



# CITY OF MYRTLE CREEK

## REGULAR MEETING OF THE CITY COUNCIL

**DATE:** January 17, 2023

**PLACE:** Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

**PRESIDING OFFICER:** Mayor Matthew Hald

**COUNCILORS PRESENT:** Councilors: Robert Chaney Sr., Luke Dillon, Susan Harris, Diana Larson, Bill Burnett

**COUNCILORS ABSENT:**

A quorum was present throughout the meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Finance Officer Lesley Hiscocks, Police Chief Jonathan Brewster

**CALL TO ORDER:** Mayor Matthew Hald called the January 17, 2023 meeting to order at 5:30 PM

### ROLL CALL/PLEDGE OF ALLEGIANCE

### PUBLIC PRESENTATION

No public presentations

### CONSENT AGENDA

#### Parts I & II

Motion was made by Councilor Burnett to approve Consent Agenda Parts I & II. Motion seconded by Councilor Harris. Discussion: No discussion followed

Vote: Motion passed unanimously.

### DEPARTMENT REPORTS

#### Planning Department

City Administrator Lonnie Rainville submitted the Planning/Community Development Report into record as written.

### **Finance Report**

Finance Director Lesley Hiscocks submitted the Finance Report into record as written.

### **Police Department**

Chief Jonathan Brewster submitted the Police Report into record as written. Councilor Harris commended Chief Brewster on receiving the Distinguished Action Award. Councilor Larson asked about the process for keeping dogs at the kennel when they are awaiting trial.

### **Fire Department**

City Administrator Lonnie Rainville submitted the Fire Department Report into record as written.

### **Public Works**

City Administrator Lonnie Rainville submitted the Public Works Report into record as written.

### **AUDIT REPORT**

Steve Tuchscherer presented to the Council a brief description of the audit process for the new Councilors. Steve shared that the City is currently in great shape from his perspective and compared to other communities. In terms of internal controls Steve suggested to the City Council that they continue to review the financial reports and ask question if they have any.

Motion was made by Councilor Chaney to accept the 2021/2022 Audit as presented. Motion was seconded by Councilor Burnett. Discussion: No discussion followed

Vote: Motion passed unanimously.

### **REGULAR AGENDA**

#### **Dyer Partnership Presentation – Water Plant Recommendations**

Power Point presentation attached to archived Agenda Packet.

Jesten Brenner from Dyer Partnerhsip shared a brief update on the Water Plant Review. Both plants are being reviewed for production, capacity, and water rights. The Water Master Plan would need to be updated to meet the future goals suggested for the water plants.

Motion was made by Councilor Harris to concentrate maintenance on the South Umpqua Plant and to update the Water Master Plan. Motion seconded by Councilor Larson. Discussion: No discussion followed

Vote: Motion passed unanimously.

#### **Fire Department Equipment Request**

City Administrator Lonnie Rainville presented to Council a request from the Myrtle Creek Volunteer Fire Department to purchase a diffibulator and monitor. Bids were collected with Zoll being the low bid. This purchase would be made through ARPA funds.

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Motion was made by Councilor Harris approve the City to purchase the Zoll X Series Advanced Monitor/Defibrillator for the Myrtle Creek Volunteer Fire Department in the amount of 45,841.06. Motion was seconded by Councilor Larson. Discussion: Councilor Dillon asked if the lowest bid was chosen because it was better or if because it is the lowest cost. Councilor Burnett would like to know about the training for staff.

Vote: Motion passed unanimously.

**Regular meeting recessed at 6:22 p.m.**

**Executive Session called at 6:23 p.m.**

Executive Session held pursuant to ORS192.660(2)(d)

To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

**Mayor Matthew Hald adjourned the Executive Session at 6:26 p.m.**

**Regular meeting called back to order at 6:27 p.m.**

**Consideration of Police Collective Bargaining Agreement 2023-2026**

Motion was made by Councilor Chaney approve the Police Collective Bargaining Agreement as presented for 2023-2026. Motion was seconded by Councilor Burnett. Discussion: none

Vote: Motion passed unanimously.

**Resolution 23-02** – A Resolution of the City Council of the City of Myrtle Creek, Oregon Authorizing its Support of the Oregon Mayors Association’s Taskforce on Homelessness’s Proposal to Partner with the State to Fund Local Homelessness Response and Prevention Programs to Address Oregon’s Crisis of the Unhoused

Motion was made by Councilor Burnett to approve Resolution 23-02 – A Resolution of the City Council of the City of Myrtle Creek, Oregon Authorizing its Support of the Oregon Mayors Association’s Taskforce on Homelessness’s Proposal to Partner with the State to Fund Local Homelessness Response and Prevention Programs to Address Oregon’s Crisis of the Unhoused. Motion was seconded by Councilor Larson. Discussion: Councilor Dillon asked if this request was asking for funds and if there was a lot that the City would have to comply with.

Vote: Motion passed unanimously.

**Resolution 23-03** – A Resolution Adopting A Councilor Handbook

Prior to approval, edits need to be made to page 4. Per the Myrtle Creek Charter the Mayor is a member of the Council.

Motion was made by Councilor Chaney approve Resolution 23-03 – A Resolution Adopting A Councilor Handbook, with edits noted. Motion was seconded by Councilor Harris. Discussion: no

*discussion followed*

*Vote: Motion passed unanimously.*

### **CITIZENS HEARD ON NON-AGENDA ITEMS**

No items presented

### **CITY ADMINISTRATOR REPORT**

The abatement team started on Monday, January 16, 2023. They are sealing off the property and anticipate being done in four weeks. Hopefully by the end of the summer the demolition will be completed. Klimback subdivision is moving forward. Council set Thursday, February 9, 2023 at 5:30 for the 2023 Goal Setting meeting. The City Administrator shared that he joined the Oregon City/County Management Association (OCCMA) and is on both the By Laws Subcommittee and the Scholarship committee.

### **MAYOR AND COUNCILOR – COMMITTEE REPORTS and COUNCILOR COMMENTS**

Councilor Chaney shared that Crab Feed tickets have been selling fast. Councilor Harris shared that there is a portion of Third Street that looks like it is need of repair. There are also two lights on the bridge coming into town that are flickering. Councilor Harris shared that The Happy Donut is number five on the 100 Best Fan-Favorite Destinations in Oregon list. Councilor Larson shared her concern for the dog at the kennel. Councilor Burnett shared that staff at the golf course have been cleaning the property.

### **ADJOURNMENT**

Mayor Matthew Hald adjourned the regular meeting of the City Council for January 17, 2023 at 6:48 P.M.

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Matthew Hald, Mayor

Attest:

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Joanna Bilbrey  
City Recorder