



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: January 3, 2023

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Matthew Hald

COUNCILORS PRESENT: Councilors: Bill Burnett, Susan Harris, Robert Chaney, Sr.
Diana Larson, Luke Dillon

COUNCILORS ABSENT:

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

CALL TO ORDER: Mayor Matthew Hald called the January 3, 2023 meeting to order at 5:30 PM

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

Newly elected officials Matthew Hald, Mayor (second term); Luke Dillon, City Council Position 2 (first term); and Diana Larson, City Council Position 4 (first term) were sworn into their respective positions.

OFFICE APPOINTMENTS

Motion was made by Councilor Bill Burnett to appoint Susan Harris as City Council President for the 2023 calendar year. Motion was seconded by Councilor Larson. Discussion: none

Vote: Motion passed unanimously.

PUBLIC PRESENTATION

Michael Sherwood, 737 Springbrook Road, Representing Springbrook Special Road District
Mr. Sherwood shared that there are 40 or more potholes, some as deep as 5 inches, along the beginning City owned portion of Springbrook Road. In the past the potholes have been filled with gravel, but that method is not holding up. Last year gravel was placed in the holes and cold patch placed on top. He felt this method didn't really hold up. Mr. Sherwood would like to see the entire hole filled with the cold patch. He estimates that it could take approximately 30 to 40 sacks of cold patch to fill these holes. The council requested staff to create a cost estimate for the cost of the cold patch and to bring this back before the council as an action item.

CONSENT AGENDA

Part 1

Motion was made by Councilor Harris and seconded by Councilor Chaney to approve the Meeting Minutes for December 6, 2022, as presented. Discussion: None

Vote: Motion passed unanimously.

RESOLUTIONS

Resolution 23-01 A Resolution Adopting Revised Personnel Rules

An updated version of the City of Myrtle Creek Personnel Rules was presented to the City Council. Minor changes were suggested: Page 2, removal of the wording “common sense,” Page 3, added the ability to report harassment to the supervisor of the harasser; Page 6 removed reference of who the smoking policy applies to.

Motion was made by Councilor Chaney to approve Resolution 23-01– A Resolution Adopting Revised Personnel Rules. Motion was seconded by Councilor Larson. Discussion: Changes to the handbook discussed

Motion removed by Councilor Chaney and Councilor Larson

Motion was made by Councilor Chaney to approve Resolution 23-01– A Resolution Adopting Revised Personnel Rules, with the changes as noted. Motion was seconded by Councilor Larson. Discussion: none

Vote: Motion passed unanimously.

REGULAR AGENDA

Tag and SCADA System Upgrade

City Administrator Lonnie Rainville shared that the current SCADA system is approximately 20 years old. When a system upgrade was completed on the operating system there were compatibility issues. We were made aware that our version of the SCADA system is no longer supported. The system is working now, but it is recommended that we upgrade prior to there being an issue. The City is recommending that we use funding that was allocated for the centrifuge in the dryer, we can push that out as it is less critical than the SCADA system at this time.

Motion was made by Councilor Burnett to approve the City to upgrade the sewer plant SCADA system in the amount of \$89,446 which will be allocated to the sewer plant capital budget. Motion was seconded by Councilor Harris. Discussion: Councilor Larson asked if the new system will have the same life expectancy.

Vote: Motion passed unanimously

Suppression Tank Re-Lining & Coating Proposals

City Administrator Lonnie Rainville shared that during the last inspection of the south tank, it was identified that there were areas where the tank paint has begun to flake off and rust was forming. If

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approved the project would be put out to bid in Mid-January with a closing date of mid-February. Half would be paid through ARPA funds and the other half through Water Construction Funds. An estimate for painting the exterior of the tank was given at \$195,300. The City Administrator is looking for approval to put this project out to bid.

Motion made by Councilor Larson to approve the City to put the painting of the south water tank out to bid. Motion seconded by Councilor Burnett. *Discussion: Councilor Chaney asked if the quoted estimate is typical for this type of project.*

Vote: Motion passed unanimously.

Homelessness Review Committee

Included in the Council Packet was a review of Homelessness in Public Spaces guidebook. There are new regulations and state requirements on how Cities can address homelessness on a local level. The City Administrator would like to put together a committee to begin reviewing how these changes will affect current ordinances and to make recommendations for changes. We would like to have at least one volunteer from the Council on the committee. Diana Larson volunteered to be on the committee. The first meeting will take place this month.

Annual Audit Review moved to January 17, 2023.

CITIZENS HEARD ON NON-AGENDA ITEMS

No citizen comments

CITY ADMINISTRATOR REPORT

The Council Handbook final discussion will be during the January 17th council meeting. We would like to set a date for a Goal Setting Workshop in February. Reminder that there will be an Urban Renewal Meeting on January 17th at 5:15 PM. City Administrator Lonnie Rainville shared that it is becoming more evident that continuing to put money into the Springbrook Water Plant is not the best use of City funds. The question was how to retain the water rights without operating the Spingbrook Water Plant. The State Water Master shared that we can move the point of diversion from our Harrison Young Water Rights to our water intake at the South Umpqua River Plant. This is still in the conversation phase with the Water Master.

MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS

Councilor Chaney shared that the Lions Club Crab Feed has been moved to February 11, 2023 due to the crab season being postponed. Councilor Harris shared that the striping on Division and Third is gone. Councilor Harris asked about a service for Donny Ray and if the City staff are helping out at the park. Councilor Larson asked about the dog kennel at the public works yard. Mayor Hald and Councilor Chaney mentioned that there is some maintenance needed around the sign at the entrance to town.

Executive Session called at 6:29 pm

Executive Session held pursuant to ORS192.660(2)(d)

To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Representative of the News Review was present.

Mayor Matthew Hald adjourned the Executive Session at 7:27 P.M.

ADJOURNMENT

Mayor Matthew Hald adjourned the regular meeting of the City Council for January 3, 2023 at 7:30 PM

Matthew Hald, Mayor

Attest:

Joanna Bilbrey
City Recorder