



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: July 19, 2022

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Matthew Hald

COUNCILORS PRESENT: Councilors: Bill Burnett, Susan Harris, Kathi Otero, Angie Criss

COUNCILORS ABSENT:

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Police Chief Jonathan Brewster, Fire Chief Manie Pires

CALL TO ORDER: Mayor Matthew Hald called the July 19, 2022 meeting to order at 5:30 PM

PUBLIC PRESENTATION

Presentation by the Roseburg Optimist Club

Roseburg Optimist Club members presented to Officer Sam Birch the Myrtle Creek Police Officer of the Year award. Police Chief Jonathan Brewster shared about the service history of Officer Birch.

CONSENT AGENDA

Parts I & II

Motion was made by Councilor Burnett and seconded by Councilor Harris to approve Consent Agenda Parts I & II as presented in the July 19, 2022 Council Packet. *Discussion: None*

Vote: Motion passed unanimously.

DEPARTMENT REPORTS

Planning Department

City Administrator Lonnie Rainville submitted his report into record as written. Councilor Harris asked about the progress of the Klimback subdivision. City Administrator Lonnie Rainville has been in contact with the owner of the subdivision and work is continuing, they are still waiting on the engineer.

Finance Report

The Finance Report was submitted into record as written.

Myrtle Creek City Council Minutes

July 19, 2022

Page 1 of 5

Police Department

Police Chief Jonathan Brewster submitted the Police Department Report into record as written. Chief Brewster reported that the order for the new car was cancelled by the manufacturer. A 2022 Dodge Charger was found on a lot in Salem and we were able to purchase that vehicle.

Fire Department

Fire Chief Manie Pires submitted the Fire Report into record as written. 1881 Brush Rig should be arriving this week. Despite the rain there was a good turn out at the golf tournament. The pump tests were just completed on the ladder trucks.

Public Works

City Administrator Lonnie Rainville submitted the Public Works Report into record as written.

RESOLUTIONS & ORDINANCES

Resolution 22-10 A Resolution Declaring City Owned Vehicle Surplus and Disposing of Same
Fire Chief Manie Pires shared that with the new rig coming the 1993 Fire Vehicle can be retired.

Motion was made by Councilor Harris to approve Resolution 22-10 A Resolution Declaring City Owned Vehicle Surplus and Disposing of Same. Motion was seconded by Councilor Burnett. Discussion: No discussion followed.

Vote: Motion passed unanimously.

Resolution 22-11 A Resolution Authorizing a Rate Increase in Residential and Commercial Solid Waste Collection for wx6 Inc. dba South Umpqua Disposal Service

John Whitmore, owner of South Umpqua Disposal, presented to City Council the need for a rate increase due to the rising costs of every aspect of the disposal process. Councilor Criss asked about the rate increase amount. Mr. Whitmore shared that last year many disposal service providers increased their rates by as much as 27%, while he had tried to keep costs down for his customers. The operating costs have just increased too much.

Motion was made by Councilor Burnett to approve Resolution 22-11 A Resolution Authorizing a Rate Increase in Residential and Commercial Solid Waste Collection for wx6 Inc. dba South Umpqua Disposal Service. Motion was seconded by Councilor Harris. Discussion: No discussion followed.

Vote: Motion passed unanimously.

Resolution 22-12 A Resolution Approving Referral to the Electors of the City of Myrtle Creek the Question of Banning Psilocybin Manufacturing and Service Centers Within the City of Myrtle Creek
City Administrator Lonnie Rainville presented the information on the new Psilocybin measure. If Council were to do nothing, then the city would allow Psilocybin sales and manufacturing and would need to write an Ordinance to regulate where it is allowed. If Council chooses, we can send a measure to the voters to ban the sale and manufacturing of Psilocybin products within the city limits. Councilor Criss asked what the repercussions would be if the voters decided to allow this. The city would then

have to write zoning criteria. Chief Jonathan Brewster shared his concerns regarding Psilocybin service centers and the lack of definite regulation.

Motion was made by Councilor Burnett to approve Resolution 22-12 A Resolution Approving Referral to the Electors of the City of Myrtle Creek the Question of Banning Psilocybin Manufacturing and Service Centers Within the City Of Myrtle Creek. Motion was seconded by Councilor Criss. Discussion: No discussion followed.

Vote: Motion passed unanimously.

Resolution 22-13 A Resolution Authorizing the City of Myrtle Creek to Apply for and Accept an Oregon State Fire Marshal Wildfire Season Staffing Grant

Fire Chief Manie Pires shared that through the State Fire Marshal's office \$35,000 was being offered to local staffed and volunteer departments to aid in staffing during the wildfire season. Chief Pires shared that the grant is only for staffing and his hope is to help have the station manned during the weekends when they tend to be short on people for calls.

Motion was made by Councilor Criss to approve Resolution 22-13 A Resolution Authorizing the City of Myrtle Creek to Apply for and Accept an Oregon State Fire Marshal Wildfire Season Staffing Grant. Motion was seconded by Councilor Burnett. Discussion: No discussion followed.

Vote: Motion passed unanimously.

Resolution 22-14 A Resolution Declaring City Owned Vehicle Surplus and Disposing of Same
City Administrator Lonnie Rainville shared that the 1997 Taurus is currently used by staff to drive to training. The City owns a Tahoe that can be used for driving to training and there is no need to keep the Taurus.

Motion was made by Councilor Harris to approve Resolution 22-14 A Resolution Declaring City Owned Vehicle Surplus and Disposing of Same. Motion was seconded by Councilor Burnett.

Discussion: No discussion followed.

Vote: Motion passed unanimously.

Public Hearing Ordinance 846 – FIRST READ – An Ordinance Amending Myrtle Creek Municipal Code, Title 18 (Zoning), Chapter 18.45 C-1 Central Business District, Chapter 18.50 C-2 Neighborhood District, and Chapter 18.75.130 Marijuana Land Uses, Amending Ordinances 508 and 807

Public Hearing opened at: 6:12 PM

On May 4, 2022 the Myrtle Creek Planning Commission was presented the following information as a housekeeping item to correct inconsistencies within the Myrtle Creek City Code. The Planning Commission voted unanimously to move the recommended changes to City Council with the recommendation to approve. The City Administrator shared the information that was presented to the Planning Commission.

Public Hearing closed at 6:15 PM

Myrtle Creek City Council Minutes

July 19, 2022

Page 3 of 5

Motion was made by Councilor Burnett to approve the first read of Ordinance 846. Motion was seconded by Councilor Otero. Discussion: Councilor Harris asked if this changes the code. This will keep more in code and make the permits more transparent to the public.

Vote: Motion passed unanimously.

REGULAR AGENDA

Small Cities Allotment Grant

The 2022 grant applications have been opened and increased from \$100,000 to \$250,000. The city Administrator's recommendation is to apply for the grant with the following streets listed for improvement: SE Neal Lane, SE Myrtle View, SE Stevenson, and SE Malibu.

Motion was made by Councilor Burnett to apply for the Small City Allotment Grant. Motion was seconded by Councilor Harris. Discussion: none

Vote: Motion passed unanimously.

Communications Service Agreement for Police Dispatch

City Administrator Lonnie Rainville shared that the Communication Service agreement for Police Dispatch expired June 30, 2022. The contract is a 3% increase which is the normal increase.

Motion was made by Councilor Harris to approve the new one-year contract with Douglas County to provide communication and dispatch services for the Myrtle Creek Police Department with an annual total cost of \$67,858. Motion was seconded by Councilor Criss. Discussion: none

Vote: Motion passed unanimously.

Request to Approve Contract for Golf Course Club House Roof

City Administrator Lonnie Rainville shared that we submitted a request for bids for roofing of the golf course clubhouse. We were hoping for three, but had two come back. Bids were received from Foley Roofing for \$11,750 and Robert Otis Construction for \$20,600. The staff recommendation is to approve the bid for \$11,750 to Foley Roofing.

Motion was made by Councilor Burnett to accept the bid in the amount of \$11,750 and award the contract to roof the Myrtle Creek Golf Course Clubhouse to Foley Roofing. Motion was seconded by Councilor Harris. Discussion: Councilor Harris asked when the work would begin.

Vote: Motion passed unanimously.

Klimback Street Improvement Contract

City Administrator Lonnie Rainville shared that Dyer Partnership is conducting the administration of this project. Only one bid one received and that was from Knife River for \$119,471. The city portion of this project would be \$19,471. This project is being completed through a Small Cities Allotment Grant.

Motion was made by Councilor Burnett to accept the bid in the amount of \$119,471 and award the contract for the paving of Klimback Street to LTM Inc. dba Knife River Materials. Motion was

seconded by Councilor Harris. Discussion: Mayor Hald asked if the width will meet City Code. The City Administrator shared that it will have two 10 foot travel lanes which meets the minimum width requirement. There is not enough room to do the full requirement with sidewalks.

Vote: Motion passed unanimously.

CITIZENS HEARD ON NON-AGENDA ITEMS

No presentations.

CITY ADMINISTRATOR REPORT

The City Administrator shared that his report has been covered in the items on the agenda.

MAYOR AND COUNCILOR – COMMITTEE REPORTS and COUNCILOR COMMENTS

Councilor Otero shared that the library has increased its hours. Councilor Criss asked if there has been any movement on the old hospital. Councilor Criss asked if Main Street Association has started to meet and asked what that group will be doing. The City Administrator shared that the group has started to meet, but is unaware of any project at this time. Councilor Criss asked if we have advertised the open council position and if there have been any applications. Councilor Burnett shared that the golf course is playing well and the grounds are green. Mayor Matthew Hald shared that the Show and Shine was a success with a good turn out.

ADJOURNMENT

Mayor Matthew Hald adjourned the regular meeting of the City Council for July 19, 2022 at 6:35 P.M.

Matthew Hald, Mayor

Attest:

Joanna Bilbrey
City Recorder