



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: November 1, 2022

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Matthew Hald

COUNCILORS PRESENT: Councilors: Bill Burnett, Susan Harris, Kathi Otero, Angie Criss, Robert Chaney, Sr.

COUNCILORS ABSENT:

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

CALL TO ORDER: Mayor Matthew Hald called the November 1, 2022 meeting to order at 5:30 PM

PUBLIC PRESENTATION

Mayor Matthew Hald presented to Councilor Kathi Otero a plaque in appreciation of her service on the City Council and her volunteer work to the Community.

CONSENT AGENDA

Motion was made by Councilor Harris and seconded by Councilor Chaney to approve the Meeting Minutes for October 18, 2022 as presented. Discussion: None

Vote: Motion passed unanimously.

REGULAR AGENDA

Pump Purchase

The Camel Vac Truck which is the primary tool used in water line repairs has a pump that is going out. The Camel is almost 20 years old and was purchased used. The cost estimate for the new pump is \$22,010 which includes installation. The funds would be taken out of Capital funds for equipment.

Motion was made by Councilor Burnett to approve the City purchasing the new pump for the Camel Vac Truck in the amount of \$22,010. Motion was seconded by Councilor Otero. Discussion: None
Vote: Motion passed unanimously.

WORK SESSION

Council Handbook Review

Check spelling of Council Member and Councilmember

Capitilaztion of Mayor and Councilor

Insert – From League of Oregon Cities – remove and make a supplement

pg 28-29 Resolution

pg 32 Section

pg 45 members

pg 54 no period at end of page

pg 56 Council vice president remove, council member correction, formatting

Pg 57 remove last line vice president

pg 60 implemintation, council receive a copy and read council rules

pg 62 addition of wording to not deviate from subject strictly covered by the executive session.

pg 63 formatting

pg 69 – staff preferred email, move pg 70 staff information to under preferred email---capitalize members

pg 70 recommendation for council members to pass on the information of how a citizen can complete a complaint form at City Hall

Pg 74 Administrative Regulation, Violent Free Workplace - pull from handbook and add as supplement

pg 74 Expenses will be moved to Supplement

**Identify a public information officer

Pg. 102 add “I have read” to the language

Council’s overall consesus was that this is a needed document.

CITIZENS HEARD ON NON-AGENDA ITEMS

No citizen comments presented.

CITY ADMINISTRATOR REPORT

This month’s City Administrator’s report consisted of the Councilor Handbook review.

MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS

Councilor Criss shared that this months Chamber meeting is Thursday at Abby’s. Councilor Chaney shared that the downtown trick or treat was well attended. Councilor Burnett noted that is appeared the roof replacement was completed for the golf course clubhouse.

ADJOURNMENT

Mayor Matthew Hald adjourned the regular meeting of the City Council for November 1, 2022 at 6:55 P.M.

Matthew Hald, Mayor

Attest:

Joanna Bilbrey
City Recorder