

**Regular Meeting of the Mt. Pleasant City Commission**  
**Monday, January 23, 2023**  
**7:00 p.m.**

**AGENDA**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

LAND ACKNOWLEDGEMENT STATEMENT:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. Introduction of new Code Enforcement Officer Michael Lopez.
2. Presentation by City Manager on 2022 Goals and Objectives.

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

3. Fourth Quarter Investment Report.
4. Minutes of the Planning Commission (November).
5. Listing of payrolls and warrants from December 13, 2022 through January 8, 2023.
6. Report on Building Permits for December 2022.
7. Crisis and Trauma Response Clinician Report for 2022.

CONSENT ITEMS:

8. Approval of the minutes from the regular meeting held January 9, 2023.
9. Consider resolution in support of final approval of Temporary Traffic Control Order #1-2023.
10. Consider resolution in support of final approval of Temporary Traffic Control Order #2-2023.
11. Receive request to create an Obsolete Property Rehabilitation Act (OPRA) District to include the Mission-Pickard DDA boundary and set a public hearing for February 13, 2023 on the same.
12. Receive an ordinance to amend Chapter 116 Subsection 03(B)(12) of Title XI: Business Regulations of the City's Code Entitled "Electric Scooters/Skateboards" and set a public hearing for February 13, 2023.

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

## City Commission Agenda

January 23, 2023

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13. Consider setting a special meeting for discussion on goals and objectives for Monday, February 6, 2023 at 6:00 p.m.
14. Consider setting a special meeting for follow-up discussion on goals and objectives for Monday, March 6, 2023 at 6:00 p.m.
15. Consider approval of Payrolls and Warrants.

### PUBLIC HEARINGS:

### NEW BUSINESS:

16. Consider update to the guidelines/criteria for Neighborhood Enhancement Grants as part of the Michigan State Housing Development Authority's (MSHDA) Round 6 distributions.
17. Appointment of City Officials to the applicable City boards and commissions.
18. Appointment of City Commissioners to City standing and special committees.
19. Consider appointment of City Commissioners to applicable City boards and commissions.

### ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

### PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

### RECESS:

### CLOSED SESSION:

20. Consider closed session pursuant to Section 8(1)(h) of the Open Meetings Act to discuss a written confidential legal opinion with the City attorney.
21. Consider closed session pursuant to subsection 8(c) of the Open Meetings Act to discuss the strategy and negotiation sessions connected with negotiation of a collective bargaining agreement.

### RECESS:

### WORK SESSION:

22. Presentation and discussion on Property Standards.

### ADJOURNMENT:

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

TO: MAYOR AND CITY COMMISSION  
FROM: AARON DESENTZ, CITY MANAGER

JANUARY 23, 2023

SUBJECT: CITY MANAGER REPORT ON AGENDA ITEMS

Proclamations and Presentations:

Receipt of Petitions and Communications:

Consent Items:

9. Consider resolution in support of final approval of Temporary Traffic Control Order #1-2023.
  - a. TCO #1-2023 relocates “No Parking Here to Corner” sign at 122 South Washington Street. It also places a no parking sign at the northwest corner of Michigan and Washington in place of relocated sign.
10. Consider resolution in support of final approval of Temporary Traffic Control Order #2-2023.
  - a. TCO #2-2023 Places no parking signs on the west side of Deming Street and on the north side of Edgewood Street.
11. Receive request to create an Obsolete Property Rehabilitation Act (OPRA) District to include the Mission-Pickard DDA boundary and set a public hearing for February 13, 2023, on the same.
  - a. City staff is asking the City Commission to consider setting a public hearing on the establishment of an OPRA District within the confines of the Mission-Pickard DDA boundary. The request also comes following support from the Mission-Pickard DDA Board. The establishment of this district is similar to previous action taken by the City Commission in April 2021 where an OPRA district was established in the downtown DDA district.

The OPRA district would allow for property owners to seek a tax abatement on new development within the district. Any request to do so would need to seek City Commission approval. The abatement would freeze the taxable value at the current level prior to any redevelopment for a period set by the City Commission not to exceed 12 years. Approval of this item will place the topic for discussion at a public hearing on February 13<sup>th</sup>, 2023.

12. Receive an ordinance to amend Chapter 116 Subsection 03(B)(12) of Title XI: Business Regulations of the City’s Code Entitled “Electric Scooters/Skateboards” and set a public hearing for February 13, 2023.
  - a. In 2022, the City Commission adopted an ordinance to regulate e-scooter companies. Since the adoption of the ordinance, some of the companies have notified staff of issues related to the ordinance. In particular, the ordinance requires the company to remove units from the public rights of way between the hours of 3 – 6 a.m. daily. This requirement is problematic as the companies are not able to do this. The units are designed to remain in the public right of way in a manner that does not conflict with vehicle or pedestrian traffic.

The City Commission is asked to consider an ordinance amendment that would remove this requirement. Instead, units will be placed in a standing and available position that does not interfere with vehicle or pedestrian traffic. Ultimate discretion regarding the placement of these units within the City controlled right of way is provided to the Public

Safety Director or his/her designee. The City Commission is asked to hold a public hearing on the proposed ordinance at the regular meeting on February 13, 2023.

Public Hearings:

New Business:

16. Consider update to the guidelines/criteria for Neighborhood Enhancement Grants as part of the Michigan State Housing Development Authority's (MSHDA) Round 6 distributions.

- a. During the execution of Round 6 and the high achievers award of the MSHDA Neighborhood Enhancement Grant program, staff encountered several problems. This included the discovery of new issues during construction which were unknown to the homeowner and supply chain issues/delays that led to higher prices. These problems led to the expending of \$3,574 of City funds that were not in compliance with the guidelines set by the City Commission. The program requires a 25% homeowner match which some homeowners paid while others were unable to pay and a cap of \$10,000 per project.

The City Commission is asked to consider one of two options to correct the issue. In option one, the City Commission would increase the project cap to \$11,000. The City would waive the requirement for the 25% homeowner match on the projects and issue refunds to those that paid the 25% match to ensure fair treatment among participants in Round 6. This would expend \$6,639 which the City can pay from HODAG funds.

The second option for consideration is for the City Commission to increase the project cap to \$11,000. The homeowners would either need to pay the 25% cost or (per MSHDA guidelines) would have a forgivable lien placed on their home and the project total would need to be paid in full if the home is sold in the next five (5) years.

Recommended Action: A motion to approve option 1 as presented. The City is able to pay for the increased cost which was unforeseen by both the homeowner, contractors, and City staff involved. Lastly, this option maintains the goal of the program by helping homeowners address much needed repairs while improving our neighborhoods. The circumstances and resulting change in guidelines will be incorporated into the recommended guidelines for Round 8 that the City just received notice of funding of \$75,000.

Work Session:

22. Presentation and discussion on Property Standards.

- a. Interim Fire Chief Doug Lobsinger will present information on the proposed use of the International Property Maintenance Code (IPMC). At the end of the presentation, the City Commission will be asked to provide their thoughts on if the City should pursue adoption of the IPMC across all properties within the City. If so, staff will present a proposed ordinance at a later date.

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Mary Ann Kornexl, Finance Director

DATE: January 6, 2023

SUBJECT: Investment Report

Attached please find the Investment Report for the fourth quarter 2022. The investment portfolio for all funds, other than the pension and OPEB plans and WRRF bond proceeds, has a cost basis of \$31 million. The portfolio earned a weighted average yield of 2.66% which is up from the previous quarter of 1.73%. With the federal reserve significantly increasing interest rates in 2022, the rates paid on allowable investments for City funds have not increased at the same pace. I work with an investment advisor, Meader Investments, for advice and achieving the best rates for the portfolio.

**Requested Action:**

Include the Investment Report for December 31, 2022 with the January 23<sup>rd</sup> City Commission petitions and communications.

**CITY OF MT. PLEASANT  
INVESTMENT REPORT  
DECEMBER 31, 2022**

**PORTFOLIO SUMMARY**

**PORTFOLIO BY INVESTMENT TYPE:**

<u>Investment Type</u>	<u>31-Dec-22 Balance</u>	<u>Interest Rate</u>	<u>Percentage of Portfolio</u>
Demand Deposits:			
Isabella Bank Checking	\$ 1,210,903.80	0.1200%	3.8402%
Federated Government Obligatio	3,050,460.14	4.1000%	9.6740%
MBIA CLASS Investment Pool	8,855,738.33	4.2646%	28.0845%
Isabella Bank -Insured Cash Sweep	7,612,982.17	1.7500%	24.1433%
Fixed Income:			
Commercial Paper	2,940,083.55	3.5530%	9.3240%
Municipal Bonds	3,088,531.00	0.6910%	9.7948%
Government Agencies	3,328,384.70	1.5960%	10.5554%
US Treasuries	1,445,425.19	1.4530%	4.5839%
Portfolio Total	<u><u>\$31,532,508.88</u></u>		<u><u>100.00%</u></u>

**PORTFOLIO BY FINANCIAL INSTITUTION/BROKER:**

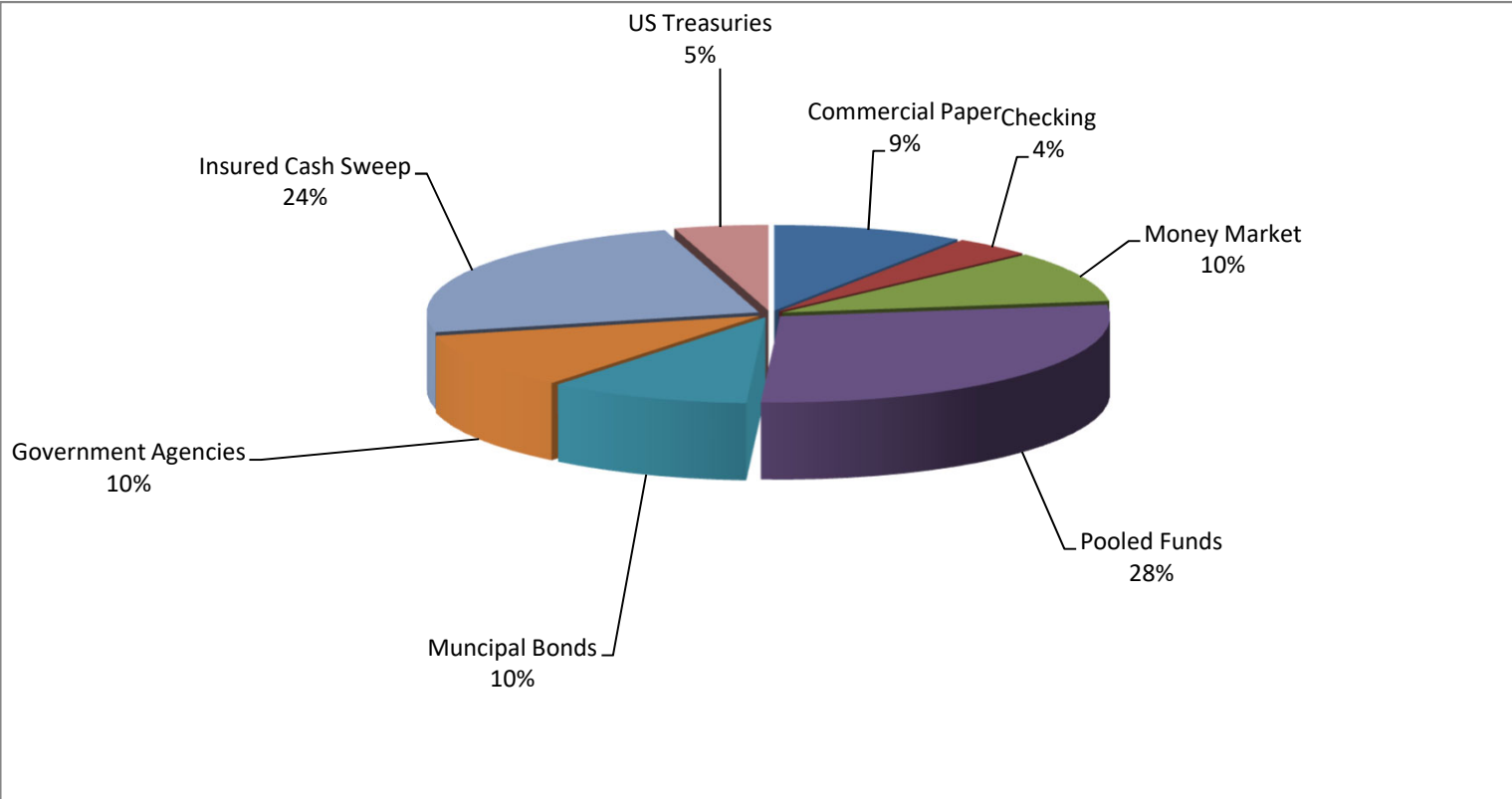
	<u>31-Dec-22 Balance</u>	<u>Percentage of Portfolio</u>
Meador Investment Management	\$13,852,884.58	43.94%
MBIA CLASS	8,855,738.33	28.08%
Isabella Bank	1,210,903.80	3.84%
Insured Cash Sweep	7,612,982.17	24.14%
Portfolio Total	<u><u>\$31,532,508.88</u></u>	<u><u>100.00%</u></u>

All investments were made in accordance with the investment policy dated May 26, 1998 including CDARS revision dated September 14, 2009.

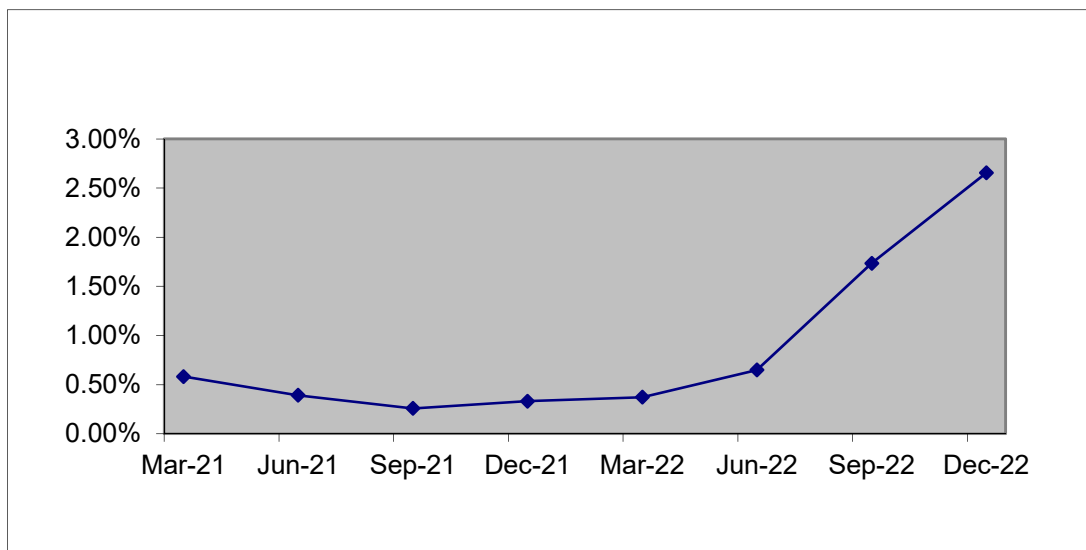
**CITY OF MT. PLEASANT  
INVESTMENT REPORT  
DECEMBER 31, 2022**

**PORTFOLIO SUMMARY (Continued)**

**Portfolio by Investment Type**



**Interest Rates**



**CITY OF MT. PLEASANT  
INVESTMENT REPORT  
DECEMBER 31, 2022**

**FIXED INCOME PORTFOLIO - Balance December 31, 2022**

**Commercial Paper**

<u>Issuer</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Par Amount</u>	<u>Discount Amount</u>
Natixis NY	22-Aug-22	19-May-23	270	\$ 1,000,000.00	\$ 972,025.00
Mufg Bank LTD	23-Aug-22	22-Feb-23	183	600,000.00	589,203.00
Collateralized Commerci	02-Sep-22	27-Feb-23	178	600,000.00	593,143.33
Toyota Financial Service	12-Sep-22	27-Feb-23	168	800,000.00	785,712.22
<b>Total Commercial Paper</b>				<b>\$ 3,000,000.00</b>	<b>\$ 2,940,083.55</b>

**Municipal Bonds:**

<u>Bank Name</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount / Premium Amount</u>
Chippewa Valley School	29-Sep-20	01-May-23	944	0.4780%	\$ 255,000.00	\$ 255,000.00
River Rouge School	13-Oct-20	01-May-23	930	0.5140%	765,000.00	765,000.00
River Rouge School	13-Oct-20	01-May-24	1296	0.7170%	495,000.00	495,000.00
Allegan Schools	20-Oct-20	01-May-23	923	0.3990%	275,000.00	275,000.00
Dexter Schools	24-Mar-21	01-May-23	768	0.2500%	250,000.00	250,000.00
Dexter Schools	24-Mar-21	01-May-24	1134	0.3800%	250,000.00	250,000.00
Elk Rapids Schools	25-Mar-21	01-May-25	1498	4.0000%	100,000.00	113,531.00
Lake Orion Schools	29-Jun-21	01-May-25	1402	0.8500%	250,000.00	250,000.00
Midland Public Schools	27-Jul-21	1-May-26	1739	1.1030%	135,000.00	135,000.00
Plymouth/Canton School	8-Sep-21	1-May-26	1696	0.7910%	300,000.00	300,000.00
<b>Total Municipal Bonds</b>					<b>\$ 3,075,000.00</b>	<b>\$ 3,088,531.00</b>

**Government Agencies:**

<u>Issuer</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount Amount</u>
FFCB	05-Sep-19	05-Sep-24	1827	1.4900%	\$ 310,000.00	\$ 309,435.80
FHLB	09-Aug-19	16-Aug-24	1834	1.6100%	750,000.00	749,512.50
FHLB	15-Aug-19	15-Aug-24	1827	1.5500%	1,000,000.00	997,650.00
FNMA	26-Nov-19	15-Oct-24	1785	1.6250%	250,000.00	249,402.50
FFCB	05-Oct-20	05-Oct-23	1095	1.6100%	300,000.00	300,000.00
FHLB	01-Oct-21	12-Jun-26	1715	0.8750%	100,000.00	99,638.00
FFCB	19-May-22	16-May-24	728	2.6250%	100,000.00	99,842.00
FHLB	20-May-22	24-Feb-27	1741	1.2000%	100,000.00	91,038.20
FHLB	26-May-22	12-Feb-26	1358	0.6900%	100,000.00	92,312.70
FHLB	26-May-22	4-Mar-26	1378	0.8000%	100,000.00	92,689.00
FHLB	26-Oct-22	20-Jul-26	1363	1.5000%	125,000.00	112,065.00
FFCB	31-Oct-22	15-Sep-27	1780	3.3750%	140,000.00	134,799.00
<b>Total Government Agencies</b>					<b>\$ 3,375,000.00</b>	<b>\$ 3,328,384.70</b>



**CITY OF MT. PLEASANT  
INVESTMENT REPORT  
DECEMBER 31, 2022**

**FIXED INCOME PORTFOLIO - Balance December 31, 2022**

**Continued**

**US Treasuries:**

<u>Issuer</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount Amount</u>
US Treasury	29-Aug-19	31-Aug-23	1463	1.4300%	\$ 530,000.00	\$ 528,902.73
US Treasury	23-Sep-21	31-Jul-25	1407	0.2500%	100,000.00	98,382.81
US Treasury	23-Sep-21	31-Aug-25	1438	0.2500%	100,000.00	98,269.53
US Treasury	29-Sep-21	30-Jun-26	1735	0.8750%	100,000.00	99,558.59
US Treasury	30-Sep-21	30-Sep-26	1826	0.8750%	100,000.00	99,339.84
US Treasury	12-Oct-21	30-Jun-25	1357	0.2500%	100,000.00	98,050.78
US Treasury	20-May-22	15-May-27	1821	2.3750%	100,000.00	97,765.63
US Treasury	20-May-22	30-Apr-27	1806	2.7500%	100,000.00	99,605.47
US Treasury	27-May-22	30-Apr-26	1434	2.3750%	100,000.00	98,855.47
US Treasury	31-Oct-22	31-Jul-27	1734	2.7500%	135,000.00	126,694.34

**Total US Treasuries**

**\$ 1,465,000.00 \$ 1,445,425.19**

**Total Fixed Income December 31, 2022**

**\$ 10,915,000.00 \$ 10,802,424.44**

**FIXED INCOME PORTFOLIO - Transactions During Quarter**

**PURCHASES:**

<u>Company Name</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount/ Carrying Amount</u>
FHLB	26-Oct-22	20-Jul-26	1363	1.5000%	\$ 125,000.00	\$ 112,065.00
FFCB	31-Oct-22	15-Sep-27	1780	3.3750%	140,000.00	134,799.00
US Treasury	31-Oct-22	31-Jul-27	1734	2.7500%	135,000.00	126,694.34
Total Purchases					<u>\$ 400,000.00</u>	<u>\$ 373,558.34</u>

**MATURITIES:**

<u>Company Name</u>	<u>Purchase Date</u>	<u>Maturity Date</u>	<u># of Days</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Discount/ Carrying Amount</u>
Swedbank	25-Aug-22	10-Nov-22	77		\$ 600,000.00	\$ 596,406.67
Santander UIK PLC	23-Aug-22	14-Nov-22	83		600,000.00	596,029.84
Credit Agricole Corp	22-Aug-22	16-Nov-22	86		600,000.00	595,814.66
JP Morgan Securities	02-Sep-22	16-Nov-22	75		600,000.00	596,437.50
Lloyds Bank Corporate N	24-Aug-22	21-Nov-22	89		600,000.00	595,698.34
Total Maturities					<u>\$3,000,000.00</u>	<u>\$2,980,387.01</u>

**CITY OF MT. PLEASANT  
INVESTMENT REPORT  
DECEMBER 31, 2022**

**INVESTMENT EARNINGS**

**SUMMARY:**

Interest Earned on Fixed Income Maturities:	\$ 19,612.99
Interest on Demand Deposits	119,444.16
Interest on Government Agency/Treasuries	16,584.11
Investment Fees	(3,363.22)
Interest/Discount Accrual September 30, 2022	(42,300.00)
Interest/Discount Accrual December 31, 2022	66,300.00
Total Interest Earned for Quarter	<u><u>\$ 176,278.04</u></u>

**INTEREST EARNINGS BY FUND:**

<u>Fund</u>	<u>Quarterly Interest</u>	<u>Year to Date Interest</u>	<u>Amended Budget</u>
General	\$90,552	\$150,512	\$ 80,620
Major Street	9,998	23,455	21,000
Local Street	4,783	9,607	6,000
Cemetery Trust	1,460	2,633	2,000
Downtown Special Assessment	636	1,224	700
Mission Street DDA	7,087	12,287	3,000
TIFA	1,802	3,286	1,700
LDFA	-	739	740
BRDA	42	230	300
Airport	2,922	5,477	4,000
Water Resource Recovery *	27,971	50,612	74,000
Water	21,686	41,981	33,000
Solid Waste	6,812	12,767	9,370
Restricted Donations	526	954	-
	<u><u>\$176,278</u></u>	<u><u>\$315,764</u></u>	<u><u>\$236,430</u></u>

\* - budget includes interest on bond issue proceeds not in investment pool

**Mt. Pleasant Planning Commission  
Minutes of the Regular Meeting  
November 3, 2022**

**I.** Chair Hoenig called the meeting to order at 7:00 p.m.

Present: Devenney, Friedrich, Haveles, Hoenig, Irwin, Kingsworthy, Liesch, Nicholas, Ortman

Absent:

Staff: Manuela Powidayko, William Mrdeza, Andrew Littman, Laura Delamater

**II. Approval of the Agenda:**

Motion by Liesch, support by Haveles to approve the agenda.

Motion approved unanimously.

**III. Approval of the Minutes:**

**A. October 6, 2022 Regular Meeting**

Motion by Ortman, support by Haveles to approve the minutes from the October 6, 2022 regular meeting.

Motion approved unanimously.

**IV. Zoning Board of Appeals report for October:**

Commissioner Friedrich reported that at the October meeting we had one case. The owner of 611 & 617 E. Broadway was requesting a variance from Table 154.405(A) of the Zoning Ordinance to permit the location of the main entrance on a side elevation where the code requires the entrance to be in the façade.

611 E. Broadway is a dental office. The owner has purchased the adjacent property in order to expand the business. The current main entrance for the dental office is on the side facing the parking lot. The owner intends on staying open throughout the expansion of the business. Closing the business in order to move the entrance to the front would be unduly burdensome to the owner. The architect made several alterations to the building façade in order to maintain the spirit of the code even though strict adherence to the code was not possible in this instance. The new building will have the appearance of an entrance near the center front of the building

and the side entrance will have a covered walkway going from the sidewalk to the side entrance to be pedestrian friendly.

The Zoning Board felt that this applicant met all of the criteria for a variance and one was granted unanimously.

**V. Communications:**

Powidayko reported that there were (2) two communications which were included in the packet (letters in opposition to the SUP-22-18 and SUP-22-19). There was updated information regarding SUP-22-18 that was received after the packet was prepared (providing additional information in support of their SUP application) as well as a communication from Isabella County (informing the Commission about the public hearing on November 10 for the proposed amendment to their master plan). This information was on the daises this evening for Commissioners.

**VI. Public Hearings:**

**A. SUP-22-17 – 1216 S. Mission – Mary Hsia – Request for a Special Use Permit for a Class I Restaurant.**

Littman introduced SUP-22-17 – 1216 S. Mission, submitted by Mary Hsia for a Special Use Permit for a Class I Restaurant.

Littman reviewed the current and prior uses of the property. Littman provided an overview of the property including current zoning as well as future, current and prior land use. Littman reviewed photos showing current conditions of the property.

Littman reviewed Special Use requirements regarding the Class I Restaurant.

Littman closed his presentation with a recommendation to approve SUP-22-17 subject to conditions.

Discussion took place.

Mary Hsia, was on hand to address the board and answer any questions.

Discussion took place.

Hoenig opened the public hearing. Mrdeza noted that there were no public comments submitted via email or zoom. There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Liesch, support by Haveles to approve SUP-22-17 subject to the following conditions:

1. The applicant complies and maintains compliance with all specific special use standards for Class I restaurants set forth in Section 154.410.B.4.g.
2. The applicant complies with the attached comments from the Department of Public Works and Public Safety.

Discussion took place.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Irwin, Kingsworthy, Liesch, Nicholas, Ortman

Nays: None

Motion approved unanimously.

**B. SUP-22-18 – 502 N. Mission** – Alexander Keiswetter – Request for Special Use Permit for an Adult-Use Marihuana Retailer.

Littman introduced SUP-22-18 – 502 N. Mission, submitted by Alexander Keiswetter – Request for a Special Use Permit for an Adult-Use Marihuana Retailer.

Littman reviewed the current and prior uses of the property. Littman provided an overview of the property including current zoning as well as future, current and prior land use. Littman reviewed photos showing current conditions of the property.

Littman reviewed Special Use requirements, both general and specific requirements, regarding the Adult-use Retail Establishment.

Littman closed his presentation with a recommendation to approve SUP-22-18 subject to conditions.

Discussion took place.

Alexander Keiswetter, one of the co-founders of The Woods and Andrew Keiswetter, were on hand to address the board and answer any questions of the board.

Discussion took place.

Hoenig opened the public hearing.

Patti Sandel, business owner of 600 N. Mission and rental owner of 901 & 815 E. Andre, spoke about her concerns regarding the adult-use retail establishments.

Paul DeYoung, business owner of 509, 515 and 711 N. Mission spoke about his concerns regarding the adult-use retail establishments.

Mrdeza noted that there were no public comments submitted via email or zoom. There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Liesch support by Friedrich to approve SUP-22-18 subject to the following conditions:

1. The applicant obtains an adult-use marihuana retailer license from the State and maintains compliance with all applicable state statues and rules at all times.
2. The county's mechanical inspector approves the building's air handling system and finds it in compliance with Section 154.410.B.4(b)(vii).
3. The applicant complies with the attached comments from the Department of Public Works and Public Safety.

Discussion took place.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Irwin, Liesch, Nicholas, Ortman

Nays: None

Abstained: Kingsworthy

Motion approved.

**C. SUP-22-19 – 702 N. Mission** – Essential Roots LLC dba Doja Mount Pleasant – Request for Special Use Permit for an Adult-use Marihuana Retailer.

Powidayko introduced SUP-22-19 – 702 N. Mission, submitted by Essential Roots LLC dba Doja Mount Pleasant – Request for Special Use Permit for an Adult-use Marihuana Retailer.

Powidayko reviewed the current and prior uses of the property. Powidayko provided an overview of the property including current zoning as well as future, current and prior land use. Powidayko reviewed photos showing current conditions of the property.

Powidayko reviewed Special Use requirements regarding the Adult-use Marihuana Establishment.

Powidayko closed her presentation with a recommendation to approve SUP-22-19 subject to conditions.

Discussion took place.

Ari Goldstein, attorney on behalf of the applicant, Michael Boggio, MBA Architect, and Jevin Weyenberg, one of the owners, were on hand to address the board and answer any questions.

Discussion took place.

Hoenig opened the public hearing.

Paul DeYoung, owner of the business located at 711 N. Mission spoke about his concerns regarding the current case.

Mrdeza noted that there were no public comments submitted via email or zoom. There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Liesch, support by Haveles to approve SUP-22-19 subject to the following conditions:

1. The applicant must obtain an adult-use marihuana state license from the State and maintain compliance with all applicable state statues and rules at all times.
2. The applicant shall:
  - a. Comply with the specific special use signage requirements that prohibit depicting marihuana, marihuana-infused products or related paraphernalia.
  - b. Comply with the specific special use signage requirements and post a sign stating the consumption of marihuana products is prohibited on the premises;
  - c. Ensure that no consumption of alcohol or tobacco will be allowed on the premises.
3. The county's mechanical inspector approves the building's air handling system and finds it in compliance with Section 154.410.B.4(b)(vii).
4. The applicant submits renderings of the building façade that shows the exterior appearance of the retailer is compatible with surrounding businesses with respect to façade type, ground floor opacity, size and placement of signage, site layout, etc.
5. The applicant shall comply with the requirements of Building Safety, Public Safety, and Public Works.

Discussion took place.

Ayes: Devenney, Friedrich, Haveles, Hoenig, Irwin, Kingsworthy, Liesch, Nicholas, Ortman

Nays: None

Motion approved unanimously.

**VII. Site Plan Reviews:**

A. None

**VIII. Public Comments:**

Hoenig opened the public comment. Mrdeza noted that there were no public comments submitted via email or on zoom. There being no one who wished to speak, public comment was closed.

**IX. Unfinished Business:**

A. None

**X. New Business:**

A. None

**XI. Other:**

A. Staff report

Mrdeza explained that as we transition to our staff planner, he wished to thank Andrew Littman of McKenna for all of his assistance and services.

Powidayko asked about moving the goal setting meeting to February. It was general consensus that the goal setting meeting take place in February.

**XII. Adjournment:**

Motion by Friedrich, support by Liesch to adjourn.

Motion approved unanimously.

Meeting adjourned at 7:55 p.m.

lkd



# Memorandum



TO: Aaron Desentz, City Manager

FROM: Mary Ann Kornexl, Finance Director

DATE: January 9, 2023

SUBJECT: Payrolls & Warrants

Attached are the payrolls & warrants that I approved for release based on the authority granted to me by the City Commission on December 12<sup>th</sup>. The checks were written between December 1st and January 8<sup>th</sup>. They total payroll \$1,086,754.53 and warrants \$1,224,331.64. The next batch of checks will be January 12<sup>th</sup> and will be presented to the City Commission for approval at the January 23<sup>rd</sup> meeting.

**Requested Action:**

Please include the following check register, for the City Commission information, on the January 23<sup>rd</sup> agenda.

01/09/2023

CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 12/01/2022 - 01/09/2023

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
12/01/2022	AARON DESENTZ	REIMBURSEMENT TUITION MGT817 2/13/23 THR	5,374.99
12/01/2022	TRAVIS WELSH	REIMBURSEMENT - MILEAGE SEPTEMBER-NOVEMB	38.67
12/06/2022	CITY TREASURER - UTILITIES	UTILITIES-CEMETERY WATER/SEWER DUE DECEM	3,337.78
12/07/2022	WRIGHT EXPRESS FINANCIAL SERVICES	N/A	84,672.51
12/15/2022	21ST CENTURY MEDIA - MICHIGAN	CONTRACT SVCS - 532009 - NOVEMBER 2022	625.00
12/15/2022	21ST CENTURY MEDIA - MICHIGAN	CONTRACT SVCS - 532011 - NOVEMBER 2022	997.46
12/15/2022	AMERICAN LEGAL	CONTRACT SVCS - 2022 S-40 FOLIO/INTERNET	80.15
12/15/2022	APEX SOFTWARE	CONTRACT SVCS ASSESSOR SKETCHING SFTWR 1	470.00
12/15/2022	ATI GROUP	CONTRACT SVCS - C763-1 DPS IGNITOR WO344	6,298.86
12/15/2022	B'S MUSIC SHOP	CONTRACT SVCS - CHRISTMAS CELEBRATION SO	370.00
12/15/2022	BLACK DIAMOND BROADCAST	CONTRACT SVCS - LADIES DAY OUT/CHRISTMAS	1,100.00
12/15/2022	BLOCK ELECTRIC COMPANY	CONTRACT SVCS ILLINOIS/UNIVERSITY TREE L	8,018.23
12/15/2022	BORDEN CREAMERY-CONDO ASSOCIATI	CONDO ASSOCIATION BUDGET	928.25
12/15/2022	BOUND TREE MEDICAL, LLC	SUPPLIES FIRE	139.10
12/15/2022	BUSINESS CONNECTIONS, INC.	CONTRACT SVCS - AIRPORT ANSWERING SVC -	95.00
12/15/2022	CAR WASH PARTNERS, INC.	SUPPLIES/VEHICLE MAINT - POLICE CAR WASH	294.00
12/15/2022	CDW GOVERNMENT, INC	SUPPLIES CLERK	5,915.08
12/15/2022	CENTURYLINK	COMMUNICATIONS DUE DECEMBER 2022	11.36
12/15/2022	CLARK HILL P.L.C.	CONTRACT SVCS HR ATTORNEY NOVEMBER 2022	439.50
12/15/2022	CLIA LABORATORY PROGRAM	CONTRACT SVCS FIRE 4/19/23-4/18/25	360.00
12/15/2022	CENTRAL MICHIGAN UNIVERSITY	UTILITIES COST SHARE, PRESTON ST/OLYMPIC	601.71
12/15/2022	CENTRAL MICH UNIV - MAILROOM	POSTAGE/HANDLING - DAILY MAIL 10/31/22-1	1,249.46
12/15/2022	CENTRAL MI UNIVERSITY RESEARCH CO	LDFA DISSOLUTION FINAL PMT \$45000/FINAL	52,500.00
12/15/2022	CONSUMERS ENERGY	AIRPORT UTILITIES-BILL MO NOV/DUE DEC 20	37,613.88
12/15/2022	CHRIS COOMBS	CONTRACT SVCS MURPHY/COOMBS	555.00
12/15/2022	COYNE OIL CORPORATION	POLICE CAR WASHES	8,105.36
12/15/2022	CULLIGAN	CONTRACT SVCS - 1111841 AIRPORT NOVEMBER	13.00
12/15/2022	CHRISTY DUSH	REIMBURSEMENT - TRAINING FOIA 11/2022	28.00
12/15/2022	ESO SOLUTIONS, INC.	CONTRACT SVCS FIRE/EMS ASSET MGT AND APP	5,187.81
12/15/2022	FIDELITY SECURITY LIFE INSURANCE CO	OPTICAL INSURANCE PREMIUMS - DECEMBER 20	1,152.18
12/15/2022	FISHBECK - ENGINEERS/ARCHITECTS/	CONTRACT SVCS WWRF IMPROVEMENTS THRU 11/	61,524.15
12/15/2022	FLEX ADMINISTRATORS	FSA ADMINISTRATIVE FEE 2023	402.00
12/15/2022	FOSTER, SWIFT, COLLINS & SMITH, P.C	CONTRACT SVCS - ATTORNEY NOVEMBER 2022	7,822.75
12/15/2022	DAVID FREMIN	REIMBURSEMENT - SAFETY EYEWEAR 2022	100.00
12/15/2022	GALLS, LLC	UNIFORMS - POLICE	491.87
12/15/2022	GILL-ROY'S HARDWARE	SUPPLIES WRRF	8.99
12/15/2022	GREAT LAKES CONCRETE RESTORATION	CONTRACT SVCS DPS APPARATUS BAY	30,950.00
12/15/2022	BRAXTON GOMEZ	REIMBURSEMENT - BROKEN GLASSES IN ARREST	233.76
12/15/2022	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS - CHRISTMAS LIGHTS	132.65
12/15/2022	HIRERIGHT	CONTRACT SVCS - HR NOVEMBER 2022	1.10
12/15/2022	HOFFMAN CONSTRUCTION	CONTRACT SVCS-BLOCK GRANT 1302 W BROADWA	7,570.00
12/15/2022	H&T SALES	SUPPLIES SIDEWALK REPLACEMENT	240.00
12/15/2022	ISABELLA CAT CLINIC	CONTRACT SVCS CODE ENF SPAY/NEUTER NOVEM	1,571.80
12/15/2022	THE ISABELLA CORPORATION	CONTRACT SVCS WATER BRUCE ST HYDRANT	4,850.00
12/15/2022	JOHNSON CONTROLS	CONTRACT SVCS WATER BOILERS	332.40
12/15/2022	LEXIPOL, LLC	CONTRACT SVCS FIRE ANNUAL POLICY/PROCEDU	8,284.30
12/15/2022	MANNIK SMITH GROUP	CONTRACT SVCS M3460002 FORMER LAND FILL	513.75
12/15/2022	MCGUIRK SAND & GRAVEL INC	CONTRACT SVCS 2022 CRAPO ST RECONSTRUCTI	273,375.39
12/15/2022	MCKENNA	CONTRACT SVCS - PROFESSIONAL PLANNING SV	8,538.75
12/15/2022	MIKA MEYERS BECKETT & JONES PLC	CONTRACT SVCS TAX TRIBUNALS SOUTHPOINT V	2,250.00
12/15/2022	STATE OF MICHIGAN	CONTRACT SVCS POLICE ENDING SOR DATE 11/	30.00
12/15/2022	STATE OF MICHIGAN	CONTRACT SVCS WATER WSSN: 04530	12,365.69

12/15/2022	MID-MICHIGAN INDUSTRIES	CONTRACT SVCS - DPS RECYCLING 10/26/22-1	8,171.50
12/15/2022	MIDDLE MICHIGAN DEVELOP CORP	LDFA DISSOLUTION FINAL PAYMENT	68,700.00
12/15/2022	MICHIGAN POLICE EQUIPMENT CO	SUPPLIES-POLICE	510.00
12/15/2022	MOBILE MEDICAL RESPONSE	TRAINING FIRE DOEPKER	20.00
12/15/2022	CAROL MOODY	REIMBURSEMENT MILEAGE OCT/NOV 2022	163.13
12/15/2022	AIMEE MURPHY	REIMB TRAINING FOIA 11/2022	28.00
12/15/2022	OFFICE DEPOT	SUPPLIES RETURNED ON CM 272079004001	269.04
12/15/2022	OHM ADVISORS	CONTRACT SVCS - M-20 PEDESTRIAN BRIDGE S	4,140.00
12/15/2022	PARTY'S PLUS	EQUIPMENT RENTAL - CHRISTMAS CELEBRATION	281.88
12/15/2022	SARAH PARROTT	REIMBURSEMENT-TRAINING TUITION MSA 501 1	3,927.00
12/15/2022	PETTY CASH - TIM STANDEN	PETTY CASH REIMBURSEMENTS THRU 12/14/202	204.00
12/15/2022	PRINTING SYSTEMS, INC	SUPPLIES PAYROLL	407.94
12/15/2022	PRO COMM, INC	COMMUNICATIONS POLICE	140.00
12/15/2022	ROOFTOP LANDING REINDEER FARM	CONTRACT SVCS LIVE REINDEER EXHIBITS - C	1,100.00
12/15/2022	SACRED HEART PARISH	CONTRACT SVCS REIMBURSEMENT FOR BREAKFAS	554.55
12/15/2022	STERICYCLE, INC.	CONTRACT SVCS CITY HALL 12/1/22	628.30
12/15/2022	SIMPLY ENGRAVING	SUPPLIES CHRISTMAS CELEBRATION 2022	140.00
12/15/2022	SYSTEMS SPECIALTIES	SUPPLIES WRRF	116.00
12/15/2022	THIELEN TURF IRRIGATION, INC	CONTRACT SVCS MICHIGAN/FRANKLIN IRRIGATI	1,020.00
12/15/2022	TOTAL WATER TREATMENT SYSTEMS, IN	CHEMICALS WATER	622.80
12/15/2022	RON TURLEY ASSOCIATES	CONTRACT SVCS MOTOR POOL SAAS RENEWAL 20	3,382.27
12/15/2022	HOVER, KEAGAN A	UB refund for account: 109-30087-00	27.52
12/15/2022	KSA MANAGEMENT, LLC	UB refund for account: 360-29002-88	14.05
12/15/2022	OLIVIERI MANAGEMENT	UB refund for account: 371-68045-88	30.97
12/15/2022	LIM, STACEY R	UB refund for account: 235-09912-59	25.97
12/15/2022	DUAL D PROPERTIES	UB refund for account: 367-59000-88	3.52
12/15/2022	K2 + 1LLC	UB refund for account: 236-78000-88	23.47
12/15/2022	DIVERSIFIED NATIONAL TITLE AGENCY	UB refund for account: 369-17004-01	147.26
12/15/2022	KUNST, TERRY	UB refund for account: 108-23001-00	10.00
12/15/2022	MCBRIDE RENTALS	UB refund for account: 368-70200-88	40.80
12/15/2022	MT PLEASANT ABSTRACT	UB refund for account: 237-20800-00	178.97
12/15/2022	STEVEN COTTON	UB refund for account: 360-44111-00	111.65
12/15/2022	CORPORATE SETTLEMENT SOLUTIONS	UB refund for account: 364-16002-00	27.27
12/15/2022	UNIFIRST CORPORATION	CONTRACT SVCS - MOTOR POOL MATS	295.39
12/15/2022	VANDERSYS TREE FARM/NURSERY	SUPPLIES CHRISTMAS CELEBRATION 2022	320.00
12/15/2022	WCMU PUBLIC BROADCASTING	CONTRACT SVCS CMU PUBLIC RADIO UNDERWRIT	1,100.00
12/15/2022	LATITUDE MEDIA LLC WCZY/WMMI	CONTRACT SVCS CHRISTMAS CELEBRATION BROA	7,000.00
12/15/2022	WILLIAMS & WORKS	CONTRACT SVCS CITY HALL RETAINING WALL T	9,013.75
12/15/2022	WOMEN'S AID SERVICES	CONTRACT SVCS POLICE MONTHLY SALARY NOVE	6,480.00
12/15/2022	YEO & YEO CONSULTING, LLC	CONTRACT SVCS IT VEEAM CLOUD CONNECT NOV	3,876.00
12/15/2022	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS - RETAINAGE FOR RCL CONSTR	22,699.70
12/15/2022	RCL CONSTRUCTION CO. INC	CONTRACT SVCS WRRF IMPROVEMENTS THRU 11/	204,297.26
12/15/2022	AARON DESENTZ	REIMBURSEMENT MME DECEMBER BOARD MEETING	85.25
12/29/2022	ABC FASTENER GROUP, INC	SUPPLIES WRRF	118.98
12/29/2022	AIRGAS USA, LLC	CONTRACT SVCS MOTOR POOL	49.57
12/29/2022	ASSMANN'S INC	CAPITAL ACQUISITIONS DPS SQUAD ROOM #B11	5,946.13
12/29/2022	PHILLIP BISCORNER	REIMBURSEMENT CELL PHONE SEPT/OCT/NOV 20	446.38
12/29/2022	HEATHER BOUCK	REIMBURSEMENT MILEAGE DECEMBER 2022	30.00
12/29/2022	BOUND TREE MEDICAL, LLC	SUPPLIES FIRE	814.24
12/29/2022	BS&A SOFTWARE	CONTRACT SVCS GENERAL LEDGER CHART OF AC	75.00
12/29/2022	BSN SPORTS LLC	SUPPLIES RECREATION	195.00
12/29/2022	CDW GOVERNMENT, INC	SUPPLIES DPW	1,238.70
12/29/2022	CINTAS CORP	SUPPLIES/CONTRACT SVCS WRRF	52.02
12/29/2022	CINTAS CORP	SUPPLIES/CONTRACT SVCS WRRF	255.56
12/29/2022	CINTAS CORP	SUPPLIES/CONTRACT SVCS WRRF	141.52
12/29/2022	CINTAS CORP	SUPPLIES/CONTRACT SVCS WRRF	136.51
12/29/2022	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS - COST PER COPY - CITY HAL	735.00
12/29/2022	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS - COST PER COPY - DPW DECE	183.00

12/29/2022	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS - COST PER COPY - HR DECEM	183.00
12/29/2022	CONSUMERS ENERGY	CITY HALL UTILITIES -BILL MO DEC 22/DUE	20,758.11
12/29/2022	COYNE OIL CORPORATION	POLICE FUEL THRU 12/16/22	3,464.79
12/29/2022	DAN BECKWITH DJ SERVICE	CONTRACT SVCS DADDY DAUGHTER DJ 2023	1,200.00
12/29/2022	ETNA SUPPLY	SUPPLIES STREETS	508.86
12/29/2022	GILBOE'S LOCK & SAFE	SUPPLIES POLICE	36.00
12/29/2022	GRANGER	CONTRACT SVCS - AIRPORT - 2626680 - DECE	72.84
12/29/2022	GUYS AND DOLLS PHOTOGRAPHY	SUPPLIES BOUCK PHOTO	75.00
12/29/2022	HACH COMPANY	SUPPLIES WRRF	3,133.44
12/29/2022	HUBSCHER & SON, INC.	SUPPLIES TILE PEBBLE	1,242.06
12/29/2022	HYDROCORP, INC.	INSPECTION/REPORTING SVCS - RESIDENTIAL	4,829.50
12/29/2022	I-RIDE	CONTRACT SVCS - PEAK TRANSPORTATION - BO	10.50
12/29/2022	INFOSEND, INC	CONTRACT SVCS 12-22-22 RTI.PDF	5,906.13
12/29/2022	JACK DOHENY COMPANIES, INC	CONTRACT SVCS MOTOR POOL UNIT 162	3,168.10
12/29/2022	JCI JONES CHEMICALS, INC.	CHEMICALS - WATER	9,812.00
12/29/2022	LITHOPREP	SUPPLIES POLICE	150.00
12/29/2022	LOGOS GALORE/MORDICA SALES	UNIFORMS POLICE	170.00
12/29/2022	MCDOWELL & ASSOCIATES	CONTRACT SVCS WRRF CONCRETE REPORTING	1,004.00
12/29/2022	MCLAREN CORPORATE SERVICES	CONTRACT SVCS - NOVEMBER 2022	602.00
12/29/2022	MCMASTER-CARR SUPPLY CO.	SUPPLIES FIRE	29.98
12/29/2022	METRON-FARNIER, LLC	METER REPLACEMENT WATER/WRRF	4,185.00
12/29/2022	STATE OF MICHIGAN	CONTRACT SVCS POLICE TOKEN FEE FROM 10/1	165.00
12/29/2022	STATE OF MICHIGAN	CONTRACT SVCS MDOT00249, 591:ACT51, STAT	15,742.97
12/29/2022	STATE OF MICHIGAN	CONTRACT SVCS - WRRF 2023 BIOSOLIDS	8,416.25
12/29/2022	MIDDLE MICHIGAN DEVELOP CORP	RETENTION DEPOSIT RETURN PER REVIEW BOAR	8,049.44
12/29/2022	MICHIGAN PIPE & VALVE	SUPPLIES WATER	2,231.00
12/29/2022	CRC - MOREY COURTS REC CTR	CONTRACT SVCS - RECREATION YOUTH PROGRAM	6,930.00
12/29/2022	MT PLEASANT HEATING	CONTRACT SVCS WATER THERMOCOUPLE	298.00
12/29/2022	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT - POLICE - #EMT94	1,250.79
12/29/2022	AIMEE MURPHY	REIMB COMMUNICATIONS CHGS DUE JAN 2023	50.00
12/29/2022	R & T MURPHY TRUCKING, LLC	CONTRACT SVCS LEAF REMOVAL 2022	12,980.00
12/29/2022	NCL OF WISCONSIN	SUPPLIES WATER	1,625.00
12/29/2022	NORTHERN INDUSTRIAL SUPPLY	SUPPLIES WATER	93.02
12/29/2022	NYE UNIFORM COMPANY	UNIFORMS - POLICE	1,102.75
12/29/2022	OFFICE DEPOT	SUPPLIES CLERK/MAILROOM	175.90
12/29/2022	OHM ADVISORS	CONTRACT SVCS - M-20 PEDESTRIAN BRIDGE T	3,434.75
12/29/2022	ORKIN	CONTRACT SVCS - JANUARY 2022	107.00
12/29/2022	PEERLESS MIDWEST, INC.	CAPITAL ACQUISITIONS WATER WELL 6 CLEANI	50,373.73
12/29/2022	PHOENIX SAFETY OUTFITTERS	UNIFORMS FIRE	3,332.37
12/29/2022	PROGRESSIVE AE, INC.	CONTRACT SVCS TRAFFIC CUBE COUNTS THRU 1	910.00
12/29/2022	PURE PLUMBING LLC	CONTRACT SVCS - CITY HALL URINAL	1,353.00
12/29/2022	PVS TECHNOLOGIES, INC	CHEMICALS WATER	6,509.52
12/29/2022	K.S.A MANAGEMENT	CONTRACT SVCS-REAR YARD PRGM PRW220080 1	2,500.00
12/29/2022	ANGELLENNIA PIERCE	PEAK REFUND AFTER DHHS APPROVAL	80.00
12/29/2022	RENT-RITE OF MT PLEASANT	EQUIPMENT RENTAL WATER PORTABLE RESTROOM	273.32
12/29/2022	RIC'S FOOD CENTER	SUPPLIES HOLIDAY LUNCHEON	582.68
12/29/2022	RISE MACHINE	CONTRACT SVCS WRRF CONDUIT WELDING	50.00
12/29/2022	ROMANOW BUILDING SERVICES	CONTRACT SVCS - JANITORIAL - NOVEMBER 20	5,812.63
12/29/2022	SIMPLY ENGRAVING	SUPPLIES PARKS	160.15
12/29/2022	STRYKER MEDICAL	CONTRACT SVCS DOWNTOWN CHRISTMAS PARADE	654.50 V
12/29/2022	SUNRISE ASSESSING SERVICES, LLC	SUPPLIES ASSESSING	7,753.61
12/29/2022	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS - WRRF - SAMPLES - WILDLIF	2,708.35
12/29/2022	TROJAN TECHNOLOGIES GROUP ULC	SUPPLIES WRRF	5,287.27
12/29/2022	UNIFIRST CORPORATION	CONTRACT SVCS - MOTOR POOL MATS	136.17
12/29/2022	UNIVAR SOLUTIONS	CHEMICALS WRRF	1,566.00
12/29/2022	KELVIN BYRD	TRAINING OFFICER WELLNESS	1,000.00
12/29/2022	USABUEBOOK	SUPPLIES WATER	1,055.66
12/29/2022	AARON DESENTZ	REIMBURSEMENT INTERNET DEC 2022/JAN 2023	124.99

COMM TOTALS:

Total of 186 Checks:

1,224,331.64

Less 19 Void Checks:

654.50

Total of 167 Disbursements:

1,223,677.14

Wright Express12/7/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
4IMPRINT, INC.	CONTRACT SVCS	\$517.05	1
4IMPRINT, INC.	SUPPLIES	517.05	1
5.11 TACTICAL	SUPPLIES	-76.32	1
ADOBE SYSTEMS, INC	CONTRACT SVCS	19.99	1
ADOBE SYSTEMS, INC	SUPPLIES	73.98	2
ADVANCE AUTO PARTS	SUPPLIES	225.66	4
AMAZON.COM	COMMUNICATIONS	183.02	4
AMAZON.COM	SUPPLIES	6359.91	57
AMAZON.COM	TRAINING	198.00	1
APWA, MICHIGAN CHAPTER	TRAINING	745.00	1
BATTERIES PLUS	SUPPLIES	89.28	2
BIGGBY COFFEE	SUPPLIES	132.93	1
BILL'S CUSTOM FAB, INC	SUPPLIES	183.95	2
BRASS CAFE & SALOON	SUPPLIES	20.00	1
CAFE ZINC	SUPPLIES	61.94	1
CENTER MASS, INC.	UNIFORMS	25.98	1
CENTRAL MICHIGAN LIFE	CONTRACT SVCS	75.00	3
CHARTER COMMUNICATIONS	CONTRACT SVCS	164.51	1
CHARTER COMMUNICATIONS	CONTRACT SVCS	295.42	1
CITY OF LANSING PARKING	TRAINING	15.00	1
COPS & DOUGHNUTS LLC	SUPPLIES	203.63	3
CRICUT.COM	CONTRACT SVCS	10.59	1
CVS STORE	SUPPLIES	7.99	1
DASH MEDICAL	SUPPLIES	237.80	1
DELTA HOTELS BY MARRIOTT	TRAINING	346.62	2
DIESEL TRUCK SALES	SUPPLIES	145.53	1
DOUG'S SMALL ENGINE REPAIR	SUPPLIES	99.97	2
DREAMSTIME.COM	SUPPLIES	39.00	1
DTE ENERGY	UTILITIES	7395.25	16
ELM CREEK LTD	SUPPLIES	975.00	1
ETNA SUPPLY	SUPPLIES	1050.38	3
ETSY.COM	SUPPLIES	13.64	3
FASTENAL COMPANY	SUPPLIES	178.87	4
FERGUSON ENTERPRISES	SUPPLIES	10.65	1
FIVE BELOW	SUPPLIES	15.00	1
FRAUDULENT CHARGES	SUPPLIES	508.59	2
FREDDIE'S TAVERN	SUPPLIES	56.00	1
FRONTIER COMMUNICATONS	COMMUNICATIONS	151.65	1
FUNEXPRESS.COM	SUPPLIES	781.25	1
GILL-ROY'S HARDWARE	SUPPLIES	229.52	11
GORDON FOOD SERVICE	SUPPLIES	85.61	2
GOTOMYPC.COM	CONTRACT SVCS	88.00	2
GRAINGER	SUPPLIES	262.00	1
GT RUBBER SUPPLY	SUPPLIES	639.63	4

Wright Express12/7/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
SOLDAN'S FEED & PET SUPPLIES	SUPPLIES	58.15	1
SPARTAN DISTRIBUTORS	SUPPLIES	442.84	1
STANDARD ELECTRIC COMPANY	SUPPLIES	44.55	2
STAPLES - MP	SUPPLIES	500.14	11
STATE OF MICHIGAN-DEPT OF TREASURY	SUPPLIES	225.00	2
SURVEYMONKEY.COM	CONTRACT SVCS	468.00	1
TARGET	SUPPLIES	241.48	6
TEACHERS PAY TEACHERS	SUPPLIES	3.00	1
THE WALL STREET JOURNAL	SUBSCRIPTION	38.99	1
TLO ONLINE	CONTRACT SVCS	75.00	1
TRACTOR SUPPLY	SUPPLIES	611.48	7
UNIQUE PAVING MATERIALS	SUPPLIES	663.68	2
US PLASTIC CORPORATION	SUPPLIES	150.83	1
USPS.COM	SUPPLIES	60.00	1
VERIZON WIRELESS	COMMUNICATIONS	5458.07	42
VERIZON WIRELESS	CONTRACT SVCS	24.90	1
VOLGISTICS, INC	CONTRACT SVCS	196.00	2
WASTE MANAGEMENT	CONTRACT SVCS	2117.00	6
WESCO	FUEL	75.86	1
WINN TELECOM	COMMUNICATIONS	1732.36	5
WINN TELECOM	CONTRACT SVCS	300.00	1
YOURMEMBERSHIP.COM, INC	CONTRACT SVCS	150.00	1
ZOOM, INC.	CONTRACT SVCS	14.99	1
		<hr/> <hr/>	<hr/> <hr/>
		\$84,672.51	382

City of Mt. Pleasant  
**Department of Building Safety**  
 Report for December 2022

PERMITS ISSUED	THIS PERIOD		YTD TOTAL		LAST YTD TOTAL	
Type	No.	Valuation	No.	Valuation	No.	Valuation
<b>COMMERCIAL</b>						
Commercial Accessory	0	\$0	0	\$0	0	\$0
Commercial Addition	0	\$0	3	\$1,325,000	4	\$2,991,275
Commercial Alteration	2	\$205,000	22	\$2,975,148	44	\$7,613,380
Commercial New	0	\$0	3	\$9,054,947	2	\$670,788
Mixed Use Building	0	\$0	0	\$0	0	\$0
Commercial Reroof	2	\$89,800	9	\$540,200	8	\$355,877
Demolition	1	\$28,000	3	\$28,000	3	\$0
<b>TOTAL COMMERCIAL</b>	<b>5</b>	<b>\$322,800</b>	<b>40</b>	<b>\$13,923,295</b>	<b>61</b>	<b>\$11,631,320</b>
<b>ZONING</b>						
Fence	0	\$0	50	\$208,173	84	\$291,141
Other	0	\$0	13	\$99,725	12	\$95,700
Residential Accessory (under 200 sq. ft)	1	\$5,000	10	\$41,322	9	\$29,460
Signs	2	\$570	25	\$120,024	37	\$180,670
<b>TOTAL ZONING</b>	<b>3</b>	<b>\$5,570</b>	<b>98</b>	<b>\$469,244</b>	<b>142</b>	<b>\$596,971</b>
<b>RESIDENTIAL</b>						
Moving	0	\$0	0	\$0	0	\$0
Multi-Family Addition	0	\$0	0	\$0	0	\$0
Multi-Family Alteration	0	\$0	0	\$0	0	\$0
Multi-Family New	0	\$0	0	\$0	0	\$0
Residential Reroof	4	\$30,650	95	\$967,539	90	\$783,885
Reside	0	\$0	5	\$25,300	1	\$5,500
Residential Accessory (over 200 sq. ft)	0	\$0	2	\$11,399	3	\$24,221
Residential Addition	0	\$0	7	\$125,541	7	\$332,268
Residential Alteration	3	\$81,372	112	\$2,159,373	136	\$2,844,324
Residential New	0	\$0	4	\$1,144,836	5	\$1,261,253
Residential New (manufactured)	0	\$0	0	\$0	0	\$0
<b>TOTAL RESIDENTIAL</b>	<b>7</b>	<b>\$112,022</b>	<b>225</b>	<b>\$4,433,988</b>	<b>242</b>	<b>\$5,251,451</b>
<b>TOTAL FEES</b>	<b>15</b>	<b>\$4,185</b>	<b>363</b>	<b>\$106,812</b>	<b>445</b>	<b>\$111,646</b>
<b>TOTAL ALL PERMITS</b>	<b>15</b>	<b>\$440,392</b>	<b>363</b>	<b>\$18,826,527</b>	<b>445</b>	<b>\$17,479,742</b>





City of Mount Pleasant, Michigan  
**DEPARTMENT OF PUBLIC SAFETY**

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**MEMORANDUM**

**DATE:** January 13, 2023  
**TO:** Aaron Desentz, City Manager  
**FROM:** Paul Lauria, Director of Public Safety  
**SUBJECT:** Crisis and Trauma Response Clinician Report

Attached to this memorandum is the first annual report from our Crisis and Trauma Response Clinician Program. The report, prepared by Krysta Carabelli, contains statistics from 2022. As you review this document please keep in mind the program did not begin until the end of March 2022.

Our country's mental health crisis is not dissipating, and the data in the report clearly demonstrates the 'need' for this valuable program. There is no doubt this program has had a positive impact on this community and our residents. Police and fire departments have also benefited from this mental health assistance when out on calls. With the addition of the social crisis advocate position, we are better equipped to effectively, safely and compassionately interact with individuals suffering from mental illness.

This report would not be complete without acknowledging the great performance and expertise of Ms. Carabelli, she deserves all the credit. I am extremely pleased with how she came into an unestablished role, in an unfamiliar working environment, and performed flawlessly.

Gratitude is extended to the many individuals and R.I.S.E. who made this mental health offering possible. The tremendous support, trust and commitment over the past nine months is greatly appreciated. If you have any questions, please do not hesitate to contact me.

## Crisis and Trauma Response Clinician Report: OVERVIEW of 2022

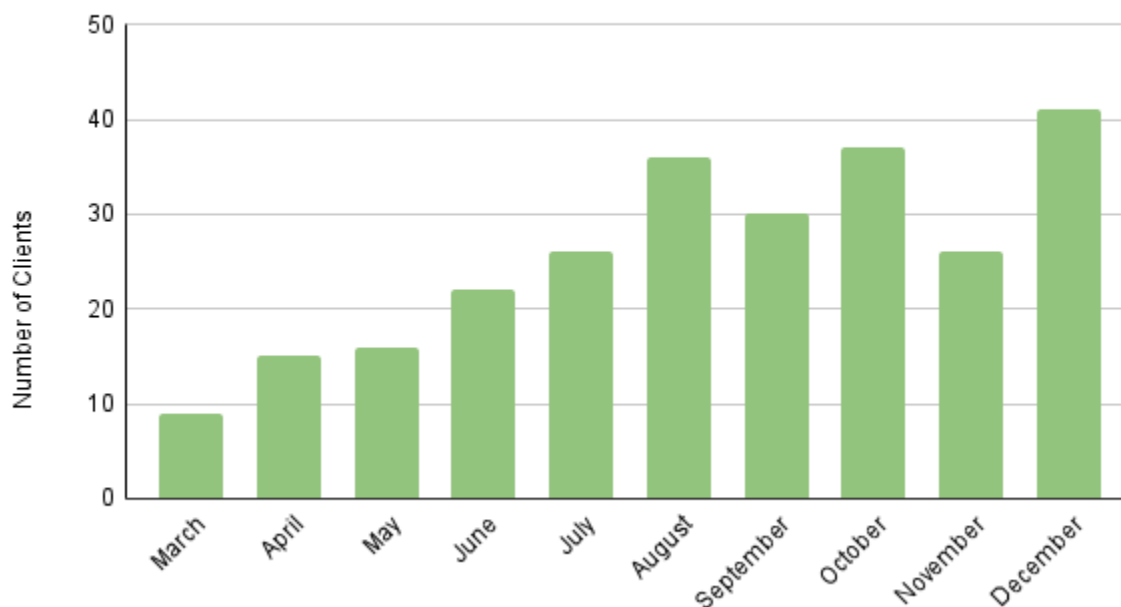
Crisis and Trauma Response Program with Mt. Pleasant City Police: 2022 Overview  
Krysta Carabelli, MA, LLC, CTP  
Crisis and Trauma Response Clinician

## Crisis and Trauma Response Clinician Report: OVERVIEW of 2022

The Crisis and Trauma Response Clinician program started at the end of March 2022. The program started with a total of 9 clients for the month of March. Since then, the program has served over 98 clients in our community. Work with these clients has resulted in a total of 246 contacts and 195.4 contact hours worked to meet client needs and connect them to resources and support in our community. The program made 480 total contacts with members in the community, including law enforcement, local agencies, the prosecutor's office, local resources, and private businesses who are being impacted by mental health.

The program has received 91 Referrals from Mt. Pleasant City Police Officers. The program has completed 234 Contacts with Officers and others in the community to coordinate client care. Mt. Pleasant City Police officers have indicated implementation of knowledge and understanding of mental health as well as crisis intervention skills within their reports over the last year. Officers have shown interest in knowing how to support the community through mental health training and worked hand in hand with the Crisis and Trauma Response Clinician to coordinate services and provide support. This has reduced recidivism, shown as successfully closed cases, and overall improved interactions with Mt. Pleasant City Police in the community. In multiple cases, clients have been successfully connected to resources and continued to improve throughout their interactions with the program. Many have not returned to the program, and no further interactions with law enforcement have been reported.

### Clients per Month - 2022



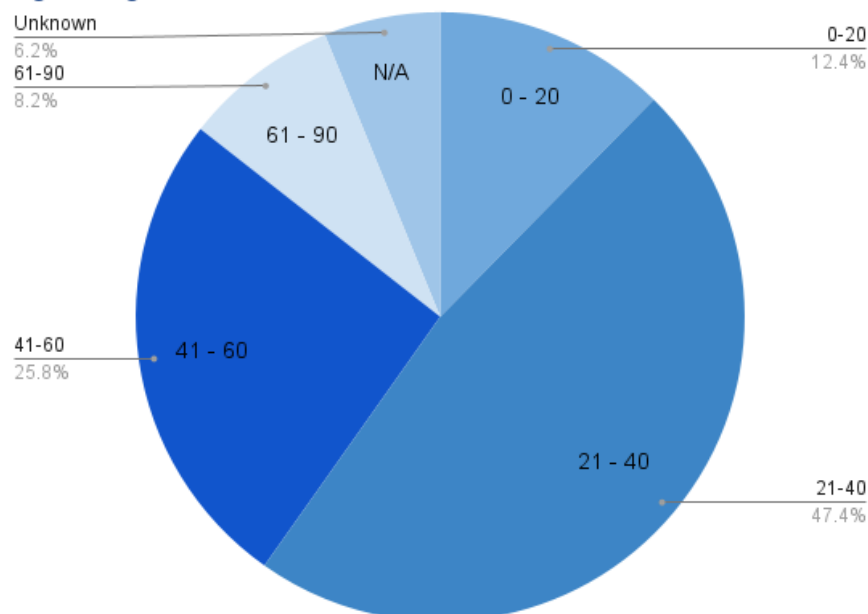
The program has served an average of 26 clients a month. The lowest number of clients at the start of the program in March at 9, and the highest at the end of the year with 41 in December. The number of clients has increased steadily over the course of the year and continues to grow. These client numbers are derived from the multiple communications with Law Enforcement

## Crisis and Trauma Response Clinician Report: OVERVIEW of 2022

including crisis intervention on scene. There are multiple cases of consultation with law enforcement regarding clients, mental health concerns, and possible referrals which are not accounted for in the total clients recorded. Clients recorded are a result of multiple contacts, attempts to contact, or client reports received which include the outreach to a client.

The expectation is the caseload will continue to grow in the next year. However, there is a limited capacity for support and growth as the clinician reaches a maximum caseload ethically managed while continuing to provide training, continue to work with community resources, and continuing to develop the program.

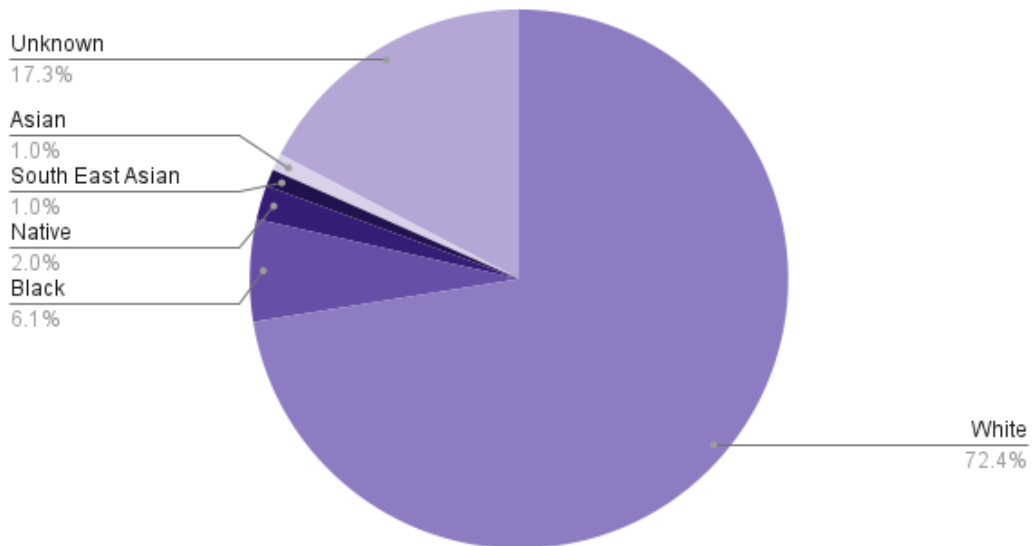
### Age Ranges



The program has served clients ranging in ages from 8 to 90. The largest percentage of ages served is 21-40 with 47.4% of total clients, followed by 41-60 with 25.8% of clients, 0-20 with 12.4% of clients, and the lowest range at 61-90 with 8.2% of total clients.

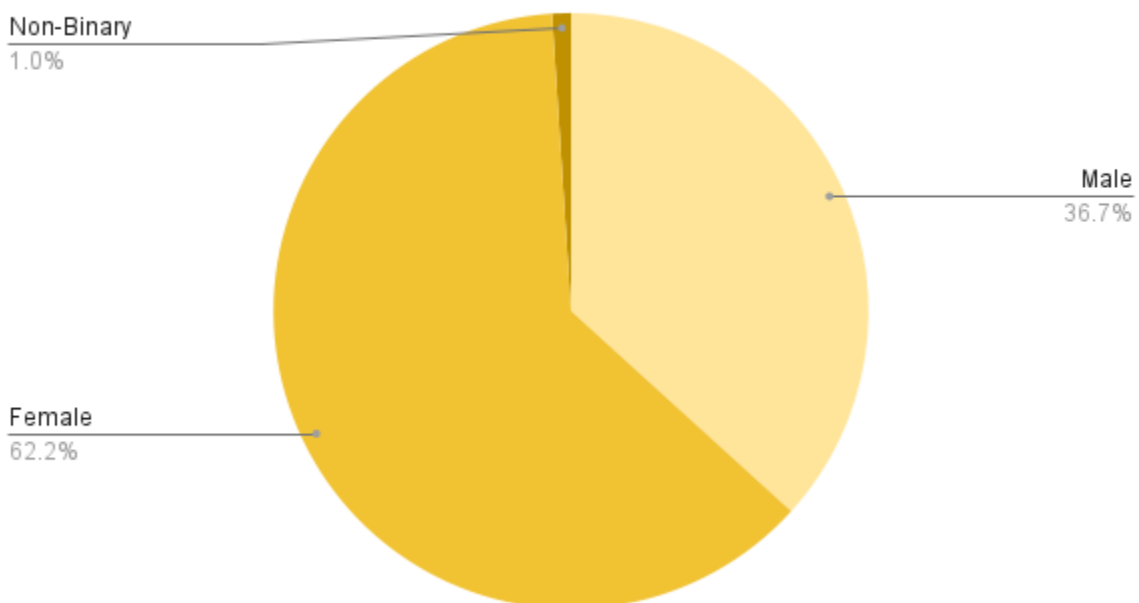
## Crisis and Trauma Response Clinician Report: OVERVIEW of 2022

### Identified Race



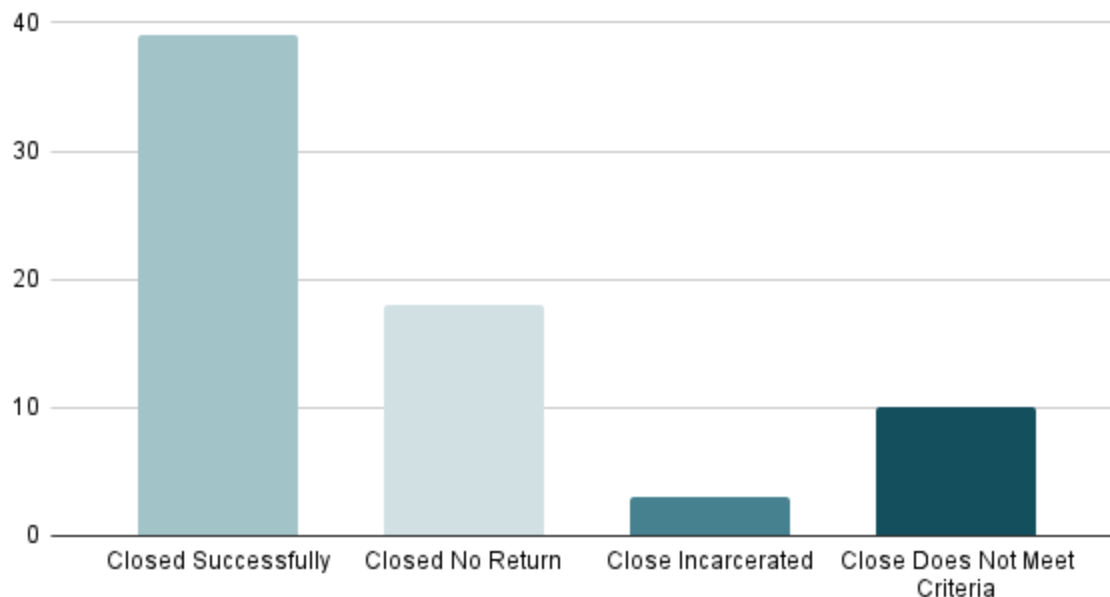
Clients predominantly were identified as white at 72.4%. The rest of the clients identified as Black at 6.1%, Native at 2%, South East Asian 1%, and Asian at 1%. 17% were unidentified or did not disclose.

### Gender



62% of clients identified as female, 36% identified as male, and 1% identified as non-binary.

## Client Closure



Client closure from the program is based on multiple criteria. Successful closures are the result of successful contact, successful connection to resources, needs met based on assessment, and/or client self-identified as no longer needing follow-up. Closures with No Return are based on clients who have not returned contact or follow-up. Closures for incarceration are determined by a client entering the corrections system without release within a month. Closures that do not meet criteria are determined by client self-identifying as non-meeting criteria, or assessment of case resulted in non-entrance to the program.

Out of the current clients closed to the program, 39 have been closed successfully, 18 have not returned contact, 3 were closed due to incarceration, and 9 were determined to not meet the criteria for entering the program. There are currently 36 clients open at this time.

This program has provided training, consultation, and support to Public Safety and the City of Mount Pleasant employees. These supports have included insight into mental health, education of resources, and client referrals. The program has provided Mandated Reporter training. Currently in development, the program is looking to provide training in human trafficking (with CEUs), crisis intervention skills, and coping skills along with self-care to both Police and Fire.

The Crisis and Trauma Response Clinician program has impacted not only our community and law enforcement, but also local agencies and business bridging gaps previously unknown or missed. Due to the nature and flexibility of the program, clients are being supported on multiple levels and across agencies. Clients are being met where they are, without judgment, and given the opportunity to choose growth in a way that works for them. This not only grows the support of our community members, but uplifts our city as a whole.

Minutes of the regular meeting of the City Commission held Monday, January 9, 2023, at 7:00 p.m., in the City Commission Room, 320 W. Broadway St., Mt. Pleasant, Michigan with virtual options.

City Clerk Heather Bouck called the meeting to order.

The Pledge of Allegiance was recited.

The Land Acknowledgment Statement was recited.

Commissioners Present: Mary Alsager, Brian Assmann, Maureen Eke, Amy Perschbacher & Boomer Wingard

Commissioners Absent: Liz Busch and Bryan Chapman

Others Present: City Manager Aaron Desentz and City Clerk Heather Bouck

City Clerk Bouck administered the Oath of Office to Mary Alsager and Boomer Wingard for the term January 1, 2023 through December 31, 2026.

City Clerk Bouck conducted the election of Mayor.

Nominations for Mayor were open.

Commissioner Alsager nominated Commissioner Perschbacher for Mayor. There being no other nominations, Commissioner Perschbacher was elected Mayor for 2023 unanimously.

Mayor Perschbacher opened nominations for Vice Mayor.

Commissioner Eke nominated Commissioner Alsager for Vice Mayor. There being no other nominations for Vice Mayor, Commissioner Alsager was elected Vice Mayor for 2023 unanimously.

#### Set Time and Day of Regular Meetings

Moved by Commissioner Assmann and seconded by Commissioner Eke to adopt the resolution setting time and day of regular meetings as presented.

WHEREAS, the City Charter requires the City Commission to set the day, time and place of its regular meetings,

NOW, THEREFORE, BE IT RESOLVED, that the City Commission shall meet during 2023 on the second and fourth Mondays of each month at 7:00 p.m. (except for

December in which the second meeting of the month will be held on the third Monday of the month), in the City Commission Room, City Hall, 320 W. Broadway St.

AYES: Commissioners Alsager, Assmann, Eke, Perschbacher & Wingard

NAYS: None

ABSENT: Commissioners Busch & Chapman

Resolution carried.

### Proclamations and Presentations

Mayor Perschbacher read and presented a proclamation in support of Peacemaking Recognition Day "January 16, 2023" to Laura Gourlay of Mount Pleasant Public Schools.

Moved by Commissioner Eke and seconded by Commissioner Wingard to accept the agenda as presented.

AYES: Commissioners Alsager, Assmann, Eke, Perschbacher & Wingard

NAYS: None

ABSENT: Commissioners Busch & Chapman

Motion carried.

### Receipt of Petitions and Communications

Received the following petitions and communications:

2. Monthly report on police related citizen complaints received.
3. Year-end report on citizen group and complaint process.
4. Vehicle/Bicyclist and Vehicle/Pedestrian Accident Data for 2022.

Moved by Commissioner Eke and seconded by Commissioner Wingard to approve the following items on the Consent Calendar:

5. Minutes of the regular meeting of the City Commission held December 12, 2022.
6. Approval of the Isabella County Hazard Management Plan.

AYES: Commissioners Alsager, Assmann, Eke, Perschbacher & Wingard

NAYS: None

ABSENT: Commissioners Busch & Chapman

Motion carried.

### Announcements on City-Related Issues and New Business

Commissioner Eke announced CMU's MLK Peace Week activities, including a brunch and the Peace March on January 16<sup>th</sup>. January is also Human Trafficking Awareness Month with January 11<sup>th</sup> being Human Trafficking Awareness Day. Additional information may be found on the Michigan Human Trafficking Task Force website.



Clerk Bouck reminded residents that Nominating Petitions are available at the City Clerk's Office for the Partial City Commission Term due to the resignation of Olivia Cyman. The term runs from May 3, 2023 until December 31, 2023. The deadline to file is Tuesday, January 17<sup>th</sup> at 4:00 p.m.

Moved by Commissioner Eke and seconded by Commissioner Wingard to adjourn the meeting at 7:17 p.m.

AYES: Commissioners Alsager, Assmann, Eke, Perschbacher & Wingard

NAYS: None

ABSENT: Commissioners Busch & Chapman

Motion carried.

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Amy Perschbacher, Mayor

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Heather Bouck, City Clerk

WHEREAS, under the date of March 24, 2022, the Traffic Engineer of the City of Mt. Pleasant issued temporary traffic control order No. 1-2023 (Relocate “No Parking Here to Corner” sign from south side to north side of driveway at 122 South Washington. Place “No Parking Sign” at northwest corner of Michigan and Washington in place of relocated sign). Said temporary traffic control order was presented to the City Commission on January 23, 2023, for review and after reviewing said temporary control order and being fully advised in the premises,

BE IT RESOLVED, that the City Commission approves making temporary traffic control order No. 1-2023 a permanent traffic control order.



## City of Mt. Pleasant, Michigan Traffic Control Order

**TRAFFIC CONTROL ORDER NO.** \_\_\_\_\_

TC 1-2023

Issued By: \_\_\_\_\_

*Stane Tawani*

Traffic Engineer

Date: \_\_\_\_\_

3-24-22

Signs/work by: \_\_\_\_\_

Weaver

Street Department

Date: \_\_\_\_\_

11-9-22

Filed/ Attested: \_\_\_\_\_

City Clerk

Date: \_\_\_\_\_

*This Traffic Control Order shall be presented to the City Commission and may receive final approval not more than 90 days from the date the work was performed by the Street Department. It shall not be renewed or extended except upon action by the City Commission.*

Content: Relocate "No Parking Here to Corner" sign from south side to north side of driveway at 122 South Washington. Place no parking sign at northwest corner of Michigan and Washington in place of relocated sign.





WHEREAS, under the date of August 24, 2022, the Traffic Engineer of the City of Mt. Pleasant issued temporary traffic control order No. 2-2023:

Place "No Parking Signs" on west side of Deming and the north side of Edgewood around the corner and approaches to the corner only to allow larger vehicles, buses and snowplows to pass around the corner.

Place "No Parking Signs" on the north side of Edgewood Drive at the corner (near 700 Edgewood) to allow vehicle turning.

Said temporary traffic control order was presented to the City Commission on January 23, 2023, for review and after reviewing said temporary control order and being fully advised in the premises,

BE IT RESOLVED, that the City Commission approves making temporary traffic control order No. 2-2023 a permanent traffic control order.





## City of Mt. Pleasant, Michigan Traffic Control Order

**TRAFFIC CONTROL ORDER NO.**

TC 2-2023

Issued By:

Steve T. Weaver  
Traffic Engineer

Date:

8-24-22

Signs/work by:

Weaver

Date: 11-9-22

Street Department

Filed/ Attested:

City Clerk

Date:

*This Traffic Control Order shall be presented to the City Commission and may receive final approval not more than 90 days from the date the work was performed by the Street Department. It shall not be renewed or extended except upon action by the City Commission.*

### Content:

Place no parking signs on the west side of Deming and the north side of Edgewood around the corner and approaches to the corner only to allow larger vehicles, buses and snowplows to pass around the corner.

Place no parking signs on the north side of Edgewood Drive at the corner (near 700 Edgewood) to allow vehicle turning.

# Memorandum



TO: Aaron Desentz, City Manager

CC: William R. Mrdeza, Director of Community Services and Economic Development  
Mary Ann Kornexl, Director of Financial Services and Treasurer

FROM: Michelle Sponseller, Downtown Development Director

DATE: January 11, 2023

SUBJECT: Set Public Hearing - Obsolete Property Rehabilitation Act (OPRA)  
Mission-Pickard DDA District

At their April 26, 2021 meeting City Commission approved establishing an Obsolete Property Rehabilitation Act (OPRA) policy and the establishment of a downtown OPRA district. At this time staff believes the establishment of an additional district within the Mission-Pickard DDA boundaries would assist with redevelopment efforts, foster job growth and expand the tax base for Mt. Pleasant. Designating the Mission-Pickard DDA as an OPRA district is supported by the City's economic development strategy to identify and facilitate opportunities for redevelopment, consistent with the goals and priorities contained in the master plan.

## **WHAT IS AN OPRA?**

The Obsolete Property Rehabilitation Act (OPRA), Public Act 146 of 2000, provides for a tax incentive to encourage the redevelopment of obsolete buildings. As an eligible Michigan-designated Qualified Local Unit of Government this tax incentive tool is available to Mt. Pleasant to assist in the redevelopment of older buildings which are contaminated, blighted or functionally obsolete.

## **HOW DOES IT WORK?**

The City would freeze the existing taxable value on a designated building for up to 12 years. By freezing the taxable value, it provides an incentive for the owner or developer to make significant improvements to a building without increasing the property taxes on the building. The City would not receive less property taxes than it did prior to the redevelopment. Although initially the total revenue remains the same as it was prior to the new improvements, staff believes that receiving only a portion of revenue for the new development for a relatively short period of time is better than continuing to receive a lower taxable value on an obsolete property for the foreseeable future. After the approved exemption period expires, the City and the other taxing jurisdictions would receive the full value of the property taxed at a higher rate based on the improvements made to it.

The discussion of the creation of an OPRA district was held on October 13, 2022 with the Mission-Pickard DDA Board and consensus was to request the district formation.

When establishing an OPRA district, Public Act 146 of 2000 requires a public hearing be held, along with written notification for all property owners within the proposed district.

Staff is requesting a public hearing be set for February 13, 2023 to receive public comment on the establishment of an OPRA district using the Mission-Pickard DDA boundary.

## **RECOMMENDED ACTION**

Consider setting a public hearing on February 13, 2023 for the creation of a Mission/Pickard DDA OPRA district.

**CITY COMMISSION  
CITY OF MOUNT PLEASANT**

Isabella County, Michigan

Commissioner \_\_\_\_\_, supported by Commissioner \_\_\_\_\_, moved adoption of the following ordinance:

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE TO AMEND CHAPTER 116 SUBSECTION 03(B)(12) OF TITLE XI:  
BUSINESS REGULATIONS OF THE CITY'S CODE ENTITLED "ELECTRIC  
SCOOTERS/SKATEBOARDS"**

It is Hereby Ordained by the People of the City of Mount Pleasant:

Section 1. Amendment of Chapter 116 Subsection 03(B)(12). Subsection 116.03(B)(12) of Chapter 116 is hereby amended as follows:

(12) Electric skateboard companies shall, ~~remove all electric skateboards from the public rights of way within the city between the hours of 3:00 a.m. and 6:00 a.m. each day~~ **at least once every 24 hours, reset all electric skateboards owned or operated by it in an upright, neatly lined up position in areas designated by the Public Safety Director (or their designee) and in a manner that does not interfere with pedestrian and vehicular travel. An electric skateboard company shall, upon request by the Public Safety Director (or their designee) in his or her sole determination that the operation of electric scooters owned or operated by the company has become a nuisance or hazard to the public, remove all electric scooters from the public rights of way until such time as the company prepares a written plan satisfactory to the Public Safety Director (or their designee) that addresses the conditions causing the nuisance or hazard.**

Section 2. Repeal and Replace. Any and all ordinances inconsistent with this Ordinance are hereby repealed, but only to the extent necessary for this Ordinance to be in full force and effect.

Section 3. Publication and Effective Date. The City Clerk shall cause to be published a notice of adoption of this ordinance within 10 days of the date of its adoption. This ordinance shall take effect 30 days after its adoption.

YEAS: Commissioner(s) \_\_\_\_\_

NAYS: Commissioner(s) \_\_\_\_\_

ABSTAIN: Commissioner(s) \_\_\_\_\_

ABSENT: Commissioner(s) \_\_\_\_\_

**CERTIFICATION**

As the City Clerk of the City of Mount Pleasant, Isabella County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Mount Pleasant City Commission at a regular meeting held on \_\_\_\_\_, 2023.

\_\_\_\_\_  
Amy Perschbacher, Mayor

\_\_\_\_\_  
Heather Bouck, Clerk



Introduced: \_\_\_\_\_, 2023  
Adopted: \_\_\_\_\_, 2023  
Published: \_\_\_\_\_, 2023  
Effective: \_\_\_\_\_, 2023

85714:00001:6859512-1

## CHECK REGISTER FOR CITY OF MT PLEASANT

CHECK DATE FROM 1/13/2023-1/19/2023

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
01/13/2023	CENTRAL MICHIGAN PROFESSIONAL	CONTRACT SVCS	\$4,275.00
01/13/2023	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	735.00
01/13/2023	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
01/13/2023	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
01/13/2023	CONSUMERS ENERGY	UTILITIES	14,951.20
01/13/2023	CORE TECHNOLOGY CORPORATION	CONTRACT SVCS	1,532.00
01/13/2023	ELECTIONSOURCE	CONTRACT SVCS	3,930.00
01/13/2023	FIDELITY SECURITY LIFE INSURANCE CO	OPTICAL INSURANCE	1,222.86
01/13/2023	GREAT LAKES CENTRAL RAILROAD INC	CONTRACT SVCS	3,532.00
01/13/2023	HCC LIFE INS. CO	ADMIN - STOP LOSS INS	43,879.22
01/13/2023	IDEXX DISTRIBUTION, INC.	SUPPLIES	4,866.54
01/13/2023	INTERNATIONAL CODE COUNCIL	MEMBERSHIP	145.00
01/13/2023	KEEP MICHIGAN BEAUTIFUL, INC.	CONTRACT SVCS	25.00
01/13/2023	MID MICHIGAN AREA CABLE	CONTRACT SVCS	450.00
01/13/2023	MISSION COMMUNICATIONS, LLC	CONTRACT SVCS	718.80
01/13/2023	MISS DIG SYSTEM, INC.	CONTRACT SVCS	1,979.30
01/13/2023	MT PLEASANT AREA CVB	MEMBERSHIP	1,175.00
01/13/2023	MUNICIPAL EMPLOYEE RETIRE SYSTEMS	2023 CONTRIBUTION	1,055,948.07
01/13/2023	NATIONAL FIRE CODES	SUPPLIES	1,552.50
01/13/2023	RACHEL TUMA	REFUND	70.00
01/13/2023	RENT-RITE OF MT PLEASANT	EQUIPMENT RENTAL	273.72
01/13/2023	SUMMIT FIRE PROTECTION	CONTRACT SVCS	315.00
01/13/2023	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS	305.00
01/13/2023	UNIFIRST CORPORATION	CONTRACT SVCS	45.39
01/13/2023	VFIS	ACCIDENT & SICKNESS POLICY	1,690.00
01/19/2023	1040 EAST BROOMFIELD LLC	WINTER 2022 CAPTURE	1,160.00
01/19/2023	21ST CENTURY MEDIA - MICHIGAN	CONTRACT SVCS	795.63
01/19/2023	A&A SALES ASSOCIATES, LLC	UNIFORMS	732.08
01/19/2023	ALL PRO EXERCISE	SUPPLIES/CONTRACT SVCS	662.50
01/19/2023	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	661.13
01/19/2023	ATI GROUP	CONTRACT SVCS	2,301.75
01/19/2023	BLACK DIAMOND BROADCAST	CONTRACT SVCS	625.00
01/19/2023	BLOCK ELECTRIC COMPANY	CONTRACT SVCS	480.00
01/19/2023	BOUND TREE MEDICAL, LLC	SUPPLIES	413.04
01/19/2023	BUSINESS CONNECTIONS, INC.	CONTRACT SVCS	42.88
01/19/2023	CDW GOVERNMENT, INC	SUPPLIES	71.24
01/19/2023	CENTRAL MICH UNIV - MAILROOM	POSTAGE/HANDLING	741.58
01/19/2023	CENTRAL PLUMBING, INC.	CONTRACT SVCS	333.68
01/19/2023	CENTURYLINK	COMMUNICATIONS	10.64
01/19/2023	CHARTER TOWNSHIP OF UNION	UTILITIES	326.32
01/19/2023	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	2,313.10
01/19/2023	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	2,549.40
01/19/2023	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	2,549.30
01/19/2023	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	3,169.70
01/19/2023	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	24,685.22
01/19/2023	CLARK HILL P.L.C.	ATTORNEY SVCS	598.50
01/19/2023	CMS INTERNET LLC	CONTRACT SVCS	8,330.00

## CHECK REGISTER FOR CITY OF MT PLEASANT

CHECK DATE FROM 1/13/2023-1/19/2023

Check Date	Vendor Name	Description	Amount
Bank COMM	COMMON CASH		
01/19/2023	CONSUMERS ENERGY	UTILITIES	13,085.59
01/19/2023	COYNE OIL CORPORATION	FUEL	5,483.00
01/19/2023	CULLIGAN	CONTRACT SVCS	23.00
01/19/2023	D. CLARE SERVICES	CONTRACT SVCS	560.00
01/19/2023	DEBORAH CAREY	REFUND	5,000.00
01/19/2023	DENALI CONSTRUCTION & ENGINEERING	CONTRACT SVCS	95,233.50
01/19/2023	ENDRESS+ HAUSER, INC	SUPPLIES	436.24
01/19/2023	F & K TREE SERVICE & STUMP REMOVAL	CONTRACT SVCS	4,000.00
01/19/2023	FERGUSON ENTERPRISES LLC #2000	SUPPLIES	538.13
01/19/2023	FISHBECK - ENGINEERS/ARCHITECTS/	CONTRACT SVCS	77,441.79
01/19/2023	FLEX ADMINISTRATORS	ADMINISTRATIVE FEE	252.00
01/19/2023	FRONT LINE SERVICES, INC	SUPPLIES	9,275.95
01/19/2023	GALLS, LLC	POLICE	183.54
01/19/2023	GILL-ROY'S HARDWARE	SUPPLIES	5.89
01/19/2023	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	4,770.00
01/19/2023	HYDROCORP, INC.	INSPECTION/REPORTING SVCS	4,829.50
01/19/2023	INFOSEND, INC	CONTRACT SVCS	3,163.26
01/19/2023	ISABEL HASS	REIMBURSEMENT	100.00
01/19/2023	ISABELLA CAT CLINIC	CONTRACT SVCS	193.50
01/19/2023	JOHNSON & WOOD	CONTRACT SVCS	152.00
01/19/2023	KELLY SCOTT	REFUND	20.00
01/19/2023	KENNEDY INDUSTRIES, INC	CONTRACT SVCS	1,424.50
01/19/2023	KRAPOHL FORD LINCOLN MERC	SUPPLIES/VEHICLE MAINT	295.00
01/19/2023	LANSING COMMUNITY COLLEGE	SUPPLIES/VEHICLE MAINT	1,020.00
01/19/2023	LANSING SANITARY SUPPLY, INC.	SUPPLIES	113.61
01/19/2023	LAURA L. FOX	REIMBURSEMENT	26.56
01/19/2023	MACQUEEN EMERGENCY	CONTRACT SVCS	1,185.00
01/19/2023	MANNIK SMITH GROUP	CONTRACT SVCS	1,197.50
01/19/2023	MCKENNA	CONTRACT SVCS	5,692.50
01/19/2023	MCLAREN CENTRAL MI HEALTH SVCS	ANNUAL HEALTH STEPS	10,020.00
01/19/2023	MCLAREN CORPORATE SERVICES	CONTRACT SVCS	538.00
01/19/2023	MICHIGAN PIPE & VALVE	SUPPLIES	1,235.00
01/19/2023	MIDLAND DAILY NEWS	CONTRACT SVCS	291.52
01/19/2023	MID-MICHIGAN INDUSTRIES	CONTRACT SVCS	8,144.50
01/19/2023	MML WORKERS' COMPENSATION FUND	PAYROLL AUDIT	1,192.00
01/19/2023	MT PLEASANT ROTARY CLUB	DUES	231.00
01/19/2023	NATIONAL RESTORATION, INC	CAPITAL ACQUISITIONS	1,200.00
01/19/2023	OFFICE DEPOT	SUPPLIES	299.78
01/19/2023	PAT MCGUIRK EXCAVATING, INC	CONTRACT SVCS	850.00
01/19/2023	PETTY CASH - ANGIE MCCANN	REIMBURSEMENT	229.39
01/19/2023	PHOENIX SAFETY OUTFITTERS	SUPPLIES	8.60
01/19/2023	PRINTING SYSTEMS, INC	SUPPLIES	513.29
01/19/2023	PVS TECHNOLOGIES, INC	CHEMICALS	6,485.77
01/19/2023	R & T MURPHY TRUCKING, LLC	CONTRACT SVCS	1,534.00
01/19/2023	RCL CONSTRUCTION CO. INC	CONTRACT SVCS	222,166.99
01/19/2023	REVIZE	CONTRACT SVCS	12,000.00
01/19/2023	RIC'S FOOD CENTER	SUPPLIES	26.60

## CHECK REGISTER FOR CITY OF MT PLEASANT

CHECK DATE FROM 1/13/2023-1/19/2023

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
01/19/2023	ROMANOW BUILDING SERVICES	CONTRACT SVCS	5,812.63
01/19/2023	ROOFTOP REINDEER	CONTRACT SVCS	1,100.00
01/19/2023	SARAH PARROTT	REIMBURSEMENT	63.92
01/19/2023	SOUTHPOINT VILLAGE LLC	WINTER 2022 CAPTURE	1,110.00
01/19/2023	SPARTAN DISTRIBUTORS	CAPITAL ACQUISITIONS	8,408.00
1/19/2023	STATE OF MICHIGAN	CONTRACT SVCS	693.19
1/19/2023	STERICYCLE, INC.	CONTRACT SVCS	628.30
1/19/2023	STT, INC	CONTRACT SVCS	654.50
1/19/2023	SUPERION, LLC	CONTRACT SVCS	48,760.59
1/19/2023	SYNERGY EQUIPMENT	CONTRACT SVCS	5,322.73
1/19/2023	TLD PROPERTIES	WINTER 2022 CAPTURE	770.00
1/19/2023	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS	164.50
1/19/2023	TRAVIS WELSH	REIMBURSEMENT	14.38
1/19/2023	UNIFIRST CORPORATION	CONTRACT SVCS	45.39
1/19/2023	VERIZON CONNECT NWF, INC.	CONTRACT SVCS	420.94
1/19/2023	WOLVERINE SIGN WORKS	CONTRACT SVCS	710.00
1/19/2023	WOMEN'S AID SERVICES	CONTRACT SVCS	12,960.00

## COMM TOTALS:

Total of 111 Checks:	\$1,787,842.36
Less 0 Void Checks:	0.00
Total of 111 Disbursements:	\$1,787,842.36



City of Mount Pleasant, Michigan  
**DEPARTMENT OF PUBLIC SAFETY**

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**MEMORANDUM**

**DATE:** January 10, 2023  
**TO:** Aaron Desentz, City Manager  
**FROM:** Paul Lauria, Director of Public Safety  
**SUBJECT:** Neighborhood Improvement Grant

During the recent Michigan State Housing Development Authority's (MSHDA) dual Round 6 and High Achiever's Award Round distributions, the City Commission adopted spending guidelines/criteria for selected projects. This criterion, outlined below, was in addition to standard MSHDA requirements. These are as follows:

1. Projects that expend below \$7,500 in MSHDA funds do not require any financial contribution by the homeowner.
2. Projects that utilize City funds require a 25% match by the homeowner. The maximum amount of City funds available per project is \$2,500, with a maximum homeowner contribution of \$625.
3. Projects are not to exceed \$10,000.

As you may recall, 12 properties were selected and completed during the last round. Eleven projects used a combination of MSHDA and City funds, and one project was completed solely with City funds. Home improvements and repairs for all 12 projects totaled \$97,046.

However, once some of these projects were started additional problems arose. These issues included: lack of contractors interested in projects; supply chain shortages and delays; increased material prices; as well as uncovering repairs that were more severe than originally anticipated. Upon discovery, every new issue was verified and the authorization to complete the additional and needed repairs was given.

Some of the homeowners affected by these additional, and more serious repairs stated they were having a difficult time coming up with the 25% match. Rather than cancel or delay their projects, I chose to move forward and have the necessary repairs completed.

A total of \$3,574 was expended in conflict with the guidelines. While these additional funds did not exceed the total budget allocation, this discrepancy with the guidelines needs to be addressed.

Therefore, for this time only, the two options below offer solutions for the Round 6 and High Achiever's distribution.

1. Alter the guidelines/criteria to reflect a homeowner contribution is **not** required. The total amount of any project is not to exceed \$11,000. Any homeowner who paid the 25% contribution during these specific rounds would be issued a refund. This option results in the following:
  - Issue six refunds to the homeowners who paid their 25% contribution. This totals \$3,065.
  - Eliminates collecting \$1,784 in unpaid 25% contributions for six projects.
  - Eliminates collecting \$1,790 for three projects in excess of \$10,000.
  - The total amount of this option eliminates \$6,639 in homeowner contributions.
2. The only change in this option is altering the maximum amount spent per project to \$11,000. The homeowner will still have the option to pay the 25% contribution, or have a lien placed on their home. If the lien option is selected, it would require the project to be repaid in full if the house is sold during the next five years.

The lien option would also have to be offered to the homeowners who paid 25% of their project. This change would require a refund to be issued and a lien placed on the home.

I am recommending the City Commission adopt **Option #1**. This solution treats all homeowners in these rounds equally, removes any further decision-making on part of the homeowner, and corrects the guidelines/criteria discrepancy.

We have experienced great success with this program to date. With each additional round we have detected and overcome issues to improve our process. As we continue to move forward with future rounds and new properties, I will recommend requirements which best reflect the updated information we have gathered. I have realized with a program like this, there will always be surprises and challenges, and policies must be followed. I apologize for any difficulty this situation may have raised. If you have questions, please do not hesitate to contact me.

## Appointment of City Officials to applicable City boards and commissions.

It is recommended the Mayor appoint the following City administrative officials to the following boards and commissions:

- a. Building Authority – *Finance Director Mary Ann Kornexl*
- b. 9-1-1 / Central Dispatch Governing Board – *Interim Fire Chief Doug Lobsinger and Police Captain Brandon Bliss as alternate*
- c. Isabella County Material Recovery Facility Governing Board –*Public Works Director Jason Moore and Street Superintendent Matt Weaver as alternate*
- d. MML Legislative Coordinator - *City Manager Aaron Desentz*
- e. Mid-Michigan Area Cable and Telecommunications Consortium Board-*Public Relations Director Darcy Orlik*
- f. Middle Michigan Development Corporation- *City Manager Aaron Desentz and Economic Development Director Bill Mrdeza as alternate*

# Mt. Pleasant City Commission

## 2023 Committee Assignments

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Appointments Committee-meets as needed	<ol style="list-style-type: none"> <li>1. Mary Alsager-Chair</li> <li>2. Maureen Eke</li> <li>3. Brian Assmann</li> </ol>
Central Michigan Center for Recovery, Education, and Wellness (CMCREW)- meets quarterly	<ol style="list-style-type: none"> <li>1. Liz Busch</li> </ol>
Charter Committee-meets as needed	<ol style="list-style-type: none"> <li>1. Mary Alsager-Chair</li> <li>2. Bryan Chapman</li> <li>3. Boomer Wingard</li> </ol>
Council of Governments-meets 3 <sup>rd</sup> Wednesday @ 7:00 p.m.	<ol style="list-style-type: none"> <li>1. Mary Alsager</li> </ol>
Intergovernmental Liaison -meets as needed	<ol style="list-style-type: none"> <li>1. Amy Perschbacher -Mayor</li> <li>2. Mary Alsager -Vice Mayor</li> </ol>
International Relations/Sister City Council-meets monthly	<ol style="list-style-type: none"> <li>1. Maureen Eke</li> <li>2. Liz Busch (alternate)</li> </ol>
Mt. Pleasant Area Diversity Council- meeting schedule unknown	<ol style="list-style-type: none"> <li>1. Liz Busch</li> </ol>
Property Committee-meets as needed	<ol style="list-style-type: none"> <li>1. Brian Assmann -Chair</li> <li>2. Amy Perschbacher</li> <li>3. Bryan Chapman</li> </ol>

In addition, City Commission seats are available on the following boards and commissions:

Audit Committee -meets once in March and early May

1. Amy Perschbacher
2. Bryan Chapman
3. Brian Assmann (alternate)

City/CMU Student Liaison Committee-meets 4<sup>th</sup> Tuesday of the month 5:15 pm

1. Mary Alsager
2. Brian Assmann

Economic Development Corporation/Brownfield Redevelopment Authority-meets as needed

1. Amy Perschbacher
2. Mary Alsager

Principal Shopping District Board - meets monthly (City Hall)

1. Boomer Wingard

Tax Increment Finance Authority - meets the 4<sup>th</sup> Monday of the month at 8:30 a.m. (City Hall)

1. Brian Assmann