

**Regular Meeting of the Mt. Pleasant City Commission  
Monday, September 12, 2022  
7:00 p.m.**

**AGENDA**

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

1. Acknowledge Vice Mayor Olivia Cyman's resignation from the City Commission.
2. Election of Vice Mayor.

**PROCLAMATIONS AND PRESENTATIONS:**

3. Presentation on the Boil Water Advisory issued Thursday, September 1, 2022.
4. Quarterly update from Jim McBryde of Middle Michigan Development Corporation (MMDC).

**ADDITIONS/ DELETIONS TO AGENDA:**

**PUBLIC INPUT ON AGENDA ITEMS:**

**RECEIPT OF PETITIONS AND COMMUNICATIONS:**

5. Monthly report on police related citizen complaints received.
6. Minutes of the Airport Joint Operations and Management Board (July).
7. Minutes of the Mt. Pleasant Planning Commission (August).

**CONSENT ITEMS:**

8. Approval of the minutes from the regular meeting held August 22, 2022.
9. Consider appointment of a voting delegate and alternate for the Michigan Municipal League (MML) 2022 Annual Convention.
10. Consider extension to contract with Mid-Michigan Industries (MMI) for municipal recycling curbside collection services.
11. Consider professional engineering and design services contract with OHM Advisors for M-20 Bridge project.
12. Receive fall 2022 Saginaw Chippewa Indian Tribe 2% funding requests from City departments.
13. Receive proposed 2023 Annual Operating Budget and set a public hearing for November 14, 2022 on the same.

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

14. Consider resolution to amend 2022 Operating Budget.
15. Consider support and approval of Mt. Pleasant Area Community Foundation (MPACF) grant application submission for automatic CPR machines for the Fire Department.
16. Consider approval of Payrolls and Warrants.

**PUBLIC HEARINGS:**

17. Public hearing on the establishment of an Industrial Development District for DL Wilson Properties located at 1219 N. Mission Street.

**NEW BUSINESS:**

18. Consider resolution supporting land acknowledgement statement.
19. Discussion on Jake braking legal opinion and enforcement.

**ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:**

**PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:**

**RECESS:**

**CLOSED SESSION:**

20. Consider closed session pursuant to Section 8(1)(h) of the Open Meetings Act to discuss a written confidential legal opinion with the City attorney.

**RECESS:**

**WORK SESSION:**

**ADJOURNMENT:**

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

TO: MAYOR AND CITY COMMISSION  
FROM: AARON DESENTZ, CITY MANAGER

SUBJECT: CITY MANAGER REPORT ON AGENDA ITEMS

1. Acknowledge Vice Mayor Olivia Cyman's resignation from the City Commission.
    - a. Former Commissioner Cyman has submitted a letter of resignation. A formal vote to accept the resignation is not required as Olivia Cyman no longer meets the requirements of serving as a City Commissioner having moved outside of the City. The City Commission should acknowledge receipt of the resignation.
  2. Election of Vice Mayor.
    - a. Following the resignation of Olivia Cyman, the City Commission will need to elect a new Vice Mayor to serve until the next regular election of a Vice Mayor in January. The Mayor will open nominations for the positions at which time names can be brought forward for consideration. At the close of nominations, the City Commission will do a voice vote for each commissioner nominated. Candidates will be voted in order nominated. Commissioners can vote for one candidate. The position shall be filled by the nominee who receives a majority of the votes (4). Voting continues until a candidate has a majority or a candidate withdraws.
- Proclamations and Presentations:
3. Presentation on Boil Water Notification from September 1<sup>st</sup> 2022
    - a. Staff will present information to the City Commission and the broader community on the recent boil water advisory that was issued on September 1<sup>st</sup> 2022. The presentation will cover the events that led to the need to boil water, actions the City took to inform customers of the water utility, and the mitigation steps being implemented to prevent this issue from happening again.
  4. Quarterly update from Jim McBryde of Middle Michigan Development Corporation (MMDC).
    - b. MMDC CEO Jim McBryde will be at the next City Commission meeting to provide a quarterly update of activities.
- Receipt of Petitions and Communications:
- Consent Items:
9. Consider appointment of a voting delegate and alternate for the Michigan Municipal League (MML) 2022 Annual Convention.
    - a. As a member community of the MML, the City of Mount Pleasant is able to vote on activities undertaken by the MML. This includes election of the Board of Directors which takes place at the annual conference. This year's annual conference is held in Muskegon October 19<sup>th</sup> – 21<sup>st</sup>. Mayor Perschbacher and Commissioner Eke are attending the conference this year. Therefore, it is proposed that Mayor Perschbacher be appointed as the voting delegate with Commissioner Eke being appointed as the alternate.
  10. Consider extension to contract with Mid-Michigan Industries (MMI) for municipal recycling curbside collection services.

- a. The City's Municipal Recycling Curbside Collection contract with MIVI expires on December 31, 2022. The City and MIVI have agreed to a one-year extension of the contract. This will allow the City to work with the County Material Recovery Facility (MRF) on plan in 2023, based on the feasibility study that should be delivered to the County in October 2022. The yearlong agreement will increase the cost of service by \$7,900 assuming that the minimum wage rate stays at \$10.10 in 2023. There is a potential for the minimum wage to be adjusted beyond this at which time the City will work with the contractor based on that cost adjustment.
11. Consider professional engineering and design services contract with OHM Advisors for M-20 Bridge project.
  - a. The City's M-20 Pedestrian bridge located at M-20 near Watson Rd. is in poor state. Several firms have looked at the bridge and expressed concern about the structural state of the bridge in the future. A full replacement is recommended for the bridge. Staff received responses to our Request for Proposal for engineering firms to design and oversee construction of a new bridge. OHM was the low bidder with a total bid of \$58,190 for design and construction oversight. The City Commission is asked to approve the bid with funding for the project coming from the 2022 Capital Improvement Millage, \$20,000 and \$38,190 in 2023.
12. Receive fall 2022 Saginaw Chippewa Indian Tribe 2% funding requests from City departments.
  - a. City staff has prepared a number of grant applications for the fall 2% funding program through the Saginaw Chippewa Indian Tribe. Each City Commissioner is asked to prioritize their top five (5) projects for consideration and to provide this information at the September 26<sup>th</sup> meeting. From there, the grant applications along with this priority ranking will be provided to the Tribe. The Tribe will then announce the awards in November.
13. Receive proposed 2023 Annual Operating Budget and set a public hearing for November 14, 2022 on the same.
14. Consider resolution to amend 2022 Operating Budget.
  - a. City staff has prepared a list of budget amendments for the 2022 fiscal year budget. These amendments are based on projected year end positions and known financial needs of the organization. The budget amendments contain significant increases to revenue to reflect the merging of several funds into the General Fund. It also includes significant increases in expenditures in the General Fund due to increased costs. The \$2.6 million change in spending is primarily due to the City using \$1.2 million in fund balance to pay off unfunded pension liabilities in the MERS plan and from shifting \$1

million from unassigned fund balance to assigned for use for purchasing a fire truck in the future.

FY 2022 will end with an unassigned fund balance in the General Fund of 16.3% of expenditures which is above our fund balance policy minimum. Other changes to various fund balances are minor and primarily attributed to a general increased cost of doing business.

15. Approval of Mount Pleasant Area Community Foundation Grant

- a. The Fire Department is requesting approval of a grant to be submitted to the Mount Pleasant Area Community Foundation for a sum of \$54,000 to purchase automatic CPR machines.

Public Hearings:

17. Public hearing on the establishment of an Industrial Development District for DL Wilson Properties located at 1219 N. Mission Street.

- a. The City Commission is asked to cancel this public hearing due to a clerical error in the legal description of the original request. and set a new public hearing being for September 26<sup>th</sup>.

New Business:

18. Consider approval of land acknowledgement statement.

- a. Following direction from the City Commission, staff has worked to develop a land acknowledgement statement in coordination with the Saginaw Chippewa Indian Tribe. The attached Resolution states the City's land acknowledgement and can be read as follows:

*The Mount Pleasant City Commission recognizes the Anishinaabeg, whose ancestral lands the City stands upon today. We acknowledge the Saginaw Chippewa Indian Tribe, and recognize that the three bands of Ojibway; Saginaw, Black River, and Swan Creek, comprise the Tribe that have resided on this land for over 200 years. Our acknowledgement of the full history of the Tribe and our commitment to be good stewards of these ancestral lands is an expression of gratitude and appreciation to those ancestors who came before. We give thanks to the generous care with which the Anishinaabeg, and those members of the Saginaw Chippewa Indian Tribe of Michigan have given and continue to give to this land and our community.*

- i. Recommended Action: A motion to approve the attached Resolution to adopt the land acknowledgement statement.

19. Discussion on jake braking legal opinion and enforcement.

- b. In your City Commission packet, you will find input from both Director of Public Safety Paul Lauria and City Attorney Mike Homier on the issue of jake/exhaust braking. The City Commission has several options moving forward:
  - i. Do nothing: The City Commission could move forward without action on the subject of jake/exhaust braking. The Police Department could continue to enforce section 707c of the Motor Vehicle Code (MVC) as it pertains to the noise created by jake braking.

- ii. Direct the drafting of an ordinance to ban jake braking in the City limits: The City Attorney has doubts about the effectiveness in this course of action. The City Attorney will provide further discussion on this at our City Commission meeting.
- iii. Alternative approaches: The City could consider alternative approaches to address this issue such as outreach to area industry that sends and receives goods via semi-truck to ask that they direct drivers to not use jake/exhaust brakes in the City limits.

Closed Session:

- 20. Consider closed session pursuant to Section 8(1)(h) of the Open Meetings Act to discuss a written confidential legal opinion with the City attorney.
  - c. The City Commission is asked to move to enter a closed session pursuant to Section 8(1)(h) of the Open Meetings Act to discuss a written confidential legal opinion with the City attorney. City Attorney Mike Homier will provide further information in closed session.

**From:** [Desentz, Aaron](#)  
**To:** [Pritchard, Addie](#)  
**Subject:** FW: Resignation  
**Date:** Wednesday, September 7, 2022 8:27:48 AM

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**From:** Cyman, Olivia <[ocyman@mt-pleasant.org](mailto:ocyman@mt-pleasant.org)>  
**Sent:** Monday, August 29, 2022 4:36 PM  
**To:** Desentz, Aaron <[aedesentz@mt-pleasant.org](mailto:aedesentz@mt-pleasant.org)>  
**Cc:** Perschbacher, Amy <[aperschbacher@mt-pleasant.org](mailto:aperschbacher@mt-pleasant.org)>  
**Subject:** Resignation

Good afternoon,

This has been a heavy decision, but I would like to inform you of my intention to resign from the City Commission. It has truly been an honor to serve the city of Mount Pleasant. While my legal address remains in the city for the time being, I am in the process of transferring my life closer to my career in (East) Lansing, MI. and with this transition becoming more permanent, I do not feel that it would be appropriate for me to continue in the position any longer. It has been an absolute pleasure to work with you and I appreciate your support during my time on the Commission and in the upcoming transition. Please let me know what I can do to make the process as smooth as possible for the City, residents, and fellow Commission.

Sincerely,

**Olivia Cyman** (they/she)

Mount Pleasant City Commissioner

P: 586-876-2569 | E: [ocyman@mt-pleasant.org](mailto:ocyman@mt-pleasant.org)



# MIDDLE MICHIGAN DEVELOPMENT CORPORATION

## 2022 Mid-Year Report (Q1 and Q2)

	Overall Totals	Totals for the City of Mt. Pleasant	% of Overall Totals Represented by the City of Mt. Pleasant
Company Visits	47	28	60%
New Job Hires	324	26	8%
Net New Investments	\$2,958,000	\$958,000	32%
Company Assists	63	37	59%

### 2022 Match on Main Grants

MMDC worked with one business located in Mt. Pleasant's Central Business District to receive \$25,000 in funding to support business growth projects. This business was Pure Vitality Juice Bar & Spa, located at 128 E. Broadway St., Mt. Pleasant, MI 48858.

### Site Selector Outreach in Q1 and Q2 of 2022

#### New York Blitz with the Gov. Whitmer and the MEDC, May 9-10, 2022 in New York City

- Brett Bayduss, Executive VP of Site Selection Group, LLC, NY, NY
- Dan Breen, Managing Director of Jones Lang LaSalle, Parsippany, NJ
- Brian Corde, Managing Partner of Atlas Insight, LLC, Freehold, NJ
- Nicholas Gatto, National Manager, Deloitte, NY, NY
- Kathy, Mussio, Managing Partner, Atlas Insight, LLC, Pipersville, PA
- Carl Nerlich, Managing Director, Deloitte, NY, NY
- Colm Ralph, Senior Managing Director, Savills, NY, NY
- Alan Reeves, Managing Director, Newmark, NY, NY
- Lee Winter, Principal, WRE Consulting, Summit, NJ



## Mt. Pleasant Police Department

## Citizen Complaint Summary

DATE: September 6, 2022  
TO: Aaron Desentz, City Manager  
FROM: Paul Lauria, Director of Public Safety  
SUBJECT: Citizen Complaint Update

**City of Mount Pleasant, Michigan  
DEPARTMENT OF PUBLIC SAFETY**

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**MEMORANDUM**

**DATE:** September 6th, 2022  
**TO:** Aaron Desentz, City Manager  
**FROM:** Paul Lauria, Director of Public Safety  
**SUBJECT:** Personnel Complaints

Attached to this memorandum is a copy of the policy that outlines the process that is followed for complaints made against members of the department. All complaints are accepted and investigated thoroughly.

In addition, a person can file a complaint electronically through our website, in person, over the phone, through the Mt. Pleasant Area Diversity Group or the Isabella County Human Rights Committee.

In 2020, I worked with both of the above groups to create a "flyer" (see attached) about how to file a complaint against a police officer. The flyer is fairly self-explanatory and are available at City Hall, the lobby of the police department and at several locations on the campus of CMU.

I hope this information is helpful. If you have any questions, concerns or need additional information please let me know.



# Personnel Complaints

## 1009.1 PURPOSE AND SCOPE

This policy provides guidelines for the reporting, investigation and disposition of complaints regarding the conduct of members of the Mount Pleasant Police Department. This policy shall not apply to any questioning, counseling, instruction, informal verbal admonishment or other routine or unplanned contact of a member in the normal course of duty, by a supervisor or any other member, nor shall this policy apply to a criminal investigation.

## 1009.2 POLICY

The Mount Pleasant Police Department takes seriously all complaints regarding the service provided by the Department and the conduct of its members.

The Department will accept and address all complaints of misconduct in accordance with this policy and applicable federal, state and local law and municipal and county rules and the requirements of any collective bargaining agreements.

It is also the policy of this department to ensure that the community can report misconduct without concern for reprisal or retaliation.

## 1009.3 PERSONNEL COMPLAINTS

Personnel complaints include any allegation of misconduct or improper job performance that, if true, would constitute a violation of department policy or federal, state or local law, policy or rule. Personnel complaints may be generated internally or by the public.

Inquiries about conduct or performance that, if true, would not violate department policy or federal, state or local law, policy or rule may be handled informally by a supervisor and shall not be considered a personnel complaint. Such inquiries generally include clarification regarding policy, procedures or the response to specific incidents by the Department.

### 1009.3.1 COMPLAINT CLASSIFICATIONS

Personnel complaints shall be classified in one of the following categories:

**Informal** - A matter in which the Shift Sergeant is satisfied that appropriate action has been taken by a supervisor of rank greater than the accused member. In matters such as these the complainant does not wish to file a formal, written complaint against a member. Documentation is not required unless the Shift Sergeant deems it necessary.

**Formal** - A matter in which a supervisor determines that further action is warranted. Such complaints may be investigated by a supervisor of rank greater than the accused member or referred to the Assistant Police Chief, depending on the seriousness and complexity of the investigation. Documentation is required in all circumstances.

**Incomplete** - A matter in which the complaining party either refuses to cooperate or becomes unavailable after diligent follow-up investigation. At the discretion of the assigned supervisor or the

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Assistant Police Chief, such matters may be further investigated depending on the seriousness of the complaint and the availability of sufficient information. Documentation is required in all circumstances.

#### **1009.3.2 SOURCES OF COMPLAINTS**

The following applies to the source of complaints:

- (a) Individuals from the public may make complaints in any form, including in writing, by email or the City's Website, in person or by telephone.
- (b) Any department member becoming aware of alleged misconduct shall immediately notify a supervisor.
- (c) Supervisors shall initiate a complaint based upon observed misconduct or receipt from any source alleging misconduct that, if true, could result in disciplinary action.
- (d) Anonymous and third-party complaints should be accepted and investigated to the extent that sufficient information is provided.
- (e) Tort claims and lawsuits may generate a personnel complaint.

#### **1009.4 AVAILABILITY AND ACCEPTANCE OF COMPLAINTS**

##### **1009.4.1 COMPLAINT FORMS**

Personnel complaint forms are available upon request at the police department and may be accessible electronically through the City of Mt. Pleasant's website at the Department of Public Safety section.\* Forms may also be available at City Hall in the City Manager's Office.

Personnel complaint forms in languages other than English may also be provided, as determined necessary or practicable.

*\*Citizen Complaint Form*

##### **1009.4.2 ACCEPTANCE**

All complaints will be courteously accepted by any department member and promptly given to the appropriate supervisor. Although written complaints are preferred, a complaint may also be filed orally, either in person or by telephone. Such complaints will be directed to a supervisor. If a supervisor is not immediately available to take an oral complaint, the receiving member shall obtain contact information sufficient for the supervisor to contact the complainant. The supervisor, upon contact with the complainant, shall complete and submit a complaint form as appropriate.

Although not required, complainants should be encouraged to file complaints electronically or in person so that proper identification, signatures, photographs or physical evidence may be sent or obtained as necessary.

#### **1009.5 DOCUMENTATION**

Supervisors shall ensure that all formal and informal\* complaints are documented on a complaint form. The supervisor shall ensure that the nature of the complaint is defined as clearly as possible.

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### *Personnel Complaints*

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All complaints and inquiries should also be documented in the Records Management System (RMS) that records and tracks complaints. The record shall include the nature of the complaint and the actions taken to address the complaint. On an monthly basis, the Department should audit the records and send an audit report to the Chief of Police or the authorized designee.

\*For Informal Complaints as deemed appropriate by the Shift Sergeant

## **1009.6 ADMINISTRATIVE INVESTIGATIONS**

Allegations of misconduct will be administratively investigated as follows.

### **1009.6.1 SUPERVISOR RESPONSIBILITIES**

In general, the primary responsibility for the investigation of a personnel complaint shall rest with the member's immediate supervisor, unless the supervisor is the complainant, or the supervisor is the ultimate decision-maker regarding disciplinary action or has any personal involvement regarding the alleged misconduct. The Chief of Police or the authorized designee may direct that another supervisor investigate any complaint.

A supervisor who becomes aware of alleged misconduct shall take reasonable steps to prevent aggravation of the situation.

The responsibilities of supervisors include, but are not limited to:

- (a) Ensuring that upon receiving or initiating any formal complaint, a complaint form is completed.
  1. The original complaint form will be directed to the Shift Sergeant of the accused member, via the chain of command, who will take appropriate action and/or determine who will have responsibility for the investigation.
  2. In circumstances where the integrity of the investigation could be jeopardized by reducing the complaint to writing or where the confidentiality of a complainant is at issue, a supervisor shall orally report the matter to the Assistant Police Chief or the Chief of Police, who will initiate appropriate action.
- (b) Responding to all complaints in a courteous and professional manner.
- (c) Resolving those personnel complaints that can be resolved immediately.
  1. Follow-up contact with the complainant should be made within 24 hours of the Department receiving the complaint.
  2. If the matter is resolved and no further action is required, the supervisor will note the resolution on a complaint form and forward the form to the Lieutenant.
- (d) Ensuring that upon receipt of a complaint involving allegations of a potentially serious nature, the Lieutenant, Assistant Police Chief and the Chief of Police are notified via the chain of command as soon as practicable.
- (e) Promptly contacting the Lieutenant, Assistant Police Chief and/or the Chief of Police for direction regarding the supervisor's role in addressing a complaint that relates to sexual, racial, ethnic or other forms of prohibited harassment or discrimination.

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(f) Forwarding unresolved personnel complaints to the Lieutenant or Assistant Police Chief, who will determine whether to contact the complainant or assign the complaint for investigation.

(g) Informing the complainant of the investigator's name within three days after assignment.

(h) Investigating a complaint as follows:

1. Making reasonable efforts to obtain names, addresses and telephone numbers of witnesses.
  2. When appropriate, ensuring immediate medical attention is provided and photographs of alleged injuries and accessible uninjured areas are taken.
- (i) Ensuring that the procedural rights of the accused member are followed.
- (j) Ensuring interviews of the complainant are generally conducted during reasonable hours.

#### 1009.6.2 ADMINISTRATIVE INVESTIGATION PROCEDURES

Whether conducted by a supervisor or a member of the Police Administration, the following applies to employees:

- (a) Interviews of an accused employee should be conducted during reasonable hours and preferably when the employee is on-duty. If the employee is off-duty, he/she shall be compensated.
- (b) Unless waived by the employee, interviews of an accused employee should be at the Mount Pleasant Police Department or other reasonable and appropriate place.
- (c) No more than two interviewers should ask questions of an accused employee.
- (d) Prior to any interview, an employee should be informed of the nature of the investigation.
- (e) All interviews should be for a reasonable period and the employee's personal needs should be accommodated.
- (f) No employee should be subjected to offensive or threatening language, nor shall any promises, rewards or other inducements be used to obtain answers.
- (g) Any employee refusing to answer questions directly related to the investigation may be ordered to answer questions administratively and may be subject to discipline for failing to do so.
1. An employee should be given an order to answer questions in an administrative investigation that might incriminate the employee in a criminal matter only after the employee has been given a *Garrity* advisement. Administrative investigators should consider the impact that compelling a statement from the employee may have on any related criminal investigation and should take reasonable steps to avoid creating any foreseeable conflicts between the two related investigations. This may include conferring with the person in charge of the criminal investigation (e.g., discussion of processes, timing, implications).

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2. No information or evidence administratively coerced from an employee may be provided to anyone involved in conducting the criminal investigation or to any prosecutor. An involuntary statement made by an officer as defined by MCL 15.391, may only be disclosed with the written consent of the officer, pursuant to a court order or when needed for an administrative, civil or criminal proceeding as provided in MCL 15.395.
    - (h) The interviewer should record all interviews of employees and witnesses. The employee may also record the interview. If the employee has been previously interviewed, a copy of that recorded interview should be provided to the employee prior to any subsequent interview.
      - (i) All employees subjected to interviews that could result in discipline have the right to have an uninvolved representative present during the interview. However, in order to maintain the integrity of each individual's statement, involved employees shall not consult or meet with a representative or attorney collectively or in groups prior to being interviewed.
      - (j) All employees shall provide complete and truthful responses to questions posed during interviews.
      - (k) No employee may be compelled to submit to a polygraph examination, nor shall any refusal to submit to such examination be mentioned in any investigation.

#### 1009.6.3 ADMINISTRATIVE INVESTIGATION FORMAT

Formal investigations of personnel complaints shall be thorough, complete and essentially follow this format:

**Introduction** - Include the identity of the members, the identity of the assigned investigators, the initial date and source of the complaint.

**Synopsis** - Provide a brief summary of the facts giving rise to the investigation.

**Summary** - List the allegations separately, including applicable policy sections, with a brief summary of the evidence relevant to each allegation. A separate recommended finding should be provided for each allegation.

**Evidence** - Each allegation should be set forth with the details of the evidence applicable to each allegation provided, including comprehensive summaries of member and witness statements. Other evidence related to each allegation should also be detailed in this section.

**Conclusion** - A recommendation regarding further action or disposition should be provided.

**Exhibits** - A separate list of exhibits (e.g., recordings, photos, documents) should be attached to the report.

#### 1009.6.4 DISPOSITIONS

Each personnel complaint shall be classified with one of the following dispositions:

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**Unfounded** - When the investigation discloses that the alleged acts did not occur or did not involve department members. Complaints that are determined to be frivolous will fall within the classification of unfounded.

**Exonerated** - When the investigation discloses that the alleged act occurred but that the act was justified, lawful and/or proper.

**Not sustained** - When the investigation discloses that there is insufficient evidence to sustain the complaint or fully exonerate the member.

**Sustained** - When the investigation discloses sufficient evidence to establish that the act occurred and that it constituted misconduct.

If an investigation discloses misconduct or improper job performance that was not alleged in the original complaint, the investigator shall take appropriate action with regard to any additional allegations.

#### 1009.6.5 COMPLETION OF INVESTIGATIONS

Every investigator or supervisor assigned to investigate a personnel complaint or other alleged misconduct shall proceed with due diligence in an effort to complete the investigation in a timely manner.

#### 1009.6.6 NOTICE TO COMPLAINANT OF INVESTIGATION STATUS

The member conducting the investigation should provide the complainant with periodic updates on the status of the investigation, as appropriate.

#### 1009.7 ADMINISTRATIVE SEARCHES

Assigned lockers, storage spaces and other areas, including desks, offices and vehicles, may be searched as part of an administrative investigation upon a reasonable suspicion of misconduct.

Such areas may also be searched any time by a supervisor for non-investigative purposes, such as obtaining a needed report, radio or other document or equipment.

#### 1009.8 ADMINISTRATIVE LEAVE

When a complaint of misconduct is of a serious nature, or when circumstances indicate that allowing the accused to continue to work would adversely affect the mission of the Department, the Chief of Police or the authorized designee in coordination with the Human Resources Department may temporarily assign an accused employee to administrative leave. Any employee placed on administrative leave:

- (a) May be required to relinquish any department badge, identification, assigned weapons and any other department equipment.
- (b) Shall be required to continue to comply with all policies and lawful orders of a supervisor.

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- (c) May be temporarily reassigned to a different shift, generally a normal business-hours shift, during the investigation. The employee may be required to remain available for contact at all times during such shift and will report as ordered.

### **1009.9 CRIMINAL INVESTIGATION**

Where a member is accused of potential criminal conduct, a separate supervisor or investigator shall be assigned to investigate the criminal allegations apart from any administrative investigation. Any separate administrative investigation may parallel a criminal investigation.

The Chief of Police shall be notified as soon as practicable when a member is accused of criminal conduct. The Chief of Police may request a criminal investigation by an outside law enforcement agency, typically the Michigan State Police.

A member accused of criminal conduct shall be provided with all rights afforded to a civilian. The member should not be administratively ordered to provide any information in the criminal investigation.

The Mount Pleasant Police Department may release information concerning the arrest or detention of any member, including an officer, that has not led to a conviction. No disciplinary action should be taken until an independent administrative investigation is conducted.

### **1009.10 POST-ADMINISTRATIVE INVESTIGATION PROCEDURES**

Upon completion of a formal investigation, an investigation report should be forwarded to the Chief of Police through the chain of command. Each level of command should review the report and include their comments in writing before forwarding the report. The Chief of Police may accept or modify any classification or recommendation for disciplinary action.

#### **1009.10.1 ASSISTANT POLICE CHIEF RESPONSIBILITIES**

Upon receipt of any completed personnel investigation, the Assistant Police Chief of the involved member shall review the entire investigative file, the member's personnel file and any other relevant materials.

The Assistant Police Chief may make recommendations regarding the disposition of any allegations and the amount of discipline, if any, to be imposed.

Prior to forwarding recommendations to the Chief of Police, the Assistant Police Chief may return the entire investigation to the assigned investigator or supervisor for further investigation or action.

When forwarding any written recommendation to the Chief of Police, the Assistant Police Chief shall include all relevant materials supporting the recommendation. Actual copies of a member's existing personnel file need not be provided and may be incorporated by reference.

#### **1009.10.2 CHIEF OF POLICE RESPONSIBILITIES**

Upon receipt of any written recommendation for disciplinary action, the Chief of Police shall review the recommendation and all accompanying materials. The Chief of Police may modify any

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recommendation and/or may return the file to the Assistant Police Chief for further investigation or action.

Once the Chief of Police is satisfied that no further investigation or action is required by staff, the Chief of Police shall determine the amount of discipline, if any, that should be imposed.

In the event disciplinary action is proposed, the Chief of Police shall provide the member with a written notice and the following:

- (a) Access to all of the materials considered by the Chief of Police in recommending the proposed discipline.
- (b) An opportunity to respond orally or in writing to the Chief of Police within five days of receiving the notice.
  1. Upon a showing of good cause by the member, the Chief of Police may grant a reasonable extension of time for the member to respond.
  2. If the member elects to respond orally, the presentation shall be recorded by the Department. Upon request, the member shall be provided with a copy of the recording.

Once the member has completed his/her response, or if the member has elected to waive any such response, the Chief of Police shall consider all information received in regard to the recommended discipline. The Chief of Police shall render a timely written decision to the member and specify the grounds and reasons for discipline and the effective date of the discipline. Once the Chief of Police has issued a written decision, the discipline shall become effective.

#### **1009.10.3 NOTICE REQUIREMENTS**

If no disciplinary action is taken, the employee shall be notified that an investigation was conducted (MCL 423.509).

If disciplinary action is taken, a copy of the Chief of Police's written decision of disciplinary action shall be filed with the civil service commission no later than 90 days from the date of discovery of the violation (MCL 38.514; MCL 51.362).

#### **1009.10.4 NOTICE OF FINAL DISPOSITION TO THE COMPLAINANT**

The Chief of Police or the authorized designee should ensure that the complainant is notified of the disposition (i.e., sustained, not sustained, exonerated, unfounded) of the complaint.

#### **1009.10.5 NOTICE REQUIREMENTS FOR DISCIPLINE DISCLOSURE**

Disclosure of a disciplinary report, letter of reprimand or other disciplinary action to a complainant requires notice be mailed to the affected employee as set forth in MCLA 423.506.

#### **1009.11 PRE-DISCIPLINE EMPLOYEE RESPONSE**

The pre-discipline process is intended to provide the accused employee with an opportunity to present a written or oral response to the Chief of Police after having had an opportunity to review the supporting materials and prior to imposition of any recommended discipline. The employee shall consider the following:

## *Personnel Complaints*

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- (a) The response is not intended to be an adversarial or formal hearing.
- (b) Although the employee may be represented by an uninvolved representative or legal counsel, the response is not designed to accommodate the presentation of testimony or witnesses.
- (c) The employee may suggest that further investigation could be conducted or the employee may offer any additional information or mitigating factors for the Chief of Police to consider.
- (d) In the event that the Chief of Police elects to conduct further investigation, the employee shall be provided with the results prior to the imposition of any discipline.
- (e) The employee may thereafter have the opportunity to further respond orally or in writing to the Chief of Police on the limited issues of information raised in any subsequent materials.

### **1009.12 RESIGNATIONS/RETIREMENTS PRIOR TO DISCIPLINE**

In the event that a member tenders a written resignation or notice of retirement prior to the imposition of discipline, it shall be noted in the file. The tender of a resignation or retirement by itself shall not serve as grounds for the termination of any pending investigation or discipline.

### **1009.13 HEARING BY CIVIL SERVICE COMMISSION**

Employees entitled to a hearing before the civil service commission may, within five days after receiving a notice of disciplinary action, file a response to the charges and request a hearing before the civil service commission. The hearing shall be convened and conducted as provided by applicable law. The disciplinary action shall not become effective until a decision is issued by the civil service commission (MCL 38.514; MCL 51.362).

### **1009.14 POST-DISCIPLINE APPEAL RIGHTS**

Non-probationary employees have the right to appeal a suspension without pay, punitive transfer, demotion, reduction in pay or step, or termination from employment. The employee has the right to appeal using the procedures established by any applicable civil service procedures, collective bargaining agreement and/or personnel rules (MCL 38.513; MCL 51.362).

### **1009.15 PROBATIONARY EMPLOYEES AND OTHER MEMBERS**

At-will and probationary employees and members other than non-probationary employees may be disciplined and/or released from employment without adherence to any of the procedures set out in this policy, and without notice or cause at any time. These individuals are not entitled to any rights under this policy. However, any of these individuals released for misconduct should be afforded an opportunity solely to clear their names through a liberty interest hearing, which shall be limited to a single appearance before the Chief of Police or the authorized designee.

## *Personnel Complaints*

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In cases where an individual has been absent for more than a week or when additional time to review the individual is considered to be appropriate, the probationary period may be extended at the discretion of the Chief of Police.

### **1009.16 RETENTION OF PERSONNEL INVESTIGATION FILES**

All personnel complaints shall be maintained in accordance with the established records retention schedule and as described in the Personnel Records Policy.

# Human Rights Committee



## The purpose of the **Human Rights Committee**

(HRC) is to promote human rights in Isabella County.

The HRC reports to the Board of Commissioners and the County Administrator on the extent of human rights violations within Isabella County.

The HRC also reviews and recommends action on issues and concerns related to human rights in Isabella County.



Residents in Isabella County who believe they have been discriminated against on the basis of religion, race, ethnicity, culture, immigration status, socioeconomic status, education level, gender expression, political belief, color, national origin, age, sex, marital status, sexual orientation, gender identification, height, familial status, weight, disability status, or veteran status may file a formal incident report with the Human Rights Committee.

*The Incident Report Form*, in Adobe pdf format, can be downloaded from the Isabella County website:  
[www.isabellacounty.org/incident-report-form](http://www.isabellacounty.org/incident-report-form)

# How to File Formal Complaints



## MOUNT PLEASANT POLICE DEPARTMENT

Obtain a Citizen Complaint Form at 804 E. High Street, or [http://www.mt-pleasant.org/  
Departments > Division of  
Public Safety > Police > Forms](http://www.mt-pleasant.org/Departments>Division%20of%20Public%20Safety>Police%20>Forms)



## CENTRAL MICHIGAN UNIVERSITY POLICE

Submit a grievance to the CMU Police Oversight Committee, Office of the President  
[https://apps.cmich.edu/  
policeoversight](https://apps.cmich.edu/policeoversight)



## **AIRPORT JOINT OPERATIONS AND MANAGEMENT BOARD**

Meeting Minutes

**Thursday, July 21, 2022**

**3:30-5:00 p.m.**

**Airport Terminal Building**

- I. Call to Order

Chairman Nanney called the meeting to order at 3:35 p.m.

- II. Roll Call

Member	Present
Aaron Desentz	No
Nicole Frost	Yes
James McBryde	Yes
Rodney Nanney	Yes
Gayle Ruhl	No

Staff: Bill Brickner, Jason Moore

- III. Additions/Deletions to Agenda

Motion by McBryde, support by Frost, to approve the agenda

Motion passed unanimously

- IV. Public Input on Agenda Items

None

- V. Approval of Meeting Minutes – June 23, 2022

Motion by McBryde, support by Frost, to accept the minutes as written

Motion passed unanimously

- VI. Airport Manager's Report – June 2022

Brickner presented the manager's report

Motion by McBryde, support by Frost, to accept the airport manager's report

Motion passed unanimously

- VII. Old Business
- a. Education
    - Frost confirmed airport is listed on County's website
    - b. Additional ideas to promote corporate traffic and airport growth  
Discussion took place of ways to support airport. Need to control social media (Bangor, ME as an example). McBryde stated Jessie Stickler at MMDC could help.
- Brickner mentioned highlighting the EAA
- Discussion held about maintaining privacy and not wanting airport users (visitors) to feel uncomfortable.
- Keep generating interest in flight school
- Discussion held if Board could do anything to help, such as putting together economic development package. Bricker explained he does not think they are that point yet.
- VIII. New Business
- a. Check into fiber optic line for airport
    - Brickner exchanged email with Gale and she is checking with SCIT IT staff. Nanney spoke with CMS Internet; no service in the area.
- IX. Announcements on Airport Related Issues and Concerns
- Brickner reported this month was a little slow for traffic and staff was able to cut back vegetation on outskirts of airport.
  - Discussion about cost of fuel not being a major factor to corporate traffic.
  - Discussion about older pilots getting out of general aviation. Nanney spoke about demographic challenges in general.
  - Nanney detailed the airport destination marketing application process.
  - Brickner announced the EAA's 2022 Fly-In and Drive-In Breakfast event is scheduled for August 6<sup>th</sup>.
- X. Public Comment on Non-Agenda items
- None
- XI. Adjournment
- Nanney adjourned the meeting at \_\_\_\_ p.m.

**Mt. Pleasant Planning Commission  
Minutes of the Regular Meeting  
August 4, 2022**

- I.** Vice-Chair Ortman called the meeting to order at 7:00 p.m.

Present: Friedrich, Haveles, Irwin, Kingsworthy, Liesch, Nicholas, Ortman  
Absent: Devenney, Hoenig  
Staff: Andrew Littman, Mario Ortega, William Mrdeza, Laura Delamater

**II. Approval of the Agenda:**

Motion by Friedrich, support by Irwin to approve the agenda.

Motion approved unanimously.

**III. Approval of the Minutes:**

**A. July 7, 2022 Regular Meeting**

Motion by Haveles, support by Friedrich to approve the minutes from the July 7, 2022 regular meeting.

Motion approved unanimously.

**IV. Zoning Board of Appeals report for July:**

Commissioner Friedrich reported that he was not at the July meeting of the Zoning Board of Appeals, but they had one case at 2002 S. Mission. The case was requesting a variance from Section 154.405.A of the Zoning Ordinance to permit an increase in the height of a fence from 4 feet to 5 ½ feet. The variance was approved at the meeting.

**V. Communications:**

Mrdeza reported that there were no communications received.

**VI.**

**Public Hearings:**

- A. SUP-22-12 – 1110 N. Fancher – Lowkey Properties – Request for Special Use Permit for Adult-Use Class C Grower.**

Littman introduced SUP-22-12 – 1110 N. Fancher submitted by Lowkey Properties with a request for Special Use Permit for Adult-Use Class C Grower.

Littman reviewed the current and prior uses of the property. Littman provided an overview of the property including current zoning as well as future, current and prior land use. Littman reviewed photos showing current conditions of the property.

Littman reviewed Special Use Conditions regarding the Adult-Use Grower license.

Littman closed his presentation with recommendation to approve SUP-22-12 subject to conditions.

Discussion took place.

Sergio Valient, owner of Lowkey Properties, was on hand to address the board and answer any questions.

Discussion took place.

Vice-Chair Ortman opened the public comment. Mrdeza noted that there were no public comments submitted virtually or via email. There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Friedrich, support by Haveles to approve SUP-22-12 subject to the following conditions:

1. The applicant shall supply a response on how this business facility is compatible with surrounding land uses.
2. The applicant shall supply acceptable details regarding the site's completed or proposed screening.
3. The applicant shall comply with the requirements of Public Works and Public Safety.

Discussion took place.

Ayes: Friedrich, Haveles, Irwin, Kingsworthy, Liesch, Nicholas, Ortman  
Nays: None

Motion approved unanimously.

**B. SUP-22-13 – 309 W. Michigan** – Cary Investments, LLC – Request for Special Use Permit for an Adult-Use Retail Establishment.

Ortega introduced SUP-22-13, a request for Special Use Permit for an Adult-Use Retail Establishment

Ortega reviewed the current and prior uses of the property. Ortega provided an overview of the property including current zoning as well as future, current and prior land use. Ortega reviewed photos showing current conditions of the property.

Ortega reviewed Special Use Conditions regarding Adult-Use Retail Establishment

Ortega closed his presentation with recommendation to approve SUP-22-13 subject to conditions.

Discussion took place.

Caleb Cary of Cary Investments, LLC, was on hand virtually to address the board and answer any questions.

Discussion took place.

Vice-Chair Ortman opened the public comment. Mrdeza noted that there were no other comments on zoom and no comments submitted electronically. There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Friedrich support by Haveles to approve SUP-22-13 subject to the following conditions:

1. The applicant obtains an adult-use marijuana retailer license from the State and maintain continued compliance with all applicable state statutes and rules at all times.
2. Approval by the County's mechanical inspector of an air handling system in compliance with Section 154.410.B.4(b)(vii).

Discussion took place.

Ayes: Friedrich, Haveles, Irwin, Kingsworthy, Liesch, Nicholas, Ortman  
Nays: None

Motion approved unanimously.

**C. SUP-22-14 – 2157 S. Mission – Cedjo Services, LLC – Request for Special Use Permit for an Adult-Use Retail Establishment.**

Ortega introduced SUP-22-14, a request for Special Use Permit for an Adult-Use Retail Establishment

Ortega reviewed the current and prior uses of the property. Ortega provided an overview of the property including current zoning as well as future, current and prior land use. Ortega reviewed photos showing current conditions of the property.

Ortega reviewed Special Use Conditions regarding an Adult-Use Retail Establishment  
Ortega closed his presentation with recommendation to approve SUP-22-13 subject to conditions.

Discussion took place.

Ryan Jacques, representative of the applicant (Cedjo Services), was on hand to address the board and answer any questions.

Discussion took place.

Vice-Chair Ortman opened the public comment. Mrdeza noted that there were no other public comments either virtually or submitted electronically. There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Friedrich support by Haveles to approve SUP-22-14 subject to the following conditions:

1. The applicant obtained an adult-use marijuana retailer license from the State and maintain continued compliance with all applicable state statutes and rules at all times.
2. Approval by the County's mechanical inspector of an air handling system in compliance with Section 154.410.B.4(b)(vii).
3. The applicant provide a traffic mitigation plan that outlines methods for accommodating excessive traffic and parking.

Discussion took place.

Ayes: Friedrich, Haveles, Irwin, Kingsworthy, Liesch, Nicholas, Ortman  
Nays: None

Motion approved unanimously.

**VII. Public Comments:**

Vice-Chair Ortman opened the public comment. Mrdeza noted that there were no public comments submitted virtually or via email. There being no one who wished to speak, public comment was closed.

**VIII. Site Plan Reviews:**

A. None

**IX. Unfinished Business:**

A. None

**X. New Business:**

A. None

**XI. Other:**

A. Staff report.

Mrdeza provided an overview of Administrative Site Plan Reviews that staff had reviewed and approved in July.

**XII. Adjournment to work session:**

Motion by Friedrich, support by Liesch to adjourn to the work session.

Motion approved unanimously.

Meeting adjourned at 7:53 p.m.

lkd

**Mt. Pleasant Planning Commission  
Minutes of the Work Session Meeting  
August 4, 2022**

- I.** Ortman called the meeting to order at 7:53 p.m.

Present: Friedrich, Havelas, Irwin, Kingsworthy, Liesch, Nicholas, Ortman

Absent: Devenney, Hoenig

Staff: Andrew Littman, Mario Ortega, William Mrdeza, Laura Delamater

**II. Review of work session schedule and topics:**

Mrdeza reviewed the previously created listing of work session topics and proposed schedule for discussion. Mrdeza proposed two (2) options while looking for a staff planner:

1. Would the Planning Commission agree to postpone action on the remaining work session topics?
2. Are there any items on the list that are timely and are a high priority that would need to have a work session within the next couple of months?

Discussion took place.

The consensus of the group was to hold off on the remaining topics for a period of time with the option of revisiting the decision.

**III. Adjournment:**

Motion by Friedrich, support by Havelas to adjourn.

Motion passed unanimously.

Meeting adjourned at 8:12 p.m.

Ikd

Minutes of the regular meeting of the City Commission held Monday, August 22, 2022, at 7:00 p.m., in the City Commission Room, 320 W. Broadway St., Mt. Pleasant, Michigan with virtual options.

Vice Mayor Cymman called the meeting to order.

The Pledge of Allegiance was recited.

Commissioners Present: Vice Mayor Olivia Cymman; Commissioners Mary Alsager, Brian Assmann, Liz Busch & Maureen Eke

Commissioners Absent: Amy Perschbacher and George Ronan

Others Present: City Manager Aaron Desentz, City Clerk Heather Bouck

Moved by Commissioner Alsager and supported by Commissioner Busch to excuse Commissioner Ronan for medical reasons for the indefinite future. Motion unanimously adopted.

Additions/Deletions to Agenda

Moved by Commissioner Alsager and seconded by Commissioner Busch to add Item #6 "To Set a Public Hearing for the Industrial Development District for DL Wilson" to the consent agenda and adjust the numeration for the remaining agenda items. Motion unanimously adopted.

Receipt of Petitions and Communications

Received the following petitions and communications:

1. Planning Commission July Meeting Minutes.

Moved by Commissioner Eke and seconded by Commissioner Busch to approve the following items on the Consent Calendar:

2. Minutes of the regular meeting of the City Commission held August 8, 2022.
3. Michigan Department of Transportation (MDOT) resolution authorizing the approval of a contract to receive funds for the design work for the Taxiway A Rehabilitation Project as follows:

WHEREAS, a Grant Agreement (Federal Project Number B-26-0069-2719, MDOT Contract No. 2022-0858) has been submitted by the Michigan Department of Transportation, which requires the City of Mt. Pleasant to adopt a resolution authorizing the approval of the contract for the Taxiway A Rehabilitation Project-Design;

WHEREAS, the Agreement has been approved by the city manager as to substance.

NOW, THEREFORE, BE IT RESOLVED, that the city manager is authorized to digitally sign said contract and certifications on behalf of the City of Mt. Pleasant.

4. Contract with Mead & Hunt in the amount of \$159,755 for engineering design and bid letting for the Taxiway A Rehabilitation Project and authorize the Mayor and City Clerk to sign the agreement.

5. Warrants dated August 2, 9 & 11, 2022 and Payrolls dated August 5, 2022 all totaling \$2,012,415.49.
6. Set a Public Hearing for Monday, September 12, 2022 at 7:00 p.m. in the City Commission Chambers to consider establishing an Industrial Development District for parcel 17-000-18319-00; more commonly known as 1219 North Mission Street, Mt. Pleasant, Michigan.  
Motion unanimously adopted.

A public hearing was held on the proposed amendment to §154.410.B.4 of the Mt. Pleasant Zoning Ordinances regarding registered student organization dwellings. There being no comments or communications, the Vice Mayor closed the public hearing.

Moved by Commissioner Alsager and seconded by Commissioner Busch that Ordinance 1083, an Ordinance to amend §154.410.B.4 of the Mt. Pleasant Zoning Ordinances regarding registered student organization dwellings having been introduced and read, now be passed, ordained and ordered published.

AYES: Commissioners Alsager, Assmann, Busch, Cyman & Eke  
NAYS: None  
ABSENT: Commissioners Perschbacher Ronan  
Motion unanimously adopted.

A public hearing was held on the proposed amendment to §154.410.C.2.B and Table 154.410.A of the Mt. Pleasant Zoning Ordinances regarding group "B" special regulated uses. There being no comments or communications, the Vice Mayor closed the public hearing.

Moved by Commissioner Alsager and seconded by Commissioner Busch that Ordinance 1084, an Ordinance to amend §154.410.C.2.B and table 154.410.A of the Mt. Pleasant Zoning Ordinances regarding group "B" special regulated uses having been introduced and read, now be passed, ordained and ordered published.

AYES: Commissioners Alsager, Assmann, Busch, Cyman & Eke  
NAYS: None  
ABSENT: Commissioners Perschbacher & Ronan  
Motion unanimously adopted.

Moved by Commissioner Eke and supported by Commissioner Alsager to approve moving forward with installation and operation of an outdoor ice rink during the 2022-2023 winter season from the hours of 8 a.m. to 9 p.m. (depending on ice conditions) at a cost not to exceed \$7,000. Motion unanimously adopted.

Announcements on City-Related Issues and New Business

Commissioner Eke announced that the CMU students have returned. Please be kind.

Commissioner Alsager announced that "Women Who Care" in Isabella County provides support to local nonprofits in a rotating format. The next meeting is September 12, 2022 at 7:00 p.m. at the Commission on Aging.

Commissioner Busch announced Mt. Pleasant Public Schools returned to class today. Summer is still here. There is a drag show on Friday, August 26<sup>th</sup> and art craft is offering an event on Friday. On Saturday, Buckley's is hosting a fundraiser to assist with humanitarian efforts for the Ukraine.

Mayor Perschbacher appreciates the Commission taking the leadership this evening in her absence. She remains supportive of the ice rink and continues to encourage the public to remain diligent and cautious with COVID variants in the area.

Moved by Commissioner Alsager and seconded by Commissioner Eke to adjourn the meeting at 7:31 p.m. Motion unanimously adopted.

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Olivia Cyman, Vice Mayor

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Heather Bouck, City Clerk

# Memorandum

*Mt. Pleasant* [meet here]

TO: Aaron Desentz, City Manager  
FROM: Jason Moore, DPW Director  
DATE: August 25, 2022  
SUBJECT: Municipal Recycling Curbside Collection Services Contract Extension

Request:

The City Commission is requested to approve a one-year extension of the current Municipal Recycling Curbside Collection Services contract with Mid-Michigan Industries (MMI) to December 31, 2023.

Reason:

The City's Municipal Recycling Curbside Collection contract with MMI expires on December 31, 2022. The contract allows for two, one-year extensions by agreement of both parties. MMI has agreed to a one-year extension. The only change in cost will be the standard Consumer Price Index (CPI) adjustment that is allowed annually according to the contract. MMI has agreed to limit this to 8% contingent on state minimum wage remaining at \$10.10 for 2023. This represents a \$7,900 increase and has been incorporated into the 2023 proposed operating budget.

As you know, Isabella County is conducting a feasibility study of the Materials Recovery Facility (MRF), which may include changing to a single stream facility. The study results are expected this fall. This contract extension with MMI will allow time to determine what impact, if any, future changes made at the MRF may have on the City's curbside collection services.

Recommendation:

The City Commission is requested to approve a one-year extension to the current Municipal Recycling Curbside Collection Services contract with MMI to December 31, 2023.

City of Mt. Pleasant, Michigan

**A G R E E M E N T**

Municipal Recycling Curbside Collection Services

THIS AGREEMENT, made and entered into this 12<sup>th</sup> day of September 2019, by and between the CITY OF MT. PLEASANT, MICHIGAN, a Michigan municipal corporation, whose principal offices are located at City Hall, 320 W. Broadway Street, Mt. Pleasant, Michigan 48858, hereinafter referred to as CITY and Mid-Michigan Industries, Inc., of 2426 Parkway Drive, Mt. Pleasant, Michigan 48858, hereinafter referred to as CONTRACTOR, for the considerations stated herein, agree as follows:

1. The CONTRACTOR agrees to forthwith perform specified services in accordance with the Specifications attached hereto and incorporated herein by reference.
2. The CITY shall pay to the CONTRACTOR, and the CONTRACTOR shall accept as full payment for the performance of this work, subject to any additions or deductions provided for, the total contract price of Seven Thousand Seven Hundred Dollars and No Cents (\$7,700.00) per month. Such payment shall be made within thirty (30) days of receipt of any invoice, pending completion and acceptance of work performed.
3. In the event of any disagreement or controversy arising between the parties hereto as to the meaning of the Specifications, the interpretation of the proper execution of this contract, the amount of work to be performed, measurements and quantities, material(s) to be used, rate of progress, or other disputes under this contract, such disagreement or controversy shall be submitted to the Mt. Pleasant Division of Public Works, and the decision of the Director of Public Works shall be final.
4. All work shall be performed in strict compliance with the Specifications attached hereto.
5. In the event the CITY determines, at any time, that the work to be performed hereunder is not being performed in a good, substantial, workmanlike or timely manner, the CITY may suspend or terminate work hereunder without any liability to the CITY.
6. It is understood and agreed that the Notice to Bidders, Proposal, Specifications, and all Addenda prepared for this project are all essential documents of this contract and are incorporated as a part of this Agreement by reference.

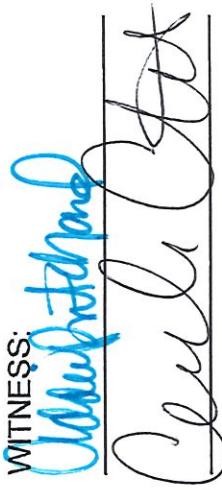
7. In the event that any provision of any part of this contract conflicts with the provision(s) of another part of the contract, the provisions contained in the document first listed below, when applicable, shall govern:

- a) Agreement
- b) Addenda
- c) Special Conditions of Contract
- d) Contract Drawings
- e) Approved Shop and Working Drawings and Change Orders
- f) Contractor's Proposal and Bid Schedule
- g) Detailed Specifications
- h) Technical Specifications
- i) Instructions to Bidders
- j) Notice to Bidders

8. This agreement shall be binding upon the personal representatives, successors and assigns of the parties hereto.

In the WITNESS WHEREOF, the parties hereto have executed this document the day and year first above written.

WITNESS:



Carol Johnson

CITY OF MT. PLEASANT  
  
By: William L. Joseph  
William L. Joseph, Mayor  
  
By: Jeremy Howard, Clerk

WITNESSES:

Mid-Michigan Industries, Inc.  
Contractor  
  
By: Cherie A. Johnson  
Signature of Authorized Officer  
  
Print Name and Title

**City of Mt. Pleasant**  
**2019 Municipal Recycling Curbside Collection Services**  
**SPECIFICATIONS**

**Collection, Transportation, and Disposal of**  
**Residential Recyclable Materials**

**Description**

The City of Mt. Pleasant intends to execute a contract for the purpose of furnishing recycling collection services to City residents.

The following is provided as general background information for bidders. The City of Mt. Pleasant makes no guarantees as to the accuracy of this information, and the bidder is advised to conduct whatever independent study deemed necessary to submit a bid.

City Population (2010 census)	26,016
Approximate Area	4,200 Acres
Street Mileage	6.93 Square Miles 84 Miles

There are approximately 4,450 residential dwelling units in Mt. Pleasant.

**Definitions**

**Contractor** – Shall mean the person, firm, or corporation who or which agreed for a stipulated sum to perform the services, furnished materials, and equipment as required by this contract.

**City** – The City of Mount Pleasant, Michigan.

**Collection** – Removal of recyclables from its place of storage to the transportation vehicle.

**Collection Vehicle** – A City supplied 40 yard recycling vehicle, provided without cost to the contractor by the City for use in this contract. The Contractor is responsible for refueling the vehicle at a City-designate site, but the City will pay for the fuel. This vehicle will be kept at the Public Works garage.

**Hazardous Wastes** – Including, but not limited to, pathological wastes, explosive wastes, pesticides, pesticide containers, toxic or radioactive materials as defined by the Solid Waste Disposal Act 42, USC Section 6901, as amended.

MRF – The Material Recovery Facility constructed by or on behalf of, or available by contract or lease with, the County of Isabella.

Multiple Housing Facility – A housing facility containing three (3) or more dwelling units under one roof.

Non-recyclable Materials – Materials not identified as recyclable materials in this contract.

Person – Any individual, firm, public or private corporation, partnership, trust, public or private agency or any entity, or any group of such persons.

Premises – A parcel of land including the adjoining street right-of-way or legal easement, separated from adjacent parcels of land by legal descriptions, deed, or subdivision plat.

Performance Bond – Surety bond for \$50,000, issued to the City of Mt. Pleasant, for completion of the work included under this contract.

Processing Fee – The per/ton fees charged by the MRF contractor to the county for recyclable material tipped at the MRF.

Recyclable Materials – Those materials that the contractor is responsible for collecting and transporting to the MRF.

Recycling Bin – The designated container used for collection of residential recyclable material.

Residential Dwelling Unit – One or more rooms with principal kitchen facilities designed for or occupied by one family for living and sleeping purposes.

Rooming House – Residential dwelling unit with a single kitchen facility but with multiple sleeping rooms, occupied by more than three unrelated people.

Site of Generation – Any residential dwelling unit in or on which recyclable materials are generated by any person.

Source Separated – Segregated recyclable materials from other refuse or waste, at the point of generation. The point of generation may be the household or a commercial business.

Tipping Fee – The fee established by the owner to be charged upon delivery of recyclable materials to the MRF.

General Requirements

A. Terms of Contract

The contract shall run for a period of thirty six (36) months, from January 1, 2020, and thereafter shall continue in force until terminated by either party giving not less than 180 days advance written notice to the other of termination. All bonds and insurance requirements shall be executed to cover any period extending beyond the initial three (3) year term of the contract. The six (6) month notice provision shall apply to the original contract term. For example, if either the Contractor or the City desires the contract to terminate December 31, 2020, written notice to that effect must be given on or before July 1, 2020.

B. Extension of Contract

This contract shall commence January 1, 2020, and shall terminate on December 31, 2022, at 12:00 p.m. midnight. The contract may be extended for two (2) additional one (1) year periods by agreement of both parties. If the City desires extend the contract, the City shall notify the contractor of such 180 days prior to contract expiration. The contractor shall either accept or refuse the extension of the contract in writing within 30 days after the City's request. The Mt. Pleasant City Commission must approve any extension of the contract.

C. Payment on Contract

The Contractor shall be paid as approved by the City Commission at the meeting held the fourth Monday of each month following completion of satisfactory performance of the contract during the preceding month. In order for payment to be processed the fourth Monday of each month, invoicing from the contractor must be received no later than the fifteenth (15<sup>th</sup>) day of the month for the prior month's services.

D. Contract Inflation Adjustment

Each year that the contract is in effect, all unit bid prices in the contract will be adjusted to reflect the percentage increase (decrease) in the official Detroit-Ann Arbor- Flint Consumers Price Index ( $1982 - 1984 = 100$ ) all items for all Urban Consumers, (CPIU) or its successor. The adjustment will be made annually on January 1, to reflect the preceding 12-month change in the CPIU.

#### E. City Right to Complete

In the event the Contractor shall fail, neglect, or refuse to perform any or all of their duties under the contract, the City may perform such duties and charge all costs thereof to the Contractor. The Contractor shall provide a performance bond of \$50,000 payable to the City of Mt. Pleasant. The Contractor shall make available to the City all equipment used in this operation so that there will be no interruption in service to the City.

#### F. Supervision

- 1) The Contractor must be represented in person or at all times have an authorized representative, acceptable to the City of Mt. Pleasant, supervising the work.
- 2) Complaints of missed collections or service problems will be received and recorded by the designated City office.
- 3) The contractor will be contacted by two-way radio and advised of the complaint.
- 4) Prompt and courteous investigations of these complaints are to be carried out when necessary.
- 5) Prompt action shall be taken to remedy any condition that constitutes a failure to fulfill the terms of the contract.
- 6) The Public Works Director shall have the right to determine the true validity of any complaints, as to the failure of the contractor to fulfill the terms of this contract, and that his decision shall be final and binding upon the Contractor.

#### G. Safety of Persons and Property

The Contractor agrees to:

- 1) Take all necessary steps to prevent damage, injury or loss by reason of or related to the operation of the recycling collection service, to all persons and to any property on or adjacent to the recycling collection routes, depot sites or the MRF site, including, but not necessarily limited to, trees, shrubs, lawns, walks, pavements, roadways, equipment, structures, and utilities.
- 2) Establish and maintain safety procedures for protection of the Contractor employees and all other persons associated with the recycling collection service in compliance with all applicable laws, customary industry standards, and OSHA requirements.

- 3) Comply with all applicable laws, ordinances, rules, regulations, and lawful orders of any public authority relating to the safety of persons or property along collection routes or at depot sites or the MRF site, or protection of these persons from damage, injury, or loss.
  - 4) Designate a qualified and responsible member of their organization that shall be responsible for the personnel and property safety and shall work with federal, state, local, and municipal officials involved with matters of safety.

The Contractor shall be responsible for any damage to property of the City of Mt. Pleasant or residents caused by the Contractor's agents or employees in the course of performance of this contract and shall replace or restore to its original condition any such damaged property at no cost to the City of Mt. Pleasant or the resident. Recycle bins and secondary containers damaged by the Contractor will be replaced at the Contractor's expense and provided to the resident within 24 hours.

#### H. Deductions

- 1) The City will deduct the sum of \$25.00 from the monthly payment for each properly verified incident of failure on the part of the Contractor to collect, remove, and dispose of recyclable materials in accordance with the terms of this contract.
- 2) A deduction of \$25.00 Dollars also shall be made for each properly verified incident of carelessness on the part of the Contractor in the emptying of containers or otherwise permitting materials to be strewn on or about the properties.
- 3) In case the Contractor, within 24 hours after notice of any such complaint, shall fail to make such collections or should fail to clean up the property, depending on the nature of the complaint, an additional deduction of \$25.00 Dollars shall be made for each 24 hour period during which any such failure shall be allowed to continue after such notice.
- 4) The sum deducted by the City under this provision shall be deemed and taken by the City as liquidated damages to the City and not as a penalty.

#### I. Material Delivery

The Contractor shall deliver all recyclable materials to the processing facility designated by the City of Mt. Pleasant, which is currently the Isabella County MRF. The Contractor will abide by the Facility Delivery Standards (Attachment D), and by the facility's stated hours of operation.

- 1) The City of Mt. Pleasant will be responsible to pay for all processing fees.  
The Contractor shall exclude the tipping fee at the MRF in the unit bid price.
  - 2) If the Contractor has a load of recyclable materials that is rejected before being tipped at the City of Mt. Pleasant's designated processing facility, the Contractor will be responsible for the disposition of those materials via other recycling processing facilities in a legal and safe manner. In such instances involving curbside collected materials, there will be no additional cost to the City of Mt. Pleasant and the Contractor will bear the full cost of such disposition. Under no circumstances shall the Contractor dispose of those materials in a landfill.
  - 3) Once placed in the collection vehicle, all recyclable materials become the responsibility of the Contractor. Once the Contractor tips the recyclable materials at the MRF, and the MRF Operator accepts the load for processing, the load becomes the responsibility of the MRF Operator. The Contractor shall be responsible for any recyclable materials that fall out or are otherwise discharged from the vehicle.
- 4) J. Lease and Ownership of Equipment
  - 1) As part of the contract, the Contractor will be required to use the vehicle provided by the City of Mt. Pleasant. The City of Mt. Pleasant is responsible for all maintenance and operating costs, including fuel and oil, for the vehicle.
  - 2) Ownership of the curbside vehicle and curbside containers purchased by the City of Mt. Pleasant shall remain the property of the City of Mt. Pleasant unless otherwise specified by the City of Mt. Pleasant.
- 5) K. Collection Vehicle

The City of Mt. Pleasant will provide for the Contractor's use a specialized hydraulic top-loading recycling truck with the following features:

  - 40 cubic yard operational capacity;
  - Dual steering with right-hand, stand-up drive;
  - Two (2) adjustable compartments to allow for changes in material quantities;
  - A 45-inch loading height; and
  - Hydraulic unloading capability.

L. Collection Equipment Maintenance and Spare Parts

- 1) The Contractor shall correctly operate all equipment used for collection, including the collection vehicle and curbside containers, so that they are in good operating condition at all times. The Contractor is responsible for all equipment damage beyond normal wear.
- 2) The City of Mt. Pleasant will maintain an adequate equipment and spare parts inventory in order to repair and replace the same, if necessary, in a timely fashion and to minimize any disruption in the operation of the service.
- 3) The Contractor shall operate the collection service and equipment in compliance with all permits and applicable federal, state, local, and municipal laws, rules and regulations, including those established by OSHA.
- 4) The collection vehicle shall be stored at the DPW facility each night after collections are completed.
- 5) The Contractor shall coordinate the maintenance and repair schedule of the collection vehicle with the DPW motor pool mechanic. The Contractor shall deliver the recycling vehicle to the DPW on a regular basis for maintenance. Normal maintenance will be scheduled for Fridays so that collection is not affected.
- 6) The Contractor shall notify the City of Mt. Pleasant promptly if any major equipment fails or is damaged. The Contractor shall provide a trailer or other equipment to continue recycling collection, if the collection vehicle is not operational. The City of Mt. Pleasant or its authorized representative shall have the right to inspect the equipment to determine its current condition, its acceptability for service and the need, if any, for rejection of the equipment as unsuitable for the work required as part of this contract.
- 7) The Contractor shall be responsible to pay for any damage to the equipment caused by improper operation, negligence, or accidents. Such repairs will be made by the City motor pool or an outside repair facility chosen by the City.
- 8) The collection vehicle can only be used to provide recycling collection services under this contract.

#### M. Driver's License Requirements

The Contractor shall be responsible for insuring that the employees driving the recycling collection vehicle(s) have a current, valid commercial driver's license of the State of Michigan for the equipment being driven, (CDL Type A or B). A safe driving record also is required of the vehicle operator.

#### N. Time of Collection

Unless otherwise approved by the City manager or his/her designee, the Contractor shall collect recyclables between 7:30 a.m. and 6:00 p.m., Monday through Thursday. Upon prior notification to residents, Fridays may be used as holiday make-up days. When regular collection days are skipped because of a holiday, all following collection days will be shifted by one (1) day, with Friday used to complete the schedule. No collection of recyclables shall be made on Saturdays, Sundays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, or Christmas Day.

Sufficient equipment and personnel must be furnished to make one (1) complete collection from the entire residential area within four (4) days.

#### O. Promotional and Educational Information

On occasion, the City of Mt. Pleasant shall provide printed materials to the Contractor for distribution to residents.

- Upon request by the City, the Contractor shall distribute the printed materials to residents as collections are made. This information is deposited in the recycling bins after the recyclables are collected.
- The Contractor shall leave corrective, informational notices ("OOPS" cards) when violations of the recycling ordinance are observed during collection.

#### P. Materials Collected

The following materials are accepted for collection: newspaper, mixed office paper, and plastic, metal and glass containers. The Contractor will be responsible for collecting recyclable materials onto the collection vehicle in three (3) groups. The recycling collection vehicle has three separate collection compartments. The materials within each group and the quality control standards for these materials are listed on the next page. These standards may be adjusted slightly as markets and/or requirements by the MRF change.

Materials such as clean and uncontaminated newspaper, corrugated cardboard, magazines, computer print-out paper, office paper, clear glass containers, plastic containers, ferrous metal containers, ferrous metal, and aluminum containers or articles separated for the purpose of preparation for and delivery to a secondary market or other use.

1) Commingled Paper: May include the following materials:

**Newsprint and Magazines:** All newsprint, advertisements and other material found within individual newspapers will be acceptable. Other materials are not accepted.

2) Corrugated Cardboard: Clean, corrugated cardboard will be collected. Tape and staples are acceptable. Cardboard must not contain any wood, food, plastic, or Styrofoam. Cardboard cannot be waxed or plastic coated. Residents will be asked to flatten and either cut down or fold pieces to no more than 3 ft. by 2 ft. sections. Residents may place flattened cardboard boxes inside a larger box and place out for collection, so long as it is placed alongside the City-designated recycling bin.

3) Boxboard: Clean boxboard from food containers, (cereal, crackers, etc.) without liners or wrappers. No wax-coated/frozen food boxes.

4) Brown Paper Bags: May be used to contain other paper materials or set loose in the bin. White and colored bags are not acceptable.

5) Mixed Office Paper: May include the following materials: generally used office paper, including mixed office paper, copy paper, colored paper, non-window envelopes, manila envelopes, flyers, mail advertisements (junk mail), and message forms. These items can be placed in a paper bag or plastic bag, and placed in, on top, or next to the recycle bin.

6) Commingled Containers: May include the following materials:

**Glass Jars/Bottles:** Only food/beverage containers will be accepted. Containers must be rinsed thoroughly, with lids, caps, and metal rings removed, and metal lids placed separately in the bin. Clear glass only. Colored glass is not accepted at this time. Paper labels do not have to be removed from jars and bottles.

**Cans:** Only food and beverage containers will be accepted. This includes aluminum, steel, and tin cans. Cans must be rinsed thoroughly.

**Plastic Bottles:** Plastics 1-7 are accepted. This includes plastic bottles with a neck, such as soda bottles, milk and water jugs, and laundry product containers (rinsed thoroughly). Caps, lids, pumps, and plastic rings are not accepted.

#### Q. Curbside Containers

- 1) Each residential dwelling unit must have at least one City-designated 14 gallon (approximately), blue plastic recycle bin for collection of recyclables. If a resident recycles more than can fit into the City-designated bin, the resident is allowed to place additional recyclable containers for collection so long as they are in a separate container. Acceptable secondary recycling containers include recycling bins (City or generic), laundry baskets, Rubbermaid containers, etc.
- 2) If a container placed at curbside is tipped over before the Contractor handles it, the Contractor shall make a reasonable effort to collect as many materials as possible. The Contractor is to report immediately all container spillages to the DPW office. However, if the Contractor, while in the process of handling the container, spills all or some of the contents, the Contractor shall be responsible for cleaning up all of the spillage.
- 3) Recycling containers shall be placed at the City-designated collection area for that address. City-designated areas include curbside and in some alleys. Curbside refers to the portion of the right-of-way adjacent to paved or traveled roadways. Containers shall be placed in a manner that will not interfere with or endanger the movement of vehicles or pedestrians. When construction work is being performed in the right-of-way, containers shall be placed as close as practicable to an access point for the collection vehicle. The Contractor may decline to collect any container not so placed or any recyclable materials not placed in suitable containers.
- 4) The Contractor shall empty the container and return the container to the collection location in a neat and orderly fashion. The Contractor will be held liable for in-kind replacement of containers that the Contractor damages during the collection process.
- 5) The Contractor is not responsible for lost or stolen curbside collection bins. However, the Contractor is responsible for insuring resident's bins are returned to the correct address once emptied.

#### R. Contractor's Quality Control Responsibilities

Within reason, the Contractor will be responsible for assuring that the quality control standards for accepted recyclable materials are maintained and that nonrecyclable materials, as defined, are not collected. If a residential recycling collection bin contains nonrecyclable materials, then the Contractor, if it is possible, will pick the recyclable materials out of the container for collection. However, if it is not possible, the Contractor has the right to leave the container with its entire contents on the curb. The Contractor must notify the City DPW office of such as soon as possible.

When a residential collection bin contains nonrecyclable materials, the Contractor will be responsible for placing a quality control notice (City "OOPS" card) in the bin, and clearly indicate on the "OOPS" card what non-recyclable materials are present.

The Contractor will be responsible for taking reasonable steps to minimize glass breakage during collection. This will include, but not be limited to, proper operator training. For safety reasons, it is important to minimize breakage during the collection process.

#### S. Recycle Bins/Container Counts

Under this contract, the Contractor shall count recycling bins and secondary containers collected on a daily basis, and provide a monthly total to the City of Mt. Pleasant once per month.

#### T. Telephone and Radio Communication

The Contractor must maintain a person as a dispatcher to answer phones during the hours of collection. When necessary, the dispatcher shall take instructions for complaints, expedite action, and report back to the City's DPW office the same day.

The City shall provide a mobile two-way radio in the collection vehicle with the Mt. Pleasant Public Works' frequency for communications between the City of Mt. Pleasant and the driver(s), for response to service calls and/or citizen complaints.

As an option, the Contractor may provide a mobile telephone number to the DPW staff for communication with the collection vehicle driver.

**U. New Properties**

Curbside recycling collection service shall be provided to all new construction properties or, for established residences, new occupied units. The Contractor shall be compensated for new residential establishments within the City as described in these specifications. The City payment will be based on a lump sum contract for the curbside collection of recyclables. Additional payment will only be provided based on a unit price of new residential streets constructed or annexed by the City. Units will be in quarter mile increments.

**City of Mt. Pleasant, Michigan  
C H A N G E   O R D E R**

Change Order No. 1 Date: 9/6/2022

Contract for: Municipal Recycling Curbside Collection Services

Agreement Date: 9/12/2019

FROM OWNER: City of Mt. Pleasant, 320 W. Broadway Street, Mt. Pleasant, Michigan 48858, (989) 779-5401

TO CONTRACTOR: Mid-Michigan Industries, Inc.

YOU ARE HEREBY REQUESTED TO COMPLY WITH THE FOLLOWING CHANGES FROM THE CONTRACT PLANS AND SPECIFICATIONS: Add one year to contract.

=====  
JUSTIFICATION: Mutually agreed contract extension.  
=====

The Contract Period provided for Services will be increased: 1 year.  
Revised End of Term Date: 12/31/2023. Inflation adjustment will be made in accordance with the contract but limited to 8% if the state minimum wage remains at \$10.10 for 2023.

This document will become a supplement to the Contract and all provisions will apply hereto.  
=====

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_  
Contractor

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
DPW Director

# Memorandum



TO: Aaron Desentz  
City Manager

CC: William R. Mrdeza  
Director of Community Services and Economic Development

FROM: Phil Biscomer  
Director of Parks and Public Spaces

DATE: September 1, 2022

SUBJECT: 2022 Professional Engineering and Design Services M-20 Pedestrian Bridge

**Request:**

The City Commission is requested to authorize award of the contract for “2022 Professional Engineering and Design Services M-20 Pedestrian Bridge” to OHM Advisors of Mt. Pleasant, MI for a base bid price of \$23,190 and an alternate bid price of \$35,000 for a total price of \$58,190. This project includes Engineering and Design services to remove and replace the M-20 Pedestrian Bridge. The alternate bid includes construction services for assistance during the construction process.

**Reason for Purchase:**

This project was included in the 2022-23 CIP budget with a budget of \$550,000. There is a need to replace this bridge due to deterioration from salt spray coming from the roadway.

**Process:**

On September 6, 2022 bids were received through the City’s competitive bid process. Funds for this project will come from the Capital Improvement millage.

Company Name	Address	Base Bid Amount	Alternate Bid
OHM Advisors	625 N. Main St, Suite 2, Mt. Pleasant	\$23,190	\$35,000
Stantec	3754 Ranchoero Dr, Ann Arbor	\$24,718	N/A
Rowe	127 S. Main St. Mt. Pleasant	\$28,220	\$49,240
Spicer Group	230 S. Washington Ave. Saginaw	\$43,500	\$49,456
C2ae	106 W. Allegan St. Lansing	\$84,302	\$13,776

Staff is recommending award of the total bid to OHM Advisors for a total price of \$58,190 (low bidder) which is within the anticipated amount for the project. The City has worked with OHM Advisors and they have successfully completed work of similar scope so we have confidence in their ability to complete the project successfully.

**Recommended Action:**

Staff recommends the City Commission authorize the award of the total bid contract for the “2022 Professional Engineering and Design Services M-20 Bridge Replacement” to OHM Advisors for a price of \$58,190.

# Mt. Pleasant

**[meet here]**

## SEMI-ANNUAL TWO PERCENT ALLOCATION CITY OF MT. PLEASANT REQUESTS FALL 2022

<u>DEPARTMENT/PROJECT NAME</u>	<u>AMOUNT</u>	<u>PRIORITY</u>
<b><i>Community Services</i></b>		
Recreation Needs Assessment	\$ 48,000	L
Downtown- University Connection	\$ 40,000	L
Mid Michigan/GKB Riverwalk Pathway Northern Connection		H
Design and Engineering, Bidding and Construction Services	\$ 375,000	
M-20 Pedestrian Bridge Replacement	\$ 200,000	H
Mill Pond Dam Replacement	\$ 25,000	H
Recreation Gator	\$ 4,500	L
Recreational Transportation and Supply Storage/Security	\$ 40,500	L
<b><i>Finance</i></b>		
Cemetery Management Software	\$ 35,000	M
Polling Location ADA Ramps	\$ 10,000	H
<b><i>Public Safety</i></b>		
Fire Rescue Apparatus	\$ 290,000	H
Mt. Pleasant Police Department Vehicle Cameras	\$ 90,000	C
Youth Services Unit Tahoe	\$ 58,558	C
<b><i>Public Works</i></b>		
Airport Truck	\$ 22,409	H
City ROW Tree Inventory	\$ 30,000	C
Close Sidewalk Gaps	\$ 89,000	H
1303 N Franklin Former Landfill Remediation & Monitoring	\$ 10,000	H
Lime Disposal	\$ 215,000	C
Pickard and Bradley Traffic Signal	\$ 84,100	H
Pickard Storm Sewer	\$ 208,500	H
New GPS Unit	\$ 14,000	H
Water Treatment Plant Roof Replacement	\$ 100,000	H
<b>Total Requested</b>	<b>\$ 1,989,567</b>	

## **Priority Definitions**

Critical:

- Project must be done to address failure of infrastructure OR
- Funding is needed to support essential program or it will not be able to continue

High:

- Important project or program to meet current service or program needs

Medium:

- Important project or program to meet future or new service or program needs

Low:

- New project or program that would be nice to have

## Overview

**Project Name**  
Recreation Needs Assessment  
**Total Requested**  
\$48,000.00  
(amount based on the itemized Budget total)

**Applicant Project Priority**  
Low

**Recurring Need?**  
Not Recurring

## Applicant Information

**Applicant Name**  
[rlongoria@mt-pleasant.org](mailto:rlongoria@mt-pleasant.org)

**Applicant Email**  
Ryan Longoria

**Organization**  
City of Mt. Pleasant Parks and Recreation

**Address**

320 W. Broadway  
Mt Pleasant , 48858

**Phone Number**  
9897795329

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway

Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

No categories selected

## Project Description

The City of Mt. Pleasant Recreation Department would like to hire a professional consulting firm to develop and implement a community-wide recreation needs assessment. The last needs assessment was conducted in 2012 and the City's recent master plan focused mainly on parks and facilities, while this project would focus strictly on assessing the needs for regional recreational programming and events.

The project would consist of the following tasks:

TASK 1 - Pre-planning: Kick-off meeting: Data gathering; site investigation; data review.

TASK 2 - Initial Community Engagement: Draft community engagement survey; engagement planning meeting; online survey; stakeholder focus groups

TASK 3 - Preliminary Recreation Assessment: Draft assessment results; review & engagement planning meeting; community open house.

## Benefit Description

The project would allow staff to assess community wants and needs, identify current recreation and leisure trends, and help staff adapt to the drastic changes in the City of Mt. Pleasant, Isabella County, Saginaw Chippewa Indian Tribe, and regional demographics since the last needs assessment in 2012. This would also allow for an assessment of how staff responsibilities are configured and allow those assignments to reflect the needs of the community as reflected in the responses to the survey.

The project would result in information and input directly from those we serve. Engaging the community and gathering this information would allow staff to better serve every facet of the community and provide them with the programming and events that add to the quality of life and make Mt. Pleasant and the surrounding areas a great place to live, work, and play.

## Funding Requirements

Long-term funding requirements would essentially remain unchanged from current funding requirements. The results of the survey would simply allow the City's Recreation Department to utilize out current resources and funding in a way that best fits the current and future needs of those we serve.

Input from the survey would also help the City by providing accurate and current data to assist with decisions on future capital project requests.

## Project Timeline

Should this project get funded, the Recreation Department anticipates the Recreation Needs Assessment study to be completed within 4-6 months of authorization.

## Budget Items

Name	Cost	Quantity	Total	Category
Consultant Fee For Recreation Needs Assessment	\$48,000.00	1	\$48,000.00	Park Improvements
<b>Amount Requested</b>	<b>\$48,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$48,000.00

### Amount Matched

\$0.00

### Total Amount

\$48,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**  
Downtown - University Connection  
**Total Requested**  
\$40,000.00  
(amount based on the itemized Budget total)

**Applicant Project Priority**  
Low

**Recurring Need?**  
Not Recurring

## Applicant Information

**Applicant Name**  
[msponseller@mt-pleasant.org](mailto:msponseller@mt-pleasant.org)

**Applicant Email**  
Michelle Sponseller

**Organization**  
City of Mt. Pleasant

**Address**

320 West Broadway  
Mt. Pleasant , 48858

**Phone Number**  
9897795348

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway

Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Economic development

## Project Description

South University Avenue has historically served as the primary physical connection between downtown Mt. Pleasant and Central Michigan University's main campus to its south. Additionally, the University's administration building, Warriner Hall, terminates the South University Avenue vista on the south.

The intersection at South University Avenue and East Illinois Street presents an opportunity to celebrate this important civic connection. The 2020 Master Plan has envisioned the intersection of University and Illinois as the location for civic connection, including a sculpture with vertical characteristics located at its epicenter, providing a visual connection between downtown and Central Michigan University.

## Benefit Description

Mt. Pleasant's 2050 Master Plan has resulted in a community-wide effort to help shape and define the vision and direction of future development, including the City's economic development efforts. The Downtown – University Connection, as an incorporated component of the Master Plan, reflects the priority of providing a visual connection between downtown Mt. Pleasant and Central Michigan University, identified by community stakeholders during the planning process. The result, assisting in the reversal of declining enrollment numbers and impacts many facets of the local economy face.

## Funding Requirements

N/A

## Project Timeline

- Call for artists - winter 2022
- Selection of artist - winter/early spring 2023
- Creation of artwork - early spring/ spring 2023
- Installation - summer 2023

## Budget Items

Name	Cost	Quantity	Total	Category
Downtown - University Connection Artwork	\$40,000.00	1	\$40,000.00	Economic development
<b>Amount Requested</b>	<b>\$40,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$40,000.00

### Amount Matched

\$0.00

### Total Amount

\$40,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name** Mid-Michigan/GKB Pathway North Connection Design and Engineering, Bidding, and Constructions services

**Total Requested**

\$375,000.00

(amount based on the Itemized Budget total)

**Applicant Project Priority**

High

**Recurring Need?**

Not Recurring

## Applicant Information

**Applicant Name**

[pbiscorner@mt-pleasant.org](mailto:pbiscorner@mt-pleasant.org)

**Applicant Email**

Phil Biscorner

**Organization**

City of Mt. Pleasant

**Address**

320 West Broadway  
Mt. Pleasant , 48858

**Phone Number**

989-779-5328

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Project Partners

**Partnered With**

Union Township

**Authorizers**

Mark Stuhldreher [mstuhldreher@uniontownshipmi.com](mailto:mstuhldreher@uniontownshipmi.com)

**Status**

Review

**Address**

2010 S Lincoln Road  
Mount Pleasant, Michigan 48858

**Phone**

989-772-4600

**Fax**

## Categories

- Infrastructure
- Park Improvements
- Transportation

## Project Description

The Project request is for funds to secure Design, Engineering, Bidding, and Construction services for the 2023 Mid-Michigan Pathway and GKB Riverwalk North Connection.

## Benefit Description

This pathway would add additional community-wide pedestrian access to the GKB Riverwalk Trail, connect Mission Creek Park to the GKB Riverwalk Trail and connect the City of Mt. Pleasant dog park to the pathway system. The dog park is a partnership between the City, Union Township, and the Friends of the Dog Park citizen's group. The trail addition would also create a northerly connection point for the Mid-Michigan Community Pathway to connect to Clare in the future. Connection points to regional pathway systems have been shown to increase the ability to obtain grant funding for pathway projects and increase the number of visitors to a community having positive economic benefits. Pathway projects also contribute to a reduction in obesity and provide an overall positive health benefit to the community. This project also supports the philosophy and many of the recommendations contained in the Greater Mt. Pleasant Area Non-Motorized Plan.

## Funding Requirements

Partnerships with area agencies will be a focus along with pursuit and leveraging of available grant resources to design the trail in 2022 and construct in 2023.

## Project Timeline

This project is proposed to be complete in Spring/Summer 2023.

## Budget Items

Name	Cost	Quantity	Total	Category
2% Request	\$375,000.00	1	\$375,000.00	Infrastructure
<b>Amount Requested</b>	<b>\$375,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
City of Mt. Pleasant	\$500,000.00	1	\$500,000.00
DNR Trust Fund	\$300,000.00	1	\$300,000.00
Union Township	\$375,000.00	1	\$375,000.00
MDOT TAP Grant	\$1,100,000.00	1	\$1,100,000.00
<b>Amount Matched</b>	<b>\$2,275,000.00</b>		

## Budget Summary

## Amount Requested

\$375,000.00

**Amount Matched**

\$2,275,000.00

**Total Amount**

\$2,650,000.00

**Uploaded Files**

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**  
M-20 Pedestrian Bridge Replacement  
**Total Requested**  
\$200,000.00  
(amount based on the itemized Budget total)

**Applicant Project Priority**

High

**Reoccurring Need?**

Not Recurring

## Applicant Information

**Applicant Name**

[pbiscorner@mt-pleasant.org](mailto:pbiscorner@mt-pleasant.org)

**Applicant Email**

Phil Biscorner

**Organization**

City of Mt. Pleasant

**Address**

320 West Broadway  
Mt. Pleasant , 48858

**Phone Number**

989-779-5328

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Infrastructure
- Park Improvements
- Transportation

## Project Description

The Project request is for funds to hire a contractor to replacement the M-20 Pedestrian Bridge which is a major connection point for the GKB Riverwalk Trail System over the Chippewa River. The GKB Riverwalk Trail System is also part of the greater Mid-Michigan Pathway which is proposed to extend from Ithaca to Clare.

## Benefit Description

In Spring of 2021 the City requested and received \$15,100 from the Saginaw Chippewa Indian Tribe 2% grants and provided an additional \$6,900 from the Capital Improvement Fund for a total of \$22,000 to repair and repaint the pedestrian bridge that is part of the Mt. Pleasant Riverwalk Trail that crosses the Chippewa River at High Street (M-20 West). The request was based on a verbal quote from a paint contractor. This wood and steel foot bridge is located alongside the concrete MDOT vehicular bridge that crosses the River and is owned and maintained by the City of Mt. Pleasant after being transferred to City ownership by MDOT. This footbridge and trail along High St. from Watson St. to Chipp-A-Waters Park was built in 2003 as a joint venture between the City of Mt. Pleasant and the Michigan Department of Transportation (MDOT). MDOT was originally responsible for the bidding and construction management of the project. After the project was complete, operation and maintenance of the bridge and trail became the responsibility of the City Parks Department and is an important link in the overall Mt. Pleasant Riverwalk trail.

The City received concerns from a third-party consultant that there were issues with the original paint system, splice plates, and additional unknown damage that will be visible only after sandblasting. Based on those concerns, the consultant recommended that the bridge needs to either be replaced or repainted in the next two years. Because of difficulty finding a MDOT certified bridge painter, combined with the cost of painting and additional concerns over the quality of the existing bridge, staff has determined that a new bridge is the proper way to move forward.

The replacement of this pedestrian bridge not only would allow for the continued use of the community-wide pedestrian access to the GKB Riverwalk Trail, it would also allow for a more typical structure lifespan of 50-75 years. Connection points to regional pathway systems have been shown to increase the ability to obtain grant funding for pathway projects and increase the number of visitors to a community, which would have positive economic benefits. Pathway projects also contribute to a reduction in obesity and provide an overall positive health benefit to the community. This project also supports the philosophy and many of the recommendations contained in the 2011 Greater Mt. Pleasant Area Non-Motorized Plan as previously adopted by the City and Union Township.

## Funding Requirements

Partnerships with area agencies will be a focus along with pursuit and leveraging of available grant resources to replace the bridge in 2023.

## Project Timeline

This project is proposed to be completed in Spring/Summer 2023.

## Budget Items

Name	Cost	Quantity	Total	Category
2% Request	\$200,000.00	1	\$200,000.00	Infrastructure
<b>Amount Requested</b>	<b>\$200,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
City of Mt. Pleasant	\$350,000.00	1	\$350,000.00
<b>Amount Matched</b>	<b>\$350,000.00</b>		

## Budget Summary

### Amount Requested

\$200,000.00

### Amount Matched

\$350,000.00

### Total Amount

\$550,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**  
Mill Pond Dam Replacement  
**Total Requested**  
\$25,000.00  
(amount based on the itemized Budget total)

**Applicant Project Priority**

High

**Reoccurring Need?**

Not Reoccurring

## Applicant Information

**Applicant Name**

[pbiscorner@mt-pleasant.org](mailto:pbiscorner@mt-pleasant.org)

**Applicant Email**

Phil Biscorner

**Organization**

City of Mt. Pleasant

**Address**

320 West Broadway  
Mt. Pleasant , 48858

**Phone Number**

989-779-5328

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Infrastructure
- Park Improvements
- Transportation

## Project Description

The Project request is for funds to hire a firm to provide Design, Engineering and bidding services to remove the Mill Pond Dam to restore natural flow to the Chippewa River.

## Benefit Description

The lone remaining Dam in Mill Pond Park has been identified by a third-party consultant as a high priority for removal due to concerns of loss fill behind the east abutment causing erosion pocket damage in the south east quadrant with ponding water and an erosion sinkhole. There is also map cracking in the lower noses of each pier. The removal of the dam will allow for the restoration of the natural

flow of the river. This dam is also an integral portion of the GKB Riverwalk Trail System and therefore would need to be replaced with a long span prefabricated truss bridge.

## Funding Requirements

Partnerships with area agencies will be a focus along with pursuit and leveraging of available grant resources to replace the Mill Pond Dam in 2023.

## Project Timeline

This project is proposed to be completed in Spring/Summer 2023

## Budget Items

Name	Cost	Quantity	Total	Category
2% Request	\$25,000.00	1	\$25,000.00	Infrastructure
<b>Amount Requested</b>	<b>\$25,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
City of Mt. Pleasant	\$25,000.00	1	\$25,000.00
<b>Amount Matched</b>	<b>\$25,000.00</b>		

## Budget Summary

### Amount Requested

\$25,000.00

### Amount Matched

\$25,000.00

### Total Amount

\$50,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**  
Recreation Gator  
**Total Requested**  
\$4,500.00  
(amount based on the itemized Budget total)

**Applicant Project Priority**  
Low

**Recurring Need?**  
Not Recurring

## Applicant Information

**Applicant Name**  
[rlongoria@mt-pleasant.org](mailto:rlongoria@mt-pleasant.org)

**Applicant Email**  
Ryan Longoria

**Organization**  
City of Mt. Pleasant Parks and Recreation

**Address**

320 W. Broadway  
Mt Pleasant , 48858

**Phone Number**  
9897795329

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway

Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Transportation

## Project Description

The City of Mt. Pleasant's Recreation Department currently coordinates multiple events and programming in City parks and facilities. These events and programming require the transport of staff and supplies through City streets, parks and facilities and over park bridges.

The need for a dedicated four-wheel ATV (gator) for the City's Recreation Department has been identified. Currently, the City in possession of a used gator that has been tagged for sale back to a local vendor. This gator could be purchased and placed back into the City's motor pool and would meet the needs of the Recreation Department. This vehicle would allow for the safe and efficient transport of City staff and supplies throughout the City's streets and parks trails for events and programming.

## Benefit Description

Without a dedicated four-wheel ATV (gator), the Rec Department has to rely on the Parks Department for use of one of their gators. This puts a significant strain on already limited resources and at times requires the transport of staff and supplies outside of existing trails and around City blocks, resulting in the use of much more staff time and inefficiencies. A dedicated gator would eliminate the strain and inefficiencies currently being experienced by staff when implementing community events and programming.

Additionally, the Rec Department often has multiple events/programs being run at the same time. Having a gator for the transport of staff and supplies between programs while utilizing existing trails and park infrastructure would significantly increase efficiency and program quality.

## Funding Requirements

Long-term funding requirements would be vehicle maintenance and upkeep. These funding requirements would be met by the City's general fund.

## Project Timeline

Gator would be purchased upon receipt of grant funds.

## Budget Items

Name	Cost	Quantity	Total	Category
Purchase of Used Gator	\$4,500.00	1	\$4,500.00	Transportation
<b>Amount Requested</b>	<b>\$4,500.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$4,500.00

### Amount Matched

\$0.00

### Total Amount

\$4,500.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**  
Recreational Transportation and Supply Storage/Security

**Total Requested**

\$40,500.00

(amount based on the itemized Budget total)

**Applicant Project Priority**

Low

**Recurring Need?**

Not Recurring

## Applicant Information

**Applicant Name**

[rlongoria@mt-pleasant.org](mailto:rlongoria@mt-pleasant.org)

**Applicant Email**

Ryan Longoria

**Organization**

City of Mt. Pleasant Parks and Recreation

**Address**

320 W. Broadway  
Mt Pleasant , 48858

**Phone Number**

9897795329

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Safety/Security
- Transportation

## Project Description

Not entered

## Benefit Description

Without a dedicated truck and trailer, the City's Recreation Department has been reliant on the Parks Department for use of their truck(s) for the transport of staff and supplies for events and programming. This has created a shortage of transportation for staff from both departments and has resulted in significant challenges in terms of the scheduling of everyday responsibilities, duties, and priorities. Because of the limited resources, the availability of sufficient transportation is unreliable and at times inconvenient at best.

A new truck and trailer for the Recreation Department would eliminate the strain on staff and transportation. The addition of an

enclosed trailer would also allow for the safe and secure storage of event and programming supplies on-site ahead of time, resulting in increased efficiency and advanced planning. The ability of staff to gather and load supplies ahead of time, transport them to sites, and keep them in a safe and secure trailer would increase the overall departmental efficiency and result in higher-quality programming for area residents.

## Funding Requirements

Long-term funding requirements would be vehicle maintenance and upkeep. These funding requirements would be met through the City's general fund.

## Project Timeline

Purchase of truck and trailer would take place upon receipt of grant funding.

## Budget Items

Name	Cost	Quantity	Total	Category
Flatbed Truck	\$35,500.00	1	\$35,500.00	Transportation
10x6 Enclosed Trailer	\$5,000.00	1	\$5,000.00	Transportation
<b>Amount Requested</b>	<b>\$40,500.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$40,500.00

### Amount Matched

\$0.00

### Total Amount

\$40,500.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**  
Cemetery Management Software  
**Total Requested**  
\$35,000.00  
(amount based on the itemized Budget total)

**Applicant Project Priority**

Medium

**Recurring Need?**

Not Recurring

## Applicant Information

**Applicant Name**

[hbouck@mt-pleasant.org](mailto:hbouck@mt-pleasant.org)

**Applicant Email**

Heather Bouck

**Organization**

City of Mt Pleasant

**Address**

320 W Broadway  
Mt Pleasant , 48858

**Phone Number**

9897795374

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Park Improvements

## Project Description

Cemetery management software program

## Benefit Description

The City of Mt Pleasant currently utilizes a cemetery management program created inhouse to account for Riverside Cemetery. The program is cumbersome to use and does not provide a robust experience for users on the website. The City would like to purchase Pontem Cemetery Management Software. Pontem is able to provide conversion services for the historical records of Riverside Cemetery, expand the current keeping of information with a modern software that would include ownership details, interment history, GIS functions for gravesite mapping in real time, headstone photographs and the like to the benefit of staff, funeral homes, in person visitors, genealogy/ancestry information and on-line visitors.

## Funding Requirements

The software license for the first year, initial set-up, conversion of current records, staff training, technical support and GIS mapping. Subsequent years license fees and technical support would be provided by the City.

## Project Timeline

Estimated conversion of information, set-up, training and GIS implementation is 9 months.

## Budget Items

Name	Cost	Quantity	Total	Category
Cemetery Management Software	\$35,000.00	1	\$35,000.00	Park Improvements
<b>Amount Requested</b>	<b>\$35,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$35,000.00

### Amount Matched

\$0.00

### Total Amount

\$35,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**  
Polling Location ADA Ramps  
**Total Requested**  
\$10,000.00  
(amount based on the itemized Budget total)

**Applicant Project Priority**  
High

**Recurring Need?**  
Not Recurring

## Applicant Information

**Applicant Name**  
[hbouck@mt-pleasant.org](mailto:hbouck@mt-pleasant.org)

**Applicant Email**  
Heather Bouck

**Organization**  
City of Mt Pleasant

**Address**  
320 W Broadway  
Mt Pleasant , 48858

**Phone Number**  
9897795374

## Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

## Categories

- Building Enhancements

## Project Description

Replace sidewalk step within the entry route for two polling locations/elementary schools so the route is ADA compliant ensuring a barrier free access to voting.

## Benefit Description

The permanent replacement of the step to a ramp would provide an additional ADA compliant entry into each building, closest to the gymnasium entrance. The ramp would benefit any disabled individual visiting or attending these locations, provide an additional ADA compliant exit and eliminate the need for the temporary ramp that is transported and installed each Election Day.

# Funding Requirements

Not Entered

## Project Timeline

Estimated timeline for construction is 2 weeks.

## Budget Items

Name	Cost	Quantity	Total	Category
Polling Location ADA Ramps	\$10,000.00	1	\$10,000.00	Building Enhancements
<b>Amount Requested</b>	<b>\$10,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$10,000.00

### Amount Matched

\$0.00

### Total Amount

\$10,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**  
Fire Rescue Apparatus  
**Total Requested**  
\$290,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**

High

**Recurring Need?**

Not Recurring

## Applicant Information

**Applicant Name**

[rbeltin@mt-pleasant.org](mailto:rbeltin@mt-pleasant.org)

**Applicant Email**

Rick Beltinck

**Organization**

Mt. Pleasant Fire Department

**Address**

804 E High St  
Mt. Pleasant , 48858

**Phone Number**

989-779-5152

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Safety/Security

## Project Description

In 1996, The City of Mt Pleasant along with funding from the Saginaw Chippewa Indian Tribe purchased a Heavy Rescue Fire Apparatus. Our current Heavy Rescue is 26 years old reaching the time period where replacement should be considered. A rescue vehicle is a specialized vehicle utilized in more advanced rescue scenarios. This vehicle is designed to transport and provide the specialized equipment necessary for those advanced rescue scenarios. They carry an array of special equipment such as the jaws of life, wooden cribbing, generators, air bags, hi-lift jacks, light tower, chain saws, water rescue equipment, medical equipment and other forms of heavy equipment unavailable on standard trucks.

## Benefit Description

Currently the Mt. Pleasant Fire Department is available to assist the Tribal community in any fire or rescue situation. The purchase of this new Heavy Rescue Fire Apparatus would enable us to maintain a level of response for fire, rescue capabilities, and enhance our ability to provide mutual aid to the Tribal community assisting in protecting its infrastructure such as the Soaring Eagle Casino, Hotel and Water Park while increasing our capabilities. In addition, our department has mutual aid agreements with all other department within the county, as well as Clare and Alma. The purchase of this Heavy Rescue Fire Apparatus would enable us to maintain that level of service to the citizens of Mt. Pleasant and Union Township, as well as providing mutual aid to the other communities in the surrounding area.

## Funding Requirements

The Estimated cost from our research that we have completed to purchase a Heavy Rescue Fire Apparatus is \$580,000. Anticipated funds for the purchase of this Heavy Rescue Fire Apparatus are from the following sources:

1. Resale of our current Heavy Rescue Fire Apparatus
2. Funding from the City of Mt Pleasant
3. Possible two percent allocations from The Saginaw Chippewa Indian Tribe

## Project Timeline

As soon as funding is available

## Budget Items

Name	Cost	Quantity	Total	Category
Fire Rescue Apparatus	\$290,000.00	1	\$290,000.00	Safety/Security
<b>Amount Requested</b>	<b>\$290,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
Fire Rescue Apparatus	\$290,000.00	1	\$290,000.00
<b>Amount Matched</b>	<b>\$290,000.00</b>		

## Budget Summary

### Amount Requested

\$290,000.00

### Amount Matched

\$290,000.00

### Total Amount

\$580,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**  
Mt. Pleasant Police Department Vehicle Cameras  
**Total Requested**  
\$90,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Critical

**Recurring Need?**  
Not Recurring

## Applicant Information

**Applicant Name**  
[rbeltin@mt-pleasant.org](mailto:rbeltin@mt-pleasant.org)

**Applicant Email**  
Rick Beltinck

**Organization**

Mt. Pleasant Fire Department

**Address**

804 E High St  
Mt. Pleasant , 48858

**Phone Number**  
989-779-5152

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Safety/Security

## Project Description

This project is for the purchase of 9 Vehicle Camera Systems for patrol vehicles. Our current camera system was purchased in 2014 and is no longer being supported by the manufacturer. The system is at the end of its service life and needs to be replaced. Each patrol vehicle would be equipped with a forward pointing dash camera, interior camera, and microphone. Each officer would be issued a body worn microphone that is paired with the vehicle they are assigned. When video is captured it is automatically downloaded once the vehicle gets in the proximity of the police department and stored in the "cloud" service provided by the manufacturer.

## Benefit Description

The benefits of this project are vast. Having up-to-date high quality video equipment provides the community with the transparency it demands. Video evidence is the first aspect that is requested when a police officers actions are being questioned. This video evidence provides an unbiased look at what took place during a specific incident. It eliminates the bias of the facts given by the officer and the other party involved. It allows the viewer to make their own assessment of the events that took place. The video of an incident can then be used by the police department for training officers, officer accountability, policy development and changes, civil and criminal court proceedings, as well as to build confidence and credibility with the entire community.

## Funding Requirements

The only annual funding requirements is software maintenance fees. These annual cost will be part of the annual police operating budget.

## Project Timeline

This project will start immediately if awarded funding.

## Budget Items

Name	Cost	Quantity	Total	Category
Axon Vehicle Camera System	\$10,000.00	9	\$90,000.00	Safety/Security
<b>Amount Requested</b>	<b>\$90,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$90,000.00

### Amount Matched

\$0.00

### Total Amount

\$90,000.00

## Uploaded Files

Name
<a href="#">Axon Camera Fleet 3 System</a>

There are no comments to display.

# / FLEET 3



## DRIVE THE FUTURE WITH INNOVATIVE, INTEGRATED IN-CAR VIDEO

### ALPR in every vehicle | Situational awareness with livestreaming | Dual-View Camera

Instead of two independent vehicle camera systems for siloed ALPR and evidence capture, why not centralize powerful capabilities into one in-car video system? Meet Fleet 3. Yes, it records the best-quality evidence from its Dual-View Camera. It also gives every vehicle ALPR capabilities, which means 8X more coverage for the same spend as traditional systems. Plus, real-time situational awareness features including alerts, live maps and video/audio streaming help leaders and dispatchers maintain visibility into what officers are facing in the field. It's a 3-in-1 that will change how you think about in-car solutions, all part of the Axon network.

## FEATURES & BENEFITS

### / DUAL-VIEW CAMERA

Panoramic video camera captures clear video evidence, and 4k ALPR camera with edge AI processing covers 3 lanes of traffic

### / LIVESTREAMING AND LOCATION UPDATES

Axon Respond for devices enables leaders to receive alerts, and view vehicle location and livestreams in real-time

### / FLEET HUB

Includes secure solid-state storage, wireless communications, and garage- and tunnel-friendly location system. Footage is uploaded even without the MDC over LTE or Wi-Fi

### / FLEET DASHBOARD APP

One simple interface for ALPR alerts, camera control, preview and tagging of evidence, and zoom

## FEATURES & BENEFITS CONTINUED

### / WIRELESS ACTIVATION

Compatible with Axon Signal, which activates cameras based on certain events including light bar activation, speed threshold, and other configurable triggers

### / WIRELESS MIC

Capture clear audio up to 1,000 feet away from the vehicle with one or two Wireless Mics per vehicle

### / BWC PAIRING & UPLOAD

Pairs wirelessly with any Axon body camera, and router connection can upload footage wirelessly

### / VIDEO RECALL

Retains last 24 hours of video for each camera so critical footage can be retrieved remotely and no evidence is missed

### / MULTI-CAM PLAYBACK

Watch up to four in-car or BWC videos recorded at a scene using Axon Evidence, with videos automatically associated based on device proximity

## THE NEW IN-CAR EXPERIENCE

- / **DUAL-VIEW CAMERA:** Officer J is on patrol, with ALPR active from the Dual-View Camera. He gets a stolen vehicle alert, and quickly confirms it via the Fleet Dashboard app. He flips on the lightbar, which starts the recording from the Dual-View Camera and his BWC.

The suspect begins speeding away, and Officer J does too. His supervisor receives an alert in Axon Respond and pulls up the livestream, with views from the front camera and BWC. The suspect parks and flees, but Officer J tracks him down and makes the arrest, with the supervisor having awareness the entire time. The Interior Camera begins recording once the rear door is opened. Later, Officer J reviews the video, and the footage is automatically uploaded to Axon Evidence from the Fleet 3 Hub. In Axon Evidence, authorized users view a synced playback of all video, including a tagged moment when the suspect tossed a baggie of drugs on the side of the road. Charges filed, case closed.

## SPECIFICATIONS

**DUAL-VIEW CAMERA:** Up to 1080p resolution, 160° field-of-view (FOV) for evidence, 16:9 or 5:2 panoramic aspect ratio, 12x digital zoom, 360° swivel mount

**INTERIOR CAMERA:** Up to 1080p resolution, 160° FOV, 4:3 aspect ratio (occupant knee to head), color in light conditions, IR illumination in low-light

**HUB:** 240GB video storage, 5 PoE ports for devices, 10 inputs for 12V triggers, Wi-Fi, BLE, GNSS

**ALPR COVERAGE:** Up to three traffic lanes with one camera using 4k resolution

**VIDEO RECALL:** 24 hours per camera

**SECURITY:** Firmware updates and all evidence encrypted on Hub

**FLEET DASHBOARD APP:** Windows 10 or Windows 7 required; Android and iOS forthcoming

**CAMERA AND HUB OPERATING TEMPERATURE:** -40°C to +85°C

**WIRELESS MIC OPERATING TEMPERATURE:** -40°C to +70°C

**HUB INGRESS RATING:** IP52 when mounted in console

**CAMERA INGRESS RATING:** IP54

**WIRELESS MIC INGRESS RATING:** IP67

## Overview

**Project Name**  
Youth Services Unit Tahoe  
**Total Requested**  
\$58,558.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Critical

**Recurring Need?**  
Not Recurring

## Applicant Information

**Applicant Name**  
[alatham@mt-pleasant.org](mailto:alatham@mt-pleasant.org)

**Applicant Email**  
Andy Latham

**Organization**  
Mount Pleasant Police Department

**Address**  
804 E High St.  
Mt. Pleasant , 48858

**Phone Number**  
(989) 779-5143

## Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

## Project Partners

**Partnered With**  
Mt. Pleasant Public Schools

**Authorizers**  
[jverleger@mtpleasant.edzone.net](mailto:jverleger@mtpleasant.edzone.net)

**Status**  
Review

**Address**  
720 N Kinney Ave  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 775-2300

**Fax**

## Categories

- Safety/Security

## Project Description

The purchase of a 2023 Chevrolet Tahoe to provide the additional Youth Services Officer with an emergency response vehicle. This vehicle would be fitted with emergency response equipment to include lights, sirens and mobile radio. This up-fit would allow for emergency response when required. Additionally the vehicle will be used to transport juveniles during investigations, emergency needs and during the Youth Police Academy. The larger size of the SUV would provide extra occupancy and storage equipment.

## Benefit Description

The benefits of providing an emergency vehicle to the school resource officer would be expedited response to schools in emergency situations, securing equipment and transport of juveniles. Mt. Pleasant High School has an enrollment of more than 1400 students with nearly 150 being Native American. Safety of every student is paramount in today's world. The vehicle would also be used to shuttle Youth Police Academy cadets during the academy, the academy is open to all 7th and 8th grade children living in Isabella County, free of cost. Further this vehicle may be used in the transport of students during the school day that do not have the means of getting to their destination. Finally, the SUV would be used to secure equipment needed for various incidents and investigations.

## Funding Requirements

There is no long term funding required.

## Project Timeline

Would order and purchase the vehicle immediately if fortunate enough to receive 2% funding.

## Budget Items

Name	Cost	Quantity	Total	Category
2023 Chevrolet Tahoe	\$41,558.00	1	\$41,558.00	Safety/Security
Emergency Equipment purchase/installation	\$17,000.00	1	\$17,000.00	Safety/Security
<b>Amount Requested</b>	<b>\$58,558.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$58,558.00

### Amount Matched

\$0.00

### Total Amount

\$58,558.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

<b>Project Name</b>	Airport Truck
<b>Total Requested</b>	\$22,409.00
(amount based on the itemized Budget total)	
<b>Applicant Project Priority</b>	High
<b>Recurring Need?</b>	Not Recurring

## Applicant Information

**Applicant Name**[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**320 W Broadway St  
MOUNT PLEASANT , 48858**Phone Number**

9897795405

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)**Status**

Review

**Address**320 W. Broadway  
Mount Pleasant, Michigan 48858**Phone**

(989) 779-5300

**Fax**

## Categories

- Economic development
- Infrastructure
- Safety/Security
- Transportation

## Project Description

This funding request is to provide funds to replace the pickup truck, taking advantage of a FordMotor Company purchase and buy back program. This program provides for the purchase of a truck and Krapohl Ford buys it back after one year at the same price, less title, and documentation fees. The buyback funds are then used to purchase a truck the following year, thereby greatly reducing maintenance costs. The airport uses a 4X4 pickup for snow removal, ramp, taxiway, and lighting inspection, wildlife management, and repair. The pickup is an integral part of the airport operation, and the current vehicle is entering the end of its useful life.

## Benefit Description

The airport is an economic driver for economic development and business growth. The Mt. Pleasant airport is a major gateway to the tribal community's casino and resort operations. A reliable pickup truck will help insure safe wintertime operations when plowing is required. The airport plows 31acres of snow each snowfall, and cannot use salt or any corrosive materials to keep surfaces free from ice and snow. The pickup will also aid in maintenance and inspections of the entire airport.

## Funding Requirements

The current 16-year-old truck's maintenance and upkeep costs will soon be cost prohibitive. Purchasing through the program will provide a reliable truck each year at minimal future cost and will also lower maintenance costs.

## Project Timeline

Truck will be purchased in fall of 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Airport Truck	\$22,409.00	1	\$22,409.00	Transportation
<b>Amount Requested</b>	<b>\$22,409.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
Airport Truck	\$14,000.00	1	\$14,000.00
<b>Amount Matched</b>	<b>\$14,000.00</b>		

## Budget Summary

### Amount Requested

\$22,409.00

### Amount Matched

\$14,000.00

### Total Amount

\$36,409.00

## Uploaded Files

Name
<a href="#">F250TruckInvAirport20210830 2022-09-02.pdf</a>

There are no comments to display.



## KRAPOHL FORD & LINCOLN CO.

1415 EAST PICKARD STREET CITY OF MT PLEASANT  
MT PLEASANT, MI, 48858 Key: <<NewDeal>>  
Phone: (989) 772-2991 Sales Rep: STANLEY MILLER  
Fax: Date: 01/19/2021

### Customer Information

Code: 1694

CITY OF MT PLEASANT  
320 W BROADWAY ST  
MT PLEASANT, MI, 48858

Cell

Email

Sales Rep

Contract Date

Payment Date

Tax Code

Type

(989) 330-9108

STANLEY MILLER

01/19/2021

01/19/2021

MI (21)

Retail - Cash Purchase

### Vehicle Information

Stock #

Year Make

Model, Trim

Model Number

Color

Serial #

Odometer

Trade Year Make

Model

Serial #

Odometer

MT051

2021 FORD

W2B

SUPER DUTY F-250 SRW, XL

CARBONIZED GRAY

1FT7W2B65MEC70456

0

N/A

N/A

N/A

N/A

### Price

Total Sales Price

Air

Title Fee

Freight

Other

No Protections Selected

36,174.00

MI Taxable

0.00

MI @ 0.0%

0.00

Payout Lien Amount

220.00

Balance Due

0.00

Deposit

0.00

**Total Balance**

0.00

0.00

0.00

0.00

0.00

**36,409.00**

I / We have reviewed the above disclosure and agree to the vehicle, price and payment information as declared

x Jason Moore  
CITY OF MT PLEASANT

x Dealer's Acceptance

Stanley Miller

## Overview

**Project Name**  
City ROW Tree Inventory  
**Total Requested**  
\$30,000.00  
(amount based on the itemized Budget total)

**Applicant Project Priority**  
Critical

**Recurring Need?**  
Not Recurring

## Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**

320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Environmental
- Infrastructure

## Project Description

We would like to obtain a full inventory of the City's right-of-way trees. This inventory would include GPS coordinates for each tree, species, health/condition, height, diameter, and the software to maintain the inventory.

## Benefit Description

A base knowledge of the City maintained trees would help with species diversification for future plantings and eliminate planting too many of the same varieties in order to help protect the current inventory from damage from invasive species, diseases and pests.

## Funding Requirements

None

## Project Timeline

Summer 2023

## Budget Items

Name	Cost	Quantity	Total	Category
City ROW Tree Inventory	\$30,000.00	1	\$30,000.00	Environmental
<b>Amount Requested</b>	<b>\$30,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$30,000.00

### Amount Matched

\$0.00

### Total Amount

\$30,000.00

## Uploaded Files

Name
<a href="#">CityofMountPleasant20220303_2022-09-01.pdf</a>

There are no comments to display.

# ARBORPRO, INC.

## Proposal for Tree Inventory Services

July 1, 2021

Matt Weaver  
**City of Mount Pleasant**  
Mount Pleasant, MI

### OVERVIEW

ArborPro, Inc. is a full-service Urban Forestry consulting company. We provide municipalities, universities, and government agencies with an array of products and services. Our core services include; GPS tree inventories, GIS-based management software, Urban Forest Management Plans, Planting Plans, Hazardous Tree Assessments, and public education on the benefits of trees and tree inventories. We have been providing these services for over 15 years.

### OUR PROPOSAL

We intend to send our ISA Certified Arborists to collect an estimated 7,500 trees within the City of Mount Pleasant. The cost outlined below is a per tree price. The final cost of the project will be determined by the actual number of sites collected and can be adjusted to accommodate additional data collection. A Geographic Information System (GIS)-based inventory of maintained trees, planting sites, and stumps located along public rights-of-way (ROW) and Parks will be performed based on American National Standards Institute (ANSI) A300 standards.

### PRICING

The following table details the pricing for delivery of the services outlined in this proposal.

Fixed Fees	Unit	Number of Trees	Price	Total
Tree Inventory & Assessment Services	Per Tree	7,500	\$3.75	\$28,125
<b>Total</b>				<b>\$28,125</b>

Data collection will contain at a minimum the following attributes:

### TREE INVENTORY DATA FIELDS

- GPS coordinates with sub-meter accuracy
- Tree location based on hierarchy – zone, address #, street
- Tree name: Common and Botanical
- Tree size: DBH (diameter at 4.5 feet above ground)
- Number of trunks
- Clearance issues (visibility issues to vehicles, pedestrians, signs)
- Overhead utilities (Y/N)
- Recommended Maintenance
- Condition (excellent, good, fair, poor, dead)
- Observations – Arborist will provide general observations
- Height
- Hardscape damage (Y/N)
- Additional notes when needed
- Date of assessment

## SOFTWARE

ArborPro Inventory Data Collectors will record the required tree attributes onto our proprietary ArborPro software suite, which utilizes the latest in GIS (Geographic Information System) technology to offer users an immediate visual representation of any tree. The City's tree inventory data will be uploaded weekly into ArborPro's multi-purpose, Cloud based tree management software, and will also be provided as an Excel™ database and ESRI® shapefiles. ArborPro Enterprise gives the user the ability to access the database through any web enabled device; computer, smart phone, tablet, etc. While software is not a required component of this proposal, we are offering access to the system during the inventory project.

If the City chooses to continue using ArborPro's system after the project is completed, the following subscriptions are available.

### Subscription Options

Term	Cost
One (1) Year	\$2,250
Three (3) Years	\$5,750
Five (5) Years	\$9,000

If you have questions on this proposal, feel free to contact me at your convenience by email at [cconlee@arborprousa.com](mailto:cconlee@arborprousa.com) or by phone at (714) 357-7261.

Thank you for your consideration,

**Chris Conlee**  
Division Manager  
ArborPro, Inc.

## Overview

**Project Name**  
Close Sidewalk Gaps  
**Total Requested**  
\$89,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High  
**Recurring Need?**  
Not Recurring

## Applicant Information

**Applicant Name**

[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**

320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**

9897795405

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Infrastructure
- Safety/Security
- Transportation

## Project Description

This project is intended to close gaps in the existing sidewalk network to create a continuous sidewalk in various highly traveled pathways. The gaps in the sidewalk were the result of past developments that were not required to install sidewalks, or developments that are disconnected from existing sidewalks.

There are three gap locations that would require new sidewalk to be constructed to close the gaps.

- 1) Crosslanes at East Drive - The sidewalk on the north side of the street has a gap where a future street crossing has yet to be completed, as development in this area is not currently planned.
- 2) Burch Street - The sidewalk on the South side of Burch street has two gaps from Bradley St to Recker Motor Sports and from Recker

Motor Sports to Adams St.

3) Crawford Road south of Broomfield Road - There is a gap in the sidewalk from the WestPoint Village apartments to Broomfield Road. This apartment development is disconnected from existing sidewalk.

A 2% Tribal contribution of \$89,000 will allow us to fill in the gaps and complete these sidewalk locations in highly traveled pedestrian areas.

## Benefit Description

The Crosslanes Street sidewalk section will benefit the community along with Mt Pleasant Public Schools, as this sidewalk is a direct connection to Mary McGuire Elementary School. This section of sidewalk is highly traveled, especially by elementary students during the school year.

The Burch Street sidewalk section will benefit the community along with Mt Pleasant Public Schools, as this sidewalk is near the Mill Pond Park and is a connecting path for students and West Intermediate school. It is also a connection to residential areas and businesses along High Street.

Crawford Road sidewalk section will benefit the community along with Central Michigan University, as this sidewalk is a direct connection from the WestPoint Village apartments and Central Michigan University. Crawford Road is a highly traveled roadway that also sees higher speeds, the addition of a sidewalk in this location would help to provide safety to the pedestrian traveling this stretch of road.

## Funding Requirements

None

## Project Timeline

Summer 2023

## Budget Items

Name	Cost	Quantity	Total	Category
Traffic Control	\$7,000.00	1	\$7,000.00	Safety/Security
Work Items	\$82,000.00	1	\$82,000.00	Safety/Security
<b>Amount Requested</b>	<b>\$89,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$89,000.00

### Amount Matched

\$0.00

### Total Amount

\$89,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**  
1303 N Franklin Former Landfill Remediation and Monitoring  
**Total Requested**  
\$10,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**

High

**Recurring Need?**

Not Recurring

## Applicant Information

**Applicant Name**

[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**

320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**

9897795405

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Environmental

## Project Description

This request is for funding to continue work at 1303 N Franklin Street (a City-owned property). We would continue work according to the advisement of our environmental consultant and the Michigan Department of Environment Great Lakes and Energy (EGLE).

Community landfills were common throughout the state and country for several decades for the disposal of local trash. This former landfill was operated until 1975 for placement of general refuse from residents and business owners throughout the community. In the early 1980s, the landfill was closed and capped with clean fill material, as appropriate with the regulatory requirements applicable at the time. The City is working in conjunction with the State and Federal regulatory agencies to evaluate the environmental condition of the former landfill.

Previous funding awarded during the 2020 and 2021 two-percent processes has allowed for further characterization of the site and

refinement of the Conceptual Site Model (CSM). Deep wells were installed this spring and have been sampled. The environmental consultant is currently compiling data and putting together a report of work done in accordance with the Response Activity Plan that was developed in September of 2021.

## Benefit Description

The retired municipal landfill at 1303 N Franklin was utilized by Mt. Pleasant and the surrounding area from some time in the 1950s to 1975 when it was closed. Shortly after closure, the area had a clay cap placed over it to limit the rainwater entering the landfill area.

Funding for this project will allow for future work at the site in accordance with the advisement of our environmental consultant and the Michigan Department of Environment Great Lakes and Energy (EGLE).

## Funding Requirements

Future funding requirements are unknown and will depend on the type of remediation that may be required.

## Project Timeline

Summer of 2023

## Budget Items

Name	Cost	Quantity	Total	Category
Remediation and Monitoring	\$10,000.00	1	\$10,000.00	Environmental
<b>Amount Requested</b>	<b>\$10,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
Remediation and Monitoring	\$10,000.00	1	\$10,000.00
<b>Amount Matched</b>	<b>\$10,000.00</b>		

## Budget Summary

### Amount Requested

\$10,000.00

### Amount Matched

\$10,000.00

### Total Amount

\$20,000.00

## Uploaded Files

<b>Name</b>	<a href="#">Signed Agreement - Mannik Smith Group</a>
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There are no comments to display.



January 31, 2022

Mr. Jason Moore, DPW Director  
City of Mount Pleasant  
320 West Broadway  
Mount Pleasant, Michigan

RE: Proposal for Response Activity Plan Implementation  
Former Landfill  
1301-1303 North Franklin Street  
Mount Pleasant, Michigan

Dear Mr. Moore:

The Mannik & Smith Group, Inc. (MSG) appreciates the opportunity to present this proposal for professional environmental consulting services to the City of Mount Pleasant for implementation of the September 8, 2021 Response Activity Plan (RAP) for the former landfill located on City-owned property at 1301-1303 North Franklin Street in Mount Pleasant, Michigan. This scope of work and projected schedule for implementation of the RAP is included in the attached RAP.

#### ASSUMPTIONS

The scope of work and fee estimate described in this proposal are based on the assumption that any investigation derived waste (IDW) will not require any special handling or management and will be disposed of by the City of Mount Pleasant. Costs for characterization and/or disposal of IDW are not included in this proposal.

#### PROJECT FEE

MSG proposes to perform the scope of work described in the attached RAP on a time and materials, not to exceed fee basis. The not to exceed fee basis means that the project will be charged only for effort actually expended, to a maximum of the total identified below. Fees may be below but not above the project total without prior authorization upon justification to the City of Mount Pleasant. Fees will be based upon the number of actual hours work by each employee multiplied by the employee's classification billing rate. Direct expenses will be charged to this project without any markup. Subcontractor fees will be billed at cost plus ten percent. Based upon the project scope identified in the RAP, MSG proposes to complete RAP implementation for the following amount.

Based upon the project scope identified in the attached RAP, MSG proposes to complete this project for the following amount:

Total Time & Materials, Not to Exceed Fee .....\$85,000

For the purposes of fiscal control, MSG will notify you prior to such time as it becomes apparent that costs may exceed the estimated amount and will seek your approval to proceed. We agree that reasonable variation to the

TECHNICAL SKILL.  
CREATIVE SPIRIT.

work to be performed may be made, but reserve the right to renegotiate the above fee estimate should significant variation be requested.

Work requested to be performed by the City of Mount Pleasant beyond the Scope of Work described herein, (e.g., meetings, presentations, report copies, or other related activities beyond those described above) will be charged on the same time and materials fee basis.

**AGREEMENT**

---

If this proposal meets with your approval, you may signify acceptance by signing and dating the designated locations attached and returning one signed copy to the undersigned. Your signature will be our written authorization to proceed with the project. Alternately, you may issue a purchase order referencing the date and scope of this proposal.

If the City of Mount Pleasant wishes to enter into a professional services contract with MSG, please provide us with a copy of the contract for review. We will respond in a prompt manner.

MSG appreciates the opportunity to provide this proposal to the City of Mount Pleasant. Please do not hesitate to contact the undersigned if you have any questions, require clarifications pertaining to the specifics of this proposal, or would like additional information.

Sincerely,

The Mannik & Smith Group, Inc.



Walter J. Bolt, CFPG, PMP

Senior Vice President



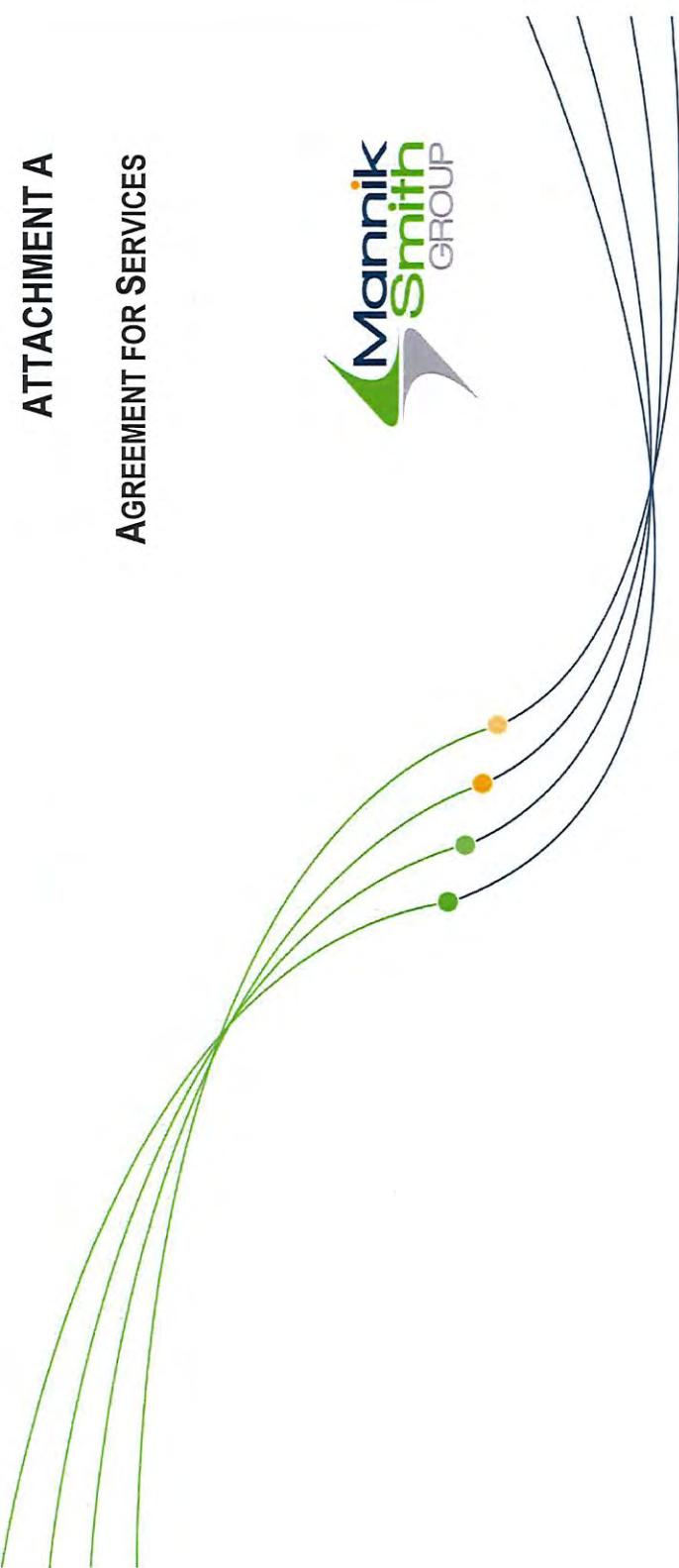
David J. Adler, CPC

Senior Project Geologist



ATTACHMENT A

AGREEMENT FOR SERVICES





**ATTACHMENT A**  
**AGREEMENT FOR SERVICES**

By execution of this Agreement, the Client authorizes The Mannik & Smith Group, Inc. to provide the services described within the proposal designated below according to the attached Terms and Conditions. In the event client directs The Mannik & Smith Group to proceed with the work, even if not signed below, the Terms and Conditions are considered accepted by the Client.

No terms or conditions other than those stated within the attached, and no agreement or understanding oral or written, in any way purporting to modify these terms and conditions whether contained in Client's purchase order or elsewhere, shall be binding on MSG and its subcontractors unless hereafter made in writing and signed by an authorized representative of MSG. All proposals, negotiations, and representations, if any, made prior to, and referenced hereto, are merged herein.

**APPROVAL AND ACCEPTANCE**

The Mannik & Smith Group, Inc. is hereby directed and authorized to proceed with the services for the designated project in accordance with the provisions of this Agreement.

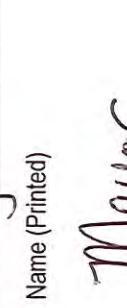
Proposal Date: January 31, 2022

THE CITY OF MOUNT PLEASANT, MICHIGAN

  
\_\_\_\_\_  
Amy Verschbacher

Signature

Walter J. Bolt, CPG, PMP  
Name (Printed)

  
\_\_\_\_\_  
Mayor

Title

Senior Vice President  
Title

  
\_\_\_\_\_  
Walter J. Bolt

Date

January 31, 2022

**The Mannik & Smith Group, Inc.**  
**Standard Terms and Conditions**

These Standard Terms and Conditions ("Terms") provide the terms and conditions pursuant to which The Mannik & Smith Group, Inc. ("MSG") will provide those certain services to you ("Client") for the project (hereinafter, "Project") set forth in the proposal issued to Client (the "Proposal") and as further described in the attached "Scope of Work." Capitalized terms not otherwise defined herein shall have the same meaning as set forth in the Proposal or Scope of Work, as the case may be. The terms of the Proposal, the Scope of Work, and these Terms shall be collectively referred to herein as this "Agreement."

**1. Services:** MSG will perform the Scope of Work as set forth in the Proposal and in accordance with these Terms. MSG has developed the Scope of Work, schedule, and compensation based on Client provided information and various assumptions about Client's needs and preferences. The Client acknowledges that equitable adjustments to the schedule and compensation may be necessary based on the actual circumstances encountered by MSG in performing their services.

Client further acknowledges that the Scope of Work was prepared at Client's request. In the event that the Scope of Work or a portion thereof, was developed by a party other than MSG, MSG makes no claims as to its adequacy. Accordingly, Client acknowledges that MSG is forced to assume that the Scope of Work is fully adequate for Client's purposes. Client also understands that MSG assumes that Client has an alternative source from which to obtain any needed or desired services not listed.

**2. Additional Services:** The Client and MSG acknowledge that additional services may be necessary for the Project to address issues that may not be known at Project initiation or that may be required to address circumstances that were not foreseen. In that event, MSG shall notify the Client of the need for additional services, and the Client shall pay for such additional services in an amount and manner as the parties may subsequently agree.

**3. Project Requirements:** The Client has the right to retain its own consultants and contractors ("Client's Consultants") to perform services on the Project and shall confirm the objectives, requirements, constraints, and criteria for the Project at its inception and provide any reports, testing, and documents necessary for MSG to complete its Scope of Work. MSG, Client, and Client's Consultants shall coordinate Project related services. MSG shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness and timeliness of services and information furnished by Client and Client's Consultants. However, MSG shall provide notice to the Client if MSG becomes aware of any error, omission or inconsistency in such services or information. If the Client has established design standards, they shall be furnished to MSG at Project inception. MSG will review the Client design standards and may recommend alternate standards considering the Standard of Care as defined in Section 5 herein. Client's Consultants shall be properly licensed to practice in the jurisdiction of the Project and shall maintain insurance,

including professional liability insurance, as sufficient and appropriate for the Project. The Client shall identify a representative authorized to act on Client's behalf with respect to the Project.

**4. Compliance with Laws:** MSG shall perform its services in accordance with its Standard of Care as defined herein and will endeavor to incorporate laws, regulations, codes, and standards applicable at the time the work is performed. In the event that standards of practice or official interpretations thereof change during the Project, MSG shall be entitled to additional compensation where additional services are needed to conform to the standard of practice.

**5. Standard of Care:** Services provided by MSG will be performed with the care and skill ordinarily exercised by members of the same profession practicing under similar circumstances ("Standard of Care"). The Standard of Care shall exclusively be judged as of the time the services are rendered and not according to later standards. MSG makes no warranties or guarantees, express or implied, under this Agreement or otherwise in connection with the services rendered hereunder.

**6. Information from Third Parties:** The Client and MSG acknowledge that MSG will rely on information furnished by third parties in performing its services under the Project. MSG shall not be liable for any damages that may be incurred by the Client in the use of third-party information.

**7. Period of Service:** MSG shall perform the services for the Project in a timely manner consistent with its Standard of Care. MSG will strive to perform its services according to the Project schedule set forth in the Proposal. The services of each task shall be considered complete when deliverables for the task have been presented to the Client for review and approval. MSG shall be entitled to an extension of time and compensation adjustment for any delay and/or disruption beyond MSG control. MSG is not responsible for any delay and/or disruption beyond its control, including, but not limited to, those Force Majeure Events set forth in Section 8 herein.

**8. Force Majeure:** MSG shall be entitled to an equitable adjustment to the Project schedule and compensation for force majeure events, including but not limited to: acts of God or the public enemy, Acts of any government in its sovereign and/or contractual capacities, fires, acts of war, terrorism, violence, floods, pandemics, epidemics, quarantine restrictions, strikes, embargoes, power failure, communications delays/outages, delays in transportation or deliveries of supplies or materials, cyberwarfare, cyberterrorism or hacking including a ransomware attack, malware or virus-related incidents that circumvent then-current anti-virus or anti-malware software, unusually severe weather, and/or any other cause outside of the control of MSG (each a "Force Majeure Event"). MSG shall notify Client in writing after the beginning of any such cause becomes known, which would affect its performance. In the event a Force Majeure Event continues for more than thirty (30) days, MSG may terminate this Agreement for convenience and shall submit an invoice for services performed up to the effective date of termination and the Client shall pay MSG all outstanding invoices.

**9. Compensation:** In consideration of the services performed by MSG, the Client shall pay MSG in the manner set forth in the Proposal. The parties acknowledge that terms of compensation are based on the orderly and continuous progress of the Project. Compensation shall be equitably adjusted for delays, disruptions or extensions of time beyond the control of MSG.

Where total project compensation has been separately identified for various Work Orders, Scope of Work, and/or Tasks identified herein, as applicable, MSG may adjust the amounts allocated between the Work Orders, Scope of Work, and/or Tasks identified therein, as applicable, as the work progresses so long as the total compensation amount for the Project is not exceeded except as otherwise provided herein.

The Client shall be solely obligated to pay and remit to the appropriate governmental authority such sales, value added, duties, withholding or other taxes on MSG's services, subcontracted services and reimbursable expenses without reduction of MSG's compensation, unless and except when such subcontracted services and reimbursable expenses are included in the total project cost as specified in the Proposal or Scope of Work. Payment for MSG's services shall be made in United States dollars.

#### 10. Changed Costs on Design Services and Project Development Services:

MSG's rates are generally updated as of July 1st of each calendar year and are subject to periodic review and prospective change. Any non-jump sum fees and projects that are payable by Client for a "not to exceed" amount shall be subject to and adjusted based upon any rate increases or periodic changes.

#### 11. Cost Estimates or Opinions on Construction Services:

MSG may prepare cost estimates or opinions for the Project based on

historical information that represents the judgment of a qualified professional. The Client and MSG acknowledge that neither the Client nor MSG has control over the cost of labor, materials, or equipment; a contractor's methods of determining bid prices; or competitive bidding, market or negotiating conditions. Therefore, actual costs may vary from the cost estimates or opinions prepared and MSG offers no guarantee related to the Project cost.

**12. Payment Terms:** Client recognizes that time is of the essence with respect to payment of Client's Consultants' invoices and that timely payment is a material part of the consideration of MSG's services. MSG shall submit monthly invoices for services performed and Client shall pay the full invoice amount within thirty (30) calendar days of the invoice date. Invoices will be considered correct if not questioned in writing within ten (10) calendar days of the invoice date. In the event of a disputed or contested billing, only that portion so contested may be withheld from payment, and the undisputed portion will be paid. Client will exercise reasonable ness in contesting any billing or portion thereof. MSG shall be entitled to a 1.5% per month administrative charge in the event of payment delay. Client payment to MSG is not contingent on an arrangement of project financing, property acquisition, or approvals necessary for project initiation through completion. Invoice payment delayed beyond sixty (60) calendar days shall give MSG the right to suspend services until payments are current. Non-payment beyond seventy (70) calendar days shall be just cause for termination of the services by MSG. MSG shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension or termination by MSG.

In cases where MSG has issued reports and/or letters of reliance, MSG may also notify the Client and any other party to which these reports and/or letters of reliance were issued of MSG's withdrawal of reliance upon the information contained therein, and request return of all written reports, data, and other information as the rightful property of MSG, based upon the Client's failure to pay. In the case of such a request, the Client agrees to return all documents and/or letters of reliance, and provide written notification to any party to which MSG's reports or data were disseminated, notifying them of MSG's withdrawal of reliance.

**13. Lien Rights:** MSG may file a lien against the Property in which the Project is situated and/or file a claim against any available payment bonds for the Project in the event that the Client does not make payment within the time prescribed in this Agreement. The Client agrees that services by MSG are considered property improvements and the Client waives the right to any legal defense to the contrary.

**14. Ownership of Documents:** Documents prepared or furnished by MSG pursuant to this Agreement are instruments of MSG's professional services and MSG shall retain all ownership and property interest therein, including all copyrights. Upon payment for services rendered, MSG grants Client a non-exclusive license to use instruments of MSG's professional service for its intended purpose. It is expressly understood that computer-aided design and drafting ("CADD") and/or building information modeling ("BIM") files are issued only as

supplemental information for convenience to the Client or other authorized users. CADD and BIM, like any electronic data when transferred in any manner or translated from the system and format used by MSG pursuant to this Agreement to another system or form, are subject to errors and modifications that may affect the accuracy and reliability of the data, and, in addition, such electronic data may be altered or corrupted whether inadvertently or otherwise. As such, record documents of service shall be based on the printed copy. Reuse or modification of any such documents by Client, without MSG's written permission, shall be at Client's sole risk, and Client agrees to indemnify, defend and hold MSG harmless from all claims, damages and expenses, including attorneys' fees, arising out of such reuse by Client or by others acting through Client. Client may request electronic CADD and BIM files prepared by MSG upon submitting a signed MSG's Electronic File Release Agreement which specifies the electronic files requested. If and to the extent Client requests and receives electronic files prepared by MSG, the terms of the Electronic File Release Agreement are hereby incorporated herein by reference and apply in all respects.

**15. Independent Contractor:** MSG shall serve as an independent contractor for services provided under this Agreement. MSG shall retain control over the means and methods used in performing its services and may retain subconsultants to perform certain services as determined by MSG.

**16. Insurance:** At a minimum, MSG will maintain the following insurance and coverage limits during the period of service if such coverage is reasonably available at a commercially affordable premium. Upon request, the Client will be named as an additional insured on the Commercial General Liability and Automobile Liability policies.

Workers Compensation:	As required by applicable state statute
Commercial General Liability:	\$1,000,000 per occurrence (bodily injury including death and property damage) \$2,000,000 aggregate
Automobile Liability:	\$1,000,000 combined single limit for bodily injury and property damage
Professional Liability:	\$2,000,000 each claim and in the aggregate

The Client shall arrange for Builder's Risk, Protective Liability, Pollution Prevention, and other specific insurance coverage warranted for the Project in amounts appropriate to the Project value and risks. MSG shall be a named additional insured on those policies where MSG may be at risk. The Client shall obtain the counsel of others in setting insurance limits for construction contracts.

**17. Limitation of Liability:** IN NO EVENT SHALL MSG BE LIABLE TO THE CLIENT FOR ANY SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGE OR LOSS OF ANY NATURE,

INCLUDING, WITHOUT LIMITATION, DAMAGE TO PROPERTY, LOSS OF PROFITS, BUSINESS INTERRUPTION, LOST SAVINGS, EVEN IF MSG HAS BEEN ADVISED OF OR IS OTHERWISE AWARE OF THE POSSIBILITY OF SUCH DAMAGE OR LOSS. In recognition of the relative risks and benefits of the Project to both the Client and MSG, the Client agrees to the fullest extent permitted by law, to limit the liability of MSG for any and all claims, losses, breaches, damages or expenses arising out of this Agreement and/or MSG's performance of services on the Project, from any and all causes, to \$50,000 or the fee realized by MSG for the Project, whichever is greater.

**18. MSG as Business Entity:** Client acknowledges that MSG is a business entity and agrees that any claim made by the Client arising out of any act or omission of any member, owner, partner, manager, director, officer or employee of the business entity in the execution or performance of this Agreement shall be made solely against the business entity and not against any individual or group of individuals in any capacity.

**19. Indemnification:** MSG agrees, to the fullest extent permitted by law to indemnify and hold the Client harmless from damage, liability or cost to the extent caused by MSG's negligent acts, errors or omissions in the performance of professional services under this Agreement and those of its subconsultants or anyone for whom MSG is legally liable.

The Client agrees, to the fullest extent permitted by law, to defend, indemnify and hold MSG harmless from damage, liability or cost to the extent caused by the Client's negligent acts, errors or omissions and those of his or her contractors, subcontractors or consultants or anyone for whom the Client is legally liable, and arising from the Project that is the subject of this Agreement. Neither party is obligated to indemnify the other in any manner whatsoever to the extent of the other's own negligence or the negligence of the other's agents, subcontractors or consultants, or anyone for whom the other is legally liable.

**20. Safety:** MSG shall be responsible solely for the safety precautions or programs of its employees and no other party. In no event will MSG be responsible for construction methods, means, techniques or sequences of construction, which are solely the responsibility of the Client or any other contractor or consultant engaged by the Client, nor shall MSG be responsible for the Client's or any other contractor or consultant engaged by the Client's failure to perform such party's work in accordance with the requirements of this Agreement.

**21. Defects in Service:** The Client shall promptly report to MSG any defects or suspected defects in service. The Client further agrees to impose a similar notification requirement on all contractors in its agreements with contractors and shall require all subcontracts at any level to contain a like provision. Failure by the Client or Client's contractors or subcontractors to notify MSG shall relieve MSG of the costs of remedying such defects in service, to the extent that the cost of remedy would have cost less had prompt notification been given when such defects were first

discovered. MSG will correct defects, at its own costs, if timely notified by Client.

any pandemic or public health situation, or any Disease related health issue or exposure.

**22. Batterment:** If, due to MSG's error, any required item or component of the Project is omitted from MSG's reports, plans or construction documents, MSG shall not be responsible for paying the cost to add such item or component to the extent that such item or component would have been otherwise necessary to the Project or otherwise adds value or betterment to the Project. In no event will MSG be responsible for any cost or expense that provides betterment, upgrade or enhancement of the Project.

**23. Buried Utilities:** Client will furnish to MSG information identifying the type and location of utility lines and other artificial (for purposes of this Section 23, meaning made or produced by human beings rather than occurring naturally) objects beneath the Project site's surface. Using information provided by the Client, MSG will conduct research and prepare a plan indicating the locations intended for subsurface penetration with respect to assumed locations of underground improvements. Such services by MSG will be performed in a manner consistent with the Standard of Care as defined herein. Client recognizes that the research may not identify all underground improvements and that the information of which MSG relies may contain errors or may not be complete. Client and MSG mutually agree to field validate the location of underground utilities or other artificial objects and vet final subsurface penetration locations to the satisfaction of both parties. Further, MSG reserves the right to notify local utility protection agencies or services, and to delay Project implementation until these agencies or services have identified known utility lines or other subsurface artificial objects. MSG will take reasonable precautions to avoid damaging any identified utility lines or other artificial objects. Client agrees to waive any claim against MSG, and to defend, indemnify and hold MSG harmless from any claim or liability for injury or loss, including economic damages arising, or allegedly arising, from MSG's damaging underground utilities or other artificial objects that were not called to MSG's attention, which were not properly located on plans furnished to MSG, or were not identified or properly marked by any utility protection agency or service contracted by MSG unless damages are caused by the sole negligence or willful misconduct of MSG.

- 25. Notification of Hazardous Materials:** The Client warrants they have disclosed the location and quantity of all potential wastes, hazardous materials, including asbestos, and/or petroleum compounds (collectively, "Hazardous Materials"), whether regulated or unregulated, that are assumed or suspected to exist or may be encountered on the Project. In the event undisclosed and/or unknown materials/compounds are encountered where there is no reason to believe they could or should be present, MSG may be required to take appropriate precautions to protect the health and safety of its personnel, to comply with applicable laws and regulations, and to follow procedures MSG deems prudent to minimize risks to its employees, the public, and the environment. MSG shall notify Client as soon as practically possible in the event of unanticipated Hazardous Materials or suspected Hazardous Materials are encountered. Under these circumstances, MSG shall be entitled to an equitable adjustment to the schedule and compensation for appropriate actions to protect the health and safety of its personnel, and for additional services required to comply with applicable laws.
- In addition, Client understands and agrees that in seeking the professional services of MSG under this Agreement, Client may request MSG to undertake obligations involving or related to Hazardous Materials. To the fullest extent permitted by law, Client agrees to defend and indemnify MSG and its subcontractors, consultants, agents, officers, directors and employees from any claim or liability or loss, including reasonable attorneys' fees arising from or connected with the presence, discharge, release, or escape of Hazardous Materials or environmental liability of any nature or in any manner related to services performed by MSG as part of the Project, including the failure to discover any Hazardous Materials which may exist in, on, above, beneath, about or which have migrated onto, or under, the Project site except for those events caused by the sole negligence or willful misconduct of MSG. Without limiting the generality of the foregoing, the above indemnification extends to claims resulting from:
- a. Client's violation or alleged violation of any federal, state or local statute, regulation or ordinance relating to the disposal of Hazardous Materials;
  - b. Client's or MSG's undertaking of or arrangement for the handling, removal, treatment, storage, transportation or disposal of Hazardous Materials found or identified at the site;
  - c. Hazardous Materials introduced at the Project site by Client or third persons before or after the completion of services herein;
  - d. Allegations that MSG is a generator, operator, treater, storer, transporter, arranger for transport, handler, or disposer under the Resource Conservation and Recovery Act (RCRA), the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) or any other federal, state or local law, regulation or ordinance.

**24. Disease Transmission:** MSG shall have no responsibility for the transmission of communicable disease including, but not limited to, COVID-19 and other corona viruses (collectively, "Diseases"), or exposure of persons to Diseases discovered at the premises. MSG cannot prevent Client and/or Client's invitees from becoming exposed to, contracting, or spreading Diseases while utilizing MSG's services. It is not possible to prevent against the presence of Diseases. Therefore, if Client chooses to utilize MSG's services, Client may be exposing Client or Client's invitees to and/or increasing Client's and/or Client's invitees' risk of contracting or spreading Diseases. Client hereby releases, waives, discharges, and covenants not to sue MSG from any and all damages, injuries, losses, liability, claims, causes of action, litigation, or demands, including but not limited to those for personal injury, sickness, or death, as well as property damages and expenses, of any nature whatsoever which may be incurred, directly or indirectly, now or in the future, in any way related to

"Default" means (i) a party fails to perform any of its material duties or obligations under this Agreement, (ii) the occurrence of an event that with or without the passage of time or the giving of notice, or both, would constitute a material breach of this Agreement or default; or (iii) a party files a petition or otherwise commences or authorizes the commencement of a proceeding under any bankruptcy or similar law for the protection of creditors or has any such petition filed or proceeding commenced against it or its assets, or otherwise become bankrupt or insolvent, however evidenced, or be unable to pay its debts as they fall due.

**32. Termination Without Cause.** Client may terminate this Agreement at any time without cause upon providing at least fourteen (14) days prior written notice to MSG.

**33. Assignment.** The Client may not assign any of its rights or obligations under this Agreement, by operation of law or otherwise, without first obtaining MSG's written consent. Any attempt to assign the Client's rights or obligations under this Agreement in breach of this paragraph shall be void and of no effect. Subject to the foregoing, this Agreement shall bind and injure to the benefit of the parties and their respective successors and permitted assigns. MSG's consent to an assignment is contingent upon the Client's compliance with the following: prior to any assignment, the party proposing to assign its rights and responsibilities under this Agreement and that party's proposed assignee shall furnish to the other party reasonable evidence that arrangements have been made by the proposed assignee to fulfill the assigning party's obligations, including financial obligations, under this Agreement. If the non-assigning party has no reasonable objection to the proposed assignment, the proposing party may then assign the Agreement. Any expense incurred by MSG because of the assignment shall be considered as an additional service and compensated in accordance with this Agreement. Subject to the foregoing, this Agreement shall bind and injure to the benefit of the parties and their respective successors and permitted assigns.

**34. Waiver of Rights:** The failure of either party to enforce any provision of these Terms shall not constitute a waiver of such provision nor diminish the right of either party to the remedies of such provision.

**35. Headings:** The headings contained herein are inserted for convenience only and do not define, limit, or construe the contents of the articles, sections, or subsections to which they refer.

**36. Governing Law:** The terms of this Agreement shall be governed by the laws of the State of Ohio without regard to any choice of law principles. Nothing contained herein shall be interpreted in such a manner as to render it unenforceable under the laws of the State of Ohio.

Updated as of January 1, 2022

MSG and its subconsultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons or property to Hazardous Materials in any form at the Project site.

**26. Third-Party Claims:** All services provided by MSG are for the sole use and benefit of the Client. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or MSG. However, in the case of a third-party claim, the Client will compensate MSG for services performed in defense of such claim unless the claim resulted from the negligent act, error or omission of MSG.

**27. Violations of Law:** The Client agrees, to the fullest extent permitted by law, to defend, indemnify and hold MSG harmless from any and all violations of laws and/or failure to comply with governmental regulations, including but not limited to the Foreign Corrupt Practice Act ('15 USC §78dd-1 et seq.), the False Claims Act ('31 USC § 3729 et seq.), the Buy American Act (41 USC § 8301 et seq.) and the "Buy American" Provisions (Section 1605) of the American Recovery and Reinvestment Act (Pub. L. 111-5), to the extent caused by the Client or its contractors, subcontractors or consultants or anyone for whom the Client is legally liable, and arising from the Project that is the subject of this Agreement.

**28. Confidentiality:** MSG will hold in confidence any information about the Client's operations that would normally be considered confidential. Such obligation shall not hold with respect to:

- a. Information which is in the public domain or which enters public domain in the future through no fault of MSG.
- b. Information known to MSG prior to disclosure by the Client or information disclosed to MSG at any time by a third party.
- c. Information that is released from its confidential status by the Client.
- d. Where disclosure is required by court order or governmental directive, provided that prior written notice is given to Client.
- e. Where disclosure is required to comply with a professional code of conduct or ethics.
- f. Where disclosure involves a dispute resolution proceeding between the parties.

The Client agrees that the technical methods, techniques and pricing information contained in any proposal submitted by MSG pertaining to this Project or Agreement or any addendum thereto, are to be considered confidential and proprietary, and shall not be released or otherwise made available to any third party without the express written consent of MSG.

**29. Dispute Resolution:** In the event of a dispute between MSG and Client arising out of or related to this Agreement, the aggrieved party

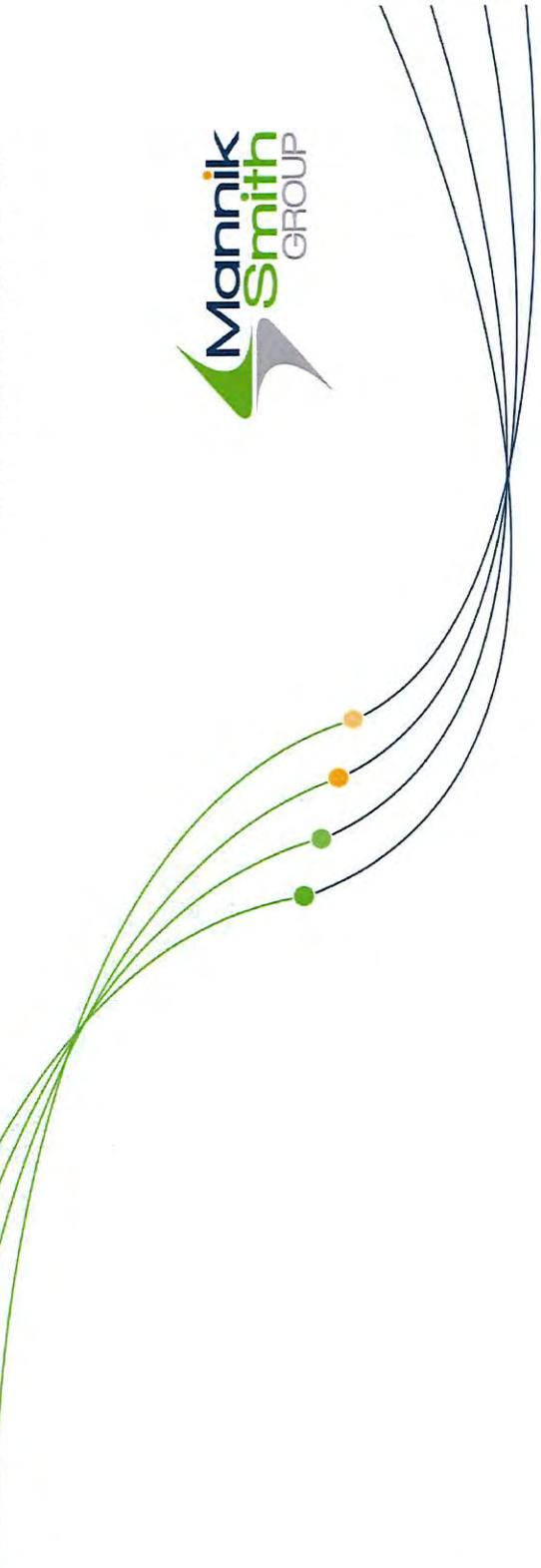
shall notify the other party of the dispute within a reasonable time after such dispute arises. The Client and MSG shall endeavor to resolve claims, disputes and other matters in question during a meet and confer session. A meet and confer session shall be attended by the Client and MSG or their authorized representatives who shall have the authority to bind the parties. Prior to the meet and confer session, the parties shall exchange relevant information that will assist in resolving the claim, dispute or controversy. If the parties reach a mutually acceptable resolution, they shall prepare appropriate documentation memorializing the resolution. If the parties cannot reach a mutually acceptable resolution, they shall proceed to mediation.

Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. Any court action required to enforce the terms of this Agreement and/or any legal proceeding to enforce, enter judgment upon, vacate and/or modify the dispute award shall be filed in the Court of Commons Pleas, Lucas County, Ohio. During the pendency of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder.

**30. Suspension of Work:** The Client may suspend services performed by MSG upon fourteen ('4) calendar days written notice. MSG shall submit an invoice for services performed up to the effective date of the work suspension and the Client shall pay MSG all outstanding invoices for accepted services within fourteen ('4) calendar days. MSG shall be entitled to renegotiate the Project schedule and the compensation terms for the Project.

MSG may suspend services if Client fails to make payments to MSG in accordance with Section 12 of this Agreement or fails to meet its other material responsibilities under this Agreement. Such failure shall be considered substantial nonperformance and cause for termination or, at MSG's option, cause for suspension of performance of services under this Agreement or as otherwise set forth in Section 12 hereof. In the event of a suspension of services, MSG shall have no liability to the Client for delay or damage because of such suspension of services. Before resuming services, MSG shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of MSG's services. MSG's fees for the remaining services and the time schedules shall be equitably adjusted.

**31. Termination for Default or Breach:** Except as otherwise provided herein, in the event of a Default (as defined herein) by either Party, the non-Defaulting or non-breaching party shall give written notice to the Defaulting party of the Defaulting party's obligation to cure the Default with diligence and promptness. If the Defaulting party fails to cure such Default within seven (7) days after receipt of written notice, then the other party without prejudice to other remedies it has, may terminate this Agreement for cause. In the event of a termination, MSG shall submit an invoice for services performed up to the effective date of termination and the Client shall pay MSG all outstanding invoices for accepted services within fourteen ('4) calendar days. For purposes of this Agreement,



## RESPONSE ACTIVITY PLAN

### ATTACHMENT B

**Request for EGL Review of Response Activity Plan**

This form is required for submittal of a request for EGL to review a Response Activity Plan, under Section 20114b, Part 201, Environmental Remediation, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended.

**Section A: Type of Response Activity Plan being Submitted (Check all that apply):**

Remedial Investigation	<input checked="" type="checkbox"/>
Evaluation Plan	<input type="checkbox"/>
Feasibility Study	<input type="checkbox"/>
Remedial Action Plan	<input type="checkbox"/>
Interim Response Plan	<input type="checkbox"/>
Mixing Zone Request	<input type="checkbox"/>
20e(14) De Minimus GSI Impact	<input type="checkbox"/>

The Response Activity Plan addresses the entire facility:  
(entire facility as defined by Part 201, all releases, hazardous substances, and environmental media)

The Response Activity Plan does not address the entire facility:

Please specify the release(s), hazardous substance(s), environmental media, and/or portions of the facility addressed by the Response Activity Plan:

**Section B: Facility/Property Subject to (Check all that apply):**

Facility regulated under Part 201	<input checked="" type="checkbox"/>
Part 201 Facility ID (if known):	
Leaking Underground Storage Tank regulated pursuant to Part 213	<input type="checkbox"/>
Part 211/213. Facility ID, if known:	<input type="checkbox"/>
Oil or gas production and development regulated pursuant to Part 615 or 625	<input type="checkbox"/>
Licensed landfill regulated pursuant to Part 115	<input type="checkbox"/>
Licensed hazardous waste treatment, storage, or disposal facility regulated pursuant to Part 111	<input type="checkbox"/>
Consent Agreement or other legal agreement with EGL	<input type="checkbox"/>

**Section C: Facility and Locational Information:**

Facility Name: Mt. Pleasant City Landfill	County: Isabella
Street Address of Property: 1301-1303 N. Franklin	City/Village/Township: Mt. Pleasant
City: Mt. Pleasant	Town: 13N Range: 04W Section: 10
State: Mi	Quarter: SE Quarter-Quarter: NW
Zip: 48858	Decimal Degrees Latitude: 43.698
	Decimal Degrees Longitude: 84.857
Reference point for latitude and longitude:	
Center of site <input checked="" type="checkbox"/> Main/front door <input type="checkbox"/>	
Front gate/main entrance <input type="checkbox"/> Other <input type="checkbox"/>	
Collection method:	<input type="checkbox"/>
Survey	<input checked="" type="checkbox"/>
	<input type="checkbox"/>
Former	Current
<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operator	Prospective
<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Section D: Submitter Information:**

Entity/person requesting review: City of Mt. Pleasant, Michigan  
 Contact Person (name and title): Jason Moore, DPW Director  
 Submitter Address: 320 W. Broadway  
 City: Mt. Pleasant  
 Telephone: 989 779 5405  
 Relationship of contact person to the submitter: City DPW Director  
 Owner Name, if different from submitter:  
 Address:  
 City:  
 Telephone:

State: Mi Zip: 48858  
 E-Mail: jmoore@mmt-pleasant.org

Company:  
 State: Zip:  
 E-Mail:

**Section E: Are there the following present at the facility? (Check all that apply):**

- Mobile or Migrating Non-Aqueous Phase Liquids (NAPL)
- Soil contamination above any residential criteria
- Soil contamination above any non-residential criteria
- Soil aesthetic impacts
- Groundwater contamination above any residential criteria
- Groundwater contamination above any non-residential criteria
- Groundwater aesthetic impacts
- Soil Gas contamination above residential vapor intrusion (VI) screening levels
- Soil Gas contamination above non-residential VI screening levels
- Conditions immediately dangerous to life or health (IDLH)
- Fire & Explosion hazards related to releases
- Contamination existing in drinking water supply
- Imminent threat to drinking water supply
- Impact to Surface Water
- Surface Water Sediments above screening levels

**Section F: The following questions assist EGLE in evaluating this request:**

Known or Suspected Contaminant(s) Type (Check all that apply):							
Petroleum	<input type="checkbox"/>	Volatile Organic Compounds	<input type="checkbox"/>	Metals	<input checked="" type="checkbox"/>	Other	<input checked="" type="checkbox"/>
<b>Current Site Status (Check all that apply):</b>							
Undergoing property transfer	<input type="checkbox"/>	Active operations	<input type="checkbox"/>	Inactive operation	<input checked="" type="checkbox"/>		
<b>Current Property Use:</b>							
Residential	<input type="checkbox"/>	Non-residential	<input checked="" type="checkbox"/>				
<b>Anticipated Property Use:</b>							
Residential	<input type="checkbox"/>	Non-residential	<input checked="" type="checkbox"/>				
<b>Estimated Area of Contamination Addressed in Response Action Plan (Cumulative):</b>							
Currently undetermined	<input type="checkbox"/>	< 0.5 acre	<input type="checkbox"/>	> 0.5 acre	<input checked="" type="checkbox"/>		
<b>Migration:</b>							
Has contamination migrated beyond the property boundaries?	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Unknown	<input type="checkbox"/>
Has the Notice of Migration been submitted?	<input type="checkbox"/>						
<b>Facility Investigation Status:</b>							
Ongoing	<input checked="" type="checkbox"/>	Complete	<input type="checkbox"/>				
<b>Facility Response Activity Status (Check all that apply):</b>							
None	<input type="checkbox"/>	IR Implemented	<input checked="" type="checkbox"/>	Response Activity Ongoing	<input type="checkbox"/>	Response Activity Completed	<input type="checkbox"/>

<b>Drinking Water Supply for Facility (Check all that apply):</b>	
Municipal <input checked="" type="checkbox"/>	Private Well(s) <input type="checkbox"/>
<b>On-site Well(s) (Check all that apply):</b>	
Drinking Water <input type="checkbox"/>	Industrial/Commercial Production <input type="checkbox"/>
No Current Water Supply <input type="checkbox"/>	
Municipal Available <input type="checkbox"/>	
<b>Local Drinking Water Supply:</b>	
Is facility in a designated Wellhead Protection Area? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Distance to nearest off-site drinking water well: 0.75 miles Private <input checked="" type="checkbox"/> Municipal <input type="checkbox"/>	
<b>Surface Water Bodies on or Adjacent to Facility (Check all that apply):</b>	
Wetlands <input type="checkbox"/>	Ditch <input type="checkbox"/>
Stream/River <input checked="" type="checkbox"/>	Lake/Pond <input type="checkbox"/>
<b>Local Surface Water Bodies:</b>	
Distance to nearest wetland:	Ditch: Stream/River: River borders site Lake/Pond:
<b>Have other plans been submitted for this facility?</b>	
Facility Name, if different than this submittal: Date and Name of most recent submittal:	

**Section G: Environmental Professional Signature:**

*With my signature below, I certify that this plan and all related materials are true, accurate, and complete to the best of my knowledge and belief.*

Signature: *David Adler*

Printed Name: Dave Adler, CPG

Company of Environmental Professional: The Mannik & Smith Group, Inc.

Address: 2365 Haggerty Rd. South

City: Canton

Telephone: 734 397 3100

Date: Dec. 3, 2021

State: Mi Zip: 48188  
E-mail address: dadler@mannismithgroup.com

**Section H: Submitter Signature:**

*With my signature below, I certify that this plan and all related materials are true, accurate, and complete to the best of my knowledge and belief and I am legally authorized to sign for the submitter.*

Signature: *Jason Moore*

Printed name: Jason Moore

Title/Relationship of signatory to submitter: DPW Director

Address: 320 W. Broadway

City: Mt. Pleasant

Telephone: 989 779 5405

Date: Dec. 3, 2021

State: Mi Zip: 48858  
E-mail address: jmoore@mt-pleasant.org

This form and the Response Activity Plan should be submitted to EGLE Remediation & Redevelopment Division District Office for the county in which the property is located, unless the response activity is related to a facility that is regulated by another EGLE Division. A district map is located at [www.michigan.gov/EGLERrd](http://www.michigan.gov/EGLERrd). If regulated by another division, contact should be made with that division for information on where to submit the form and plan.

For information or assistance on this publication, please contact the (program), through EGLE Environmental Assistance Center at 800-662-9278. This publication is available in alternative formats upon request.

EGLE does not discriminate on the basis of race, sex, religion, age, national origin, color, marital status, disability, political beliefs, height, weight, genetic information, or sexual orientation in the administration of any of its programs or activities, and prohibits intimidation and retaliation, as required by applicable laws and regulations.

This form and its contents are subject to the Freedom of Information Act and may be released to the public.

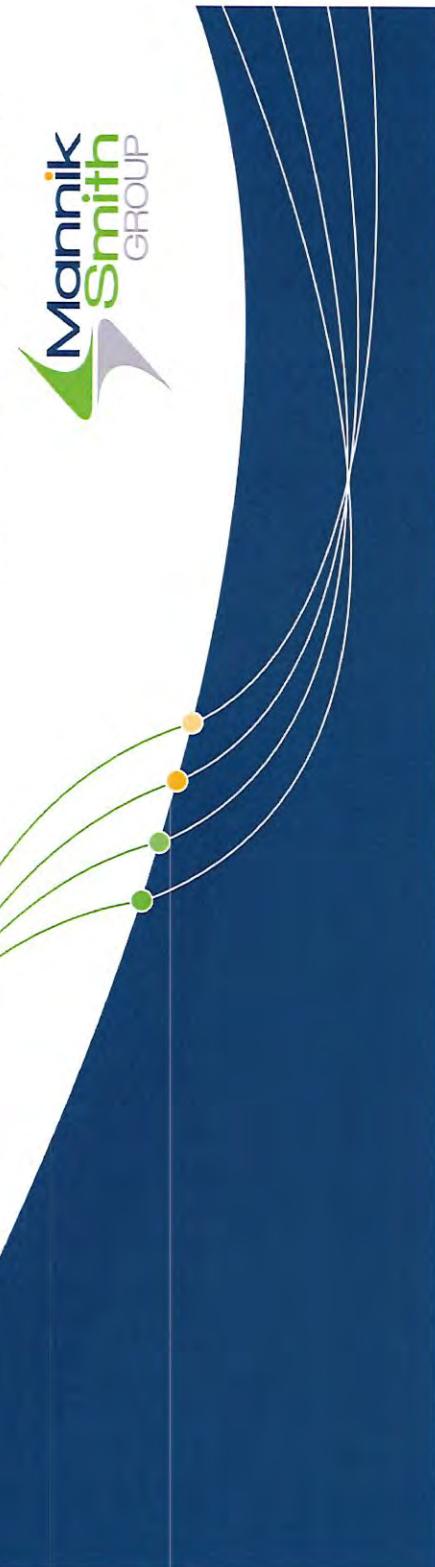
**RESPONSE ACTIVITY PLAN FOR FORMER LANDFILL**  
1301-1303 FRANKLIN STREET  
MOUNT PLEASANT, MICHIGAN



SEPTEMBER 8, 2021

PREPARED FOR:  
**THE CITY OF MOUNT PLEASANT**  
**DIVISION OF PUBLIC WORKS**  
**MOUNT PLEASANT, MICHIGAN**

320 WEST BROADWAY  
MOUNT PLEASANT, MICHIGAN



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1301-1303 Franklin Street  
Mount Pleasant, Isabella County, Michigan

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**FIGURES**

Figure 1 Site Location

Figure 2 Site Map

Figure 3 Deep Boring and Monitoring Well Locations

## **1.0 INTRODUCTION**

The Mannik & Smith Group, Inc. (MSG) was retained by the City of Mount Pleasant, Michigan to provide professional environmental consulting services for investigation of a former landfill area at City-owned property located north of the intersection of West Pickard and North Franklin Streets in Mount Pleasant. MSG has been assisting the City with investigation of the former landfill area and related regulatory compliance issues since November 2020. A recently completed investigation of the former landfill area was conducted by MSG under an Agreement for Services with The City based on MSG's March 24, 2021 Proposal for Professional Services No. OP210419. The results of the investigation were documented in MSG's July 20, 2021 Report on Investigation of Former Landfill.

The scope of work of the above noted Agreement for Services included development of a Response Activity Plan for additional investigation of the former landfill, as necessary and appropriate based on the findings contained in the July 20, 2021 report and on regulatory requirements under the applicable provisions of Part 201 of the Natural Resources and Environmental Protection Act (NREPA), Michigan Public Act 451, 1994, as amended.

The investigation documented in the July 20, 2021 report focused primarily on delineation of the area of buried refuse, determining the suitability and engineering properties of the landfill's clay cap, and characterization of shallow groundwater conditions at the subject site. The primary objective of the additional investigation described in this Response Activity Plan is characterization of site hydrogeologic conditions at depths below the base of buried refuse within the former landfill area.

The subject site is located at 1301-1303 North Franklin Street in Mount Pleasant, Michigan, north of the intersection of North Franklin and West Pickard Streets. *Figure 1, Site Location*, depicts the location of the site referenced to nearby roads and geographic features. The site is located north of and adjacent to the City's Wastewater Treatment Plant facility (1301 North Franklin) and facilities of the City's Street and Motor Pool Departments (1303 North Franklin), including a vehicle maintenance garage, a garage for storage of salt trucks, and other City-owned staging and storage areas. The site is located in a "SD-I (Industrial)" zoning district.

As shown on *Figure 2, Site Map*, the site is bordered by the Chippewa River on the west side. A golf course is located adjacent to the site on the north and northwest sides. A cemetery is located directly east of the site. Surrounding properties to the south and west of the site and north of West Pickard Street are primarily commercial/industrial. The area located south of West Pickard is primarily residential.

The central portion of the site is occupied by the approximately 17 acre area that was a formerly used as a landfill. There are low-lying wet areas located north and northeast of the former landfill area. A wooded area with numerous patches of wet ground is located east and northeast of the former landfill area. Most of the western and northwestern portions of the site, including the area of the site located along the Chippewa River, are heavily wooded and vegetated. Site access in the wooded and wet areas is very limited.

## **2.0 BACKGROUND**

The landfill at the subject site reportedly operated from the 1950s until approximately 1975. For at least part of that time (in the 1960s), the landfill was licensed as a Solid Waste Disposal Area under former Michigan Public Act 87 (Garbage and Refuse Disposal Act). The license to operate a Solid Waste Disposal Area (Act 87 License No. 2712) was granted by the State of Michigan Department of Public Health to the City of Mount Pleasant on August 24, 1967 and was in effect through August 31, 1968. The landfill has a clay cap.

In late 2018, a clay tile pipe located on the riverbank at the site was identified to be draining into the river. Further investigation by City personnel found four additional pipes near the former landfill area. Water being discharged by the clay pipes was sampled and analyzed. Subsequent investigation by the City and an environmental services provider contracted by the City found elevated levels of regulated substances in the discharge water, including elevated levels of per- and polyfluoroalkyl substances (PFAS). Initial investigation of groundwater at the site conducted in 2019

indicated that PFAS concentrations in site-specific shallow groundwater samples exceeded regulatory levels (Part 201 Generic Cleanup Criteria) for both the drinking water (DW) and groundwater surface water interface (GSI) exposure pathways.

Additional monitoring wells were installed at the site in 2019-2020 by others and additional groundwater samples were collected and analyzed. The groundwater sample analytical results indicated that PFAS concentrations and concentrations of other analytes (metals, volatile organic compounds, semivolatile organic compounds, and polychlorinated biphenyls) exceeded Part 201 residential and/or nonresidential Generic Cleanup Criteria (GCC). Shallow groundwater occurs at portions of the site in the uppermost 10 feet of the subsurface. The site-specific shallow groundwater flow direction was not determined during the initial investigation. Deeper groundwater underlying the site was not investigated.

The City of Mt. Pleasant has been working closely with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Remediation and Redevelopment Division (RRD) since the discharge into the Chippewa River was first discovered. Seventeen groundwater monitoring wells were installed in and around the former landfill area in 2019-2020 by AKTPeerless (AKT) of Saginaw, Michigan. Groundwater samples were collected from most of the wells and were analyzed for an extensive parameter list. The clay pipes were reportedly grouted and capped.

MSG conducted Ground Water Testing Project Number 3 for the City in November and December 2020 under the scope of work specified in a Request for Proposals issued by the City in August 2020. Nine additional shallow groundwater monitoring wells were installed at the site by MSG in November 2020. Six of the nine monitoring wells installed by MSG are located in close proximity to the Chippewa River. Groundwater samples were collected by MSG in November 2020 from the nine new monitoring wells and from four of the previously installed monitoring wells. The November 2020 groundwater samples were analyzed for an extensive suite of analytes including PFAS compounds.

The results of Ground Water Testing Project Number 3 were documented in a report by MSG dated December 22, 2020. The results indicated that the shallow groundwater at some of the onsite monitoring well locations, including locations in close proximity to the Chippewa River, contained concentrations of PFAS compounds and dissolved phase metals (dissolved boron and dissolved arsenic) that exceeded Part 201 GCC for the DW and/or GSI exposure pathways. No PCBs were detected in the November 2020 groundwater samples. None of the samples contained volatile organic compounds or semi-volatile organics at concentrations that exceeded Part 201 GCC.

A meeting with City of Mount Pleasant, EGLE RRD and MSG personnel was convened on February 22, 2021 to review the results of Ground Water Testing Project Number 3. During the meeting, EGLE RRD personnel outlined additional site characterization necessary for regulatory compliance under Part 201 of NREPA. As requested by the City of Mt. Pleasant, MSG developed a scope of work to complete the next phase of site characterization required by EGLE (MSG Proposal No. OP 210419 dated March 2, 2021). Following a request by EGLE RRD personnel, the scope of work was revised to include a shallow groundwater monitoring event. The revised MSG Proposal No. OP 210419 was reissued to the City on March 24, 2021 and was executed by the City on April 14, 2021.

The scope of work and primary objectives for the most recently completed phase of investigation of the former landfill, as described in the revised MSG proposal No. OP 210419, included:

- Determining the exact locations, ground surface elevations, top of well casing elevations, total depths, and overall condition of the site monitoring wells. Seventeen monitoring wells were installed at the site by AKT in 2019-2020. Nine additional monitoring wells were installed at the site by MSG in 2020. In addition, 6 monitoring wells were reportedly installed at the site by Keck Consulting Services, Inc. (Keck) in 1977.
- Measuring and recording static groundwater levels in each of the site monitoring wells, referenced to the respective well top of casing elevations.
- Determining the site-specific groundwater flow direction for the shallow groundwater zone.

- Conducting a groundwater monitoring event utilizing 12 existing shallow groundwater monitoring wells located near the Chippewa River and near the wet areas in the northern and northeast portions of the site. Groundwater samples were collected in May 2021.
- Investigating the lateral and vertical extent of waste fill at the site and the composition of the waste fill (18 exploratory borings completed in May 2021).
- Collecting samples of the landfill cover materials and testing selected samples for relevant engineering properties.
- Preparing a technical report documenting the investigative methods and findings.
- Developing a Response Activity Plan for additional investigation, as necessary and appropriate based on the findings of the investigation and EGLE RRD regulatory requirements under Part 201 of NREPA.

The results of the most recently completed investigation of the former landfill area were documented in the above noted July 20, 2021 *Report on Investigation of Former Landfill* by MSG. Those results include the following:

- Four 2-inch diameter steel groundwater monitoring wells that are believed to be wells installed by Keck in 1977 were found during the monitoring well survey. None of these four wells are considered suitable for groundwater monitoring due to their age, construction materials, depth and screened intervals, and their condition.
- The site-specific shallow groundwater flow direction is to the west/northwest towards the Chippewa River.
- The former landfill occupies an area of approximately 17 acres (see Figure 2). The known maximum depth of buried refuse is 26 feet bgs. The observed buried refuse consists primarily of paper (including decomposing newspaper), metal (including aluminum cans), glass fragments, construction and demolition debris (including wood, concrete debris, roofing materials, and bricks), cloth/fabric, and fibrous materials of uncertain origin. The buried refuse is most commonly mixed with soil including sand, clayey sand, and sandy clay. In general, there is more soil than refuse present in the soil/refuse mixture. Methane gas was detected at some of the exploratory boring locations and at one of the monitoring well locations.
- The buried refuse at the site is covered by a clay cap that is at least two feet thick. The results of geotechnical engineering tests completed on samples of the clay cap materials indicate that the clay cap is generally suitable for landfill final cover purposes.
- The results of the May 2021 shallow groundwater monitoring event indicated that polychlorinated biphenyls (PCBs) and semi volatile organic compounds (SVOCs) were not detected in the shallow groundwater samples collected from the monitoring wells. One volatile organic compound (VOC) was detected in one shallow groundwater sample at a concentration below residential and nonresidential GCC. The reported dissolved arsenic, dissolved aluminum and dissolved boron concentrations of some of the May 2021 shallow groundwater samples exceeded the respective GCC for the drinking water exposure pathway. The dissolved arsenic concentrations for two of the shallow groundwater samples exceeded the respective GSI GCC. The reported PFAS concentrations for 6 of the May 2021 shallow groundwater samples were above the respective DW GCC. Four of the May 2021 shallow groundwater samples had PFAS concentrations that were above the respective GSI GCC.

### **3.0 SCOPE OF WORK SUMMARY**

During the project review meeting held on February 22, 2021, EGLE RRD personnel expressed the need for investigation of deep groundwater conditions (i.e., groundwater occurring at depths below the base of the buried refuse within the former landfill area) following characterization of shallow groundwater conditions at the site. Shallow groundwater was investigated and characterized in Groundwater Testing Project Number 3 (MSG report dated December 22, 2020) and the above noted follow up investigation, as documented by MSG in the above noted MSG report dated July 20, 2021.

The following proposed scope of work has been developed based on the results of the previous site investigations and the available data and information concerning local and site-specific hydrogeologic conditions. The primary objective of the work described in this Response Activity Plan is to investigate and characterize site-specific groundwater conditions at depths below the base of the former landfill and below the shallow groundwater zone at the site that has been investigated. Based on the information provided on the logs for existing AKT monitoring wells MW-3-19, MW-4-19, MW-5-19 and MW-6-19 and the ground surface elevations at those locations determined by MSG during the recent monitoring well survey, the base of the former landfill is at elevations generally on the order of 740-750 feet, assuming that buried refuse extends to a maximum depth of 26 feet bgs as noted on the AKT logs. Therefore, the investigation described below will focus on characterizing site-specific hydrogeologic conditions at depths below an approximate elevation of 745 feet.

The investigation of deep groundwater conditions at the site includes five primary tasks, including:

1. Deep exploratory borings
2. Installation of deep groundwater monitoring wells
3. Soil laboratory testing
4. Deep monitoring well sampling and analysis
5. Shallow groundwater sampling and analysis
6. Data review, evaluation, and technical report preparation

The investigation will be directed and overseen by a Certified Professional Geologist (CPG) from MSG's Canton, Michigan office. The individual tasks are described below in more detail.

### **3.1 Deep Exploratory Borings**

Six deep exploratory borings are proposed at the approximate locations shown on *Figure 3, Deep Boring and Monitoring Well Locations*. As shown on Figure 3, two of the deep borings will be located in the central portion of the former landfill area in order to investigate hydrogeologic conditions directly below the base of the buried refuse. Four additional deep borings will be located outside of the area of buried refuse, with two deep borings located west of the former landfill area (as the limited site access conditions permit) and two deep borings located east of the former landfill. A monitoring well will be installed in each of the four deep borings located outside of the former landfill area.

The deep exploratory borings will be drilled to a maximum depth of 50 feet bgs using a sonic drill rig. Sonic drilling is an effective methodology for drilling and sampling in difficult subsurface soil and bedrock conditions, including buried refuse and layers consisting of gravel and cobbles. The sonic drill rig produces continuous, relatively undisturbed 4-inch diameter cores of subsurface materials (soil, buried refuse, bedrock) using a single tube core barrel and an override casing, and is capable of drilling through buried debris such as concrete rubble. Sonic drilling generates significantly less investigation derived waste (IDW) compared to rotary or auger drilling methods.

Upon completion of drilling and sampling, the deep exploratory borings located within the former landfill area will be backfilled with bentonite that is appropriate for use in environmental groundwater investigation applications. Leftover cores consisting of buried refuse or mixtures of soil and refuse will be containerized in 55-gallon steel drums.

### **3.2 Monitoring Well Installation**

Groundwater monitoring wells will be installed in the four deep exploratory borings located outside of the former landfill area. The approximate locations of the borings in which monitoring wells will be installed are shown on Figure 3. Each monitoring well assembly will consist of a 10 foot long 2-inch diameter flush threaded

Schedule 40 PVC well screen attached to 2-inch diameter flush threaded Schedule 40 PVC riser pipe. The annular space around each well screen will be filled with imported sand filter material or natural collapse materials to an appropriate height above the top of the well screen. The remaining annular space around the well assembly will be sealed with bentonite above the filter pack materials. Each monitoring well will be finished with above ground riser pipe, a J-plug-style well cap and an above ground steel protective cover.

The monitoring wells will be set at depths corresponding to elevations below the base of buried refuse in the former landfill area and below the elevations of the screened intervals of the existing shallow groundwater monitoring wells at the site. Particular interest will be given to groundwater bearing zones at appropriate depth/elevations that are separated from the shallow groundwater zone by cohesive (clay) layers.

The location coordinates of each of the six deep exploratory borings will be surveyed using a hand-held global positioning system (GPS) unit with sub centimeter accuracy capability. The ground surface elevation at each boring location will be established to the nearest 0.1 foot. The top of casing elevation of each monitoring well will be surveyed to the nearest 0.01 foot.

As shown on Figure 3, two of the four monitoring wells will be located in the wooded and heavily vegetated area located west of the former landfill area. Access for a drill rig in this area is very limited. It is anticipated that temporary roads will have to be created to allow drill rig access to the monitoring well locations in the wooded area west of the former landfill area.

### **3.3 Soil Sample Laboratory Testing**

Soil samples collected during drilling and sampling for the two deep exploratory borings located in the central portion of the former landfill area will be analyzed for hydraulic and engineering properties including grain size distribution characteristics and plasticity characteristics (liquid limit, plastic limit, plasticity index). Emphasis for selection of soil samples from these two borings for testing will be placed on cohesive (clay) soils encountered below the base of buried refuse within the former landfill area, including cohesive soil layers that may act as lower confining layers for overlying groundwater-bearing soil units. It is anticipated that two to three soil samples from each of the two deep borings located within the former landfill area will be tested for grain size distribution by sieve and hydrometer (ASTM D7928) and for Atterberg Limits (ASTM D4318).

In addition, soil samples collected from the four deep exploratory borings located outside of the former landfill area will also be analyzed for hydraulic and engineering properties. One soil sample from the screened interval of each of the above noted deep monitoring wells will be analyzed for grain size distribution by sieve and hydrometer (ASTM D7928) to allow for estimation of the hydraulic conductivity of the groundwater bearing soils in which the monitoring wells are screened. Up to two soil samples per boring may also be analyzed for grain size distribution by sieve and hydrometer (ASTM D7928) and for Atterberg Limits (ASTM D4318) to determine the hydraulic and engineering properties of cohesive soil layers encountered that may act as lower confining layers for overlying groundwater-bearing soil units.

The soil sample laboratory testing will be conducted by MSG in MSG's geotechnical engineering laboratory located in Canton, Michigan. The MSG geotechnical engineering laboratory is accredited by the U.S. Army Corps of Engineers (USACE) and the American Association of State Highway and Transportation Officials (AASHTO). The soil sample testing results will be included in a technical report that documents the investigation described in this Response Activity Plan.

### **3.4 Groundwater Sampling and Analysis**

Groundwater samples will be collected from each of the monitoring wells installed in the four deep exploratory borings located outside of the former landfill area. The monitoring wells will be purged and sampled in general accordance with the United States Environmental Protection Agency (USEPA) Low-Flow (*Minimal Drawdown*)

*Ground-Water Sampling Procedures* guidance document (EPA/540/S-95/504, April 1996). Groundwater samples for PFAS analysis will be collected in general accordance with the October 16, 2018 EGLE guidance document entitled *General PFAS Sampling Guidance*.

The groundwater samples collected from the four deep monitoring wells will be analyzed by an independent, accredited analytical laboratory for the following parameters.

- VOCs
- SVOCs including polynuclear aromatic hydrocarbons (PNAs).
- Dissolved phase metals including the ten "Michigan" metals (arsenic, barium, cadmium, chromium, copper, lead, mercury, selenium, silver, and zinc), aluminum, antimony, beryllium, boron, nickel, and thallium
- PCBs.
- PFAS compounds – EGLE list of 28 PFAS compounds dated October 1, 2019.

A blind duplicate groundwater sample will also be collected and analyzed for the above noted parameters. In addition, a trip blank sample will be analyzed for VOCs, and a field blank sample will be analyzed for PFAS compounds.

Groundwater samples will also be collected from the following twelve existing shallow monitoring wells located in close proximity to the Chippewa River and the wet areas of the site: MW-101 through MW-106, MW-108, MW-109, MW-9-20, MW-10-20, MW-14-20, and MW-15-20. The groundwater samples collected from these 12 shallow monitoring wells will be analyzed for the above noted parameters.

### 3.5 Technical Report

The data and information generated during the work tasks described above will be reviewed and evaluated. A technical report describing the investigative methods and results will be prepared. The technical report will include the following, as possible based on the available data and information:

- An updated table of monitoring well characteristics (including GPS location coordinates, ground surface elevations, and top of casing elevations) and static water levels.
- A scaled site map showing the locations of the site monitoring wells and exploratory borings using a drone aerial photo base map.
- Boring logs with GPS location coordinates and ground surface elevations for the six deep exploratory borings.
- Site-specific groundwater elevation contour maps for the deep and shallow groundwater zones, as possible based on encountered site-specific groundwater conditions.
- Determination of the hydraulic gradient and groundwater flow direction for the deep and shallow groundwater zones.
- An updated conceptual site model (CSM), including a pathway evaluation.
- Tabulation of the groundwater sample analytical results and comparison to applicable Part 201 residential and nonresidential GCC.
- Evaluation of the extent of groundwater at the site with concentrations above the applicable GCC.

The technical report will be prepared in a format that is appropriate for submittal to EGLE. The updated CSM will include a description of site-specific deep hydrogeologic conditions for groundwater-bearing zones that may be present underneath the shallow groundwater zone at the site, and an evaluation of the relevance of the drinking water exposure pathway.

#### **4.0 ESTIMATED SCHEDULE**

The estimated time to complete the work tasks described above following authorization to proceed from the City of Mount Pleasant are as follows:

Deep Exploratory Borings – two to three weeks (dependent on sonic drill rig availability)

Monitoring Well Installation – conducted concurrently with the deep exploratory borings

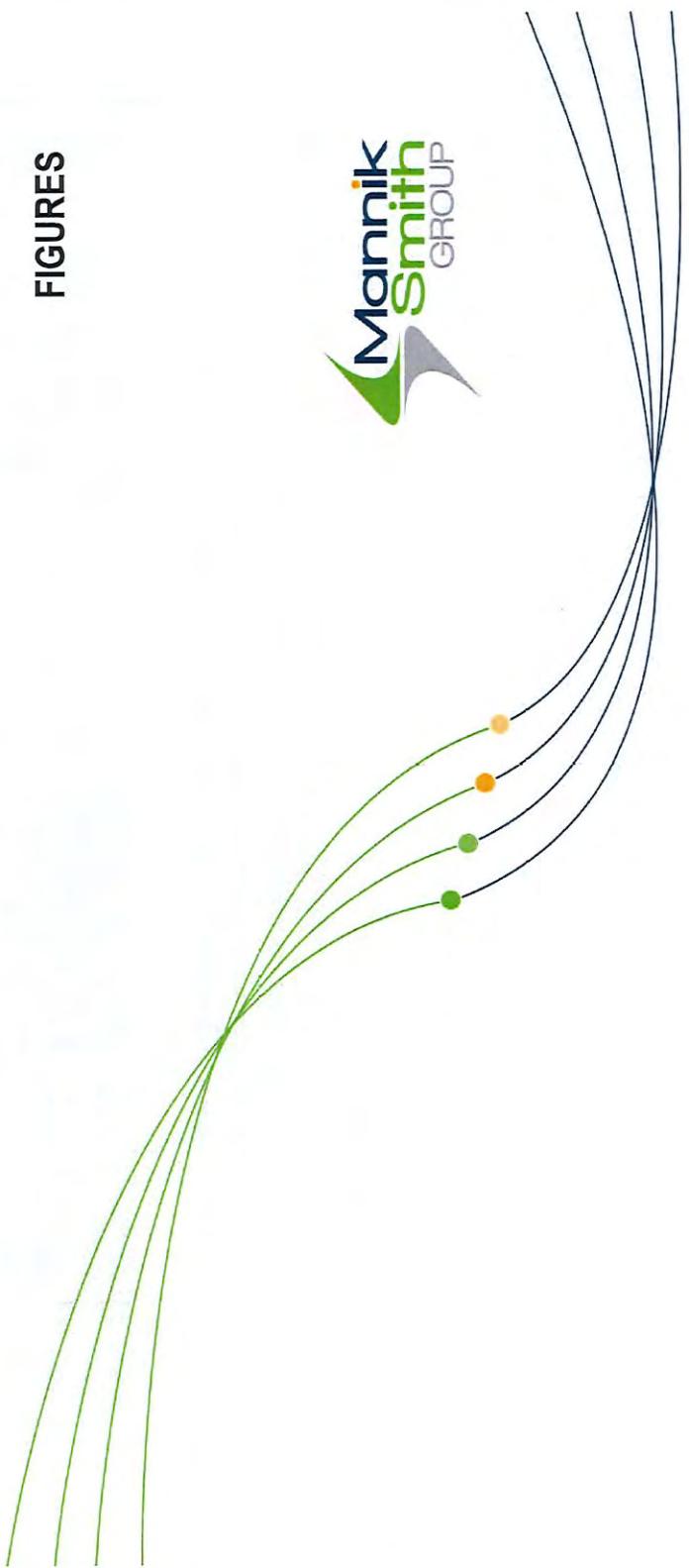
Soil Sample Laboratory Testing – two to three weeks

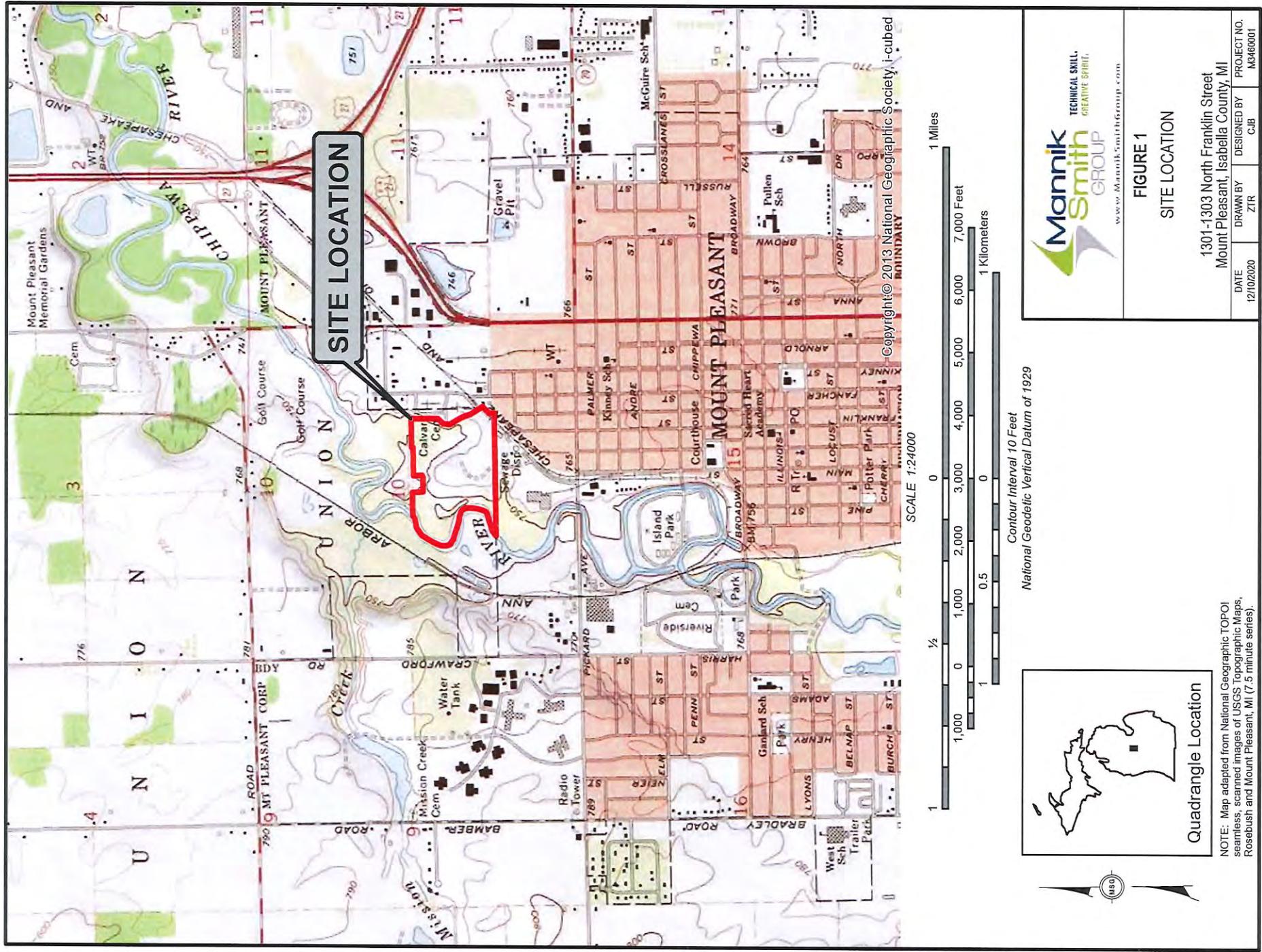
Groundwater Sampling and Analysis – three weeks

Technical Report – four to six weeks

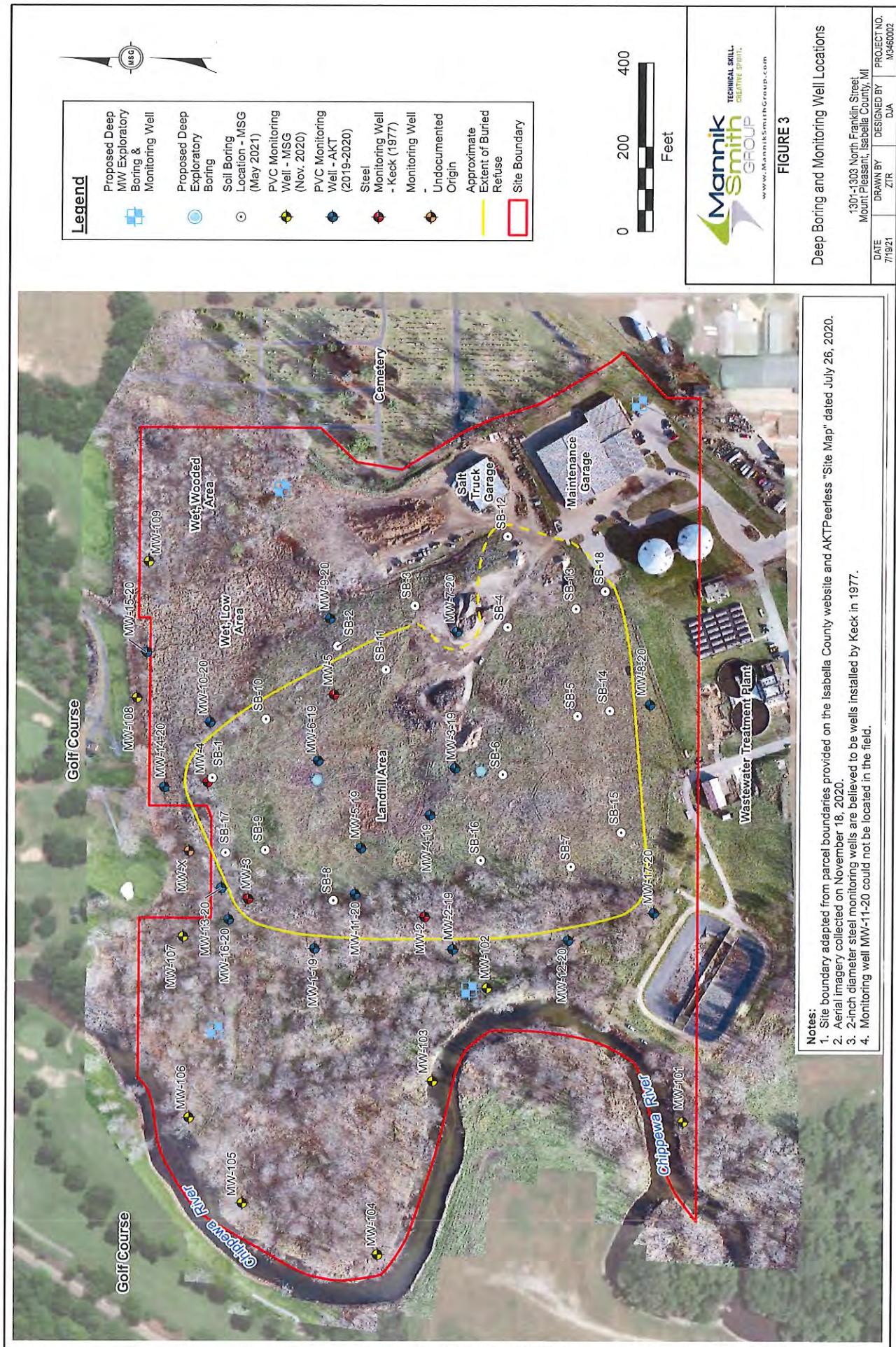
The estimated schedule assumes that site ground surface and weather conditions at the time of authorization to proceed will be suitable for conducting field activities, and that a suitable sonic drill rig and crew will be available for the deep exploratory borings and monitoring well installation tasks.

## FIGURES









## Overview

<b>Project Name</b>	Lime Disposal
<b>Total Requested</b>	\$215,000.00
	(amount based on the Itemized Budget total)
<b>Applicant Project Priority</b>	Critical
<b>Recurring Need?</b>	Not Recurring

## Applicant Information

<b>Applicant Name</b>	<a href="mailto:jmoore@mt-pleasant.org">jmoore@mt-pleasant.org</a>
<b>Applicant Email</b>	Jason Moore
<b>Organization</b>	City of MtPleasant
<b>Address</b>	320 W Broadway St MOUNT PLEASANT , 48858
<b>Phone Number</b>	9897795405

## Organization Information

### Primary Organization

City of Mt. Pleasant

### Authorizers

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

### Status

Review

### Address

320 W. Broadway  
Mount Pleasant, Michigan 48858

### Phone

(989) 779-5300

### Fax

## Categories

- Environmental
- Infrastructure

## Project Description

The water treatment plant softens water using a chemical precipitation process. Lime residual is produced as part of this treatment process. This is a required and ongoing project.

## Benefit Description

This is a project that must be completed to ensure continued ability to produce softened drinking water. Lime residual removal is required every 3-5 years depending on the amount produced per year. Additional funding would allow us to remove an amount in 2023 to make up for the lack of removal caused by increased costs realized since 2019.

# Funding Requirements

This project is apart of an ongoing Asset Management Program that is funded by the Capitol Improvement Planning process.

## Project Timeline

Spring-summer of 2023

## Budget Items

Name	Cost	Quantity	Total	Category
Lime Disposal	\$215,000.00	1	\$215,000.00	Environmental
<b>Amount Requested</b>	<b>\$215,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
Lime Disposal	\$429,000.00	1	\$429,000.00
<b>Amount Matched</b>	<b>\$429,000.00</b>		

## Budget Summary

### Amount Requested

\$215,000.00

### Amount Matched

\$429,000.00

### Total Amount

\$644,000.00

## Uploaded Files

Name
<a href="#">2022 Lime Sludge Removal Bid BidTab 2022-09-01.pdf</a>

There are no comments to display.

CITY OF MT. PLEASANT, MICHIGAN  
**2022 LIME RESIDUALS REMOVAL BID**

Prolime Corporation  
58610 Vandyke Rd.  
Washington, MI 48094

Block Farm Operations, LLC  
4843 N. Johnson Rd.  
Weidman, MI 48893

Lime Residuals Removal	QTY	UNIT	UNIT COST	TOTAL	UNIT COST	TOTAL
	5,000	CYD	\$ 49.00	\$ 245,000.00	No bid	
	10,000	CYD	\$ 42.90	\$ 429,000.00	\$ 48.89	\$ 488,900.00
	15,000	CYD	\$ 39.90	\$ 598,500.00	No bid	
	20,000	CYD	\$ 38.89	\$ 777,800.00	No bid	

## Overview

**Project Name**  
Pickard and Bradley Traffic Signal  
**Total Requested**  
\$84,100.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**

High

**Reoccurring Need?**

Not Reoccurring

## Applicant Information

**Applicant Name**

[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**

320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**

9897795405

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Safety/Security

## Project Description

This project will install a new traffic signal at the intersection of Bradley and Pickard Streets.

## Benefit Description

Earlier this year the Isabella County Road Commission received notice of grant funding available to install a traffic signal at the intersection of Pickard and Bradley Streets. The county engineer has determined that the intersection meets warrants and that a signal would be an appropriate upgrade for the intersection.

The grant will cover just over half the project cost. Since the intersection includes two city street segments, the City will be covering 50% of the excess costs. This expense was not in the City's Capital Improvement Plan, so it is challenging to incorporate this cost share into our budget. Funding through a Tribal 2% grant will ensure that our portion of the project is covered.

## Funding Requirements

Routine maintenance will be covered by the operations budget.

## Project Timeline

Summer of 2023

## Budget Items

Name	Cost	Quantity	Total	Category
Pickard and Bradley Traffic Signal	\$84,100.00	1	\$84,100.00	Safety/Security
<b>Amount Requested</b>	<b>\$84,100.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$84,100.00

### Amount Matched

\$0.00

### Total Amount

\$84,100.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**  
Pickard Storm Sewer  
**Total Requested**  
\$208,500.00  
(amount based on the itemized Budget total)

**Applicant Project Priority**

High

**Reoccurring Need?**

Not Recurring

## Applicant Information

**Applicant Name**

[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**

320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**

9897795405

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Infrastructure

## Project Description

This request is for funding to upsize large-diameter storm sewer structures at the Pickard and Brown Street intersection. A large trunk line storm sewer that serves much of the east side of the City of Mt. Pleasant runs down Brown Street and crosses Pickard Street. Based on the analysis provided by the Multi-Jurisdictional Stormwater Master Plan that was accomplished with a previous two-percent grant, this trunk line sewer will need upgrading to provide adequate service to the upstream areas.

MDOT will be reconstructing Pickard Street in 2023 and incorporating storm work into the project at that time will save significant costs associated with traffic control and contractor mobilization. The engineering consultant has incorporated the upsizing into the plans and MDOT is prepared to do the work if provided funding from the City.

## Benefit Description

This project will allow for future upgrades to the stormwater collection system in order to meet the demands of future storm events.

## Funding Requirements

Future funding requirements for operations and maintenance of the stormwater infrastructure are roughly equal to that of the current infrastructure.

## Project Timeline

Summer of 20232-24

## Budget Items

Name	Cost	Quantity	Total	Category
Work Items	\$183,500.00	1	\$183,500.00	Infrastructure
Mobilization	\$20,000.00	1	\$20,000.00	Infrastructure
Traffic Control	\$5,000.00	1	\$5,000.00	Infrastructure
<b>Amount Requested</b>	<b>\$208,500.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
Work Items	\$183,500.00	1	\$183,500.00
Mobilization	\$20,000.00	1	\$20,000.00
Traffic Control	\$5,000.00	1	\$5,000.00
<b>Amount Matched</b>	<b>\$208,500.00</b>		

## Budget Summary

### Amount Requested

\$208,500.00

### Amount Matched

\$208,500.00

### Total Amount

\$417,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

## Overview

**Project Name**

New GPS Unit

**Total Requested**

\$14,000.00

(amount based on the itemized Budget total)

**Applicant Project Priority**

High

**Reoccurring Need?**

Not Recurring

## Applicant Information

**Applicant Name**[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**320 W Broadway St  
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9897795405

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)**Status**

Review

**Address**320 W. Broadway  
Mount Pleasant, Michigan 48858**Phone**

(989) 779-5300

**Fax**

## Categories

- Infrastructure
- Safety/Security
- Transportation

## Project Description

To purchase a new Topcon GPS unit. The Hiper VR Topcon GNSS receiver unit has the ability to connect with 20-25 satellites allowing for faster survey times and improve accuracy. The new Hiper VR unit will communicate with our new Topcon FC6000 data collector that was purchased in the summer of 2021.

## Benefit Description

The current system is 8 years old and only connects to one satellite constellation system, connecting to nine satellites in clear open areas only. In areas with obstructions or power lines the satellites connections are lower and the processing times are increased. The new unit will access a greater number of satellites, allowing for faster processing time and reducing the time required to acquire GPS location points. The reduced time will also result in a safety improvement as it will reduce the time city staff will be exposed to traffic during times they are locating items in city streets.

Additionally, the City will be implementing a drinking water asset management grant project in 2021-2024 to locate and identify water service materials. This unit will assist in the accuracy and efficiency of the asset management process

## Funding Requirements

None

## Project Timeline

Summer 2023

## Budget Items

Name	Cost	Quantity	Total	Category
New GPS Unit	\$14,000.00	1	\$14,000.00	Infrastructure
<b>Amount Requested</b>	<b>\$14,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
<b>Amount Matched</b>	<b>\$0.00</b>		

## Budget Summary

### Amount Requested

\$14,000.00

### Amount Matched

\$0.00

### Total Amount

\$14,000.00

## Uploaded Files

Name
<a href="#">NewGPSunitpricing_2022-09-01.pdf</a>

There are no comments to display.

**Ernst, William**

**From:** Russ Ciesiolka <rciesiolka@topcon.com>  
**Sent:** Tuesday, September 14, 2021 8:47 PM  
**To:** Ernst, William  
**Subject:** Topcon Network rover  
**Attachments:** hiper\_vr\_brocha1.pdf

**EXTERNAL Message Warning**

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Bill,

Our newest all constellation rover is the HiperVR. Now that MCORS has added Galileo and Beidou to the network, its possible to be using 20-25 satellites in open areas.

Cost of the receiver without TILT feature is \$14000. Your FC6000 has the needed software to run it. Trade in of the R10 and TSC3 would be about \$7000, So adding a new modern receiver would be about \$7000. TILT can be added at any time for an additional \$1000.



Russ Ciesiolka

Sales Representative

TOPCON SOLUTIONS STORE

2314 North 5th Street<sup>th</sup>Niles, MI 49120

Main: 800-632-3923

Cell: 616-304-0936

Support: 844-342-5772

[rciesiolka@topcon.com](mailto:rciesiolka@topcon.com) • [www.topconsolutions.com](http://www.topconsolutions.com)

## Overview

**Project Name**  
Water Treatment Plant Roof Replacement  
**Total Requested**  
\$100,000.00  
(amount based on the itemized Budget total)

**Applicant Project Priority**

High

**Recurring Need?**

Not Recurring

## Applicant Information

**Applicant Name**

[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**

320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**

9897795405

## Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

## Categories

- Building Enhancements
- Infrastructure
- Safety/Security

## Project Description

This project would replace the roofing membrane and portions of the decking at the water treatment plant.

## Benefit Description

Water infrastructure building roofs were inspected in 2018 and 2019. Inspections have provided data for building a timeline for roof repair and replacement. Roofing protects sensitive electrical and hydraulic equipment and promotes water quality by eliminating contamination pathways.

# Funding Requirements

None

## Project Timeline

Summer of 2023

## Budget Items

Name	Cost	Quantity	Total	Category
Water Treatment Plant Roof Replacement	\$100,000.00	1	\$100,000.00	Building Enhancements
<b>Amount Requested</b>	<b>\$100,000.00</b>			

## Matching Funds

Name	Cost	Quantity	Total
Water Treatment Plant Roof Replacement	\$100,000.00	1	\$100,000.00
<b>Amount Matched</b>	<b>\$100,000.00</b>		

## Budget Summary

### Amount Requested

\$100,000.00

### Amount Matched

\$100,000.00

### Total Amount

\$200,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Memorandum

*Mt. Pleasant* [meet here]

TO: Aaron Desentz, City Manager  
FROM: Chris Saladine, Assistant Finance Director  
DATE: 09/12/2022  
SUBJECT: 2022 Amended Budget

Attached is the resolution for the City Commission to consider amending the 2022 Operating Budget. As has been past practice, the budget is amended at the same time the next year's annual budget is presented and at the last meeting of the year. The mid-year amendment is based on additional information obtained since the budget was originally developed last summer. This also incorporates the budget amendments that have been adopted by the City Commission since the original budget was adopted.

All funds have been updated to reflect the actual beginning of the year balances based on the audited financial statements for December 31, 2021. The 2022 amended and upcoming 2023 budget resolutions have the Capital Improvement, Block Grant and Special Assessment Funds being combined with the General Fund since the activity in the funds is more consistent with GASB fund requirements of the General Fund. The following highlights significant changes from the original budget:

## General Fund

### Revenue Increase \$202,910

- Increase in property tax revenue of 734,980 to reflect dedicated 1.5 Capital Improvement mills moved to the general fund less the previously budgeted transfer from Capital Improvement Fund of (\$1,056,640) for net decrease in revenue of (\$321,660)
- Increase in Marijuana Tax Revenue to actual distribution from state \$56,400
- Increase in State PPT Loss Reimbursement to reflect actual receipt \$145,690
- Decrease in Building Permits to reflect actual activity (\$8,000)
- Increase in Marijuana Licensing Fees to reflect actual activity \$50,000
- Increase in Charges for Cell Tower \$30,000
- Increase in Charges for Tax Collections to reflect projected activity \$13,000
- Decrease in Parking Tickets & Parking Permits to projected activity (\$17,000)
- Increase in Interest Investments to projected activity \$13,000
- Increase in Contribution from Major Streets to reflect sidewalk activity \$39,470
- Increase in Contribution from HODAG to reflect MSHDA activity now in General Fund \$40,400
- Increase in Contribution from Borden Building Debt from remaining fund balance transferred to General Fund since General Fund made contributions in years where millage was not enough to cover bond payments \$65,840
- Increase in Reimbursements for MMRMA net asset distribution, MPMS contribution towards second YSU officer, Make It Mt. Pleasant grant, MINT reimbursement and CMU sidewalk reimbursement \$97,300

### **Expenditures Increase \$2,396,150**

- Increase in City Attorney to anticipated activity \$63,000
- Decrease in Employee Policy Development & Education Contracted Services (\$10,480)
- Increase in City Hall Building & Grounds Capital Acquisitions for security reconfiguration \$50,000
- Increase in Central Business District Contracted Services for marketing carried over from 2021 \$22,000

- Decrease in Contribution to Recreation for events to reflect revised cost projections (\$10,010)
- Increase in Central Business District Promotions for Broadway Central, Make it Mt. Pleasant and Social District \$62,200
- Increase in Police Patrol Compensation due to required overtime, double time and actuarially determined contributions to retiree health and ACT 345 retirement \$132,400
- Decrease in Police Patrol Capital Acquisitions due to delaying motorcycle purchases to 2023 (\$31,120)
- Decrease in Police Detective Compensation due to actuarially determined contributions to retiree health and ACT 345 retirement (\$15,040)
- Increase in Police Records Compensation due to employees achieving step increases and two anticipated retirement payouts \$65,540
- Increase in Police Administration Compensation due to actuarially determined retiree health contribution and wage restructuring \$36,510
- Increase in Police Administration Contracted Services due to new mental health services partnership with RISE \$76,000
- Increase in Police Community Services Compensation due to additional YSU officer \$44,510
- Decrease in Fire Suppression/Investigation Compensation due to Paid On Call Fire vacancies (\$53,860)
- Increase in Fire Suppression/Investigation Capital Acquisitions for SCBAs carried over from 2021 and Phase II of the 800 Mhz radios \$291,650
- Increase in Fire Administration Compensation due to retirement planned for 2022 being delayed to 2023 (\$43,520)
- Increase in Public Safety Building Capital Acquisitions for EFIS project carried over from 2021 and adjusting crack and joint repair to actual bid \$71,500
- Increase in Code Enforcement Compensation due to anticipated employee retirement \$15,180
- Increase in Code Enforcement Contracted Services for MSHDA/HODAG neighborhood improvement grant activity \$80,000
- Increase in DPW Administration Compensation. This account has some employees that are set on allocation and other employees that charge actual time based on activity split among other funds \$13,170
- Increase in DPW Administration Contracted Services for landfill study \$36,240
- Increase in DPW Administration Contribution to Local Streets now that the Capital Improvement & Special Assessment Funds are part of the General Fund for Alleyway Renovations \$167,900
- Increase in Sidewalk Replacement for Bellows and Southmoor \$34,080
- Decrease in Street Lights Contracted Supplies to reflect project activity (\$17,000)
- Decrease in Street Lights Utilities for projected activity (\$16,000)
- Increase in Parks Operations Compensation and Supplies due to staffing changes, Horizon Park door replacements, pickleball court repairs and adding camera systems to remaining parks due to vandalism \$54,560
- Increase in Parks projects for M-20 Pedestrian Bridge design \$20,000
- Increase in Management Information Systems Contracted Services for additional contracted information security measures \$69,340
- Increase in Fringe Benefit MERS Retirement Contribution \$1,200,000
- Increase in Insurance & Bonds \$8,550

**Fund Balance:**

- Fund Balance as of December 31, 2021 was \$1,277,007 higher than anticipated in the original 2022 budget. Due to lower than expected revenues and higher than anticipated expenditures in 2021, actual Unassigned Fund balance at 12/31/2021 is \$125,375 lower than original budget approved in 2021.

- Originally projected to add \$31,800 of Unassigned Fund Balance in 2022. The 2022 amended budget now shows an Unassigned Fund Balance decrease of \$2,600,390. Projected year end Unassigned Fund Balance is 16.3% of expenditures and in compliance with the policy adopted by the City Commission. The majority of the decrease in Unassigned Fund Balance is due to the additional MERS contribution of \$1,200,000 listed above in expenditures and an additional \$1,000,000 that was moved to the Assigned Fund balance for upcoming fire apparatus replacements.

### Other Funds

- Major Street- Decrease in revenue for State Gas & Weight tax based on updated projections using updated Census numbers. Decrease in overall expenditures based on projected activity.
- Local Street – Decrease in revenue for State Gas & Weight tax based on updated projections. Decrease in revenue from Major Street Fund due to Major Street decrease in State Gas & Weight Tax. Decrease in revenue from Capital Improvement millage and Special Assessment due to delay of portion of alleyway reconstruction project. Increase in expenditures for Illinois Street reconstruction
- Block Grant – Now combined with General Fund
- Borden Building Debt – Final bond payment in 2022. Remaining fund balance transferred to General Fund since General Fund made contributions in years where millage was not enough to cover bond payments.
- Capital Improvement Fund – Combined with General Fund. Projects still in accordance with Capital Improvement Plan
- Recreation – Now reported as Enterprise fund to better reflect operations. Overall revenues and expenditures relatively flat in Recreation programs other than PEAK. PEAK revenue and expenditures increased because of Child Care Stabilization grant received
- Airport – Revenue and expense reflects timing of federal/state grant for updated phase II tree abatement for runway encroachment and Taxiway A design. Increase in Tribal 2% grants \$40,000
- Water Resource Recovery Facility – Increase in 2% Tribal allocation \$200,000. Increase in WRRF plant and lift station Supplies due to high service pump and asset management software \$31,950 Increase in plant and lift station Chemicals due to price increases \$23,000. Increase in Collection System Maintenance Compensation for additional meter reading equipment. \$20,000. Increase in Capital Acquisitions from Reserve for projects carried over from 2021 (Oak Street Generator, Lift Station Upgrades, Lab Hood & Cabinets, MCC replacement and Make up Air) that are not part of the Phase I upgrade \$217,880. Increase in Capital Acquisitions for Phase I of WRRF upgrade \$2,884,900
- Water – Increase in State Grant for AMP/DMSI. Increase in Water Treatment Plant Compensation for retirement payouts and related overtime/double time required to cover vacancies \$58,730. Increase in Distribution Supplies & Contracted Services for Distribution System Materials Inventory grant work. Net decrease in Plant Capital Acquisitions for postponement of Roof Replacement and increase in Lime Residual Removal (\$47,000) Net decrease in Distribution System Capital Acquisitions for increase in Brown Street water main replacements and decrease by postponing High Service Pump Rehab, High Service Piping and Reservoir Actuator Replacement (\$27,040)
- Solid Waste – Increase in Refuse Bag Sales projected activity \$21,640. Increase in Supplies, Contracted Services and Compensation expenditure increases across the Solid Waste Fund six departments that total \$27,850.

- Self-Insurance – updated to reflect claims trends and expected stop-loss insurance payments
- Motor Pool – Decrease in Sale of Fixed Assets due to timing of pickup buyback program \$74,560. Net Decrease in Capital Acquisitions for delaying replacement of recycle truck and Unit 469 F-450 (\$244,000)

WHEREAS, Article VII, Section 10 authorizes the City Commission to amend the annual operating budget by resolution, and

WHEREAS, the 2022 operating budget was originally adopted by resolution on November 22, 2021 and

WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2022 operating budget be amended, effective immediately.

	Fund Balance January 1	2022 <u>Revenue</u>	2022 <u>Expenditures</u>	Fund Balance December 31
<b>GOVERNMENTAL FUNDS</b>				
<b>GENERAL FUND</b>				
Unassigned	\$5,403,299	\$12,503,530		
Legislative Division			1,235,510	
Finance Division			2,937,460	
Public Safety Division			8,113,260	
Community Services Division			1,851,150	
Public Works Division			966,540	
Total Unassigned	5,403,299	\$12,503,530	\$15,103,920	\$2,802,909
Assigned for Next Year's Budget	0	383,620	0	383,620
Assigned for Economic Initiatives	777,564	0	86,040	691,524
Assigned for Projects/Programs	2,097,287	1,296,950	257,770	3,136,467
Restricted	382,859	12,500	238,960	156,399
Committed for Special Assessments	357,935	22,140	96,170	283,905
Committed for Neighborhoods	263,971	40,400	80,000	224,371
Committed for Capital Projects	2,133,355	769,640	1,378,650	1,524,345
Non-spendable	1,480,982	0	0	1,480,982
Total General Fund	\$12,897,252	\$15,028,780	\$17,241,510	\$10,684,522
<b>SPECIAL REVENUE FUNDS</b>				
<b>MAJOR STREET FUND</b>				
Restricted	2,802,106	\$2,278,480	\$3,656,330	\$1,424,256
Restricted for Donation	15,400	0	0	15,400
Total Major Street Fund	2,817,506	2,278,480	3,656,330	1,439,656
<b>LOCAL STREET FUND</b>				
Restricted	1,098,668	\$1,321,500	\$1,806,230	\$613,938
Restricted for Donation	15,209	0	0	15,209
Total Local Street Fund	1,113,877	1,321,500	1,806,230	629,147
<b>DOWNTOWN SPECIAL ASSESSMENT</b>				
Restricted from Special Assessment	147,715	108,020	125,460	130,275
<b>Total Governmental Funds Appropriated Budget</b>	<b>\$16,976,350</b>	<b>\$18,736,780</b>	<b>\$22,829,530</b>	<b>\$12,883,600</b>

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2022 and ending December 31, 2022

	<u>Fund Balance December 31</u>	<u>2022 Revenue</u>	<u>2022 Expenditures</u>	<u>Fund Balance December 31</u>
<b>DEBT SERVICE FUNDS</b>				
Borden Building Debt Restricted	<b>\$29,416</b>	<b>\$410,580</b>	<b>\$439,996</b>	<b>\$0</b>
Working Capital <u>December 31</u>	Sources of Working Capital	Uses of Working Capital	Working Capital <u>December 31</u>	
<b>Component Units</b>				
MISSION STREET DDA FUND Assigned	\$920,673	\$341,000	\$127,860	\$1,133,813
TAX INCREMENT FIN AUTH FUND Central Business District Assigned Ind Park North Assigned Ind Park North Unassigned Total TIFA	207,522 90,000 5,129 <hr/> 302,651	0 0 300 <hr/> 300	207,522 0 3,770 <hr/> 211,292	0 90,000 1,659 <hr/> 91,659
LOCAL DEVELOPMENT FIN AUTHORITY Assigned	153,097	750	39,300	114,547
BROWNFIELD REDEVELOPMENT FUND Assigned Unassigned Total Brownfield	14,158 791 <hr/> 14,949	174,940 50 <hr/> 174,990	174,940 0 <hr/> 174,940	14,158 841 <hr/> 14,999
<b>Total Component Unit Funds Informational Summaries</b>	<b>\$1,391,370</b>	<b>\$517,040</b>	<b>\$553,392</b>	<b>\$1,355,018</b>
Working Capital <u>December 31</u>	Sources of Working Capital	Uses of Working Capital	Working Capital <u>December 31</u>	
<b>PROPRIETARY FUNDS</b>				
<b>Enterprise Funds</b>				
RECREATION FUND Restricted for PEAK Assigned for PEAK Restricted for Recreation Assigned for Recreation Total Recreation Fund	0 803,144 30,000 95,455 <hr/> 928,599	565,000 276,140 0 550,580 <hr/> 1,391,720	565,000 304,400 20,000 542,320 <hr/> 1,431,720	0 774,884 10,000 103,715 <hr/> 888,599
LAND DEVELOPMENT FUND Restricted	\$50,000	0	0	\$50,000

Unassigned	1,867	96,380	94,060	4,187
Total Land Development	51,867	96,380	94,060	54,187

AIRPORT FUND				
Restricted	162,527	80,000	80,000	162,527
Assigned	82,519	0	0	82,519
Unassigned	285,066	1,213,630	1,345,860	152,836
Total Airport	530,112	1,293,630	1,425,860	397,882

WATER RESOURCE RECOVERY FUND				
Assigned	2,126,742	870,000	403,870	2,592,872
Restricted	366,083	8,700,000	3,157,820	5,908,263
Unassigned	1,658,868	2,161,550	2,428,845	1,391,573
Total Water Resource Recovery Fund	4,151,693	11,731,550	5,990,535	9,892,708

WATER FUND				
Restricted	617,800	0	617,800	0
Assigned	1,799,647	530,000	1,002,960	1,326,687
Unassigned	1,600,551	2,936,560	3,015,280	1,521,831
Total Water	4,017,998	3,466,560	4,636,040	2,848,518

SOLID WASTE FUND				
Restricted	223,332	0	21,000	202,332
Assigned	938,401	669,840	743,480	864,761
Unassigned	1,161,733	669,840	764,480	1,067,093

Internal Service Funds

MOTOR POOL FUND				
Unassigned	827,549	1,273,040	1,120,340	980,249

SELF INSURANCE FUND

Total Proprietary Funds	\$13,082,241	\$22,571,820	\$18,336,615	\$17,317,446
Informational Summaries				

2022 Original Budget				2022 Amended Budget			
ESTIMATED (A)	Fund Balance January 1	2022 Revenue	2022 Expenditures	Fund Balance January 1	2022 Revenue	2022 Expenditures	Fund Balance December 31
\$5,528,674	\$14,678,370	1,340,340 1,648,500 7,690,410 3,048,350 918,970		\$5,403,299	\$12,503,530	1,235,510 2,937,460 8,113,260 1,851,150 966,540	
5,528,674	\$14,678,370	\$14,646,570	\$5,560,474	5,403,299	\$12,503,530	\$15,103,920	\$2,802,909
0	0	0	0	0	383,620	0	383,620
777,564	0	40,000	737,564	777,564	0	86,040	691,524
1,977,144	135,000	146,040	1,966,104	2,097,287	1,296,950	257,770	3,136,467
210,920	12,500	12,750	210,670	382,859	12,500	238,960	156,399
358,238	22,890	167,000	214,128	357,985	22,140	96,170	283,905
224,261	400	0	224,661	263,971	40,400	80,000	224,371
2,095,049	723,420	1,181,640	1,636,829	2,133,355	769,640	1,378,650	1,524,345
371,682	0	0	371,682	1,480,982	0	0	1,480,982
\$11,543,532	\$15,572,580	\$16,194,000	\$10,922,112	\$12,897,252	\$15,028,780	\$17,241,510	\$10,684,522
2,543,391	\$2,665,260	\$3,705,300	\$1,503,351	2,802,106	\$2,278,480	\$3,956,330	\$1,124,256
15,395	0	0	15,395	15,400	0	0	15,400
2,558,786	2,665,260	3,705,300	1,518,746	2,817,506	2,278,480	3,656,330	1,439,656
900,660	\$1,622,130	\$1,770,020	\$752,770	1,098,668	\$1,321,500	\$1,806,230	\$613,938
15,209	0	0	15,209	15,209	0	0	15,209
915,869	1,622,130	1,770,020	767,979	1,113,877	1,321,500	1,806,230	629,147
120,617	105,120	129,820	95,917	147,715	108,020	125,460	130,275
<b>\$15,138,804</b>	<b>\$19,965,090</b>	<b>\$21,799,140</b>	<b>\$13,304,754</b>	<b>\$16,976,350</b>	<b>\$18,736,780</b>	<b>\$22,829,530</b>	<b>\$12,883,600</b>
<b>\$17,679</b>	<b>\$358,500</b>	<b>\$374,160</b>	<b>\$2,019</b>	<b>\$29,416</b>	<b>\$410,580</b>	<b>\$439,996</b>	<b>\$0</b>
\$876,107	\$309,000	\$127,860	\$1,057,247	\$920,673	\$341,000	\$127,860	\$1,133,813
107,638	0	36,417	71,221	207,522	0	207,522	0
90,000	0	0	90,000	90,000	0	0	90,000
3,998	300	2,420	1,878	5,129	300	3,770	1,659
201,636	300	38,837	163,099	302,651	300	211,292	91,659
155,918	750	39,300	117,368	153,097	750	39,300	114,547

Dollar Change  
on Ending  
Fund Balance

2022 Original Budget							2022 Amended Budget			
ESTIMATED (A)	2022			2022			2022		2022	
	Fund Balance January 1	Revenue	Expenditures	Fund Balance December 31	Revenue	Expenditures	Fund Balance January 1	Revenue	Expenditures	Fund Balance December 31
\$5,528,674	\$14,678,370	1,340,340			\$5,403,299	\$12,503,530			1,235,510	
		1,648,500							2,937,460	
		7,690,410							8,113,260	
		3,048,350							1,851,150	
		918,970							966,540	
5,528,674	\$14,678,370	\$14,646,570	\$5,560,474		5,403,299	\$12,503,530	\$15,103,920		\$2,802,909	
0	0	0	0	0	0	383,620	0	0	383,620	
777,564	0	40,000	737,564	777,564	0	0	86,040	0	691,524	
1,977,144	135,000	146,040	1,966,104	2,097,287	1,296,950		257,770		3,136,467	
210,920	12,500	12,750	210,670	382,859	12,500		238,960		156,399	
358,238	22,890	167,000	214,128	357,935	121,40		96,170		283,905	
224,261	400	0	224,661	263,971	40,400		80,000		224,371	
2,095,049	723,420	1,181,640	1,636,829	2,133,355	769,640		1,378,650		1,524,345	
371,682	0	0	371,682	1,480,982	0		0	0	1,480,982	
\$11,543,532	\$15,572,580	\$16,194,000	\$10,922,112	\$12,897,282	\$15,028,780		\$17,241,510		\$10,684,522	
2,543,391	\$2,665,260	\$3,705,300	\$1,503,351	2,802,106	\$2,278,480		\$3,656,330		\$1,424,256	
15,395	0	0	15,395	15,400	0		0	0	15,400	
2,558,786	2,665,260	3,705,300	1,518,746	2,817,506	2,278,480		3,656,330		1,439,656	
900,660	\$1,622,130	\$1,770,020	\$752,770	1,098,668	\$1,321,500		\$1,806,230		\$613,938	
15,209	0	0	15,209	15,209	0		0	0	15,209	
915,869	1,622,130	1,770,020	767,979	1,113,877	1,321,500		1,806,230		629,147	
120,617	105,120	129,820	95,917	147,715	108,020		125,460		130,275	
<b>\$15,138,804</b>	<b>\$19,965,090</b>	<b>\$21,799,140</b>	<b>\$13,304,754</b>	<b>\$16,976,350</b>	<b>\$18,736,780</b>		<b>\$22,829,530</b>		<b>\$12,883,600</b>	
<b>\$17,679</b>	<b>\$358,500</b>	<b>\$374,160</b>	<b>\$2,019</b>	<b>\$29,416</b>	<b>\$410,580</b>		<b>\$439,996</b>		<b>\$0</b>	
<b>\$876,107</b>	<b>\$309,000</b>	<b>\$127,860</b>	<b>\$1,057,247</b>	<b>\$920,673</b>	<b>\$341,000</b>		<b>\$127,860</b>		<b>\$1,133,813</b>	
107,638	0	36,417	71,221	207,522	0		207,522		0	
90,000	0	0	90,000	90,000	0		0	0	90,000	
3,998	300	2,420	1,878	5,129	300		3,770		1,659	
201,636	300	38,837	163,099	302,651	300		211,292		91,659	
155,918	750	39,300	117,368	153,097	750		39,300		114,547	

BROWNFIELD REDEVELOPMENT FUND	14,160 793	183,730 50	183,730 0	14,160 843	14,158 791	174,940 50	174,940 0	14,158 841	(2) (2)
Assigned									(4)
Unassigned									
Total Brownfield	14,953	183,780	183,730	15,003	14,949	174,990	174,940	14,999	
ECONOMIC DEVELOPMENT CORPORATION									
Assigned Parking Lot	19,446 551	1,950 0	0	21,396 551	0	0	0	0	(21,396) (551)
Unassigned									
Total EDC	19,997	1,950	0	21,947	0	0	0	0	(21,947)
<b>Total Component Unit Funds</b>	<b>\$1,268,611</b>	<b>\$495,780</b>	<b>\$389,727</b>	<b>\$1,374,664</b>	<b>\$1,391,370</b>	<b>\$517,040</b>	<b>\$553,392</b>	<b>\$1,355,018</b>	<b>-\$19,646</b>
<b>PROPRIETARY FUNDS</b>									
<b>Enterprise Funds</b>									
PARKS & RECREATION FUND									
Restricted for PEAK	0	141,000	141,000	0	0	565,000	565,000	0	0
Restricted for Recreation	20,000	12,200	32,200	0	30,000	0	20,000	10,000	10,000
Assigned for PEAK	240,797	363,350	491,300	112,847	803,144	276,140	304,400	774,884	662,037
Assigned for Recreation	67,689	557,150	552,290	72,549	95,455	550,580	542,320	103,715	31,166
Total Parks & Recreation Fund	328,486	1,073,700	1,216,790	185,396	928,599	1,391,720	1,431,720	888,599	703,203
Land Development									
Restricted	\$50,000	0	0	0	\$50,000	0	0	\$50,000	0
Unassigned	1,106	96,380	94,060	3,426	1,867	96,380	94,060	4,187	761
Total Land Development	51,106	96,380	94,060	53,426	51,867	96,380	94,060	54,187	761
Airport Fund									
Restricted	162,527	40,000	48,000	154,527	162,527	80,000	80,000	162,527	8,000
Assigned	82,519	0	0	82,519	82,519	0	0	82,519	0
Unassigned	157,525	708,500	787,710	78,315	285,066	1,213,630	1,345,860	152,836	74,521
Total Airport Fund	402,571	748,500	835,710	315,361	530,112	1,293,630	1,425,860	397,882	82,521
Water Resource Recovery Fund									
Assigned	1,305,844	680,000	239,020	1,746,824	2,126,742	870,000	403,870	2,592,872	846,048
Restricted	150,883	0	150,300	583	366,083	8,700,000	3,157,820	5,908,263	5,907,680
Unassigned	1,555,095	2,854,640	2,825,595	1,584,140	1,658,868	2,161,550	2,428,845	1,391,573	(192,567)
Total Water Resource Recovery Fund	3,011,822	3,534,640	3,214,915	3,331,547	4,151,693	11,731,550	5,990,535	9,892,708	6,561,161
Water Fund									
Restricted	502,800	0	150,000	352,800	617,800	0	617,800	(352,800)	
Assigned	1,239,170	530,000	1,167,000	602,170	1,799,647	530,000	1,002,960	1,326,687	724,517
Unassigned	1,793,525	2,883,710	2,895,070	1,782,165	1,600,551	2,936,560	3,015,280	1,521,831	(260,334)
Total Water Resource Recovery Fund	3,535,495	3,413,710	4,212,070	2,737,135	4,017,998	3,466,560	4,636,040	2,848,518	111,383
Solid Waste Fund									
Restricted	217,700	0	12,660	205,040	223,332	0	21,000	202,332	(2,708)
Assigned	870,610	659,540	718,680	811,470	938,401	669,840	743,480	864,761	53,291
Unassigned									
Total Solid Waste Fund	1,088,310	659,540	731,340	1,016,510	1,161,733	669,840	764,480	1,067,093	50,583
<b>Internal Service Funds</b>									
Motor Pool Fund	732,672	1,329,600	1,315,220	747,052	827,549	1,273,040	1,120,340	980,249	233,197
Unassigned									
Total Motor Pool Fund	732,672	1,329,600	1,315,220	747,052	827,549	1,273,040	1,120,340	980,249	233,197
Self Insurance Fund									
Self Insurance Fund	849,109	2,629,100	2,846,740	631,469	1,412,690	2,649,100	2,873,580	1,188,210	556,741
<b>Total Proprietary Funds</b>	<b>\$9,999,571</b>	<b>\$13,485,170</b>	<b>\$14,466,845</b>	<b>\$9,017,896</b>	<b>\$13,082,241</b>	<b>\$22,571,820</b>	<b>\$18,336,615</b>	<b>\$17,317,446</b>	<b>\$7,596,347</b>
<b>Informational Summaries</b>									

(A) Projections were as of August, 2021

**City of Mount Pleasant, Michigan  
DEPARTMENT OF PUBLIC SAFETY**

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**DATE:** September 7, 2022

**TO:** City Commission

**FROM:** Doug Lobsinger, Assistant Fire Chief, Neighborhood Resource Unit Coordinator

**SUBJECT:** Mt. Pleasant Area Community Foundation Grant

We are Requesting your support in applying for a \$54,000 grant from the Mt. Pleasant Area Community Foundation (MPACF) for the purchase of a Lucas devices, which is an automatic CPR machine. The LUCAS device has been shown to improve quality of chest compressions, increase life-saving circulation during prolonged resuscitation attempts and to save patients that would otherwise have been considered futile.

This grant request is for three separate machines for the Fire Department's frontline responding apparatus. The grant could be scaled backwards to meet dollar amounts if needed and then reapplied for to complete the total project with the next round of grants. The foundation has verbally supported it and thought that it was a good idea for a project. We just need commission support and the Mayor's signature on the letter of intent for the grant.

CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 8/12/2022 THRU 9/08/2022

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
9/8/2022	410 BROADWAY, LLC	SUBSIDY GRANT	\$300.00
9/8/2022	66 SOLUTIONS LLC	SUPPLIES	90.00
8/25/2022	ABC FASTENER GROUP, INC	SUPPLIES	173.22
9/8/2022	ABC FASTENER GROUP, INC	SUPPLIES	9.78
9/8/2022	ADIA KISTE	CONTRACT SVCS	67.00
8/25/2022	AIRGAS USA, LLC	SUPPLIES	120.57
9/8/2022	ALEX SWICK	REIMBURSEMENT	100.00
8/25/2022	ALEXANDER CHEMICAL CORPORATION	CHEMICALS	7,544.77
8/25/2022	ALL PRO EXERCISE	SUPPLIES/CONTRACT	735.00
8/25/2022	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	1,592.82
9/8/2022	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	1,205.03
8/25/2022	ANDREW CURTISS	FARMERS MKT	169.35
9/8/2022	ANDREW CURTISS	FARMERS MKT REIMB	395.55
8/25/2022	ATI GROUP	CONTRACT SVCS	901.65
9/8/2022	ATI GROUP	CONTRACT SVCS	365.95
9/8/2022	AUDRA SZELAG	CONTRACT SVCS	45.00
8/25/2022	AVFUEL CORPORATION	AIRPORT FUEL	14,557.24
8/25/2022	AXIOM WIRING SERVICE, LLC	CONTRACT SVCS	285.00
9/8/2022	BECKETT & RAEDER	CONTRACT SVCS	2,075.00
9/8/2022	BEN DVORAK	CONTRACT SVCS	15.00
8/25/2022	BIG STATE INDUSTRIAL SUPPLY INC	SUPPLIES	119.76
9/8/2022	BILL KEHOE	FARMERS MKT REIMB	243.85
9/8/2022	BILL'S CUSTOM FAB, INC	CONTRACT SVCS	770.82
9/8/2022	BLACK DIAMOND BROADCAST	CONTRACT SVCS	165.00
9/8/2022	BLOCK ELECTRIC COMPANY	CONTRACT SVCS	511.00
9/8/2022	BOB WHEELS	CONTRACT SVCS	2,500.00
8/25/2022	BOUND TREE MEDICAL, LLC	SUPPLIES	717.92
9/8/2022	BRANDON CRAWFORD	REIMBURSEMENT	241.47
9/8/2022	BRUCE JORCK	FARMERS MKT	134.00
8/25/2022	BRYAN ZUZGA	FARMERS MKT REIMB	673.20
9/8/2022	BSN SPORTS LLC	FARMERS MKT	517.20
8/25/2022	BUCK, SAMUEL JR	SUPPLIES	9.20
8/25/2022	BUCKNER, ARJAY	UB REFUND	46.50
8/25/2022	BUSINESS CONNECTIONS, INC.	CONTRACT SVCS	26.65
8/25/2022	C & O SPORTSWEAR	SUPPLIES	33.11
9/8/2022	C & O SPORTSWEAR	SUPPLIES	95.00
9/8/2022	CAIDEN ROBINSON	CONTRACT SVCS	248.00
8/25/2022	CARMEUSE AMERICAS	CHEMICALS	4,639.75
8/25/2022	CASEY CROAD	FARMERS MKT	50.00
8/25/2022	CDW GOVERNMENT, INC	SUPPLIES	6,984.65
8/25/2022	CENTRAL ASPHALT, INC	SUPPLIES	27.60
8/25/2022	CENTRAL CONCRETE INC	SUPPLIES	1,487.44
8/25/2022			292.78
			1,063.90

Check Date	Vendor Name	Description	Amount
9/8/2022	CENTRAL MICH UNIV - MAILROOM	POSTAGE/HANDLING	957.55
9/8/2022	CENTRAL PLUMBING, INC.	CONTRACT SVCS	386.61
9/8/2022	CGS, INC.	TRAINING	1,094.10
8/25/2022	CHAD SAPP	REIMBURSEMENT	165.63
8/25/2022	CHRIS BECK	FARMERS MKT	199.50
8/25/2022	CINTAS CORP	SUPPLIES/CONTRACT	117.81
9/8/2022	CINTAS CORP	SUPPLIES/CONTRACT SVCS	136.51
8/25/2022	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	5,312.10
8/25/2022	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	1,200.00
8/25/2022	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	10,442.00
9/8/2022	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	1,799.40
8/25/2022	CMP DISTRIBUTORS, INC.	SUPPLIES	875.00
8/25/2022	CMS INTERNET LLC	CONTRACT SVCS	3,920.00
8/25/2022	COLEMAN ELECTRIC SERVICES	CONTRACT SVCS	286.52
8/25/2022	CONSUMERS ENERGY	UTILITIES	48,704.08
9/8/2022	CONSUMERS ENERGY	UTILITIES	23,60.80
8/25/2022	COYNE OIL CORPORATION	SUPPLIES	8,339.57
9/8/2022	COYNE OIL CORPORATION	FUEL	2,550.64
9/8/2022	CREATING BRAND LEGACY WORLDWIDE	SUPPLIES	1,118.00
8/25/2022	CUMMINS SALES AND SERVICE	CONTRACT SVCS	698.54
8/25/2022	CUTLER TURF SERVICES, LLC	CONTRACT SVCS	2,334.04
9/8/2022	CUTLER TURF SERVICES, LLC	CONTRACT SVCS	1,241.59
8/25/2022	DAN SODINI	FARMERS MKT	55.10
9/8/2022	DAN SODINI	FARMERS MKT REIMB	74.60
8/25/2022	DAN WILLEY	UB REFUND	53.53
8/25/2022	DAVID GROTHAUSE	FARMERS MKT	100.90
9/8/2022	DAVID GROTHAUSE	FARMERS MKT REIMB	164.75
8/25/2022	DAVID WHITEHEAD	FARMERS MKT	36.80
9/8/2022	DAVID WHITEHEAD	FARMERS MKT REIMB	84.85
9/8/2022	DENALI CONSTRUCTION & ENGINEERING	CONTRACT SVCS	182.00
8/25/2022	DORNBOS SIGN & SAFETY, INC.	SUPPLIES	2,823.90
8/25/2022	DOUGLAS DAY PROPERTIES	UB REFUND	164.35
9/8/2022	DREW PEREIDA	CONTRACT SVCS	54.00
8/25/2022	ELECTIONSOURCE	SUPPLIES	1,835.00
9/8/2022	ELECTIONSOURCE	SUPPLIES	2,525.00
9/8/2022	ERNEST WOLF	FARMERS MKT REIMB	51.00
8/25/2022	ETNA SUPPLY	SUPPLIES	254.49
9/8/2022	ETNA SUPPLY	SUPPLIES	626.89
8/25/2022	F & K TREE SERVICE & STUMP REMOVAL	CONTRACT SVCS	8,000.00
8/25/2022	FAITH EVANGELICAL LUTHERAN CHURCH	REFUND	175.00
8/25/2022	FISHBECK - ENGINEERS/ARCHITECTS/	CONTRACT SVCS	41,425.80
8/25/2022	FREDRICKSON SUPPLY, LLC	SUPPLIES	1,030.91
8/25/2022	FRONT LINE SERVICES, INC	CONTRACT SVCS	1,577.45
9/8/2022	FRONT LINE SERVICES, INC	CONTRACT SVCS	1,333.77
8/25/2022	GALGOCI OIL COMPANY	FUEL	497.84
9/8/2022	GARY BRANDT	FARMERS MKT REIMB	1,030.30
8/25/2022	GRANGER	CONTRACT SVCS	82.31
8/25/2022	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	6,097.67
9/8/2022	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	1,995.85

Check Date	Vendor Name	Description	Amount
8/25/2022	GREEN'S TOWING AND RECOVERY	CONTRACT SVCS	75.00
8/25/2022	GRIFFITH, BENJAMIN	UB REFUND	44.25
8/25/2022	HACH COMPANY	SUPPLIES	736.80
9/8/2022	HACH COMPANY	CONTRACT SVCS/SUPPLIES	932.60
8/25/2022	HALT FIRE	SUPPLIES	93.75
9/8/2022	HANK McDONALD	CONTRACT SVCS	18.00
9/8/2022	HAVILAND PRODUCTS COMPANY	CHEMICALS	6,145.00
8/25/2022	HEATHER BOUCK	REIMBURSEMENT	186.88
8/25/2022	HOFFMAN CONSTRUCTION	CONTRACT SVCS	3,385.00
8/25/2022	HUBSCHER & SON, INC.	SUPPLIES	418.28
8/25/2022	HYDROCORP, INC.	INSPECTION/REPORTING SVCS	4,829.50
8/25/2022	INTERSTATE BILLING SERVICES INC	EQUIPMENT RENTAL	2,400.00
8/25/2022	I-RIDE	CONTRACT SVCS	326.00
9/8/2022	ISABELLA BANK	CAPITAL IMPROVEMENT BOND	85,677.64
8/25/2022	JAKE WALRAVEN	FARMERS MKT	1,124.85
9/8/2022	JAKE WALRAVEN	FARMERS MKT REIMB	1,152.30
8/25/2022	JEFFREY A THOMPSON	REIMBURSEMENT	108.00
8/25/2022	JOHN JOHNSON	FARMERS MKT	139.20
9/8/2022	JOHN JOHNSON	FARMERS MKT REIMB	249.35
8/25/2022	JOHNSON CONTROLS	SUPPLIES	439.89
9/8/2022	JUDY SMITH	SUBSIDY GRANT	200.00
8/25/2022	KAREN FENTON	FARMERS MKT	41.80
9/8/2022	KAREN FENTON	FARMERS MKT REIMB	196.90
8/25/2022	KENNEDY INDUSTRIES, INC	SUPPLIES	7,785.00
9/8/2022	KENNEDY INDUSTRIES, INC	CONTRACT SVCS	1,995.00
8/25/2022	KINETICO WATER SYSTEMS	CONTRACT SVCS	313.00
9/8/2022	KONECRANES, INC.	CONTRACT SVCS	1,245.00
9/8/2022	KRAPOHL FORD LINCOLN MERC	SUPPLIES/VEHICLE MAINT	6,043.42
8/25/2022	LD. DOCSA	CONTRACT SVCS	242,449.00
9/8/2022	LEANNE WALKER	REIMBURSEMENT	200.00
8/25/2022	LIAM STUDEBAKER	CONTRACT SVCS	88.00
9/8/2022	LICOLN GOT	CONTRACT SVCS	45.00
9/8/2022	LISA PETY	REIMBURSEMENT	98.00
9/8/2022	LOGOS GALORE/MORDICA SALES	SUPPLIES	104.00
8/25/2022	LOUISE WYMER	FARMERS MKT	241.20
9/8/2022	LOUISE WYMER	FARMERS MKT REIMB	96.35
9/8/2022	LUCAS FINCH	CONTRACT SVCS	60.00
8/25/2022	MADELINE PISCHEA	REIMBURSEMENT	87.63
8/25/2022	MALLEY CONSTRUCTION, INC	CONTRACT SVCS	47,808.90
9/8/2022	MALLEY CONSTRUCTION, INC	CONTRACT SVCS	16,194.60
8/25/2022	MARSHALL REAL ESTATE	UB REFUND	85.94
8/25/2022	MARY LACHANCE	REIMBURSEMENT	83.88
9/8/2022	MATT THOMAS	CONTRACT SVCS	36.00
9/8/2022	MAX BIRGY	CONTRACT SVCS	54.00
9/8/2022	MCGUIRK SAND & GRAVEL INC	CONTRACT SVCS	113,382.82
9/8/2022	MCKENNA	CONTRACT SVCS	17,211.25
8/25/2022	MEDLER ELECTRIC COMPANY	SUPPLIES	33.66
8/25/2022	MHOK, PLLC	PROSECUTORIAL SVCS	7,633.31
9/8/2022	MICAH SPRINGER	CONTRACT SVCS	45.00

Check Date	Vendor Name	Description	Amount
8/25/2022	MICHIGAN CAT	CONTRACT SVCS	730.53
9/8/2022	MICHIGAN MUNICIPAL LEAGUE	CONTRACT SVCS	259.92
9/8/2022	MID MICHIGAN AREA CABLE	CONTRACT SVCS	450.00
8/25/2022	MID-MICHIGAN INDUSTRIES	CONTRACT SVCS	7,753.00
8/25/2022	MID-STATE ASBESTOS REMOVAL, INC.	CONTRACT SVCS	1,380.00
8/25/2022	MILAN SUPPLY COMPANY	SUPPLIES	1,087.11
8/25/2022	MML WORKERS' COMPENSATION FUND	WORKERS COMP POLICY	84,935.00
8/25/2022	MOGG, SHELBY	UB REFUND	12.64
8/25/2022	MOREY'S LOGO	SUPPLIES	245.00
8/25/2022	MOTOROLA SOLUTIONS, INC.	CONTRACT SVCS	428.57
8/25/2022	MOWER, JENNIFER M	UB REFUND	50.69
9/8/2022	MPPS	CONTRACT SVCS	9,346.50
8/25/2022	MT PLEASANT ABSTRACT	UB REFUND	244.22
8/25/2022	MT PLEASANT ABSTRACT	UB REFUND	17.45
8/25/2022	MT PLEASANT ABSTRACT	UB REFUND	51.94
8/25/2022	MT PLEASANT FENCE, SASH & DOOR	REFUND	50.00
9/8/2022	MT PLEASANT KIWANIS CLUB	DUES	124.00
8/25/2022	MT PLEASANT RENTAL CENTER, INC	EQUIPMENT RENTAL	222.48
9/8/2022	NATHAN BEUTLER	CONTRACT SVCS	60.00
8/25/2022	NATIONAL RESTORATION, INC	CONTRACT SVCS	114,500.00
8/25/2022	NCL OF WISCONSIN	SUPPLIES	963.55
9/8/2022	NCL OF WISCONSIN	CHEMICALS	108.10
8/25/2022	NELSON TANK ENGINEERING &	CONTRACT SVCS	1,900.00
9/8/2022	NICKI SCHLICHT	CONTRACT SVCS	100.00
9/8/2022	NYE UNIFORM COMPANY	UNIFORMS	1,052.90
9/8/2022	O'BOYLE COWELL BLALOCK & ASSOC.	CONTRACT SVCS	40.00
8/25/2022	OFFICE DEPOT	SUPPLIES	190.94
9/8/2022	OFFICE DEPOT	SUPPLIES	26.86
9/8/2022	ON DUTY GEAR, LLC	UNIFORMS	1,391.34
8/25/2022	PAPAS PUMPKIN PATCH	FARMERS MKT	638.15
9/8/2022	PAPAS PUMPKIN PATCH	FARMERS MKT REIMB	915.15
9/8/2022	PERCEPTIVE CONTROLS, INC.	CONTRACT SVCS	7,128.50
9/8/2022	PIYUSH SARAIYA	CONTRACT SVCS	65.00
9/8/2022	POL VETERINARY SERVICES	CONTRACT SVCS	500.00
8/25/2022	PREIN & NEWHOF	CONTRACT SVCS	27,203.40
9/8/2022	PROLIME CORPORATION	CONTRACT SVCS	427,938.23
9/8/2022	PVS TECHNOLOGIES, INC	CHEMICALS	6,508.81
9/8/2022	RACHEL CHESS	CONTRACT SVCS	30.00
9/8/2022	RAY BROWERS	FARMERS MKT REIMB	138.70
8/25/2022	RCL CONSTRUCTION CO, INC	CONTRACT SVCS	93,978.00
8/25/2022	RENEE EARLE	FARMERS MKT	317.10
8/25/2022	RENT-RITE OF MT PLEASANT	EQUIPMENT RENTAL	73.25
9/8/2022	REPNET, INC	SUPPLIES	730.00
8/25/2022	RISE MACHINE	CONTRACT SVCS	3,655.00
8/25/2022	ROBYN NEUMANN, TRUSTEE	CEMETERY LOT BUY BACK	175.00
8/25/2022	ROMANOW BUILDING SERVICES	SUPPLIES/CONTRACT SVCS	12,655.51
8/25/2022	ROSEMARY CARSON	FARMERS MKT	9.35
9/8/2022	ROWE PROFESSIONAL SERVICES COMPANY	CONTRACT SVCS	9.20
8/25/2022	ROWE PROFESSIONAL SERVICES COMPANY	CONTRACT SVCS	1,100.00

Check Date	Vendor Name	Description	Amount
8/25/2022	SARAH MARSHALL	REIMBURSEMENT	83.75
8/25/2022	SARAH STEVENS	FARMERS MKT	60.72
9/8/2022	SARAH STEVENS	FARMERS MKT REIMB	18.40
8/25/2022	SARAH WILBER	FARMERS MKT	107.10
8/25/2022	SHARE CORPORATION	SUPPLIES	130.62
9/8/2022	SHORELINE POWER SERVICES, INC	CAPITAL ACQUISITIONS	3,000.00
8/25/2022	SHRED-IT USA LLC	CONTRACT SVCS	688.21
9/8/2022	SILAS SPRINGER	CONTRACT SVCS	30.00
9/8/2022	SPARTAN DISTRIBUTORS	CONTRACT SVCS	1,965.10
8/25/2022	STANTEC CONSULTING SERVICES, INC.	CONTRACT SVCS	18,600.00
8/25/2022	STATE OF MICHIGAN	CONTRACT SVCS	185.00
8/25/2022	STATE OF MICHIGAN	CONTRACT SVCS	59,757.27
8/25/2022	STEVE JESSMORE	CONTRACT SVCS	2,800.00
8/25/2022	STEVIE SWAREY	FARMERS MKT	50.60
9/8/2022	STEVIE SWAREY	FARMERS MKT REIMB	18.40
8/25/2022	STU'S ELECTRIC	SUPPLIES	80.00
8/25/2022	SUMMIT FIRE PROTECTION	CONTRACT SVCS	233.00
8/25/2022	SUNRISE ASSESSING SERVICES, LLC	CONTRACT SVCS	7,725.00
9/8/2022	THE ISABELLA CORPORATION	CONTRACT SVCS	7,500.00
8/25/2022	THE MORNING SUN	SUBSCRIPTION	874.00
8/25/2022	THE W.W. WILLIAMS COMPANY, LLC	CONTRACT SVCS	900.40
9/8/2022	THEO CRAIN	CONTRACT SVCS	52.00
8/25/2022	THIELLEN TURF IRRIGATION, INC	CONTRACT SVCS	872.96
8/25/2022	THOMAS PACKARD	CONTRACT SVCS	65.00
8/25/2022	TINA CAPUSON	FARMERS MKT	76.50
9/8/2022	TINA CAPUSON	FARMERS MKT REIMB	62.90
8/25/2022	TOPCON SOLUTIONS INC	SUPPLIES	780.00
8/25/2022	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS	1,446.50
9/8/2022	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS	1,060.00
8/25/2022	TYLOR SHORT	FARMERS MKT	29.45
9/8/2022	UNIFIRST CORPORATION	CONTRACT SVCS	35.00
8/25/2022	UNIFIRST CORPORATION	CONTRACT SVCS	105.44
9/8/2022	VAN BRAKENBERRY	CONTRACT SVCS	57.89
9/8/2022	VANCE OUTDOORS, INC.	CONTRACT SVCS	30.00
8/25/2022	VERIZON CONNECT NWF, INC.	SUPPLIES	1,249.35
8/25/2022	WACKER, MARK & MALLARY	CONTRACT SVCS	210.47
9/8/2022	WALTER McDONALD	UB REFUND	49.20
9/8/2022	WATKINS ROSS & CO	CONTRACT SVCS	18.00
8/25/2022	YEOL YEO CONSULTING, LLC	RETIREE HEALTHCARE PLAN	6,800.00
9/8/2022	YEOL YEO CONSULTING, LLC	CONTRACT SVCS	21,384.60
		CONTRACT SVCS	7,492.00

COMM TOTALS:

Total of 232 Checks:

Less 0 Void Checks:

Total of 232 Disbursements:

\$1,770,737.65

0.00

\$1,770,737.65

# Memorandum

*Mt. Pleasant* [meet here]

TO: Aaron Desentz, City Manager  
FROM: William R. Mrdeza, Community Services & Economic Development Director  
DATE: September 7, 2022  
SUBJECT: Set Public Hearing for IDD for DL Wilson Properties

Due to a clerical error staff is requesting the City Commission cancel the public hearing regarding the creation of an Industrial Development District for DL Wilson Properties scheduled for September 12, 2022. Staff is further requesting the City Commission set a new date of September 26, 2022 for a public hearing regarding the creation of an Industrial Development District in response to the attached request from David L. Wilson. DL Wilson Properties, as the owner of Real Property located at 1219 N. Mission St., Mt Pleasant is requesting the City Commission designate the following parcels as an Industrial Development District:

17-000-18-331-00, 17-000-18-330-00, 17-000-18-334-00, 17-000-18-324-00, 17-000-18-338-00, 17-000-18-322-00, 17-000-18-319-00, 17-000-18-321-00, 17-000-18-311-00, 17-000-18-312-01, 17-000-18-310-00, 17-000-18-309-00

The purpose of the industrial development district is to allow the occupant of the property, Wilson Steel Fab & Machine, the opportunity to file a request for an Industrial Facilities Tax exemption (tax abatement) on an expansion of their current operations. An established district is required to make application for an Industrial Facilities Tax (IFT) exemption. An additional public notification and a public hearing are required before the City Commission could act on the anticipated IFT application.

I recommend the City Commission receive Mr. Wilson's request to create an Industrial Development District and set a public hearing for September 26<sup>th</sup>. I anticipate Mr. Wilson or his representative to be present at the September 26<sup>th</sup> public hearing to answer questions about the specifics of the plan for expansion and the anticipated abatement request.

The IDD request before the Commission is only to create the Industrial Development District. As indicated, the abatement request will require a separate application, a public hearing and a decision by the City Commission at a future meeting.

I request the City Clerk provide the required written notices of public hearing.

Proposed motion: "I move to set the public hearing for the establishment of an Industrial Development District for parcels 17-000-18-331-00, 17-000-18-330-00, 17-000-18-334-00, 17-000-18-324-00, 17-000-18-338-00, 17-000-18-322-00, 17-000-18-319-00, 17-000-18-321-00, 17-000-18-311-00, 17-000-18-310-00, 17-000-18-309-00 for September 26, 2022."

# DL WILSON PROPERTIES, LLC

1219 North Mission Street - Mount Pleasant, MI 48858  
Phone: (989) 773-6046 - Fax: (989) 341-3523

August 8, 2022

City of Mt. Pleasant  
Heather Bouck  
320 W. Broadway  
Mt. Pleasant, MI 48858

Dear Heather,

DL Wilson Properties, LLC, located at 1219 N. Mission St., Mt. Pleasant, MI is hereby requesting the establishment of an Industrial Development District in order to initiate a large expansion project.

Wilson Steel-Fab & Machine, parent company of DL Wilson Properties, has operated in the City of Mt. Pleasant since the early nineties. This locally owned and operated manufacturing company specializes in providing a variety of quality made products for the agricultural industry and works closely with many other local businesses for supply needs. This project will increase their competitive edge by allowing the business to fabricate components currently being produced by a competitor located outside the State of Michigan.

As a long-standing business in the community, DL Wilson Properties is asking the City of Mt. Pleasant to consider granting an Industrial Development District. This will allow Wilson Steel-Fab & Machine to continue to give back to the community through the development of robust job offerings and local investment.

Legal property descriptions for the parcels to be included in the Industrial Development District are enclosed.

Thank you for your consideration.

Sincerely,



David L. Wilson

## **RESOLUTION TO ADOPT LAND ACKNOWLEDGEMENT STATEMENT**

At a regular meeting of the City of Mt. Pleasant, Michigan, on September 12, 2022

The following resolution was offered by member \_\_\_\_\_, and supported by member \_\_\_\_\_.

**WHEREAS**, The Mount Pleasant City Commission recognizes the Anishinaabeg, whose ancestral lands the City stands upon today.

**WHEREAS**, we acknowledge the Saginaw Chippewa Indian Tribe, and recognize that the three bands of Ojibway; Saginaw, Black River and Swan Creek, comprise the Tribe that have resided on this land for over 200 years.

**WHEREAS**, our acknowledgement of the full history of the Tribe and our commitment to be good stewards of these ancestral lands is an expression of gratitude and appreciation to those ancestors who came before.

**WHEREAS**, we give thanks to the generous care with which the Anishinaabeg, and those members of the Saginaw Chippewa Indian Tribe of Michigan have given and continue to give to this land and our community.

**NOW, THEREFORE, BE IT RESOLVED**, The Mount Pleasant City Commission adopts the aforementioned statement into a land acknowledgement statement.

Resolution duly adopted.

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Amy Perschhacher, Mayor

Certified to be a true copy, \_\_\_\_\_  
(Date)

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Heather Bouck, City Clerk

**City of Mount Pleasant, Michigan  
DEPARTMENT OF PUBLIC SAFETY**

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**MEMORANDUM**

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**DATE:** August 8<sup>th</sup>, 2022  
**TO:** Aaron Desentz, City Manager  
**FROM:** Paul Lauria, Director of Public Safety  
**SUBJECT:** Exhaust Braking

At the July 11<sup>th</sup>, 2022 City Commission meeting I was requested to look into the enforcement aspects of exhaust braking. I contacted our local Michigan State Police, Motor Carrier Division Officer, Steven Frizzell.

Officer Frizzell stated that his enforcement experience has been minimal as it pertains to "no exhaust/jake braking ordinances". This is mainly because Motor Carrier Officers do not enforce local ordinances and the State of Michigan has no laws banning it. He did however relay that his enforcement would be under 257.707c Noise Limitations of the Michigan Motor Vehicle Code as it applies to commercial motor vehicles.

In addition, we discussed how difficult it is to take enforcement action under 257.707c Noise Limitations. This is mainly because an officer has to take a noise measurement during the actual use of the exhaust brake. This can only be done while the commercial motor vehicle is in motion, slowing down. This also means the officer has to be stationary, close enough, and at a precise location to take a sound measurement. If all the element aligned and the sound exceeded the limits outlined in the law then enforcement action could be taken.

I hope this information is what the Commission is looking for. If not, let me know and I will gather whatever is needed. If you have any further questions please don't hesitate to contact me.