

Memorandum



TO: Bill Mrdeza, Director Community Services and Economic Development

FROM: Craig Brune, Parks and Public Spaces Coordinator

DATE: February 11, 2021

SUBJECT: Grounds Care for Mission/ Pickard DDA

The Mission/ Pickard DDA Board addresses the grounds care maintenance needs on Mission and Pickard streets as shown on the attached map. The Parks and Public Spaces Department is charged with managing the maintenance contract on the Board's behalf.

The major categories of maintenance include:

- Lawn Care, all right of way on Mission St. from Pickard to Maple.
- Brickwork, maintenance on both sides of Mission St. – Pickard to Bluegrass and on Pickard from Mission east to the City limit.
- Entry Walls and Flowerbeds, Maintenance in the following locations;
 - NE corner of Mission and Bluegrass.
 - SW corner of Mission and Pickard.
 - SW and NW corners of Mission and Broadway.
- Monuments and Flowerbeds, maintenance on North and West corners of Broadway and Kinney WWI and WWII monuments.
- Pruning and Tree Upkeep.

These areas also include irrigation upkeep and Maintenance in the entry wall areas and on the right of way lawns specified above. These costs are not part of the maintenance contract and are addressed in the operational costs.

On February 9, 2021 bids were received for the 2021-2023 DDA maintenance along Mission and Pickard streets. Below is the bid tab for the required work. Staff reviewed the bids and found the single bidder Green Scene Landscaping Inc. to have submitted an acceptable bid in conjunction with previous contracts held by them and based on their current and past quality of care and bid price.

BID AMOUNTS

Memorandum



Company Name	Address	Year 1 2021	Year 2 2022	Year 3 2023
Green Scene Landscaping Inc.	954 E. Remus, Mt. Pleasant	\$16,500.00	\$16,700.00	\$16,800.00

Requested Action:

Staff recommends the Mission-Pickard Street DDA Maintenance Contract be awarded to Green Scene Landscaping Inc. of Mt. Pleasant for a three year contract period in the amount not to exceed the posted amounts.