



# CITY OF MYRTLE CREEK

## REGULAR MEETING OF THE CITY COUNCIL

**DATE:** August 16, 2022

**PLACE:** Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

**PRESIDING OFFICER:** Mayor Matthew Hald

**COUNCILORS PRESENT:** Councilors: Susan Harris, Kathi Otero, Angie Criss

**COUNCILORS ABSENT:** Councilor Bill Burnett

A quorum was present throughout the meeting.

**STAFF IN ATTENDANCE:** City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Police Chief Jonathan Brewster

**CALL TO ORDER:** Mayor Matthew Hald called the August 16, 2022 meeting to order at 5:30 PM

### **PUBLIC PRESENTATION**

No public presentations.

### **CONSENT AGENDA**

#### **Parts I & II**

Motion was made by Councilor Harris and seconded by Councilor Otero to approve Consent Agenda Parts I & II as presented in the August 16, 2022 council packet. Discussion: No discussion followed.

Vote: Motion passed unanimously.

### **DEPARTMENT REPORTS**

#### **Planning Department**

City Administrator Lonnie Rainville submitted the Planning Department report as written. We have had four parties call with questions about the new subdivision going in on Neal Lane.

#### **Finance Report**

Finance report submitted into record as written. The City Administrator shared that the Finance report can look a little off during this time of the year as there is no revenue coming in. That will change as the property taxes begin to come in.

## **Police Department**

Police Chief Jonathan Brewster submitted the Police Department report into record as written. Councilor Criss asked if there are any applicants from the last job posting that could be contacted for the new opening. Chief Brewster shared that the South Umpqua School District asked the department for an SRO officer, unfortunately the department does not have the staff to accommodate the request. The school district has contracted with the Sheriff's Department. Working with the South Umpqua School district all officers now have key card access to the schools and representatives from the department were invited on a walk through of the campuses to check on safety updates and concerns. Police Chief Jonathan Brewster shared that the schools have done a lot of work to make sure the campuses are safe.

## **Fire Department**

Fire Department report submitted into record as written.

## **Public Works**

City Administrator Lonnie Rainville submitted the public works report into record as written.

## **REGULAR AGENDA**

### **New Fire Vehicle from the Oregon State Fire Marshall**

Item tabled to next meeting.

### **Ballistic Vest Purchase**

Police Chief Jonathan Brewster shared that the current ballistic vests are due to expire in October and that new vests need to be ordered. The new vests have been budgeted for.

Motion was made by Councilor Harris to authorize the Police Department to purchase the six ballistic vests and vest carriers from 911 supplies. Motion was seconded by Councilor Otero. Discussion: Councilor Harris asked how long it will take to get the vests in. The Chief said if they order them tomorrow, it is about 12 weeks out.

Vote: Motion passed unanimously.

### **Equipment Build for new Patrol Car**

Police Chief Jonathan Brewster shared with Council that the new patrol vehicle has been purchased and that we now need to take the equipment from the old patrol car and outfit the new car. Councilor Criss asked if the purchase of the car and the buildout are still within the budget. The Police Chief shared that they are still within the budget.

Motion was made by Councilor Criss to authorize the Police Department to have Wireworks remove the equipment from the old patrol car, and purchase and install the equipment inside the new patrol car. Motion was seconded by Councilor Harris. Discussion: Councilor Harris asked how far out the vehicle delivery is. The vehicle has been purchased and is in Salem. Wireworks usually takes one to two weeks to complete the build-out.

Vote: Motion passed unanimously.

### **Selection of New Councilor**

Robert Chaney, Sr. was asked a series of questions from Council and the mayor.  
Luke Dillon was asked the same series of questions from Council and the mayor.  
Diana Larson was asked the same series of questions from the Council and the mayor.

Council deliberated over the three candidates.

Motion was made by Councilor Otero to appoint Robert Chaney, Sr. to fill the Position #1 vacancy.  
Motion was seconded by Councilor Criss. Discussion: The mayor encouraged the candidates that were not selected to run in the November election for the open seats.

Vote: Motion passed unanimously.

### **CITIZENS HEARD ON NON-AGENDA ITEMS**

No citizen presentations.

### **CITY ADMINISTRATOR REPORT**

The City Administrator shared that a new Finance Officer has been hired, her name is Lesley Hiscocks. She started on Monday, August 15, 2022, and has been training with Eadie Calkins. The City Administrator has been working with the City Attorney on gaining entry into the old hospital building. We are hoping to have it before the judge next week. The golf course contract revisions have been completed and have been given to Umpqua golf, LLC. The City Administrator will be doing some traveling for upcoming meetings and conferences including the CCD quarterly meeting in Coos Bay, CIS Annual Conference in Salem, Northwest Economic Development Course in Lacey, Washington, and the LOC Annual Conference in Bend. The City Administrator shared that he has been talking with an individual who may be interested in purchasing the Rice building. The Elk's Bloody Mary contest is set for September 10<sup>th</sup>.

### **MAYOR AND COUNCILOR – COMMITTEE REPORTS and COUNCILOR COMMENTS**

Councilor Otero shared that there was a thank you get together for volunteers at the library last night. One of the volunteers will be continuing the summer reading program. Councilor Criss shared that the City sponsored blood drive had a good turn out. The Mayor shared that he attended the Oregon Mayors Association Annual Conference in Newport.

### **ADJOURNMENT**

Mayor Matthew Hald adjourned the regular meeting of the City Council for August 16, 2022 at 6:30 P.M.

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Matthew Hald, Mayor

Attest:

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Joanna Bilbrey, City Recorder