

City of Mt. Pleasant, Michigan



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Mission-Pickard Downtown Development Authority (DDA)

MINUTES OF THE REGULAR MEETING March 11, 2021 10:00 AM ELECTRONICALLY CONDUCTED

I. Call to Order

The meeting was called to order by Chair Jeff Smith at 10:02 am. Mrdeza informed the Board that there were currently two vacancies on the DDA Board; appointments will be made by the City Commission in the near future.

Present: John Hunter, Tom Krapohl, Doug LaBelle II, Margaret McAvoy, Nancy Ridley, Robby Roberts, Jeff Smith (Chair)

Absent: Lisa Orlando, Robert VanDorin

Also attending: (Staff): Craig Brune (Parks staff), William Mrdeza, Michelle Sponseller (Host)

In accordance with state law governing the ability to conduct meetings virtually, all members listed as present identified Michigan as the state from which they were participating. Hunter, Krapohl, Labelle, Ridley, Roberts, and Smith identified their city and county from which they were participating as Mt. Pleasant, Isabella County. McAvoy identified Owosso, Shiawassee County as her location of participation.

II. Approval of Agenda

It was moved by McAvoy, seconded by Krapohl, to approve the agenda as presented. **The motion passed unanimously.**

III. Approval of the November 12, 2020 Meeting Minutes

It was moved by Krapohl, seconded by Hunter, to approve the November 12, 2020 meeting minutes as presented. **The motion passed unanimously.**

IV. Old and New Business

A. Election of Officers

Mrdeza reminded the Board that the last election was held in 2019 with officers elected to two year terms. The Vice-Chair position is currently vacant with the resignation of Tim

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Driessnack from the Board in late 2020. The current Chair was eligible to be re-elected to that position for another term if so desired per the By-Laws.

It was moved by McAvoy, seconded to by Ridley, to nominate Jeff Smith for another two-year term as Chair. There were no other nominations. McAvoy then moved to close the nominations and cast a unanimous ballot for Smith as Chair, seconded by Ridley. **The motion passed unanimously.**

It was then moved by Ridley, seconded by Krapohl, to nominate John Hunter for a two-year term as Vice-Chair. There were no other nominations. McAvoy then moved to close the nominations and cast a unanimous ballot for Hunter as Vice-Chair, seconded by Krapohl. **The motion passed unanimously.**

B. Consider Award of the Mission Street Grounds Care Bid

Mrdeza reported that the three year grounds keeping contract for the Pickard/Mission corridor was awarded to Green Scene Landscaping in 2017. The contract was extended a year in 2020 due to the COVID pandemic at the same 2019 price of \$16,300.

When bid earlier this year, Green Scene Landscaping was the sole bid received at the following amounts: 2021--\$16,500, 2022--\$16,700, 2023--\$16,800. Funds have been budgeted in the Operations line item. Brune indicated that Green Scene has been conscientious and responsive in the work they have previously done and recommended awarding the bid as proposed. McAvoy moved to award the Mission-Pickard Street DDA maintenance contract to Green Scene Landscaping Inc. of Mt. Pleasant for a three-year period in the amount not to exceed the contracted amounts as presented in their bid. The motion was seconded by Ridley. **The motion passed unanimously.**

V. Public Comments

There were no public comments received or offered.

VI. Adjourn

There being no other business, **the meeting was adjourned at 10:25 am.**