



MYRTLE CREEK CITY COUNCIL
REGULAR COUNCIL MEETING AGENDA
MYRTLE CREEK COUNCIL CHAMBER

AGENDA PACKET 06/07/22

All city public meetings are being digitally recorded for sound and video camera surveillance.

The City Council of the City of Myrtle Creek will meet on **Tuesday, June 7, 2022, at 5:30 PM** in the Myrtle Creek Council Chamber, 207 NW Pleasant Street, Myrtle Creek, Oregon.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, for other accommodations for persons with disabilities, or for remote access should be made at least 48 hours in advance of the meeting to the City Recorder at 541-863-3171.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and or/meeting.

REGULAR COUNCIL MEETING – 5:30 PM

Anyone wishing to speak on an agenda item should complete a Public Comment Form and give it to the City Recorder. Public Comment Forms are located at the entrance to the meeting place. Anyone commenting on a subject not on the agenda will be called upon during the “Citizens Heard on Non-Agenda Items” section of the agenda. Comments pertaining to specific agenda items will be taken at the time the matter is discussed by the City Council.

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Presentations** – *Items that do not require immediate council action, such as presentations, discussions of potential future action items.*
- 4. Consent Agenda** – *Requires a motion*
The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Councilor may have an item on the consent agenda removed and considered separately upon request.
 - 4.1 Approval of minutes of the Regular City Council Meeting for May 3, 2021
- 5. Regular Agenda**
Citizens will be provided the opportunity to offer comments on action items after staff has given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

6. Citizens Heard on Non-Agenda Items

7. City Administrator Report

8. Mayor and Councilor – Committee Reports and Councilor Comments

9. Executive Session

The Myrtle Creek City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statute. All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660 but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

10. Adjournment



CITY OF MYRTLE CREEK

REGULAR MEETING OF THE CITY COUNCIL

DATE: May 3, 2022

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: City Council President Susan Harris

COUNCILORS PRESENT: Councilors: Bill Burnett, Kathi Otero, Angie Criss

COUNCILORS ABSENT: Mayor Matthew Hald, Councilor Allan Kusler

A quorum was present throughout the meeting.

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

CALL TO ORDER: Council President Susan Harris called the May 3, 2022 meeting to order at 5:30 PM

PUBLIC PRESENTATION

CONSENT AGENDA

Motion was made by Councilor Burnett to approve Consent Agenda Items 4.1 and 4.2 as presented.

Motion was seconded by Councilor Otero. Discussion: None

Vote: Motion passed unanimously.

REGULAR AGENDA

Airport Maintenance Grant

Last year during a maintenance review by the Oregon Department of Aviation they found that our runway was in need of repair. They offered a maintenance grant to pay for 90% of the repairs. This agreement would add 4 years to the current FAA obligation to keep the Airport functioning.

Motion was made by Councilor Otero to accept the State offer to provide pavement maintenance at the Myrtle Creek Municipal Airport and have the City enter into a service agreement for the 2021 Statewide Airport Pavement Maintenance Program. Motion was seconded by Councilor Burnett. Discussion: None

Vote: Motion passed unanimously.

Klimback Road Improvements

We currently have an ODOT grant to pave Klimback Street and would like to move forward with this project this summer. Staff is requesting to have Dyer Partnership manage the project.

Motion was made by Councilor Burnett to approve the City to proceed with the Klimback Street Paving Project and enter into contract with Dyer Partnership to provide engineering and project management services for the project. Motion was seconded by Councilor Otero. Discussion: Councilor Criss asked about progress on the new subdivision.

Vote: Motion passed unanimously.

Park Use Application – After Hours

Gwen Feero – Myrtle Creek Visitors Association

Gwen shared about the previous year’s bicycle parade and its success. The request is to use the park after dusk.

Motion was made by Councilor Burnett to allow the Myrtle Creek Visitors Association to stretch the hours of the park usage to meet their needs. Motion was seconded by Councilor Criss. Discussion: None

Vote: Motion passed unanimously.

OLCC Liquor License Renewals

Motion was made by Councilor Burnett to accept the OLCC liquor license renewal list as presented for the 2022/2023 fiscal year. Motion was seconded by Councilor Otero. Discussion: None

Vote: Motion passed unanimously.

Planning Commission Application

Motion was made by Councilor Burnett to appoint Sharon Umphlett to the Planning Commission.

Motion was seconded by Councilor Otero. Discussion: None

Vote: Motion passed unanimously.

CITIZENS HEARD ON NON-AGENDA ITEM

No citizen comments.

CITY ADMINISTRATOR REPORT

L. Lee Building Company was awarded the project to repair the Millsite Bandshell supports. The project is expected to be done by July 16, 2022. The gutters and downspouts will be redone by City staff. The Parks Department has reset the pavers around the bandshell, they had settled causing a trip hazard. Attached to the agenda packet is a water plant issues list submitted by the Public Works Director. The City Administrator commended the team and their ability to diagnose and fix the issues that come up. The City Administrator shared a picture of a possible patriotic banner idea for the summer months on Main Street. The Police Department has restarted doing fingerprints for the community on Thursdays from 1 to 5 pm. The airport beacon has been installed. We did have one complaint about the brightness

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of the light. We have Bean Electric coming in to see if we can move the light angle at all. Interviews for the Police Officer position were held Saturday, April 30, 2022.

MAYOR AND COUNCILOR – COMMITTEE REPORTS AND COUNCILOR COMMENTS

Council President Susan Harris shared about the Airport Fly-In and BBQ. On Mother’s Day, Sloppy J’s is hosting a buffet style Mother’s Day dinner at the Grange. The Elks is sponsoring a circus which will be coming to town in May and setting up in the Ireland parking lot. Planning for the Summer Festival has started. Upcoming events also include the City Wide Yard Sale and Brewfest. City Clean-up is in progress. National Donut Day is June 1st and Happy Donut will be giving away free glazed donuts. Kathi shared that the Library is doing well. The Pool is scheduled to be opened June 11th. Councilor Criss asked if the Library has summer programs and Kathi shared that they do and that they have started the planning for this years activities. Councilor Criss shared about the Blood Drive scheduled for August 16th at the Community Center from 10 am to 3 pm. Councilor Criss asked if the Fire Department has sold all of the sponsorship holes for their golf tournament.

ADJOURNMENT

City Council President Susan Harris adjourned the regular meeting of the City Council for May 3, 2022 at 6:12 PM

Susan Harris, City Council President

Attest:

Joanna Bilbrey
City Recorder