

# City of Mt. Pleasant, Michigan

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*Mt. Pleasant*  
[meet here]

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## Mission-Pickard Downtown Development Authority (DDA)

### MINUTES OF THE REGULAR MEETING

February 13, 2020 10:00 AM  
City Hall, Conference Room A

#### I. Call to Order

The meeting was called to order by Chair Jeff Smith at 10:03 am.

**Present:** Tim Driessnack (Vice Chair), Tom Krapohl, Doug LaBelle II, Nancy Ridley, Robby Roberts, Jeff Smith (Chair), Robert VanDorin

**Absent:** Tim Coscarelly, John Hunter, Margaret McAvoy, Lisa Orlando

**Also attending:** (Staff): William Mrdeza, Stacie Tewari

#### II. Approval of Agenda

Mrdeza suggested adding an update on the Master Plan as an additional item to the agenda. It was moved by Ridley, seconded by Krapohl, to approve the amended agenda to include an "Update on Master Plan" under Old and New Business. **The motion passed unanimously.**

#### III. Approval of the November 14, 2019 Meeting Minutes

It was moved by Ridley, seconded by Krapohl, to approve the November 14, 2019 meeting minutes as presented. **The motion passed unanimously.**

#### IV. Old and New Business

##### A. Consider Accepting the Bellows to Gaylord Alley Reconstruction Bid and Recommending a Budget Amendment to Cover the Additional Cost

Mrdeza indicated that bids for the reconstruction of the Bellows to Gaylord alley came in over the \$74,000 budgeted amount. After some discussion on the issue, Mrdeza recommended the Board approve the low bid of \$95,668.95 plus a 10% contingency for a total project cost of \$105,236. He also suggested that a separate motion was needed to recommend the City Commission amend the DDA budget. It was subsequently moved by Driessnack, seconded by LaBelle, to approve the low bid on the project of \$95,668.95 plus a

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10 % contingency for an approved project total of \$105,236. **The motion passed unanimously.**

Ridley then moved, seconded by VanDorin, to recommend the City Commission approve an amendment to the DDA budget of \$31,240 to cover the additional project costs. Funds are available in the DDA's *Unassigned* budget line item. **The motion passed unanimously.**

## B. Update on Master Plan

Mrdeza provided a brief update on the Master Plan and mentioned the positive meeting staff had with MDOT and CMU staff regarding the special area plan for Mission Street. He indicated that the Mission Street designs shown in the Master Plan were conceptual and did not represent a final design; instead the concepts were meant to indicate a potential set of elements that would slow traffic, allow safer pedestrian crossings, and support the concepts outlined in the City's zoning ordinance. It was suggested that this be made clearer to the public in order to avoid the mistaken notion that the conceptual designs represent the final implementation strategy.

Mrdeza indicated that several open houses have been scheduled as an amendment to the consultant's contract in order to give more public exposure to the draft plan during the 63 day public review period. The dates, times, and locations, of the open houses include:

March 25<sup>th</sup> from 11:00-2:00 at the University Center Rotunda

April 23<sup>rd</sup> from 11:00-2:00 at Cops and Donuts

April 23<sup>rd</sup> from 5:00-8:00 at City Hall

Mrdeza also indicated that the 100% draft of the Master Plan could be viewed at:

[www.mtpleasant2050.com](http://www.mtpleasant2050.com)

## V. Other Business

There was no other business to come before the Board for consideration

## VI. Public Comments

There were no public comments received or offered.

## VII. Adjourn

There being no other business, **the meeting was adjourned at 10:43 am.**