



MYRTLE CREEK CITY COUNCIL  
REGULAR COUNCIL MEETING AGENDA  
MYRTLE CREEK COUNCIL CHAMBER

**AGENDA PACKET 02/20/2024**

*All city public meetings are being digitally recorded for sound and video camera surveillance.*

The City Council of the City of Myrtle Creek will meet on **Tuesday, February 20, 2024, at 5:30 PM** in the Myrtle Creek Council Chamber, 207 NW Pleasant Street, Myrtle Creek, Oregon.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-863-3171.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and or/meeting.

**REGULAR COUNCIL MEETING – 5:30 PM**

*Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the “Citizens Heard on Non-Agenda Items” section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.*

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Audit Presentation**
- 4. Public Presentations** – *Items that do not require immediate council action, such as presentations, discussions of potential future action items.*
- 5. Citizens Heard on Non-Agenda Items**
- 6. Consent Agenda** – *Requires a motion*  
*The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately upon request.*

**Consent Agenda Part 1 – Requires a motion**

- 6.1 Approval of minutes of the Regular City Council Meeting for February 6, 2024

**Consent Agenda Part 2 – Requires a motion**

- 6.2 Acknowledge receipt of Payroll & Claims Report for January 2024

**7. Department Reports**

*Items for discussion by the City Administrator and Department Heads as needed.*

- 7.1 Planning/Community Development Report
- 7.2 Finance Officer Report
- 7.3 Police Department Report
- 7.4 Fire Department Report
- 7.5 Public Works Report

**8. Ordinances and Resolutions**

*Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.*

- 8.1 **Resolution 24-04** – A Resolution to Approve a Supplemental Budget to Adjust the Water Construction Budget Within the 2023-2024 Fiscal Budget.

**9. Regular Agenda**

*Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.*

- 9.1 Awarding Contract for Coating of South Water Tank
- 9.2 Review and Approval of 2024 City Council Goals

**10. City Administrator Report**

**11. Mayor and Councilor – Committee Reports and Councilor Comments**

**12. Executive Session**

*The Myrtle Creek City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session.*

*Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660 but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.*

**13. Adjournment**



# CITY OF MYRTLE CREEK

## REGULAR MEETING OF THE CITY COUNCIL

**DATE:** February 6, 2024

**PLACE:** Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

**PRESIDING OFFICER:** Mayor Matthew Hald

**COUNCILORS PRESENT:** Councilors: Bill Burnett, Diana Larson, Luke Dillon, Robert Chaney, Sr., Susan Harris

**COUNCILORS ABSENT:**

A quorum was present throughout the meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

**CALL TO ORDER:** Mayor Matthew Hald called the February 6, 2024 meeting to order at 5:30 PM

### PLEDGE OF ALLEGINACE

### PUBLIC PRESENTATION

No public presentations

### CITIZEN COMMENT ON NON-AGENDA ITEM

Jennifer Hecker – 4244 Clarks Branch Road, Myrtle Creek  
Spoke on South Oregon Blues Festival that was held in Winston, OR last year and a Department of Justice investigation on the funds raised.

### CONSENT AGENDA

#### Part 1

Motion was made by Councilor Burnett and seconded by Councilor Dillon to approve the Meeting Minutes for January 16, 2024 as presented. Discussion: none followed  
Vote: Motion passed unanimously.

### REGULAR AGENDA

#### Planning Commission Application

There are two open positions currently on the Planning Commission. A Planning Commission Application was received from Bill Umphlett.

Motion was made by Councilor Chaney to appoint Bill Umphlett to the Planning Commission. Motion was seconded by Councilor Larson. Discussion: none

Vote: Motion passed unanimously.

### **2024-2025 Budget Calendar**

City Council was presented the proposed Budget Calendar for the 2024-2025 Budget Meetings. A Budget Committee Training session has been added to the calendar this year.

Motion was made by Councilor Harris to accept the 2024-25 Budget Calendar as presented. Motion was seconded by Councilor Larson. Discussion: none

Vote: Motion passed unanimously.

### **Letter from South Douglas Rodeo**

South Douglas Rodeo submitted a response letter to the information received during the October 3, 2023, City Council Meeting regarding the bunny scramble event. Representatives from the rodeo were present along with audience members opposed to the bunny scramble.

### **Recreational Immunity FAQ**

City Administrator Lonnie Rainville shared information regarding recent legal cases involving recreational immunity and possible changes to the law.

### **2023 Annual Report**

City Administrator Lonnie Rainville shared with City Council the 2023 Annual Report. The Annual Report is included as part of the Council Packet.

### **Preparation Materials for Upcoming City Council Goals Meeting**

City Administrator Lonnie Rainville reviewed with City Council the Goals from 2023 and the progress made.

### **CITY ADMINISTRATOR REPORT**

City Administrator Lonnie Rainville shared about the lift station upgrades. The new lift station on Riverside has been completed and is working well. Both pumps on the South Main lift station have been replaced with the same pumps as on Riverside. The North Myrtle Lift station has also been upgraded to match the same pumps and control as Riverside and Main. At the end of January the bunker in Millsite Park was broken into and had some hand tools stolen. A police report was filed and an insurance claim was opened. A reminder was given that there will be an Urban Renewal Town Hall on February 22<sup>nd</sup> at the Community Center. The City Administrator has met with Dyer Engineering on the Holly and Leon paving project. Department heads are working on the new 2024-25 proposed budget.



## **MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS**

Councilor Harris asked about the progress on the Rose Motel. Citizen of Year banquet will be at the Elks Lodge on March 23<sup>rd</sup> the theme is Get Your Kicks on Route 66. This is the 66<sup>th</sup> year the Chamber has held the event. Councilor Larson shared that she is still working on the Rail Road property. The Myrtle Creek Lions Club Crab Feed is this Saturday at the Grange. The Mayor thanked the audience for their presence and participation.

## **ADJOURNMENT**

Mayor Matthew Hald adjourned the regular meeting of the City Council for February 6, 2024 at 6:34 P.M.

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Matthew Hald, Mayor

Attest:

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Joanna Bilbrey  
City Recorder

**CITY OF MYRTLE CREEK  
PAYROLL AND CLAIMS  
JANUARY ~~ 2024**

<b>FUND #</b>	<b>FUND DESCRIPTION</b>	<b>BILLS</b>	<b>P/R</b>	<b>TOTAL</b>
100	GENERAL FUND	225,123.46	12,416.43	<b>237,539.89</b>
150	PUBLIC SAFETY FEE	98.44	-	<b>98.44</b>
200	SEWER FUND	37,859.19	39,966.67	<b>77,825.86</b>
210	SEWER CONSTRUCTION	9,292.87	-	<b>9,292.87</b>
250	WATER FUND	35,594.98	28,020.12	<b>63,615.10</b>
260	WATER CONSTRUCTION	1,092.50	-	<b>1,092.50</b>
280	AIRPORT FUND	945.10	-	<b>945.10</b>
300	STREET FUND	10,639.73	8,838.28	<b>19,478.01</b>
420	SEWER EFFLUENT LOAN	-	-	-
430	WWTP REPAY FUND	-	-	-
450	WTP E RES DEBT FUND	-	-	-
500	PARK DEVELOPMENT	-	-	-
550	RV PARK	2,841.94	-	<b>2,841.94</b>
580	CAPITAL PROJECTS FUND	-	-	-
	<b>TOTAL ALL FUNDS</b>	<b>323,488.21</b>	<b>89,241.50</b>	<b>412,729.71</b>

# Accounts Payable

## Checks by Date - Detail by Check Date

User: lhiscocks  
Printed: 2/6/2024 9:20 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
950123123	050S	UMPQUA BANK-EFTPS (STATE)	01/02/2024	
	950123123	STATE TRANSIT TAXES		62.32
	950123123	Oregon Paid Leave		623.17
	950123123	STATE WH TAXES		4,091.68
Total for Check Number 950123123:				4,777.17
Total for 1/2/2024:				4,777.17
9411324	050F	UMPQUA BANK-EFTPS (FED)	01/04/2024	
	9411324	Medicare Taxes		366.02
	9411324	FICA Taxes		1,565.08
	9411324	Federal WH Taxes		2,256.46
Total for Check Number 9411324:				4,187.56
Total for 1/4/2024:				4,187.56
48269	4561	ADVANTAGE SECURITY LLC	01/05/2024	
	8032181	WTP		68.25
	8032181	WWTP		59.85
Total for Check Number 48269:				128.10
48270	8555	BIG GAME INK	01/05/2024	
	4189	Fire		1,560.00
Total for Check Number 48270:				1,560.00
48271	1818	C & S FIRE SAFE SERVICES	01/05/2024	
	12472271	WTP		466.47
	12472377	PB		91.25
Total for Check Number 48271:				557.72
48272	1431	CHARTER COMMUNICATIONS	01/05/2024	
	176612301122123	Fire		99.98
	176612301122123	Fire		243.53
Total for Check Number 48272:				343.51
48273	099W	CITY OF MC - WATER BILLS	01/05/2024	
	Nov 2023	WATER & SEWER - PUB WORKS	871	128.00
	Nov 2023	WATER & SEWER - PARKS	PARKS	625.76
	Nov 2023	WATER & SEWER - COMM CTR	77	132.75
	Nov 2023	WATER & SEWER - POOL	108	82.28
	Nov 2023	WATER & SEWER - FIRE	1135	136.25
	Nov 2023	WATER & SEWER - LIBRARY	502	128.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Nov 2023	WATER & SEWER - WWTP	875, 875-001	146.06
	Nov 2023	WATER & SEWER - PUB BLDGS	2, 1	256.00
Total for Check Number 48273:				1,635.10
48274	2164 GCI0012721	CODE PUBLISHING, INC SS	01/05/2024	164.50
Total for Check Number 48274:				164.50
48275	1507 31029 31461	COOPERS PEST CONTROL PB PB	01/05/2024	52.00 52.00
Total for Check Number 48275:				104.00
48276	7980 IN3871724 IN3871724 IN3871724 IN3871724 IN3871724 IN3871724 IN3871724 IN3871724	CTX - Copytronix - A Xerox Company COPY EXPENSE - PB COPY EXPENSE - SUPPORT SERVICE COPY EXPENSE - WWTP COPY EXPENSE - SEWER MAINT COPY EXPENSE - WATER MAINT COPY EXPENSE - COURT COPY EXPENSE - POLICE COPY EXPENSE - FIRE	01/05/2024	14.75 30.57 4.27 0.64 3.11 0.50 3.04 0.02
Total for Check Number 48276:				56.90
48277	1504 20231603	DON JONES AUTOMOTIVE Fire	01/05/2024	61.30
Total for Check Number 48277:				61.30
48278	1940 DCSO-FY24-05 MC	DOUGLAS CO SHERIFF'S OFFICE PD	01/05/2024	311.49
Total for Check Number 48278:				311.49
48279	8688 1234340 1234340 287200 287200	DOUGLAS FAST NET WTP WWTP RV Airport	01/05/2024	332.46 332.46 114.99 126.53
Total for Check Number 48279:				906.44
48280	UB*00337	KEVIN URDANETA & LOREISHA DUEI Refund Check 005886-000, 721-#2 NE NORTH Refund Check 005886-000, 721-#2 NE NORTH Refund Check 005886-000, 721-#2 NE NORTH Refund Check 005886-000, 721-#2 NE NORTH	01/05/2024	45.57 3.06 3.05 51.97
Total for Check Number 48280:				103.65
48281	1494 30642 30643	THE DYER PARTNERSHIP ENGINEERS Sewer Const Water Const	01/05/2024	6,739.87 1,092.50
Total for Check Number 48281:				7,832.37
48282	1103	EBS TRUST PR Batch 00002.12.2023 Medical/Vision Insurar	01/05/2024 PR Batch 00002.12.2023 Mec	34,673.14

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 00002.12.2023 Dental Premium 5%	PR Batch 00002.12.2023 Den	130.93
		PR Batch 00002.12.2023 Medical/Vision Premiu	PR Batch 00002.12.2023 Mec	1,825.02
		PR Batch 00002.12.2023 Dental Insurance	PR Batch 00002.12.2023 Den	2,487.41
		PR Batch 00002.12.2023 CIS ACCIDENT COV	PR Batch 00002.12.2023 CIS	65.17
			Total for Check Number 48282:	39,181.67
48283	1583	FERGUSON WATERWORKS #3011	01/05/2024	
	1235833	ARPA		12,032.00
	1235844	ARPA		24,816.00
	1240078	WM		2,397.66
	1240081	WM		417.22
			Total for Check Number 48283:	39,662.88
48284	4558	I.B.E.W. LOCAL UNION 659	01/05/2024	
		PR Batch 00002.12.2023 Union Dues	PR Batch 00002.12.2023 Uni	36.21
		PR Batch 00002.12.2023 Union Dues	PR Batch 00002.12.2023 Uni	241.76
			Total for Check Number 48284:	277.97
48285	2015	IDEXX LABORATORIES, INC	01/05/2024	
	3142853168	WWTP		357.77
			Total for Check Number 48285:	357.77
48286	UB*00338	MELISSA LAMPTON	01/05/2024	
		Refund Check 005659-000, 218 NW THIRD AV		3.24
		Refund Check 005659-000, 218 NW THIRD AV		55.06
		Refund Check 005659-000, 218 NW THIRD AV		3.24
		Refund Check 005659-000, 218 NW THIRD AV		42.11
			Total for Check Number 48286:	103.65
48287	8431	MARINE INDUSTRIAL TANK INC	01/05/2024	
	383385200002581	WM		2,750.00
			Total for Check Number 48287:	2,750.00
48288	1833	ONE CALL CONCEPTS, INC	01/05/2024	
	MONTHLY	CONTRACTUAL SVCS - STREETS		3.70
	MONTHLY	CONTRACTUAL SVCS - WATER MT		3.69
	MONTHLY	CONTRACTUAL SVCS - SEWER MT		3.81
			Total for Check Number 48288:	11.20
48289	1342	OR MAYORS ASSOCIATION	01/05/2024	
	2023-200324-12	SS		150.00
			Total for Check Number 48289:	150.00
48290	1228	OREGON DEPT OF JUSTICE	01/05/2024	
		PR Batch 00002.12.2023 Child Support	PR Batch 00002.12.2023 Chil	225.00
			Total for Check Number 48290:	225.00
48291	1147	PACIFIC POWER & LIGHT	01/05/2024	
	Dec 2023	ELECTRIC - COMM CTR		144.92
	Dec 2023	ELECTRIC - PARKS		557.37
	Dec 2023	ELECTRIC - WWTP		11,195.89
	Dec 2023	STREET LIGHTS		1,613.29
	Dec 2023	ELECTRIC - SPRINGBROOK		164.89

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Dec 2023	ELECTRIC - PUB BLDGS		536.63
	Dec 2023	ELECTRIC - LIBRARY		431.72
	Dec 2023	ELECTRIC - SEWER MT		334.00
	Dec 2023	ELECTRIC - WATER PLANT		5,131.06
	Dec 2023	ELECTRIC - POOL		98.02
	Dec 2023	ELECTRIC - FIRE		930.11
	Dec 2023	ELECTRIC - PUB WORKS		97.83
	Dec 2023	ELECTRIC - RV PARK		1,026.59
	Dec 2023	ELECTRIC - AIRPORT		359.02
			Total for Check Number 48291:	22,621.34
48292	1159 QL1740205	QUILL CORPORATION SS	01/05/2024	270.83
			Total for Check Number 48292:	270.83
48293	1283 Jan 2024	CITY OF ROSEBURG CONTRACTUAL SVCS-COURT	01/05/2024 Judge Services	1,287.50
			Total for Check Number 48293:	1,287.50
48294	4603 SO-13000671	SILKE COMMUNICATIONS Fire	01/05/2024	2,137.76
			Total for Check Number 48294:	2,137.76
48295	1341	SOUTH UMPQUA DISPOSAL	01/05/2024	
	Dec 2023	Airport		41.10
	Dec 2023	CC		100.60
	Dec 2023	PB		131.10
	Dec 2023	PW		126.00
	Dec 2023	RV		338.50
	Dec 2023	WWTP		166.75
	Dec 2023	WTP		126.00
	Dec 2023	Fire		100.60
			Total for Check Number 48295:	1,130.65
48296	0409 8072716422 8072773625	STAPLES SS SS	01/05/2024	47.95 51.61
			Total for Check Number 48296:	99.56
48297	8832 11868 11868 11868 11868 11894 11894	SYSTECH WTP WWTP RV SS Police SS	01/05/2024	124.50 124.50 50.00 1,590.09 204.99 524.98
			Total for Check Number 48297:	2,619.06
48298	4622 J001111	TAG The Automation Group, Inc. ARPA	01/05/2024	5,814.60
			Total for Check Number 48298:	5,814.60
48299	1220	U S NATIONAL BANK PR Batch 00002.12.2023 Police Union Dues	01/05/2024 PR Batch 00002.12.2023 Poli	250.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 48299:				250.00
48300	1200	UMPQUA RESEARCH COMPANY	01/05/2024	
	M073029	WWTP		148.00
	M073073	WTP		96.00
	M073159	WWTP		939.20
Total for Check Number 48300:				1,183.20
48301	8650	UMPQUA VALLEY FINANCIAL, LLC	01/05/2024	
	7658	SS		3,000.00
Total for Check Number 48301:				3,000.00
48302	4598	UMPQUA VALLEY TRACTOR	01/05/2024	
	UVT-319742	Parks		136.47
Total for Check Number 48302:				136.47
48303	7979	US BANK EQUIPMENT FINANCE	01/05/2024	
	518305586	COPIER EXPENSE - SUPP SVCS		207.72
	518305586	COPIER EXPENSE - FIRE		69.25
Total for Check Number 48303:				276.97
48304	1648	USA BLUE BOOK	01/05/2024	
	INV00228448	WWTP		442.84
	INV00229185	WWTP		72.20
Total for Check Number 48304:				515.04
48305	4146	WESTERN SYSTEMS	01/05/2024	
	41326	SM		74.94
	41326	WM		74.94
	41326	Street		74.94
	41336	SM		66.32
	41336	WM		66.32
	41336	Street		66.33
Total for Check Number 48305:				423.79
48306	1687	ZIPLY FIBER	01/05/2024	
	Dec 2023	SS		92.84
Total for Check Number 48306:				92.84
8881524	4529	HRA VEBA TRUST	01/05/2024	
	8881524	HRA/VEBA	VEBA	225.00
Total for Check Number 8881524:				225.00
9501324	050S	UMPQUA BANK-EFTPS (STATE)	01/05/2024	
	9501324	Oregon Paid Leave		126.22
	9501324	STATE TRANSIT TAXES		12.62
	9501324	STATE WH TAXES		1,057.87
Total for Check Number 9501324:				1,196.71
Total for 1/5/2024:				139,766.54

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
67440	8430	SNIDER ENERGY / PACIFIC PRIDE	01/08/2024	
	CL66069	POLICE		415.29
	CL67440	POLICE		394.73
	CL68659	POLICE		294.33
	CL70036	POLICE		418.85
Total for Check Number 67440:				1,523.20
Total for 1/8/2024:				1,523.20
281942	1195	STANDARD INSURANCE	01/09/2024	
	888281942	LIFE INSURANCE - POLICE		80.02
	888281942	LIFE INSURANCE - STREETS		9.20
	888281942	LIFE INSURANCE - WWTP		18.33
	888281942	LIFE INSURANCE - SUPP SVCS		27.57
	888281942	LIFE INSURANCE - WATER MT		16.85
	888281942	LIFE INSURANCE - FIRE		273.28
	888281942	LIFE INSURANCE - PARKS		22.97
	888281942	LIFE INSURANCE - COURT		7.69
	888281942	LIFE INSURANCE - SEWER MT		10.72
	888281942	LIFE INSURANCE - PUB BLDGS		4.60
	888281942	LIFE INSURANCE - WATER PLANT		18.42
Total for Check Number 281942:				489.65
Total for 1/9/2024:				489.65
99911024	050S	UMPQUA BANK-EFTPS (STATE)	01/10/2024	
	99911024	STATE WH TAXES		299.30
Total for Check Number 99911024:				299.30
Total for 1/10/2024:				299.30
48307	1067	ALL ROCK LLC	01/11/2024	
	Dec 2023	Streets		173.54
Total for Check Number 48307:				173.54
48308	2137	AVISTA UTILITIES	01/11/2024	
	Dec 2023	GAS HEAT - WWTP	74666	2,635.41
	Dec 2023	GAS HEAT - PUB WORKS	269323	252.25
	Dec 2023	GAS HEAT - PUB BLDGS	264966	410.63
	Dec 2023	GAS HEAT - POOL	265671	17.70
	Dec 2023	GAS HEAT - SEWER MT	270193	17.70
	Dec 2023	GAS HEAT - COMM CTR	268180	371.35
	Dec 2023	GAS HEAT - SEWER MT	269006	17.70
	Dec 2023	GAS HEAT - FIRE	269650	648.86
Total for Check Number 48308:				4,371.60
48309	1432	BUNNELL'S OVERHEAD DOOR, INC.	01/11/2024	
	42946	WTP		155.00
Total for Check Number 48309:				155.00
48310	1818	C & S FIRE SAFE SERVICES	01/11/2024	



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	12472364	PB		91.25
	12472365	PB		262.23
	12472366	CC		112.25
	12472369	WTP		234.00
	12472373	SB		157.48
	12472375	WWTP		458.11
	12472376	PB		91.25
	12472378	Pool		185.35
			Total for Check Number 48310:	1,591.92
48311	1507	COOPERS PEST CONTROL	01/11/2024	
	32414	PB		52.00
	32552	Fire		52.00
			Total for Check Number 48311:	104.00
48312	1125	DOLE COALWELL	01/11/2024	
	83507	Court		2,294.00
			Total for Check Number 48312:	2,294.00
48313	1504	DON JONES AUTOMOTIVE	01/11/2024	
	Dec 2023	Police		204.50
	Dec 2023	Police		219.80
			Total for Check Number 48313:	424.30
48314	1422	DOUGLAS COUNTY MAIL	01/11/2024	
	775	SS		120.00
			Total for Check Number 48314:	120.00
48315	1583	FERGUSON WATERWORKS #3011	01/11/2024	
	1233070	WM		1,251.80
	1236319-2	WM		1,492.16
			Total for Check Number 48315:	2,743.96
48316	1705	FERRELLGAS	01/11/2024	
	5008232134	SB		250.00
			Total for Check Number 48316:	250.00
48317	2032	GEORGE'S HEATING & AIR CONDITIO	01/11/2024	
	5754	PB		115.00
			Total for Check Number 48317:	115.00
48318	2073	GOSSELIN CONSTRUCTION	01/11/2024	
	Dec 2023	Streets		2,774.00
	Dec 2023	Streets		3,000.00
			Total for Check Number 48318:	5,774.00
48319	5701	HAYS OIL COMPANY	01/11/2024	
	CL90699	Parks		64.18
	CL90699	Fire		240.47
	CL90699	PW		340.34
	CL90699	SS		41.97
			Total for Check Number 48319:	686.96

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
48320	6590	HOME DEPOT PRO formerly Supply Wor	01/11/2024	
	781872601	PB		54.99
	781872601	Parks		18.33
	781872601	PW		18.33
	781872601	WWTP		18.33
Total for Check Number 48320:				109.98
48321	1039	MSK BUILDING SUPPLY	01/11/2024	
	600 Dec	Fire		139.89
	85	WTP		312.33
	85	WM		44.85
	85	PB		15.48
	85	Airport		21.99
	85	PB		22.47
	85	Parks		37.97
	85	PW		25.05
Total for Check Number 48321:				620.03
48322	1116	MYRTLE CREEK AUTO SUPPLY	01/11/2024	
	8760	Police		7.62
	8942	Airport		3.65
Total for Check Number 48322:				11.27
48323	1119	MYRTLE CREEK SAW SHOP	01/11/2024	
	348479	PW		12.00
	348493	Parks		9.99
	349438	PW		56.00
	349665	Parks		3.00
Total for Check Number 48323:				80.99
48324	1089	NAPA AUTO PARTS	01/11/2024	
	860-1313367	PW		16.48
	860-1324159	Streets		13.69
	860-1324319	Streets		76.94
	860-132515	WWTP		10.98
Total for Check Number 48324:				118.09
48325	2716	OCCU HEALTH	01/11/2024	
	25115	SM		83.33
	25115	WM		83.34
	25115	Streets		83.33
Total for Check Number 48325:				250.00
48326	1251	OREGON LINEN	01/11/2024	
	Dec 2023	PB		71.91
	Dec 2023	Fire		49.68
	Dec 2023	WWTP		19.18
	Dec 2023	Police		32.57
Total for Check Number 48326:				173.34
48327	3405	SAN DIEGO POLICE EQUIPMENT CO	01/11/2024	
	659948	Police		700.20
Total for Check Number 48327:				700.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
48328	3450 1416	SHARP IMPRESSIONS SS	01/11/2024	50.00
Total for Check Number 48328:				50.00
48329	1175 Dec 2023 Dec 2023 Dec 2023 Dec 2023	SHIRTCLIFF OIL COMPANY WWTP Airport Fire Parks PW	01/11/2024	27.00 36.00 22.00 130.00 156.90
Total for Check Number 48329:				371.90
48330	0409 8072847789	STAPLES SS	01/11/2024	33.54
Total for Check Number 48330:				33.54
48331	1276 INV0042139 INV0042222	SUNRISE ENTERPRISES of ROSEBURG PB PB	01/11/2024	3.37 1,203.37
Total for Check Number 48331:				1,206.74
48332	1200 MO73242	UMPQUA RESEARCH COMPANY WWTP	01/11/2024	2,376.40
Total for Check Number 48332:				2,376.40
48333	3954 00007980VF014 00007980VF523	UPS Police Police	01/11/2024	4.49 20.04
Total for Check Number 48333:				24.53
48334	1955 PO Box 753 PO Box 940	US POSTAL SERVICE Fire SS	01/11/2024	98.00 152.00
Total for Check Number 48334:				250.00
99911124	050S 99911124	UMPQUA BANK-EFTPS (STATE) Oregon Lodging tax	01/11/2024	169.79
Total for Check Number 99911124:				169.79
999271674	4045 42974 42974	VERIZON WIRELESS FIRE PUBLIC WORKS	01/11/2024	161.50 124.16
Total for Check Number 999271674:				285.66
Total for 1/11/2024:				25,636.74
999123123	1224 999123123 999123123	OREGON PERS Pickup Amount Employer Amount	01/12/2024	3,542.36 11,844.49
Total for Check Number 999123123:				15,386.85

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for 1/12/2024:				15,386.85
94111524	050F	UMPQUA BANK-EFTPS (FED)	01/16/2024	
	94111524	Federal WH Taxes		5,784.95
	94111524	Medicare Taxes		1,803.84
	94111524	FICA Taxes		7,713.02
Total for Check Number 94111524:				15,301.81
95011524	050S	UMPQUA BANK-EFTPS (STATE)	01/16/2024	
	95011524	STATE TRANSIT TAXES		61.04
	95011524	OREGON PAID LEAVE		610.50
	95011524	STATE WH TAXES		4,145.75
Total for Check Number 95011524:				4,817.29
888011624	4529	HRA VEBA TRUST	01/16/2024	
	01112024	HRA/VEBA	VEBA	3,975.00
Total for Check Number 888011624:				3,975.00
888811624	1832	NATIONWIDE RETIREMENT SOLUTIO	01/16/2024	
	jan24	PR Employee 457B Plan	25992001	1,200.00
Total for Check Number 888811624:				1,200.00
Total for 1/16/2024:				25,294.10
1025565	8657	SAIF CORPORATION	01/17/2024	
	QUART 4 23	SEWER MAINT		1,086.83
	QUART 4 23	WATER MAINT		628.72
	QUART 4 23	POLICE		1,536.50
	QUART 4 23	SUPPORT SERVICES		131.20
	QUART 4 23	STREETS		588.97
	QUART 4 23	FIRE		1,257.34
	QUART 4 23	PARKS		577.57
	QUART 4 23	PUBLIC BUILDINGS		206.48
Total for Check Number 1025565:				6,013.61
88811624	RV385	FIREFLY RESERVATIONS	01/17/2024	
	88811624	RV PARK		143.50
Total for Check Number 88811624:				143.50
Total for 1/17/2024:				6,157.11
48335	1226	AFLAC INSURANCE	01/19/2024	
		PR Batch 00002.01.2024 AFLAC INS (Pretax)	PR Batch 00002.01.2024 AFL	289.95
		PR Batch 00002.01.2024 AFLAC INS	PR Batch 00002.01.2024 AFL	35.49
Total for Check Number 48335:				325.44
48336	1818	C & S FIRE SAFE SERVICES	01/19/2024	
	12472618	CC		153.40
Total for Check Number 48336:				153.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
48338	2157 400013	CASA BELLA INTERIORS ARPA	01/19/2024	11,330.50
Total for Check Number 48338:				11,330.50
48339	1507 2717	COOPERS PEST CONTROL PB	01/19/2024	52.00
Total for Check Number 48339:				52.00
48340	1583 1243183	FERGUSON WATERWORKS #3011 WM	01/19/2024	1,502.96
Total for Check Number 48340:				1,502.96
48341	4558	I.B.E.W. LOCAL UNION 659 PR Batch 00002.01.2024 Union Dues	01/19/2024 PR Batch 00002.01.2024 Union	277.98
Total for Check Number 48341:				277.98
48342	2852 MA131615	OR DEPT OF AVIATION Airport	01/19/2024	50.00
Total for Check Number 48342:				50.00
48343	1011 2024-3954	OR VOLUNTEER FIREFIGHTERS ASSC Fire	01/19/2024	295.00
Total for Check Number 48343:				295.00
48344	1228	OREGON DEPT OF JUSTICE PR Batch 00002.01.2024 Child Support	01/19/2024 PR Batch 00002.01.2024 Chil	225.00
Total for Check Number 48344:				225.00
48345	1190 2024-486	OREGON FIRE SERVICE MUSEUM Fire	01/19/2024	117.00
Total for Check Number 48345:				117.00
48346	4000 1024476034	PITNEY BOWES - Purchase Power SS	01/19/2024	91.29
Total for Check Number 48346:				91.29
48347	3569 20240112	RIDDLE FIRE DISTRICT Fire	01/19/2024	1,289.98
Total for Check Number 48347:				1,289.98
48348	1162 57613	THE SERVICES CENTER Parks	01/19/2024	15.00
Total for Check Number 48348:				15.00
48349	1197 Jan 2024	TUNE UP CENTER WWTP	01/19/2024	149.72
Total for Check Number 48349:				149.72
48350	1220	U S NATIONAL BANK PR Batch 00002.01.2024 Police Union Dues	01/19/2024 PR Batch 00002.01.2024 Poli	200.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 48350:				200.00
48351	1687	ZIPLY FIBER	01/19/2024	
	Dec 2023	Springbrook		10.75
	Dec 2023	Fire		7.13
Total for Check Number 48351:				17.88
Total for 1/19/2024:				16,093.15
89246	2855	BMS TECHNOLOGIES	01/22/2024	
	89246	POSTAGE & ENVELOPES - SEWER MT		480.71
	89246	POSTAGE & ENVELOPES - STREETS		26.22
	89246	POSTAGE & ENVELOPES - WATER MT		367.09
Total for Check Number 89246:				874.02
Total for 1/22/2024:				874.02
88812424	1449	CARD MEMBER SERVICES	01/24/2024	
	Jan2024	POLICE		47.63
	Jan2024	SUPPORT SERVICES		19.99
	Jan2024	PARKS		84.97
	Jan2024	LIBRARY		106.80
	Jan2024	SUPPORT SERVICES/ARPA		2,845.57
	Jan2024	PARKS		424.13
	Jan2024	SUPPORT SERVICES		296.20
	Jan2024	PUBLIC BUILDINGS		57.40
	Jan2024	WATER TREATMENT PLANT		57.78
	Jan2024	SUPPORT SERVICES		110.38
	Jan2024	POLICE		55.78
	Jan2024	PARKS		72.95
Total for Check Number 88812424:				4,179.58
Total for 1/24/2024:				4,179.58
88811224	1097	AT&T MOBILITY	01/25/2024	
	01112024	PUBLIC WORKS		89.06
	01112024	POLICE		345.84
Total for Check Number 88811224:				434.90
Total for 1/25/2024:				434.90
48352	4561	ADVANTAGE SECURITY LLC	01/26/2024	
	8071352	WASTE WATER TREATMENT PLANT		59.85
	8071352	WATER TREATMENT PLANT		68.25
Total for Check Number 48352:				128.10
48353	8555	BIG GAME INK	01/26/2024	
	4230	FIRE		138.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 48353:				138.00
48354	3435	Sheryl Carson	01/26/2024	
	1262024	STREETS		320.00
	1262024	SEWER MAINT		320.00
	1262024	WATER MAINT		320.00
Total for Check Number 48354:				960.00
48355	1968	CENTRAL OR & PACIFIC RAILROAD	01/26/2024	
	207528	SEWER MAINT		654.86
	207528	WATER MAINT		654.87
Total for Check Number 48355:				1,309.73
48356	UB*00340	CLEARWATER MANOR APARTMENTS,	01/26/2024	
		Refund Check 005671-000, 730 NE JOHNSON		91.35
		Refund Check 005671-000, 730 NE JOHNSON		205.60
		Refund Check 005671-000, 730 NE JOHNSON		1,553.06
		Refund Check 005671-000, 730 NE JOHNSON		91.36
Total for Check Number 48356:				1,941.37
48357	1017	DCUCC	01/26/2024	
	2024	SEWER MAINT		150.00
Total for Check Number 48357:				150.00
48358	1671	DOUGLAS CO ENVIRONMENTAL HEA	01/26/2024	
	3194	PARKS		280.00
Total for Check Number 48358:				280.00
48359	8898	DOUGLAS CO SOLID WASTE	01/26/2024	
	178274 75	POLICE		20.00
Total for Check Number 48359:				20.00
48360	1494	THE DYER PARTNERSHIP ENGINEERS	01/26/2024	
	30687	WATER PLANT		1,885.00
	30688	SEWER CONSTRUCTION		2,553.00
Total for Check Number 48360:				4,438.00
48361	1583	FERGUSON WATERWORKS #3011	01/26/2024	
	1233070-1	WATER MAINT		1,636.88
	1233070-2	WATER MAINT		705.16
Total for Check Number 48361:				2,342.04
48362	5701	HAYS OIL COMPANY	01/26/2024	
	CL91395	PUBLIC WORKS		541.24
	CL91395	FIRE		104.03
	CL91395	PARKS		88.63
Total for Check Number 48362:				733.90
48363	2301	INDUSTRIAL CHEM LABS & SERVICE	01/26/2024	
	386555	WASTE WATER TREATMENT PLANT		259.66
Total for Check Number 48363:				259.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
48364	2351 76500248254	LES SCHWAB PUBLIC WORKS	01/26/2024	44.99
Total for Check Number 48364:				44.99
48365	1147 Jan 2024 Jan 2024 Jan 2024 Jan 2024 Jan 2024 Jan 2024 Jan 2024 Jan 2024 Jan 2024 Jan 2024 Jan 2024 Jan 2024 Jan 2024	PACIFIC POWER & LIGHT RV PARK LIBRARY POOL PUB WORKS SEWER PLANT SEWER PLANT AIRPORT FIRE SEWER MAINT STREETS SPRINGBROOK PARKS PUB BUILDINGS COMM CENTER	01/26/2024	855.54 474.77 120.17 110.36 5,068.72 11,653.08 356.81 1,002.57 342.58 1,644.29 169.53 568.12 553.83 131.53
Total for Check Number 48365:				23,051.90
48366	1159 36347580 36347580 36479339	QUILL CORPORATION POLICE COURT POLICE	01/26/2024	31.92 12.59 82.78
Total for Check Number 48366:				127.29
48367	2305 015679 015679 015679	SPRINGBROOK HOLDING COMPANY I Streets Water Maint Sewer Maint	01/26/2024	23.88 334.32 437.80
Total for Check Number 48367:				796.00
48368	1200 M073387	UMPQUA RESEARCH COMPANY WASTE WATER TREATMENT PLANT	01/26/2024	156.00
Total for Check Number 48368:				156.00
48369	0205 0628460570	US CELLULAR SUPPORT SERVICES	01/26/2024	91.02
Total for Check Number 48369:				91.02
48370	4128 RE90BE	WEF / WATER ENVIRONMENT FED WATER TREATMENT PLANT	01/26/2024	213.00
Total for Check Number 48370:				213.00
48371	1878 103496	WHITNEY EQUIPMENT CO, INC WATER TREATMENT PLANT	01/26/2024	5,781.08
Total for Check Number 48371:				5,781.08
48372	UB*00339	JOSEPHINE WILLIAMS Refund Check 000482-000, 331 NE DIVISION : Refund Check 000482-000, 331 NE DIVISION : Refund Check 000482-000, 331 NE DIVISION : Refund Check 000482-000, 331 NE DIVISION :	01/26/2024	10.16 13.28 0.78 0.78



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 48372:	25.00
48373	1687 12024	ZIPLY FIBER SUPPORT SERVICES	01/26/2024	95.17
			Total for Check Number 48373:	95.17
99911524	1224 99911524 99911524	OREGON PERS Employer Amount Pickup Amount	01/26/2024	14,981.32 4,367.02
			Total for Check Number 99911524:	19,348.34
			Total for 1/26/2024:	62,430.59
88814138	2273 2643014138	LOWE'S BUSINESS ACCOUNT PUBLIC BUILDINGS	01/29/2024	191.42
			Total for Check Number 88814138:	191.42
			Total for 1/29/2024:	191.42
71374	8430 CL71374	SNIDER ENERGY / PACIFIC PRIDE POLICE	01/30/2024	309.93
			Total for Check Number 71374:	309.93
88813024	1832 Jan31 2024	NATIONWIDE RETIREMENT SOLUTIO PR Employee 457B Plan	01/30/2024 25992001	1,200.00
			Total for Check Number 88813024:	1,200.00
94113124	050F 94113124 94113124 94113124	UMPQUA BANK-EFTPS (FED) Medicare Taxes FICA Taxes Federal WH Taxes	01/30/2024	1,817.32 7,770.54 5,613.30
			Total for Check Number 94113124:	15,201.16
			Total for 1/30/2024:	16,711.09
8882024	050V Jan 2024 Jan 2024 Jan 2024 Jan 2024 Jan 2024 Jan 2024	UMPQUA BANK/VISA FEES	01/31/2024	176.94 48.99 143.03 685.90 898.20 176.94
			Total for Check Number 8882024:	2,130.00
95013124	050S 95013124 95013124 95013124	UMPQUA BANK-EFTPS (STATE) STATE TRANSIT TAXES STATE WH TAXES STATE TRANSIT TAXES	01/31/2024	615.18 4,088.37 61.52

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 95013124:				4,765.07
Total for 1/31/2024:				6,895.07
Report Total (130 checks):				331,328.04



# Community Development Department Monthly Report

February 20, 2024

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## General Planning Statistics:

### 7 Planning Clearances

3 New Home Construction – Simpson Ln

1 Remodel

1 Zone Compatibility Review for New Business

1 Accessory Building

1 Fence

## Significant Planning Activities:

### Klimback Subdivision

Sidewalks are fully installed in the subdivision. IE Engineering is set to begin setting pins for lot locations. With all the rain we have received, the developer has identified the need for additional storm line and French drains to catch the runoff that comes from the hillside behind the subdivision. These new lines were installed at the end of January. The developer is still pushing to have everything completed by the end of February.

### Tessia's Hill Estates Subdivision

Work is resuming at Tessia's Hill Estate Subdivision. Gosselin Construction has been contracted to install the electrical conduit. This work started the first week of February. The developer is hoping to have Knife River resume work on Streets in April but is dependent on weather.

### Residential Zoning Code Amendments

The Planning Commission received information regarding the mandated code amendments that need to be made to comply with new state housing rules. The timeline was presented, and a review of the existing codes conducted. In February there will be a public work session to take public input on the topic.

General Ledger

Budget Status

User: lhiscocks  
Printed: 2/2/2024 - 11:07 AM  
Period: 7, 2024

Account Number		Description	Budget Amount	Period Amount	YTD Amount	YTD Var	Available	% Avail
Fund 100		GENERAL FUND						
Dept 100-0000								
R1								
		Revenue Sub Totals:	4,220,556.00	225,621.99	3,601,777.20	618,778.80	618,778.80	14.66
Dept 100-0100		FIRE DEPT						
05		PERSONNEL SERVICES						
		05 Sub Totals:	53,600.00	5,059.38	34,223.06	19,376.94	19,376.94	36.15
06		MATERIALS & SERVICES						
		06 Sub Totals:	128,910.00	9,704.91	68,005.95	60,904.05	60,904.05	47.25
07		CAPITAL OUTLAY						
		07 Sub Totals:	5,500.00	0.00	1,522.00	3,978.00	3,978.00	72.33
09		MISCELLANEOUS						
		09 Sub Totals:	45,000.00	0.00	0.00	45,000.00	45,000.00	100.00
		Expense Sub Totals:	233,010.00	14,764.29	103,751.01	129,258.99	129,258.99	55.47
Dept 100-0200		MUNICIPAL COURT						
05		PERSONNEL SERVICES						
		05 Sub Totals:	63,558.00	4,879.43	31,136.81	32,421.19	32,421.19	51.01
06		MATERIALS & SERVICES						
		06 Sub Totals:	87,400.00	3,771.53	34,865.03	52,534.97	52,534.97	60.11
		Expense Sub Totals:	150,958.00	8,650.96	66,001.84	84,956.16	84,956.16	56.28
Dept 100-0300		LIBRARY DEPT						
06		MATERIALS & SERVICES						
		06 Sub Totals:	11,100.00	1,141.29	7,648.51	3,451.49	3,451.49	31.09
		Expense Sub Totals:	11,100.00	1,141.29	7,648.51	3,451.49	3,451.49	31.09
Dept 100-0500		PARKS DEPT						
05		PERSONNEL SERVICES						
		05 Sub Totals:	164,356.00	10,695.42	82,200.59	82,155.41	82,155.41	49.99
06		MATERIALS & SERVICES						
		06 Sub Totals:	61,050.00	3,116.87	27,829.49	33,220.51	33,220.51	54.42
09		MISCELLANEOUS						
		09 Sub Totals:	5,000.00	0.00	0.00	5,000.00	5,000.00	100.00
		Expense Sub Totals:	230,406.00	13,812.29	110,030.08	120,375.92	120,375.92	52.25
Dept 100-0510		COMMUNITY CENTER						
06		MATERIALS & SERVICES						
		06 Sub Totals:	10,350.00	1,146.80	3,644.47	6,705.53	6,705.53	64.79
		Expense Sub Totals:	10,350.00	1,146.80	3,644.47	6,705.53	6,705.53	64.79
		Dept 0510 Sub Totals:	10,350.00	1,146.80	3,644.47	6,705.53		
Dept 100-0550		GENERAL EQUIPMENT						
07		CAPITAL OUTLAY						

		07 Sub Totals:	5.000.00	0.00	827.35	4.172.65	4.172.65	83.45
		Expense Sub Totals:	5.000.00	0.00	827.35	4.172.65	4.172.65	83.45
Dept	100-0600	SWIM POOL						
05		PERSONNEL SERVICES						
		05 Sub Totals:	66.940.00	0.00	45.844.98	21.095.02	21.095.02	31.51
06		MATERIALS & SERVICES						
		06 Sub Totals:	23.500.00	503.52	14.380.94	9.119.06	9.119.06	38.80
07		CAPITAL OUTLAY						
		07 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00
		Expense Sub Totals:	90.440.00	503.52	60.225.92	30.214.08	30.214.08	33.41
Dept	100-0700	POLICE DEPT						
05		PERSONNEL SERVICES						
		05 Sub Totals:	953.655.00	90,109.66	525,319.12	428,335.88	428,335.88	44.92
06		MATERIALS & SERVICES						
		06 Sub Totals:	160.040.00	4,125.82	71,578.04	88,461.96	88,461.96	55.27
07		CAPITAL OUTLAY						
		07 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00
09		MISCELLANEOUS						
		09 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00
		Expense Sub Totals:	1.113.695.00	94.235.48	596.897.16	516.797.84	516.797.84	46.40
Dept	100-0900	PUBLIC BUILDINGS						
05		PERSONNEL SERVICES						
		05 Sub Totals:	56.093.00	4.401.69	32.441.79	23.651.21	23.651.21	42.16
06		MATERIALS & SERVICES						
		06 Sub Totals:	43.400.00	4.382.33	20.793.29	22.606.71	22.606.71	52.09
07		CAPITAL OUTLAY						
		07 Sub Totals:	3.000.00	0.00	0.00	3.000.00	3.000.00	100.00
		Expense Sub Totals:	102.493.00	8,784.02	53,235.08	49,257.92	49,257.92	48.06
		Dept 0900 Sub Totals:	102.493.00	8,784.02	53,235.08	49,257.92		
Dept	100-1000	PUBLIC WKS/SHOP						
06		MATERIALS & SERVICES						
		06 Sub Totals:	35.500.00	2.138.99	20.448.51	15.051.49	15.051.49	42.40
		Expense Sub Totals:	35.500.00	2.138.99	20.448.51	15.051.49	15.051.49	42.40
Dept	100-1100	SUPPORT SERVICES						
05		PERSONNEL SERVICES						
		05 Sub Totals:	400.139.00	32.161.86	223.799.96	176.339.04	176.339.04	44.07
06		MATERIALS & SERVICES						
		06 Sub Totals:	219.046.00	7.259.59	157.210.19	61.835.81	61.835.81	28.23
07		CAPITAL OUTLAY						
		07 Sub Totals:	318.000.00	51.024.07	100.878.82	217.121.18	217.121.18	68.28
09		MISCELLANEOUS						
		09 Sub Totals:	1.300.419.00	0.00	130.000.00	1.170.419.00	1.170.419.00	90.00
		Expense Sub Totals:	2.237.604.00	90,445.52	611.888.97	1,625,715.03	1,625,715.03	72.65

		<b>Fund Revenue Sub Totals:</b>	<b>4.220.556.00</b>	<b>225.621.99</b>	<b>3.601.777.20</b>	<b>618.778.80</b>	<b>618.778.80</b>	<b>14.66</b>
		<b>Fund Expense Sub Totals:</b>	<b>4.220.556.00</b>	<b>235.623.16</b>	<b>1.634.598.90</b>	<b>2.585.957.10</b>	<b>2.585.957.10</b>	<b>61.27</b>
		<b>Fund 100 Sub Totals:</b>	<b>0.00</b>	<b>10.001.17</b>	<b>-1.967.178.30</b>	<b>1.967.178.30</b>		
Fund	150	PUBLIC SAFETY FEE						
Dept	150-0000							
R1		Revenue Sub Totals:	77.544.00	6.559.06	38.380.69	39.163.31	39.163.31	50.50
Dept	150-1500							
06		MATERIALS & SERVICES						
		06 Sub Totals:	35.000.00	0.00	0.00	35.000.00	35.000.00	100.00
07		CAPITAL OUTLAY						
		07 Sub Totals:	7.544.00	0.00	741.75	6.802.25	6.802.25	90.17
09		MISCELLANEOUS						
		09 Sub Totals:	35.000.00	0.00	0.00	35.000.00	35.000.00	100.00
		Expense Sub Totals:	77.544.00	0.00	741.75	76.802.25	76.802.25	99.04
		<b>Fund Revenue Sub Totals:</b>	<b>77.544.00</b>	<b>6.559.06</b>	<b>38.380.69</b>	<b>39.163.31</b>	<b>39.163.31</b>	<b>50.50</b>
		<b>Fund Expense Sub Totals:</b>	<b>77.544.00</b>	<b>0.00</b>	<b>741.75</b>	<b>76.802.25</b>	<b>76.802.25</b>	<b>99.04</b>
		<b>Fund 150 Sub Totals:</b>	<b>0.00</b>	<b>-6.559.06</b>	<b>-37.638.94</b>	<b>37.638.94</b>		
Fund	200	SEWER FUND						
Dept	200-0000							
R1		Revenue Sub Totals:	2.348.850.00	152.429.28	1.630.395.86	718.454.14	718.454.14	30.59
Dept	200-2000	SEWER MAINT						
05		PERSONNEL SERVICES						
		05 Sub Totals:	194.931.00	20.969.31	112.238.78	82.692.22	82.692.22	42.42
06		MATERIALS & SERVICES						
		06 Sub Totals:	224.045.00	3.882.59	49.774.41	174.270.59	174.270.59	77.78
07		CAPITAL OUTLAY						
		07 Sub Totals:	30.000.00	0.00	12.130.99	17.869.01	17.869.01	59.56
		Expense Sub Totals:	448.976.00	24.851.90	174.144.18	274.831.82	274.831.82	61.21
Dept	200-2100	SEWER PLANT						
05		PERSONNEL SERVICES						
		05 Sub Totals:	340.896.00	21.582.22	179.237.20	161.658.80	161.658.80	47.42
06		MATERIALS & SERVICES						
		06 Sub Totals:	438.526.00	31.337.07	231.261.65	207.264.35	207.264.35	47.26
07		CAPITAL OUTLAY						
		07 Sub Totals:	170.000.00	5.814.60	66.683.69	103.316.31	103.316.31	60.77
		Expense Sub Totals:	949.422.00	58.733.89	477.182.54	472.239.46	472.239.46	49.74
Dept	200-9000	MISCELLANEOUS						
09		MISCELLANEOUS						
		09 Sub Totals:	950.452.00	0.00	170.000.00	780.452.00	780.452.00	82.11
		Expense Sub Totals:	950.452.00	0.00	170.000.00	780.452.00	780.452.00	82.11

		<b>Fund Revenue Sub Totals:</b>	<b>2,348,850.00</b>	<b>152,429.28</b>	<b>1,630,395.86</b>	<b>718,454.14</b>	<b>718,454.14</b>	<b>30.59</b>
		<b>Fund Expense Sub Totals:</b>	<b>2,348,850.00</b>	<b>83,585.79</b>	<b>821,326.72</b>	<b>1,527,523.28</b>	<b>1,527,523.28</b>	<b>65.03</b>
		<b>Fund 200 Sub Totals:</b>	<b>0.00</b>	<b>-68,843.49</b>	<b>-809,069.14</b>	<b>809,069.14</b>		
Fund	210	<b>SEWER CONSTRUCTION</b>						
Dept	210-0000							
R1		Revenue Sub Totals:	1,940,554.00	8,519.36	1,325,037.74	615,516.26	615,516.26	31.72
Dept	210-2200	<b>SEWER CONSTRUCTION</b>						
07		CAPITAL OUTLAY						
		07 Sub Totals:	1,300,000.00	9,292.87	615,198.90	684,801.10	684,801.10	52.68
09		MISCELLANEOUS						
		09 Sub Totals:	640,554.00	0.00	0.00	640,554.00	640,554.00	100.00
		Expense Sub Totals:	1,940,554.00	9,292.87	615,198.90	1,325,355.10	1,325,355.10	68.30
		<b>Fund Revenue Sub Totals:</b>	<b>1,940,554.00</b>	<b>8,519.36</b>	<b>1,325,037.74</b>	<b>615,516.26</b>	<b>615,516.26</b>	<b>31.72</b>
		<b>Fund Expense Sub Totals:</b>	<b>1,940,554.00</b>	<b>9,292.87</b>	<b>615,198.90</b>	<b>1,325,355.10</b>	<b>1,325,355.10</b>	<b>68.30</b>
		<b>Fund 210 Sub Totals:</b>	<b>0.00</b>	<b>773.51</b>	<b>-709,838.84</b>	<b>709,838.84</b>		
Fund	250	<b>WATER FUND</b>						
Dept	250-0000							
R1		Revenue Sub Totals:	1,981,500.00	91,105.84	1,530,843.56	450,656.44	450,656.44	22.74
Dept	250-2300	<b>WATER MAINT</b>						
05		PERSONNEL SERVICES						
		05 Sub Totals:	195,241.00	15,183.43	109,620.71	85,620.29	85,620.29	43.85
06		MATERIALS & SERVICES						
		06 Sub Totals:	217,938.00	14,792.27	52,966.23	164,971.77	164,971.77	75.70
07		CAPITAL OUTLAY						
		07 Sub Totals:	35,000.00	0.00	10,333.75	24,666.25	24,666.25	70.48
		Expense Sub Totals:	448,179.00	29,975.70	172,920.69	275,258.31	275,258.31	61.42
Dept	250-2500	<b>WATER PLANT</b>						
05		PERSONNEL SERVICES						
		05 Sub Totals:	185,584.00	13,500.68	94,638.86	90,945.14	90,945.14	49.00
06		MATERIALS & SERVICES						
		06 Sub Totals:	215,149.00	20,596.34	123,615.72	91,533.28	91,533.28	42.54
07		CAPITAL OUTLAY						
		07 Sub Totals:	38,000.00	0.00	23,244.74	14,755.26	14,755.26	38.83
		Expense Sub Totals:	438,733.00	34,097.02	241,499.32	197,233.68	197,233.68	44.96
Dept	250-2550	<b>SPRINGBROOK PLANT</b>						
06		MATERIALS & SERVICES						
		06 Sub Totals:	3,875.00	752.65	2,748.68	1,126.32	1,126.32	29.07
07		CAPITAL OUTLAY						
		07 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00
		Expense Sub Totals:	3,875.00	752.65	2,748.68	1,126.32	1,126.32	29.07
Dept	250-9000	<b>MISCELLANEOUS</b>						
09		MISCELLANEOUS						
		09 Sub Totals:	1,090,713.00	0.00	307,775.00	782,938.00	782,938.00	71.78

		Expense Sub Totals:	1,090,713.00	0.00	307,775.00	782,938.00	782,938.00	71.78
		<b>Fund Revenue Sub Totals:</b>	<b>1,981,500.00</b>	<b>91,105.84</b>	<b>1,530,843.56</b>	<b>450,656.44</b>	<b>450,656.44</b>	<b>22.74</b>
		<b>Fund Expense Sub Totals:</b>	<b>1,981,500.00</b>	<b>64,825.37</b>	<b>724,943.69</b>	<b>1,256,556.31</b>	<b>1,256,556.31</b>	<b>63.41</b>
		<b>Fund 250 Sub Totals:</b>	<b>0.00</b>	<b>-26,280.47</b>	<b>-805,899.87</b>	<b>805,899.87</b>		
Fund Dept R1	255 255-0000	WATER METER DEPOSITS						
		Revenue Sub Totals:	0.00	975.00	-200.00	200.00	200.00	0.00
Dept 06	255-2400	MATERIALS & SERVICES						
		06 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00
		Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00
		<b>Fund Revenue Sub Totals:</b>	<b>0.00</b>	<b>975.00</b>	<b>-200.00</b>	<b>200.00</b>	<b>200.00</b>	<b>0.00</b>
		<b>Fund Expense Sub Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
		<b>Fund 255 Sub Totals:</b>	<b>0.00</b>	<b>-975.00</b>	<b>200.00</b>	<b>-200.00</b>		
Fund Dept R1	260 260-0000	WATER CONSTRUCTION						
		Revenue Sub Totals:	2,368,860.00	8,448.37	2,360,954.10	7,905.90	7,905.90	0.33
Dept 06	260-2600	WATER CONSTRUCTION						
		MATERIALS & SERVICES						
		06 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00
07		CAPITAL OUTLAY						
		07 Sub Totals:	2,368,860.00	1,092.50	43,728.04	2,325,131.96	2,325,131.96	98.15
09		MISCELLANEOUS						
		09 Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00
		Expense Sub Totals:	2,368,860.00	1,092.50	43,728.04	2,325,131.96	2,325,131.96	98.15
		<b>Fund Revenue Sub Totals:</b>	<b>2,368,860.00</b>	<b>8,448.37</b>	<b>2,360,954.10</b>	<b>7,905.90</b>	<b>7,905.90</b>	<b>0.33</b>
		<b>Fund Expense Sub Totals:</b>	<b>2,368,860.00</b>	<b>1,092.50</b>	<b>43,728.04</b>	<b>2,325,131.96</b>	<b>2,325,131.96</b>	<b>98.15</b>
		<b>Fund 260 Sub Totals:</b>	<b>0.00</b>	<b>-7,355.87</b>	<b>-2,317,226.06</b>	<b>2,317,226.06</b>		
Fund Dept R1	280 280-0000	AIRPORT FUND						
		Revenue Sub Totals:	111,253.00	4,199.97	97,383.77	13,869.23	13,869.23	12.47
Dept 06	280-2800	AIRPORT DEPT						
		MATERIALS & SERVICES						
		06 Sub Totals:	24,100.00	995.10	5,908.14	18,191.86	18,191.86	75.48
07		CAPITAL OUTLAY						
		07 Sub Totals:	20,000.00	0.00	6,236.00	13,764.00	13,764.00	68.82
09		MISCELLANEOUS						
		09 Sub Totals:	67,153.00	0.00	0.00	67,153.00	67,153.00	100.00
		Expense Sub Totals:	111,253.00	995.10	12,144.14	99,108.86	99,108.86	89.08
		<b>Fund Revenue Sub Totals:</b>	<b>111,253.00</b>	<b>4,199.97</b>	<b>97,383.77</b>	<b>13,869.23</b>	<b>13,869.23</b>	<b>12.47</b>
		<b>Fund Expense Sub Totals:</b>	<b>111,253.00</b>	<b>995.10</b>	<b>12,144.14</b>	<b>99,108.86</b>	<b>99,108.86</b>	<b>89.08</b>



		<b>Fund 280 Sub Totals:</b>	<b>0.00</b>	<b>-3.204.87</b>	<b>-85.239.63</b>	<b>85.239.63</b>	
Fund	300	<b>STREET FUND</b>					
Dept	300-0000						
R1		Revenue Sub Totals:	1.474.924.00	36.593.85	1.100.537.01	374.386.99	25.38
Dept	300-3000	<b>STREET DEPT</b>					
05		PERSONNEL SERVICES					
		05 Sub Totals:	125.808.00	9.436.45	72.248.96	53.559.04	42.57
06		MATERIALS & SERVICES					
		06 Sub Totals:	172.612.00	6.943.14	51.571.30	121.040.70	70.12
07		CAPITAL OUTLAY					
		07 Sub Totals:	365.000.00	3.000.00	46.536.00	318.464.00	87.25
09		MISCELLANEOUS					
		09 Sub Totals:	811.504.00	0.00	0.00	811.504.00	100.00
		Expense Sub Totals:	1.474.924.00	19.379.59	170.356.26	1.304.567.74	88.45
		<b>Fund Revenue Sub Totals:</b>	<b>1.474.924.00</b>	<b>36.593.85</b>	<b>1.100.537.01</b>	<b>374.386.99</b>	<b>25.38</b>
		<b>Fund Expense Sub Totals:</b>	<b>1.474.924.00</b>	<b>19.379.59</b>	<b>170.356.26</b>	<b>1.304.567.74</b>	<b>88.45</b>
		<b>Fund 300 Sub Totals:</b>	<b>0.00</b>	<b>-17.214.26</b>	<b>-930.180.75</b>	<b>930.180.75</b>	
Fund	330	<b>STORM WATER FUND</b>					
Dept	330-0000						
R1		Revenue Sub Totals:	52.432.00	106.49	813.81	51.618.19	98.45
Dept	330-3300	<b>STORM WATER DEPARTMENT</b>					
06		MATERIALS & SERVICES					
		06 Sub Totals:	13.750.00	0.00	810.85	12.939.15	94.10
07		CAPITAL OUTLAY					
		07 Sub Totals:	10.000.00	0.00	0.00	10.000.00	100.00
09		MISCELLANEOUS					
		09 Sub Totals:	28.682.00	0.00	0.00	28.682.00	100.00
		Expense Sub Totals:	52.432.00	0.00	810.85	51.621.15	98.45
		<b>Fund Revenue Sub Totals:</b>	<b>52.432.00</b>	<b>106.49</b>	<b>813.81</b>	<b>51.618.19</b>	<b>98.45</b>
		<b>Fund Expense Sub Totals:</b>	<b>52.432.00</b>	<b>0.00</b>	<b>810.85</b>	<b>51.621.15</b>	<b>98.45</b>
		<b>Fund 330 Sub Totals:</b>	<b>0.00</b>	<b>-106.49</b>	<b>-2.96</b>	<b>2.96</b>	
Fund	430	<b>WWTP CONSTRUCTION DEBT REPAY</b>					
Dept	430-0000						
R1		Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00
Dept	430-4400	<b>WWTP CONST REPAY</b>					
08		DEBT SERVICE					
		08 Sub Totals:	0.00	0.00	0.00	0.00	0.00
		Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00
Dept	430-9000	<b>MISCELLANEOUS</b>					
09		MISCELLANEOUS					
		09 Sub Totals:	0.00	0.00	0.00	0.00	0.00
		Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00

		Fund Revenue Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00
		Fund Expense Sub Totals:	0.00	0.00	0.00	0.00	0.00	0.00
		Fund 430 Sub Totals:	0.00	0.00	0.00	0.00		
Fund Dept R1	450 450-0000	WTP CONSTRUCTION DEBT REPAY						
		Revenue Sub Totals:	557.409.00	993.93	568.917.71	-11.508.71	-11.508.71	0.00
Dept 08	450-4550	WTP CONSTRUCT REPAY DEBT SERVICE						
		08 Sub Totals:	307.774.00	0.00	307.775.32	-1.32	-1.32	0.00
		Expense Sub Totals:	307.774.00	0.00	307.775.32	-1.32	-1.32	0.00
Dept 09	450-9000	MISCELLANEOUS						
		MISCELLANEOUS						
		09 Sub Totals:	249.635.00	0.00	0.00	249.635.00	249.635.00	100.00
		Expense Sub Totals:	249.635.00	0.00	0.00	249.635.00	249.635.00	100.00
		Fund Revenue Sub Totals:	557.409.00	993.93	568.917.71	-11.508.71	-11.508.71	0.00
		Fund Expense Sub Totals:	557.409.00	0.00	307.775.32	249.633.68	249.633.68	44.78
		Fund 450 Sub Totals:	0.00	-993.93	-261.142.39	261.142.39		
Fund Dept R1	500 500-0000	PARK DEVELOPMENT FUND						
		Revenue Sub Totals:	250.508.00	1.236.91	317.616.74	-67.108.74	-67.108.74	0.00
Dept 06	500-4500	PARK DEVELOPMENT MATERIALS & SERVICES						
		06 Sub Totals:	6.000.00	0.00	447.34	5.552.66	5.552.66	92.54
07		CAPITAL OUTLAY						
		07 Sub Totals:	10.000.00	0.00	3,364.57	6,635.43	6,635.43	66.35
09		MISCELLANEOUS						
		09 Sub Totals:	234.508.00	0.00	0.00	234.508.00	234.508.00	100.00
		Expense Sub Totals:	250.508.00	0.00	3,811.91	246,696.09	246,696.09	98.48
		Fund Revenue Sub Totals:	250.508.00	1.236.91	317.616.74	-67.108.74	-67.108.74	0.00
		Fund Expense Sub Totals:	250.508.00	0.00	3,811.91	246,696.09	246,696.09	98.48
		Fund 500 Sub Totals:	0.00	-1.236.91	-313,804.83	313,804.83		
Fund Dept R1	550 550-0000	RV PARK FUND						
		Revenue Sub Totals:	108.500.00	4.402.00	101.687.14	6.812.86	6.812.86	6.28
Dept 06	550-5500	MATERIALS & SERVICES						
		06 Sub Totals:	30.000.00	2.841.94	14.471.13	15.528.87	15.528.87	51.76
09		MISCELLANEOUS						
		09 Sub Totals:	78.500.00	0.00	0.00	78.500.00	78.500.00	100.00
		Expense Sub Totals:	108.500.00	2.841.94	14.471.13	94.028.87	94.028.87	86.66
		Fund Revenue Sub Totals:	108.500.00	4.402.00	101.687.14	6.812.86	6.812.86	6.28
		Fund Expense Sub Totals:	108.500.00	2.841.94	14,471.13	94,028.87	94,028.87	86.66

		<b>Fund 550 Sub Totals:</b>	<b>0.00</b>	<b>-1.560.06</b>	<b>-87.216.01</b>	<b>87.216.01</b>	
Fund	580	CAPITAL PROJECTS FUND					
Dept	580-0000						
R1							
		Revenue Sub Totals:	1,048,908.00	2,839.78	984,649.79	64,258.21	64,258.21
Dept	580-5800	CAPITAL PROJECTS					
07		CAPITAL OUTLAY					
		07 Sub Totals:	60,000.00	0.00	62,578.75	-2,578.75	-2,578.75
09		MISCELLANEOUS					
		09 Sub Totals:	988,908.00	0.00	0.00	988,908.00	988,908.00
		Expense Sub Totals:	1,048,908.00	0.00	62,578.75	986,329.25	986,329.25
		<b>Fund Revenue Sub Totals:</b>	<b>1,048,908.00</b>	<b>2,839.78</b>	<b>984,649.79</b>	<b>64,258.21</b>	<b>64,258.21</b>
		<b>Fund Expense Sub Totals:</b>	<b>1,048,908.00</b>	<b>0.00</b>	<b>62,578.75</b>	<b>986,329.25</b>	<b>986,329.25</b>
		<b>Fund 580 Sub Totals:</b>	<b>0.00</b>	<b>-2,839.78</b>	<b>-922,071.04</b>	<b>922,071.04</b>	
		<b>Revenue Totals:</b>	<b>16,541,798.00</b>	<b>544,031.83</b>	<b>13,658,795.12</b>	<b>2,883,002.88</b>	<b>2,883,002.88</b>
		<b>Expense Totals:</b>	<b>16,541,798.00</b>	<b>417,636.32</b>	<b>4,412,486.36</b>	<b>12,129,311.64</b>	<b>12,129,311.64</b>
		<b>Report Totals:</b>	<b>0.00</b>	<b>-126,395.51</b>	<b>-9,246,308.76</b>	<b>9,246,308.76</b>	<b>17.43</b>

GL-Budget Status (2/2/2024 - 11:07 AM)

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# CITY OF MYRTLE CREEK POLICE DEPARTMENT

P.O. BOX 940 / 215 NW PLEASANT ST  
MYRTLE CREEK, OR 97457  
BUSINESS: 541-863-5222 FAX: 541-863-6690

## Department Report January 2024

### **FIREARMS TRAINING**

Officers from the police department did their annual lowlight/night firearms course. The training course consisted of several shooting stations and drills.

### **OFFICER ACADEMY UPDATE**

Officer Isaiah Smith started the academy at the end of January and is scheduled to graduate May 24<sup>th</sup>.

### **OFFICER RESIGNATION**

Nick Murtha resigned from his position as police officer for the City of Myrtle Creek after he accepted a police officer position for the City of Winston. Nick's last day was January 4<sup>th</sup>. The City of Winston was sent a letter with an invoice attached requesting reimbursement of \$11,192.61 under ORS 181A.620. This ORS allows departments to request a percentage of the wages and benefits paid for an officer while attending the academy and during their field training.

### **OPEN POLICE OFFICER POSITION.**

The police department conducted interviews on January 10<sup>th</sup> for the open police officer position. An individual was selected from that process and is currently in the background investigation portion. The individual selected is a certified police officer from Harney County Oregon and grew up in the Douglas County area and wanted to move back with his family.

### **READING TO CHILDREN.**

Officer Isaiah Smith was requested to read to the kids at the Nazarene Church private school. After reading to the kids, Officer Smith said he had a great time and was given several thank-you cards from the students.

### **GRANT**

The police department applied for a grant through the Department of Justice in 2022 for partial reimbursement for purchasing ballistic vests. The city finally received the \$2,800 grant funds.

### **Rose Motel**

The county code enforcement officer cited the owner along with a couple of other individuals who were still living at the Rose Motel. Myrtle Creek officers have issued several citations for those tenants running a generator late at night. I issued the owner three ordinance violation citations and have seen him take several truck loads of junk off the property since then. The department will continue to address the location as long as ordinance violations continue.

### **154 Broadway Street**

The department noticed that the residence at 154 Broadway Street, which sets on the corner of Lural Avenue, recently began acquiring camp trailers, Rv's and a lot of junk on the property. The owner was issued an ordinance citation at the beginning of the month and was issued a second citation a few weeks later as he failed to correct the problems. The department will continue to address this property as long as ordinance violations continue.

### **CALLS FOR SERVICE**

During the month of January, the police department responded to 164 calls for service, issued 35 traffic citations, gave 55 traffic warnings, and arrested 22 individuals.

Respectfully Submitted,

Chief Jonathan Brewster

## 2024 MCFD Call Responses

Call Type	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
MVA-Non Injury	3												3
MVA - UTL	1												1
MVA - Injury	2												2
MVA - Fatal													0
MVA - Cancelled	1												1
Medical Aid	16												16
Medical Aid - Cancelled	2												2
Public Assist													0
Public Assist-Lift Assist	14												14
Public Safety													0
Unattended Death													0
Fire/Carb Alarm	1												1
False Alarm Activation													0
Alarm Testing													0
Flue Fire													0
Fire - Vehicle	1												1
Fire													0
Fire - Illegal Burn	2												2
Fire - Controlled Burn													0
Fire - UTL	1												1
Fire-Nat Cover													0
Fire - Cancelled													0
Structure Fire	2												2
Structure Fire - Cancelled	5												5
Structure Fire -Commercial	1												1
Over Bank Rescue													0
Water Rescue													0
Water/Over Bank-Cancelled													0
TOTAL	52	0	0	0	0	0	0	0	0	0	0	0	52

# Public Works and Parks

## February 20, 2024, Activities Report

- **Streets**
  - 19 Utility Locates in the month of January
  - Weekly downtown garbage collection
  - Regular street sweeping
  - Inspected and cleaned storm drains
  - Cleared plugged storm drain on Orchard
  - Rock armored storm drain on Springbrook
  - Pothole repair on Madrona and Division
- **Sewer**
  - Weekly lift station maintenance
  - Disconnected services from old Riverside lift station
  - Addressed sewer line issues in Abby's parking lot
  - Scada install on South Main and N. Myrtle lift stations
- **Water**
  - 19 delinquent water turnoffs
  - Monthly meter reads
  - Continued lead copper survey to complete pipe inventory required by DEQ
  - Service line repair
    - Johnson Street
  - Installed new Radio meters
- **Public Works Misc.**
  - Took down Christmas decorations and City Christmas tree
  - Public Works Staff attending Flagging Class
- **Parks and Public Building Department**
  - Monthly park maintenance
  - Finished City Hall Council Chambers remodel
  - Fixed HVAC issue at City Hall
  - Repaired countertop at Evergreen Park restroom
  - Attended flagging class

- **Water Treatment**

- Routine labs and testing
- South Umpqua River Plant produced 16.847 (MG) - 29 days of operation
- Plant running at 900 GPM

- **Wastewater Treatment**

- Routine labs and testing
- Total effluent flow to the South Umpqua River = 63.902 M.G.
- Total Effluent flow to the M.C. Golf Course = 0 M.G.
- Myrtle Creek influent flow = 32.755 M.G.
- Tri-City Influent Flow = 35.913 M.G.
- Total Effluent = 63.902 M.G.



# Myrtle Creek - City Council Agenda Report

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## Agenda item: Water Construction Budget Adjustment

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Meeting Date:	February 20, 2024	Primary Staff Contact:	Lonnie Rainville
Department:	Water Department	E-Mail:	lrainville@myrtlecreek.org
Secondary Dept.:		Secondary Contact:	

---

### Issue before the Council:

Resolution for an adjustment to the Water Construction Budget to allow for painting of the south water tank.

### Staff Recommendation:

Staff recommends the approval of Resolution 24-04, a resolution to adjust the Water Construction Budget within the 2023-2024 fiscal budget to allocate funding for the painting of the south water tank.

### Background:

In 2019 and 2022 the Oregon Health Authority Sanitary Survey identified the exterior condition of the south water tank as not being in good condition. In 2023 we began work with Dyer Partnership to assist the City with painting the water tank. Due to the flaking of the paint and the year the tank was installed the paint was tested for lead. Test results confirmed the exterior paint contained lead.

The City budgeted \$100,000 in ARPA funds to paint the water tank but with the existing paint that has to be removed containing lead the cost of the project has doubled to nearly \$200,000. In order to complete the removal of the lead paint and then recoat the tank we need to add \$100,000 to the Capital Outlay-Other line item in the Water Construction Budget to allow for the project to take place before the next summer season. To allow for contingency with the project, an additional \$40,000 will also be added to the Capital Outlay-Other budget. The Capital Outlay-Other Budget adjustment will be an increase from \$30,000 to \$170,000.

The revenue for the Water Construction Budget also needs to be amended. When preparing the Water Misc. budget we allocated \$55,000 reserved for the Membrane replacement and \$35,000 for Active Carbon replacement. We did not allocate where these transfers would go. We need to add these amounts to the Transfer-Water Fund Revenue line item under the Water Construction Budget. The Transfer-Water Fund would need to be increased from \$85,000 to \$175,000.

In addition, we need to adjust the Investment Interest line to more accurately reflect the interest amount to be received. The Investment Interest will be increased from \$20,000 to \$104,562.

Finally, We need to adjust the Water Construction Budget Ending Fund Balance from \$2,338,860 to \$2,373,422 to reflect the increased anticipated balance at the end of the budget year.

**Related City Policies:**

Finance and Budget

**Fiscal Impact:**

See Attachment A

**Council Options:**

Council can approve the budget adjustment to allow the water tank painting project to be completed this spring and allow for revenues to be accurately reflected.

Council can deny the budget adjustments.

**Potential Motion:**

I make the motion to approve Resolution 24-04 as presented and to amend the 2023/2024 fiscal budget as presented in Attachment A of the Resolution.



# CITY OF MYRTLE CREEK

P.O. BOX 940, 207 NW PLEASANT ST., MYRTLE CREEK OR 97457  
(541) 863-3171 FAX (541) 863-6851

2/6/2024

Lonnie, Here are the relevant page from both the 2019 and 2022 survey, I also included some pictures from the MIT diver report showing some of the issues.

Thanks

A handwritten signature in black ink, which appears to read "Steve Ledbetter". The signature is fluid and cursive, with the first name "Steve" and last name "Ledbetter" clearly distinguishable.

Steve Ledbetter

- DWS recommends inspecting the inside of the storage tanks annually with a high-powered flashlight.
- During the survey it was noted the South storage tank has multiple areas with rust spots. DWS recommends repairing the rust spots soon.
- DWS has updated the Surface Water Treatment Rule (SWTR) and the requirements for coliform sampling has changed. The system must update the written coliform sampling plan to reflect the new requirements. The template for the Revised Coliform Sampling Plan for small water systems is attached to use.

If you have any questions or concerns, or would like the survey report in an alternate format, please contact me at (541) 726-2587 x29 or by email at [rebecca.a.templin@state.or.us](mailto:rebecca.a.templin@state.or.us). Thank you for your assistance and cooperation.

Sincerely,



Rebecca Templin, P.E.  
Regional Engineer  
Drinking Water Services

Enclosures: City of Myrtle Creek Water System Survey Report Form  
Outstanding Performer Criteria  
Liquid chemical Feed Pump Calibration handout  
Filter Turbidity Profile handout  
Revised Coliform Sampling Plan template

cc: Julie Wray, DWS Portland



## Storage and Pressure Tanks

Number	Name	Tank Type (G)round, (E)levated, (P)ressure	Tank Material (Concrete, Steel, Redwood, Plastic, Other)	Year Built	Volume (gal.)
1	Clearwell at WTP - A	Ground	Steel	2012	160,000
2	Clearwell at WTP - B	Ground	Concrete	1997	40,000
3	South	Ground	Steel	1965	500,000
4	North	Ground	Steel	1954	1.0 MG
5	East	Ground	Concrete	2010	1.0 MG

Total Volume: 2,700,000

Reservoir Number:	1	2	3	4	5
Reservoir Features	Yes No	Yes No	Yes No	Yes No	Yes No
Fence/gate? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
● Hatch secured (e.g. locked, bolted, etc.)? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
● All tank access points watertight? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
● Screened vent? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	N/A	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Overflow? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
● Overflow protected (screen/flap/valve)? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Drain to daylight? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Water level gauge? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Bypass piping? (● if used for contact time) .....	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Alarm for high or low levels? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Separate inlet/outlet? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Approved interior coating? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Exterior in good condition? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Annual interior/exterior inspection? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Cleaning schedule? .....	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>
Continuously disinfected? (● post '81 redwood)	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
<b>Pressure Tanks</b>					
Accessible for maintenance? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Bypass piping? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Drain? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Pressure relief device? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Air bladder/diaphragm? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Valve for adding air? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

### Comments

\* Cleaning schedules for North, South and East tanks, but not for clearwells. The South tank was dived in April 2021. The South tank will have rehab done in Spring 2023 and after that the North tank is planned to be dived.

\* DWS recommends routinely checking flaps at drains of storage tanks. The flap at the North tank wasn't completely closed.

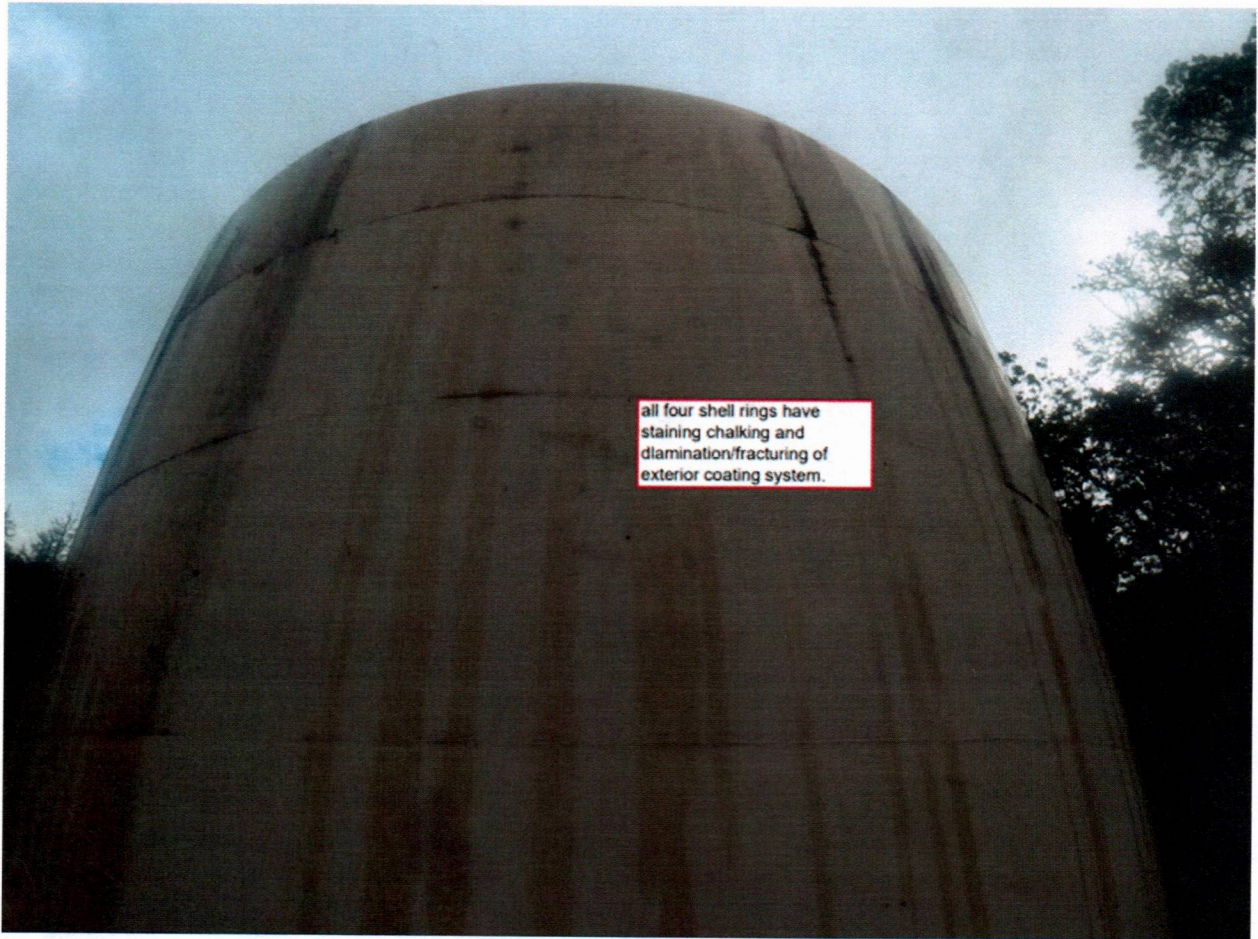






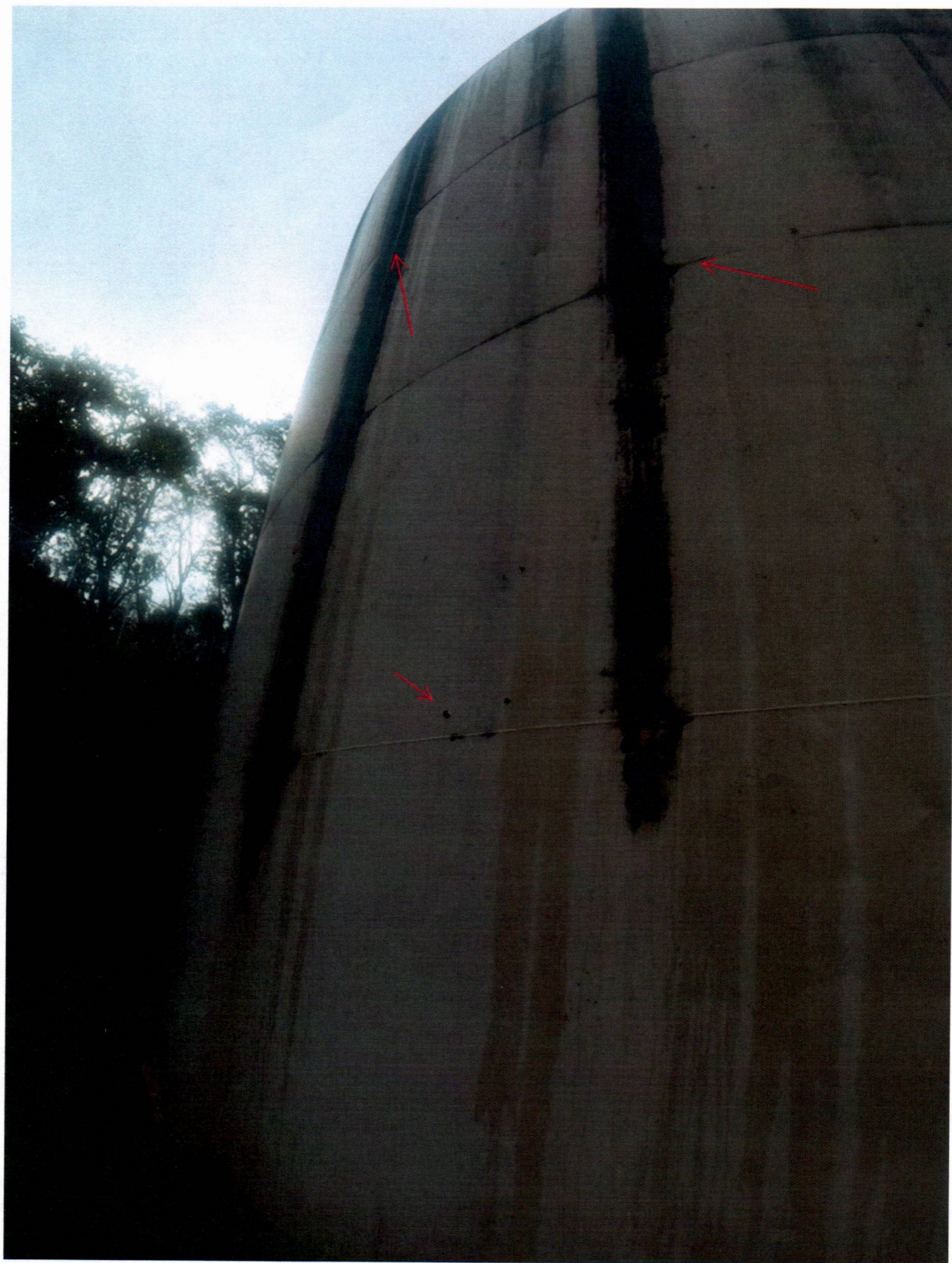




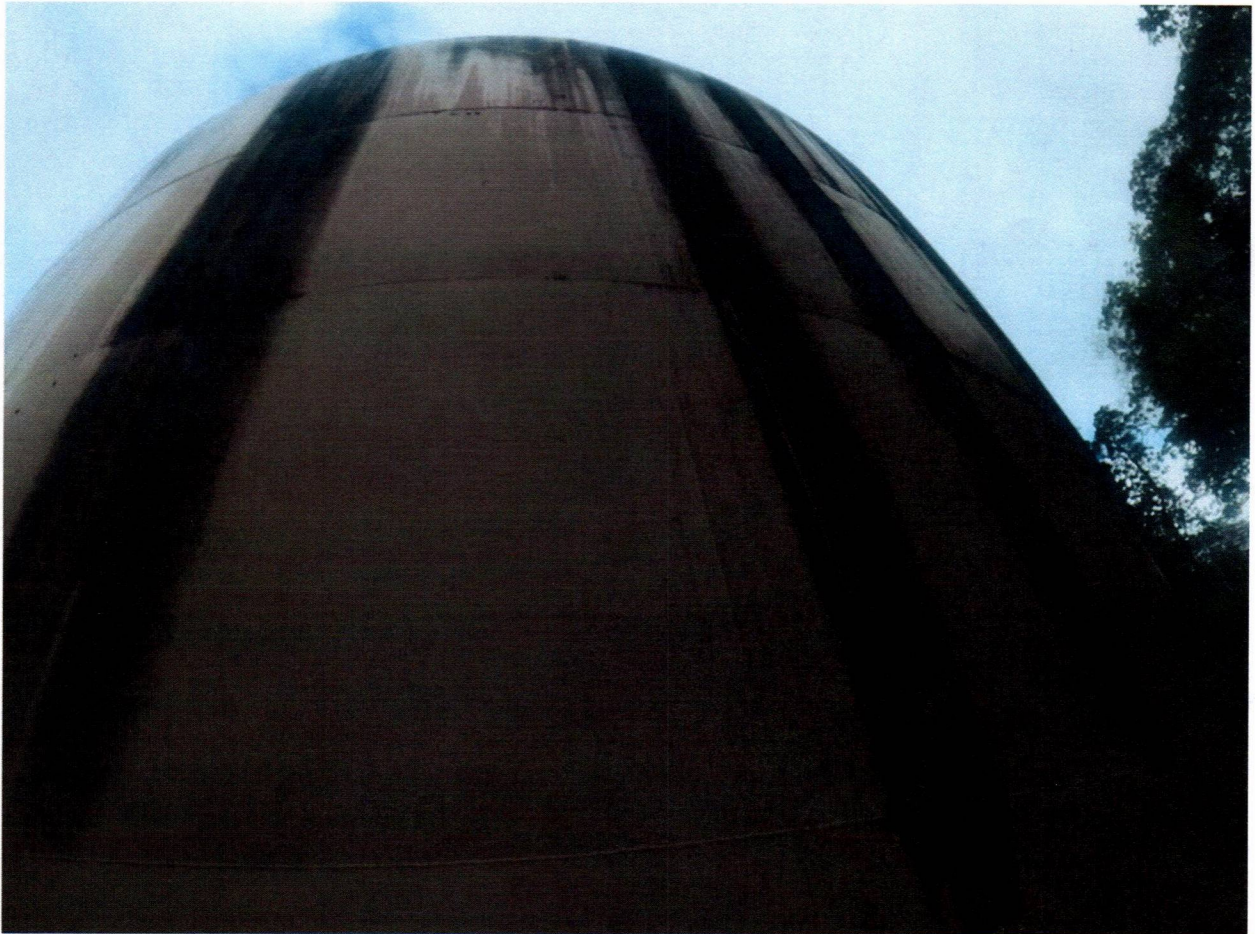


all four shell rings have staining chalking and delamination/fracturing of exterior coating system.









# **CITY OF MYRTLE CREEK, OREGON**

## **RESOLUTION 24-04**

<p><b>A Resolution to Approve a Supplemental Budget to Adjust the Water Construction Budget Within the 2023-2024 Fiscal Budget</b></p>
--

**WHEREAS**, on June 6, 2023, Resolution 23-08 was approved, adopting the 2023-2024 Fiscal Budget for the City of Myrtle Creek, and making appropriations; and

**WHEREAS**, this is the first supplemental budget for the 2023-2024 fiscal year; and

**WHEREAS**, the amounts and purposes of the transfers of appropriations are set forth in Attachment A and incorporated herein by reference; and

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Council of Myrtle Creek hereby adopts the first supplemental budget for the 2023-2024 fiscal year. Council hereby makes the new appropriations for 2023-2024 fiscal year in the amounts and for the purposes shown on Attachment A, which is attached hereto and incorporated by reference.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF MYRTLE CREEK THIS 20<sup>TH</sup> DAY OF FEBRUARY 2024.**

**APPROVED BY THE MAYOR THIS 20<sup>TH</sup> DAY OF FEBRUARY 2024.**

---

Matthew Hald, Mayor

ATTEST:

---

Joanna Bilbrey, City Recorder

ATTACHMENT A

WATER CONSTRUCTION  
REVENUE  
(260-0000)

HISTORICAL DATA

2021	2022	2023	2023	Account	Description	2024	2024
Actual	Actual	Adopted	Estimated	Number		Adopted	Revised
1,845,348	1,848,598	1,969,876	2,099,581	400.00	NET WORKING CAPITAL	2,251,346	2,251,346
25,028	25,028	12,514	56,313	406.00	SYSTEM DEVELOPMENT CHARGE	12,514	12,514
14,159	10,909	15,000	20,000	420.00	INVESTMENT INTEREST	20,000	104,562
200,000	200,000	175,000	100,000	490.07	TRANSFER-WATER FUND	85,000	175,000
2,084,535	2,084,535	2,172,390	2,275,894		TOTAL WATER CONSTRUCTION	2,368,860	2,543,422

WATER CONSTRUCTION  
Expenditures  
(260-2600)

				<b>Capital Outlay</b>			
214,840	5,000	900,000	0	701.09	CAPITAL OUTLAY-PLANT	0	
800	0	1,187,672	24,548	701.10	CAPITAL OUTAY-OTHER	30,000	170,000
215,640	5,000	12,087,672	24,548		TOTAL CAPITAL OUTLAY	30,000	170,000
				<b>MISCELLANEOUS</b>			
				985.00	UNAPPROPRIATED END BALANCE	2,338,860	2,373,422
					TOTAL MISCELLANEOUS	2,338,860	2,373,422
					TOTAL WATER CONSTRUCTION	2,368,860	2,543,422

# Myrtle Creek - City Council Agenda Report

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**Agenda item: Approval to Award Contract for Coating of South Water Tank**

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Meeting Date:	September 20, 2022	Primary Staff Contact:	Lonnie Rainville
Department:	Public Works	E-Mail:	lrainville@myrtlecreek.org
Secondary Dept.:		Secondary Contact:	

---

**Issue before the Council:**

Approval to award a contract to Marine Industrial Tank Diving and Coating to abate existing lead paint and recoat the south water tank.

**Staff Recommendation:**

Staff recommends the approval to award a contract to Marine Industrial Tank Diving and Coating to abate existing lead paint and recoat the south water tank.

**Background:**

In 2019 and 2022 the Oregon Health Authority Sanitary Survey identified the exterior condition of the south water tank as not being in good condition and required recoating. In 2023 we began work with Dyer Partnership to assist the City with painting the water tank. Due to the flaking of the paint and the year the tank was installed the paint was tested for lead. Test results confirmed the exterior paint contained lead.

The City requested quotes for the abatement of the existing coating on the south tank and to apply a new coating. The city received two quotes, one from MJE Industrial in the amount of \$465,400 and one from Marine Industrial Diving and Coating in the amount of \$197,646.25.

If Council approves awarding of a contract, City staff will move forward with having the work done this spring.

**Related City Policies:**

Procurement policy

**Fiscal Impact:**

\$100,000 will be used from ARPA budget and \$97,646.25 will come from the Water Construction Budget.

**Council Options:**

Council can approve to award the contract to Marine Industrial Diving and Coating in the amount of \$197,646.25.

Council can reject both bids and request staff to obtain additional bids.

Council can take no action, resulting in no work being done to the south tank.

**Potential Motion:**

I make the motion to approve awarding a contract to Marine Industrial Tank Diving and Coating in the amount of \$197, 646.25 to abate the existing coating and to apply a new coating to the south water tank.



# CITY OF MYRTLE CREEK

P.O. BOX 940, 207 NW PLEASANT ST., MYRTLE CREEK OR 97457  
(541) 863-3171 FAX (541) 863-6851

2/6/2024

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Steve Ledbetter



- DWS recommends inspecting the inside of the storage tanks annually with a high-powered flashlight.
- During the survey it was noted the South storage tank has multiple areas with rust spots. DWS recommends repairing the rust spots soon.
- DWS has updated the Surface Water Treatment Rule (SWTR) and the requirements for coliform sampling has changed. The system must update the written coliform sampling plan to reflect the new requirements. The template for the Revised Coliform Sampling Plan for small water systems is attached to use.

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Sincerely,



Rebecca Templin, P.E.  
Regional Engineer  
Drinking Water Services

Enclosures: City of Myrtle Creek Water System Survey Report Form  
Outstanding Performer Criteria  
Liquid chemical Feed Pump Calibration handout  
Filter Turbidity Profile handout  
Revised Coliform Sampling Plan template

cc: Julie Wray, DWS Portland



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● Hatch secured (e.g. locked, bolted, etc.)? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
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● Screened vent? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	N/A	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Overflow? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
● Overflow protected (screen/flap/valve)? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Drain to daylight? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Water level gauge? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Bypass piping? (● if used for contact time) .....	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Alarm for high or low levels? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Separate inlet/outlet? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Approved interior coating? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Exterior in good condition? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Annual interior/exterior inspection? .....	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
Cleaning schedule? .....	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input checked="" type="checkbox"/>
Continuously disinfected? (● post '81 redwood)	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/>
<b>Pressure Tanks</b>					
Accessible for maintenance? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Bypass piping? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Drain? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Pressure relief device? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Air bladder/diaphragm? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Valve for adding air? .....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

### Comments

\* Cleaning schedules for North, South and East tanks, but not for clearwells. The South tank was dived in April 2021. The South tank will have rehab done in Spring 2023 and after that the North tank is planned to be dived.

\* DWS recommends routinely checking flaps at drains of storage tanks. The flap at the North tank wasn't completely closed.

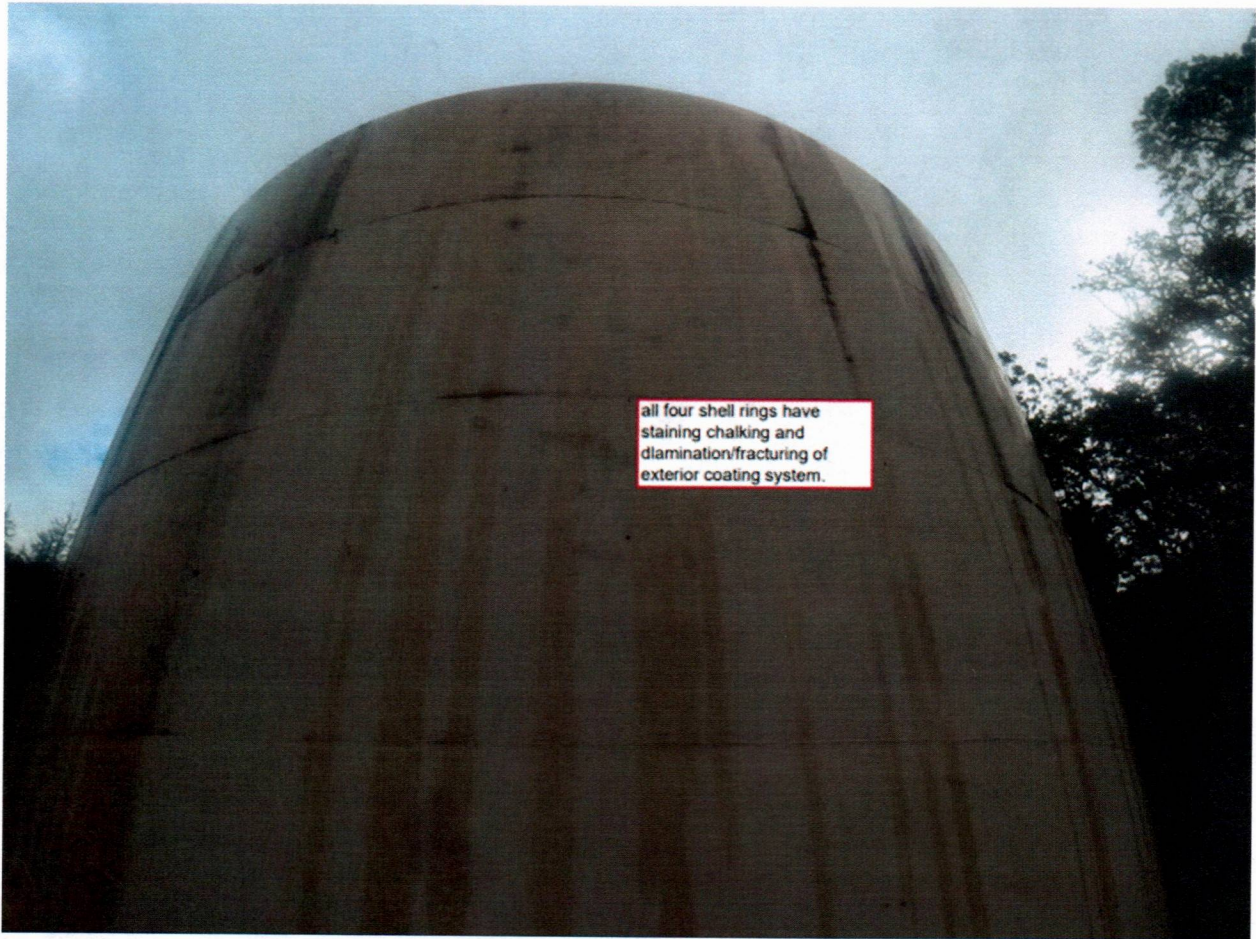






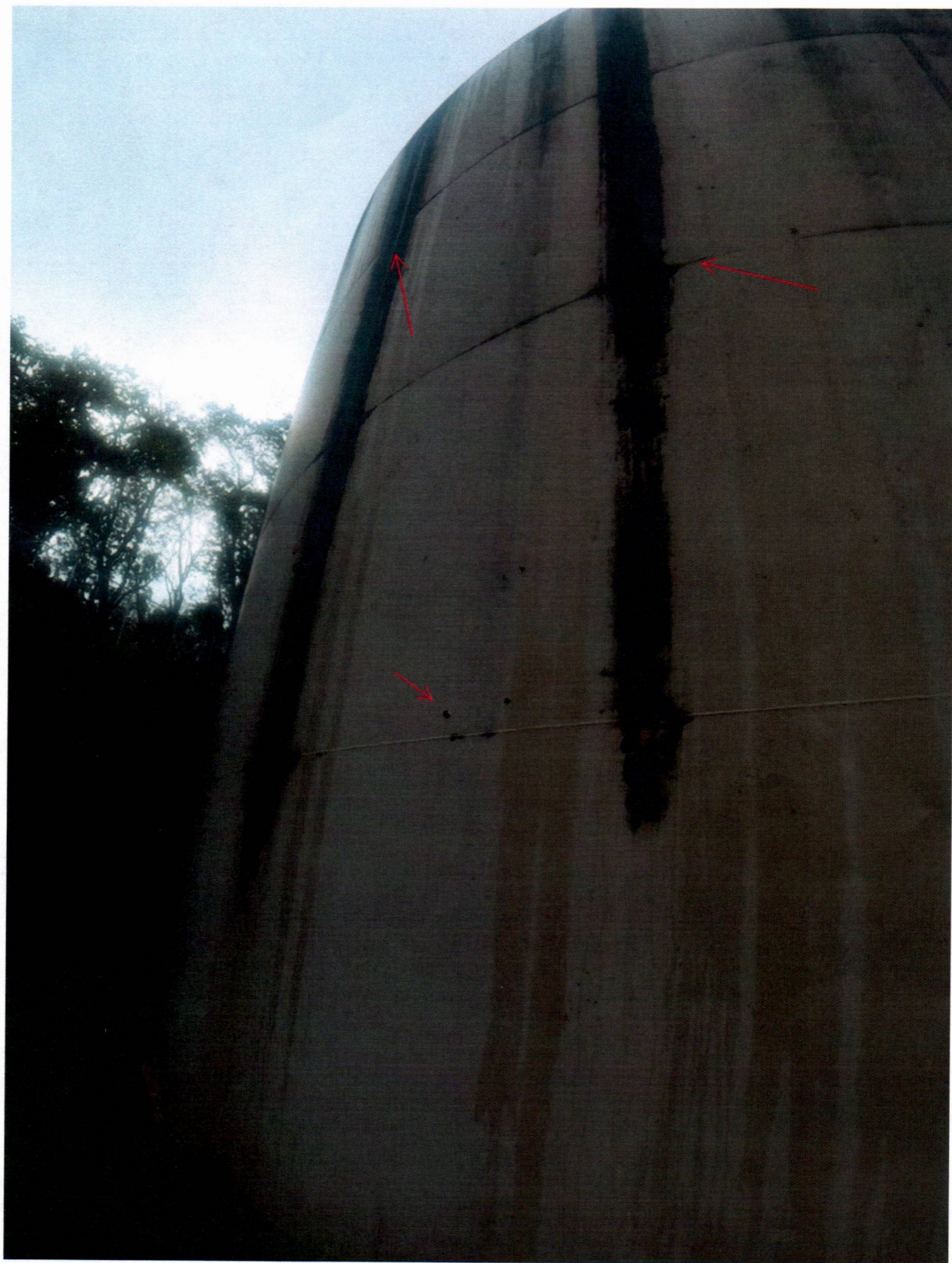




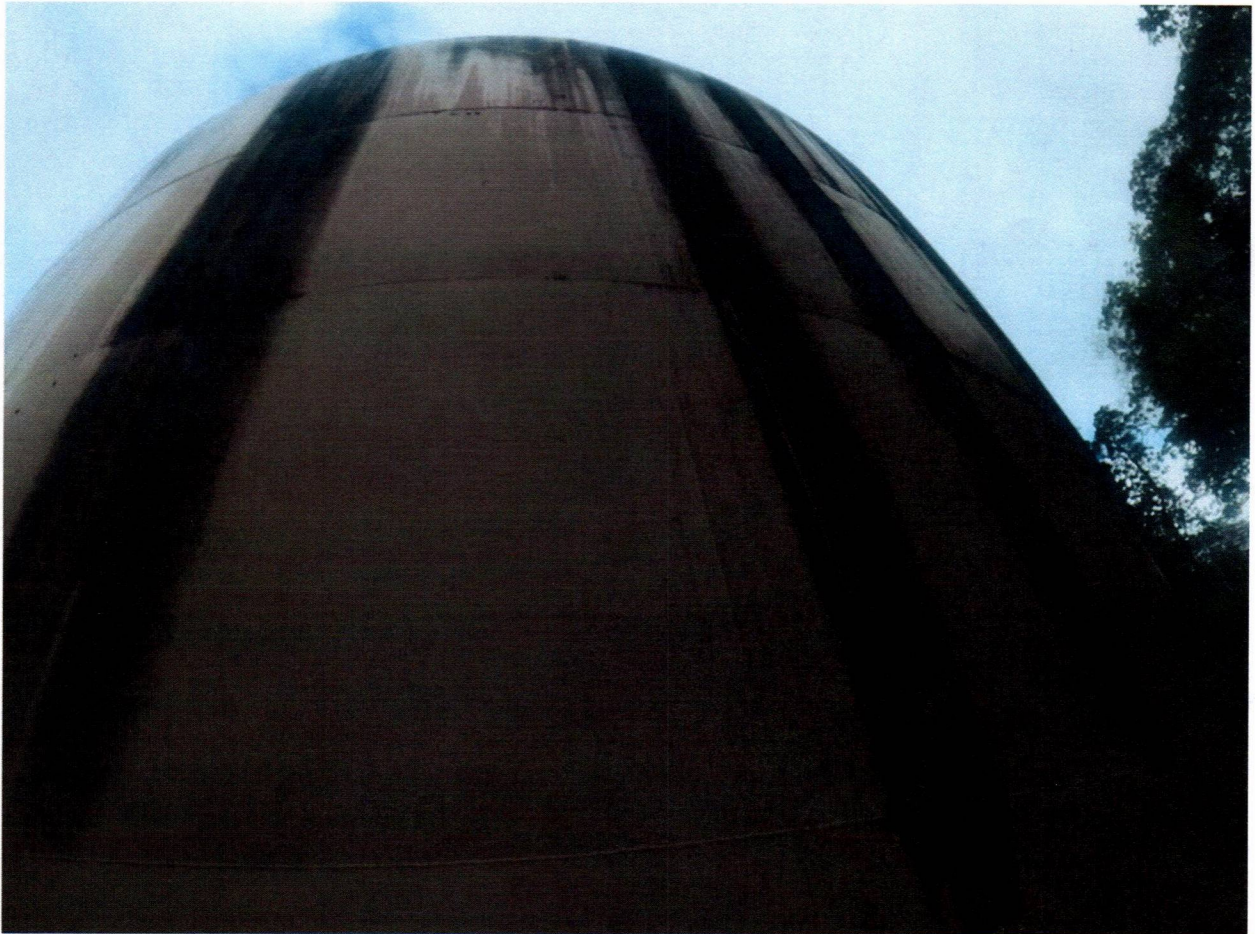


all four shell rings have staining chalking and delamination/fracturing of exterior coating system.

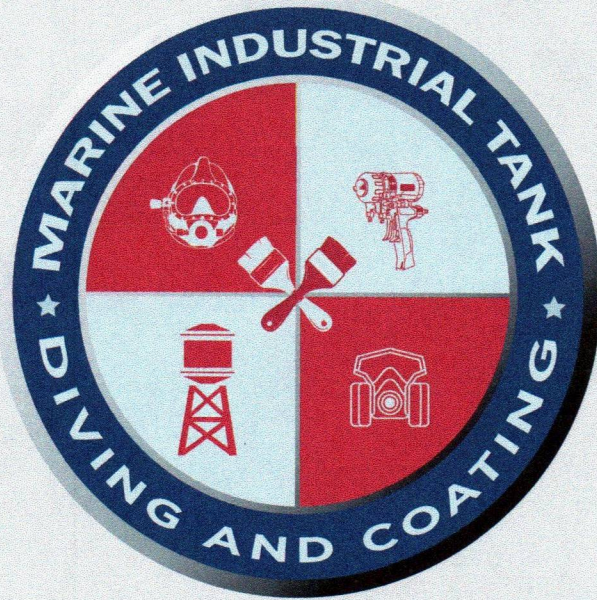












# CITY OF MYRTLE CREEK 500 KG STEEL WELDED FIRE SUPPRESSION TANK RECOATING PROPOSAL

Applicators of High-Performance Coatings | Potable Water Storage Facilities 2508  
Oakdale rd #10. Modesto, CA 95355. Ph: (209) 303-3460 Fax: (408) 707-1490

## Any Questions

Chris  
Christophersen

(209) 02-12

[chris@mitdivingcoating.com](mailto:chris@mitdivingcoating.com)

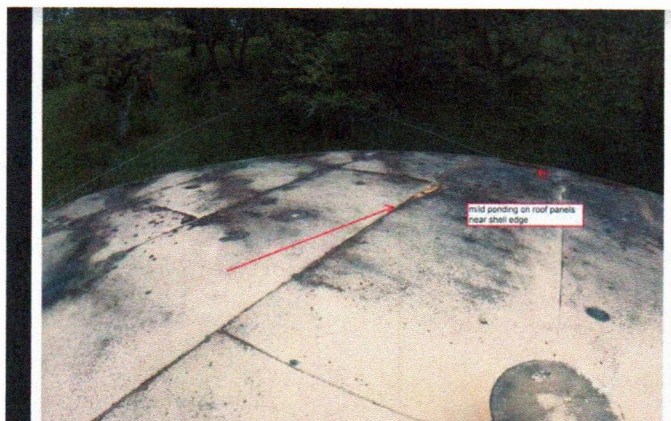




**Business Address:**

1500 Standiford Avenue  
Modesto CA, 95355  
Office: (209) 382-9155  
Mobile: (209) 303-3460  
chris@mitdivingcoating.com  
Fax: (408) 707-1490

January 3rd, 2024  
Steve Ledbetter  
Public Works Director  
City Of Myrtle Creek  
Phone: 541-863-5300  
Cell (541)-643-6709  
Fax: 541-863-0431  
sledbetter@ci.myrtle-creek.or.us





Exterior Recoating  
500KG On-Grade  
Steel-Bolted  
52'D x 32'H

Dear Steve,

We are pleased to quote the following for the above referenced tank exterior needs.

We will provide equipment, materials, labor, and insurance. This will be for the complete exterior preparations and application of the 500KG Steel welded water tank.

Scope of Work | 500KG Steel-Welded Tank exterior Recoating.

Lead abatement Sub contracted to HCI

POLYSILOXANE XLE-80 HAPS FREE is a high performance,

two-component, high solids epoxy siloxane that combines the properties of both a high performance epoxy and a polyurethane in one coat. Plus, it is free from isocyanates.

- Replaces a two coat epoxy/polyurethane system
- High gloss, self-priming coating
- High solids, <150 g/L VOC
- Long term color and gloss performance
- Corrosion and chemical resistant
- No reportable HAPS

For use on prepared steel surfaces in industrial environments, including:

- Structural steel
- Tank exteriors
- Piping
- Industrial power plants
- Transportation
- Marine
- Conforms to AWWA D102 OCS #5
- Can be applied directly over inorganic zincs

Exterior Quote will be \$195,300.00

Payment Terms

50% upfront 50% upon completion

Insurance

Marine Industrial Tank Inc has a minimum of \$2,000,000 liability and \$2,000,000 aggregate insurance.

Conditions of Re-coating Rates

Marine Industrial Tank Inc will clean up area and remove all equipment and trash upon completion, maintaining an orderly and clean work area daily and throughout the project. Any Fabrication needed that is not listed above will be added as a second line item if needed Total does not include any temporary water system, abrasive, hazardous or lead paint abatement and or disposal.

Initial Here \_\_\_\_\_

Chris Christophersen, Lead Estimator

Date: January 3rd, 2024

To accept, please sign and date proposal. Please fax both pages to (408) 707-1490.

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Steve Ledbetter  
Public Works Director  
City Of Myrtle Creek  
Phone: 541-863-5300  
Cell (541)-643-6709  
Fax: 541-863-0431  
sledbetter@ci.myrtle-creek.or.us

Subcontract #:  
Owner:  
Project:  
Location:

### Myrtle Creek 500KG Steel-Welded

Tank-

Dimensions - d x h Total		5141	SSPC-SP10 Subtotal	0	Pay Request
Shell		2123	Interior Walls	0	
Roof			Interior Ceiling	0	Date:
Total			Interior Floor	0	
Filter Chamber 800' sq feet		0	SSPC-SP10 Subtotal	0	
Exterior Walls-			Exterior Roof	0	
Additional Work not included at original time of estimating			Exterior Walls	0	

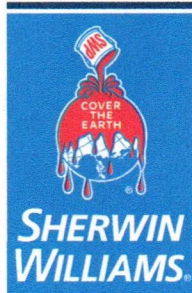
Estimate #

### Estimate/Project Proposal- Prime 646sw Top Coat Polysiloxane XLE-80 HAPS Free sw

ITEM NO.	DESCRIPTION	CONTRACT AMOUNT	PREVIOUS TOTAL		THIS PERIOD		TOTAL TO DATE	
			% COMP	TOTAL AMOUNT	% COMP	TOTAL AMOUNT	% COMP	TOTAL AMOUNT
	<b>Bid Schedule</b>							
	7265							
#1	<b>Mobilization</b>							
1	Equipment Freight- Box Truck, Scaffolding, Encapsulation Compressor	\$ 35,000.00	0%	\$ -	0%	\$ -	0%	\$ -
2	Equipment Load and Set-up	\$ 5,175.00	0%	\$ -	0%	\$ -	0%	\$ -
0	Other	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -
			#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -
			#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -
			#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -
<b>Subtotal Item #1</b>	<b>\$ 40,175.00</b>		#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -
#2	<b>Tank Exterior</b>							
	7265sq'							
2	Prep Labor- Scaffold plastic dog house	\$ 5,175.00						
20	Fork Lift	\$ 10,000.00						
2	Roof Zone 1 540'sq' sp10 blast cleaning	\$ 5,175.00						
2	Roof Zone 4 540'sq' sp10 blast cleaning	\$ 5,175.00						
2	Roof Zone 2' 540'sq' sp10 blast cleaning	\$ 5,175.00						
2	Roof Zone 3' 540'sq' sp10 blast cleaning	\$ 10,800.00						
2	Prime Zone 1 540'sq' sp10 3-5mils							
2	Prime Zone 2' 540'sq' sp10 3-5mils							
2	Prime Zone 3' 540'sq' sp10 3-5mils							
2.5	Shell Zone 1 1300'sq' sp10 blast cleaning	\$ 13,500.00	0%	\$ -	0%	\$ -	0%	\$ -
2.5	Shell Zone 4 1300'sq' sp10 blast cleaning	\$ 13,500.00						
2.5	Shell Zone 2' 1300'sq' sp10 blast cleaning	\$ 13,500.00						
2.5	Shell Zone 3' 1300'sq' sp10 blast cleaning	\$ 13,500.00						
1	Final Coat Polysiloxane XLE-80 HAPS Free Roof	\$ 6,468.75	0%	\$ -	0%	\$ -	0%	\$ -
1	Final Coat Shell Polysiloxane XLE-80 HAPS Free	\$ 2,587.50						
10	Generator Rental / plural component parts	\$ 9,075.00	0%	\$ -	0%	\$ -	0%	\$ -
30	Polysiloxane XLE-80 HAPS Free Roof	\$ 9,000.00						
20	646 pw prime	\$ 2,000.00						
		\$ 770	#REF!	\$ -	#REF!	\$ -	#REF!	\$ -
10	Solvents- 7% of Paint Materials	\$ 5,000.00	0%	\$ -	0%	\$ -	0%	\$ -
	ppe disposal two roll off hazmat dumpsters	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -	#DIV/0!	\$ -
	Other							







# Protective & Marine Coatings

## POLYSILOXANE XLE-80 HAPS FREE EPOXY SILOXANE

PART A  
PART A  
PART B

B80-600  
B80-650  
B80V600

GLOSS  
SEMI-GLOSS  
HARDENER

Revised: February 10, 2021

### PRODUCT INFORMATION

4.69

#### PRODUCT DESCRIPTION

**POLYSILOXANE XLE-80 HAPS FREE** is a high performance, two-component, high solids epoxy siloxane that combines the properties of both a high performance epoxy and a polyurethane in one coat. Plus, it is free from isocyanates.

- Replaces a two coat epoxy/polyurethane system
- High gloss, self-priming coating
- High solids, <150 g/L VOC
- Long term color and gloss performance
- Corrosion and chemical resistant
- No reportable HAPS

#### PRODUCT CHARACTERISTICS

**Finish:** Gloss, Semi-Gloss  
**Color:** Variety of colors available  
**Volume Solids:** 80% ± 2%, mixed  
**Weight Solids:** 86% ± 2%, mixed  
**VOC (EPA Method 24):** <150 g/L; 1.3 lb/gal, mixed  
**Mix Ratio:** 4:1 by volume

#### Recommended Spreading Rate per coat:

	Minimum	Maximum
<b>Wet mils</b>	<b>4.0</b>	<b>9.0</b>
<b>Dry mils</b>	<b>3.0</b>	<b>7.0</b>
<b>~Coverage sq ft/gal</b>	<b>180</b>	<b>420</b>
<b>Theoretical coverage sq ft/gal @ 1 mil dft</b>	<b>1280</b>	

*NOTE: Brush or roll application may require multiple coats to achieve maximum film thickness and uniformity of appearance.*

#### Drying Schedule @ 5.0 mils wet @ 50% RH:

	@ 40°F	@ 50°F	@ 77°F	@ 100°F
<b>To touch:</b>	5 hours	2 hours	1 hour	20 minutes
<b>To handle:</b>	20 hours	16 hours	4 hours	2 hours
<b>To recoat:</b>				
<b>minimum:</b>	20 hours	16 hours	4 hours	2 hours
<b>maximum:</b>	14 days	14 days	14 days	7 days
<b>To cure:</b>	10 days	7 days	7 days	7 days

*If maximum recoat time is exceeded, abrade surface before recoating.*

*Drying time is temperature, humidity, and film thickness dependent.*

**Pot Life:** 4 hours @ 77°F

**Sweat-in-time:** None required

**Shelf Life:** Part A: 9 months, unopened  
Part B: 12 months, unopened  
Store indoors at 40°F to 100°F.

**Flash Point:** 120°F, PMCC, mixed

**Reduction:** Not Recommended

**Clean Up:** R6K221 (Exempt solvent) or  
MEK, R6K10

#### RECOMMENDED USES

For use on prepared steel surfaces in industrial environments, including:

- Structural steel
- Tank exteriors
- Piping
- Industrial power plants
- Transportation
- Marine
- Conforms to AWWA D102 OCS #5
- Can be applied directly over inorganic zincs
- Qualified to MIL-PRF-24635, Type V, Class 1 and 2, Grade A and B

#### PERFORMANCE CHARACTERISTICS

**Substrate\*:** Steel

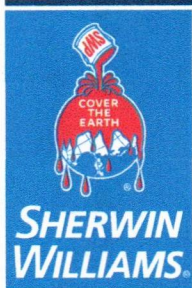
**Surface Preparation\*:** SSPC-SP6/NACE 3

**System Tested\*:**

2 cts. Polysiloxane XLE-80 HAPS Free @ 3.0 - 7.0 mils dft/ct  
\*unless otherwise noted below

Test Name	Test Method	Results
<b>Abrasion Resistance</b>	ASTM D4060, CS17 wheel, 1000 cycles, 1 kg load	80 mg loss
<b>Adhesion</b>	ASTM D4541 / ASTM D3359	1018 psi / 5A
<b>Corrosion Weathering</b>	ASTM D5894, 10 cycles, 3360 hours	Rating 10 per ASTM D714 for Blistering; Rating 10 per ASTM D610 for Rusting
<b>Dry Heat Resistance</b>	ASTM D2485	250°F
<b>Flexibility</b>	ASTM D522, 180° bend, 1/2" mandrel	Passes
<b>Pencil Hardness</b>	ASTM D3363	3H





# Protective & Marine Coatings

## POLYSILOXANE XLE-80 HAPS FREE EPOXY SILOXANE

PART A  
PART A  
PART B

B80-600  
B80-650  
B80V600

GLOSS  
SEMI-GLOSS  
HARDENER

Revised: February 10, 2021

### PRODUCT INFORMATION

4.69

#### RECOMMENDED SYSTEMS

Dry Film Thickness / ct.  
Mils

##### Steel:

1-2 cts. \*Polysiloxane XLE-80 HAPS Free 3.0-7.0

##### Steel:

1 ct. Zinc Clad II Plus 2.0-4.0\*\*  
1-2 cts. Polysiloxane XLE-80 HAPS Free 3.0-7.0

\*One coat acceptable in "light" industrial environments at 5.0-7.0 mils dft

\*\*Other acceptable primers:

Corothane I GalvaPac Zinc Primer  
Macropoxy 646  
Recoat Epoxy Primer  
Zinc Clad III HS  
Zinc Clad Primers  
Dura-Plate 235  
Fast Clad Zinc HS  
SeaGuard 5000 HS

##### Galvanized:

1 ct. Macropoxy 646 5.0-7.0  
1-2 cts. Polysiloxane XLE-80 HAPS Free 3.0-7.0

##### Aluminum:

1 ct. Macropoxy 646 5.0-7.0  
1-2 cts. Polysiloxane XLE-80 HAPS Free 3.0-7.0

##### Aluminum:

1-2 cts. Polysiloxane XLE-80 HAPS Free 3.0-7.0

##### Masonry:

1 ct. Kem Cati-Coat 10.0-20.0  
1-2 cts. Polysiloxane XLE-80 HAPS Free 3.0-7.0

The systems listed above are representative of the product's use, other systems may be appropriate.

#### DISCLAIMER

The information and recommendations set forth in this Product Data Sheet are based upon tests conducted by or on behalf of The Sherwin-Williams Company. Such information and recommendations set forth herein are subject to change and pertain to the product offered at the time of publication. Consult your Sherwin-Williams representative to obtain the most recent Product Data Information and Application Bulletin.

#### SURFACE PREPARATION

Surface must be clean, dry, and in sound condition. Remove all oil, dust, grease, dirt, loose rust, and other foreign material to ensure adequate adhesion.

Refer to product Application Bulletin for detailed surface preparation information.

Minimum recommended surface preparation:

Iron & Steel  
Atmospheric: SSPC-SP12, WJ-3 (with existing profile) or SSPC-SP 6/NACE 3, 2.0 mil Profile  
SSPC-SP1 or blast lightly  
Galvanized  
Aluminum  
SSPC-SP1 or blast lightly  
\*Masonry  
SSPC-SP13/NACE 6, or ICRI No. 310.2, CSP1-3

\*Primer required

#### Surface Preparation Standards

	Condition of Surface	ISO 8501-1 BS7079:A1	Swedish Std. SIS055900	SSPC	NACE
White Metal		Sa 3	Sa 3	SP 5	1
Near White Metal		Sa 2.5	Sa 2.5	SP 10	2
Commercial Blast		Sa 2	Sa 2	SP 6	3
Brush-Off Blast		Sa 1	Sa 1	SP 7	4
Hand Tool Cleaning	Rusted	C St 2	C St 2	SP 2	-
	Pitted & Rusted	D St 2	D St 2	SP 2	-
	Rusted	C St 3	C St 3	SP 3	-
Power Tool Cleaning	Pitted & Rusted	D St 3	D St 3	SP 3	-

#### TINTING

Tint Part A with Maxitoner Colorant at 100% tint strength. Five minutes minimum mixing on a mechanical shaker is required for complete mixing of color.

#### APPLICATION CONDITIONS

Temperature (air, surface and material):

40°F minimum, 120°F maximum  
At least 5°F above dew point

Relative humidity: 40% minimum, 85% maximum

Refer to product Application Bulletin for detailed application information.

#### ORDERING INFORMATION

Packaging: 5 gallons mixed  
Part A: 1 gallon in a 1 gallon container  
4 gallons in a 5 gallon container  
Part B: 1 quart and 1 gallon

Weight per gallon: 10.17 ± 0.2 lb, mixed

#### SAFETY PRECAUTIONS

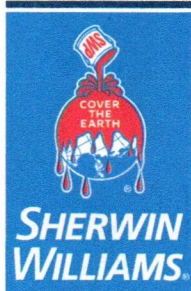
Refer to the SDS sheet before use.

Published technical data and instructions are subject to change without notice. Contact your Sherwin-Williams representative for additional technical data and instructions.

#### WARRANTY

The Sherwin-Williams Company warrants our products to be free of manufacturing defects in accord with applicable Sherwin-Williams quality control procedures. Liability for products proven defective, if any, is limited to replacement of the defective product or the refund of the purchase price paid for the defective product as determined by Sherwin-Williams. NO OTHER WARRANTY OR GUARANTEE OF ANY KIND IS MADE BY SHERWIN-WILLIAMS, EXPRESSED OR IMPLIED, STATUTORY, BY OPERATION OF LAW OR OTHERWISE, INCLUDING MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.





# Protective & Marine Coatings

## POLYSILOXANE XLE-80 HAPS FREE EPOXY SILOXANE

PART A	B80-600	GLOSS
PART A	B80-650	SEMI-GLOSS
PART B	B80V600	HARDENER

Revised: February 10, 2021

### APPLICATION BULLETIN

4.69

#### SURFACE PREPARATIONS

Surface must be clean, dry, and in sound condition. Remove all oil, dust, grease, dirt, loose rust, and other foreign material to ensure adequate adhesion.

##### Iron & Steel (atmospheric service)

Remove all oil and grease from surface by Solvent Cleaning per SSPC-SP1. Minimum surface preparation is Ultra High Pressure Water Jetting for Steel per SSPC-SP12/NACE 5, WJ-3 (with existing profile) or SSPC-SP3 Power Tool Clean or SSPC-SP2 Hand Tool Clean. For better performance, use Commercial Blast Cleaning per SSPC-SP6/NACE 3. Blast clean all surfaces using a sharp, angular abrasive for optimum surface profile (2 mils / 50 microns). Coat any bare steel the same day as it is cleaned or before flash rusting occurs.

##### Aluminum

Remove all oil, grease, dirt, oxide and other foreign material by Solvent Cleaning per SSPC-SP1 or blast lightly.

##### Galvanized Steel

Allow to weather a minimum of six months prior to coating. Solvent Clean per SSPC-SP1 (recommended solvent is VM&P Naphtha) or blast lightly. When weathering is not possible, or the surface has been treated with chromates or silicates, first Solvent Clean per SSPC-SP1 and apply a test patch. Allow paint to dry at least one week before testing adhesion. If adhesion is poor, brush blasting per SSPC-SP7 is necessary to remove these treatments. Rusty galvanizing requires a minimum of Hand Tool Cleaning per SSPC-SP2, prime the area the same day as cleaned.

##### Concrete and Masonry

For surface preparation, refer to SSPC-SP13/NACE 6, or ICRI No. 310.2, CSP 1-3. Surfaces should be thoroughly clean and dry. Concrete and mortar must be cured at least 28 days @ 75°F (24°C). Remove all loose mortar and foreign material. Surface must be free of laitance, concrete dust, dirt, form release agents, moisture curing membranes, loose cement and hardeners. Fill bug holes, air pockets and other voids with Steel-Seam FT910. Primer required.

##### Follow the standard methods listed below when applicable:

ASTM D4258 Standard Practice for Cleaning Concrete.  
ASTM D4259 Standard Practice for Abrading Concrete.  
ASTM D4260 Standard Practice for Etching Concrete.  
ASTM F1869 Standard Test Method for Measuring Moisture Vapor Emission Rate of Concrete.  
SSPC-SP 13/NACE 6 Surface Preparation of Concrete.  
ICRI No. 310.2 Concrete Surface Preparation.

##### Previously Painted Surfaces

If in sound condition, clean the surface of all foreign material. Smooth, hard or glossy coatings and surfaces should be dulled by abrading the surface. Apply a test area, allowing paint to dry one week before testing adhesion. If adhesion is poor, or if this product attacks the previous finish, removal of the previous coating may be necessary. If paint is peeling or badly weathered, clean surface to sound substrate and treat as a new surface as above.

#### Surface Preparation Standards

Condition of Surface	ISO 8501-1 BS7079:A1	Swedish Std. SIS055900	SSPC	NACE
White Metal	Sa 3	Sa 3	SP 5	1
Near White Metal	Sa 2.5	Sa 2.5	SP 10	2
Commercial Blast	Sa 2	Sa 2	SP 6	3
Brush-Off Blast	Sa 1	Sa 1	SP 7	4
Hand Tool Cleaning	St 2	St 2	SP 2	-
Pitted & Rusty	D St 2	D St 2	SP 2	-
Rusty	C St 3	C St 3	SP 3	-
Power Tool Cleaning	Pitted & Rusty	D St 3	SP 3	-

#### APPLICATION CONDITIONS

Temperature (air, surface and material):

40°F minimum, 120°F maximum

At least 5°F above dew point

Relative humidity:

40% minimum, 85% maximum

#### APPLICATION EQUIPMENT

The following is a guide. Changes in pressures and tip sizes may be needed for proper spray characteristics. Always purge spray equipment before use with listed reducer. Any reduction must be compliant with existing VOC regulations and compatible with the existing environmental and application conditions.

Reduction ..... Not Recommended

Clean Up ..... R6K221 (Exempt solvent) or MEK, R6K10

##### Airless Spray

Unit..... 30:1 pump  
Pressure..... 2000-2500 psi  
Hose..... 3/8" ID  
Tip..... .015" - .019"  
Filter..... 60 mesh  
Reduction..... Not Recommended

##### Conventional Spray

Gun..... Binks 95  
Tip and needle..... 66/65  
Air cap..... 65 PR  
Atomization Pressure..... 75-95 psi  
Fluid Pressure..... 12-20 psi  
Reduction..... Not Recommended

##### Brush

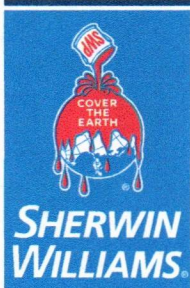
Brush..... Natural bristle  
Reduction..... Not Recommended

##### Roller

Cover..... 3/8" woven with solvent resistant core  
Reduction..... Not Recommended

If specific application equipment is not listed above, equivalent equipment may be substituted.





# Protective & Marine Coatings

# POLYSILOXANE XLE-80 HAPS FREE EPOXY SILOXANE

PART A	B80-600	GLOSS
PART A	B80-650	SEMI-GLOSS
PART B	B80V600	HARDENER

Revised: February 10, 2021

## APPLICATION BULLETIN

4.69

### APPLICATION PROCEDURES

Surface preparation must be completed as indicated.

**Mixing Instructions:** Mix contents of each component thoroughly with power agitation. Make certain no pigment remains on the bottom of the can. Then combine four parts by volume of Part A with one part by volume of Part B. Thoroughly agitate the mixture with power agitation.

To ensure that no unmixed material remains on the sides or bottom of the cans after mixing, visually observe the container by pouring the material into a separate container.

Apply paint at the recommended film thickness and spreading rate as indicated below:

#### Recommended Spreading Rate per coat:

	Minimum	Maximum
Wet mils	4.0	9.0
Dry mils	3.0	7.0
~Coverage sq ft/gal	180	420
Theoretical coverage sq ft/gal @ 1 mil dft	1280	

NOTE: Brush or roll application may require multiple coats to achieve maximum film thickness and uniformity of appearance.

#### Drying Schedule @ 5.0 mils wet @ 50% RH:

	@ 40°F	@ 50°F	@ 77°F	@ 100°F
To touch:	5 hours	2 hours	1 hour	20 minutes
To handle:	20 hours	16 hours	4 hours	2 hours
To recoat:				
minimum:	20 hours	16 hours	4 hours	2 hours
maximum:	14 days	14 days	14 days	7 days
To cure:	10 days	7 days	7 days	7 days

If maximum recoat time is exceeded, abrade surface before recoating.

Drying time is temperature, humidity, and film thickness dependent.

Pot Life: 4 hours @ 77°F

Sweat-in-time: None required

Application of coating above maximum or below minimum recommended spreading rate may adversely affect coating performance.

### CLEAN UP INSTRUCTIONS

Clean spills and spatters immediately with R6K221 (Exempt solvent) or MEK, R6K10. Clean tools immediately after use with R6K221 (Exempt solvent) or MEK, R6K10. Follow manufacturer's safety recommendations when using any solvent.

### DISCLAIMER

The information and recommendations set forth in this Product Data Sheet are based upon tests conducted by or on behalf of The Sherwin-Williams Company. Such information and recommendations set forth herein are subject to change and pertain to the product offered at the time of publication. Consult your Sherwin-Williams representative to obtain the most recent Product Data Information and Application Bulletin.

### PERFORMANCE TIPS

Stripe coat all crevices, welds, and sharp angles to prevent early failure in these areas.

When using spray application, use a 50% overlap with each pass of the gun to avoid holidays, bare areas, and pinholes. If necessary, cross spray at a right angle

Spreading rates are calculated on volume solids and do not include an application loss factor due to surface profile, roughness or porosity of the surface, skill and technique of the applicator, method of application, various surface irregularities, material lost during mixing, spillage, overthinning, climatic conditions, and excessive film build.

Do not apply the material beyond recommended pot life.

Do not mix previously catalyzed material with new.

Shelf life is one month after tinting.

In order to avoid blockage of spray equipment, clean equipment before use or before periods of extended downtime with R6K221 (Exempt solvent) or MEK, R6K10.

Refer to Product Information sheet for additional performance characteristics and properties.

### SAFETY PRECAUTIONS

Refer to the SDS sheet before use.

Published technical data and instructions are subject to change without notice. Contact your Sherwin-Williams representative for additional technical data and instructions.

### WARRANTY

The Sherwin-Williams Company warrants our products to be free of manufacturing defects in accord with applicable Sherwin-Williams quality control procedures. Liability for products proven defective, if any, is limited to replacement of the defective product or the refund of the purchase price paid for the defective product as determined by Sherwin-Williams. NO OTHER WARRANTY OR GUARANTEE OF ANY KIND IS MADE BY SHERWIN-WILLIAMS, EXPRESSED OR IMPLIED, STATUTORY, BY OPERATION OF LAW OR OTHERWISE, INCLUDING MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.





Applicators of High Performance Coatings and Energy Efficient Roofing Systems  
1370 Dodson Way Riverside CA. 92507  
Ph: (951) 545-7959 Fax: (951) 788-3855 Contractor License No. 827300 C39, C33  
[www.hulseycontracting.com](http://www.hulseycontracting.com)

January 3<sup>rd</sup>, 2024  
Steve Ledbetter  
Public Works Director  
City Of Myrtle Creek  
Phone: 541-863-5300  
Cell (541)-643-6709  
Fax: 541-863-0431  
[sledbetter@ci.myrtle-creek.or.us](mailto:sledbetter@ci.myrtle-creek.or.us)

**“ 500KG ON-Grade Steel Welded 52' D x 32'H ”**

Re: **SP10 SURFACE PREP OF 52'Dx32'H CARBON STEEL WELDED FIRE  
SUPPRESSION WATER TANK LEAD PAINT ABATMENT.**

We propose to perform all labor and supply all materials and equipment necessary to Access,  
Encapsulate, sp10 Abrasive Blast, Safely Collect and Deposit Contaminate into Costumer  
Supplied HazMat Roll off dumpsters to provide LEAD-FREE Fire Suppression tank as follows:

**SAFETY FIRST- LEAD ABATEMENT PPE- P100 RESPIRATORY PROTECTION-TYVEX  
SUITS-PROTECTIVE GLOVES-FALL PROTECTION-HEPA AIR SCRUBBER-LEAD  
DANGER BARRIER TAPE-SAR= SUPPLIED AIR RESPIRATOR-SHRINK WRAP  
ENCAPSULATION**

- WE WILL, ABRASIVE BLAST IN FULL ENCAPSULATION OF 500KG STEEL  
WELDED TANK 52'DX32'H". AND DISPOSE OF PROPERLY; IN LABELED HAZ  
MAT ROLL OFF DUMPSTERS PROVIDED BY MYRTLE CREEK.

**DESCRIPTION.**

This work shall consist of the containment, collection, transportation, and disposal of waste from  
lead paint removal operations. Waste requiring containment and control includes, but is not  
limited to, old paint, spent abrasives, corrosion products, mill scale, dirt, dust, grease, oil, salts,  
and water used for cleaning the surface of existing lead coatings approximately 7300 SQ.FT.  
carbon steel: **“ 500KG ON-Grade Steel Welded 52' D x 32'H ”** to provide LEAD FREE FIRE  
SUPPRESSION TANK located at: 43.01797, -123.28824



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SET UP AREA TO BE ABATED

- Erect scaffolding as framework to support Class 1A containment at Abandon/Recyclable "Double Barrel Chiller" as needed to Lead Abate- Abrasive Blast.
- Install HEPA Dust Collector, size and capacity of collector is determined by size of containment.
- Provide constant air-atmospheric- gas monitoring and "confined Space permit" and procedures.
- Upon verification of proper Air-Flow in Containment, set up safety perimeter, while Brissle- blasting PPE will be Disposable coveralls, protective gloves, SAR Blast Helmet and Battery Powered AIR QUALITY cartridge on all workers in Containment.
- Daily Recordables: " Confined Space Permit", JHA, Contractor Sign-In and HazMat Documents.
- Collect and Transport of Spoils and Containment Clean up- All spent materials in containment to be safely placed in HazMat Labeled Drums. Including, Coveralls, Gloves, HEPA Filter/elements and upon completion of Task, Containment Plastic. Hazmat Drums will be secure in Our Locked Sea-Container, Until ACT within five days after project completion -Will come and remove HazMat Labeled Drums will be removed and properly Disposed of- Manifest, Chain of custody paperwork complete.
- Inspect Cleanliness. Dispose of ALL DISPOSEABLE PPE EQUIPMENT IN HAZ\_MAT LABELED BARRELS. Myrtle Creek, WILL NEED TO SUPPLY- 2 open top Haz Mat Dumpsters & Haz Mat Labels.

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- individual workmen Lead Blood Level (Blood Draw), sent to Lab- They will provide reading/results for each employee's records. Available to them at any time, It's their Lead record.

#### GENERAL REQUIREMENTS.

The existing coatings contain lead and may also contain other toxic metals. This specification provides the requirements for containment and for the protection of the public and the environment from exposure to harmful levels of toxic metals that may be present in the paint being removed or repaired. The Contractor shall take reasonable and appropriate precautions to protect the public from the inhalation or ingestion of dust or debris from the operations, and is responsible for the clean-up of all spills of waste at no additional cost to the Owner. The Contractor shall comply with the requirements of this specification and all applicable Federal, State, and Local laws, codes, and regulations.

#### SURFACE PREPARATION REQUIREMENTS.

The Contractor shall prepare the surface to a level of cleanliness defined by SSPC-SP 6 – Commercial blast.

#### CONTAINMENT REQUIREMENTS

The Contractor shall install and maintain containment systems surrounding the work for the purpose of controlling emissions of dust and debris according to the requirements of this specification. The containment shall be dropped in the event of sustained winds of 64 kph (40 mph) or greater and all materials and equipment secured.

Containment for the cleaning operation of this Contract is defined as follows: The containment system shall maintain the work area free of visible emissions of dust and debris according to all provisions of this specification, with no debris permitted outside of the regulated area at any time. All debris within the regulated area and within the containment shall be collected at the end of the last shift each day or every 24 hours for continuous operation, and properly stored in sealed containers. The containment systems shall comply with the specified SSPC Guide 6 classifications. The Contractor shall take appropriate action to avoid personnel injury or damage to the structure from the installation and use of the containment system. The containment materials shall be cleaned of loose material prior to relocation or dismantling. If paint chips or dust are observed escaping from the containment materials during moving, all associated operations shall be halted and the materials and components shall be re-cleaned by HEPA

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vacuuming. The containment systems shall also meet the following requirements: (a) Dry Abrasive Blast Cleaning - Full Containment with Negative Pressure (SSPC Class 1A). The enclosure shall be designed, installed, and maintained to sustain maximum anticipated wind forces, including negative pressure. Flapping edges of containment materials are prohibited and the integrity of all containment materials, seams, and seals shall be maintained for the duration of the project. Airflow inside containment shall be designed to provide visibility and reduce worker exposures to toxic metals according to Federal, State and Local regulations and as specified. The minimum airflow shall be 1.70 m<sup>3</sup> /min. (60 cfm) for down draft systems and 2.8 m<sup>3</sup> /min. (100 cfm) for cross draft systems. The blast enclosure shall have an entrance chamber to allow entrance and exit from the enclosure without allowing the escape of blasting residue. All spent abrasive shall be removed from the containment at the conclusion of each work shift. Steps shall also be taken to minimize dust generation during the transfer of all abrasive/paint debris (expendable or recyclable abrasives) for recycling or disposal. Acceptable methods include, but are not limited to vacuuming, screw or belt conveyance systems, or manual conveyance. Manual conveyance is only permitted if the work is performed inside a containment that is equipped with an operating ventilation system capable of controlling the dust that is generated. Appropriate filtration shall be used on the exhaust air of dust collection and abrasive recycling equipment as required to comply with State and Federal regulations. The equipment shall be enclosed if visible dust and debris are being emitted and/or the regulated area or area air monitor lead levels are not in compliance.

#### Visible Emissions

The Contractor shall conduct observations of visible emissions and releases on an ongoing daily basis when dust-producing activities are underway, such as paint removal, clean up, waste handling, and containment dismantling or relocation. If visible emissions or releases are observed, the Contractor shall immediately shut down the emission producing operations, clean up the debris, and change work practices, modify the containment, or take other appropriate corrective action as needed to prevent similar releases from occurring in the future.

#### REGULATED AREAS

Physically demarcated regulated area(s) shall be established around exposure producing operations at the OSHA Action Level for the toxic metal(s) present in the coating. The Contractor shall provide all required protective clothing and equipment for personnel entering into a regulated area. Unprotected street clothing is not permitted within the regulated areas.

#### HYGIENE FACILITIES/PROTECTIVE CLOTHING/BLOOD TESTS

The Contractor shall provide clean lavatory and hand washing facilities and confirm that employees wash hands, forearms, and face before breaks. The facilities shall be located at the





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perimeter of the regulated area in close proximity to the paint removal operation. Shower facilities shall be provided when workers' exposure exceed the Permissible Exposure Limit. The shower and wash facilities shall be cleaned at least daily during use. All wash and shower water shall be filtered and containerized. The Contractor is responsible for filtration, testing, and disposal of the water.

#### SITE EMERGENCIES

(a) Stop Work. The Contractor shall stop work at any time the conditions are not within specifications and take the appropriate corrective action. The stoppage will continue until conditions have been corrected. Standby time and cost required for corrective action is at the Contractor's expense. The occurrence of any of the following events shall be reported in writing to the Owner and shall require the Contractor to automatically stop lead paint removal and initiate clean up activities:

- 1) Break in containment barriers.
- (2) Visible emissions in excess of the specification tolerances.
- (3) Loss of negative air pressure when negative air pressure is specified (e.g., for dry abrasive blast cleaning).
- (4) Serious injury within the containment area.
- (5) Fire or safety emergency.
- (6) Respiratory system failure.

#### COLLECTION, TEMPORARY STORAGE, TRANSPORTATION, AND DISPOSAL OF WASTE.

All paint removal wastes shall be considered hazardous regardless of the TCLP test results. The Contractor and the Owner are considered to be co-generators of the waste. The Contractor is responsible for all aspects of waste collection, testing and identification, handling, storage, transportation, and disposal according to these specifications and all applicable Federal, State, and Local regulations.

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The storage area shall be located outside of any flood plain and secure to prevent unauthorized entry or tampering with the containers. Acceptable measures include storage within a fully enclosed (e.g., fenced-in) and locked area, within a temporary building, or implementing other reasonable means to reduce the possibility of vandalism or exposure of the waste to the public or the environment (e.g., securing the lids or covers of waste containers and roll-off boxes). Waste shall not be stored outside of the containers. Waste shall be collected and transferred to bulk containers, taking extra precautions as necessary to prevent the suspension of residues in air or contamination of surrounding surfaces.

**-SAFETY FIRST- CONFINED SPACE ENTRY PERMIT & CONSTANT  
ATMOSPHERIC AIR/GAS MONITORING AND CONSTANT HOLE WATCH  
ATTENDENT- TRAINED CONFINED SPACE CREW- HARD HAT-SAFETY GLASSES-  
RESPITORY PROTECTION-PROTECTIVE GLOVES- LOGOED, LONG SLEEVED  
SHIRTS- HIVIS VEST- WORK PANTS- LEATHER WORK BOOTS- EAR  
PROTECTION-**

-  **Clean up area and remove all materials, equipment and trash upon completion, maintaining an orderly and clean work area throughout the project.**





MJE Industrial, LLC  
PO Box 3434  
Gresham, OR 97030

Kellogg Creek Clarifier Launderer Budget  
12/4/2023

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Project Name: Myrtle Creek Reservoir Budget  
Job site address: Myrtle Creek, OR

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Scope of work:

- Exterior Reservoir Steel - \$465,400
  - Field sandblast (SSPC SP-6)
  - Epoxy Primer (4 to 6 mils,
  - Epoxy stripe coat (4 to 6 mils)
  - Urethane finish (3 to 4 mils)

Inclusions:

- Containment and heating.
- Hazardous material abatement.

Exclusions:

- Bypass pumping.
- Painting of any buried or below grade piping.
- Cost of third party inspections.
- Overtime.
- Performance bonds.
- Payment bonds.

- ❖ Pricing is only to used on a budgetary basis.

Respectfully submitted,

Scott Woodward  
Estimator/Project Manager  
[Scott@MJEIndustrial.com](mailto:Scott@MJEIndustrial.com)  
503-936-8934 Mobile 971-506-4460 Office