



MYRTLE CREEK CITY COUNCIL
REGULAR COUNCIL MEETING AGENDA
MYRTLE CREEK COUNCIL CHAMBER

AGENDA PACKET 03/21/2023

All city public meetings are being digitally recorded for sound and video camera surveillance.

The City Council of the City of Myrtle Creek will meet on **Tuesday, March 21, 2023 at 5:30 PM** in the Myrtle Creek Council Chamber, 207 NW Pleasant Street, Myrtle Creek, Oregon.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-863-3171.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and or/meeting.

REGULAR COUNCIL MEETING – 5:30 PM

Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the “Citizens Heard on Non-Agenda Items” section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.

1. Call to Order/Roll Call

2. Pledge of Allegiance

3. Public Presentations – Items that do not require immediate council action, such as presentations, discussions of potential future action items.

4. Consent Agenda – Requires a motion

The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately upon request.

Consent Agenda Part 1 – Requires a motion

4.1 Approval of minutes of the Regular City Council Meeting for March 7, 2023

Consent Agenda Part 2 – Requires a motion

4.2 Acknowledge receipt of Payroll & Claims Report for February 2023

5. Department Reports

Items for discussion by the City Administrator and Department Heads as needed.

- 5.1 Planning/Community Development Report
- 5.2 Finance Officer Report
- 5.3 Police Department Report
- 5.4 Fire Department Report
- 5.5 Public Works Report

6. Regular Agenda

Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

- 6.1 Budget Committee & Planning Commission Application – Cecil Earp
- 6.2 Citizen of the Year Banquet

7. Citizens Heard on Non-Agenda Items

8. City Administrator Report

- 8.1 Water and Sewer Fund informational material.

9. Mayor and Councilor – Committee Reports and Councilor Comments

10. Executive Session

The Myrtle Creek City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session.

Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660 but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

11. Adjournment



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: March 7, 2023

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Council President Susan Harris

COUNCILORS PRESENT: Councilors: Bill Burnett, Diana Larson, Robert Chaney, Sr., Luke Dillon (conference call)

COUNCILORS ABSENT: Mayor Matthew Hald

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey, Police Chief Jonathan Brewster

CALL TO ORDER: Council President Susan Harris called the March 7, 2023 meeting to order at 5:31 PM

PUBLIC PRESENTATION

No public presentation was made.

CONSENT AGENDA

Part 1

Councilor Larson requested that it be added to the minutes her request that if any trees had to be removed that it be prior to any birds creating their nests.

Motion was made by Councilor Burnett and seconded by Councilor Larson to approve the Meeting Minutes for February 21, 2023. Discussion: no discussion followed

Vote: Motion passed unanimously.

REGULAR AGENDA

Adjusting Monthly Water and Sewer Rates

City Administrator Lonnie Rainville shared with Council that the costs associated with water treatment have gone up drastically the last year and it is putting a strain on the water operations budget. With the sewer loan now paid off the City Administrator suggested that we look at reallocating sewer and water fees to avoid raising rates for consumers and balance the water and sewer funds. Water fund and sewer fund charts were shared and are attached to the permanent packet. Without any changes the water fund

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will be in a deficit. For citizen inside the City limits this option will cause no change to their bill, for those that have City water outside the City limits some decisions will have to be made. Those accounts currently pay a double water rate so we will have to look at whether we pass on the double rate or if we just add the set increase. Councilor Chaney asked if the fees were set by Ordinance or Resolution. Councilor Larson asked about the effect on individuals that have City water but do not have City sewer. It was recommended to table the item to gather information that would clarify the presented questions.

Review of Agreement between City of Myrtle Creek and Myrtle Creek Rural Fire District

This is just a notice to Council that the agreement between the City of Myrtle Creek and the Myrtle Creek Rural Fire District is expiring on June 30, 2023. The City Administrator will be contacting representatives of the Myrtle Creek Rural Fire District to begin negotiations. He does not see that there will be a lot that changes to the contract.

Dedication Plaques and Benches at City Parks

Councilor Chaney asked that the City policy regarding memorial plaques and benches in City parks be reviewed by the Park Commission. He mentioned that criteria would need to be established for the benches and plaques.

Motion was made by Councilor Chaney to send this to the Parks Commission to take a look at the establishment of memorials in the City Parks. Motion seconded by Councilor Burnett. Discussion: no discussion followed

Vote: Motion passed unanimously.

ORDINANCES & RESOLUTIONS

Ordinance 847 – FIRST READ – An Ordinance Establishing a Public Safety Fee to Equitably Spread the Cost of Public Safety Services

City Administrator Lonnie Rainville shared with Council that our City Budget is based on property taxes which only allows for a 3% increase each year. Currently the Police and Court Budget is about half of the general fund, the other half of the budget covers all other departments. By adding this fee to the general fund and allocating it to Police Operations the budget is softened for all other departments. Chief Brewster shared with Council a list of items that the Police Department has to purchase each year and the cost increases associated with these items.

Motion was made by Councilor Larson to approve the first read of Ordinance 847 – An Ordinance Establishing a Public Safety Fee to Equitably Spread the Cost of Public Safety Services allowing the City to implement a public safety fee to be listed in the Handbook of Fees and Charges effective July 1, 2023.

Motion was seconded by Councilor Burnett. Discussion: Councilor Luke Dillon asked if this Ordinance would open up the ability for fees to be continually raised. The City Administrator shared that any fee increases have to be brought before Council for approval. Councilor Chaney asked if the motion should include the set fee of \$4.

Councilor Larson and Councilor Burnett recinded their motions.

Motion was made by Councilor Larson to approve the first read of Ordinance 847 – An Ordinance Establishing a Public Safety Fee of \$4 to Equitably Spread the Cost of Public Safety Services allowing the City to implement a public safety fee to be listed in the Handbook of Fees and Charges effective July 1, 2023. Motion was seconded by Councilor Burnett. Discussion: Councilor Larson caught a misspelling to be corrected on the final draft of the Ordinance.

Vote: Motion passed unanimously.

City Administrator Lonnie Rainville shared with Council that if the second read is approved he would like to start getting information out to the public by May about the increase so that there is at least 60 days notice of the increases. Audience member and Utility Billing Clerk Krissy Chandler asked that an information meeting be set for the public prior to the second read to allow community input. Council decided to table the second read until an informational meeting could be scheduled.

CITIZENS HEARD ON NON-AGENDA ITEMS

No items were presented.

CITY ADMINISTRATOR REPORT

City Administrator Lonnie Rainville shared with Council that he and the Finance Officer have been working on putting the budget packets together. The Souther Oregon Blues Festival is being moved to Winston. The Neil Lane subdivision is hoping to break ground in May weather depending. The City Administrator shared that he put in an application with Senator Merkley's office for funding for the Water Plant expansion and to replace 5000 feet of water lines.

MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS

Councilor Larson commended the City Administrator on the city's water system. She also shared that the recent publicity regarding a warming center has caused the church that was sponsoring the local warming center to regroup. Councilor Harris shared that the Citizen of the Year Banquet is scheduled for April 15, 2023 at the Myrtle Creek Grange and will be catered by Mid Town Grill. Nomination forms are out and can be dropped off at Trueblood Real Estate or Happy Donut.

ADJOURNMENT

City Council President Susan Harris adjourned the regular meeting of the City Council for March 7, 2023 at 6:11 P.M.

Matthew Hald, Mayor

Attest:

Joanna Bilbrey

City Recorder

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**CITY OF MYRTLE CREEK
PAYROLL AND CLAIMS
FEBRUARY ~~ 2023**

FUND #	FUND DESCRIPTION	BILLS	P/R	TOTAL
100	GENERAL FUND	222,732.96	16,587.97	239,320.93
200	SEWER FUND	24,523.96	29,867.44	54,391.40
210	SEWER CONSTRUCTION	239,736.45	-	239,736.45
250	WATER FUND	13,311.91	24,148.59	37,460.50
255	METER DEPOSITS	-	-	-
260	WATER CONSTRUCTION	12,269.23	-	12,269.23
280	AIRPORT FUND	865.66	-	865.66
300	STREET FUND	3,776.94	9,545.95	13,322.89
420	SEWER EFFLUENT LOAN	-	-	-
430	WWTP REPAY FUND	-	-	-
450	WTP E RES DEBT FUND	-	-	-
500	PARK DEVELOPMENT	0.63	-	0.63
550	RV PARK	1,071.71	-	1,071.71
580	CAPITAL PROJECTS FUND	-	-	-
	TOTAL ALL FUNDS	518,289.45	80,149.95	598,439.40

Accounts Payable

Checks by Date - Detail by Check Date

User: lhiscocks
Printed: 3/6/2023 11:44 AM



City of Myrtle Creek

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
9913123	1832 01312023	NATIONWIDE RETIREMENT SOLUTIO PR Employee 457B Plan	02/01/2023 25992001	1,380.00
Total for Check Number 9913123:				1,380.00
95013123	050S	UMPQUA BANK-EFTPS (STATE)	02/01/2023	
	95013123	STATE TRANSIT TAXES		57.09
	95013123	OREGON PAID LEAVE		570.89
	95013123	STATE WH TAXES		3,732.84
Total for Check Number 95013123:				4,360.82
Total for 2/1/2023:				5,740.82
47138	4561	ADVANTAGE SECURITY LLC	02/03/2023	
	7587255	CONTRACTUAL SERVICES - WTP	Alarm	45.95
	7587255	CONTRACTUAL SERVICES - WWTP	Alarm	37.95
Total for Check Number 47138:				83.90
47139	7980	CTX - Copytronix - A Xerox Company	02/03/2023	
	IN3200598	COPY EXPENSE - COURT		4.29
	IN3200598	COPY EXPENSE - SUPPORT SERVICE		61.93
	IN3200598	COPY EXPENSE - PB		0.54
	IN3200598	COPY EXPENSE - FIRE		0.04
	IN3200598	COPY EXPENSE - COMM CNTR		0.07
	IN3200598	COPY EXPENSE - POLICE		5.12
	IN3200598	COPY EXPENSE - WATER MAINT		9.09
	IN3200598	COPY EXPENSE - PARKS		0.33
	IN3200598	COPY EXPENSE - WATER PLANT		2.75
	IN3200598	COPY EXPENSE - WWTP		7.81
Total for Check Number 47139:				91.97
47140	1125	DOLE COALWELL	02/03/2023	
	80383	Contractual Serices-Court		2,256.80
Total for Check Number 47140:				2,256.80
47141	1940	DOUGLAS CO SHERIFF'S OFFICE	02/03/2023	
	DEC-22	JAIL EXPENSE- POLICE		2,154.90
Total for Check Number 47141:				2,154.90
47142	8688	DOUGLAS FAST NET	02/03/2023	
	1234340	Telephone-PW		150.00
	1234340	Telephone-WTP		242.14
	1234340	Telephone-WWTP		250.00
	287200	Contractual Services-Airport		123.06

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	287200	Contractual Services-RV Park		112.49
			Total for Check Number 47142:	877.69
47143	1103	EBS TRUST	02/03/2023	
		PR Batch 00002.01.2023 Medical/Vision Insuranc	PR Batch 00002.01.2023 Mec	31,109.17
		PR Batch 00002.01.2023 Medical/Vision Premiu	PR Batch 00002.01.2023 Mec	1,637.29
		PR Batch 00002.01.2023 Dental Premium 5%	PR Batch 00002.01.2023 Den	123.02
		PR Batch 00002.01.2023 Dental Insurance	PR Batch 00002.01.2023 Den	2,339.76
			Total for Check Number 47143:	35,209.24
47144	1583	FERGUSON WATERWORKS #3011	02/03/2023	
	1155735	Pipes & Fittings-WM		557.00
	1171736	Equip Maint & Repair-WTP		781.89
	1173187	Operating Supplies-Streets		980.00
	1174389	Pipes & Fittings-WM		29.99
	1175854	Pipes & Fittings-WM		134.96
			Total for Check Number 47144:	2,483.84
47145	4558	I.B.E.W. LOCAL UNION 659	02/03/2023	
		PR Batch 00002.01.2023 Union Dues	PR Batch 00002.01.2023 Unic	35.21
		PR Batch 00002.01.2023 Union Dues	PR Batch 00002.01.2023 Unic	286.21
			Total for Check Number 47145:	321.42
47146	2913	KNIFE RIVER MATERIALS	02/03/2023	
	627683	Operating Supplies-SM		159.17
	627683	Operating Supplies-WM		159.16
	627683	Operating Supplies-Streets		159.17
			Total for Check Number 47146:	477.50
47147	1407	M C VOLUNTEER FIRE DEPT	02/03/2023	
	2407	OPERATING SUPPLIES- FIRE		70.51
			Total for Check Number 47147:	70.51
47148	1039	MSK BUILDING SUPPLY	02/03/2023	
	Jan 2023	Operating Supplies-PB		16.99
	Jan 2023	Operating Supplies-Streets		23.98
	Jan 2023	Operating Supplies-WM		100.00
	Jan 2023	Operating Supplies-WTP		16.11
	Jan 2023	Bldg & Grounds Maint-Parks		33.14
	Jan 2023	LED Lighting Project-Fire		43.40
	Jan 2023	Operating Supplies-Police		31.97
	Jan 2023	Bldg & Grounds Maint-PB		28.98
			Total for Check Number 47148:	294.57
47149	1089	NAPA AUTO PARTS	02/03/2023	
	108173	OPERATING SUPPLIES- PUBLIC WORKS		3.59
	109031	VEHICLE MAINT AND REPAIR- PUBLIC WO		6.36
	109182	EQUIP MAINT AND REPAIR- PUBLIC WOR		15.49
	109210	VEHICLE MAINT AND REPAIR- PUBLIC WC		46.98
			Total for Check Number 47149:	72.42
47150	2716	OCCU HEALTH	02/03/2023	
	19068	Membership & Training-Streets		36.67
	19068	Membership & Training-SM		36.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	19068	Membership & Training-WM		36.67
Total for Check Number 47150:				110.00
47151	1011 2023-3720	OR VOLUNTEER FIREFIGHTERS ASSC MEMBERSHIP AND TRAINING- FIRE	02/03/2023	295.00
Total for Check Number 47151:				295.00
47152	1283 1302023 1302023	CITY OF ROSEBURG CONTRACTUAL SVCS-COURT TRAVEL EXPENSE	02/03/2023 Judge Services Judge Services	1,175.00 75.00
Total for Check Number 47152:				1,250.00
47153	1175 356956 356956	SHIRTCLIFF OIL COMPANY GAS - PARKS GAS - PUBLIC WORKS	02/03/2023	89.05 90.20
Total for Check Number 47153:				179.25
47154	1341 JAN23 JAN23 JAN23 JAN23 JAN23 JAN23 JAN23	SOUTH UMPQUA DISPOSAL OPERATING SUPPLIES- WATER PLANT CONTRACTUAL SERVICES- SEWER PLANT BLDG AND GROUND MAINT- AIRPORT BLDG GROUNDS AND MAINT- FIRE OPERATING SUPPLIES- RV PARK OPERATING SUPPLIES- CITY SHOPS BLDG AND GROUNDS MAINT- COMM CEN OPERATING SUPPLIES- PUBLIC BUILDING	02/03/2023	126.00 166.75 41.10 100.60 338.50 126.00 100.60 131.10
Total for Check Number 47154:				1,130.65
47155	1220	U S NATIONAL BANK PR Batch 00002.01.2023 Police Union Dues	02/03/2023 PR Batch 00002.01.2023 Poli	250.00
Total for Check Number 47155:				250.00
47156	1200 M069269	UMPQUA RESEARCH COMPANY Regulatory Services-WWTP	02/03/2023	148.50
Total for Check Number 47156:				148.50
47157	7979 492465091 492465091	US BANK EQUIPMENT FINANCE COPIER EXPENSE- FIRE COPIER EXPENSE- SUPPORT SERVICES	02/03/2023	69.25 207.72
Total for Check Number 47157:				276.97
47158	4045 9925249315	VERIZON WIRELESS TELEPHONE- POLICE	02/03/2023	80.02
Total for Check Number 47158:				80.02
Total for 2/3/2023:				48,115.15
8882723	8430 CL04089	SNIDER ENERGY / PACIFIC PRIDE GAS/OIL/LUBE- POLICE	02/07/2023	707.66
Total for Check Number 8882723:				707.66

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for 2/7/2023:				707.66
47159	8822 1072099	3SI SECURITY SYSTEMS INC CONTRACTUAL SERVICES- POLICE	02/10/2023	360.00
Total for Check Number 47159:				360.00
47160	2398 29720 29723	911 SUPPLY INC UNIFORM ALLOWANCE- POLICE UNIFORM ALLOWANCE- POLICE	02/10/2023	172.96 162.97
Total for Check Number 47160:				335.93
47161	1067 25070	ALL ROCK LLC BLDG AND GROUND MAINT- AIRPORT	02/10/2023	73.72
Total for Check Number 47161:				73.72
47162	2137 JAN23 JAN23 JAN23 JAN23 JAN23 JAN23 JAN23 JAN23	AVISTA UTILITIES GAS HEAT- PUBLIC WORKS GAS HEAT- PUBLIC BUILDINGS GAS HEAT- COMM CENTER GAS HEAT- FIRE GAS HEAT- SEWER MAINT GAS HEAT- SEWER MAINT GAS HEAT- POOL GAS HEAT- WASTE WATER TREATMENT PI	02/10/2023	261.70 644.48 374.72 1,243.29 17.51 45.06 17.51 2,105.03
Total for Check Number 47162:				4,709.30
47163	1431 128070013023 128070013023	CHARTER COMMUNICATIONS MEMBERSHIP AND TRAINING- FIRE TELEPHONE- FIRE	02/10/2023	99.98 243.54
Total for Check Number 47163:				343.52
47164	1507 19359	COOPERS PEST CONTROL CONTRACTUAL SERVICES- PUBLIC BUILD	02/10/2023	48.00
Total for Check Number 47164:				48.00
47165	1940 DCSO202301 DISP DCSO202302 DISP	DOUGLAS CO SHERIFF'S OFFICE CONTRACT SERVICES- Q1 DISPATCH- POL CONTRACT SERVICES- Q2 DISPATCH- POL	02/10/2023	16,312.75 16,312.75
Total for Check Number 47165:				32,625.50
47166	2032 5166	GEORGE'S HEATING & AIR CONDITIO BLDG AND GROUND MAINT- FIRE	02/10/2023	393.00
Total for Check Number 47166:				393.00
47167	5701 CL74671 CL74671 CL74671	HAYS OIL COMPANY GAS/OIL/LUBE- PUBLIC WORKS GAS/OIL/LUBE- FIRE GAS/OIL/LUBE- PARKS	02/10/2023	548.91 62.38 120.43
Total for Check Number 47167:				731.72
47168	4543 U2316003948	ICONIX WATERWORKS (US) INC. PIPES AND FITTINGS- WATER MAINT	02/10/2023	179.35

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 47168:				179.35
47169	2109	KNIFE RIVER	02/10/2023	
	683436	OPERATING SUPPLIES- WATER TREATMEN		159.16
	683436	OPERATING SUPPLIES- STREETS		159.18
	683436	OPERATING SUPPLIES- WASTE WATER TRI		159.16
Total for Check Number 47169:				477.50
47170	1039	MSK BUILDING SUPPLY	02/10/2023	
	JAN23	OPERATING SUPPLIES- FIRE		59.99
Total for Check Number 47170:				59.99
47171	2716	OCCU HEALTH	02/10/2023	
	18832	CONTRACTUAL SERVICES- PUBLIC BUIL		100.00
Total for Check Number 47171:				100.00
47172	2283	ROTO-ROOTER OF DOUGLAS COUNT	02/10/2023	
	1291340SC	CONTRACTUAL SERVICES- AIRPORT		75.00
Total for Check Number 47172:				75.00
47173	4601	STATE OF OREGON	02/10/2023	
	FEB23	OPERATING SUPPLIES- POLICE		40.00
Total for Check Number 47173:				40.00
47174	8832	SYSTECH	02/10/2023	
	6432	CONTRACTUAL SERVICES- WASTE WATE		249.00
	6432	EQUIP MAINT AND REPAIR- POLICE		883.16
	6432	CONTRACTUAL SERVICES- SUPPORT SER		1,154.50
Total for Check Number 47174:				2,286.66
47175	1200	UMPQUA RESEARCH COMPANY	02/10/2023	
	M069441	REGULATORY SERVICES- WASTE WATER		929.80
Total for Check Number 47175:				929.80
47176	4598	UMPQUA VALLEY TRACTOR	02/10/2023	
	1035508	EQUIP MAINT AND REPAIR- PARKS		141.96
Total for Check Number 47176:				141.96
230706	1195	STANDARD INSURANCE	02/10/2023	
	230706	LIFE INSURANCE - STREETS		9.20
	230706	LIFE INSURANCE - WATER PLANT		15.36
	230706	LIFE INSURANCE - WATER MT		16.85
	230706	LIFE INSURANCE - PUB BLDGS		4.60
	230706	LIFE INSURANCE - PARKS		13.78
	230706	LIFE INSURANCE - SUPP SVCS		36.76
	230706	LIFE INSURANCE - COURT		9.20
	230706	LIFE INSURANCE - FIRE		273.28
	230706	LIFE INSURANCE - WWTP		18.33
	230706	LIFE INSURANCE - SEWER MT		13.78
	230706	LIFE INSURANCE - POLICE		95.01
Total for Check Number 230706:				506.15

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
99913123	1224	OREGON PERS	02/10/2023	
	99913123	Pickup Amount		3,069.34
	99913123	Employer Amount		9,135.80
Total for Check Number 99913123:				12,205.14
Total for 2/10/2023:				56,622.24
94121523	050F	UMPQUA BANK-EFTPS (FED)	02/14/2023	
	94121523	FICA Taxes		6,710.54
	94121523	Federal WH Taxes		4,351.92
	94121523	Medicare Taxes		1,569.34
Total for Check Number 94121523:				12,631.80
Total for 2/14/2023:				12,631.80
88821523	1832	NATIONWIDE RETIREMENT SOLUTION	02/15/2023	
	21523	PR Employee 457B Plan	25992001	1,380.00
Total for Check Number 88821523:				1,380.00
99921523	1224	OREGON PERS	02/15/2023	
	99921523	Employer Amount		9,269.29
	99921523	Pickup Amount		3,124.64
Total for Check Number 99921523:				12,393.93
Total for 2/15/2023:				13,773.93
95021523	050S	UMPQUA BANK-EFTPS (STATE)	02/16/2023	
	95021523	STATE TRANSIT TAXES		52.88
	95021523	STATE WH TAXES		3,509.00
	95021523	OPL TAXES		528.63
Total for Check Number 95021523:				4,090.51
Total for 2/16/2023:				4,090.51
47177	1226	AFLAC INSURANCE	02/21/2023	
		PR Batch 00001.02.2023 AFLAC INS	PR Batch 00001.02.2023 AFL	35.49
		PR Batch 00001.02.2023 AFLAC INS (Pretax)	PR Batch 00001.02.2023 AFL	381.86
Total for Check Number 47177:				417.35
47178	8853	RA OUTDOORS LLC ASPIRA	02/21/2023	
	MYCR 0223	CONTRACTUAL SERVICES- RV PARK		99.00
	MYCR BYS 0123	CONTRACTUAL SERVICES- RV PARK		205.00
Total for Check Number 47178:				304.00
47179	1592	CAMTRONICS	02/21/2023	
	4032	REGULATORY SERVICES- WASTE WATER T		451.50
Total for Check Number 47179:				451.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
47180	1583 1177040	FERGUSON WATERWORKS #3011 PIPES & FITTINGS- WATER MAINT	02/21/2023	310.44
Total for Check Number 47180:				310.44
47181	4529	HRA VEBA TRUST PR Batch 00001.02.2023 HRA-VEBA Benefit	02/21/2023 PR Batch 00001.02.2023 HR/	3,975.00
Total for Check Number 47181:				3,975.00
47182	4558	I.B.E.W. LOCAL UNION 659 PR Batch 00001.02.2023 Union Dues	02/21/2023 PR Batch 00001.02.2023 Unio	322.43
Total for Check Number 47182:				322.43
47183	2205 122.09-2	LASKEY-CLIFTON CORPORATION CAPITAL OUTLAY- RIVERSIDE LIFT STATI	02/21/2023	239,736.45
Total for Check Number 47183:				239,736.45
47184	4628 65399 65399 65399 65399 65399	LOCAL GOVERNMENT LAW GROUP P CONTRACTUAL SERVICES- SUPPORT SERV CONTRACTUAL SERVICES- POLICE CONTRACTUAL SERVICES- STREETS CONTRACTUAL SERVICES- WATER MAINT CONTRACTUAL SERVICES- SEWER MAINT	02/21/2023	247.50 157.50 247.50 247.50 247.50
Total for Check Number 47184:				1,147.50
47185	1119 340284 340284 341417 341781 341789	MYRTLE CREEK SAW SHOP OPERATING SUPPLIES- SEWER MAINT OPERATING SUPPLIES- WATER MAINT OPERATING SUPPLIES- WATER MAINT GAS/OIL/LUBE- PARKS EQUIP MAINT AND REPAIR- PARKS	02/21/2023	15.50 15.50 18.99 9.50 6.00
Total for Check Number 47185:				65.49
47186	2272 RVB16536-000	OR DEPT OF TRANSPORTATION CONTRACTUAL SERVICES- STREETS	02/21/2023	520.00
Total for Check Number 47186:				520.00
47187	1058 Y657026	PLATT ELECTRIC SUPPLY LED LIGHTING PROJECT- FIRE	02/21/2023	1,642.95
Total for Check Number 47187:				1,642.95
47188	1159 30771221	QUILL CORPORATION OPERATING SUPPLIES- SUPPORT SERVICE	02/21/2023	124.95
Total for Check Number 47188:				124.95
47189	2383 21195 21216	SEA WESTERN FIRE EQUIP EQUIP MAINT AND REPAIR- FIRE EQUIP MAINT AND REPAIR- FIRE	02/21/2023	1,120.00 610.28
Total for Check Number 47189:				1,730.28
47190	2305 011765 011765	SPRINGBROOK HOLDING COMPANY I Sewer Maint Streets	02/21/2023	430.65 23.49

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	011765	Water Maint		328.86
Total for Check Number 47190:				783.00
47191	1276	SUNRISE ENTERPRISES of ROSEBURG	02/21/2023	
	41300	CONTRACTUAL SERVICES - PUBLIC BUIL		601.68
	41300	CONTRACTUAL SERVICES - SUPPORT SER		601.69
Total for Check Number 47191:				1,203.37
47192	1220	U S NATIONAL BANK	02/21/2023	
	21523			250.00
Total for Check Number 47192:				250.00
47193	1200	UMPQUA RESEARCH COMPANY	02/21/2023	
	M069506	REGULATORY SERVICES- WASTE WATER 1		2,270.95
Total for Check Number 47193:				2,270.95
47194	1648	USA BLUE BOOK	02/21/2023	
	215057	EQUIP MAINT AND REPAIR- WATER TREAT		651.67
Total for Check Number 47194:				651.67
47195	1687	ZIPLY FIBER	02/21/2023	
	JAN23	OPERATING SUPPLIES- WATER TREATMEN		10.75
	JAN23	TELEPHONE- FIRE		7.13
	JAN23	TELEPHONE- SUPPORT SERVICES		714.47
	JAN23	TELEPHONE- POLICE		124.48
	JAN23	TELEPHONE- POLICE		136.05
Total for Check Number 47195:				992.88
88880978	2855	BMS TECHNOLOGIES	02/21/2023	
	80978	POSTAGE & ENVELOPES - STREETS		26.69
	80978	POSTAGE & ENVELOPES - WATER MT		373.59
	80978	POSTAGE & ENVELOPES - SEWER MT		489.23
Total for Check Number 88880978:				889.51
Total for 2/21/2023:				257,789.72
88806671	8430	SNIDER ENERGY / PACIFIC PRIDE	02/22/2023	
	CL05324	GAS/OIL/LUBE- POLICE		297.04
	CL06671	GAS/OIL/LUBE- POLICE		451.83
Total for Check Number 88806671:				748.87
Total for 2/22/2023:				748.87
47196	8555	BIG GAME INK	02/24/2023	
	3478	MEMBERSHIP AND TRAINING- FIRE		816.00
Total for Check Number 47196:				816.00
47197	7980	CTX - Copytronix - A Xerox Company	02/24/2023	
	IN3260784	COPY EXPENSE - SUPPORT SERVICE		100.80
	IN3260784	COPY EXPENSE - COURT		0.06

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	IN3260784	COPY EXPENSE - WATER MAINT		0.98
	IN3260784	COPY EXPENSE - POLICE		0.06
	IN3260784	COPY EXPENSE - Park Dev		0.63
	IN3260784	COPY EXPENSE - PB		17.15
	IN3260784	COPY EXPENSE - WWTP		0.19
Total for Check Number 47197:				119.87
47198	1494	THE DYER PARTNERSHIP ENGINEERS	02/24/2023	
	29609	CAPITAL OUTLAY- WATER CONSTRUCTIO		900.00
	29610	CAPITAL OUTLAY- WATER CONSTRUCTIO		10,074.23
	29611	CAPITAL OUTLAY- WATER CONSTRUCTIO		1,295.00
Total for Check Number 47198:				12,269.23
47199	1583	FERGUSON WATERWORKS #3011	02/24/2023	
	1137155-1	Pipes & Fittings-WM		0.82
	1137155-2	Pipes & Fittings-WM		5.24
Total for Check Number 47199:				6.06
47200	2073	GOSSELIN CONSTRUCTION	02/24/2023	
	21723	BLDG & GROUNDS MAINT- FIRE		630.00
	21723	LEAK REPAIR- WATER MAINT		2,650.00
Total for Check Number 47200:				3,280.00
47201	5701	HAYS OIL COMPANY	02/24/2023	
	CL75364	GAS/OIL/LUBE- FIRE		282.84
	CL75364	GAS/OIL/LUBE- PARKS		125.08
	CL75364	GAS/OIL/LUBE- PUBLIC WORKS		716.04
Total for Check Number 47201:				1,123.96
47202	6590	HOME DEPOT PRO formerly Supply Wor	02/24/2023	
	48386218	OPERATING SUPPLIES- PUBLIC BUILDING		86.94
Total for Check Number 47202:				86.94
47203	UB*00317	LAURA KOLDING	02/24/2023	
		Refund Check		1.87
		Refund Check		31.74
		Refund Check		24.27
Total for Check Number 47203:				57.88
47204	1407	M C VOLUNTEER FIRE DEPT	02/24/2023	
	021523	MEDICAL SUPPLIES- FIRE		11.08
	021523	MEDICAL SUPPLIES- FIRE		58.00
	021623	MEDICAL SUPPLIES- FIRE		53.16
	4179101747	SAFETY EQUIP- FIRE		877.59
Total for Check Number 47204:				999.83
47205	1140	OR DEPT OF REVENUE	02/24/2023	
	Jan 2023	Court Assessments-Court		1,459.06
Total for Check Number 47205:				1,459.06
47206	1147	PACIFIC POWER & LIGHT	02/24/2023	
	Jan 2023	ELECTRIC - FIRE		913.72
	Jan 2023	ELECTRIC - LIBRARY		420.31

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	Jan 2023	ELECTRIC - PARKS		1,690.15
	Jan 2023	ELECTRIC - COMM CTR		101.07
	Jan 2023	ELECTRIC - POOL		82.21
	Jan 2023	STREET LIGHTS		1,533.82
	Jan 2023	ELECTRIC - WWTP		9,357.26
	Jan 2023	ELECTRIC - AIRPORT		552.78
	Jan 2023	ELECTRIC - SPRINGBROOK		153.86
	Jan 2023	ELECTRIC - WATER PLANT		4,335.72
	Jan 2023	ELECTRIC - SEWER MT		523.49
	Jan 2023	ELECTRIC - PUB WORKS		114.53
	Jan 2023	ELECTRIC - PUB BLDGS		494.74
Total for Check Number 47206:				20,273.66
47207	8852 22023	ROSEBURG OPTIMIST CLUB EXPENSE ALLOWANCE- POLICE	02/24/2023	80.00
Total for Check Number 47207:				80.00
47208	UB*00318	ARLENE SPERTUS Refund Check Refund Check Refund Check	02/24/2023	12.13 206.31 157.76
Total for Check Number 47208:				376.20
47209	1162 56117	THE SERVICES CENTER BLDG & GROUNDS MAINT- FIRE	02/24/2023	475.00
Total for Check Number 47209:				475.00
47210	1200 M069548 M069580 M069581	UMPQUA RESEARCH COMPANY Regulatory Services-WWTP Regulatory Services-WWTP Regulatory Services-WWTP	02/24/2023	148.50 2,270.95 929.80
Total for Check Number 47210:				3,349.25
47211	1648 271546 271546 271547	USA BLUE BOOK Tools & Equip-SM Tools & Equip-WM Tools & Equip-WM	02/24/2023	187.14 187.14 470.80
Total for Check Number 47211:				845.08
47212	4045 9927628289 9927628290 9927628290 9927628291	VERIZON WIRELESS TELEPHONE- POLICE CONTRACTUAL SERVICES- SEWER MAIN CONTRACTUAL SERVICES- WATER TREAT OPERATING SUPPLIES- FIRE	02/24/2023	46.48 45.64 15.22 79.18
Total for Check Number 47212:				186.52
47213	0269 Q33904	ZOLL MEDICAL CORPORATION AARPA FUND- FIRE	02/24/2023	46,741.06
Total for Check Number 47213:				46,741.06
8885165	1449 22823 22823 22823	CARD MEMBER SERVICES OPERATING SUPPLIES- POLICE EQUIP MAINT AND REPAIR- POLICE REGULATORY SERVICES- WASTE WATER T	02/24/2023	112.53 1,084.43 50.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	22823	TOOLS AND EQUIPT- WASTE WATER TREA		329.00
	22823	BLDG & GROUNDS MAINT- PARKS		129.88
	22823	OPERATING SUPPLIES- PARKS		412.00
	22823	BLDG & GROUNDS MAINT- PUBLIC BUILI		19.50
	22823	CITY COUNCIL EXPENSE- SUPPORT SERVI		55.95
	22823	MISC- SUPPORT SERVICES		26.90
	22823	OPERATING SUPPLIES- SUPPORT SERVICE		47.65
	22823	MEMBERSHIP & TRAINING- SUPPORT SER		510.00
	22823	EQUIP MAINT AND REPAIR- WASTE WATEI		349.08
	22823	MEMBERSHIP AND TRAINING- WASTE WA		77.89
	22823	OPERATING SUPPLIES- SEWER MAINT		914.33
	22823	TOOLS AND EQUIPT- WATER TREATMENT		134.95
	22823	EQUIP MAINT AND REPAIR- SEWER MAIN'		59.99
Total for Check Number 8885165:				4,314.08
Total for 2/24/2023:				96,859.68
88812023	1097 X02112023	AT&T MOBILITY TELEPHONE- POLICE	02/27/2023	344.44
Total for Check Number 88812023:				344.44
Total for 2/27/2023:				344.44
88822823	1832 22823	NATIONWIDE RETIREMENT SOLUTIO PR Employee 457B Plan	02/28/2023 25992001	1,380.00
Total for Check Number 88822823:				1,380.00
94122823	050F 94122823 94122823 94122823	UMPQUA BANK-EFTPS (FED) FICA Taxes Federal WH Taxes Medicare Taxes	02/28/2023	1,651.68 4,482.53 7,062.30
Total for Check Number 94122823:				13,196.51
95022823	050S 95022823 95022823 95022823	UMPQUA BANK-EFTPS (STATE) STATE TRANSIT TAXES STATE WH TAXES OPL TAXES	02/28/2023	55.69 3,621.12 556.98
Total for Check Number 95022823:				4,233.79
888022823	050V 888022823 888022823 888022823 888022823 888022823	UMPQUA BANK/VISA FEES	02/28/2023	148.07 148.07 792.81 43.24 605.42 316.72
Total for Check Number 888022823:				2,054.33
Total for 2/28/2023:				20,864.63

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Report Total (93 checks):				518,289.45



Community Development Department Monthly Report

March 21, 2023

January General Planning Statistics:

5 Planning Clearances

- 1 Sign
- 2 Fence
- 2 Remodel
- 1 Accessory building
- 1 new single family dwelling

1 Partition Request

Simpson Ln

Significant Planning Activities:

Derelict Hospital Building

We received three bids for the demolition of the hospital building. Two were from local contractors one was from a contractor out of Medford. Staff will present the bids to the Urban Renewal Board on March 21, 2023, with the recommendation to select the low bid option. If approved the city will move to establishing a contract for work to be completed with the low bidder.

Klimback Ln Subdivision

At the February 28, 2023, Planning Commission meeting there was a public hearing to review the application for the Klimback Subdivision. The Commission was in support of the new design and approved the tentative design. Since then, the owner has been working aggressively to address the conditions set for the development.

Homelessness Review

There has been three meetings with the Homelessness Review Committee and updates to city code that are affected by the state homelessness laws have been developed. On March 6, 2023, the updates were sent to legal counsel for review. Once they pass legal review a public hearing will be set with the Planning Commission to review. My intent is to have this hearing at the April 25th meeting.



City of Myrtle Creek

207 NW Pleasant, P.O. Box 940, Myrtle Creek, OR 97457
Phone 541-863-3171, Fax 541-863-6851

FINANCIAL REPORT FEBRUARY 2023

2022-2023 Balances as of 02/28/2023 - 66.64% of Fiscal Year

Comparison - Actual to Budgeted

		Carryover	Add	Total	Minus		
		7/1/2022	Revenues	Revenue	Expenses		
				& Carryover		%	%
BUDGETED AMOUNT	FUND	ESTIMATED CARRYOVER	REVENUE	YR TO DATE REVENUES	YR TO DATE EXPENSES	Revenue	Expend
4,160,995	100 GENERAL FUND	1,409,490	2,034,208	3,443,698	1,622,831	82.8%	39.0%
2,064,985	200 SEWER FUND	339,728	1,045,531	1,385,259	924,721	67.1%	44.8%
	210 SEWER						
2,286,871	CONSTRUCTION	2,094,635	26,707	2,121,342	323,367	92.8%	14.1%
1,852,049	250 WATER FUND	564,484	783,884	1,348,368	709,074	72.8%	38.3%
	260 WATER						
2,287,672	CONSTRUCTION	2,085,158	84,324	2,169,482	16,817	94.8%	0.7%
113,559	280 AIRPORT FUND	85,309	37,920	123,229	9,181	108.5%	8.1%
1,381,809	300 STREET FUND	879,539	351,553	1,231,092	236,802	89.1%	17.1%
45,160	330 STORMWATER FUND	30,060	364	30,424	0	67.4%	0.0%
1,247,600	430 WWTP REPAYMENT	253,967	992,234	1,246,201	1,246,214	99.9%	99.9%
555,190	450 WTP REPAYMENT	246,415	311,596	558,011	307,775	100.5%	55.4%
379,481	500 PARK DEVELOPMENT	333,281	8,091	341,372	87,536	90.0%	23.1%
118,500	550 RV PARK	0	89,285	89,285	10,216	75.3%	8.6%
1,114,672	580 CAPITAL PROJECTS	914,132	10,409	924,541	219,986	82.9%	19.7%
17,608,543	TOTALS	9,236,198	5,776,105	15,012,303	5,714,517	85.3%	32.5%

This chart shows our revenue and expenses for the month of February. As you can see, we have made our 2nd payment to Laskey Clifton out of Sewer Construction for the Riverside lift station. As for the Waste Water Treatment Plant repayment fund, we have made all loan payments for the budget year.

Lesley Hiscocks, Finance Officer



MYRTLE CREEK POLICE

P.O. BOX 940, 215 NW PLEASANT ST., MYRTLE CREEK OR 97457

(541) 863-5222 FAX (541) 863-6690

"Where Nature Is Your Neighbor"

Department Report February 2023

Training

Officers from the department did their yearly Taser recertification training at the Myrtle Creek Fire Department. Winston and Cow Creek Tribal Police Departments also attended the training. Below is a picture of Reserve Officer Rahul Sharma being Tased.



Training

Officers from the department attended use of force training at the Roseburg Rod and Gun Club. This training consisted of officers being put into traffic stop scenarios and having to make decisions on what type of force should be used when a force scenario was presented to them. All officers and role players were given consim firearms for their scenarios. The training was hosted by the Sutherlin Police Department.

Officer Of The Year Award

Officer Jimmy Smith was selected as Myrtle Creek Police Department's Officer of the year for 2022. During 2022 Officer Smith became a field training officer and attended ARID, an advanced DUII training. Officer Smith helped train new officers and apprehended several impaired drivers during 2022. Officer Smith was presented with an award at the Roseburg Optimist Clubs 47th Annual Respect For Law Enforcement event on February 24th. Below is a picture of Officer Smith being presented with the Officer of the Year Award.



Calls for Service

The department took 132 calls for service for the month of February 2023 and made 11 arrests.

Respectfully submitted,
Chief Jonathan Brewster
Myrtle Creek Police

Cost for New Hire

March 1, 2023

Advertising \$500.00

Reviewing Applications and letters 2 hours \$222.00.

Testing and Interviews 8 hours \$1,161.84

Background Investigation 40 hours \$2,312.

Psychological exam \$650.00.

Medical/Physical Exam \$200.00

Field Training Officers Wage for 12 weeks \$17,839

Uniforms \$478.00.

Ballistic Vests \$1,683.00

12 weeks with training officer and 16 weeks at DPSST Academy for Recruit \$59,811.00.

Fuel to Academy \$1,120.00.

Total \$85,977.00.

2023 MCFD Call Responses

Call Type	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
MVA-Non Injury	3	1											4
MVA - UTL													0
MVA - Injury													0
MVA - Fatal	1	1											2
MVA - Cancelled	1	1											2
Medical Aid	5	7											12
Medical Aid - Cancelled	1	1											2
Public Assist													0
Public Assist-Lift Assist	9	7											16
Public Safety	1	2											3
Unattended Death	1												1
Fire/Carb Alarm	1												1
False Alarm Activation	1												1
Alarm Testing													0
Flue Fire	1												1
Fire - Vehicle													0
Fire													0
Fire - Illegal Burn		1											1
Fire - Controlled Burn		2											2
Fire - UTL	1	1											2
Fire-Nat Cover													0
Fire - Cancelled													0
Structure Fire	2	4											6
Structure Fire - Cancelled	2	2											4
Structure Fire -Commercial	2	2											4
Over Bank Rescue													0
Water Rescue													0
Water/Over Bank-Cancelled	1												1
TOTAL	33	32	0	0	0	0	0	0	0	0	0	0	65

Public Works and Parks

February 2023 Activities Report

- Streets
 - 5 Utility Locates
 - Weekly downtown garbage collection
 - Regular street sweeping
 - Small street patches in Division st
- Sewer
 - Weekly lift station maintenance
 - Evaluated manholes for potential lining to address I&I
- Water
 - 13 delinquent water turnoffs in December
 - Monthly meter reads
 - 2 service line repair
 - Forest St
 - Division St
- Parks and Public Building Department
 - Monthly park maintenance
 - Continued LED light conversion at Fire Hall
 - Removed graffiti from Bandshell and Evergreen bathroom
- Water Treatment
 - South Umpqua River Plant produced 13.460 (MG) - 26 days of operation
- Wastewater Treatment
 - Total effluent flow to the South Umpqua River = 27.452 M.G.
 - Total Effluent flow to the M.C. Golf Course = 0 M.G.
 - Myrtle Creek influent flow = 12.739 M.G.
 - Tri-City Influent Flow = 15.188 M.G.
 - Total Effluent = 27.452 M.G.

APPLICATION TO SERVE ON A CITY OF MYRTLE CREEK
BOARD, COMMITTEE, COMMISSION OR TASK FORCE

Application **MUST** be completed to be valid

Name: Cecil T. Earp Date: 03-09-23

Address: [REDACTED]

City: Myrtle Creek State: OR. Zip: 97457

Home Phone: N/A Cell Phone: [REDACTED] Work Phone: N/A.

Email Address: TommyEARPOSS@GMail.com

Occupation: Retired Place of Employment: N/A

Are you a registered voter? Yes ☒ No ☐

Please mark all Boards, Commissions and Committees for which you are applying:

- ☐ City Council..... (Vacancies appointed by Council)
- ☐ Park Commission... (3 year term, appointed by Council)
- ☒ Budget Committee..... (3 year term, appointed by Council)
- ☒ Planning Commission..... (4 year term, appointed by Council)
- ☐ Friends of Pool Task Force (until project complete, appointed by Council)

Please briefly state why you are interested in serving on the board(s), committee(s), task force and/or commission(s) that you have selected:

Retired AND wanting to become involved more with City activities.

Do you have any experience serving on City boards, committees, task force or commissions? (Prior service is not a requirement for appointment). If you do, please describe the experience, and your length of service:

City Employee for 15+ years AND temporary on City Council.
Assisted with AND PREPARED police department budget several years.

Any additional information you would like to provide:

Volunteer service on boards, committees, task force and commissions does require effort and time from members.
Your interest and participation can help your community, and is greatly appreciated.
Appointments to committees and commissions are made by the Mayor with the consent of the City Council.


Applicants Signature

To: City Council

From: Lonnie Rainville, City Administrator

Date: March 16, 2023

Subject: Water Department Revenue Increase options

Problem:

The Myrtle Creek Water Department is looking to begin running in a fiscal deficit that is due to back-to-back increases in operational expenses and the continued need to pay on two loans that have a combined annual cost of \$307,000. There is a need to identify a new revenue source or increase fees to allow for this deficit to be closed.

Alternatives:

Alternative 1: Fee swap with Sewer Department:

In September 2022 the Sewer Department paid off the loan that required an annual payment of \$350,000. The city needs to still reserve \$200,000 annually for future plant renovations as the facility is now 20 years old. This leave \$150,000 that can be reallocated. By reducing the fee for Sewer by \$8.00 per service and increasing water rates by this same amount it will provide approximately \$130,000 in additional revenue to Water Department operations. In doing so it will reduce the revenue into sewer by approximately \$150,000 annually. The reason for the difference is multi family housing has a sewer rate based on a per connection calculation where water multi-family is based on meter size and volume of a water used.

Pros of Alternative 1:

Water Department will have the revenue needed with the increased revenue.

Alternative 1 provides for Water Department and Sewer Department to be self-sufficient not relying on artificial revenue income of a fund transfer.

For most citizens there will be no rate change for water/sewer customers

Cons of Alternative1:

City has a net loss of \$20,000 in revenue due to there being approximately 248 more units that sewer rates are calculated on than the Water Department has. This causes a greater reduction in the Sewer Department than gain in the Water Department.

Customers who don't have sewer, will see a rate increase with those living outside city limits have a potential increase of \$16.

Alternative 2: Fund Transfer from Sewer Department

The City can do a fund transfer from Sewer Department into the Water Department. The details of this process are still being investigated but the result would be a transfer of \$140,000 from the Sewer Department, which would be identified as an expense. The transfer would end up as an income in the Water Department, providing the needed revenue to sustain the Water Department for a couple more years.

Pros of Alternative 2

Water Department will have the revenue needed to increased revenue.

Alternative 2 allows for a 1:1 transfer. The amount of the Sewer Department expense will be directly proportionate to the Water Department income.

No increase in water/sewer utility costs to customers.

Cons of Alternative 2

The revenue coming into the Water Department is artificial. True operational expenses will be higher than true income generated through fees. By relying on transfer income, it gives a false presentation of the fiscal position of the Water Department. If there comes a point where sewer can not transfer funds to water, it could result in the need of a substantial increase to customers.