

# City of Mt. Pleasant

## Mission-Pickard Downtown Development Authority (DDA)

### MINUTES OF THE REGULAR MEETING

November 14, 2019 10:00 AM  
City Hall, Commission Chambers

#### I. Call to Order

Both the Chair and Vice Chair were absent. Mrdeza called for a vote of the members attending to elect an interim Chair to run the meeting. It was moved by Krapohl, seconded by Orlando, to nominate Doug Labelle as interim Chair. There were no other nominations. The motion passed unanimously and Interim Chair LaBelle called the meeting to order at 10:05 am.

**Present:** John Hunter, Tom Krapohl, Doug LaBelle II, Lisa Orlando, Nancy Ridley, Robby Roberts, Robert VanDorin

**Absent:** Tim Coscarelly, Tim Driessnack (Vice Chair), Margaret McAvoy, Jeff Smith (Chair)

**Also attending:** (Staff): William Mrdeza

#### II. Approval of Agenda

It was moved by Ridley, seconded by VanDorin, to approve the agenda as presented. **The motion passed unanimously.**

#### III. Approval of the October 3, 2019 Meeting Minutes

It was moved by Krapohl, seconded by Ridley, to approve the October 3, 2019 meeting minutes as presented. **The motion passed unanimously.**

#### IV. Old and New Business

##### A. Overview of DDA Activities

Mrdeza indicated that this meeting was the second of two meetings required by PA 57 which made reforms to the reporting requirements of tax increment financing authorities such as the DDA. Mrdeza reviewed a synopsis of the accomplishments, fund balances, and future projects of the DDA. He corrected the report to clarify that one of the planned 2020 projects included enhanced intersection lighting at Pickard and Mission Streets as

well as High and Mission Street. Krapohl suggested adding a statement that indicated that the DDA would consider other incentive proposals on a case by case basis as they might be presented to the Board for consideration. There were no additional comments or questions from the Board or the public on the report.

## **B. Recommendation to Approve the Final 2019 Amended Downtown Development Authority Operating Budget**

Mrdeza reviewed the final amended DDA budget and noted the Tax Tribunal judgement was less than originally budgeted for, that the Pedestrian and Traffic Safety line item was transferred from the expense line to the assigned use line since there were no planned projects until the completion of the Mission Street Corridor Plan, and that the Economic Incentives line item was reduced to reflect the remaining amount owed to Mission Street Enterprises. It was moved by Krapohl, seconded by Orlando, to approve the final 2019 amended DDA operating budget as presented. **The motion passed unanimously.**

## **C. Follow-up—Examples of Best Practices for Complete Streets on Major Arterial Roads**

Mrdeza referenced the follow-up information provided by McKenna and Associates regarding other communities in Michigan which incorporated best practices for complete streets on major arterial roads similar to treatments proposed for Mission Street. Board members had several suggestions and comments related to this including:

- Better communication with property owners and businesses about the corridor recommendations
- More communication with MDOT staff to make sure the recommended concepts were feasible and would be considered for future implementation
- Make sure there were adequate turning options if incorporating a median concept
- Make sure roundabouts were feasible given space constraints if incorporated into the design
- Ensure there were an adequate amount of safe pedestrian crossing opportunities

## **V. Other Business**

There was no other business to come before the Board for consideration

## **VI. Public Comments**

There were no public comments received or offered.

## **VII. Adjourn**

There being no other business, **the meeting was adjourned at 10:47 am.**