

City of Mt. Pleasant

Mission-Pickard Downtown Development Authority (DDA)

MINUTES OF THE REGULAR MEETING

May 9, 2019 10:00 AM
City Hall, Conference Room A

I. Call to Order

The meeting was called to order by Chair Tim Driessnack at 10:04 am.

Present: Tim Driessnack (Chair), Margaret McAvoy, Tom Krapohl, Doug LaBelle II, Lisa Orlando, Nancy Ridley, Jeff Smith (Vice Chair),

Absent: Tim Coscarelly, John Hunter, Robby Roberts, Robert VanDorin

Also attending: (Staff): William Mrdeza

II. Approval of Agenda

It was moved by Ridley, seconded by Krapohl, to approve the agenda as proposed. **The motion passed unanimously.**

III. Approval of the November 8, 2018 Meeting Minutes

Mrdeza noted the DDA Board had not met since November, 2018 due to a lack of business. It was moved by Smith, seconded by Ridley, to approve the November 8, 2018 meeting minutes as presented. **The motion passed unanimously.**

IV. Old and New Business

A. Election of Officers

Mrdeza explained that since there had been no other business to consider by the Board, the bi-annual elections to be held in January were postponed until this meeting where there was additional business to conduct. He reminded the Board that Chair Driessnack has served two consecutive terms in that office and, as called for in the By-Laws, would be ineligible to be elected to that office again during this election. McAvoy nominated Smith for the office of Chair and Driessnack for the Office of Vice-Chair, seconded by Orlando. There were no other nominations received for either office. **The motion passed unanimously**, electing Smith as Chair and Driessnack as Vice-Chair, each to two year terms.

B. Receive and Accept the 2018 Year End Budget and Budget Report for the Mission-Pickard Downtown Development Authority

Mrdeza presented the 2018 year end budget for the Board's consideration. He explained that most of the variation between the amended and actual year end line item amounts could be attributed to the Blaze Pizza development that was approved later in 2018. Some of the requests for payment which were received in December were not paid since they were not accompanied by the appropriate documentation. Some of the decorative fencing and plantings were deferred to 2019; that work was recently completed. Mrdeza also noted that the \$7,300 under the Economic Incentives line item was associated with the Riteway decorative fencing project. Finally, Mrdeza reminded the Board that new projects have been put on hold for 2019 pending the recommendations that come out of the Corridor Study associated with the Master Plan project. The Board will then need to prioritize those recommendations and allocate future funds to implement them. It was moved by Krapohl, seconded by Ridley to receive and accept the 2018 year end budget and budget report as presented. **The motion passed unanimously.**

C. Consider Enhanced Lighting options for Mission Street Intersections: Mission/High Street and Mission/Pickard

Mrdeza presented the estimated costs received from Consumers Energy to the Board for enhanced intersection lighting at Mission/Pickard and Mission/High Streets. The Board previously expressed interest in upgrading the lighting in these two areas consistent with similar projects at other Mission Street intersections. The enhanced lighting would replace the existing lighting at each of the two subject intersections with eight L.E.D fixtures which includes two lights at each corner of the intersection. The increased illumination would enhance nighttime visibility for pedestrians and vehicles at both locations.

Mrdeza indicated that that estimated cost for the Mission/High intersection enhancement was \$3,683 and for Mission/Pickard the cost was \$9,477. He suggested adding 5% to these costs for planning purposes since the project would be undertaken in 2020. This brought the estimated total to \$13,818. LaBelle inquired as to the operational cost difference between the current lighting and the proposed new lighting. Mrdeza indicated he could try to find out, but did not have that number at the present time. Additional discussion recognized 1) the project was more about increasing public safety over a cost benefit business case and 2) that while more lights would be installed that are presently in place, the L.E.D. fixtures are more efficient than the current lighting. Ridley indicated that the two intersections in question are noticeably darker than the others which have had the enhanced lighting installed. After additional discussion Ridley moved to postpone a decision until the next meeting to allow Board members the opportunity to observe the current conditions along the corridor for themselves. The motion was seconded by McAvoy and was **passed unanimously.**

D. Reminder of June 6, 2019 DDA Meeting with the Master Plan Consultants

Mrdeza reminded the Board that the next DDA meeting was scheduled for June 6th which is one week earlier than usual in order for the Master Plan consultants to provide an overview of the results from the design charrette process that was held in early April. The consultants will be in town that day to meet separately with the Planning Commission, Parks and Recreation Commission and the DDA Board throughout the day. He clarified that this will be a regular meeting as well as one of two informational meetings that are now required by the new the tax increment financing reform legislation that was passed late last year. As such, additional noticing of the meeting is required at least 14 days in advance of the meeting date.

V. Other Business

There was no other business to be considered by the Board.

VI. Public Comments

There were no public comments received or offered.

VII. Adjourn

There being no other business, **the meeting was adjourned at 10:23 am.**