



MYRTLE CREEK URBAN RENEWAL AGENCY
REGULAR MEETING AGENDA
MYRTLE CREEK COUNCIL CHAMBER

AGENDA PACKET 3/21/2023

Executive Sessions and Regular Council meetings are being digitally recorded.

The Myrtle Creek Urban Renewal Agency will meet on **Tuesday, March 21, 2023 at 5:00 PM** in the Myrtle Creek Council Chamber, 207 NW Pleasant Street., Myrtle Creek, OR.

The meeting location is accessible to people with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to the City Recorder at 541-863-3171.

The City Council reserves the right to add or delete items as needed, change the order of the agenda, and discuss any other business deemed necessary at the time of the study session and/or meeting.

REGULAR MEETING – 5:00 PM

1. Call to Order/Roll Call

2. Pledge of Allegiance

3. Consent Agenda

The consent agenda consists of items of a repeating or routine nature considered under a single action. Any Director may have an item on the consent agenda removed and considered separately upon request.

3.1 Approval of minutes of the Regular Urban Renewal Agency Meeting for February 7, 2023.

4. Regular Agenda

Citizens will be provided with the opportunity to offer comments on action items after staff have given their report and if there is an applicant, after they have had the opportunity to speak. Action items are expected to result in motions, resolutions, orders, or ordinances.

4.1 Awarding Demolition Bid for 127 NW Division St, Myrtle Creek, OR 97457

5. Adjournment



**REGULAR MEETING OF THE
MYRTLE CREEK URBAN RENEWAL AGENCY**

DATE: February 7, 2023

PLACE: Council Chambers, 207 NW Pleasant St., Myrtle Creek, Oregon

PRESIDING OFFICER: Director Matthew Hald

DIRECTORS PRESENT: Robert Chaney, Sr., Bill Burnett, Susan Harris, Luke Dillon

DIRECTORS ABSENT: Diana Larson (arrived after Roll Call)

STAFF IN ATTENDANCE: City Administrator Lonnie Rainville, City Recorder Joanna Bilbrey

CALL TO ORDER: Director Matthew Hald called the February 7, 2023 meeting to order to 5:15 PM

CONSENT AGENDA:

Motion was made by Director Bill Burnett and seconded by Director Robert Chaney to approve the Urban Renewal Agency meeting minutes from January 17, 2023. Discussion: No discussion followed.

Vote: Motion passed unanimously.

REGULAR AGENDA

2023/2024 Budget Calendar

City Administrator Lonnie Rainville submitted two calendar options for the 2023/2024 Budget Committee meetings.

Motion was made by Director Robert Chaney to approve the 2023/2024 Budget Calendar as presented in the packet. Motion was seconded by Director Luke Dillon. Discussion: No discussion followed.

Vote: Motion passed unanimously.

ADJOURNMENT

Director Matthew Hald adjourned the regular meeting of the Urban Renewal Agency for February 7, 2023 at 5:21 P.M.

Matthew Hald, Director

Attest:

Joanna Bilbrey, City Recorder

Myrtle Creek – Urban Renewal Agenda Report

Agenda item:

Meeting Date:	March 21, 2023	Primary Staff Contact:	Lonnie Rainville
Department:	Urban Renewal	E-Mail:	lrainville@myrtlecreek.org
Secondary Dept.:		Secondary Contact:	

Issue before the Council:

Approval of demolition contract for hospital building at 127 NE Division St.

Staff Recommendation:

It is the recommendation to accept the bid from Briggs Trucking and Excavation for demolition of the hospital building at 127 NE Division St. in the amount of \$107,450. To allow for contingencies it is the staff's recommendation to approve up to \$150,000 for the demolition.

Background:

On January 4, 2022, City Council approve the city to take on the abatement of the hospital building. At the November 4, 2022 urban renewal meeting the Board approved up to \$200,000 for the hazardous material clean-up of the building. The final total came to \$169,196.17. Staff sent out a request for proposal for the demolition work and received three bids. The bids received are:

Gosselin Construction – \$307,700
Rogue Demolition and Removal LLC – \$208,425
Briggs Trucking and Excavation – \$107,450

Related City Policies:

Derelict building,
Fiscal

Fiscal Impact:

Up to \$150,000 paid from Urban Renewal Fund for the removal of the hospital building

Board Options:

The board can accept the contract for Briggs Trucking and Excavation in the amount of 107,450 and allow for up to \$150,000 to allow for contingencies.

Board can accept another bid, with justification in the amount.

Board can take no action

Potential Motion:

I make the motion to accept the contract from Briggs Trucking and Excavation in the amount of \$107,450 and approve up to \$150,000 for the demolition of the building to allow for contingencies.