



File No. MC _____

City of Myrtle Creek

Planning Department

207 NW Pleasant St, PO Box 940, Myrtle Creek OR 97457

Phone: (541)-863-3171 ext. 242

e-mail: planning@myrtlecreek.org

PROPERTY LINE ADJUSTMENT Application

APPLICANT

Name: _____ Phone No. _____

Address: _____

TITLEHOLDER (UNIT 1)

Name: _____ Phone No. _____

Address: _____

T _____ S, R _____ W, SEC. _____ Tax Lot _____ Property ID No(s): _____

Existing parcel size/area _____ Adjusted parcel size/area _____

List number & type of existing structure(s) _____

Comp Plan _____ Zone _____

TITLEHOLDER (UNIT 2)

Name: _____ Phone No. _____

Address: _____

T _____ S, R _____ W, SEC. _____ Tax Lot _____ Property ID No(s): _____

Existing parcel size/area _____ Adjusted parcel size/area _____

List number & type of existing structure(s) _____

Comp Plan _____ Zone _____

EXPLAIN REASON FOR ADJUSTMENT _____

SIGNATURE OF PROPERTY OWNER(S) OR AUTHORIZED AGENT:

Applicant signature(s):

Date _____

Date: _____

Titleholder signature(s) – if different than applicant

Unit 1 signature(s) _____ Date _____

Unit 2 signature(s) _____ Date _____

A non-refundable fee, as specified in the most recent “City of Myrtle Creek Handbook of Fees & Charges”, must accompany this application. Make all checks payable to the City of Myrtle Creek.

PLANNING DEPARTMENT ACTION:

- Attached Plot Plan
- Structures shown on plot plan
- Setbacks OK
- Minimum parcel size OK
- No additional lot or parcel
- Same zone
- Site inspection
- Survey required: Yes No

PUBLIC WORKS DIR. RECOMMENDATION _____ Date _____

CITY PLANNER RECOMMENDATION _____ Date _____

City Staff Comments: SEE ATTACHED FINDINGS _____

City of Myrtle Creek Preliminary Approval:

Preliminary approved: YES NO

City Administrator Signature:

Date:

Filing Requirements:

County Surveyor filing/recording number _____

Deed Instrument/Covenant recording number _____ Date _____

Adjustment Completed: _____

Planner Signature

Date