



PARKS COMMISSION
March 14, 2023
5:30 PM
Myrtle Creek City Council Chambers

1.) CALL TO ORDER

2.) ROLL CALL

Olivia See	Bill Umphlett
Alvin Ankle	Linda Connell

3.) PLEDGE OF ALLEGIANCE

4.) ACCEPTANCE OF RESIGNATION

- a) Patti Turner
- b) Beverly Powell

5.) AUDIENCE PARTICIPATION

6.) MINUTES

- a.) January 10, 2023

7.) FINANCIAL STATEMENT

- a) February 2023 Financial Report

8.) NEW BUSINESS

- a) Memorial plaques and park benches

9.) PARKS DEPARTMENT REPORT

10.) FUTURE AGENDA TOPICS

11.) GOOD OF THE ORDER

12.) ADJOURNMENT

****AMERICAN WITH DISABILITIES NOTICE****

All public meetings are ADA accessible. The City of Myrtle Creek will attempt to provide public accessibility to services, programs and activities. If accommodation is needed to participate at this meeting, please contact the City Recorder at (541) 863-3171 at least 48 hours prior to the scheduled meeting time.

October 7th, 2022

It is with regret that I must tender my resignation immediately as member and President of the Park Commission at this time. I have some medical issues in the family and am unable to continue. It has been a pleasure to have served.

Sincerely,

Patti Turner

Patti Turner

From: [Beverly](#)
To: [Joanna Bilbrey](#)
Subject: Re: Letter of Resignation
Date: Thursday, March 9, 2023 9:07:36 PM
Attachments: [image001.png](#)

Thank you Joanna,

The letter is perfect and I would like to be my letter. I appreciate your assistance in this matter. I have been really sick this week and this makes it easier on me.

Beverly Powell

On 3/9/2023 at 9:51 AM, "Joanna Bilbrey" <jbilbrey@myrtle creek.org> wrote:

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February 10, 2023

Beverly Powell
Park Commissioner
P.O. Box 136
Myrtle Creek, OR 97457

RE: Letter of Resignation

Dear Myrtle Creek Park Commission:

It is with great regret that I am submitting my letter of resignation from the Myrtle Creek Parks Commission. I am currently struggling with medical conditions that render me unable to participate in the way that I see fit.

I would like to thank the City of Myrtle Creek for the opportunity to serve the citizens of Myrtle Creek as a Park Commissioner, and I am hopeful that the Park Commission will remain dedicated to the preservation and care of the parks within the City of Myrtle Creek.

Sincerely,

Beverly Powell



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE PARK COMMISSION

DATE: January 10, 2023

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Vice Chair Alvin Ankle

COMMISSIONERS PRESENT: Bill Umphlett, Linda Connell, Olivia See

COMMISSIONERS ABSENT: Pattie Turner, Beverly Powell

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

CALL TO ORDER: Vice Chair Alvin Ankle called the July 10, 2023 meeting to order at 5:30 PM

ROLL CALL/PLEDGE OF ALLEGIANCE

SELECTION OF OFFICERS

Motion was made by Commissioner Connell to appoint Alvin Ankle as Chairman. Motion was seconded by Commissioner See. Discussion: No discussion followed

Vote: Motion passed unanimously.

Motion was made by Commissioner See to appoint Linda Connell as Vice Chairman. Motion was seconded by Commissioner Umphlett. Discussion: No discussion followed

Vote: Motion passed unanimously.

AUDIENCE PARTICIPATION

No audience participation.

CONSENT AGENDA

Motion was made by Commissioner Connell to accept the meeting minutes for October 11, 2022 as presented. Motion was seconded by Commissioner See. Discussion: No discussion followed

Vote: Motion passed unanimously.

FINANCIAL STATEMENT

Review of the December 2022 Park Financials.

PARKS REPORT

City Administrator Lonnie Rainville shared that our Park Host Donny Ray had passed away. The parks are in maintenance mode right now. Parks and Building Project Coordinator Michael Branson is working on a lighting project at the Fire Hall. Commissioner See asked about any inquiries into the food truck spots in the park. We are hoping to have a soft opening possibly in May.

FUTURE AGENDA ITEMS

Budget planning for the 2023/2024 fiscal year has started. Commissioner Connell asked about new paint for the pickleball courts. The current paint is too slippery.

GOOD OF THE ORDER

Commissioner Connell shared that the Garden Club planted 1500 more bulbs at the entrance to town. She also noted that she has been at the park and the bathrooms have not been open.

ADJOURNMENT at 5:53 P.M.

Motion was made by Commissioner See to adjourn the meeting of January 10, 2023. Motion was seconded by Park Commissioner Umphlett. Discussion: No discussion followed

Vote: Motion passed unanimously.

Alvin Ankle
Parks Commissioner Chairman

Attest:

Joanna Bilbrey, City Recorder

		CASH	Budgeted	PARK DEVELOPMENT PROJECTS		
		BALANCE	Operating	Friends	Millsite Park	Disc Golf
			Costs	of the Pool	Volleyball Courts	Task Force
11/30/2022	BALANCE	247,047.26	3,972.46	32,400.82	5,833.09	98.30
Dec	RV Park Revenue	1,183.50				
Dec	Investment Interest					
Dec	MSK Building Supply	(40.46)				
Dec	South Umpqua Disposal	(338.50)	(338.50)			
Dec	Shirtcliff Oil Co	(80.00)				
Dec	Aspira - Book Your Site Monthly Fee	(274.00)				
Dec	Douglas Fast Net (Internet at RV Park)	(112.49)				
Dec	Systech	(50.00)				
12/31/2022	BALANCE	247,335.31	3,633.96	32,400.82	5,833.09	98.30
1/1/2023	BALANCE	247,335.31	3,633.96	32,400.82	5,833.09	98.30
Jan	Investment Interest	2,583.38				
Jan	RV Park Revenue	1,350.50				
Jan	South Umpqua Disposal	(338.50)				
Jan	Lowe's	(19.34)				
Jan	MSK Building Supply	(27.99)				
Jan	VISA Fees	(438.01)				
Jan	Douglas Fast Net (Internet at RV Park)	(112.49)				
Jan	Aspira - Book Your Site Monthly Fee	(234.00)				
1/31/2023	BALANCE	250,098.86	3,633.96	32,400.82	5,833.09	98.30
2/1/2023						
Feb	RV Park Revenue	1,619.25				
Feb	Investment Interest	857.99				
Feb	South Umpqua Disposal	(338.50)	(338.50)			
Feb	Douglas Fast Net (Internet at RV Park)	(112.49)				
Feb	Aspira - Book Your Site Monthly Fee	(304.00)				
Feb	VISA Fees	(316.72)				
2/28/2023	BALANCE	251,504.39	3,295.46	32,400.82	5,833.09	98.30