

City of Mt. Pleasant, Michigan



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Mission-Pickard Downtown Development Authority (DDA)

MINUTES OF THE REGULAR MEETING

June 10, 2021 10:00 AM

ELECTRONICALLY CONDUCTED

I. Call to Order

The meeting was called to order by Chair Jeff Smith at 10:02 am.

Present: Tom Krapohl, Doug LaBelle II, Margaret McAvoy, Nancy Ridley, Jeff Smith (Chair)

Absent: John Hunter (Vice Chair), Lisa Orlando, Robby Roberts, Robert VanDorin

Also attending: (Staff): William Mrdeza, Michelle Sponseller (Host)

In accordance with state law governing the ability to conduct meetings virtually, all members listed as present identified Michigan as the state from which they were participating. Krapohl, Labelle, Ridley, and Smith identified the city and county from which they were participating as Mt. Pleasant, Isabella County. McAvoy identified Owosso, Shiawassee County as her location of participation.

II. Approval of Agenda

It was moved by LaBelle, seconded by McAvoy, to approve the agenda as presented. **The motion passed unanimously.**

III. Approval of the May 13, 2021 Meeting Minutes

It was moved by Ridley, seconded by Krapohl, to approve the May 13, 2021 meeting minutes as presented. **The motion passed unanimously.**

IV. Old and New Business

A. Overview of DDA Activities per Informational Meeting Requirements

Mrdeza referenced the overview of past and anticipated DDA projects that were included in the packet and reminded the Board that this was one of two informational meetings required of tax capture districts by state statute. He indicated that there were no members of the public in attendance wishing to comment, nor had he received public comments ahead of the meeting. Mrdeza also reminded the Board that the future focus of DDA activities is to implement elements of the Master Plan that Mission Street stakeholders and the Board could

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agree on. This process will begin with an initial meeting of staff, consultant, and the two Board representatives before scheduling the first stakeholder meeting. No action was required on this informational topic.

B. Recommend Approval of the 2021 Amended and 2022 Proposed Budgets for the Downtown Development Authority

Mrdeza presented the 2021 amended and 2022 proposed budgets for consideration. He indicated that the 2021 amended budget included the not to exceed cost of consultant services approved by the Board to assist with Mission Street stakeholder meetings. The 2022 budget contained funding for estimated engineering and design costs associated with a future Mission Street project to be determined from the proposed stakeholder meetings planned for 2021 and 2022. Mrdeza also reminded the Board that the majority of the Working Capital line item is being reserved for future Pedestrian and Traffic Safety projects on Mission Street that advance the implementation of the goals of the Master Plan for the City and the corridor. Specific project(s) will be determined from stakeholder meetings planned for the next two years. It was moved by Krapohl, seconded by McAvoy, to recommend approval of the 2021 amended and 2022 proposed budgets for the DDA. **The motion was approved unanimously.**

V. Public Comments

There were no public comments received or offered.

VI. Other Business

There was no other business to come before the Board.

VII. Adjourn

There being no other business, **the meeting was adjourned at 10:15 am.**