupation: self Place of Employment: MC  
Are you a registered voter? Yes ☒ No ☐

Please mark all Boards, Commissions and Committees for which you are applying:

- ☐ City Council..... (Vacancies appointed by Council)  
☐ Park Commission... (3 year term, appointed by Council)  
☐ Budget Committee..... (3 year term, appointed by Council)  
☐ Planning Commission..... (4 year term, appointed by Council)  
☒ Code Review Board..... (until project complete, appointed by Council)



Please briefly state why you are interested in serving on the board(s), committee(s), task force and/or commission(s) that you have selected:

I have lived in Myrtle Creek all of my life  
And I am passionate about contributing to  
positive change in our community.

Do you have any experience serving on City boards, committees, task force or commissions? (Prior service is not a requirement for appointment). If you do, please describe the experience, and your length of service:

While I haven't served on "boards" I've spent  
a number of years enjoying volunteering at  
local organizations: The mercy foundation,  
Soul 2 Soul animal ~~rescue~~ rescue and Adams House  
Assisted living.

Any additional information you would like to provide:

My husband and I have a local Airbnb that  
brings many people from outside of Douglas County  
and I'm proud to share with them the wonderful  
community we get to call home.

Volunteer service on boards, committees, task force and commissions does require effort and time from members.

Your interest and participation can help your community, and is greatly appreciated.

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Applicants Signature

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Fax: 541-863-6851

APPLICATION TO SERVE ON A CITY OF MYRTLE CREEK  
BOARD, COMMITTEE, COMMISSION OR TASK FORCE

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Application **MUST** be completed to be valid

Name: Tim Sproul Date: 6-6-0024

Address: [REDACTED]

City: Myrtle Creek State: Ore. Zip: 97457

Home Phone: [REDACTED] Cell Phone: Same Work Phone: \_\_\_\_\_

Email Address: DSproul@Frontier.net.net

Occupation: Retired Place of Employment: \_\_\_\_\_

Are you a registered voter? Yes ☒ No ☐

Please mark all Boards, Commissions and Committees for which you are applying:

- ☐ City Council..... (Vacancies appointed by Council)
- ☐ Park Commission... (3 year term, appointed by Council)
- ☐ Budget Committee..... (3 year term, appointed by Council)
- ☐ Planning Commission..... (4 year term, appointed by Council)
- ☒ Code Review Board..... (until project complete, appointed by Council)



✓ Please briefly state why you are interested in serving on the board(s), committee(s), task force and/or commission(s) that you have selected:

After being at a couple of the council meetings, I have realized there is a need to change or have new codes in our city.

Do you have any experience serving on City boards, committees, task force or commissions? (Prior service is not a requirement for appointment). If you do, please describe the experience, and your length of service:

No, but I have served this community in lots of different ways. Like my professional career volunteering my time on different projects for local churches, friends & seniors.

Any additional information you would like to provide:

I have lived here in Myrtle Creek for 65 years.

Volunteer service on boards, committees, task force and commissions does require effort and time from members.

Your interest and participation can help your community, and is greatly appreciated.

Appointments to committees and commissions are made by the Mayor with the consent of the City Council.

Applicants Signature

*Amelia L. Sprank*

received 5/15/24  
2:45 pm

APPLICATION TO SERVE ON A CITY OF MYRTLE CREEK  
BOARD, COMMITTEE, COMMISSION OR TASK FORCE

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Application **MUST** be completed to be valid

Name: Elizabeth (Pitty) Weed Date: 05/15/2024

Address: [REDACTED]

City: Myrtle Creek State: Oregon Zip: 97457

Home Phone: Cell Phone: [REDACTED] Work Phone: 541-860-7766

Email Address: pitty.weed.cvs@gmail.com

Occupation: Office Manager  
Veterinary Technician Place of Employment: Countryside Veterinary Service

Are you a registered voter? Yes ☒ No ☐

Please mark all Boards, Commissions and Committees for which you are applying:

- ☐ City Council..... (Vacancies appointed by Council)
- ☐ Park Commission... (3 year term, appointed by Council)
- ☐ Budget Committee..... (3 year term, appointed by Council)
- ☐ Planning Commission..... (4 year term, appointed by Council)
- ☒ Code Review Board..... (until project complete, appointed by Council)  
(Animal Code Review/Advisory Board)

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Fax: 541-863-6851



**Please briefly state why you are interested in serving on the board(s), committee(s), task force and/or commission(s) that you have selected:**

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I am interested in serving on the Animal Code Review/Advisory Board because, as a dedicated Veterinary Technician with a deep passion for animal welfare, I believe I can bring valuable insights and expertise to the board. My professional experience has given me a thorough understanding of animal care, health, and safety. Serving on this board would allow me to contribute to the development and review of codes that protect and enhance the well-being of animals in our community.

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**Do you have any experience serving on City boards, committees, task force or commissions? (Prior service is not a requirement for appointment). If you do, please describe the experience, and your length of service:**

I do not have any prior experience serving on City boards, committees, task force or commissions.

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**Any additional information you would like to provide:**

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Volunteer service on boards, committees, task force and commissions does require effort and time from members.  
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Applicants Signature

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