



# CITY OF MYRTLE CREEK

## REGULAR MEETING OF THE CITY COUNCIL

**DATE:** June 21, 2022

**PLACE:** Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

**PRESIDING OFFICER:** Mayor Matthew Hald

**COUNCILORS PRESENT:** Councilors: Bill Burnett, Angie Criss, Susan Harris, Kathi Otero, Allan Kusler

**COUNCILORS ABSENT:**

A quorum was present throughout the meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Police Chief Jonathan Brewster, Finance Officer Eadie Calkins, Fire Chief Manie Pires

**CALL TO ORDER:** Mayor Matthew Hald called the June 21, 2022 meeting to order at 5:30 PM

### PUBLIC PRESENTATION

#### CONSENT AGENDA

##### Parts I, II & III

Motion was made by Councilor Bill Burnett and seconded by Councilor Susan Harris to approve Consent Agenda Parts I and II as presented in the June 21, 2022, council packet. Discussion: No discussion followed.

Vote: Motion passed unanimously.

#### DEPARTMENT REPORTS

##### Planning Department/Community Development

Planning Department Report submitted into record as written by City Administrator Lonnie Rainville. Councilor Harris asked if the ODOT Small Cities Grants have to be applied to specific projects. These are project grants and must be written with specific streets stated in the application process.

## **Finance Report**

Finance Report submitted into record as written by Finance Officer Eadie Calkins. Water and sewer construction are basically savings accounts for new construction which will be the Riverside Lift Station. Councilor Kusler asked about the funds for the Splash Pad. The City Administrator shared that we will continue to save for this. The Splash Pad will have to have its own filtration system.

## **Police Department**

Police Department Report submitted into record as written by Police Chief Jonathan Brewster. Questions were asked regarding the fire season and officers citing property owners for tall grass.

## **Fire Department**

Fire Department Report submitted into record as written by Fire Chief Manie Pires. Fire Chief Pires shared that the golf tournament was a success. He also shared that the department will be surplus a vehicle next month.

## **Public Works**

Public Works Report submitted into record as written by City Administrator Lonnie Rainville. Councilor Harris asked how the City Clean-Up went. There were a couple loads each day throughout the week.

## **REGULAR AGENDA**

### **Elk's Lodge Park Use Request**

Walter Kuhn appeared before City Council representing the local Elks Lodge. Walter shared about the purpose of the Battle of the Bloody Mary Contest scheduled for September 10, 2022, and requested approval for the event to be held in Millsite Park. Walter shared that each contestant will have to carry their own OLCC license and liability insurance.

Motion was made by Councilor Susan Harris to approve the park usage by the Elks Lodge for the Battle of the Bloody Mary's. Motion was seconded by Councilor Kathi Otero. Discussion: No discussion followed.

Vote: Motion passed unanimously.

### **Tommy's Show & Shine Park Fee Waiver Request**

Susan Lebengood wrote to City Council to request a fee waiver for the use of Creekside Park for their annual Show & Shine car show which raises funds for their scholarship fund. It was discussed by the Council to not waive the park fee and then make a donation to the event to offset that cost.

Motion made by Bill Burnett to not waive the park fee but to have Council make a \$100 donation to the scholarship fund after the event. Motion seconded by Angie Criss. Discussion: No discussion followed.

Vote: Motion passed unanimously.

### **Police Department Vehicle Purchase Request**

Chief Jonathan Brewster presented to City Council the request to purchase a 2022 Ford Explorer

Interceptor from Sill-Terhar Motors Inc in Colorado. There are no longer any 2022 Ford Explorer Interceptor police vehicles in Oregon and the 2023 models are approximately \$6,000 to \$7,000 more than the 2022 models. There is a vehicle budget of \$58,540. The vehicle is \$38,362 and the remaining funds in the budget are to outfit the vehicle. The vehicle would not arrive until this fall. The department would like to switch away from the Charger because they do not operate in the snow. The Explorer will drive in the snow and handles better than the Charger.

Motion was made by Councilor Bill Burnett to authorize the Police Department to purchase the 2022 Ford Explorer Interceptor from Sill-Terhar Motors Inc for a total of \$38,362. The remaining \$20,178 will be used for vehicle equipment and the build of the car. Motion was seconded by Councilor Angie Criss. Discussion: Councilor Kusler asked about the mileage on the vehicle being replaced.

Vote: Motion passed unanimously.

### **Acceptance of Councilor Allan Kusler's Resignation**

During the June 7, 2022 Councilor Allan Kusler submitted his letter of resignation to the Mayor and fellow Councilors. The Mayor thanked Allan for his service.

Motion was made by Councilor Susan Harris to reluctantly accept the resignation of Councilor Allan Kusler. Motion was seconded by Councilor Bill Burnett. Discussion: No discussion followed.

Vote: YES: Councilors Burnett, Criss, Harris and Otero; NO: Councilor Kusler

## **PUBLIC HEARING**

### **Public Hearing opened at 6:08 pm. State Revenue Sharing Funds**

Script read by Mayor Matthew Hald. The City Administrator gave his report stating the Operations Division of the Oregon Department of Administrative Services is responsible for the certification of eligibility of Cities for State Shared Revenue under ORS 221.760, this includes revenue from cigarettes, liquor, marijuana, and highway taxes. Cities within a county of more than 100,000 inhabitants must provide four or more municipal services to receive state funds of which the City of Myrtle Creek does provide. A resolution is required to confirm this eligibility and the City's intent to receive these funds. This public hearing is to give an opportunity to the public to make comment on state revenue funds. There were no public comments or questions.

**Public Hearing closed at 6:11 pm.**

### **Public Hearing opened at 6:11 pm. Adoption of 2021-2022 Fiscal Year Budget**

Script read by Mayor Matthew Hald. City Administrator Lonnie Rainville gave the budget report. The budget for the 2022-23 has been developed with our best forecast for the future. The total 2022-2023 budget, including transfers, is \$17,608,543. The Myrtle Creek Budget Committee met on April 18, 2022 and made the recommendation to move the budget to City Council with the recommendation to approve. Councilor Kusler asked how much more the budget was from last year. The City Administrator shared that it is about 3% greater. No further comments or questions were given.

**Public Hearing closed at 6:12 pm.**

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## RESOLUTIONS

### **Resolution 22-04 A Resolution to the Oregon Department of Administrative Services Certifying the City's Qualification to Receive State Revenue Sharing Funds**

Motion was made by Councilor Susan Harris to accept Resolution 22-04 A Resolution to the Oregon Department of Administrative Services Certifying the City's Qualification to Receive State Revenue Sharing Funds. Motion was seconded by Councilor Bill Burnett. Discussion: No discussion followed. Vote: YES: Councilors Burnett, Criss, Harris and Otero; NO: Councilor Kusler

### **Resolution 22-05 A Resolution Declaring the City's Election to Receive State Revenues**

Motion was made by Councilor Susan Harris to accept Resolution 22-05 A Resolution Declaring the City's Election to Receive State Revenues. Motion was seconded by Councilor Angie Criss. Discussion: No discussion followed. Vote: Motion passed unanimously.

### **Resolution 22-06 A Resolution Imposing Ad Valorem Taxes and Categorizing the Tax Levy as Provided in ORS 310.060(2)**

Motion was made by Councilor Susan Harris to accept Resolution 22-06 A Resolution Imposing Ad Valorem Taxes and Categorizing the Tax Levy as Provided in ORS 310.060(2). Motion was seconded by Councilor Angie Criss. Discussion: No discussion followed. Vote: Motion passed unanimously.

### **Resolution 22-07 A Resolution Adopting the 2022-23 City Budget**

Motion was made by Councilor Kathi Otero to accept Resolution 22-07 A Resolution Adopting the 2022-23 City Budget. Motion was seconded by Councilor Bill Burnett. Discussion: No discussion followed. Vote: Motion passed unanimously.

### **Resolution 22-08 A Resolution Making Appropriations**

Motion was made by Councilor Angie Criss to pass Resolution 22-08 A Resolution Making Appropriations. Motion was seconded by Councilor Kathi Otero. Discussion: No discussion followed. Vote: Motion passed unanimously.

### **Resolution 22-09 A Resolution Extending Worker's Compensation to Volunteers**

Councilor Angie Criss asked if this was a new item and asked about the cost associated. This is an annual Resolution to cover the various volunteers. Fire Chief Manie Pires stated that the Volunteer Fire Fighters need this to protect them on calls. Finance Officer Eadie Calkins stated that she can break the cost down for Council.

Motion was made by Councilor Angie Criss to pass Resolution 22-09 A Resolution Extending the City of Myrtle Creek Worker's Compensation Coverage to volunteers of the City of Myrtle Creek During Policy Year 2022-2023. Motion was seconded by Councilor Susan Harris. Discussion: No discussion followed.

Vote: YES: Councilors Burnett, Criss, Harris and Otero; NO: Councilor Kusler

## **CITIZENS HEARD ON NON-AGENDA ITEMS**

No citizen comments.

## **CITY ADMINISTRATOR REPORT**

City Administrator Lonnie Rainville shared with council about the passage of Psilocybin Measure 109 that legalized psychedelic mushrooms through service centers. The Council will need to decide if they want to allow these facilities within the City of Myrtle Creek or if they would like to ban them. If the Council wanted to allow this service we would need to write a resolution that states where these facilities will be allowed. If the Council wanted to ban this service we would need to make a ballot measure and let the populace vote on whether or not to ban the service centers. Chief Brewster stated that he needs to do more research, but it could increase calls. During the next Council meeting we will be discussing this matter. The new internet is installed at Millsite RV Park. The City has signed a new IT contract that will start August 2022. The City Administrator will be out of town on Tuesday, July 5<sup>th</sup> and asked if Council would approve cancelling that meeting.

## **MAYOR AND COUNCILOR – COMMITTEE REPORTS and COUNCILOR COMMENTS**

Councilor Criss shared that St. Vincent De Paul was the recipient of the Business of the Year and it was a nice event. She also asked if the City had received any calls about roads that need to be repaired. She also shared about the Blood Drive on August 16<sup>th</sup> and that there are spots still available. Councilor Otero shared that the kids summer reading program will be held every other week instead of each week due to a lack of volunteers. Councilor Kusler gave a farewell speech and shared that he has enjoyed his time on the City Council.

Mayor Matthew Hald presented a plaque to Councilor Allan Kusler and thanked him for his service to the City.

The posting for the open City Council position has been made and applications will be accepted until August 5, 2022, interviews will be held during the August 16, 2022 City Council meeting.

## **ADJOURNMENT**

Mayor Matthew Hald adjourned the regular meeting of the City Council for June 21, 2022 at 6:41 P.M.

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Matthew Hald, Mayor

Attest:

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Joanna Bilbrey  
City Recorder