



# CITY OF MYRTLE CREEK

## REGULAR MEETING OF THE CITY COUNCIL

**DATE:** March 1, 2022

**PLACE:** Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

**PRESIDING OFFICER:** Mayor Matthew Hald

**COUNCILORS PRESENT:** Councilors: Bill Burnett, Susan Harris, Allan Kusler

**COUNCILORS ABSENT:** Councilors Angie Criss, Kathi Otero

A quorum was present throughout the meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

**CALL TO ORDER:** Mayor Matthew Hald called the March 1, 2022 meeting to order at 5:30 PM

### PUBLIC PRESENTATION

#### CONSENT AGENDA

##### Part 1

Motion was made by Councilor Burnett and seconded by Councilor Kusler to approve the Meeting Minutes for February 15, 2022 as presented. Discussion: None

Vote: Motion passed unanimously.

#### REGULAR AGENDA

NeighborWorks Umpqua has reached out to the City to participate in two CDBG grants for Douglas County residents. There is no work required by the city to participate. The grants are for Safety Projects and Air Quality Projects.

Motion was made by Councilor Burnett to have the City of Myrtle Creek support the two CDBG grant applications being submitted by NeighborWorks Umpqua and authorize the City Administrator to enter into an IGA with NeighborWorks Umpqua for support of the grant applications and programs. Motion was seconded by Councilor Harris. Discussion: none

Vote: Motion passed unanimously.

## **CITIZENS HEARD ON NON-AGENDA ITEMS**

No items presented.

## **CITY ADMINISTRATOR REPORT**

Steve Ledbetter has accepted the position of Public Works Director. He has been with the City for 20 years and knows the requirements for the position. He also has the time to gain the certificates that the position requires.

The City has had several maintenance items come up over the past month. One of the pumps in the water plant needs to be replaced and two additional pumps will need to be replaced in the near future, cost was \$22,858. There is also a pump at the Sewer Plant that needed to be repaired. That cost is \$9,000. We pulled the pumps from the golf course and they were in bad shape. New pumps are \$28,000. The sewer dryer is not transferring heat; diagnosis is still in progress. Meters for the water plant were purchased at a cost of \$24,000. The main suction unit of the sweeper is worn out and the fan is cutting the housing unit. The cost to replace the unit is \$25,000. It was suggested by Council that we compare repair costs to the cost of replacing the entire sweeper. Councilor Burnett asked about the need to begin budgeting for Fenton dryers for the sewer plant. City Administrator Lonnie Rainville shared that all of these items were actually anticipated and built into the 2021/2022 Budget. Councilor Kusler stated that the crew should be congratulated for planning ahead and including these items in the budget.

The DFN contract to bring service to the RV Park has been signed. Review of the power needs for the Millsite Food Court power supply has started. The State of Oregon is now recognizing the Myrtle Creek Main Street Association at an associates level. The City Administrator shared that we are looking into giving the City webpage a new look. The City Administrator would like to see our website as a marketing tool for the City.

Small Cities meeting will be in Central Point on March 10<sup>th</sup>.

## **MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS**

Councilor Harris has been asked by citizens about the parking in the Frontier Parking lot and if there is a time limit. The City Administrator stated that he will review the downtown parking code.

## **ADJOURNMENT**

Mayor Matthew Hald adjourned the regular meeting of the City Council for March 1, 2022 at 6:27 P.M.

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Matthew Hald, Mayor

Attest:

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Joanna Bilbrey  
City Recorder