



# CITY OF MYRTLE CREEK

## REGULAR MEETING OF THE CITY COUNCIL

**DATE:** May 3, 2022

**PLACE:** Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

**PRESIDING OFFICER:** City Council President Susan Harris

**COUNCILORS PRESENT:** Councilors: Bill Burnett, Kathi Otero, Angie Criss

**COUNCILORS ABSENT:** Mayor Matthew Hald, Councilor Allan Kusler

A quorum was present throughout the meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

**CALL TO ORDER:** Council President Susan Harris called the May 3, 2022 meeting to order at 5:30 PM

### PUBLIC PRESENTATION

#### CONSENT AGENDA

Motion was made by Councilor Burnett to approve Consent Agenda Items 4.1 and 4.2 as presented.

Motion was seconded by Councilor Otero. Discussion: None

Vote: Motion passed unanimously.

#### REGULAR AGENDA

##### **Airport Maintenance Grant**

Last year during a maintenance review by the Oregon Department of Aviation they found that our runway was in need of repair. They offered a maintenance grant to pay for 90% of the repairs. This agreement would add 4 years to the current FAA obligation to keep the Airport functioning.

Motion was made by Councilor Otero to accept the State offer to provide pavement maintenance at the Myrtle Creek Municipal Airport and have the City enter into a service agreement for the 2021 Statewide Airport Pavement Maintenance Program. Motion was seconded by Councilor Burnett. Discussion: None

Vote: Motion passed unanimously.

### **Klimback Road Improvements**

We currently have an ODOT grant to pave Klimback Street and would like to move forward with this project this summer. Staff is requesting to have Dyer Partnership manage the project.

Motion was made by Councilor Burnett to approve the City to proceed with the Klimback Street Paving Project and enter into contract with Dyer Partnership to provide engineering and project management services for the project. Motion was seconded by Councilor Otero. Discussion: Councilor Criss asked about progress on the new subdivision.

Vote: Motion passed unanimously.

### **Park Use Application – After Hours**

Gwen Feero – Myrtle Creek Visitors Association

Gwen shared about the previous year’s bicycle parade and its success. The request is to use the park after dusk.

Motion was made by Councilor Burnett to allow the Myrtle Creek Visitors Association to stretch the hours of the park usage to meet their needs. Motion was seconded by Councilor Criss. Discussion: None

Vote: Motion passed unanimously.

### **OLCC Liquor License Renewals**

Motion was made by Councilor Burnett to accept the OLCC liquor license renewal list as presented for the 2022/2023 fiscal year. Motion was seconded by Councilor Otero. Discussion: None

Vote: Motion passed unanimously.

### **Planning Commission Application**

Motion was made by Councilor Burnett to appoint Sharon Umphlett to the Planning Commission.

Motion was seconded by Councilor Otero. Discussion: None

Vote: Motion passed unanimously.

### **CITIZENS HEARD ON NON-AGENDA ITEM**

No citizen comments.

### **CITY ADMINISTRATOR REPORT**

L. Lee Building Company was awarded the project to repair the Millsite Bandshell supports. The project is expected to be done by July 16, 2022. The gutters and downspouts will be redone by City staff. The Parks Department has reset the pavers around the bandshell, they had settled causing a trip hazard. Attached to the agenda packet is a water plant issues list submitted by the Public Works Director. The City Administrator commended the team and their ability to diagnose and fix the issues that come up. The City Administrator shared a picture of a possible patriotic banner idea for the summer months on Main Street. The Police Department has restarted doing fingerprints for the community on Thursdays from 1 to 5 pm. The airport beacon has been installed. We did have one complaint about the brightness

Myrtle Creek City Council Minutes

May 3, 2022

Page 2 of 3

of the light. We have Bean Electric coming in to see if we can move the light angle at all. Interviews for the Police Officer position were held Saturday, April 30, 2022.

#### **MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS**

Council President Susan Harris shared about the Airport Fly-In and BBQ. On Mother's Day, Sloppy J's is hosting a buffet style Mother's Day dinner at the Grange. The Elks is sponsoring a circus which will be coming to town in May and setting up in the Ireland parking lot. Planning for the Summer Festival has started. Upcoming events also include the City Wide Yard Sale and Brewfest. City Clean-up is in progress. National Donut Day is June 1<sup>st</sup> and Happy Donut will be giving away free glazed donuts. Kathi shared that the Library is doing well. The Pool is scheduled to be opened June 11<sup>th</sup>. Councilor Criss asked if the Library has summer programs and Kathi shared that they do and that they have started the planning for this years activities. Councilor Criss shared about the Blood Drive scheduled for August 16<sup>th</sup> at the Community Center from 10 am to 3 pm. Councilor Criss asked if the Fire Department has sold all of the sponsorship holes for their golf tournament.

#### **ADJOURNMENT**

City Council President Susan Harris adjourned the regular meeting of the City Council for May 3, 2022 at 6:12 PM

---

Susan Harris, City Council President

Attest:

---

Joanna Bilbrey  
City Recorder