

**Regular Meeting of the Mt. Pleasant City Commission**  
**Monday, July 25, 2022**  
**7:00 p.m.**

**AGENDA**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. Introduce and swear in Police Officer Mike Williams.
2. Presentation from Mt. Pleasant Public Schools Superintendent Jennifer Verleger regarding school resource officer program.

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

3. Minutes of the Planning Commission (June).
4. Second Quarter Investment Report.

CONSENT ITEMS:

5. Approval of the minutes from the regular meeting held July 11, 2022.
6. Approval of the minutes from the closed sessions held July 11, 2022.
7. Consider award of contract to Denali Construction for the Nelson Park shop renovation.
8. Consider award of contract to Denali Construction for the Island Park restroom addition.
9. Receive an ordinance to amend section 154.410.B.4 of the Mt. Pleasant Zoning Ordinances regarding registered student organization dwellings and set a public hearing for August 22, 2022 on the same.
10. Receive an ordinance to amend section 154.410.C.2.B and Table 154.410.A of the Mt. Pleasant Zoning Ordinances regarding group "B" special regulated uses and set a public hearing for August 22, 2022 on the same.
11. Consider approval of Payrolls and Warrants.

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

## City Commission Agenda

July 25, 2022

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PUBLIC HEARINGS:

NEW BUSINESS:

12. Consider budget amendment for the purchase, setup and installation of Microsoft Office 365 and Barracuda SPAM and web filtering services.

ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

RECESS:

CLOSED SESSION:

13. Consider closed session pursuant to subsection 8(c) of the Open Meetings Act to discuss the strategy and negotiation sessions connected with negotiation of a collective bargaining agreement.

RECESS:

WORK SESSION:

ADJOURNMENT:

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

TO: MAYOR AND CITY COMMISSION

JULY 21, 2022

FROM: AARON DESENTZ, CITY MANAGER

SUBJECT: CITY MANAGER REPORT ON AGENDA ITEMS

Proclamations and Presentations:

2. Presentation from Mt. Pleasant Public Schools Superintendent Jennifer Verleger regarding school resource officer program.
  - a. Mount Pleasant Public Schools has requested time on the City Commission agenda to discuss an additional school resource officer.

Receipt of Petitions and Communications:

Consent Items:

7. Consider award of contract to Denali Construction for the Nelson Park shop renovation.
  - a. The 2022 Capital Improvement Plan and fiscal year budget both designate funds for the reconstruction of the Nelson Park shop. This shop serves as the main operations hub for the City's parks staff activities. It houses equipment, mowers, and employee work areas. The facility is in need of an upgrade to improve the use of space and to improve employee work areas. The City received two bids for the work. Staff is recommending the bid from Denali Construction for \$153,400 and a budget amendment of \$43,400.
8. Consider award of contract to Denali Construction for the Island Park restroom addition.
  - a. The Capital Improvement Plan and fiscal year budget both designate funds for the reconstruction of the south restrooms at Island Park. The reconstruction will improve the usefulness of the restrooms while expanding the area inside of these facilities to allow for family restroom and changing area for splash pad. The City received two bids for the work. Staff is recommending the bid from Denali Construction for \$161,500, which is below the budgeted amount.
9. Receive an ordinance to amend section 154.410.B.4 of the Mt. Pleasant Zoning Ordinances regarding registered student organization dwellings and set a public hearing for August 22, 2022 on the same.
  - a. Under the current ordinance, Registered Student Organizations (RSO) dwellings cannot be adjacent to, have a common lot line with, or be located across a local street or alley from a lot in CD-3L or CD-3. The proposed ordinance would remove this restriction and make fifteen properties eligible to be RSOs. The amendment would also codify existing practice that an RSO dwelling reverts to a rooming dwelling in the event the RSO is no longer recognized by the university.

The Planning Commission has recommended approval of the ordinance. Approval of this item will set a public hearing on the proposed ordinance in August at which time the City Commission can consider adoption.

10. Receive an ordinance to amend section 154.410.C.2.B and Table 154.410.A of the Mt. Pleasant Zoning Ordinances regarding group “B” special regulated uses and set a public hearing for August 22, 2022 on the same.

- a. The proposed ordinance would remove palm readers, psychic readers, and pool or billiard halls from the list of special regulated uses and instead allow them as uses by right in certain zoning districts.

The Planning Commission has recommended approval of the ordinance. Approval of this item will set a public hearing on the proposed ordinance in August at which time the City Commission can consider adoption.

#### Public Hearings:

#### New Business:

12. Consider budget amendment for the purchase, setup and installation of Microsoft Office 365 and Barracuda SPAM and web filtering services.

- a. The City currently uses on-premise Microsoft Exchange and a Barracuda SPAM appliance for email delivery and SPAM filtering. Both of these solutions are several years old and are coming due for upgrade/replacement in the near future. The City Commission is asked to approve a contract for Microsoft Office 365 as a means to improve both security and reliability of these systems. It is also recommended that the City approve a contract for Barracuda cloud-based SPAM and web filtering services.

Office 365 allows users to access office products via the cloud. All security and performance updates are automatically performed by Microsoft. The use of the cloud-based software will lower our future hardware equipment costs such as server replacements as the data will no longer be stored on our servers. The addition of the Barracuda filtering services will improve security and reliability beyond the measures that Microsoft has in place.

Included in the proposal is the upfront cost of the Office 365 program, Barracuda SPAM filtering program, and a consultant fee to assist in house IT staff in the conversion of the on-premises software to the cloud-based software. The City will then budget for the annual renewal of the cloud-based software each new fiscal year.

- i. Recommended Action: A motion to approve a budget amendment of \$53,713 for the purchase, setup and installation of Microsoft Office 365 and Barracuda SPAM and web filtering services.

Closed Session:

13. Consider a closed session pursuant to subsection 8(c) of the Open Meetings Act to discuss the strategy and negotiation sessions connected with negotiation of a collective bargaining agreement.
  - i. Recommended Action: A motion to enter closed session pursuant to subsection 8(c) of the Open Meetings Act to discuss the strategy and negotiation sessions connected with negotiation of a collective bargaining agreement.

**Mt. Pleasant Planning Commission  
Minutes of the Regular Meeting  
June 2, 2022**

- I.** Hoenig called the meeting to order at 7:00 p.m.

Present: Andrew Devenney, Corey Friedrich, Yannis Haveles, Lesley Hoenig, David Kingsworthy, Kelli Nicholas, Christine Ortman  
Absent: Glen Irwin, Matt Liesch

Staff: Jacob Kain, Laura Delamater

- II. Approval of the Agenda:**

Motion by Friedrich, support by Haveles to approve the agenda.

Motion approved unanimously.

- III. Approval of the Minutes:**

**A. May 5, 2022 Regular Meeting**

Motion by Ortman, support by Friedrich to approve the minutes from the May 5, 2022 regular meeting.

Motion approved unanimously.

**B. May 5, 2022 Work Session**

Motion by Haveles, support by Friedrich to approve the minutes from the May 5, 2022 work session.

Motion approved unanimously.

- IV. Zoning Board of Appeals report for May:**

Commissioner Friedrich reported that the Zoning Board of Appeals did not meeting in May.

- V. Communications:**

Kain reported that there was one communication included in the packet from Isabella County regarding an amendment to the Isabella County Comprehensive Master Plan.

- VI. Public Hearings:**

**A. SUP-22-05 – 1207 E. Pickard – 3967 Euclid LLC - Request for Special Use Permit for an adult-use marihuana retailer**

Kain introduced SUP-22-05, a request for Special Use Permit for an adult-use marihuana retailer.

Kain reviewed the current and prior uses of the property. Kain provided an overview of the property including current zoning, future, current and prior land use. Kain reviewed photos showing current conditions of the property.

Kain reviewed Special Use Conditions regarding adult-use marihuana retailers. Kain provided background history regarding this request. Kain reviewed the site plan as approved by the Planning Commission in 2021.

Kain closed his presentation with recommendation to approve SUP-22-05 subject to conditions.

Discussion took place.

Lisa Dawdy, representing 3967 Euclid LLC, was in attendance via zoom to address the board and answer questions.

Discussion took place.

Chair Hoenig opened the public comment. Kain noted that there were no other public comments submitted electronically. There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Friedrich, support by Haveles to approve SUP-22-05 subject to the following conditions:

1. The applicant shall comply with all special use permit criteria for adult-use marihuana establishments as well as the specific criteria to retailers.
2. The applicant shall comply with all conditions associated with SUP-21-13 and SPR-21-11.
3. The applicant shall comply with the requirements of Building Safety, Public Safety, and Public Works.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Kingsworthy, Nicholas, Ortman  
Nays: None

Motion approved unanimously.

**B. SUP-22-06 & SPR-22-10 – 2013 S. Mission – Phoenix Enterprises II Inc. – Request for Special Use Permit and Site Plan Review for a drive-through restaurant**

Kain introduced SUP-22-06 & SPR-22-10, a request for Special Use Permit for a drive-through restaurant.

Kain reviewed the current and prior uses of the property. Kain provided an overview of the property including current zoning, future, current and prior land use. Kain reviewed photos showing current conditions of the property.

Kain reviewed Special Use Conditions regarding drive-through restaurants. Kain reviewed the site plan.

Kain closed his presentation with recommendation to approve SUP-22-06 & SPR-22-10 subject to conditions.

Discussion took place.

Chair Hoenig opened the public comment. Kain noted that there were no other public comments submitted electronically. There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Friedrich, support by Haveles to approve SUP-22-06 & SPR-22-10 subject to the following conditions:

1. The proposed stacking lane should be extended to the easterly portion of the site so that it is fully located in the third lot layer, consistent with the special use permit requirements.
2. The applicant shall submit an updated site plan which demonstrates compliance with the minimum specifications for the following standards: parking dimension and layout, pedestrian access, bicycle parking, private landscaping, and dumpster enclosure.
3. The applicant shall comply with the requirements of Building Safety, Public Safety, and Public Works.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Kingsworthy, Nicholas, Ortman  
Nays: None

Motion approved unanimously.

**C. SUP-22-07 – 931 S. Fancher – Sean Staricha – Request for Special Use Permits for an accessory dwelling unit**



Kain introduced SUP-22-07, a request for Special Use Permit for an accessory dwelling unit.

Kain reviewed the current and prior uses of the property. Kain provided an overview of the property including current zoning, future, current and prior land use. Kain reviewed photos showing current conditions of the property.

Kain reviewed Special Use Conditions regarding accessory dwellings.

Kain closed his presentation with recommendation to approve SUP-22-07 subject to conditions.

Discussion took place.

Sean Staricha, owner of 931 S. Fancher, was present to address the board and answer questions. Sean noted that over the last couple weeks, the water main repairs had been done, so that both houses now have appropriate shut-offs. The easement agreement for the sewer lines have been created and he had the Fire Marshal out to do an inspection.

Chair Hoenig opened the public comment. Kain noted that there were no other public comments submitted electronically or via zoom. There being no one else who wished to speak, public comment was closed.

Motion by Ortman, support by Haveles to approve SUP-22-07 subject to the following conditions:

1. The applicant shall comply with the requirements of Building Safety and Public Works.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Kingsworthy, Nicholas, Ortman  
Nays: None

Motion approved unanimously.

**D. SUP-22-08 – 220 N. Kinney & 608 E. Chippewa – Ryan Litwiller & Lisa Jonaitis – Request for Special User Permit for a short-term rental**

Kain introduced SUP-22-08, a request for Special Use Permit for a short-term rental.

Kain reviewed the current and prior uses of the property. Kain provided an overview of the property including current zoning, future, current and prior land use. Kain reviewed photos showing current conditions of the property.

Kain reviewed Special Use Conditions regarding the use as a short-term rental.

Kain closed his presentation with recommendation to approve SUP-22-08.

Discussion took place.

Ryan Litwiller & Lisa Jonaitis, owners of 220 N. Kinney & 608 E. Chippewa, were present to address the board and answer questions.

Chair Hoenig opened the public comment. Kain noted that there were no other public comments submitted electronically or via zoom. There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Haveles, support by Friedrich to approve SUP-22-08.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Kingsworthy, Nicholas, Ortman  
Nays: None

Motion approved unanimously.

**E. TC-22-05 – A proposed ordinance to amend Section 154.410.B.4 and Table 154.410.A regarding child care centers and group day care homes**

Kain introduced TC-22-05 a proposed ordinance to amend Section 154.410.B.4 and Table 154.410.A regarding child care centers and group day care homes. This will move group day care homes and child care centers from Special Uses to permitted uses and expand the districts in which child care centers are permitted.

Discussion took place.

Chair Hoenig opened the public comment. Kain noted that there were no public comments submitted electronically. There being no one who wished to speak, public comments were closed.

Discussion took place.

Motion by Ortman, support by Haveles to recommend that the City Commission adopt TC-22-05.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Kingsworthy, Nicholas, Ortman  
Nays: None

Motion approved unanimously.

**VII. Public Comments:**

Chair Hoenig opened the public comment. Kain noted that there were no public comments submitted electronically. There being no one who wished to speak, public comment was closed.

**VIII. Site Plan Reviews:**

A. None

**IX. Unfinished Business:**

A. None

**X. New Business:**

A. Discuss amendment to Section 154.410.B.4 of the zoning ordinance regarding registered student organization dwellings and consider setting a public hearing on this issue at the July 7, 2022 regular meeting

Kain introduced TC-22-06 a zoning ordinance regarding registered student organization dwellings. Kain provided an overview noting that the ordinance would modify the RSO dwelling location standards to mirror the rooming dwelling location standards. It would also codify existing practice acknowledging that a RSO dwelling reverts to a rooming dwelling in the event that the RSO associated with the dwelling is no longer recognized by Central Michigan University.

Discussion took place.

Motion by Kingsworthy support by Haveles to set a public hearing on TC-22-06 at the July 7, 2022 regular meeting.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Kingsworthy, Nicholas, Ortman

Nays: None

Motion approved unanimously.

B. Discuss amendment to Section 154.410.C.2.b and Table 154.410.A of the zoning ordinance regarding Group “B” Special Regulated Uses and consider setting a public hearing on this issue at the July 7, 2022 regular meeting

Kain introduced the topic of special regulated uses. The proposed text change would modify the list of Group “B” Special Regulated Uses by removing the following uses from that list:

- Palm readers, psychic readers, horoscope analysis or other professions purporting to predict the future
- Pool or billiard halls

Discussion took place.

Motion by Friedrich, support by Haveles to set a public hearing to consider the proposed text change at the July 7, 2022 regular meeting.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Kingsworthy, Nicholas, Ortman

Nays: None

Motion approved unanimously.

## **XI. Other:**

### **A. Staff report.**

Kain provided an overview of Administrative Site Plan Reviews that staff had reviewed and approved in May.

New Planning Commissioners Devenney and Nicholas introduced themselves.

Kain noted that this will be his final meeting as staff liaison to the Planning Commission and thanked the Planning Commission for their support over the past seven years.

Bill Mrdeza, Director of Community Services & Economic Development, acknowledged all the stellar work Jacob has done over the past 7 years and thanked Jacob for all of his hard work. Bill noted that he will keep the Planning Commission updated on the hiring process as well as plans for the interim.

## **XII. Adjournment to work session:**

Motion by Friedrich, support by Haveles to adjourn.

Motion approved unanimously.

Meeting adjourned at 7:42 p.m.

lkd

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Mary Ann Kornexl, Finance Director

DATE: July 7, 2022

SUBJECT: Investment Report

Attached please find the Investment Report for the second quarter 2022. The investment portfolio for all funds, other than the pension and OPEB plans, has a cost basis of \$27 million. The portfolio earned a weighted average yield of .65% which is up from the previous quarter of .35%. With the increase in interest rates, I will be working with our Investment Advisor to invest some of the funds currently in the Insured Cash Sweep. A reassessment of the portfolio typically happens in early August once the July tax collections add to the portfolio.

**Requested Action:**

Include the Investment Report for June 30, 2022 with the July 25<sup>th</sup> City Commission petitions and communications.

**CITY OF MT. PLEASANT  
INVESTMENT REPORT  
JUNE 30, 2022**

**PORTFOLIO SUMMARY**

**PORTFOLIO BY INVESTMENT TYPE:**

<u>Investment Type</u>	<u>30-Jun-22 Balance</u>	<u>Interest Rate</u>	<u>Percentage of Portfolio</u>
Demand Deposits:			
Isabella Bank Checking	\$ 945,362.29	0.1200%	3.4693%
Federated Government Obligatic	49,803.79	1.3600%	0.1828%
MBIA CLASS Investment Pool	2,737,298.77	1.1302%	10.0454%
Isabella Bank -Insured Cash Sweep	15,778,508.96	0.3500%	57.9046%
Fixed Income:			
Municipal Bonds	3,088,531.00	0.6910%	11.3344%
Government Agencies	3,330,920.70	1.5090%	12.2239%
US Treasuries	1,318,730.85	1.3210%	4.8395%
Portfolio Total	<u><u>\$27,249,156.36</u></u>		<u><u>100.00%</u></u>

**PORTFOLIO BY FINANCIAL INSTITUTION/BROKER:**

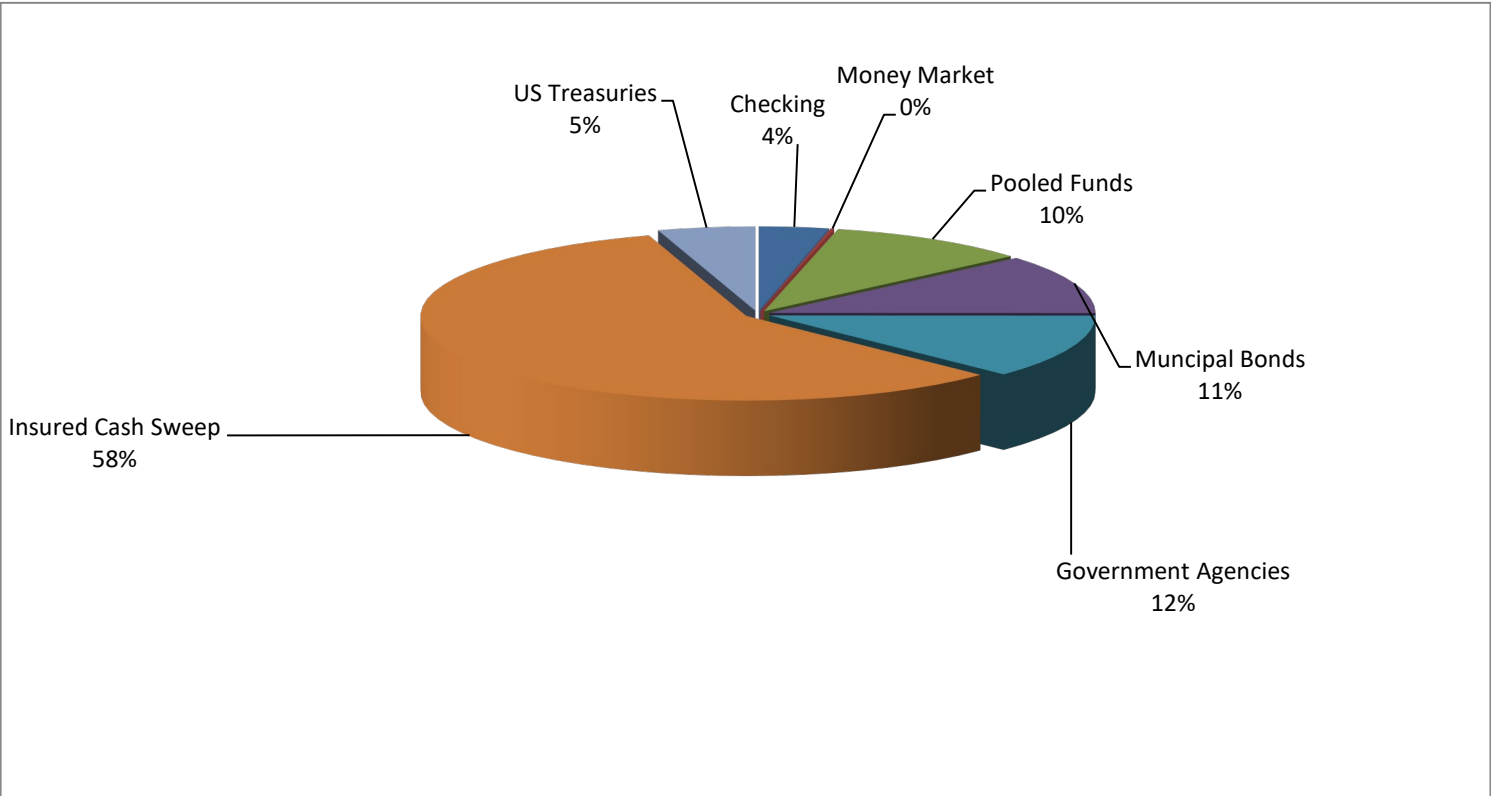
	<u>30-Jun-22 Balance</u>	<u>Percentage of Portfolio</u>
Meador Investment Management	\$ 7,787,986.34	28.58%
MBIA CLASS	2,737,298.77	10.05%
Isabella Bank	945,362.29	3.47%
Insured Cash Sweep	15,778,508.96	57.90%
Portfolio Total	<u><u>\$27,249,156.36</u></u>	<u><u>100.00%</u></u>

All investments were made in accordance with the investment policy dated May 26, 1998 including CDARS revision dated September 14, 2009.

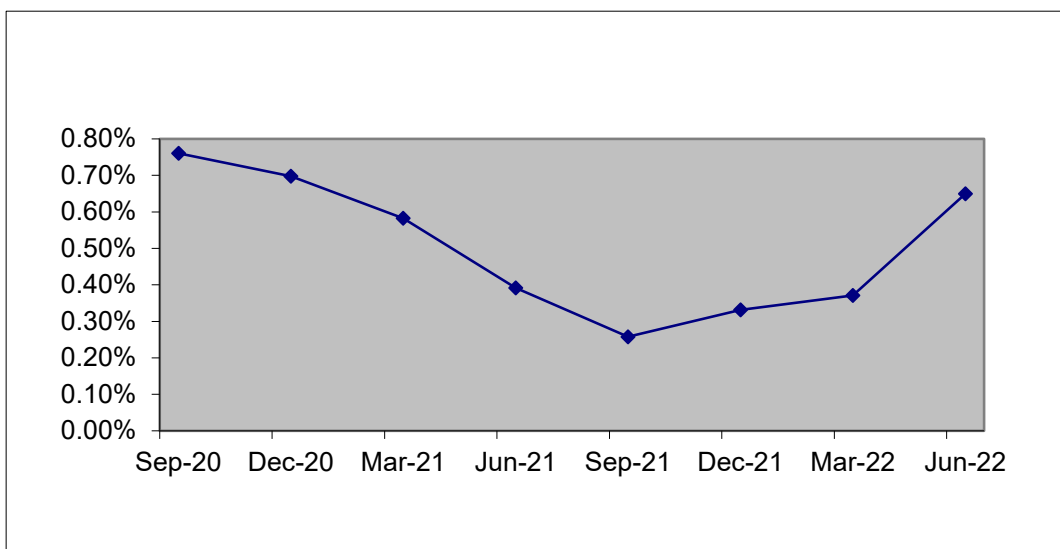
**CITY OF MT. PLEASANT  
INVESTMENT REPORT  
JUNE 30, 2022**

**PORTFOLIO SUMMARY (Continued)**

**Portfolio by Investment Type**



**Interest Rates**



**CITY OF MT. PLEASANT  
INVESTMENT REPORT**

**JUNE 30, 2022**

**FIXED INCOME PORTFOLIO - Balance June 30, 2022**

**Municipal Bonds:**

<u>Bank Name</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount / Premium Amount</u>
Chippewa Valley School	29-Sep-20	01-May-23	944	0.4780%	\$ 255,000.00	\$ 255,000.00
River Rouge School	13-Oct-20	01-May-23	930	0.5140%	765,000.00	765,000.00
River Rouge School	13-Oct-20	01-May-24	1296	0.7170%	495,000.00	495,000.00
Allegan Schools	20-Oct-20	01-May-23	923	0.3990%	275,000.00	275,000.00
Dexter Schools	24-Mar-21	01-May-23	768	0.2500%	250,000.00	250,000.00
Dexter Schools	24-Mar-21	01-May-24	1134	0.3800%	250,000.00	250,000.00
Elk Rapids Schools	25-Mar-21	01-May-25	1498	4.0000%	100,000.00	113,531.00
Lake Orion Schools	29-Jun-21	01-May-25	1402	0.8500%	250,000.00	250,000.00
Midland Public Schools	27-Jul-21	1-May-26	1739	1.1030%	135,000.00	135,000.00
Plymouth/Canton School	8-Sep-21	1-May-26	1696	0.7910%	300,000.00	300,000.00
<b>Total Municipal Bonds</b>					<b>\$ 3,075,000.00</b>	<b>\$ 3,088,531.00</b>

**Government Agencies:**

<u>Issuer</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount Amount</u>
FFCB	05-Sep-19	05-Sep-24	1827	1.4900%	\$ 310,000.00	\$ 309,435.80
FHLB	09-Aug-19	16-Aug-24	1834	1.6100%	750,000.00	749,512.50
FHLB	15-Aug-19	15-Aug-24	1827	1.5500%	1,000,000.00	997,650.00
FNMA	26-Nov-19	15-Oct-24	1785	1.6250%	250,000.00	249,402.50
FNMA	29-Jan-20	06-Sep-22	951	1.3750%	250,000.00	249,400.00
FFCB	05-Oct-20	05-Oct-23	1095	1.6100%	300,000.00	300,000.00
FHLB	01-Oct-21	12-Jun-26	1715	0.8750%	100,000.00	99,638.00
FFCB	19-May-22	16-May-24	728	2.6250%	100,000.00	99,842.00
FHLB	20-May-22	24-Feb-27	1741	1.2000%	100,000.00	91,038.20
FHLB	26-May-22	12-Feb-26	1358	0.6900%	100,000.00	92,312.70
FHLB	26-May-22	4-Mar-26	1378	0.8000%	100,000.00	92,689.00
<b>Total Government Agencies</b>					<b>\$ 3,360,000.00</b>	<b>\$ 3,330,920.70</b>

**US Treasuries:**

<u>Issuer</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount Amount</u>
US Treasury	29-Aug-19	31-Aug-23	1463	1.4300%	\$ 530,000.00	\$ 528,902.73
US Treasury	23-Sep-21	31-Jul-25	1407	0.2500%	100,000.00	98,382.81
US Treasury	23-Sep-21	31-Aug-25	1438	0.2500%	100,000.00	98,269.53
US Treasury	29-Sep-21	30-Jun-26	1735	0.8750%	100,000.00	99,558.59
US Treasury	30-Sep-21	30-Sep-26	1826	0.8750%	100,000.00	99,339.84
US Treasury	12-Oct-21	30-Jun-25	1357	0.2500%	100,000.00	98,050.78
US Treasury	20-May-22	15-May-27	1821	2.3750%	100,000.00	97,765.63
US Treasury	20-May-22	30-Apr-27	1806	2.7500%	100,000.00	99,605.47
US Treasury	27-May-22	30-Apr-26	1434	2.3750%	100,000.00	98,855.47
<b>Total US Treasuries</b>					<b>\$ 1,330,000.00</b>	<b>\$ 1,318,730.85</b>

**Total Fixed Income June 30, 2022**

**\$ 7,765,000.00   \$ 7,738,182.55**



**CITY OF MT. PLEASANT  
INVESTMENT REPORT  
JUNE 30, 2022**

**FIXED INCOME PORTFOLIO - Transactions During Quarter**

**PURCHASES:**

<u>Company Name</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount/ Carrying Amount</u>
FFCB	19-May-22	16-May-24	728	2.6250%	\$ 100,000.00	\$ 99,842.00
FHLB	20-May-22	24-Feb-27	1741	1.2000%	100,000.00	91,038.20
US Treasury	20-May-22	15-May-27	1821	2.3750%	100,000.00	97,765.63
US Treasury	20-May-22	30-Apr-27	1806	2.7500%	100,000.00	99,605.47
FHLB	26-May-22	12-Feb-26	1358	0.6900%	100,000.00	92,312.70
FHLB	26-May-22	4-Mar-26	1378	0.8000%	100,000.00	92,689.00
US Treasury	27-May-22	30-Apr-26	1434	2.3750%	100,000.00	98,855.47
Total Purchases					<u>\$ 700,000.00</u>	<u>\$ 672,108.47</u>

**MATURITIES:**

<u>Company Name</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount/ Carrying Amount</u>
River Rouge School	13-Oct-20	01-May-22	565	0.4410%	\$ 280,000.00	\$ 280,000.00
Allegan Schools	20-Oct-20	01-May-22	558	0.2830%	310,000.00	310,000.00
Total Maturities					<u>\$590,000.00</u>	<u>\$590,000.00</u>

**CITY OF MT. PLEASANT  
INVESTMENT REPORT  
JUNE 30, 2022**

**INVESTMENT EARNINGS**

**SUMMARY:**

Interest Earned on Fixed Income Maturities:	\$ 987.28
Interest on Demand Deposits	12,068.38
Interest on Government Agency/Treasuries	13,151.72
Investment Fees	(1,887.67)
Interest/Discount Accrual March 31, 2022	(19,600.00)
Interest/Discount Accrual June 30, 2022	24,900.00
Total Interest Earned for Quarter	<u><u>\$ 29,619.71</u></u>

**INTEREST EARNINGS BY FUND:**

<u>Fund</u>	<u>Quarterly Interest</u>	<u>Year to Date Interest</u>	<u>Amended Budget</u>
General	\$8,613	\$15,789	\$ 30,000
Major Street	3,117	5,208	19,200
Local Street	1,316	2,206	8,250
Cemetery Trust	262	446	2,000
Special Assessment	385	656	1,500
Downtown Improvements/Parking	126	225	620
Capital Improvements	2,433	4,139	5,000
Mission Street DDA	1,041	1,769	3,000
TIFA	332	572	300
LDFA	174	297	750
BRDA	17	31	50
Airport	598	1,009	2,140
Water Resource Recovery	5,074	8,321	30,170
Water	4,707	7,914	24,730
Solid Waste	1,329	2,268	9,370
Restricted Donations	96	164	-
	<u><u>\$29,620</u></u>	<u><u>\$51,015</u></u>	<u><u>\$137,080</u></u>

Minutes of the regular meeting of the City Commission held Monday, July 11, 2022, at 7:00 p.m., in the City Commission Room, 320 W. Broadway St., Mt. Pleasant, Michigan with virtual options.

Mayor Perschbacher called the meeting to order.

The Pledge of Allegiance was recited.

Commissioners Present: Mayor Amy Perschbacher and Vice Mayor Olivia Cyman; Commissioners Mary Alsager, Brian Assmann & Liz Busch (arrived 7:02 p.m.)

Commissioners Absent: Maurene Eke & George Ronan

Others Present: City Manager Aaron Desentz, City Clerk Heather Bouck & City Attorney Michael Homier

Moved by Commissioner Alsager and seconded by Vice Mayor Cyman to approve the Agenda as presented. Motion unanimously adopted.

#### Public Input on Agenda Items

Bree Moeggenberg, Mt. Pleasant, expressed her thanks to Bill Mrdeza for his return phone call and explanation behind the proposed amendments regarding child care centers and group day care homes. Ms. Moeggenberg shared her support for the changes.

Alex Swick, 1703 Pickard St., showed his appreciation for the engine braking discussion on tonight's agenda.

#### Receipt of Petitions and Communications

Received the following petitions and communications:

1. Monthly report on police related citizen complaints received.

#### Consent Items

Moved by Commissioner Busch and seconded by Commissioner Alsager to approve the following items on the Consent Calendar:

2. Minutes of the regular meeting of the City Commission held June 27, 2022.
3. Resolution authorizing Michigan Art and Cultural Council 2023 arts project mini-grant submission for painting the intersections as follows:

WHEREAS, the City of Mt. Pleasant working with community partners wishes to expand the Paint the Pavement public art project in downtown to help serve the community's arts for the fiscal year 2022, and;

WHEREAS, the proposed Paint the Pavement project is consistent with the goals and objectives of the City's current Master Plan, and;

WHEREAS, the proposed 2023 Paint the Pavement project and grant application were discussed at a public meeting of the Mt. Pleasant City Commission held July 11, 2022 at 7:00 p.m. , and;

WHEREAS, The City of Mt. Pleasant has committed to providing \$1,000 in-kind funds toward the project cost from City staff for assistance in event planning, logistics, and road closures;

NOW THEREFORE, BE IT RESOLVED, that the Mt. Pleasant City Commission hereby approves submittal of a 2023 Michigan Arts and Cultural Council grant application for the 2023 Paint the Pavement project.

4. Appoint Sarah Parrott, Executive Assistant for the Human Resources Department as the Officer Delegate to represent the City at the 2022 MERS Annual Meeting to be held in Traverse City, Michigan on September 26-27, 2022 and appoint Susanne Gandy, Director of Human Resources as the alternate.
5. Purchase of a Vacall 2023 model street sweeper through the Sourcewell government purchasing program in the amount of \$347,257.
6. Purchase of a Ventrac 2023 model tractor from Spartan Distributors in the amount of \$52,303 which includes trade-in value of current Polar Trac equipment.
7. Warrants dated June 29, 2022 and Payrolls dated June 24, 2022 all totaling \$1,152,376.33.

Motion unanimously adopted.

A public hearing was held on the proposed amendment to §154.410.B.4 and table 154.410.A of the Mt. Pleasant Zoning Ordinances regarding child care centers and group day care homes. There being no comments or communications, the Mayor closed the public hearing.

Moved by Commissioner Alsager and seconded by Vice Mayor Cyman that Ordinance 1082, an Ordinance to amend §154.410.B.4 and table 154.410.A of the Mt. Pleasant Zoning Ordinances regarding child care centers and group day care homes having been introduced and read, now be passed, ordained and ordered published.

AYES: Commissioners Alsager, Assmann, Busch, Cyman & Perschbacher

NAYS: None

ABSENT: Commissioners Eke & Ronan

Motion unanimously adopted.

City Manager Desentz provided a presentation of the proposed 2023 Goals and Objectives.

Moved by Commissioner Alsager and seconded by Commissioner Busch to adopt the 2023 goals and objectives as presented. Motion unanimously adopted.

A discussion was held on adding a land acknowledgement statement to the agenda.

Consensus of the Commission is to provide a resolution for adoption at a future meeting and a statement to be read prior to each meeting going forward. Motion unanimously adopted.

Discussion regarding enforcement, speed limits, geography and attorney opinion in regards to the Motor Vehicle Code. Director Lauria will consult with the Michigan State Police and report his findings to the Commission.

#### Announcements on City-Related Issues and New Business

Commissioner Busch raised an interest in having a discussion to permit backyard hens within the City limits as a future agenda item.

#### Public Comment on Agenda and Non-Agenda Items

Doug Collins, 413 Winchester Towers, would like to see noise matter enforced.

Bree Moeggenberge, Mt. Pleasant, would like to receive feedback from her prior concern of vetting City Employees.

Kelly Fountain, 812 S. Franklin, expressed her frustration with the brake noise as it was a cause for her to move from 1609 E. High St.

Moved by Commissioner Busch and seconded by Commissioner Alsager to conduct a closed session pursuant to Section 8(1)E of the Open Meetings Act to consult with the City Attorney regarding trial or settlement strategy in connection with pending litigation in Pure Relief N Union LLC v City of Mount Pleasant, 20-16511; Cedjo Services & N-East Services v City of Mount Pleasant, 20-16504; and Cary Investments v City of Mount Pleasant, Court of Appeals Case No. 357862, for the reason that an open meeting would have detrimental financial effect on the litigating or settlement position of the City; and, pursuant to MCL 15.268(1)(h), discuss written confidential legal opinions with the City Attorney which are exempt from disclosure by state or federal statute.

AYES: Commissioners Alsager, Assmann, Busch, Cyman & Perschbacher

NAYS: None

ABSENT: Commissioners Eke & Ronan

Motion unanimously adopted.

The Commission recessed at 7:56 p.m. and returned at 8:03 p.m.

The Commission went into a closed session at 8:03 p.m. A separate set of minutes was taken for the closed session. The Commission went back into open session at 8:58 p.m.

Moved by Commissioner Alsager and seconded by Commissioner Busch to adjourn the meeting at 8:59 p.m. Motion unanimously adopted.

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Amy Perschbacher, Mayor

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Heather Bouck, City Clerk

# Memorandum



TO: Aaron Desentz  
City Manager

CC: William R. Mrdeza  
Director of Community Services and Economic Development

FROM: Phil Biscorner  
Director of Parks and Public Spaces

DATE: July 19, 2022

SUBJECT: 2022 Nelson Park Shop Renovation

**Request:**

The City Commission is requested to authorize award of the contract for “2022 Nelson Park Shop Renovation” to Denali Construction of Mt. Pleasant, MI for a total base bid price of \$153,400. This project includes the renovation of the maintenance shop in Nelson Park. The alternate bid includes the addition of a pole building to add new storage for vehicles and equipment.

**Reason for Purchase:**

This project was included in the 2022 CIP budget with a budget of \$110,000. There is a need for a renovation of the maintenance shop to accommodate full-time and seasonal staff during the year as well as add inside storage for vehicles and equipment.

**Process:**

On July 19, 2022 bids were received through the City’s competitive bid process. Funds for this project will come from the Capital Improvement millage.

Company Name	Address	Base Bid Amount
Wobig Construction	527 N. Woodbridge, Saginaw	\$259,999
Denali Construction	1301 N. Kinney Ave, Mt. Pleasant	\$153,400

Staff is recommending award of the base bid to Denali Construction for a total base bid only amount of \$153,400 with a budget amendment of \$43,400 to cover the low bid amount. The Parks Department has worked with Denali Construction and they have successfully completed work of similar scope so we have confidence in their ability to complete the project successfully.

**Recommended Action:**

Staff recommends the City Commission authorize the award of the base bid contract for the “2022 Nelson Park Shop Renovation” to Denali Construction for a price of \$153,400 with a budget amendment of \$43,400 to fund the base bid price.

# Memorandum



TO: Aaron Desentz  
City Manager

CC: William R. Mrdeza  
Director of Community Services and Economic Development

FROM: Phil Biscorner  
Director of Parks and Public Spaces

DATE: July 19, 2022

SUBJECT: 2022 Island Park Restroom Addition

**Request:**

The City Commission is requested to authorize award of the contract for “2022 Island Park Restroom Addition” to Denali Construction of Mt. Pleasant, MI for a total base bid price of \$161,500. This project includes the addition of two family restrooms located at the South Restroom in Island Park. The alternate bid includes the renovation of the interior of the existing restroom building to match the updated furnishings.

**Reason for Purchase:**

This project was included in the 2022 CIP budget with a budget of \$164,000. There is a need in this location for a family style restroom due to the splash pad.

**Process:**

On July 19, 2022 bids were received through the City’s competitive bid process. Funds for this project will come from the Capital Improvement millage.

Company Name	Address	Base Bid Amount
Wobig Construction	527 N. Woodbridge, Saginaw	\$172,999
Denali Construction	1301 N. Kinney Ave, Mt. Pleasant	\$161,500

Staff is recommending award of the base bid to Denali Construction for a total base bid of \$161,500 (low bidder) which is below the budgeted amount for the project. The Parks Department has worked with Denali Construction and they have successfully completed work of similar scope so we have confidence in their ability to complete the project successfully.

**Recommended Action:**

Staff recommends the City Commission authorize the award of the base bid contract for the “2022 Island Park Restroom Addition” to Denali Construction for a price of \$161,500.

# Memorandum

*Mt. Pleasant*  
[meet here]

TO: Aaron Desentz  
City Manager

FROM: William R. Mrdeza  
Director of Community Services and Economic Development

*W.R.M.*

DATE: July 15, 2022

SUBJECT: Text Change 22-06

As explained in the attached staff memorandum, the proposed ordinance would modify the location requirements for Registered Student Organization (RSO) dwellings to match the less stringent requirements that currently apply for rooming dwellings. It would also codify existing practice by acknowledging that a RSO dwelling reverts to a Rooming dwelling in the event that the RSO associated with the dwelling is no longer recognized by the University, as happens from time to time.

The Planning Commission held a public hearing on the proposed ordinance on July 7, 2022. There were no public comments on the subject. Following the public hearing, the Planning Commission recommended that the City Commission adopt Text Change 22-06.

## **REQUESTED ACTION:**

The City Commission receive the Planning Commission recommendation and set a public hearing on the proposed text change for August 22, 2022.

## **Attachments:**

1. Draft ordinance
2. Staff memorandum from July 7, 2022



**CITY COMMISSION  
CITY OF MOUNT PLEASANT**

Isabella County, Michigan

Commissioner \_\_\_\_\_, supported by Commissioner \_\_\_\_\_, moved adoption of the following ordinance:

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE TO AMEND SECTION 154.410.B.4 OF THE MOUNT PLEASANT  
ZONING ORDINANCES REGARDING REGISTERED STUDENT ORGANIZATION  
DWELLINGS.**

It is Hereby Ordained by the People of the City of Mount Pleasant:

Section 1. Amendment. Subsection 154.410.B.4.t.ii of the Mount Pleasant Zoning Ordinances is amended to read as follows:

The Lot shall not have a common Side Lot Line with a Lot in CD-3L or CD-3.

Section 2. Addition. Subsection 154.410.B.4.t.vi of the Mount Pleasant Zoning Ordinances is added to read as follows:

In the event that the student organization occupying the dwelling is no longer registered or recognized by the Central Michigan University Office of Student Life, the dwelling shall be treated as a Rooming Dwelling for the purposes of this Chapter.

Section 3. Publication and Effective Date. The City Clerk shall cause to be published a notice of adoption of this ordinance within 10 days of the date of its adoption. This ordinance shall take effect 30 days after its adoption.

YEAS: Commissioner(s) \_\_\_\_\_

NAYS: Commissioner(s) \_\_\_\_\_

ABSTAIN: Commissioner(s) \_\_\_\_\_

ABSENT: Commissioner(s) \_\_\_\_\_

**CERTIFICATION**

As the City Clerk of the City of Mount Pleasant, Isabella County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Mount Pleasant City Commission at a regular meeting held on \_\_\_\_\_, 2022.

\_\_\_\_\_  
Amy Perschbacher, Mayor

\_\_\_\_\_  
Heather Bouck, City Clerk

PC Hearing: \_\_\_\_\_, 2022  
Introduced: \_\_\_\_\_, 2022  
Adopted: \_\_\_\_\_, 2022  
Published: \_\_\_\_\_, 2022  
Effective: \_\_\_\_\_, 2022

# Memorandum



TO: Planning Commission

FROM: William R. Mrdeza  
Director of Community Services and Economic Development

DATE: July 7, 2022

SUBJECT: Text Change 22-06 – Registered student organization dwellings

At your May 5, 2021 work session, the Planning Commission discussed and provided general direction on a potential text amendment related to registered student organization dwellings.

Registered student organization (RSO) dwellings and Rooming dwellings are uses regulated by special use permit and special requirement in the CD-4 and CD-5 zoning districts. The special requirement for these uses generally follows the map of the old M-2 zoning district, while also including areas along S. Mission Street.

Currently, Section 154.410.B.4 (Special Uses) provides that RSO dwellings cannot be Adjacent to, have a common Lot Line with, or be located across a local street or Alley from a lot in CD-3L or CD-3. This is a stricter location standard than applies to Rooming dwellings, which cannot have a common side lot line with a lot in the residential CD-3L or CD-3 districts.

The proposed text change will make fifteen properties eligible for RSO dwellings which are all located on the east side of S. Main Street between E. High Street and E. Bellows Street. These properties are located across an alley from properties in the CD-3 zoning district and are thus currently ineligible for a RSO special use permit.

The proposed text amendment would also codify existing practice by acknowledging that a RSO dwelling reverts to a Rooming dwelling in the event that the RSO associated with the dwelling is no longer recognized by the University, as happens from time to time.

## **Requested Action:**

Recommend that the City Commission adopt Text Change 22-06.

## **Attachment**

1. Draft ordinance

# Memorandum

*Mt. Pleasant*  
[meet here]

TO: Aaron Desentz  
City Manager

FROM: William R. Mrdeza  
Director of Community Services and Economic Development

DATE: July 15, 2022

SUBJECT: Text Change 22-07

*W.R.M.*

As explained in the attached staff memorandum, the proposed ordinance would modify the list of Group "B" Special Regulated Uses by removing the following uses from that list:

- Palm readers, psychic readers, horoscope analysis or other professions purporting to predict the future
- Pool or billiard halls

The Planning Commission held a public hearing on the proposed ordinance on July 7, 2022. There were no public comments on the subject. Following the public hearing, the Planning Commission recommended that the City Commission adopt Text Change 22-07.

## **REQUESTED ACTION:**

The City Commission receive the Planning Commission recommendation and set a public hearing on the proposed text change for August 22, 2022.

## **Attachments:**

1. Draft ordinance
2. Staff memorandum from July 7, 2022

**CITY COMMISSION  
CITY OF MOUNT PLEASANT**

Isabella County, Michigan

Commissioner \_\_\_\_\_, supported by Commissioner \_\_\_\_\_, moved adoption of the following ordinance:

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE TO AMEND TO SECTION 154.410.C.2.B AND TABLE 154.410.A OF  
THE ZONING ORDINANCE REGARDING GROUP "B" SPECIAL REGULATED USES.**

It is Hereby Ordained by the People of the City of Mount Pleasant:

Section 1. Deletion. Subsection 154.410.C.2.b.i of the Mount Pleasant Zoning Ordinances is deleted in its entirety.

Section 2. Deletion. Subsection 154.410.C.2.b.iv of the Mount Pleasant Zoning Ordinances is deleted in its entirety.

Section 3. Renumbering. The subsection currently labeled 154.410.C.2.b.ii regarding Liquor Stores in renumbered i as a result of the deletions above.

Section 4. Amendment to Table. The portions of Table 154.410.A pertaining to Special Regulated Uses shall be modified to delete "Palm readers, psychic readers, horoscope analysis or other professions purporting to predict the future" and "Pool or billiard halls." Accordingly, that portion of the table shall appear as follows:

District	CD-3L	CD-3	CD-4	CD-5	SD-H	SD-I	SD-RC	SD-A	CZ
<b>SPECIAL REGULATED USES:</b>									
Adult bookstore			SRU	SRU					
Establishments for the consumption of beer or intoxicating liquor on the premises and having adult entertainment			SRU	SRU					
Any other use which provides goods or services which are distinguished or characterized by their emphasis on matters depicting, describing or relating to Specified Sexual Activities or Specified Anatomical Areas, or which is distinguished or characterized by its emphasis on Specified Sexual Activities or Specified Anatomical Areas, as those terms are identified in this zoning ordinance.			SRU	SRU					
Pawnshops			SRU	SRU					
Liquor stores			SRU	SRU					

Section 5. Publication and Effective Date. The City Clerk shall cause to be published a notice of adoption of this ordinance within 10 days of the date of its adoption. This ordinance shall take effect 30 days after its adoption.

YEAS: Commissioner(s) \_\_\_\_\_

NAYS: Commissioner(s) \_\_\_\_\_

ABSTAIN: Commissioner(s) \_\_\_\_\_

ABSENT: Commissioner(s) \_\_\_\_\_

**CERTIFICATION**

As the City Clerk of the City of Mount Pleasant, Isabella County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Mount Pleasant City Commission at a regular meeting held on \_\_\_\_\_, 2022.

\_\_\_\_\_  
Amy Perschbacher, Mayor

\_\_\_\_\_  
Heather Bouck, City Clerk

PC Hearing: \_\_\_\_\_, 2022  
Introduced: \_\_\_\_\_, 2022  
Adopted: \_\_\_\_\_, 2022  
Published: \_\_\_\_\_, 2022  
Effective: \_\_\_\_\_, 2022

# Memorandum



TO: Planning Commission

FROM: William R. Mrdeza  
Director of Community Services & Economic Development

DATE: July 7, 2022

SUBJECT: Text Change 22-07 – Special regulated uses

At your May 5, 2021 work session, the Planning Commission discussed and provided general direction on a potential text amendment related to special regulated uses.

Section 154.410.C.1 states, in part:

*...there are some Uses which can have serious effects on other nearby property and uses, on people residing or working in the vicinity, on nearby infrastructure, or on public services, particularly when several of them are concentrated under certain circumstances thereby having a deleterious effect upon the Adjacent areas. Special regulation of these Uses is necessary to ensure that their adverse effects will not contribute to the blighting or downgrading of the surrounding neighborhood.*

The proposed text change would modify the list of Group “B” Special Regulated Uses by removing the following uses from that list:

- Palm readers, psychic readers, horoscope analysis or other professions purporting to predict the future
- Pool or billiard halls

**Requested Action:**

Recommend that the City Commission adopt Text Change 22-07.

**Attachment**

1. Draft ordinance

CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 7/01/2022-07/14/2022

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
07/11/2022	WRIGHT EXPRESS FINANCIAL SERVICES	N/A	\$140,909.23
07/14/2022	ABC FASTENER GROUP, INC	SUPPLIES	19.43
07/14/2022	ALLEN ROOFING	CONTRACT SVCS	972.38
07/14/2022	BRANDI ANSLEY	TRAINING	150.00
07/14/2022	ASSMANN'S INC	CAPITAL ACQUISITIONS	11,691.04
07/14/2022	ATI GROUP	CONTRACT SVCS	5,113.97
07/14/2022	AVFUEL CORPORATION	AIRPORT FUEL	37,294.95
07/14/2022	CHRIS BECK	FARMERS MKT	108.50
07/14/2022	BIO-CARE, INC	CONTRACT SVCS	350.00
07/14/2022	BLACK DIAMOND BROADCAST	CONTRACT SVCS	1,495.00
07/14/2022	HEATHER BOUCK	REIMBURSEMENT	241.72
07/14/2022	BOUND TREE MEDICAL, LLC	SUPPLIES	448.25
07/14/2022	BROWN & BROWN OF CENTRAL MI	ADMIN COSTS	11,250.00
07/14/2022	C & O SPORTSWEAR	UNIFORMS	1,497.50
07/14/2022	CARMEUSE AMERICAS	CHEMICALS	7,381.95
07/14/2022	ROSEMARY CARSON	FARMERS MKT	9.20
07/14/2022	CAR WASH PARTNERS, INC.	SUPPLIES/VEHICLE MAINT	516.00
07/14/2022	CDW GOVERNMENT, INC	SUPPLIES	5,960.76
07/14/2022	CENTRAL ASPHALT, INC	SUPPLIES	370.45
07/14/2022	CENTURYLINK	COMMUNICATIONS	23.27
07/14/2022	CINTAS CORP	SUPPLIES/CONTRACT SVCS	150.35
07/14/2022	MCLAREN CENTRAL MICHIGAN	HEALTH STEPS	11,391.00
07/14/2022	CENTRAL MICH UNIV - MAILROOM	POSTAGE/HANDLING	7,390.85
07/14/2022	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	735.00
07/14/2022	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
07/14/2022	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
07/14/2022	CONSUMERS ENERGY	UTILITIES	48,480.18
07/14/2022	CORRPRO COMPANIES, INC.	CONTRACT SVCS	1,600.00
07/14/2022	COYNE OIL CORPORATION	FUEL	12,034.09
07/14/2022	CULLIGAN	CONTRACT SVCS	53.53
07/14/2022	ANDREW CURTISS	FARMERS MKT	207.70
07/14/2022	RENEE EARLE	FARMERS MKT	173.40
07/14/2022	ENDRESS+ HAUSER, INC	SUPPLIES	3,136.37
07/14/2022	ETNA SUPPLY	SUPPLIES	864.37
07/14/2022	KAREN FENTON	FARMERS MKT	127.50
07/14/2022	FLEX ADMINISTRATORS	ADMINISTRATIVE FEE	256.20
07/14/2022	SARAH MARSHALL	REIMBURSEMENT	72.00
07/14/2022	FRONT LINE SERVICES, INC	CONTRACT SVCS	7,539.80
07/14/2022	GOVERNMENTAL PRODUCTS INC	SUPPLIES	528.00
07/14/2022	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	2,564.27
07/14/2022	DAVID GROTHAUSE	FARMERS MKT	207.70
07/14/2022	HACH COMPANY	SUPPLIES	4,392.53

CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 7/01/2022-07/14/2022

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
07/14/2022	HCC LIFE INS. CO	ADMIN - STOP LOSS INS	20,316.79
07/14/2022	HIRERIGHT	CONTRACT SVCS	57.30
07/14/2022	ALEXANDER HOPE	TRAINING	620.00
07/14/2022	HOTSY OF MID MICHIGAN, INC.	CONTRACT SVCS	2,079.52
07/14/2022	ANDREA JASPER	TRAINING	150.00
07/14/2022	JOHN JOHNSON	FARMERS MKT	14.10
07/14/2022	BRUCE JORCK	FARMERS MKT	587.30
07/14/2022	BILL KEHOE	FARMERS MKT	94.75
07/14/2022	KONWINSKI KABINETS, INC.	CONTRACT SVCS	417.00
07/14/2022	TOM KOZAL	TRAINING	400.00
07/14/2022	KRAPOHL FORD LINCOLN MERC	SUPPLIES/VEHICLE MAINT	69.22
07/14/2022	ROBERT W LAMSON, PHD	CONTRACT SVCS	930.00
07/14/2022	MAMC	DUES	40.00
07/14/2022	MANNIK SMITH GROUP	CONTRACT SVCS	18,084.55
07/14/2022	JENNIFER MAYER	FARMERS MKT	54.95
07/14/2022	MCLAREN CORPORATE SERVICES	CONTRACT SVCS	1,324.00
07/14/2022	MEDLER ELECTRIC COMPANY	SUPPLIES	611.07
07/14/2022	MERCANTILE BANK OF MICHIGAN	BOND	11,135.99
07/14/2022	STATE OF MICHIGAN	CONTRACT SVCS	30.00
07/14/2022	STATE OF MICHIGAN	CONTRACT SVCS	2,899.25
07/14/2022	MICHIGAN ECONOMIC DEVELOPERS ASSOC.	CONTRACT SVCS	350.00
07/14/2022	MICHIGAN MUNICIPAL LEAGUE	CONTRACT SVCS	78.72
07/14/2022	MIDLAND DAILY NEWS	CONTRACT SVCS	299.52
07/14/2022	MID-MICHIGAN INDUSTRIES	CONTRACT SVCS	7,757.50
07/14/2022	MID MICHIGAN PLUMBING SERVICES	CONTRACT SVCS	506.25
07/14/2022	MICHIGAN PIPE & VALVE	SUPPLIES	6,420.00
07/14/2022	MICHAEL MOLLOHAN	REIMBURSEMENT	298.35
07/14/2022	MPPS FOOD & NUTRITION SERV	CONTRACT SVCS	1,857.33
07/14/2022	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	2,217.40
07/14/2022	R & T MURPHY TRUCKING, LLC	SUPPLIES	5,431.06
07/14/2022	JUSTIN NAU	REIMBURSEMENT	82.00
07/14/2022	NCL OF WISCONSIN	SUPPLIES	576.08
07/14/2022	NYE UNIFORM COMPANY	UNIFORMS	4,128.01
07/14/2022	COREY DION WALTHER	FARMERS MKT	142.60
07/14/2022	OFFICE DEPOT	SUPPLIES	233.64
07/14/2022	PAPAS PUMPKIN PATCH	FARMERS MKT	962.90
07/14/2022	PARTY'S PLUS	EQUIPMENT RENTAL	343.44
07/14/2022	PERCEPTIVE CONTROLS, INC.	CONTRACT SVCS	371.25
07/14/2022	PETERSON MCGREGOR OF CADILLAC	LIABILITY INSURANCE	8,599.00
07/14/2022	LOGAN PINES	FARMERS MKT	27.60
07/14/2022	PLEASANT GRAPHICS, INC	UNIFORMS	280.00
07/14/2022	PRO COMM, INC	SUPPLIES	560.00



CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 7/01/2022-07/14/2022

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
07/14/2022	ISABELLA CORPORATION	REFUND	25.00
07/14/2022	MID MICHIGAN PLUMBING	REFUND	50.00
07/14/2022	AUDRA DRAIN	REFUND	297.00
07/14/2022	JENNIFER COTTER	REFUND	430.00
07/14/2022	LOWKEY PROPERTIES, LLC	REFUND	620.00
07/14/2022	RENT-RITE, INC - ALMA	EQUIPMENT RENTAL	254.72
07/14/2022	ROMANOW BUILDING SERVICES	SUPPLIES	11,907.41
07/14/2022	CHAD SAPP	REIMBURSEMENT	70.20
07/14/2022	SHRED-IT USA LLC	CONTRACT SVCS	294.68
07/14/2022	THOMAS L. SLUSHER	CONTRACT SVCS	3,051.00
07/14/2022	JUDY SMITH	SUBSIDY GRANT	200.00
07/14/2022	DAN SODINI	FARMERS MKT	42.75
07/14/2022	SARAH STEVENS	FARMERS MKT	23.00
07/14/2022	SUMMIT FIRE PROTECTION	CONTRACT SVCS	645.00
07/14/2022	SUNRISE ASSESSING SERVICES, LLC	CONTRACT SVCS	7,725.00
07/14/2022	STEVIE SWAREY	FARMERS MKT	9.20
07/14/2022	JOSHUA THEISEN	YOUTH ACADEMY	1,000.00
07/14/2022	TRUGREEN	CONTRACT SVCS	44.91
07/14/2022	UNIFIRST CORPORATION	CONTRACT SVCS	158.16
07/14/2022	USABUEBOOK	SUPPLIES	246.03
07/14/2022	UNITED STATES TREASURY	FEDERAL EXCISE TAX	1,104.84
07/14/2022	VREDEVOLD HAEFNER LLC	CONTRACT SVCS	1,000.00
07/14/2022	JAKE WALRAVEN	FARMERS MKT	1,244.85
07/14/2022	SARAH WILBER	FARMERS MKT	64.00
07/14/2022	ERNEST WOLF	FARMERS MKT	102.95
07/14/2022	WSG ARCHITECT	CONTRACT SVCS	6,200.00
07/14/2022	YEO & YEO CONSULTING, LLC	CONTRACT SVCS	900.00

COMM TOTALS:

Total of 111 Checks:	\$467,223.58
Less 0 Void Checks:	0.00
Total of 111 Disbursements:	\$467,223.58

Wright Express7/11/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
4ALLPROMOS	SUPPLIES	\$1,117.10	1
4IMPRINT, INC.	SUPPLIES	416.57	1
ADOBE SYSTEMS, INC	CONTRACT SVCS	69.98	2
ADOBE SYSTEMS, INC	SUPPLIES	73.98	2
ADVANCE AUTO PARTS	SUPPLIES	219.74	5
ADVANCED SERVICE AND PARTS LLC	SUPPLIES	60.50	1
AHA SHOPCPR	SUPPLIES	162.50	5
AHA SHOPCPR	TRAINING	1007.50	30
AIRGAS GREAT LAKES	SUPPLIES	35.75	1
AMAZON.COM	TRAINING/SUPPLIES	135.99	1
AMAZON.COM	SUPPLIES/VEHICLE MAINT	200.83	1
AMAZON.COM	SUPPLIES	6024.45	57
AMERICAN PAYROLL ASSOC	TRAINING	597.00	1
AMSTERDAM PRINTING	SUPPLIES	1392.71	1
APWA, MICHIGAN CHAPTER	CONTRACT SVCS	495.00	1
AUTOZONE, INC.	SUPPLIES	-22.00	1
AUTOZONE, INC.	SUPPLIES/VEHICLE MAINT	167.34	1
BATTERIES PLUS - MP	SUPPLIES/VEHICLE MAINT	128.18	1
BATTERIES PLUS - MP	SUPPLIES	64.78	5
BEAR PACKAGING & SUPPLY, INC	SUPPLIES	42.70	1
BILL KEHOE, UDDER BLISS	SUPPLIES	30.00	2
BILL'S CUSTOM FAB, INC	SUPPLIES	322.12	1
BUSHEY AUTOMOTOVE	CONTRACT SVCS	85.00	1
C & C ENTERPRISES, INC	SUPPLIES	107.96	1
CAMPUS INK PRINTING	SUPPLIES	200.90	2
CENTRAL MOTOR SPORTS	SUPPLIES	37.20	1
CHARTER COMMUNICATIONS	CONTRACT SVCS	318.20	2
CHRIS BECK BECK'S BEES	SUPPLIES	10.00	1
CITY OF LANSING PARKING	TRAINING	4.50	1
COMMAND PRESENCE TRAINING	TRAINING	199.00	1
COPS & DOUGHNUTS CENTRAL PRECINCT	SUPPLIES	39.98	1
COREY DION WALTHER/NYLEA'S GARDEN LLC	SUPPLIES	48.00	2
COYNE OIL CORPORATION	SUPPLIES	852.30	4
CREATIVELY! GLASS & MORE LLC	SUPPLIES	18.98	1
CRICUT.COM	SUPPLIES	10.59	1
CRITERION PICTURES	CONTRACT SVCS	425.00	1
DAVID GROTHAUSE, THE CHEESE PEOPLE	SUPPLIES	69.36	1
DEWITT LUMBER	SUPPLIES	101.94	1
DOLLAR GENERAL	SUPPLIES	139.03	1
DOLLARTREE	SUPPLIES	200.00	6
DORNBOS SIGN & SAFETY, INC.	SUPPLIES	-5.31	1
DOUG'S SMALL ENGINE REPAIR	SUPPLIES	149.94	3
DREAMSTIME.COM	SUPPLIES	39.00	1
DROPBOX INC.	CONTRACT SVCS	119.88	1

Wright Express7/11/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
DTE ENERGY	UTILITIES	12708.59	27
EDUCATION.COM	TRAINING	119.88	1
ETNA SUPPLY	SUPPLIES	2561.81	10
EVENTBRITE	TRAINING	589.34	4
FACEBOOK ADS	CONTRACTED SERVICES	50.00	1
FACTORY OUTLET STORE	SUPPLIES	9639.95	3
FASTENAL COMPANY	SUPPLIES	945.58	4
FERGUSON ENTERPRISES	SUPPLIES	222.47	2
FIRST TACTICAL	UNIFORMS	159.99	1
FIVE BELOW	SUPPLIES	12.50	1
FRAUDULENT CHARGES	SUPPLIES	3.34	1
FRONTIER COMMUNICATONS	COMMUNICATIONS	65.98	1
FUNEXPRESS.COM	SUPPLIES	373.40	1
GALCO INDUSTRIAL ELECTRONICS, INC.	SUPPLIES	-12.70	1
GILL-ROY'S HARDWARE	SUPPLIES	447.47	19
GORDON FOOD SERVICE	SUPPLIES	1026.23	12
GOTOMYPC.COM	CONTRACT SVCS	44.00	1
GOVERNMENT FINANCE OFF ASSN	DUES	530.00	1
GT RUBBER SUPPLY	SUPPLIES	208.74	1
HOBBY LOBBY	SUPPLIES	16.19	1
HOLIDAY INN CREDIT CARD	TRAINING	774.95	1
HOME DEPOT	SUPPLIES	2812.01	37
HUTSON, INC	SUPPLIES	9.37	1
ICMA INTERNET	TRAINING	799.00	1
IDENTOGO	CONTRACT SVCS	1606.25	25
INDUSTRIAL CRYOGENIC ENGINEERING	SUPPLIES	14.00	1
JIMMY JOHN'S	SUPPLIES	30.82	1
JNR ENGRAVING	SUPPLIES	22.00	1
JOTFORM INC.	CONTRACT SVCS	390.00	1
KRAPOHL FORD LINCOLN MERC	CONTRACT SVCS	145.40	2
KSS ENTERPRISES	SUPPLIES	6.74	1
LOGOS GALORE/MORDICA SALES	SUPPLIES	242.00	1
LUGNUTS SEASON TICKETS	SUPPLIES	2384.00	1
MAGNUM BALLISTICS	SUPPLIES	0.00	2
MCMASTER-CARR SUPPLY CO.	SUPPLIES	96.00	1
MEIJER INC	SUPPLIES	907.38	15
MENARDS - MT. PLEASANT	SUPPLIES	2941.94	16
MICHIGAN ASSOCIATION OF CPAS	DUES	335.00	1
MI CHAMBER OF COMMERCE - LANSING	DUES	199.00	1
MI DEPT OF HEALTH & HUMANS SVCS	CONTRACT SVCS	225.00	1
MI DEPT OF HEALTH & HUMANS SVCS	TRAINING	25.00	1
MICHIGAN MUNICIPAL LEAGUE	TRAINING	270.00	1
MICHIGAN PIPE & VALVE	CONTRACT SVCS	0.00	2
MICHIGAN SECTION-AWWA	CONTRACT SVCS	399.00	1

Wright Express7/11/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
MIDDLE MICHIGAN DEVELOP CORP	DUES	30.00	1
MIREGISTRY.ORG	TRAINING	240.00	11
MLIVE	CONTRACT SVCS	445.00	1
MOTION INDUSTRIES, INC.	SUPPLIES	695.59	2
MPARKS	TRAINING	-60.00	1
MRWA	CONTRACT SVCS	99.00	1
MSC INDUSTRIAL SUPPLY	SUPPLIES	195.28	1
MT PLEASANT AUTOMOTIVE SUPPLY	SUPPLIES	681.39	6
MT PLEASANT FARMERS MARKET	SUPPLIES	35.00	2
MTOA	TRAINING	250.00	1
NAPA AUTO PARTS	SUPPLIES/VEHICLE MAINT	250.29	1
NAPA AUTO PARTS	SUPPLIES	475.58	6
NATIONAL ALLIANCE-YOUTH SPORTS	SUPPLIES	406.74	5
NATIONAL REGISTRY OF EMT	TRAINING	0.00	2
OFFICE DEPOT	SUPPLIES	75.76	2
OLSON TIRE SERVICE	SUPPLIES	15.00	1
OLSON TIRE SERVICE	CONTRACT SVCS	146.44	3
PARTY'S PLUS	EQUIPMENT RENTAL	37.80	1
PERCHA PAINT & WALLPAPER	SUPPLIES	78.00	1
PICKARD STREET CITGO	FUEL	28.11	1
PRO COMM, INC	CAPITAL ACQUISITIONS	1499.00	1
QUILL CORPORATION	SUPPLIES	228.49	2
RAY BROWERS STONEY GROVE FARM	SUPPLIES	36.00	1
REPUBLIC SERVICES #239	CONTRACT SVCS	52327.78	9
RIC'S FOOD CENTER	SUPPLIES	12.58	2
ROYCEU.COM	TRAINING	109.00	1
RV CENTRAL	SUPPLIES/VEHICLE MAINT	27.98	1
S & S WORLDWIDE, INC.	SUPPLIES	267.60	1
SAM'S CLUB #4982	SUPPLIES	338.04	5
SCHOLASTIC TEACHER INC	SUPPLIES	451.91	1
SCHOOLCRAFT COLLEGE	CONTRACT SVCS	195.00	1
SCIENTIFIC BRAKE & EQUIPMENT CO	SUPPLIES	154.99	2
SHARE CORPORATION - CC	SUPPLIES	137.86	1
SHERWIN WILLIAMS	SUPPLIES	176.55	3
SPARTAN DISTRIBUTORS	SUPPLIES	652.99	1
STAPLES - MP	SUPPLIES	868.95	13
STARBUCKS	SUPPLIES	12.40	1
STATE OF MICH-DEPT ENV QUALITY	TRAINING	95.00	1
STATE OF MICHIGAN EGLE	TRAINING	191.90	2
STATE OF MICHIGAN ICHAT LOOK UP	CONTRACT SVCS	40.00	4
STAYBRIDGE SUITES	TRAINING	277.98	1
STROBES N' MORE	SUPPLIES	218.40	1
SWANK MOTION PICTURES	CONTRACT SVCS	1425.00	1
TARGET	SUPPLIES	72.43	3

Wright Express7/11/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
TEACHERS PAY TEACHERS	SUPPLIES	7.98	1
THE LION HEART EXPERIENCE, LLC	TRAINING	3048.00	1
THE UPS STORE	CONTRACT SVCS	2.93	1
THE WALL STREET JOURNAL	SUBSCRIPTION	38.99	1
THIELEN TURF IRRIGATION, INC	SUPPLIES	92.02	1
TLO ONLINE	CONTRACT SVCS	75.00	1
TOTALLY PROMOTIONAL.COM	SUPPLIES	352.50	1
TOWN CENTER INC	CONTRACT SVCS	52.50	1
TRACTOR SUPPLY - MP	SUPPLIES	184.98	2
TRACTOR SUPPLY PLAN	SUPPLIES	105.98	2
TRAFFIC SAFETY STORE	CONTRACT SVCS	824.36	1
U S POSTMASTER	SUPPLIES	232.00	3
U S POSTMASTER	CONTRACT SVCS	53.78	4
USPS.COM	CONTRACT SVCS	2.60	1
VERIZON WIRELESS	CONTRACT SVCS	50.78	2
VERIZON WIRELESS	COMMUNICATIONS	5474.98	54
VITALES	SUPPLIES	50.29	1
VOLGISTICS, INC	CONTRACT SVCS	98.00	1
WAL-MART	TRAINING	109.04	1
WAL-MART	SUPPLIES	3503.02	16
WASTE MANAGEMENT	CONTRACT SVCS	638.98	3
WEF MEMBERSHIP	DUES	155.00	1
WIELAND TRUCK CENTER - CLARE	SUPPLIES	138.32	1
WINN TELECOM	CONTRACT SVCS	300.00	1
WINN TELECOM	COMMUNICATIONS	885.99	3
WUFOO - CC	CONTRACT SVCS	19.00	1
ZOOM, INC.	CONTRACT SVCS	207.61	5
		<hr/>	<hr/>
	TOTALS	\$140,909.23	586

# Memorandum



MEMO TO: Aaron Desentz, City Manager

FROM: Chris Saladine, Information Technology Director/Assistant Finance Director

DATE: July 25, 2022

SUBJECT: Office 365 & SPAM Filtering Upgrades

Reason:

The City currently uses on premise Microsoft Exchange and a Barracuda SPAM appliance for email delivery and SPAM filtering. Both of these solutions are several years old and are coming due for upgrade/replacement in the near future. For security and reliability, the City should consider moving away from on premise hardware to cloud based providers for these services. There will be some minor cost offsets due to some Office 2021, Zoom subscriptions and current Barracuda licensing purchases that will not need to be renewed later this year that can be accounted for at final amended budget.

Staff is recommending moving to Microsoft Office 365 for email and office applications. This has the advantage of enhanced email security and deliverability, cloud-based access to files from anywhere and automated security updates. It will lower, but not completely replace, future hardware expenditures as less server and SAN resources will be required to deliver email and store files.

Staff is also recommending moving away from a hardware SPAM appliance to Barracuda's cloud based SPAM and web filtering services. This service also includes domain fraud protection, e-discovery compliance tools for FOIA response, enhanced integration with Office 365 for email recovery and security awareness training. Additionally, this solution also supports and integrates with an upcoming IT project to deploy an automated security information and event management system.

Pricing for Microsoft and Barracuda products are the same regardless of vendor. City staff plans on using Yeo & Yeo Computer Consulting to help with the conversion to Office 365 and Barracuda SPAM cloud based services. Yeo & Yeo has done countless conversions similar to our project and has the expertise to assist staff in deploying the new solutions correctly with minimal downtime. Pricing for the project conversion would be as follows:

One year of Office 365 for 160 email addresses and the annual online plan - \$27,170  
One year of Barracuda E-mail protection Premium Plus - \$19,120  
Yeo & Yeo engineer (estimated at 45 hours of project time) \$7,420

Recommendation:

I recommend the City Commission approve a budget amendment of \$53,710 for the purchase, setup and installation of Microsoft Office 365 and Barracuda SPAM and web filtering services.