



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: February 7, 2023

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Mayor Matthew Hald

COUNCILORS PRESENT: Councilors: Bill Burnett, Susan Harris, Diana Larson, Luke Dillon, Robert Chaney, Sr.

COUNCILORS ABSENT:

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Police Chief Jonathan Brewster, Fire Chief Manie Pires

CALL TO ORDER: Mayor Matthew Hald called the February 7, 2023 meeting to order at 5:30 PM

PLEDGE OF ALLEGIANCE

PUBLIC PRESENTATION

Presentation of Appreciation Plaque to prior City Councilor Angie Criss

CONSENT AGENDA

Motion was made by Councilor Harris and seconded by Councilor Larson to approve the Meeting Minutes for January 17, 2023 as presented. Discussion: None

Vote: Motion passed unanimously.

REGULAR AGENDA

2023/2024 Budget Calendar

City Administrator Lonnie Rainville presented Council with two options for the 2023/2024 Budget Calendar one with a meeting on May

Motion was made by Councilor Harris to approve the 2023/2024 Budget Calendar as presented in the Council Packet. Motion was seconded by Councilor Chaney. Discussion: Councilor Larson asked about times for the Budget Meetings.

Vote: Motion passed unanimously.

Park Request

Mr. Larry Aguayo presented to City Council the proposal for the Southern Oregon Blues Festival. The event is scheduled for Friday, July 14th from noon to 9 pm and Saturday July 15th from 9am to 9pm. Police Chief Brewster commended Mr. Aguayo on the event plan that was presented. There will not be tickets sold to the event. Presentation materials have been attached to the archived copy of the Agenda Packet. Some community members and business owners shared concerns over the event planning.

Motion made by Councilor Bill Burnett to grant the park use application for the Southern Oregon Blues Festival. Motion seconded by Councilor Diana Larson. Discussion: Council discussed the cost of overtime for Police presence at the event.

Councilors Bill Burnett and Diana Larson retracted the original motion and second.

Motion made by Councilor Bill Burnett to grant the park use application for the Southern Oregon Blues Festival with reimbursement of overtime for police presence to be paid by applicant prior to the event.

Motion seconded by Councilor Diana Larson. Discussion: No discussion followed.

Vote: Motion passed unanimously.

CITIZENS HEARD ON NON-AGENDA ITEMS

No citizens heard on non-agenda items.

CITY ADMINISTRATOR REPORT

City Administrator Lonnie Rainville shared that he has been in contact with Umpqua Golf Management. They are currently in negotiations with the city of Roseburg. Once they have that contract in place we will use it to create a new contract for the City of Myrtle Creek. Department heads have begun preparing their budgets for 2023/2024 and will have those to the City Administrator by the end of the month. We are looking at a tighter budget than in the past with costs of goods stretching the City Budget. The City Administrator mentioned to Council the possible need of adding a Public Safety Fee similar to the Street Fee. Councilor Chaney mentioned incorporating those changes in the next review of the Handbook of Fees and Charges. The subdivision changes for Klimback have been received and will be going to Planning Commission the end of this month. The old hospital is halfway through the lead and asbestos abatement and should be fully completed by the end of this month. At that time we will find a contractor to complete the demolition. The City Administrator shared that we will be starting an Employee Newsletter to keep them plugged in on what is happening in each of the departments. The newsletter will be distributed with the last check of each month. The City Administrator and City Recorder completed the risk management survey with a CIS Representative. This survey is completed once every three years. Last week we had our Springbrook software kickoff meeting. We should have the new software up and live by the end of April. We will begin testing the system soon to work with the software prior to going live. The new server has been installed and staff have noticed the increased speed of computer programs. There have been two Homelessness Task Force meetings to date. The next meeting will be February 23rd at 5:30 pm. IBEW is taking back to its members a proposed contract to for

the members to vote on. The City Administrator requested that Council approve to cancel the April 18th meeting, consensus was to cancel the April 18th meeting. Councilor Chaney asked if any more progress was made on the downtown parking. Dyer Partnership has prepared an engineering rendering of what 44 parking spots would look like by expanding the parking lot area of Creekside. This is just in the review stage. City Administrator Lonnie Rainville presented to Council the 2022 Annual Report (included in permanent archived record) also a flyer for the Council Goals meeting.

MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS

Councilor Bill Burnett asked for clarification on the defibrillator purchased. Fire Chief Manie Pires explained the need and the type of the defibrillator and monitor and that it will work well for patient transfers to the ambulance service. Councilor Diana Larson asked about the dog that was being kept at the kennel. Police Chief Jonathan Brewster shared that the dog was released by the owner and turned over to Saving Grace. The City Administrator and Police Chief have talked about a modification for the dog kennel. Councilor Diana Larson shared about the Library Seed Exchange and the February 14th Library Board Meeting. Councilor Chaney shared that the Lions Annual Crab Feed is this Saturday.

ADJOURNMENT

Mayor Matthew Hald adjourned the regular meeting of the City Council for February 7, 2023 at 6:49 P.M.

Matthew Hald, Mayor

Attest:

Joanna Bilbrey
City Recorder