

City of Myrtle Creek

City Parks Department

207 NW Pleasant St., Myrtle Creek, Oregon 97457
Phone (541) 863-3171 Fax (541) 863-6851



FIELD RESERVATION PERMIT APPLICATION (Please submit 30 days prior to event)

Name of Event & Sponsoring Organization: _____

Contact Person: _____

Address: _____

E-mail Address: _____

Phone: _____

Date(s) and Time(s) of Event: (Attach field practice times to form and game dates if played on the same field)

Attach team roster (Fee: \$5.00/player up to \$10.00/family)

Type of Event Activities: (Softball, Hardball, Soccer, etc.)

(Please attach rules governing the event)

Location of Field (Attach site drawing)

Please note which park is being used. Examples: Millsite Park, Evergreen Park or Creekside Memorial Park

***No parking within Millsite RV Park boundaries.**

AGREEMENT OF INDEMNIFICATION AND INSURANCE

_____ agrees to defend, save and hold harmless the City of Myrtle Creek, its officers, agents, volunteers, and employees from all claims, suits, or actions of whatsoever nature.

_____ agrees to maintain liability insurance coverage of not less than \$1,000,000 per occurrence for commercial general liability and automobile liability, to cover any liability arising out of or associated with this event, and agrees to name the City of Myrtle Creek, its officers, agents, volunteers, and employees as an additional insured on such policy with a copy of the endorsement attached to the certificate of insurance.

_____ further agrees to provide the City of Myrtle Creek with a certificate of liability insurance including additional insured endorsement not less than two weeks prior to the scheduled event and shall amend the notification for cancellation of coverage to 30 days. If

_____ fails to provide the certificate of insurance and endorsements within the time required herein, this Special Event Permit will automatically be revoked.

Signature of Authorized Agent/Date

Printed Name of Authorized Agent