



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: September 20, 2022

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Matthew Hald

COUNCILORS PRESENT: Councilors: Bill Burnett, Susan Harris, Kathi Otero, Robert Chaney, Sr.

COUNCILORS ABSENT: Councilor Angie Criss

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Fire Chief Manie Pires

CALL TO ORDER: Mayor Matthew Hald called the September 20, 2022 meeting to order at 5:30 PM

PLEDGE OF ALLEGIANCE

PUBLIC PRESENTATION VA SUPPORT REQUEST

Bill Duncan, Roseburg, Oregon

Bill Duncan presented to Council information on the reduction of services that are being provided at the Roseburg VA. He shared that 62,000 cases go through the Roseburg VA each year. He asked Council to join the support effort by Veteran Service Organizations of Douglas County to keep the Roseburg VA open and to bring back needed services.

Councilor Chaney motioned to have the City Administrator draft a letter in support of the VA with no financial obligation. Motion seconded by Councilor Burnett. Discussion: None followed.

Vote: Motion passed unanimously.

DOWNTOWN TRICK-OR-TREAT STREET CLOSURE

Ted Romas – Myrtle Creek Tri-City Area Chamber of Commerce

Ted Romas presented to Council the plans for the Trick-or-Treating event to return to downtown. A motion was made at the last general member Chamber meeting with a unanimous vote to move the trick-or-treating event back to downtown. First Street, Second Street, and Oak Street will be closed up to Pleasant. Street closures will begin at 5 pm. City Administrator Lonnie Rainville shared where the special event signage will be placed.

CONSENT AGENDA

Parts I & II

Motion was made by Councilor Burnett and seconded by Councilor Chaney to approve Consent Agenda Part I as presented in the September 20, 2022 council packet. Discussion: None

Vote: Motion passed unanimously.

Motion was made by Councilor Harris and seconded by Councilor Burnett to approve Consent Agenda Part II as presented in the September 20, 2022 council packet. Discussion: None

Vote: Motion passed unanimously.

DEPARTMENT REPORTS

Community Development Department Report

City Administrator Lonnie Rainville submitted the Community Development Department Report into record as written. Mayor Hald asked about the lots being divided on Springbrook. The lots on Simpson have duplexes planned which will provide 8 housing units.

Finance Report

Finance Report was submitted into record as written. City Administrator Lonnie Rainville shared that the City has received the second ARPA tranche.

Police Department

Police Department Report was submitted into record as written. Councilor Burnett asked if the new candidate has passed. City Administrator Rainville shared that they are still working on the background.

Fire Department

Fire Chief Manie Pires submitted the Fire Department Report as written. There was a large jump in Lift Assists and Medical Aids. Fire Chief Manie Pires shared that there are a couple of individuals that are looking for alternative housing and also when an individual calls frequently they work with the individual in finding alternative ways for them to help themselves. The Fire Department had an open house which was a success. The Fire Department will be sponsoring the toy run this year and Clothe-a-Child will be coming up as well. The Fire Department is looking for grants opportunities that could be used to purchase a new air compressor. The Fire Hall is still being manned 24 hours.

Public Works

City Administrator Lonnie Rainville submitted the Public Works report as written. The City Administrator asked Council to pay special attention to the Springbrook Water Plant production. He said that they will be revisiting this at a later time. Councilor Harris asked about the fence for the Police Department.

REGULAR AGENDA

Riverside Lift Station

Justin Brener with Dyer Partnership came to speak with Council regarding the new Riverside Lift Station. A Power Point presentation on this project was shared with Council and is attached to the permanent packet. Dyer Partnership estimated the cost of this project at around \$1.5 million. Four bidders met the qualifications for bidding on this project. The low bidder, Laskey-Clifton, fell closest to Dyer's estimate. The notice to proceed will be issued in about a months time. Once notice to proceed has been given there is 400 days to reach substantial completion and an additional 30 days for final completion.

Motion was made by Councilor Chaney to award the contract for the construction of the Riverside Lift Station to Laskey-Clifton Corporation in the amount of \$1,494,900. Motion was seconded by Councilor Harris. *Discussion: Councilor Harris clarified the completion time of the project*

Vote: Motion passed unanimously.

First Draft Review of Councilor Handbook

City Administrator Lonnie Rainville presented each of the Council members and the Mayor with a copy of the first draft of the Councilor Handbook. At a later date a work session will be scheduled to review the handbook.

CITIZENS HEARD ON NON-AGENDA ITEMS

No citizen comments were presented.

CITY ADMINISTRATOR REPORT

Last Saturday was the Airport Pancake Breakfast and it appeared to be well attended. The Oregon Department of Forestry had a couple helicopters at the airport during the red flag time. Last week the City Administrator was in Lacey, Washington for an Economic Development Conference. Our Water Treatment Plant Operator has given her letter of resignation and we have started the recruitment process. We will be working with Tri-City Water for the next month or two for our DRC. Public Works Director Steve Ledbetter has everything he needs except the endorsement for Springbrook which he will have in October. At that time we will no longer need someone from Tri-City Water to sign for our distribution. The City Administrator had a phone conversation with Senator Merkley's office in regards to IIA funds not being released to smaller cities. Merkley's representatives shared that there was not much they could do in regards to state funding, but the City was encouraged to work with Merkley's office to create an earmark for the City of Myrtle Creek for federal funding to help with streets. The City Administrator has

a conference call scheduled with a new attorney's office and will share as information is available. Negotiations are going to begin on October 4th for the Union contracts. They will be renewing in July. The City Administrator shared that he would like to give the Council Chambers a little face lift. There will be an Urban Renewal Meeting at 5:15pm, October 4, 2022. City Administrator Lonnie Rainville shared that he has completed his Master's in Public Administration.

MAYOR AND COUNCILOR – COMMITTEE REPORTS and COUNCILOR COMMENTS

Councilor Chaney shared that the Lions Club donated the sound system at Millsite Park and that it could be made available in park rentals. Councilor Otero shared that the Library had a board meeting. Councilor Harris shared that the Myrtle Creek Lions Club will be hosting the Community Thanksgiving Dinner this year. Councilor Burnett shared that he played golf with a Chiropractor from Minnesota who likes our course and also went to the Airport Pancake Breakfast.

ADJOURNMENT

Mayor Matthew Hald adjourned the regular meeting of the City Council for September 20, 2022 at 6:45 P.M.

Matthew Hald, Mayor

Attest:

Joanna Bilbrey
City Recorder