



# CITY OF MYRTLE CREEK

## Regular Meeting of the Planning Commission

**DATE:** February 28, 2023

**PLACE:** Council Chambers, 207 NW Pleasant St, Myrtle Creek, Oregon

**PRESIDING OFFICER:** Chair Angel Smith

**COMMISSIONERS PRESENT:** Kelli Johnson, Sharon Umphlett

**COMMISSIONERS ABSENT:** Tami Lannan

A quorum was present during this meeting.

**STAFF IN ATTENDANCE:** Community Development Director Lonnie Rainville, City Recorder Joanna Bilbrey

**CALL TO ORDER:** Meeting was called to order at 5:30 p.m.

### PLEDGE OF ALLEGIANCE

### APPROVAL OF JANUARY 24, 2023, MINUTES:

Motion was made by Commissioner Kelli Johnson to approve the minutes for January 24, 2023. Motion seconded by Commissioner Sharon Umphlett. Discussion: No discussion took place.

Vote: Motion passed unanimously.

### PUBLIC PARTICIPATION - MATTERS OF PUBLIC CONCERN:

No public participation.

### NEW BUSINESS

#### Public Hearing opened at 5:35 PM

Preliminary Approval of Lancelot Subdivision

City Administrator Lonnie Rainville shared with the Planning Commission the preliminary plans for a new subdivision off Klimback Street. The property is described as 29S 05W 33AC, Tax lot 5000, R128460 and R128461. The tentative subdivision plan and required application were received by the Planning Department on January 27, 2023. Property owners within 150 feet were sent notice of the Public Hearing on February 2, 2023. Notice was published in the Douglas County Mail on February 16<sup>th</sup> and 23<sup>rd</sup> of 2023. No written comments were received by the city.

The subject property is zoned R-2 medium density residential. Water and sewer services to the new homes will be provided by Tri-City Water Authority.

During the public hearing, City Administrator Lonnie Rainville, reviewed the zoning criteria and conditions that need to be met for the tentative preliminary plat map to be approved.

General Contractor Thomas Smally shared some of the property owner's ideas for the subdivision.  
**Public Hearing closed at 5:51 PM.**

Motion made by Planning Commissioner Kelli Johnson to approve the tentative preliminary plat.  
Motion seconded by Planning Commissioner Sharon Umphlett. Discussion: No discussion took place.  
Vote: Motion passed unanimously.

### **PLANNING ACTIVITIES REPORT**

City Administrator Lonnie Rainville shared that we have two subdivisions that will be working through the summer. There has been interest shown in partitioning a couple of lots in the Springbrook area. Construction of a new home on Fairway will begin shortly. The Planning Department has also been presented with plans for accessory dwellings, remodels, and solar projects.

### **GOOD OF THE ORDER**

No items presented for the good of the order.

### **ADJOURNMENT**

Chair Angel Smith adjourned the meeting at 5:59 p.m.

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Angel Smith, Chair

ATTEST:

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Joanna Bilbrey  
City Recorder