



**2024 MT. PLEASANT FARMERS' MARKET  
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AND  
MARKET CREDIT/DEBIT SERVICE PROGRAM  
AGREEMENT BETWEEN MARKET MANAGER AND FARMER/VENDOR**

Market Manager Name (Legal Name)

Market Manager Address

Phone

County/Local Agency

This agreement by and between \_\_\_\_\_ Market Manager and  
\_\_\_\_\_ Farmer/Vendor, whose address is:

\_\_\_\_\_ is effective between May 1, 2024 and December 31, 2024.

This agreement is for the purpose of authorizing the above-mentioned Farmer/Vendor to accept SNAP and credit/debit card transactions at \_\_\_\_\_ (Market Location) from authorized SNAP clients in exchange for eligible food and food products following USDA SNAP rules and from market customers in exchange for any items sold at the Market, including: food and plants that grow food as outlined in this agreement. Decorative items, art and flowers may only be purchased with Credit/Debit market tokens.

**SECTION I BY SIGNING THIS AGREEMENT, THE FARMER/VENDOR AGREES TO:**

- (a) Provide USDA SNAP Benefits Program eligible foods including: bread products, produce, meat, fish, poultry, eggs, dairy products, seeds and plants which produce food to eat in exchange for SNAP tokens.
- (b) Display the prices of all authorized breads and cereals, fruits and vegetables, meat, fish, and poultry and dairy products, and seeds and plants intended to grow food.
- (c) Provide eligible breads and cereals, fruits and vegetables, meat, fish, and poultry and dairy products, and seeds and plants intended to grow food at the current price or less than the current price charged to other customers.
- (d) Not give cash change for purchases of less than the value of the token(s).
- (e) Not allow the return of breads and cereals, fruits and vegetables, meat, fish, and poultry and dairy products, and seeds and plants intended to grow food with SNAP tokens in exchange for cash or for non-food items.
- (f) Not provide cash or credit in exchange for SNAP tokens.
- (g) Not collect sales tax on SNAP purchases.
- (h) Not redeem SNAP tokens from unauthorized sources.
- (i) Not charge the SNAP program for food not received by the clients.
- (j) Not redeem SNAP tokens for non-food items, except seeds and plants intended to grow food.
- (k) To be monitored by the Market Manager or the state agency for program compliance.
- (l) Display a sign, provided by the state agency, stating "**SNAP Tokens Accepted Here.**"
- (m) Credit/debit tokens can be used to purchase any items at the market, including arts/crafts, other non-food items, flowers and non-food plants, and foods intended for consumption at the Market.
- (n) You may NOT set a minimum purchase requirement for credit/debit tokens.
- (o) **CHANGE CAN BE PROVIDED** for credit/debit tokens.

Additional requirements (if any) added by the Market Manager:

Refer to 2024 Open Air Farmer's Market Guidelines

Vendors will receive a check mailed from the City of Mt. Pleasant for the total amount of SNAP and Credit/Debit purchases according to the Vendor Reimbursement Check Schedule.

**SECTION II THE MARKET MANAGER AGREES TO:**

- (1) Collect and submit properly redeemed SNAP tokens from the Farmer/Vendor to the state agency for reimbursement, and timely account for and pay the farmers/vendors for those tokens. Vendors will receive a check mailed from the City of Mt. Pleasant for the total of SNAP purchases according to the Vendor Reimbursements Check Schedule.
- (2) Collect Credit/Debit tokens from the Farmer/Vendor, reimburse and timely account for and pay the farmers/vendors for those tokens. Vendors will receive a check mailed from the City of Mt. Pleasant for the total of Credit/Debit purchases to the Vendor Reimbursements Check Schedule.
- (3) Provide training to the Farmer/Vendor on the rules and regulations of the Farmers' Market Supplemental Nutrition Assistance Program (SNAP).

**SECTION III SANCTIONS**

A Farmer/Vendor is legally responsible not only for your own actions but for those of everyone who works in your business, whether or not they are paid. If you, your staff, your employees, or relatives sell ineligible items, accept SNAP benefits in payment for food sold to a SNAP household on credit, or buy or sell SNAP benefits, you will be disqualified from the Program and/or assess a monetary penalty, and you may face criminal prosecution.

In addition to criminal prosecution, you are subject to administrative penalties. The most common penalty is being disqualified from SNAP. If you are disqualified from SNAP, you may also be disqualified from the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC).

A Farmer/Vendor and/or his/her employees who violate provisions outlined in this agreement will be subject to penalties including:

- (a) Permanent disqualification when the Farmer/Vendor or his/her employees purchase or traffic in SNAP benefits, or for a third sanction.
- (b) Three to five year disqualification for the sale of non-food items.
- (c) One year disqualification for accepting SNAP benefits for payment of credit accounts.
- (d) Six month to three year disqualification for the sale of non-food items, such as, but not limited to: soap, paper products, medicines, etc.

**SECTION IV CERTIFICATION:**

The Farmer/Vendor, through signature below, accepts all terms of this agreement. This agreement becomes valid only upon signature of the Farmer/Vendor and the Market Manager.

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Farmer/Vendor

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Signature \_\_\_\_\_ Date \_\_\_\_\_

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Market Manager

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Signature \_\_\_\_\_ Date \_\_\_\_\_

**Note: The Market Manager is to provide a signed copy of the contract to the farmer/vendor. The Market Manager maintains the original in a file. This institution is an equal opportunity provider.**

In accordance with Federal Law and Department of Agriculture (USDA) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.

To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call toll-free (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). (866) 632-9992 (toll free) or (202) 260-1026 (voice) or (202) 401-0216 (TDD) USDA is an equal Opportunity provider and employer.

# Double Up Food Bucks

## 2024 Vendor Agreement



### SIGNED CONTRACT MUST BE ON FILE PRIOR TO REIMBURSEMENT

This agreement by and between (Market Name) Mt. Pleasant Farmers' Market

and (Vendor Business Name) \_\_\_\_\_

whose address is \_\_\_\_\_ city \_\_\_\_\_

state \_\_\_\_\_ zip \_\_\_\_\_ phone \_\_\_\_\_ email \_\_\_\_\_

is effective during the Double Up Food Bucks program season in 2024 at the Market (above). This agreement authorizes the Vendor (above) to accept Double Up at the specified market from authorized SNAP participants in exchange for eligible products in accordance with market and program guidelines.

### SECTION I. BY SIGNING THIS AGREEMENT, THE VENDOR AGREES TO:

1. Display a sign, provided by the farmers market, indicating the Vendor accepts Double Up loyalty credits and/or tokens
2. Exchange Double Up incentives ONLY for eligible products with include: fresh fruit and vegetables grown within the state where the Market is located, plants and seeds that produce food, cut herbs and herb plants, and mushrooms.
3. Prove, upon request, that all product provided in exchange for Double Up incentives was grown within the state where the Market is located.
4. Not give change for purchases made with Double Up incentives.
5. Provide eligible products at or less than the current price charged to other customers.
6. Not allow the return of product purchased with Double Up in exchange for cash or non-food items.
7. Be monitored by the farmers market and/or Fair Food Network for program compliance.
8. Not provide cash or credit in exchange for Double Up tokens.
9. Not accept Double Up incentives for non-food items.
10. Accept Double Up incentives from customers during the market's entire season.
11. Turn in all redeemed tokens to the farmers market for reimbursement in accordance with market and program guidelines.

### SECTION II. THE MARKET AGREES TO:

1. Monitor reports from electronic system to account for incentive credits redeemed electronically and/or collect from the Vendor redeemed Double Up tokens and account for and pay the Vendor for any incentives received by the market's closing day.
2. Provide a sign for the Vendor to display indicating the Vendor accepts Double Up incentives.
3. Monitor sales to ensure program guidelines are followed.
4. Submit signed agreement to Fair Food Network upon request.





**2024 MT. PLEASANT FARMERS' MARKET  
SENIOR FARMERS' MARKET NUTRITION PROGRAM  
SENIOR PROJECT FRESH/MARKET FRESH  
AGREEMENT BETWEEN MARKET MANAGER AND FARMER**

Market Manager Name (Legal Name)

Market Manager Address

Phone

County/Local Agency

This agreement by and between \_\_\_\_\_ Market Manager and \_\_\_\_\_ Farmer, whose address is:

\_\_\_\_\_ is effective between May 1, 2024 and December 31, 2024.

This agreement is for the purpose of authorizing the above-mentioned Farmer to accept Senior Project FRESH/Market FRESH coupons at \_\_\_\_\_ (Market Location) from authorized Senior Project FRESH/Market FRESH participants in exchange for eligible products.

**SECTION I BY SIGNING THIS AGREEMENT, THE FARMER AGREES TO:**

- (a) Have the client sign the coupon and verify that the client's signature on the Senior Project FRESH/Market FRESH coupon matches the signature appearing on the coupon holder.
- (b) Display a sign, provided by the state agency, stating **"Senior Project FRESH/Market FRESH Coupons Welcome Here."**
- (c) Not to accept Senior Project FRESH/Market FRESH coupons outside of their date of validity.
- (d) Display the prices of all authorized products.
- (e) Be a grower of some of the products that are exchanged for Senior Project FRESH/Market FRESH coupons.  
**NOTE: A grower is an individual or group that has a plot of land or garden that is wholly or partially dedicated for growing produce.**
- (f) Provide only eligible, locally grown, products in exchange for Senior Project FRESH/Market FRESH coupons. Michigan considers produce to be **locally grown** if it is grown within the borders of the state of Michigan or in those counties of the states of Ohio, Indiana and Wisconsin which directly border the state of Michigan. Farmers can be asked to prove, upon request, that all produce provided in exchange for Senior Project FRESH/Market FRESH coupons is eligible, locally grown produce.
- (g) Not give cash change for purchases of less than the value of the coupon(s).
- (h) Provide eligible locally grown products at the current price or less than the current price charged to other customers.
- (i) Not allow the return of products purchased with Senior Project FRESH/Market FRESH coupons in exchange for cash or for non-food items.
- (j) To be monitored by the Market Manager or the state agency for program compliance.
- (k) Not provide cash or credit in exchange for Senior Project FRESH/Market FRESH coupons.
- (l) Not collect sales tax on Senior Project FRESH/Market FRESH purchases.
- (m) Not redeem Senior Project FRESH/Market FRESH coupons from unauthorized sources.
- (n) Not charge the Senior Project FRESH/Market FRESH program for food not received by the clients.
- (o) Not redeem Senior Project FRESH/Market FRESH coupons for non-food items

Additional requirements (if any) added by the Market Manager:

Refer to 2024 Open Air Farmer's Market Guidelines

Vendors will receive a check mailed from the City of Mt. Pleasant for the total amount of Senior Project FRESH/Market FRESH purchases according to the Vendor Reimbursement Check Schedule.

**SECTION II THE MARKET MANAGER AGREES**

**TO:** Collect and submit properly redeemed Senior Project FRESH/Market FRESH coupons from the Farmer to the state agency for reimbursement, and timely account for and pay the farmers for those coupons.

(2) Provide training to the Farmer on the rules and regulations of the Senior Farmers' Market Nutrition Program (Senior Project FRESH/Market FRESH).

**SECTION III SANCTIONS**

A Farmer and/or his/her employees who violate provisions (a), (b), (c) or (d) of Section I of this agreement will receive a warning letter from the state agency for the first complaint of a violation. After receipt of the warning letter, a pattern of two violations will result in the state agency disqualifying the Farmer from accepting Senior Project FRESH/Market FRESH coupons at any location in the State of Michigan for a period of one year.

A Farmer and/or his/her employees who violate provisions (e), (f) or (g) of Section I of this agreement will receive a warning letter from the state agency for the first complaint of a violation. After receipt of the warning letter, a pattern of two violations will result in the state agency disqualifying the Farmer from accepting Senior Project FRESH/Market FRESH coupons at any location in the State of Michigan for a period of two years.

A Farmer and/or his/her employees who violate provisions (h), (i), (j), (k), (l), (m), (n) or (o) in Section I of this agreement will be subject to the state agency disqualifying the Farmer from accepting Senior Project FRESH/Market FRESH coupons at any location in the State of Michigan for a period of three years for the first violation.

A Farmer who has been denied authorization by a Market Manager to accept Senior Project FRESH/Market FRESH coupons or who has been disqualified by the state agency from participation in the Project FRESH Program may appeal to: Market FRESH Program, Michigan DHHS Aging and Adult Services Agency, 333 South Grand Ave. 4<sup>th</sup> floor, Lansing MI. 48933. The appeal must be in writing and received within 21 days of notification of an authorization denial or disqualification.

**SECTION IV CERTIFICATION:**

The Farmer, through signature below, accepts all terms of this agreement. This agreement becomes valid only upon signature of the Farmer and the Market Manager.

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Farmer/Vendor

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Signature

Date

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Market Manager

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Signature

Date

**Note: The Market Manager is to provide a signed copy of the contract to the farmer/vendor. The Market Manager maintains the original in a file. This institution is an equal opportunity provider.**

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# Prescription for Health

## 2024 Vendor Agreement

### SIGNED CONTRACT MUST BE ON FILE PRIOR TO REIMBURSEMENT

This agreement by and between (Market Name) \_\_\_\_\_

and (Vendor Business Name) \_\_\_\_\_

whose address is \_\_\_\_\_ city \_\_\_\_\_

state \_\_\_\_\_ zip \_\_\_\_\_ phone \_\_\_\_\_ email \_\_\_\_\_

is effective during the 2024 season at the Market (above). This agreement authorizes the Vendor (above) to accept Live Well Gratiot Prescription for Health coupons/tokens at the specified market from authorized participants in exchange for fresh fruits and vegetables, in accordance with market and program guidelines.

### SECTION I. BY SIGNING THIS AGREEMENT, THE VENDOR AGREES TO:

1. Display a sign, provided by the farmers market, indicating the Vendor accepts Prescription for Health Coupons.
2. Provide only fresh fruit and vegetables, herb plants, and cut herbs in exchange for Prescription for Health coupons/tokens.
3. Not give change for purchases made with Prescription for Health coupons/tokens.
4. Provide fruits and vegetables at the current price or less than the current price charged to other customers.
5. Not allow the return of product purchased with Prescription for Health in exchange for cash or non-food items.
6. Be monitored by the farmers market and/or Live Well Gratiot and MyMichigan Health for program compliance.
7. Not provide cash or credit in exchange for Prescription for Health coupons/tokens.
8. Not accept Prescription for Health coupons/tokens for non-food items.  
Not accept expired Prescription for Health coupons/tokens (expiration date is on the coupon).
9. Turn in all redeemed coupons/tokens and a completed Vendor Sales Slip to the farmers market for reimbursement in accordance with market and program guidelines.

