

Regular Meeting of the Mt. Pleasant City Commission
Monday, July 22, 2024
7:00 p.m.

AGENDA

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

LAND ACKNOWLEDGEMENT STATEMENT:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. Introduce Human Resources Administrative Assistant Ally Rich.
2. Introduce Assistant to the City Manager Katy Lemorie.
3. Proclamation designating July 19 as Park and Recreation Professionals Day to be received by Phil Biscorner, Director of Parks, Recreation, & Public Spaces.
4. Presentation on 2024 mid-year goals and objectives progress.

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

5. Second Quarter Investment Report.
6. Minutes of the Planning Commission (June).

CONSENT ITEMS:

7. Approval of the minutes from the regular meeting held July 8, 2024.
8. Consider appointment of a voting delegate and alternate for the Michigan Municipal League (MML).
9. Consider approval of a contract with Willy's Contracting to raze and restore 402 South Arnold Street and 1306 Upton Street.
10. Consider approval of Payrolls and Warrants.

PUBLIC HEARINGS:

NEW BUSINESS:

11. Consider approval of the purchase of (2) police motorcycles and accompanying budget amendment.

All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.

City Commission Agenda

July 22, 2024

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12. Consider approval of the purchase of a detective vehicle at a cost not to exceed \$40,000 and accompanying budget amendment.
13. Consider approval of a contract with Pontem for the purchase of cemetery management software and accompanying budget amendment.
14. Consider appointments to applicable City boards and commissions as recommended by the Appointments Committee.

ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

RECESS:

WORK SESSION:

15. Discussion on Managed Natural Landscaping.

RECESS:

CLOSED SESSION:

ADJOURNMENT:

All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.

TO: MAYOR AND CITY COMMISSION
FROM: AARON DESENTZ, CITY MANAGER
SUBJECT: CITY MANAGER REPORT ON AGENDA ITEMS

JULY 22, 2024

Proclamations and Presentations:

4. Presentation on 2024 mid-year goals and objectives progress.
 - a. At the City Commission meeting, I will present the status of the City's 2024 goals and objectives.

Receipt of Petitions and Communications:

Consent Items:

8. Consider appointment of a voting delegate and alternate for the Michigan Municipal League (MML).
 - a. As a member community of the MML, the City of Mount Pleasant can vote on activities undertaken by the MML. This includes the election of the Board of Directors at the annual conference. This year's annual conference is held on Mackinaw Island September 11th – 13th. Traditionally the Mayor and Vice-Mayor have been the voting delegate and alternate if they are attending. Mayor Perschbacher and Vice Mayor Alsager are attending the conference this year. Therefore, it is proposed that Mayor Perschbacher be appointed as the voting delegate with Vice-Mayor Alsager being appointed as the alternate.
9. Consider approval of a contract with Willy's Contracting to raze and restore 402 South Arnold Street and 1306 Upton Street.
 - a. The above referenced houses have long standing issues related to the City's International Property Maintenance Code (IPMC) and the City's previous blight ordinance that proceeded IPMC. Following many letters, discussions with the property owners, and court appearances, the City has been granted authority by the court to bring the properties into compliance with the IPMC. The properties are in such a state that rehabilitation is not an efficient means to correct the many issues with these structures. Demolition is the best means of correcting the issue. The City received bids from several contractors. Willy's Contracting was the low bid just under \$23,900. The cost for the demolition will then be placed as a tax on the properties.

Public Hearings:

New Business:

11. Consider approval of the purchase of (2) police motorcycles and accompanying budget amendment.
 - a. The City was previously enrolled in a lease program with a motorcycle provider that rented motorcycles to the Police Department. This program has ended. The only viable solution for providing motorcycles to the department is by purchasing motorcycles. Staff recommends the purchase of two (2) BMW police motorcycles at a price not to exceed \$62,378. The motorcycles have various benefits such as fuel efficiency, traffic maneuverability, and rapid response when needed. Staff anticipates the motorcycles

will last approximately 10-15 years. Due to officer vacancies throughout the current fiscal year, the department has realized budgetary savings that make the purchase budget neutral. The City Commission is asked to authorize the purchase of the motorcycles and to reallocate budgetary savings to do so.

Recommended Action: A motion to approve the purchase of two (2) BMW Police Motorcycles in the amount of \$62,378 and reallocate police officer position vacancy savings from the 2024 Budget to cover the same.

12. Consider approval of the purchase of a detective vehicle at a cost not to exceed \$40,000 and accompanying budget amendment.
 - a. The City owns an unmarked vehicle used by the detectives at the Police Department. This vehicle is no longer economically advantageous to maintain. The cost to replace the vehicle is not in the 2024 budget. However, a grant was received to pay for the replacement of the Police Department interview room which was included in the 2024 budget. The City budgeted \$40,000 for this interview room upgrade. Staff is asking that the City Commission reallocate the \$40,000 from that project to the purchase of a new vehicle for the department. Staff is unsure what vehicle will be purchased at this time. Vehicles are moving fast in the current market and staff is asking for flexibility in choosing a vehicle that is available and effective at meeting the community's needs.

Recommended Action: A motion to reallocate \$40,000 that was to be used to replace the Interview Room Recording System in the 2024 Police Operating Budget to be used for a police department vehicle purchase.

13. Consider approval of a contract with Pontem for the purchase of cemetery management software and accompanying budget amendment.
 - a. Several City departments worked together onboarding a piece of software called Aktivov. Aktivov is an asset management software that provides support for cemetery assets. Staff has not been satisfied with the software's application toward cemetery management. Staff is now recommending that the City purchase Pontem software for cemetery management. Pontem is a favored software in cemetery management and is designed particularly for this application. Parks and Recreation Director Phil Biscorner will be at the meeting to discuss the benefits of purchasing Pontem software.

Recommended Action: A motion to approve the purchase of the Pontem Cemetery Management software for \$36,600 and a budget amendment of the same.

Work Session:

15. Discussion on Managed Natural Landscaping.
 - a. Following our last discussion on natural landscaping, staff has prepared a redlined version of the City's lawn maintenance ordinance. The redlined version shows the proposed changes offered at our last work session on the topic. This includes the expansion of the noxious weeds list to match the Michigan Department of Agriculture and Rural Development (MDARD) list and an expansion of native grasses. The proposed ordinance would allow these native grasses to grow to an unrestricted height while turf

grass height restrictions would remain in place at the current standard. Staff is asking for any questions, comments, or concerns related to the proposal before the ordinance is sent to the City's legal team for final drafting and review. After that, the ordinance would then be set for discussion and adoption following a public hearing at a future City Commission meeting.

Closed Session:

PROCLAMATION

WHEREAS, the parks and recreation field is a diverse and comprehensive system that improves personal, social, environmental and economic health; and,

WHEREAS, the benefits of the parks and recreation services that enrich the lives of its citizens are important, and help make this community a desirable place to live, work and visit; and

WHEREAS, the skilled work of park and recreation professionals strengthens community cohesion and resiliency, while connecting people with nature and each other, and providing and promoting opportunities for healthful living, social equity and environmental sustainability; and

WHEREAS, the essential services that park and recreation professionals and volunteers perform to provide recreational and developmental enrichment for our children, youth, adults and older adults are valued; and to ensure our parks and recreational spaces are clean, safe, inclusive, welcoming and ready to use.

NOW, THEREFORE, I, Amy Perschbacher, Mayor of the City of Mount Pleasant, do hereby proclaim July 19, 2024, as

Park and Recreation Professionals Day

in the City of Mt. Pleasant and urge residents to recognize and honor the contributions of the park and recreational professionals.

In Witness Whereof, I have hereunto set my hand and Great Seal of the City of Mount Pleasant, Michigan, this 22nd day of July 2024.

Amy Perschbacher, Mayor
City of Mount Pleasant

Goal/Objective	Tactic	Measure	Anticipated Completion	Responsible Party	Update 03/31/2024	Update 06/30/2024	Update 09/30/2024	Update 12/31/2024
Maintain stable and financially responsible operations								
Complete required landfill remediation efforts	Continue site assessment through well testing developed with third party advisor.	Analysis of testing data	Q4 2024	Director of Public Works	Quarterly testing of ground water samples will continue through 2024. First samples have been taken.	Testing continues.		
	Coordinate with Michigan Department of Environment, Great Lakes, and Energy (EGLE) and third party advisement firm to develop a plan for remediation efforts.	Adoption of plan						
	Develop a Capital Needs Assessment for remediation efforts.	Adoption of budgeted remediation costs						
Prepare a climate change preparedness plan	Inventory current green initiatives against MI Green Communities initiatives	Adoption of climate change preparedness plan	Q2 2024	City Manager	Area hazard vulnerability information has been completed. Working with CMU to develop public feedback survey on resident vulnerabilities and concerns. Plan will now be delivered Q4 2024.	Residential vulnerabilities survey has been distributed. Results of this and a summary of area vulnerabilities to be used in developing goals with the City Commission Q3 with final plan completed Q4.		
	Develop goals and objectives for a climate change preparedness plan							
	Adopt a climate change preparedness plan							
Adopt best practices in asset management	Develop and adopt a policy on appropriate asset management practices	Adoption of policy	Q4 2024	Director of Public Works	Continue to work with Aktivov to set up the Maintenance Management Program at the water treatment plant.	Water plant floorplan has been added to Aktivov. Will provide training to plant staff in July.		
Look for ways to cut down or find ways to compensate for services provided to non-city customers without payment	Identify services provided to non-city taxpayers without payment and look for ways to reduce impact on city taxpayers	Developed list of proposed means to compensate for City services	Q3 2024	Finance Director	This will be part of the budget review process for 2024 amended and 2025 proposed budget.	Budget process continuing through second quarter.		
Monitor the City's tax base and develop interventions to stabilize	Monitor taxable value for both residential and commercial properties	Increase or decrease in taxable values	Ongoing	Finance Director	This is an ongoing part of operations. Finance watches trends in taxable value through the assessment and MTT processes. Staff also assists other departments on analyzing the impact of new development types on our tax base (i.e. PILOT projects, etc)	Continuation of first quarter update.		
Continue positive and productive relationships with community partners and residents/businesses								
Create a workforce development program in partnership with Gratiot Isabella Technical Education Center (GI TEC) - CMU & Mid-Michigan	Identifying career paths where program will be beneficial	Number of programs developed	Q4 2024	Human Resources Director	HR staff attended GI-TEC open house on February 1, 2024 to gather additional information on program offerings and partnership opportunities.	Continue to assess partnership opportunities with current GI-TEC programs.		
	Establishing programs within identified career paths							
	Communication of the available opportunities to students							
						The City has a partnership with GI Tech providing fire fighter training and also offers job shadowing.		
						The City is hosting three (3) interns from CMU for various special projects.		

	Renew the City's Redevelopment Ready Communities Certification	Address needs in the City's RRC status report Submit necessary policies and procedures to the State for consideration of RRC recertification	Recertification in the RRC program	Q2 2024	Director of Planning and Community Development	RRC Recertification has been approved by the State of Michigan. Goal is complete Q2 2024.	RRC Recertification has been approved by the State of Michigan. Goal is complete Q2 2024.		
	Provide safe accommodations for pedestrians and bicyclists								
	Expand walkability in Mt. Pleasant	Continue replacement sidewalk program and assessments.	Completion of sidewalk plans	Q3 2024	Director of Public Works	Sidewalk project has been bid.	Sidewalk replacement project has been substantially completed		
	Identify grants and partners to expand MMPGKB Trail and increase signage on trail	Identify pathway for southern trail connection Secure rights to pathway for southern trail connection Review grant opportunities to fund the project North Section: Design and engineering	Pathway identified Rights to pathway secured Grants applications submitted Design and engineering completed	Q4 2024	Director of Parks and Recreation	City was awarded TAP grant for \$400,000 and is now applying for another \$200,000 grant from MDOT to support the project.	City was awarded TAP grant for \$400,000 and is now applying for another \$200,000 grant from MDOT to support the project. Project to be completed 2025 Rights to pathway identified and secured. Design to be completed this year.		
	Create a community friendly space in our downtown area								
	Create a community friendly green space in the downtown area	Complete the Town Center project	Project completion	Q4 2024	DDA Director	Town Center project awarded.	Construction is under way and expected to be completed by end of August		
	Provide a great parks system and expand our sports, events, and recreation program offerings								
	Upgrade and add universal access to Chipp-A-Waters Park playground structure	Design universal access amenities Construct universal access amenities	Complete design and construction	Q3 2024	Director of Parks and Recreation	Construction of universal access amenities completed Q2 2024.	Construction of universal access amenities completed Q2 2024.		
	Create recreation programs identified in the recreation needs assessment	Review existing recreation programs Identify gaps in programs offered Develop programs based on needs, gaps, and budgetary constraints	Programs/events offered Number of participants	Q4 2024	Director of Parks and Recreation	Staff is reviewing the draft recreation assessment report for implementation later this year.	Staff will have a strategic plan developed from the needs assessment in Q4 2024.		
	Create a sense of place by promoting the "Meet Here" branding and working to become a cool destination								
	Promote that Mt. Pleasant is centrally located	Work message into upcoming communications where applicable.	Distribution of messaging that includes Mt. Pleasant's central location	Q3 2024	Director of Communications	Staff will review upcoming opportunities to add central location to messaging	Staff is looking for opportunities to work this into messaging in 3rd quarter.		
	Work with community partners to support an event that brings more people to Mt. Pleasant	Identify partners for event creation Create a vision for the event Build a budget for the event	Hold the event	Q4 2024	Director of Parks and Recreation	Staff is working with area event hosts to develop a combined event for 2025. Plans for when and what events would take place are being made.	Staff is working with area event hosts to develop a combined event for 2025. Plans for when and what events would take place are being made.		
	Continue to monitor the analytics on our communication channels and make sure our information stays fresh and relevant	Monitor analytics on a quarterly basis to see how/where messaging is gaining views and interactions	Quarterly report to City Manager	Ongoing starting with first quarter 2024	Director of Communications	First quarter report on analytics was sent out. Currently evaluating what other metrics we may want to analyze and report.	Second quarter analytics will include additional metrics.		
	Address the housing market demands in our community, including home ownership opportunities								

	Monitor and evaluate the performance of our PILOT and NEZ programs	Review areas for potential NEZ Review implementation of PILOT program	Implementation of PILOT and NEZ programs	Q4 2024	Director of Planning and Community Development	Spire Development was awarded a PILOT agreement in 2023 but did not receive MSHDA funding in early 2024. Next application period will be Q4 2024.	Spire Development was awarded a PILOT agreement in 2023 but did not receive MSHDA funding in early 2024. Next application period will be Q4 2024.		
Maximize economic viability on Mission Street									
	Engage stakeholders in future development options for the corridor	MDOT to present findings of Mission Street study Work with consultant on the development of a Mission Street Implementation Plan as part of the City's Master Plan review process	Development of a plan	Q4 2024	Director of Planning and Community Development	Mission Street Corridor Improvement Plan development is underway and will be completed Q4.	Mission Street Corridor Improvement Plan development is underway and will be completed Q4. Progress report provided to City Commission July 8th		
	Determine interest in continuing the DDA and TIFA Districts beyond 2025	Determine the tradeoffs of continuing TIFA districts Submit a final proposal for continuation or discontinuation of TIFA districts	Continuation or discontinuation of TIFA districts	Q4 2024	Downtown Development Director	Internal staff discussion with City Manager, Finance and Downtown Development Director on work session options	Work session with City Commission held 5/13/24. More to come on CBD TIFA follow up in late 4th quarter		
Prepare Mt. Pleasant Center for future development opportunities									
	Consider long-term development options for the former Mt. Pleasant Center property	Goal on hold during court of appeals process	Goal on hold during court of appeals process	Goal on hold during court of appeals process	Director of Planning and Community Development	Goal on hold during court of appeals process	Goal on hold during court of appeals process		

Memorandum



TO: Aaron Desentz, City Manager

FROM: Chris Witmer, Treasurer/Deputy Finance Director

DATE: July 16, 2024

SUBJECT: Investment Report

Attached please find the 2nd quarter Investment Report. The investment portfolio for all funds, less the pension and OPEB plans and WRRF bond proceeds, has a cost basis of \$31 million. The investment portfolio earned a weighted average yield of 3.69%, which is up slightly from the previous quarter of 3.60%.

Requested Action:

Include the Investment Report for June 30, 2024, with the July 22nd City Commission petitions and communications.

Current Portfolio

City of Mt. Pleasant portfolio as of 06/30/2024



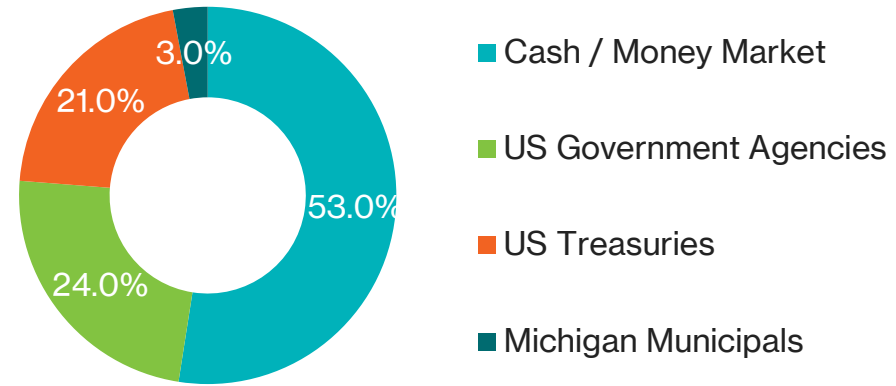
Your Portfolio

Cash	\$16,466,742
Securities	<u>\$14,725,000</u>
Total	\$31,191,742

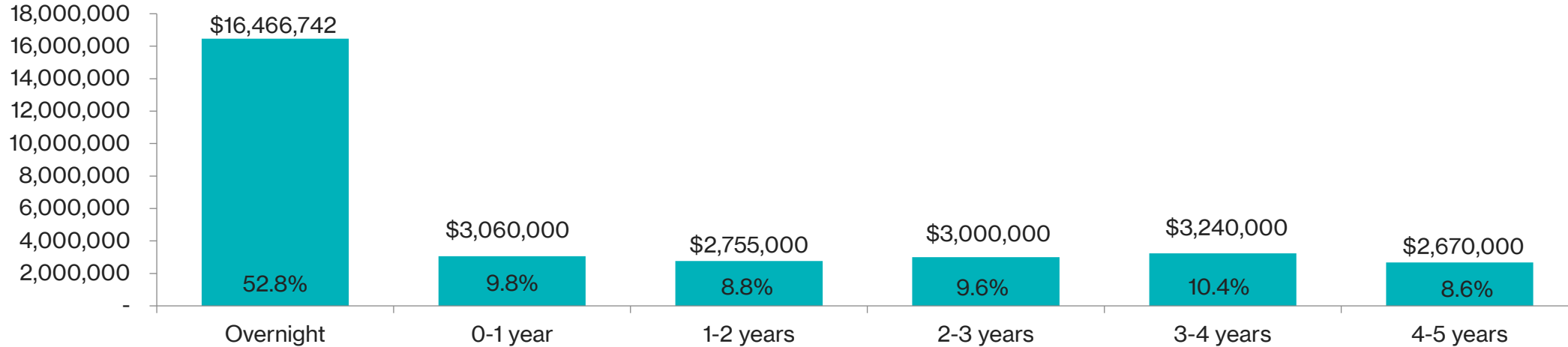
Your Securities

Weighted Average Maturity	1.17 years
Weighted Average Yield	3.69%

Your Asset Allocation



Your Maturity Distribution



THE ABOVE DATA CONTAINS CALCULATIONS THAT WERE DERIVED IN PART FROM OUTSIDE SOURCES. THEY ARE ASSUMED TO BE ACCURATE BUT ARE SUBJECT TO VERIFICATION AND REVISION. IN THE EVENT OF A DISCREPANCY BETWEEN THE ABOVE AND THE CITY'S BANK AND CUSTODY STATEMENTS, THE INFORMATION IN THE STATEMENTS SHOULD BE CONSIDERED ACCURATE.

YIELD AND INTEREST INCOME INFORMATION IS ANNUALIZED. ALL YIELD INFORMATION IS SHOWN GROSS OF ANY ADVISORY AND CUSTODY FEES AND IS BASED ON YIELD TO MATURITY AT COST. PAST PERFORMANCE IS NOT A GUARANTEE OF FUTURE RESULTS.

**Mt. Pleasant Planning Commission
Minutes of the Regular Meeting
June 6, 2024**

I. Chair Hoenig called the meeting to order at 7:00 p.m.

Present: Devenney, Friedrich, Haveles, Hoenig, Irwin, Liesch, Ortman
Absent: Kingsworthy, Nicholas

Staff: Manuela Powidayko, Susan Tham

II. Approval of the Agenda:

Motion by Friedrich, support by Haveles to approve the agenda.

Motion approved unanimously.

III. Approval of the Minutes:

A. May 2, 2024 Regular Minutes

Motion by Ortman, support by Haveles to approve the minutes from the May 2, 2024 regular meeting as presented.

B. May 2, 2024 Work Session Minutes

Motion by Irwin, support by Haveles to approve the minutes from the May 2, 2024 work session as presented.

Motion approved unanimously.

IV. Zoning Board of Appeals report for January:

Commissioner Haveles reported that the ZBA did not meet in May.

V. Communications:

Powidayko reported that there were no communications to report.

VI. Public Hearings:

A. SUP-24-07 – 1004 S. University – Lary Sheffert – Request for Special Use Permit for multiple-family dwelling (conversion from a three-unit to a four-unit building).

Powidayko introduced SUP-24-07, a request for Special Use Permit for multiple-family dwelling (conversion from a three-unit to a four-unit building).

Powidayko reviewed the current and prior uses of the property. Powidayko provided an overview of the property including current zoning, future, current and prior land use. Powidayko reviewed photos showing current conditions of the property.

Powidayko reviewed Special Use Conditions regarding multiple-family dwelling (conversion from a three-unit to a four-unit building).

Powidayko closed her presentation with recommendation to approve SUP-24-07 subject to conditions.

Discussion took place.

Chair Hoenig invited the applicant up to present their case.

Lary Sheffert was on hand to address the board and answer any questions.

Discussion took place.

Chair Hoenig opened the public comment.

Powidayko noted that there were no other public comments submitted via zoom or electronically.

There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Friedrich, support by Haveles to approve SUP-24-07, subject to the following conditions:

1. The applicant shall apply for a Minor Site Plan Review and comply with the following zoning requirements:
 - a. Landscaping standards, by planting one tree within the First Lot Layer;
 - b. Streetscape standards, by planting one tree along the Frontage line; and

- c. Bicycle parking standards, by adding four bicycle parking spaces on the premises.
2. The applicant shall comply with Chapter 50: Solid Wastes of the Mt. Pleasant City Code and provide one additional rolled cart to ensure that there is enough space for waste that is generated on site;
3. The applicant shall comply with the requirements of Public Safety and get approval for a rental license with the Mt. Pleasant Fire Department; and
4. The applicant shall comply with the requirements of Building Safety and Public Works.

Discussion took place.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Irwin, Liesch, Ortman
Nays: None

Motion passed unanimously.

B. SUP-24-08 & SPR-24-07 – 222 N. Mission St – Konwinski Construction Inc. – Request for Special Use Permit for an Automobile, motorized vehicle, and related accessory dealership (not in Central Business District).

Powidayko introduced SUP-24-08 & SPR-24-07, a request for Special Use Permit for an Automobile, motorized vehicle, and related accessory dealership (not in Central Business District).

Powidayko reviewed the current and prior uses of the property. Powidayko provided an overview of the property including current zoning, future, current and prior land use. Powidayko reviewed photos showing current conditions of the property.

Powidayko reviewed Special Use Conditions for an Automobile, motorized vehicle, and related accessory dealership (not in Central Business District).

Powidayko closed her presentation with recommendation to approve SUP-24-08 & SPR-24-07 subject to conditions.

Discussion took place.

Chair Hoenig invited the applicant up to present their case.

Andy Theisen was on hand to address the board and answer any questions.

Discussion took place.

Chair Hoenig opened the public comment.

Patty Strong of 906 E Chippewa St commented that she was the one who was concerned about corner visibility when approaching Mission St from Chippewa St. She stated that while she was not completely sure if a 5-foot setback would be enough, the proposed plan made her feel a lot better in regards to visibility. Strong mentioned that in the past, Graff was parking pick-up trucks and SUVs right up to the corner and the visibility was terrible because the hoods were very tall. She mentioned that the vegetation could use a trim, as it is in the way. Other than that, she stated that this (the proposed site plan) looks pretty good.

Powidayko noted that there were no other public comments submitted via zoom or electronically.

There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Friedrich, support by Haveles to approve SUP-24-08 & SPR-24-07, subject to the following conditions:

1. The applicant shall maintain compliance with the conditions set forth in the previously approved Zoning Board of Appeals ZBA-24-01 variance;
2. The applicant shall submit a landscaping plan showing compliance with the corner clearance provisions and landscaping requirements;
3. The applicant shall coordinate with the Department of Public Works and provide an easement for the cross-access connection;
4. The applicant shall apply for a sign permit with the Building Safety Department and comply with the zoning ordinance sign standards;
5. The applicant shall comply with the requirements of Building Safety, Public Safety and Public Works.

Discussion took place.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Irwin, Liesch, Ortman

Nays: None

Motion passed unanimously.

VII. Site Plan Review

A. None

VIII. Public Comments:

Chair Hoenig opened the public comment. Powidayko noted that there were no public comments submitted via zoom or electronically. There being no one who wished to speak, public comment was closed.

IX. New Business:

A. Discuss amendments to Table 154.405.A of the zoning ordinance regarding building standards in commercial districts and consider setting a public hearing on this issue at the July 11, 2024 regular meeting.

Powidayko recapped what was discussed last year in the September 1 and November 2, 2023 work sessions and requested to set a public hearing to consider the proposed text change at the July 11, 2024 regular meeting.

Discussion took place.

Motion by Liesch, support by Haveles to set a public hearing to consider proposed text change at the July 11, 2024 Regular Meeting.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Irwin, Liesch, Ortman
Nays: None

Motion passed unanimously.

X. Other:

A. None

XI. Adjournment:

Motion by Haveles, support by Liesch to adjourn.

Motion approved unanimously.

Meeting adjourned at 7:58 p.m.

sst

Minutes of the regular meeting of the City Commission held Monday, July 8, 2024, at 7:00 p.m., in the City Commission Room, 320 W. Broadway St., Mt. Pleasant, Michigan with virtual options.

Mayor Perschbacher called the meeting to order.

The Pledge of Allegiance was recited.

Land Acknowledgement statement was recited.

Commissioners Present: Mayor Amy Perschbacher and Vice Mayor Mary Alsager; Commissioners Liz Busch, Bryan Chapman, Maureen Eke, Grace Rollins & Boomer Wingard

Commissioners Absent: None

Others Present: City Manager Aaron Desentz and City Clerk Heather Bouck

Proclamations and Presentations

1. Suzanne Schulz, FAICP, Urban Planning Practice Leader, Progressive Companies and Manuela Powidayko, Planning & Community Development Director, provided a presentation on the Mission Street Improvement Plan's existing conditions evaluation and survey results.

Moved by Commissioner Eke and seconded by Commissioner Busch to approve the agenda as presented. Motion unanimously adopted.

Public Input on Agenda Items

Bill Gerstenlauer, 1514 Gaylord St., questioned whether there was any relation to the accidents on Mission Street and the number of marijuana stores.

Receipt of Petitions and Communications

Received the following petitions and communications:

2. Monthly report on police related citizen complaints received.
3. Airport Joint Operations and Management Board May Meeting Minutes.

Moved by Commissioner Eke and seconded by Commissioner Busch to approve the following items on the Consent Calendar:

4. Minutes of the regular meeting of the City Commission held June 24, 2024.
5. Minutes of the closed session of the City Commission held June 24, 2024.
6. Appoint Public Works Director Jason Moore, as the Employer Delegate and City Treasurer, Christine Witmer as the alternate to attend the Municipal Employees' Retirement System (MERS) annual meeting.
7. Resolution in support of Michigan Arts & Culture Council 2025 Arts Project Mini-Grant-Paint the Pavement Application.

WHEREAS, the City of Mt. Pleasant working with community partners wishes to expand the Paint the Pavement public art project in downtown to help serve the community's arts for the fiscal year 2025, and;

WHEREAS, the proposed Paint the Pavement project is consistent with the goals and objectives of the City's current Master Plan, and;

WHEREAS, the proposed 2025 Paint the Pavement project and grant application were discussed at a public meeting of the Mt. Pleasant City Commission held July 8, 2024 at 7:00 p.m., and;

WHEREAS, The City of Mt. Pleasant has committed to providing \$1,000 in-kind funds toward the project cost from City staff for assistance in event planning, logistics, and road closures;

NOW THEREFORE, BE IT RESOLVED, that the Mt. Pleasant City Commission hereby approves submittal of a 2024 Michigan Arts and Cultural Council grant application for the 2025 Paint the Pavement project.

8. Sole source purchase and budget amendment in the amount of \$41,000 for the purchase of a 30' panel Christmas tree from Holiday Outdoor Décor of Bethlehem, Pennsylvania.
9. Warrants and payrolls dated June 17, 19, 20 & 27 and July 1, 2024 all totaling \$2,182,214.65.

Motion unanimously adopted.

A public hearing was held on proposed amendments to Chapter 50: Solid Wastes Ordinance as it pertains to governing refuse and recycling.

Public Works Director Jason Moore provided a presentation on the proposed amendments.

Martha Smith, 1001 E. Gaylord; Iva Myers, 1204 Bruce St.; Kevin Schafer, 1820 Beech St.; Norma Bailey, 222 E. Andre; Gisela Moffitt, 1101 Watson Rd.; John Zang, 623 Hopkins; Jeff Ellis, 215 N. Fancher and Ashley Petrash, 114, N. Lansing St. spoke in opposition of the proposed Ordinance.

Moved by Commissioner Chapman and seconded by Commissioner Busch that Ordinance 1096, an Ordinance to amend Chapter 50: Solid Wastes of the Code of Ordinances of the City of Mt. Pleasant to replace the bag and tag system and recycling collection operations having been introduced and read, now be passed, ordained and ordered published.

AYES: Alsager, Chapman, Busch & Perschbacher

NAYS: Eke, Rollins & Wingard

ABSENT: None

Motion carried.

Moved by Commissioner Chapman and seconded by Commissioner Rollins to approve an additional contribution of \$550,000 to the Municipal Employees' Retirement System (MERS) pension system. Motion unanimously adopted.

Announcements on City-Related Issues and New Business

Commissioner Wingard announced that Secretary of State Benson has kicked off a contest for a new "I VOTED STICKER" and encourages everyone to vote for your favorite.

Vice Mayor Alsager announced the Community Foundation recently awarded a grant for the Town Center Project.

Mayor Perschbacher commented that Max & Emily's concert series begins August 5th.

Commissioner Chapman announced that Sleepy Dog Books is providing a Friday series.

Public Comment on Agenda and Non-Agenda Items

John Zang, 623 Hopkins, would like to see the Commission make a determination in the Waste Ordinance on storing carts.

Ashley Petrash, 114 N. Lansing, asked how the new cart system is handicap accessible and how the City intends to address this.

Moved by Commissioner Chapman and seconded by Commissioner Eke to adjourn the meeting at 8:56 p.m. Motion unanimously adopted.

Amy Perschbacher, Mayor

Heather Bouck, City Clerk

City of Mt. Pleasant, Michigan




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(989) 779-5300
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320 W. Broadway • 48858
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(989) 772-6250 Fax

MEMORANDUM

TO: Aaron Desentz, City Manager
FROM: Brian Kench, Building Official 
DATE: Monday, July 15, 2024
SUBJECT: 402 North Arnold Street and 1306 Upton Street.

The city held a pre-bid meeting on June 28, 2024, with potential bidders to raze the two homes that are under court order at the referenced sites. The city received three bids at the opening on July 9, 2024, as follows:

Bid Opening July 9, 2024 - Results

No.	BIDDER	Location		Bid Bond Provided	Attended Pre-Bid
		402 N. Arnold	1306 Upton St.		
1	McGuirk Sand & Gravel	\$17,900.00	\$16,200.00	Yes	Yes
2	Bolle Contracting	\$15,900.00	\$14,200.00	Yes	Yes
3	Willy's Contracting	\$13,168.75	\$10,704.00	Yes	Yes

The contractor will be responsible for the demolition of all buildings on the properties, the removal of all debris including the foundation and concrete, and any items that remain on site. The contractor will bring the excavation to grade with clean fill sand and four inches of topsoil before seeding. Staff selected low bidder, Willy's contractor who has performed other demolition work in the city and will be able to take on this work in the next few weeks.

Regarding payment, the property owners will be given an opportunity to cover the cost of the demolition, or these costs can be assessed as a lien on the properties as permitted under the court order. The Commission, however, will need to approve a budget amendment to cover the initial cost with the contractor.

REQUEST:

Staff is recommending that the City Commission award a contract with Willy's Contracting in the amount of 13,168.75 to raze the home and restore the site at 402 South Arnold Street and \$10,704.00 to raze the home and restore the site at 1306 Upton Street. In addition, approve a budget amendment in the total amount of \$23, 900.00 to cover cost of the demolition.

Website: www.mt-pleasant.org

Michigan Relay Center for Speech & Hearing Impaired: 711

07/17/2024

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 07/04/2024 - 07/17/2024

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
07/08/2024	DTE ENERGY	UTILITIES	7,869.27
07/11/2024	ANGIE MCCANN	REIMBURSEMENT	15.41
07/11/2024	BILL BRICKNER	REIMBURSEMENT	50.00
07/11/2024	CHRISTINE WITMER	REIMBURSEMENT	50.00
07/11/2024	HEATHER BOUCK	REIMBURSEMENT	115.64
07/11/2024	JANENE CHISEK	REIMBURSEMENT	19.69
07/11/2024	SARAH PARROTT	REIMBURSEMENT	10.59
07/11/2024	SHAR RAPPUHN	REIMBURSEMENT	13.27
07/11/2024	TRAVIS WELSH	REIMBURSEMENT	66.00
07/11/2024	TYLER LOOMIS	REIMBURSEMENT	50.00
07/11/2024	21ST CENTURY MEDIA - MICHIGAN	CONTRACT SVCS	795.60
07/11/2024	ACME SPORTS INC	SUPPLIES	1,853.00
07/11/2024	AIMEE MURPHY	REIMBURSEMENT	100.00
07/11/2024	ALEXANDER KIMBALL	REIMBURSEMENT	222.00
07/11/2024	ALMA BOLT COMPANY	SUPPLIES	50.84
07/11/2024	ALMA TIRE SERVICE INC	SUPPLIES	218.77
07/11/2024	AXON ENTERPRISE, INC.	SUPPLIES	19,021.18
07/11/2024	BILL KEHOE	REIMBURSEMENT	214.00
07/11/2024	BILL'S CUSTOM FAB, INC	CONTRACT SVCS	395.00
07/11/2024	BOUND TREE MEDICAL, LLC	SUPPLIES	274.63
07/11/2024	BRUCE JORCK	REIMBURSEMENT	378.00
07/11/2024	BS&A SOFTWARE	CONTRACT SVCS	13,470.00
07/11/2024	BSN SPORTS LLC	SUPPLIES	879.00
07/11/2024	C & O SPORTSWEAR	SUPPLIES	211.20
07/11/2024	CDW GOVERNMENT, INC	SUPPLIES	328.69
07/11/2024	CENTRAL ASPHALT, INC	SUPPLIES	420.37
07/11/2024	CENTRAL MICHIGAN UNIVERSITY	SUPPLIES	887.44
07/11/2024	CHARTER TOWNSHIP OF UNION	UTILITIES	369.44
07/11/2024	CHRISTOPHER SWIER	REIMBURSEMENT	109.00
07/11/2024	CINTAS CORP	SUPPLIES	61.86
07/11/2024	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	323,174.74
07/11/2024	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	9,605.10
07/11/2024	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	45,919.60
07/11/2024	COREY D WALTHER	REIMBURSEMENT	51.00
07/11/2024	COYNE OIL CORPORATION	FUEL	11,817.77
07/11/2024	CUMMINS SALES AND SERVICE	CONTRACT SVCS	1,528.40
07/11/2024	DAVID GROTHAUSE	REIMBURSEMENT	171.00
07/11/2024	DAWN WINKELMAN	REIMBURSEMENT	45.02

07/11/2024	DELTA COLLEGE	TRAINING	525.00
07/11/2024	DETROIT SALT COMPANY	SUPPLIES	21,878.62
07/11/2024	DOOZIE'S ICE CREAM PLACE	CONTRACT SVCS	750.00
07/11/2024	ELECTIONSOURCE	SUPPLIES	198.00
07/11/2024	FIDELITY SECURITY LIFE INSURANCE CO	INSURANCE PREMIUMS	1,279.38
07/11/2024	FLEX ADMINISTRATORS	CONTRACT SVCS	235.20
07/11/2024	FRIENDS OF THE BROADWAY THEATRE	REIMBURSEMENT	6,142.55
07/11/2024	FRONT LINE SERVICES, INC	CONTRACT SVCS	453.00
07/11/2024	GALLS, LLC	UNIFORMS	120.37
07/11/2024	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	4,540.00
07/11/2024	HARLEY BONTRAGER	REIMBURSEMENT	151.00
07/11/2024	HIGHSTREET INSURANCE SERVICES	INSURANCE	8,599.00
07/11/2024	HIRERIGHT	CONTRACT SVCS	62.85
07/11/2024	HUTCH PAVING INC	CONTRACT SVCS	413,276.40
07/11/2024	HYDROCORP, INC.	CONTRACT SVCS	4,829.50
07/11/2024	INFOSEND, INC	CONTRACT SVCS	6,136.55
07/11/2024	KAREN FENTON	REIMBURSEMENT	63.00
07/11/2024	KERR PUMP AND SUPPLY	SUPPLIES	979.50
07/11/2024	LACEY ORLANDO	REIMBURSEMENT	8.00
07/11/2024	LONDON ALEXANDER	REIMBURSEMENT	179.00
07/11/2024	LINDSEY FOSTER	REIMBURSEMENT	226.00
07/11/2024	LYNN BOWMAN-ROWE	REFUND	400.00
07/11/2024	MACQUEEN EMERGENCY	CONTRACT SVCS	292.25
07/11/2024	MELANIE SCHLAUPITZ	REFUND	400.00
07/11/2024	MI MUNI RISK MGMT AUTHORITY	CONTRACT SVCS	142,059.50
07/11/2024	MICHIGAN PIPE & VALVE	SUPPLIES	3,200.00
07/11/2024	MID-MICHIGAN INDUSTRIES	RECYCLING	8,817.19
07/11/2024	MIKA MEYERS	CONTRACT SVCS	1,450.00
07/11/2024	MILAN SUPPLY COMPANY	SUPPLIES	367.62
07/11/2024	MIRANDA LEY	REIMBURSEMENT	82.00
07/11/2024	MRWA	MEMBERSHIP	990.00
07/11/2024	NCL OF WISCONSIN	CHEMICALS	1,125.26
07/11/2024	NORMAN CURTISS	REIMBURSEMENT	8,080.50
07/11/2024	NORTHERN MICHIGAN LAW ENFORCEMENT	SUPPLIES	1,613.88
07/11/2024	NYE UNIFORM COMPANY	UNIFORMS	122.22
07/11/2024	ODP BUSINESS SOLUTIONS LLC	SUPPLIES	460.65
07/11/2024	PAPAS PUMPKIN PATCH	REIMBURSEMENT	425.00
07/11/2024	PATRICK HARRISON	CONTRACT SVCS	300.00
07/11/2024	PERCEPTIVE CONTROLS, INC.	CONTRACT SVCS	3,405.00
07/11/2024	PHOENIX SAFETY OUTFITTERS	UNIFORMS	404.00
07/11/2024	R & T MURPHY TRUCKING, LLC	SUPPLIES	6,592.75
07/11/2024	RAY BROWERS	REIMBURSEMENT	130.00
07/11/2024	RCL CONSTRUCTION CO. INC	CONTRACT SVCS	3,091,069.83
07/11/2024	REBECCA PARKER	REIMBURSEMENT	57.00

07/11/2024	REBECCA SWAREY	REIMBURSEMENT	10.00
07/11/2024	RENEE EARLE	REIMBURSEMENT	153.00
07/11/2024	ROGER FUSSMAN CONC & MASONRY LLC	REIMBURSEMENT	25.00
07/11/2024	ROMANOW BUILDING SERVICES	CONTRACT SVCS	6,499.64
07/11/2024	SARAH STEVENS	REIMBURSEMENT	5.00
07/11/2024	SHARON HALL	REIMBURSEMENT	19.68
07/11/2024	SHOWTISS FARMS	REIMBURSEMENT	206.00
07/11/2024	SPECTRUM PRINTERS, INC.	SUPPLIES	127.61
07/11/2024	SPICER GROUP	CONTRACT SVCS	735.00
07/11/2024	STANDARD ELECTRIC COMPANY	SUPPLIES	293.97
07/11/2024	STERICYCLE, INC.	CONTRACT SVCS	328.81
07/11/2024	SUN VALLEY BASKETS & GIFTS	CONTRACT SVCS	325.00
07/11/2024	T.H. EIFERT, LLC	CONTRACT SVCS	1,544.90
07/11/2024	THIELEN TURF IRRIGATION, INC	CONTRACT SVCS	1,405.50
07/11/2024	THOMAS DEBOER JR	REIMBURSEMENT	45.00
07/11/2024	THOMAS L. SLUSHER	CONTRACT SVCS	2,213.10
07/11/2024	TINA CAPUSON	REIMBURSEMENT	33.00
07/11/2024	TOLAS OIL & GAS EXPLORATION CO	REIMBURSEMENT	489.00
07/11/2024	TOM KOZAL	TRAINING	200.00
07/11/2024	TRUGREEN	CONTRACT SVCS	49.73
07/11/2024	UNIFIRST CORPORATION	CONTRACT SVCS	71.53
07/11/2024	VIRGINIA ELIZABETH LOOSE	REIMBURSEMENT	79.00
07/11/2024	VREDEVELD HAEFNER LLC	CONTRACT SVCS	8,650.00
07/11/2024	WSG ARCHITECT	CONTRACT SVCS	360.00
07/12/2024	CONSUMERS ENERGY	UTILITIES	82,646.59
07/15/2024	CITY TREASURER - UTILITIES	UTILITIES	10,045.21

COMM TOTALS:

Total of 108 Checks:	4,299,871.36
Less 0 Void Checks:	0.00
Total of 108 Disbursements:	<u>4,299,871.36</u>



DIVISION OF PUBLIC SAFETY CITY OF MT. PLEASANT



804 E. High Street, Mount Pleasant, MI 48858
Phone: (989) 779-5100 Fax: (989) 773-4020

MEMORANDUM

DATE: July 2, 2024
TO: Aaron Desentz, City Manager
Chris Saladine, Finance Director
FROM: Paul Lauria, Director of Public Safety
SUBJECT: Police Motorcycles

As you are aware, our local authorized Harley Davidson (HD) dealer is no longer providing leasing options for police motorcycles. We have leased two (2) HD motorcycles every year since 1997. During that time, the city has been committed to training and equipping officers to use motorcycles to perform their duties. Currently the department has six (6) certified motor officers and others that have a strong interest in becoming certified. Some of the benefits of motorcycles are:

1. Enhanced Mobility and Access

- **Traffic Maneuverability:** Motorcycles can navigate through heavy traffic more efficiently than larger vehicles, allowing officers to reach incidents quickly.
- **Urban and Dense Areas:** In congested city areas or during events, motorcycles can access locations that patrol cars cannot. They can easily access park bike paths and trails.

2. Cost-Effectiveness

- **Lower Costs:** Motorcycles cost less to purchase, maintain, and fuel compared to patrol cars.
- **Fuel Efficiency:** They have higher fuel efficiency, resulting in lower operational costs over time.

3. Versatility and Functionality

- **Patrol Variety:** Ideal for routine patrols, special events, parades, and escort duties.
- **Quick Response:** Particularly effective for rapid response to incidents like accidents, disturbances, or crimes in progress.

4. Community Engagement and Presence

- **Visibility:** Increased visibility in the community can enhance public relations and community policing efforts.
- **Deterrence:** The presence of motorcycle officers can act as a deterrent to traffic violations and minor crimes.

5. Specialized Roles

- **Crowd Control:** Effective for managing large crowds at public events, protests, and other gatherings.
- **Traffic Enforcement:** There is no better tool for enforcing traffic laws such as seatbelt use, hands free cell phone and texting laws, speeding etc. Officers can pull alongside unsuspecting vehicles and observe these violations up close.

6. Training and Skill Development

- **Officer Skills:** Provides officers with additional skills and training, enhancing their overall capabilities and confidence.

7. Environmental Benefits

- **Reduced Emissions:** Motorcycles typically produce fewer emissions than cars, contributing to environmental sustainability efforts.

Attached to this memorandum is a quote to purchase two (2) BMW RT1250 Police Motorcycles. These motorcycles are expected to last between 10 - 15 years. These are the same models that the Michigan State Police and many cities and county departments use. The cost to purchase these units fully equipped and ready to use is \$62,378 (\$31,189 each).

For comparison purposes when we leased two (2) HD police motorcycles the cost was \$5,000 annually (\$2,500 each). At the end of each year the motorcycles were turned in and we would receive new motorcycles in the spring. While getting new motorcycles every year was nice, it required the reinstallation of all the emergency lights, radios, decals, and other equipment which cost an additional \$2,500 (\$1,250 each). Annually this brought the cost up to \$7,500 (\$3,750 each). By purchasing the BMW motorcycles the cost becomes neutral during the eighth (8) year of ownership.

As far as paying for the motorcycles, I am recommending using police officer position vacancy savings. The police department has had numerous retirements over the last 3.5 years and has had gaps in filling positions creating a savings.

I am recommending the City Commission approve the purchase of two (2) BMW Police Motorcycles in the amount of \$62,378 and reallocate police officer position vacancy savings from the 2024 Budget to cover the same.

Should you have any questions please do not hesitate to ask. I appreciate the consideration given to this purchase.

R 1250 RT-P Motor Pricing Form

(2024 Model Year)



Color	Option Code
1 Night Black & Alpine White III	753
0 Night Black	716
0 Alpine White III (special order)	751
0 Black Blue (special order +60 days)	754
0 Saphir Blue (special order + 60 days)	755
0 Violet Blue (special order +60 days)	756
0 Glacier Silver Metallic (special order)	N99

Revised: May 14, 2024

Quotation:			Motorcycle
Mt. Pleasant Police Department			\$22,184.07
Option Code	Retail Price		
Factory Special-Order Options - Plan 90-120 Days for Delivery			
0 Adaptive Headlight (includes 219)	134	\$687.50	\$0.00
1 Keyless Ride w/two transmitters	193	\$412.50	\$412.50
1 Gear Shift Assist Pro	222	\$544.50	\$544.50
1 Ride Modes Pro (includes 18B)	224	\$236.50	\$236.50
0 GPS Prep	272	\$220.00	\$0.00
0 Chrome Exhaust (includes 19F)	340	\$165.00	\$0.00
1 Additional LED Headlights (driving lights)	562	\$495.00	\$495.00
0 PA Microphone	599	\$654.50	\$0.00
0 High Seat Black	610	\$0.00	\$0.00
0 Low Seat Black	776	\$0.00	\$0.00
1 Enhanced Smart Phone Connectivity	6NS	\$250.00	\$250.00
The Options Below denote Standard Order Deck - Removal is only by Special Order - Option Delete			
1 Heated Seat	518	\$247.50	\$247.50
1 Tire Pressure Monitoring	530	\$247.50	\$247.50
1 Cruise Control (standard feature)	538	\$0.00	\$0.00
1 Weather Protection	649	\$214.50	\$214.50

Additional Labor Operations Provided by Dealer			
	LABOR - SADDLEBAG AUTHORITY LIGHT KIT INSTALL		\$150.00
	LABOR - INSTALL SETCOM EQUIPMENT		\$150.00
	LABOR - INSTALL RADIO		\$150.00
	LABOR - INSTALL LIDAR HOLSTER		\$75.00
	TITLE AND PROCESS FEES		\$220.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Units	Quotation valid for 60 days	Total Price - Page 1	\$25,577.07
1	from date noted below.	Total Price - Page 2	\$3,563.73
		Total Price - Page 3	\$0.00
	7/2/2024	Parts From Other Suppliers - Page 4	\$902.50

	Dealer Basic Assembly / Preparation	\$450.00
	Motorcycle Freight	\$695.00
	Total Retail Price per Unit with Options	\$31,188.30
0.00%	State Sales Tax (if applicable)	\$0.00
	Total Retail Price per Unit with Options	\$31,188.30

Note: Prices subject to change without notice. Final price is always determined by the selling authorized BMW Motorcycle dealer.

R 1250 RT-P Motor Pricing Form - Page 2

See Special Notation Comment



Quotation for:
Mt. Pleasant Police Department

Blue ID Light Selection (1)					
Per	Emergency Warning Lights (10)	BMW P/N	Order #	Retail	Total Retail
1	Standard Blue Pod-Mounted ID Lights - SID	63 17 2 361 717		\$0.00	\$0.00
0	Round Blue License Plate ID Lights - RID	71 60 2 452 897		\$0.00	\$0.00
0	Red LED-X Light	63 17 2 361 718	0	\$127.13	\$0.00
10	Blue LED-X Light	63 17 2 361 719	10	\$127.13	\$1,271.34
0	Amber LED-X Light	63 17 2 361 720	0	\$127.13	\$0.00
5	White LED-X Light	63 17 2 361 721	5	\$137.66	\$688.29
0	Green LED-X Light	63 17 2 450 782	0	\$137.66	\$0.00
Rear Duplex Emergency Warning Light (1)					
0	Duplex LED-X Red / Red	63 17 2 361 728	0	\$407.01	\$0.00
1	Duplex LED-X Blue / Blue	63 17 2 361 729	1	\$443.60	\$443.60
0	Duplex LED-X Red / Blue	63 17 2 361 730	0	\$425.76	\$0.00
0	Duplex LED-X Blue / Amber	63 17 2 361 731	0	\$425.76	\$0.00
0	Duplex LED-X Amber / Amber	63 17 2 450 784	0	\$425.30	\$0.00
Take-Down (4) Alley (2) TS (2) BT (2) Saddlebag Light (1) Red ID (1)					
6	White Torus LED TDL/Alley	63 17 2 361 722	6	\$90.55	\$543.29
2	Auxiliary LED Turn Signals	63 17 2 361 725	2	\$85.98	\$171.95
2	Auxiliary LED Brake/Tail Light	63 17 2 361 726	2	\$66.32	\$132.63
1	Saddlebag LED Lights w/sensor switch	63 17 2 361 727	1	\$169.21	\$169.21
0	Red ID Lights (replacing blue ID lights)	63 17 2 361 724	0	\$129.91	\$0.00
0	Round Blue License Plate ID Light Kit	71 60 2 452 876	0	\$142.11	\$0.00
Dealer Installed Options / Retrofits					
0	Shift Assistant Pro (hardware)	23 41 8 536 884	0	\$842.99	\$0.00
0	Shift Assistant Pro - Enabling Code	77 15 8 395 839	0	\$46.65	\$0.00
0	Ride Modes Pro - Enabling Code	77 53 8 395 840	0	\$226.45	\$0.00
0	Also Requires DTC Enabling Code	77 53 8 395 841	0	\$55.77	\$0.00
0	LED Auxiliary Headlights Nano (order 2)	63 17 9 457 322	0	\$182.68	\$0.00
0	Bolt 6 x 40 (order 2)	63 12 7 699 141	0	\$5.79	\$0.00
0	M6 Hex Nut (order 2)	07 12 9 905 826	0	\$3.77	\$0.00
Requires Activation by Dealer - No Code Needed					
Convenience Options					
0	Extra Ignition Key - No Keyless Ride	51 25 8 540 950	0	\$118.70	\$0.00
0	Extra Ignition Key - Keyless Fob Transmitter	66 12 7 914 594	0	\$415.56	\$0.00
0	Heated Seat - Low	52 53 8 544 786	0	\$628.22	\$0.00
0	Heated Seat - High	52 53 8 544 792	0	\$628.22	\$0.00
0	Tire Pressure Gauge	82 12 0 140 377	0	\$33.29	\$0.00
1	BMW Battery Charger	61 43 2 408 594	1	\$143.41	\$143.41

Note: Prices subject to change without notice. Always verify accuracy of part pricing before submitting quotations.
Final price is always determined by the selling authorized BMW Motorcycle dealer.

R 1250 RT-P Motor Pricing Form - Page 3



Quotation for:
Mt. Pleasant Police Department

Additional Accessories

Qty	Item Description	BMW P/N	Order #	Retail	Page 3	Total Retail
Additional Accessories						
Storage Options						
0	Saddlebag Liners (each)	71 60 7 704 109	0	\$145.68		\$0.00
0	Tank Top Bag	77 45 8 543 227	0	\$84.66		\$0.00
Engine Protection						
0	Rocker Cover Protection	77 14 8 406 187	0	\$275.27		\$0.00
0	Sump / Engine Protection Guard (order 1)	11 84 8 532 939	0	\$152.76		\$0.00
0	Fillister Head Screws M6 x 20 (order 5)	07 12 9 908 076	0	\$3.85		\$0.00
0	Grommet (order 5)	13 53 1 341 283	0	\$3.17		\$0.00
0	Bushing (order 5)	11 84 8 544 832	0	\$6.24		\$0.00
0	Bracket front (order 1)	11 84 8 532 937	0	\$72.23		\$0.00
0	Bracket Rear (order 1)	11 84 8 532 940	0	\$90.26		\$0.00
0	C-Clip Nut M6 (have been included w/brackets)	07 14 7 693 887	0	\$3.17		\$0.00
0	Fillister Head Screws M8 x 25 (order 5)	07 12 9 907 382	0	\$1.99		\$0.00

Note: Prices subject to change without notice. Always verify accuracy of part pricing before submitting quotations.
 Final price is always determined by the selling authorized BMW Motorcycle dealer.

Additional Accessories From Other Suppliers - Page 4

Qty	Description	PN	Price Each	Total Price
1	FAIRING USB OUTLET W/ VLOTMETER & ON-OFF	FMSA-EA-USB1	\$ 49.00	\$ 49.00
2	RADIO CONNECTION POWER PLUG CODE A	FMSA-EL-RPP	\$ 10.00	\$ 20.00
1	SIDE STAND EXTENSION	FMSA-MT-SSE	\$ 36.00	\$ 36.00
1	RADIO POWER PLUG DIVIDER CODE A	FMSA-EL-RPPD	\$ 36.00	\$ 36.00
1	ACCESSORY I-III CONNECTION PLUG	FMSA-EL-ACP	\$ 9.50	\$ 9.50
1	SPEAKER CONNECTION PLUG	FMSA-EL-SCP	\$ 9.50	\$ 9.50
1	EMERGENCY LIGHT MULITPLIER MODULE W/ HAR`	FMSA-ELM	\$ 195.00	\$ 195.00
1	FINIEX FUSION LED EMERGENCY LIGHTS	FMSA-EL-FF	\$ 202.50	\$ 202.50
1	FMS LIDAR / LASER GUN HOLSTER	FMSA-GHPL3	\$ 345.00	\$ 345.00



DIVISION OF PUBLIC SAFETY CITY OF MT. PLEASANT



804 E. High Street, Mount Pleasant, MI 48858
Phone: (989) 779-5100 Fax: (989) 773-4020

MEMORANDUM

DATE: July 9th, 2024
TO: Aaron Desentz, City Manager
Chris Saladine, Finance Director
FROM: Paul Lauria, Director of Public Safety
SUBJECT: Detective Vehicle Purchase

Recently, during routine maintenance of one of our unmarked vehicles used by the detectives, it was brought to our attention the motor mounts on the frame of the vehicle had rusted off. The engine is being held in the vehicle by the transmission and the front drivetrain. The vehicle is unsafe to use and has been removed from service.

The vehicle is a 2011 Ford Taurus with 106,000 miles. Originally used by the police captain, this vehicle was reassigned to the detectives in 2017. These vehicles are "standard" consumer vehicles. Unlike patrol vehicles (marked cars), these vehicles do not have any heavy-duty components and are not pursuit rated. They are used daily in and out of the city and are an integral part of the fleet of vehicles used by the police department.

The replacement of this vehicle was not in the 2024 Police Operating Budget. However, the \$40,000 allocated for the replacement of the department's interview room recording system will no longer be needed for that purpose. Through a grant the MINT Unit replaced the recording system earlier this year. The new system was given to us after it was installed, and our only fiscal responsibility is to continue to pay the annual maintenance costs for the software and technical support. This cost was previously built into the budget because of the old system.

In trying to find an appropriate vehicle that is immediately available for purchase, we have found that dealerships are unwilling to hold a vehicle while we go through the approval process. Therefore, I am requesting that the City Commission approve the purchase of a vehicle not to exceed \$40,000 with the additional approval of the Finance Director prior to purchase.

To cover the cost of this vehicle I am requesting the City Commission reallocate \$40,000 that was to be used to replace the Interview Room Recording System in the 2024 Police Operating Budget.

If you have any questions or concerns, please do not hesitate to contact me.

Memorandum



TO: Aaron Desentz, City Manager

FROM: Phil Biscorner, Director of Parks and Public Spaces
Heather Bouck, City Clerk

DATE: July 11, 2024

SUBJECT: Approve Purchase of Pontem Cemetery Management Software and Budget Amendment

Request:

The City Commission is requested to approve the purchase of Pontem Cemetery Management software for \$36,600, and a budget amendment of \$36,600 for the Parks Cemetery budget.

Reason for Purchase:

The City currently operates cemetery records in a system that was designed in-house numerous years ago. The system is clunky at best. The risk is high for human error to contribute to lots inadvertently being sold twice, individuals being buried in the wrong location and records not properly being maintained. Although the system has worked to date, the need from a risk management standpoint, staff time management, program networking, public access portal and the like, should be addressed. The only reason the current system still works is due to a single employee that has the knowledge of the operation over a 20 plus year career. Should this employee sever ties with the City, upkeep and continued maintenance on the current system would be lost.

As a result, the Clerk's Office with Parks and Public Spaces began exploring new software options. In conjunction with a new Asset Management Program being utilized by Public Works and Parks & Public Spaces, a cemetery module was offered by Aktivov. Staff spent close to a year working with this new opportunity and unfortunately, learned Aktivov is not a long-term solution. Aktivov is new to cemetery programming, the program is very time consuming, requires numerous steps to complete tasks, requires regular involvement from several staff members to keep the public portal portion current. The company specializes in asset management and not cemetery programming.

Much research has been conducted since the Aktivov project began, including discussions with other municipalities. Pontem is the program of choice. This is their specialty and where their energies are focused. Fortunately, much of the staff time and investment made in the steps to work with Aktivov can be utilized in the set-up and conversion to Pontem. The Aktivov investment reduces the conversion cost associated with Pontem. After this extensive review of available options, staff has determined that Pontem uniquely meets our comprehensive needs with its distinct feature set. Pontem's software stands out due to the following key features and functionalities that align with our operational and strategic goals:

The need for a cemetery program is imperative due to the following:

- Reduction of risk management;
- Updating deeds to computerization versus carbon copies on a typewriter;
- Upcoming staff retirements/changeover.

Additional benefits include:

- GIS Map Creation Expertise and Data Integration;
- Customizability and Flexibility;
- A public portal for look up of family members and genealogy research;

- Streamlining staff time and resources;
- Improved accuracy;
- User-friendly interface.

While there was \$12,000 in funding associated with the Aktivov cemetery system, going through the attempt to utilize Aktivov has reduced the initial quote from Pontem by almost \$30,000 due to the work done by both staff and contractors to get the existing data in a format that is needed to move the system online.

Approval of a budget amendment of \$36,600 from the General Fund is required for this purchase.

The annual maintenance and support costs beginning in year two are \$4,700. These amounts will be included in the 2025 operational budgets for the Cemetery.

Recommendation:

We recommend the City Commission approve the purchase of the Pontem Cemetery Management software for \$36,600 and a budget amendment of the same.



DIVISION OF PUBLIC SAFETY CITY OF MT. PLEASANT



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Phone: (989) 779-5100 Fax: (989) 773-4020

MEMORANDUM

DATE: July 11, 2024
TO: Aaron Desentz, City Manager
FROM: Paul Lauria, Director of Public Safety
SUBJECT: City Ordinance 96.05 Lawn Maintenance Add-On

At the June 24th, 2024, City Commission meeting, I was given further direction concerning the proposed Managed Natural Landscape Ordinance. The Commission wanted a more comprehensive list of noxious weeds, native grasses to Michigan, and the removal of the City Manager as the determiner of other plants that "constitutes a public nuisance".

Attached to this memorandum is the current ordinance regarding lawn maintenance. I modified it to include the items outlined above. The more comprehensive noxious weeds list is from the Michigan Department of Agriculture and Rural Development and is long, so I just referenced it. I attached a copy for the Commission to reference and consider. The City Manager language has also been redlined in the noxious weed section.

I also listed the native grasses for Michigan in the current ordinance. The proposed language allows native grasses to exceed 12 inches in height. Traditional turf grasses are still bound by the height regulations of **not to exceed** 12 inches. Other provisions call for native grasses not to "cause vision obstructions for vehicular traffic, interfere with sidewalk use and or other safety concerns as determined by the City Manager or their designee".

I look forward to further discussion on this ordinance change and hope this version comes closer to what the City Commission intended to accomplish.

§ 96.05 LAWN MAINTENANCE; HEIGHT; REMOVAL OF NOXIOUS WEEDS.

(A) Except for properly approved and constructed driveways, walkways and parking areas, the required front yard setback and required front yard green area of any improved parcel shall be cultivated with vegetation and/or other landscaping ground cover.

(B) It shall be unlawful for the owner, or his/her agent, of any occupied or unoccupied property located within the city to:

(1) Permit or maintain weeds or turf grass on any exterior property area in excess of 12 inches in height. For purposes of this section, **WEEDS** shall be defined as all vegetation other than agricultural crops, cultivated flowers, cultivated trees or cultivated shrubs.

(2) Permit the growing or placement on any exterior property area of any deleterious, unhealthful growths or other noxious matter. For purposes of this section, **DELETERIOUS, UNHEALTHFUL GROWTHS OR OTHER NOXIOUS MATTER** shall include: See attached list from the Michigan Department of Agriculture and Rural Development,

(2) Canada thistle (Cirsium arvense), dodders (any species of Cuscuta), mustards (charlock, black mustard and Indian mustard, species of Brassica or Sinapis), wild carrot (Daucus carota), bindweed (Convolvulus arvensis), perennial sowthistle (Sonchus arvensis), hoary alyssum (Berteroa incana), ragweed (ambrosia-elatior-1), poison ivy (rhustoxicodendron), poison sumac (toxicodendron vernix) or other plant that, in the opinion of the City Manager, constitutes a public nuisance.

(C) The following list of native grasses to Michigan are allowed to be in excess of 12 inches in height. For purposes of this section, native grasses shall be defined as only the following: **Bluestem, big (Andropogon gerardii), Bluestem, little (Andropogon scoparius), Bottlebrush grass (Hystrix patula), Grass, ear-leaved brome (Bromus latiglumis), Grass, fowl-manna (Glyceria striata), Grass, long-awned wood (Brachelytrum erectum), Hardstem bulrush (Scirpus acutus, Schoenoplectus acutus), Indian grass (Sorghastrum nutans), Junegrass (Koeleria macrantha), Prairie cordgrass (Spartina pectinata), Purple lovegrass (Eragrostis spectabilis), Rush, path (Juncus tenuis), Rush, soft-stemmed (Juncus effusus), Sedge, awl-fruited (Carex stipata), Sedge, fox (Carex vulpinoidea), Sedge, fringed (Carex crinita), Sedge, graceful (Carex gracillima), Sedge, Gray's (Carex grayi), Sedge, long-beaked (Carex sprengeii), Sedge, palm (Carex muskingumensis), Sedge, Pennsylvania (Carex pennsylvanica), Sedge, tussock (Carex stricta), Switch grass (Panicum virgatum), Wild rye, Canada (Elymus canadensis), Wild rye, silky (Elymus villosus), and Wool-grass (Scirpus cyperinus).**

(1) Native grasses are to be managed so as not to cause vision obstructions for vehicular traffic, interfere with sidewalk use and or other safety concerns as determined by the City Manager or their designee.

(C)(D) The City Manager or the City Manager's designee is authorized to publish a notice in the newspaper of general circulation in the city by March 31 of each year that any weeds or turf grass higher than 12 inches in height, at any time after May 1, shall be cut and maintained at a height less than 12 inches, and that any deleterious, unhealthful growths or other noxious matter shall be destroyed and removed.

(D)(E) Any weeds or turf grass higher than 12 inches in height after May 1 may be cut by a representative of the city, after notice is first provided in accordance with division (E) below. The city may cause a property to be mowed as many times as is necessary in order to meet the standards of this section. Any deleterious, unhealthful growths or other noxious matter may be destroyed and removed by a representative of the city after notice is first provided in accordance with division (E) below. Provided, however, notice need only be given once in any calendar year for the conditions on any parcel in the city.

(E)(F) If any weeds or turf grass on any parcel of property in the city reach a height of nine inches after May 1, or there exists on any parcel of property in the city any deleterious, unhealthful or other noxious plants as defined in division (B)(2) above, the City Manager or the City Manager's designee is authorized to notify, in writing, the owner and/or tenant(s) of any ~~premises~~ premises to cut such weeds or turf grass or remove such deleterious, unhealthful or other noxious plants so as to comply with this section, providing at least two days after the receipt of that notice in which to comply with it. Such notice shall be by hand delivery or by first-class mail and posting upon the premises. Such notice shall be addressed and may be mailed to the last known owner as shown on the city's tax assessment records and shall be deemed received if served by first-class mail and posting three business days after mailing.

(F)(G) When the city cuts, destroys or removes weeds, turf grass or deleterious, unhealthful growths or other noxious matter in violation of this section, or has paid for its removal, the actual cost, plus accrued interest at the rate of 1% per month from the date of the completion of the work, if not paid by such owner, shall be charged to the owner of such property on the next regular tax bill forwarded to such owner by the city. The charge shall be due and payable by the owner at the time of payment of the tax bill.

(G)(H) Where the full amount due the city is not paid by such owner within 60 days after the cutting, destroying and/or removal of such weeds, turf grass or deleterious, unhealthful growths or other noxious matter, as set forth in divisions (D) through (F) above, then, and in that case, the City Manager shall cause to be recorded in the Treasurer's office of the city a sworn statement, showing the cost and expense incurred for the work, and the date, place or property on which the work was done, and the recordation of such sworn statement shall constitute a lien on the property, and shall remain in full force and effect for the amount due in principal and interest, plus costs of court, if any, for collection until final payment has been made. The costs and expenses shall be collected in the manner fixed by law for the collection of taxes, and, further, shall be subject to a delinquent penalty of 1% per month in the event it is not paid in full on or before the date the tax bill upon which the charge appears becomes delinquent. Sworn statements recorded in accordance with the provisions hereof shall be prima facie evidence that all legal formalities have been complied with and that the work has been properly and satisfactorily done, and shall be full notice that the amount of the statement, plus interest, constitutes a charge against the property designated or described in the statement and is due and collectible as provided by law.

(H)(I) Compliance with the requirements of this section shall be conducted in a manner that controls stormwater runoff and prevents erosion, siltation and dust.

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Prohibited and Restricted Weeds

Michigan laws regulate the possession and sale of certain plant species which are considered undesirable from agricultural as well as environmental viewpoints. These unwanted species are listed below according to the applicable laws and regulations.

A. Prohibited Plant Species (Natural Resources and Environmental Protection Act Part 413 (Act 451 of 1994, as amended))

Any of the following plants, fragments, seeds or a hybrid or genetically engineered variant thereof, including plants labeled under an older scientific name (synonym):

Scientific Name	Common Name
<i>Cabomba caroliniana</i>	fanwort
<i>Cylindrospermopsis raciborskii</i>	cylindro
<i>Egeria densa</i> (synonyms: <i>Elodea densa</i> , <i>Anacharis densa</i> and <i>Philotria densa</i>) ..	Brazilian elodea
<i>Fallopia japonica</i> (synonyms: <i>Reynoutria japonica</i> and <i>Polygonum cuspidatum</i>) including hybrids with <i>Fallopia sachalinensis</i> known as <i>Fallopia</i> × <i>bohemica</i>	Japanese knotweed
<i>Heracleum mantegazzianum</i>	giant hogweed
<i>Hydrilla verticillata</i>	hydrilla
<i>Hydrocharis morsus-ranae</i>	European frogbit
<i>Lagarosiphon major</i>	African oxygen weed
<i>Myriophyllum aquaticum</i> (synonyms: <i>Myriophyllum brasiliensis</i> , <i>Myriophyllum brasiliense</i> , <i>Myriophyllum proserpinacoides</i> and <i>Enydria aquatica</i>)	parrot's feather
<i>Nitellopsis obtusa</i>	starry stonewort
<i>Nymphoides peltata</i>	yellow floating heart
<i>Salvinia molesta</i> , <i>auriculata</i> , <i>biloba</i> , or <i>herzogii</i>	giant salvinia
<i>Stratiotes aloides</i>	water soldier
<i>Trapa natans</i>	water chestnut

B. Restricted Plant Species (Natural Resources and Environmental Protection Act Part 413 (Act 451 of 1994, as amended))

Any of the following plants, fragments, seeds or a hybrid or genetically engineered variant thereof, including plants labeled under an older scientific name (synonym):

Scientific Name	Common Name
<i>Butomus umbellatus</i>	flowering rush
<i>Elaeagnus umbellata</i>	autumn olive
<i>Lythrum salicaria</i>	purple loosestrife
<i>Myriophyllum spicatum</i>	Eurasian watermilfoil
<i>Phragmites australis</i>	Phragmites or common reed
<i>Potamogeton crispus</i>	curly leaf pondweed

C. Noxious Weeds (Michigan Seed Law (Act 329 of 1965) and Regulation 715 (Under Act 329) Seed Law Implementation)

1. Prohibited noxious weeds

Seeds of these species are prohibited as contaminants in seed offered for sale, including any sold under an older scientific name (synonym):

Scientific Name	Common Name
<i>Agropyron repens</i> (synonym <i>Elytrigia repens</i>)	quackgrass
<i>Cardaria draba</i>	whitetop = hoary cress = perennial peppergrass
<i>Carduus acanthoides</i>	plumeless thistle
<i>Carduus nutans</i>	musk thistle
<i>Centaurea maculosa</i>	spotted knapweed
<i>Centaurea picris</i>	Russian knapweed
<i>Cirsium arvense</i>	Canada thistle
<i>Cirsium vulgare</i>	bull thistle
<i>Convolvulus arvensis</i>	field bindweed
<i>Convolvulus sepium</i>	hedge bindweed
<i>Cuscuta spp.</i>	dodder
<i>Cyperus esculentus</i> , both seed and tubers.....	yellow nutsedge, chufa
<i>Euphorbia esula</i>	leafy spurge
<i>Ipomea species</i>	morning glory
<i>Nasella trichoma</i>	serrated tussock
<i>Solanum carolinense</i>	horsenettle
<i>Sonchus arvensis</i>	perennial sowthistle
<i>Sorghum halapense</i> , including <i>Sorghum almum</i> and seed which cannot be distinguished from johnsongrass.....	johnsongrass
<i>Tribulus terrestris</i>	puncturevine

2. Restricted noxious weed seeds

Generally, agricultural seed offered for sale may not contain more than one seed of the following weed species per 2000 of agricultural seed offered for sale, including any weed seed identified under an older scientific name (synonym):

<i>Abutilon theophrasti</i>	velvetleaf
<i>Allium canadense</i>	wild onion
<i>Allium vineale</i>	wild garlic
<i>Avena fatua</i>	wild oat
<i>Barbarea vulgaris</i>	yellow rocket
<i>Berteroa incana</i>	hoary Alyssum
<i>Brassica juncea</i>	Indian mustard
<i>Brassica nigra</i>	black mustard
<i>Datura stramonium</i>	jimsonweed
<i>Daucus carota</i>	wild carrot

Plantago lanceolatabuckhorn plantain
Raphanus raphanistrum..... wild radish
Rumex crispus curled dock
Setaria faberii..... giant foxtail
Sinapis arvensis charlock
Solanum species: including all of the following species and any other species with
indistinguishable seed: nightshade complex
Solanum dulcamara bitter nightshade
Solanum eleagnifolium..... silver leaf nightshade
Solanum nigrumblack nightshade
Solanum ptycanthum eastern black nightshade
Solanum sarrachoides..... hairy nightshade
~~*Thlaspis arvensis*~~ **Deregulated as of December 2015** pennycress = fanweed
Xanthium strumarium cocklebur