

City of Mt. Pleasant, Michigan



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Mission-Pickard Downtown Development Authority (DDA)

AMENDED MINUTES OF THE REGULAR MEETING June 11, 2020 10:00 AM ELECTRONICALLY CONDUCTED

I. Call to Order

The meeting was called to order by Chair Jeff Smith at 10:02 am.

Present: Tim Coscarelly, John Hunter, Jerry Jaloszynski (for Margaret McAvoy), Tom Krapohl, Doug LaBelle II, Lisa Orlando, Nancy Ridley, Robby Roberts, Jeff Smith (Chair), Robert VanDorin

Absent: Tim Driessnack (Vice Chair)

Also attending: (Staff): Mary Ann Kornexl, William Mrdeza, Michelle Sponseller (Meeting Host)
(Guests): Jim McBryde, MMDC

II. Approval of Agenda

It was moved by Jaloszynski, seconded by VanDorin, to approve the agenda as presented. **The motion passed unanimously.**

III. Approval of the February 13, 2020 Meeting Minutes

It was moved by Krapohl, seconded by Orlando, to approve the February 13, 2020 meeting minutes as presented. **The motion passed unanimously.**

IV. Old and New Business

A. Receive and Accept the 2019 Year End Financial Statements

Kornexl reviewed the 2019 year-end financial statement for the DDA. She noted that financial incentives at the end of the year were less than projected, primarily associated with the Blaze Pizza project. She also noted that because the Master Plan had not been finalized and adopted yet, the DDA has not considered the recommendations for Mission Street improvements and therefore has not prioritized future projects. As a result, funds reserved for Pedestrian and Traffic Safety and Unassigned are currently being reserved for project(s) to be identified at a future date. It was moved by VanDorin, seconded by Jaloszynski, to

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receive and accept the 2019 year-end financial statements as presented. **The motion passed unanimously.**

B. Approve the 2020 Amended and 2021 Proposed Budgets for the Downtown Development Authority

Kornexl presented the amended 2020 and proposed 2021 budgets, highlighting two major areas. She indicated that the amount of taxes to be captured for both years depended on the City Commission's decision to temporarily reduce the capture rate from 28% to zero in order to assist entities whose taxes are captured with their recovery from the COVID-19 pandemic. The second item highlighted by Kornexl was the decision to accumulate and use captured revenue for Pedestrian and Traffic Safety projects, to be determined once the Master Plan has been adopted later this year and recommendations have been prioritized by the Board. It was moved by Jaloszynski, seconded by Orlando, to approve the 2020 amended and 2021 proposed budgets as presented. **The motion passed unanimously.**

C. Consider Extending the Mission-Pickard Street DDA Maintenance Contract with Green Scene Landscaping for One Year

Mrdeza presented a recommendation from Chris Bundy, the City's Parks and Public Spaces Director, to extend the contract with Green Scene Landscaping for their grounds care contract along the Mission/Pickard corridor. Their three year contract was set to expire in 2020 and the recommendation was based on the uncertainties surrounding the current COVID-19 pandemic. The recommendation included a one year contract extension at the same amount (\$16,300) as 2019. It was moved by Hunter, seconded by LaBelle, to extend the contract with Green Scene Landscaping for one year in the amount of \$16,300. **The motion passed unanimously.**

V. Other Business

There was no other business to come before the Board for consideration

VI. Public Comments

There were no public comments received or offered.

VII. Adjourn

There being no other business, **the meeting was adjourned at 10:24 am.**