

**Regular Meeting of the Mt. Pleasant City Commission**  
**Monday, November 28, 2022**  
**7:00 p.m.**

**AGENDA**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

LAND ACKNOWLEDGEMENT STATEMENT:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. Introduce and swear in Police Officer Austin Pahl.
2. Introduce Public Safety Records Supervisor Aimee Murphy.

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

3. Minutes of the Economic Development Corporation/Brownfield Redevelopment Authority (June).
4. Minutes of the Airport Joint Operations and Management Board (October).
5. Minutes of the Zoning Board of Appeals (October).
6. Notice of Temporary Traffic Control Order #1-2023.
7. Notice of Temporary Traffic Control Order #2-2023.

CONSENT ITEMS:

8. Approval of the minutes from the regular meeting held November 14, 2022.
9. Consider trade-in of our current backhoe and approval for the purchase of a 2023 model Caterpillar backhoe from Michigan CAT.
10. Consider custodial services contract with Romanow Building Services (RBS) for 2023-2025.
11. Consider purchase of police administration vehicle as part of the Kraphol Ford buyback program.
12. Consider purchase of Lucas devices from Stryker Medical.
13. Consider approval of letter of support for Michigan State Housing Development Authority Neighborhood Enhancement Program application.

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

## City Commission Agenda

November 28, 2022

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14. Consider budget amendment for water treatment chemicals.
15. Consider approval of Payrolls and Warrants.

### PUBLIC HEARINGS:

16. Public hearing on for Development District (DDA) License for China Master and consider resolution on the same.

### NEW BUSINESS:

17. Consider resolution approving the final 2023 Operating Budget and set the millage rate for 2023.
18. Consider resolution supporting amended rates, fees and charges.
19. Consider reappointments to the various boards and commissions as recommended by the Appointments Committee.

### ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

### PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

### RECESS:

### CLOSED SESSION:

### RECESS:

### WORK SESSION:

20. Discussion on Property Maintenance Code.
21. Discussion on MML Annual Convention learning.

### ADJOURNMENT:

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

TO: MAYOR AND CITY COMMISSION

NOVEMBER 28, 2022

FROM: AARON DESENTZ, CITY MANAGER

SUBJECT: CITY MANAGER REPORT ON AGENDA ITEMS

Proclamations and Presentations:

Receipt of Petitions and Communications:

Consent Items:

9. Consider trade-in of our current backhoe and approval for the purchase of a 2023 model Caterpillar backhoe from Michigan CAT.
  - a. Staff is recommending the replacement of the City's 2007 model backhoe and a trade with Michigan CAT. The City's net cost in the transaction is \$104,900. This includes the trade in value for our current model at \$35,000. The replacement is part of the City's 2023 budget process.
10. Consider custodial services contract with Romanow Building Services (RBS) for 2023-2025.
  - a. Staff is recommending a contract with RBS for the regular cleaning of City Hall, the Public Safety Building, and Public Works facilities. Staff received a single bid for these services. RBS is the City's current custodial services provider. The proposed contract increases at a rate of \$4,200 in the first year across the three buildings. 2023 costs would be \$67,000 and would increase to \$73,000 in 2025. This is about a 9% increase in cost over the three-year period.
11. Consider purchase of police administration vehicle as part of the Krapohl Ford buyback program.
  - a. Staff is recommending a replacement of the Police Lieutenant vehicle which is a 2011 Ford Taurus through the Krapohl Buy-Back Program. The vehicle would be replaced with a Ford F-250 which will cost \$36,460 in the first year and would be purchased back and credit offered to for another vehicle in the future. The request is a budgeted item.
12. Consider purchase of Lucas devices from Stryker Medical.
  - a. The Mount Pleasant Area Community Foundation awarded \$53,665 to the Mount Pleasant Fire Department for the purchase of three (3) CPR machines. Staff is recommending authorization to purchase the units.
13. Consider approval of letter of support for Michigan State Housing Development Authority Neighborhood Enhancement Program application.
  - a. Staff is recommending that the City Commission authorize the Mayor to sign an application for a \$75,000 grant through MSHDA for the NEP program. This program allows homeowners to apply for a local grant backed by these funds to provide exterior enhancements to their homes. Staff has targeted the funds for use in the neighborhood found on the map in your packet. The selection of the neighborhood is required by MSHDA. If granted, funding would be available for the 2023 construction season.
14. Consider budget amendment for water treatment chemicals.
  - a. Staff recommends a budget amendment of \$19,000 to purchase chemicals for water treatment. The City received bids for 2023 from vendors which are quoting significant price increases next year. The City has capacity to take additional volume this year. Purchasing at the 2022 rates will save the City approximately \$4,000.

Public Hearings:

16. Public hearing on for Development District (DDA) License for China Master and consider resolution on the same.
  - a. China Master, located at 1216 South Mission, is requesting the City Commission to consider approval for a Development Liquor License at their location. As part of this consideration, the City Commission has set a public hearing on November 28th, 2022. China Master meets all the requirements to receive a Development District License. After the public hearing, the City Commission is asked to approve the attached Resolution authorizing China Master to proceed with their application to the State of Michigan.
    - i. Recommended Action: Following the public hearing, a motion to approve the Resolution as presented.

New Business:

17. Consider resolution approving the final 2023 Operating Budget and set the millage rate for 2023.
  - a. The City Commission is asked to approve the proposed 2023 Budget. The proposed budget will expend \$46.5 million dollars. The budget maintains the current 16.25 millage rate from last year. The budget will use \$383,620 of unassigned fund balance leaving the City with an estimated remaining unassigned fund balance of \$2.8 million at the end of 2023. The budget resolution removes parking lot #3 reconstruction and use of ARPA funds from the proposed budget prepared in September. This project will be revisited in 2023 with construction likely not until 2024.
    - i. Recommended Action: A motion to adopt the Resolution as provided.
18. Consider resolution supporting amended rates, fees and charges.
  - a. The 2023 City Budget is supported by the increase of various utility rates, fees, and fines. This year staff is recommending an increase in only utility fees for water and sewer. Water fees will increase primarily due to the increased cost of disposing of residual lime. Sewer fees will increase in order to cover the debt service for upgrades to the Water Resource Recovery Facility (WRRF).
    - i. Recommended Action: A motion to adopt the Resolution as provided.
19. Consider reappointments to the various boards and commissions as recommended by the Appointments Committee.
  - a. The Appointments Committee will discuss several reappointments to various boards and commissions that they are recommending the City Commission take action on.



## Work Session

### 20. Discussion on Property Maintenance Code.

- a. The City Commission will hold a work session where staff will provide information related to property maintenance throughout the City. The City Commission is asked to weigh in on the proposed use of stricter property maintenance standards to address various issues.

### 21. Discussion on MML (Michigan Municipal League) Annual Convention learning.

# City of Mt. Pleasant, Michigan



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## **Brownfield Redevelopment Authority (BRA) Economic Development Corporation (EDC)**

### **MINUTES OF THE REGULAR MEETING**

**June 1, 2022—3:00 P.M.**

#### **I. Call to Order**

In the absence of the Chair and Vice-Chair, the meeting was called to order by Board Member Amy Perschbacher at 3:05 p.m.

Present: Aaron Desentz, Mary Ann Kornexl, Tom Krapohl, Amy Perschbacher, Jennifer Verleger,

Absent: Joshua Agardy, Nicole Frost, Jeff Smith (Chair), Bradley Wahr (Vice Chair)

Also attending: (Staff): William Mrdeza

#### **II. Approval of Agenda**

It was moved by Desentz, seconded by Krapohl, to approve the agenda as presented. **The motion passed unanimously.**

#### **III. Approval of the April 19, 2022 Meeting Minutes**

It was moved by Verleger, seconded by Desentz, to approve the April 19, 2022 meeting minutes as presented. **The motion passed unanimously.**

#### **IV. Old and New Business:**

##### **A. BRA**

##### **1. Recommend Approval of the 2022 Amended and 2023 Proposed Budgets for the Brownfield Redevelopment Authority**

Kornexl reviewed the 2022 amended and 2023 proposed Brownfield Redevelopment Authority budget for the Board. She noted that 2022 was the last year of the Borden debt capture, which accounted for the large difference in captured taxes reflected between 2022

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and 2023 as well as the Working Capital uses. Projected working capital at the end of 2022 was \$14,999 and nearly the same in 2023 at \$15,049. It was moved by Verleger, seconded by Krapohl, to recommend approval of the 2022 amended and 2023 proposed budgets to the City Commission. **The motion passed unanimously.**

## **B. EDC**

### **1. Recommend Approval of the 2022 Amended and 2023 Proposed Budgets for the Economic Development Corporation**

Kornexl reviewed the EDC budgets for Board consideration. She indicated that the remaining land owned by the EDC was transferred to the City in 2021 and is reflected in the Working Capital Uses in the budget document. Based on the fact that the EDC no longer owns property, the decision has been made to make the Board dormant until needed again in the future. The budget as presented reflects this by proposing to zero out the 2022 amended budget for the EDC. It was moved by Desentz, seconded by Verleger, to recommend approval of the 2022 budget as amended, recognizing that this will be the last budget for the EDC until the Board is once again needed in the future **The motion passed unanimously.**

## **V. Other Business**

There was no other business to discuss.

## **VI. Public Comment**

There were no public comments given or received.

## **VII. Adjourn**

There being no other business, **the meeting adjourned at 3:10 p.m.**

## **AIRPORT JOINT OPERATIONS AND MANAGEMENT BOARD**

Meeting Minutes

**Thursday, October 20, 2022**

**3:30 – 5:00 p.m.**

**Airport Terminal Building**

I. Call to Order

Chairman Nanney called the meeting to order at 3:31 p.m.

II. Roll Call

Member	Present
Aaron Desentz	Yes
Nicole Frost	Yes
James McBryde	Yes
Rodney Nanney	Yes
Gayle Ruhl	Yes

Staff present: Bill Brickner and Jason Moore

III. Additions/Deletions to Agenda

Motion by Frost, support by McBryde, to approve agenda

Motion passed unanimously

IV. Public Input on Agenda Items

None

V. Approval of Meeting Minutes – September 2022

Motion by McBryde, second by Desentz, to accept the minutes as written

Motion passed unanimously

VI. Airport Manager's Report – September 2022

VII. Old Business

- a. Education – Discussion on flight simulator
- b. Airport fiber optic line – increasing speed by changing hardware, no long needs to be on agenda
- c. Airport public relations – Work with Darcy Orlik on website, Instagram.
- d. Additional ideas to promote corporate traffic and airport growth  
Item for next agenda – Update on the addition of testimonials to the

website

VIII. New Business

- a. Stimulating growth in business flights through business retention contacts  
Nothing new at this time will be updated next meeting
- b. Airport taxiway drag racing event  
Update discussed, not viable at this time (remove from agenda)

IX. Announcements on Airport Related Issues and Concerns

Discussed new 100UL fuel benefits and when it would be available  
Discussed soil boring the week of October 24 for taxiway design

X. Public Comment on Non-Agenda Items

None

XI. Adjournment

Chairman Nanney adjourned the meeting at 4:23 p.m.

**Mt. Pleasant Zoning Board of Appeals  
Minutes of the Regular Meeting  
October 26, 2022**

**I.** Chair Raisanen called the meeting to order at 7:00 p.m.

Present: Friedrich, McGuire, Orlik, Raisanen, Stressman  
Absent: White

Staff: Brian Kench, Laura Delamater

**II. Approval of the Agenda:**

Motion by McGuire support by Friedrich to approve the agenda.

Ayes: Friedrich, McGuire, Orlik, Raisanen, Stressman  
Nays: None

Motion was approved unanimously.

**III. Approval of the Minutes:**

**A. July 27, 2022**

Raisanen requested a change be made to the July 27, 2022 minutes on page 3, Orlik closed the Public Hearing, ~~was closed~~. (remove the (comma), was closed).

Motion by Orlik support by McGuire to approve the July 27, 2022 minutes as amended.

Ayes: Friedrich, McGuire, Orlik, Raisanen, Stressman  
Nays: None

Motion was approved unanimously.

**IV. Communications:**

**A. None**

**V. Public Hearings:**

Chair Raisanen reviewed the bylaws and board procedures for the Public Hearing.

**A. ZBA-22-03 611 & 617 E. Broadway – Request for a variance from Section 154.405.A of the Zoning Ordinance to permit the location of the main entrance on**

side elevation (West) where the code requires the entrance to be in the facade (Wall Facing Broadway Street).

Kench introduced the ZBA-22-03 submitted by Andrew Theisen, Konwinski Construction, requesting a variance from Section 154.405.A of the Zoning Ordinance to permit the location of the main entrance on side elevation (West) where the code requires the entrance to be in the facade (Wall Facing Broadway Street).

Kench reviewed the property's zoning and other characteristics as well as the current use, zoning, and future land use of adjacent properties. The property is zoned CD-4 with the future land use being designated mixed use-high density. Kench reviewed pertinent sections and definitions from the Zoning Ordinance.

Kench reviewed the site plans and provided an overview of the pre-application meeting and the changes that were proposed after that meeting. Kench reviewed the design features and changes that are proposed.

Kench shared photos of the area and current conditions of the buildings currently on the property.

Orlik asked about the main entrance facing Broadway. Discussion took place.

Raisanen called on the applicant to present their case.

Tim Beebe, Central Michigan Surveying & Development and Andy Theisen, Konwinski Construction, were on hand to address the board. Tim complimented the Pre-Application Meeting process that the City has created and discussed the main issue that came out of that meeting being the main entrance on the facade. (Broadway Street). Beebe discussed some of the challenges of doing the proposed renovation on the business while remaining open. Beebe reviewed the proposed option for the main door facing Broadway. Beebe provided an overview of the current site and proposed changes and additions.

Andrew Theisen reviewed the project and explained that their client is very interested in maintaining a pedestrian friendly entrance. The concessions made were aimed at an attempt to capture the intent of the ordinance.

Raisanen asked if there were any questions for the applicants.

Discussion took place. Orlik commented that he liked the symmetry of it, that the actual point of entry is still facing Broadway. Theisen stated that he tried hard to convince city staff that they were meeting the intent (of the ordinance) there, that their entrance faces Broadway. He stated that he felt that's why Brian (Kench) spent so much time with definitions, because he picked them apart; looking to try to capture that existing entrance as a plausible option.

Raisanen opened the Public Hearing.

Kench noted that there were no electronic communications. There being no one who wished to speak, Raisanen closed the Public Hearing.

Raisanen asked if there were any correspondence regarding the case.

Kench discussed the comments from Director of Fire Safety, and comments from the Department of Public Works.

Discussion took place.

Raisanen went through the finding of facts.

Motion by Orlik, support by Friedrich to approve ZBA-22-03 filed on behalf of Broadway Family Dentistry, for a variance from section to permit the use of the existing main entrance located in the west elevation of the building as part of an expansion plan for the business at 611 East Broadway Street. Parking is already established to service this existing west elevation entrance. The construction must comply with all Fire Department and DPW stimulations.

Vote:

Ayes: Friedrich, McGuire, Orlik, Raisanen, Stressman

Nays:

Motion carries; the variance is granted.

**VI. Public Comments:**

Raisanen opened the public comment. Kench noted that there were no public comments submitted via zoom or electronically. There being no one who wished to address the board, Raisanen closed public comment.

**VII. Old Business:**

**A. None**

**VIII. New Business:**

**A. Two cases for November 16, 2022 Zoning Board of Appeals meeting.**

**IX. Other Business:**



**A. None**

**X. Adjournment:**

Motion by Friedrich, support by McGuire to adjourn.

Ayes: Friedrich, McGuire, Orlik, Raisanen, Stressman

Nays: None

Motion approved unanimously.

Meeting adjourned at 7:36 p.m.

lkd



## City of Mt. Pleasant, Michigan Traffic Control Order

**TRAFFIC CONTROL ORDER NO.** \_\_\_\_\_

TC 1-2023

Issued By: \_\_\_\_\_

*Stane Tawani*

Traffic Engineer

Date: \_\_\_\_\_

3-24-22

Signs/work by: \_\_\_\_\_

Weaver

Street Department

Date: \_\_\_\_\_

11-9-22

Filed/ Attested: \_\_\_\_\_

City Clerk

Date: \_\_\_\_\_

*This Traffic Control Order shall be presented to the City Commission and may receive final approval not more than 90 days from the date the work was performed by the Street Department. It shall not be renewed or extended except upon action by the City Commission.*

Content: Relocate "No Parking Here to Corner" sign from south side to north side of driveway at 122 South Washington. Place no parking sign at northwest corner of Michigan and Washington in place of relocated sign.









## City of Mt. Pleasant, Michigan Traffic Control Order

**TRAFFIC CONTROL ORDER NO.**

TC 2-2023

Issued By:

Steve T. Weaver  
Traffic Engineer

Date:

8-24-22

Signs/work by: Weaver  
Street Department

Date: 11-9-22

Filed/ Attested:

City Clerk

Date:

*This Traffic Control Order shall be presented to the City Commission and may receive final approval not more than 90 days from the date the work was performed by the Street Department. It shall not be renewed or extended except upon action by the City Commission.*

### Content:

Place no parking signs on the west side of Deming and the north side of Edgewood around the corner and approaches to the corner only to allow larger vehicles, buses and snowplows to pass around the corner.

Place no parking signs on the north side of Edgewood Drive at the corner (near 700 Edgewood) to allow vehicle turning.

Minutes of the regular meeting of the City Commission held Monday, November 14, 2022, at 7:00 p.m., in the City Commission Room, 320 W. Broadway St., Mt. Pleasant, Michigan with virtual options.

Mayor Perschbacher called the meeting to order.

The Pledge of Allegiance was recited.

Land Acknowledgement statement was recited.

Commissioners Present: Mayor Amy Perschbacher and Vice Mayor Mary Alsager; Commissioners Brian Assmann, Liz Busch, Bryan Chapman & Maureen Eke

Commissioners Absent: George Ronan

Others Present: City Manager Aaron Desentz, City Clerk Heather Bouck and City Attorney Michael Homier

#### Proclamations and Presentations

Mayor Perschbacher recited the Proclamation recognizing the Elimination of Violence Against Women Day on November 25, 2022.

Moved by Commissioner Eke and seconded by Commissioner Busch to approve the Agenda as presented. Motion unanimously adopted.

#### Receipt of Petitions and Communications

Received the following petitions and communications:

2. Monthly report on police related citizen complaints received.
3. Airport Joint Operations and Management Board September Meeting Minutes.
4. Zoning Board of Appeals July Meeting Minutes.
5. Downtown Development Authority May and September Meeting Minutes.
6. Planning Commission October Meeting Minutes.

Moved by Commissioner Busch and seconded by Commissioner Eke to approve the following items on the Consent Calendar:

7. Minutes of the regular meeting of the City Commission held October 24, 2022.
8. Contract with Adams & Associates of Grand Rapids, Michigan for appraisal services in an amount not to exceed \$30,000.
9. Bid of GreenScene Landscaping of Mt. Pleasant, Michigan for Downtown Sidewalk Snow Removal 2022-2023 snow season for \$725 per snow removal event and \$830 per salting event.
10. Set a public hearing for Monday, November 28, 2022 at 7:00 p.m. on China Master's request for a Development District (DDA) License at 1216 South Mission St.

11. Resolution approving the submittal of an application for the 2022

Transportation Alternatives Program (TAP) Grant as presented.

**WHEREAS**, the City of Mt. Pleasant, in cooperation with the Isabella County Friends of the Mid-Michigan Regional Community Pathways Group and the Charter Township of Union, wishes to construct a trail connecting the GKB Riverwalk Trail to Mission Creek Park and to establish a northerly connection point for the Mid-Michigan Regional Pathway System, and

**WHEREAS**, the proposed project is consistent with the Greater Mt. Pleasant Non-Motorized Plan and provides a vital connection for City and Township residents to access the City's park system and existing 4-miles of paved, non-motorized pathways, and

**WHEREAS**, the proposed project is specifically outlined in and consistent with the goals and objectives of the City's current 2021-2026 Parks and Recreation Master Plan, and

**WHEREAS**, the proposed project is listed in the City's adopted 2022-2027 Capital Improvement Plan, and

**WHEREAS** the proposed project and grant application were discussed at a public meeting of the Mt. Pleasant City Commission held November 14, 2022 at 7:00 p.m. at Mt. Pleasant City Hall to provide an opportunity for additional public comment on the proposed project, and

**WHEREAS**, the TAP grant specifically provides funding for pedestrian and bicycle facilities, including shared-use paths; and,

**WHEREAS**, the City of Mt Pleasant

- 1) Supports and authorizes the submission of a Transportation Alternatives Program grant application and commits \$525,000 or 43% of the total \$1,200,000 project cost from City matching funds.
- 2) Commits to owning, operating and funding/implementing a maintenance plan/program over the design life of the facility constructed with TAP funds;
- 3) Authorizes the City Manager to act as the City of Mt. Pleasant's agent during project development and sign a project agreement upon receipt of a TAP grant award; and
- 4) Commits to being responsible for engineering, permits, administration, potential cost overruns and any non-participating items.

**BE IT THEREFORE RESOLVED** that the Mt. Pleasant City Commission hereby approves submittal of a 2022 Transportation Alternatives Program (TAP) Grant Application for the Mid-Michigan/GKB Trail Project.

12. Michigan Department of Transportation (MDOT) resolution authorizing the approval of a contract for the reimbursement of funds for M-20 (Pickard Street) Reconstruction Project as presented.

**WHEREAS**, a Contract Agreement (MDOT Contract No. 22-5427) has been submitted by the Michigan Department of Transportation, which requires the City of Mt. Pleasant to adopt a resolution authorizing the approval of the contract for reimbursement of funds by the City to MDOT for the 2023-2024 M-20 (Pickard Street) Reconstruction Project, and

**WHEREAS**, the reconstruction and improvements made to M-20 (Pickard Street) will improve safety for both motoring and pedestrian traffic; and

**WHEREAS**, the Agreement has been approved by the City Manager as to substance,

**NOW, THEREFORE, BE IT RESOLVED**, that the City Manager be authorized to execute said Agreement on behalf of the City of Mt. Pleasant.

13. Appointments to the 9-1-1 Governing Board as recommended by Police Chief Paul Lauria to replace current appointees due to retirement.

9-1-1- Governing Board

Assistant Fire Chief Doug Lobsinger, Primary

Assistant Police Chief Brandon Bliss, Alternate

14. Bid of Tokio Marine HCC for 2023 stop loss coverage insurance at the rate of \$60.32 per month for single coverage and \$184.75 for family coverage with a deductible of \$175,000.

15. Warrants dated October 31 and November 3, 2022 and Payrolls dated October 28, 2022 all totaling \$948,045.10.

Motion unanimously adopted.

A public hearing was held Special Assessment District #3-22 roll. There being no public comments or communications, the Mayor closed the public hearing.

Moved by Commissioner Eke and seconded by Commissioner Busch to adopt the following Resolution #5 to approve the roll and set the payment terms for Special Assessment District #3-22.

S.A. DISTRICT 3-22 RESOLUTION NO. 5

**WHEREAS**, the City Commission held a public hearing on x after due and legal notice and reviewed the special assessment roll to defray Special Assessment District No. 3-22 share of the cost of certain public expenditures, described as: paving the alley in the block between Fancher on the west, Kinney on the east, Chippewa on the south and Lincoln on the north in the City Special Assessment District No. 3-22;

**WHEREAS**, after hearing all persons interested therein and after carefully reviewing the special assessment roll, the Commission deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon are in accordance with the benefits to be derived by each parcel of land assessed;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Said special assessment roll as prepared by the City Assessor, in the amount of \$79,497.59 with \$55,648.32 being paid by the properties specifically benefited and with \$22,849.28 paid by the city-at-large is hereby confirmed.

2. Said special assessment roll is payable in 22 annual installments which shall be due and payable beginning on July 1, 2024.

3. Interest shall be charged on the unpaid balance of said special assessment roll at the rate of three percent (3 % ), commencing three (3) months after notification that the project has been completed. There will be no interest if paid within three (3) months of the written notification from the City Treasurer.

4. The City Clerk is directed to attach his warrant to a certified copy of this resolution within ten (10) days after its adoption requesting the City Assessor to spread and the City Treasurer to collect the sums and amounts as directed by the Commission.

5. The City Clerk is directed to endorse the date of confirmation on the roll.

6. All resolutions and parts of resolutions conflicting with the provisions of this resolution are rescinded.

AYES: Commissioners Alsager, Assmann, Busch, Chapman, Eke & Perschbacher

NAYS: None

ABSENT: Commissioner Ronan

Motion unanimously adopted.

Public hearing on proposed 2023 Annual Operating Budget.

Brandon Horn, 4300 Collegiate Way, introduced himself as the journalist from CM Life that will be covering City Commission matters.

There being no additional public comments or communications received, the Mayor closed the public hearing. There is no action required at this time.

Moved by Commissioner Eke and seconded by Commissioner Busch to approve the Resolution to dissolve the Local Development Finance Authority (LDFA). (CC Exh. 2-22)  
Motion unanimously adopted.

Moved by Commissioner Assmann and seconded by Commissioner Eke to adopt the final amended budget for the Local Development Finance Authority (LDFA) as presented. Motion unanimously adopted.

Moved by Commissioner Busch and seconded by Commissioner Eke to adopt the proposed PILOT policy and to authorize staff to solicit proposals for affordable housing projects during the first quarter of 2023.

AYES: Commissioners Alsager, Busch, Chapman, Eke & Perschbacher

NAYS: Commissioner Assmann

ABSENT: Commissioner Ronan

Motion carried.

Moved by Vice Mayor Alsager and seconded by Commissioner Eke to approve revised Resolution #5 for S.A. #2-22 as follows:

**WHEREAS**, the City Commission held a public hearing on February 14, 2022 after due and legal notice and reviewed the special assessment roll to defray Special Assessment District No. 2-22, share of the cost of certain public expenditures, described as reconstruct the alley between Broadway and Michigan from University to 115.5 feet east of Franklin in the City Special Assessment District No. 2-22; and,

**WHEREAS**, after hearing all persons interested therein and after carefully reviewing the special assessment roll, the Commission deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon are in accordance with the benefits to be derived by each parcel of land assessed;

**WHEREAS**, the final cost of the project was \$172,327.48 which is \$40,327.48 higher than the original assessment roll;



**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Said revised special assessment roll as prepared by the City Assessor, in the amount of \$172,327.48 with \$53,586.96 being paid by the properties specifically benefited and with \$118,740.52 paid by the city-at-large is hereby confirmed.
2. Said special assessment roll is payable in eight (8) annual installments which shall be due and payable beginning on the July tax bill following the three (3) month written notice of project completion.
3. Interest shall be charged on the unpaid balance of said special assessment roll at the rate of three percent (3%), commencing three (3) months after notification that the project has been completed. There will be no interest if paid within three (3) months of the written notification from the City Treasurer.
4. The City Clerk is directed to attach the warrant to a certified copy of this resolution within ten (10) days after its adoption requesting the City Assessor to spread and the City Treasurer to collect the sums and amounts as directed by the Commission.
5. The City Clerk is directed to endorse the date of confirmation on the roll.
6. All resolutions and parts of resolutions conflicting with the provisions of this resolution are rescinded.

Motion unanimously adopted.

Moved by Commissioner Eke and seconded by Commissioner Busch to approve the Agreement on Restrictive Covenants associated with City property with Valero contingent on final review of the City Attorney and the City Manager and the change from Texas to Michigan in which the Guaranty shall be governed by. Motion unanimously adopted.

Announcements on City-Related Issues And New Business

Commissioner Busch reminded residents that leaf collection is this week with the final sweep through the City the week of November 28<sup>th</sup>.

Commissioner Eke announced November is Native American History Month. There are numerous events at the University and the Ziibiwing Center.

The Commission recessed at 7:59 p.m. and returned to a work session 8:10 p.m.

Work Session – Parking Enforcement.

Assistant Fire Chief/Neighborhood Residential Unit Director Doug Lobsinger presented parking options for consideration.

Discussion ensued.

Work Session – MML Annual Convention learning.

The matter was postponed to the November 28<sup>th</sup> meeting.

Moved by Vice Mayor Alsager and seconded by Commissioner Eke to adjourn the meeting at 8:52 p.m. Motion unanimously adopted.

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Amy Perschbacher, Mayor

---

Heather Bouck, City Clerk

# Memorandum



TO: Aaron Desentz, City Manager  
FROM: Jason Moore, DPW Director  
DATE: November 16, 2022  
SUBJECT: Approve Backhoe Purchase and Trade-In Amount

## Request

The City Commission is requested to approve the purchase of 2023 model Caterpillar backhoe from Michigan CAT for \$139,900, and approve a trade-in amount of \$35,000 for our existing 2007 Caterpillar backhoe, for a net cost of \$104,900.

## Reason for Purchase

Unit 364, a 2007 Caterpillar backhoe, is scheduled for replacement as part of the 2023 Motor Pool Capital Replacement Plan. The backhoe is used by both the Street and Parks Departments year-round for grave digging, snow removal, water and sewer line maintenance, and various other activities. Michigan CAT provided a quote of \$139,900 for a 2023 model tractor through Sourcewell. The Sourcewell program allows government and non-profits to take advantage of cost savings by purchasing items from awarded contract holders. The quoted price is below the budgeted amount of \$170,000.

Michigan CAT offered a trade-in price of \$35,000 for our 2007 backhoe.

Backhoe	\$139,900.00
Less Trade-In	<u>(\$35,000.00)</u>
Total Cost	\$104,900.00

Due to continued supply chain issues, it is recommended we place the order now to receive the new unit on schedule in 2023.

## Recommendation

I recommend the City Commission approve the purchase of a 2023 model Caterpillar backhoe from Michigan CAT for \$139,900, and approve the trade-in amount of \$35,000 for the 2007 backhoe, for a net cost of \$104,900. Funds for this purchase have been included in the 2023 Motor Pool Capital Improvement budget.

# City of Mt. Pleasant, Michigan




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(989) 772-6250 Fax

## MEMORANDUM

**TO:** Aaron Desentz, City Manager  
Paul Lauria, Director of Public Safety  
Bill Mrdeza, Director of Community Services

**FROM:** Brian Kench, Building Official 

**DATE:** Tuesday, November 15, 2022

**SUBJECT:** Custodial Services Bid 2023 - 2025

Our custodial services contract is due to expire at the end of 2022. A request for bids was issued on November 1, 2022. One bid was received at our bid opening, held on November 15, 2022, from Romanow Building Services (RBS), who is our current provider. The pricing for services is very consistent with our 2022 rates, with a slight increase over three building of \$4,200.

Facility	2022 Rate	2023	Change	2024	2025
Borden Building/City Hall	\$30,802.19	\$30,802.19	-0-	\$31,825.51	\$32,848.83
Public Safety Building	\$28,557.72	\$30,802.19	+\$3543.00	\$33,166.98	\$34,233.44
Public Works / Street Dept	\$5,493.60	\$6,147.44	+\$635.00	\$6351.67	\$6,555.91

This represents our third contract with Romano Building Services to provide custodial care for our facilities.

### RECOMMENDED ACTION:

Recommend that the City Commission award a 3-year contract to Romanow Building Services (RBS) in the amount specified in the attached bid tab.



# Mt. Pleasant Custodial Services Bid 2023-2025 Bid Tab

3

Romanow Building Services - 2023	Avg Weekly Hours	Monthly Cost	Annual Cost	BID BOND	Pre-Bid Attended
Borden Building / City Hall	20.08	\$2,566.85	\$30,802.19	Yes	Yes
Public Safety Building	20.92	\$2,675.04	\$32,100.53		
Public Works - Street Dept.	4.01	\$512.29	\$6,147.44		
Total Annual Cost			\$69,050.16		

## OTHER SERVICES

Window cleaning inside and outside 2 times per year and power washing entrance included in annual rate.  
Carpet Cleaning permit time @ .12 per square feet with a minimum of \$250.00  
Vinyl Composite Tile (VCT) @.40 per square foot with a minimum of \$250.00  
High Ceiling Cleaning (City Hall) and Commissioner Chambers @ \$2,470.00 per occurrence.

Romanow Building Services - 2024	Avg Weekly Hours	Monthly Cost	Annual Cost	BID BOND	Pre-Bid Attended
Borden Building / City Hall	20.08	\$2,652.13	\$31,825.51	Yes	Yes
Public Safety Building	20.92	\$2,763.92	\$33,166.98		
Public Works - Street Dept.	4.01	\$529.31	\$6,351.67		
Total Annual Cost			\$71,344.16		

## OTHER SERVICES

Window cleaning inside and outside 2 times per year and power washing entrance included in annual rate.  
Carpet Cleaning permit time @ .12 per square feet with a minimum of \$250.00  
Vinyl Composite Tile (VCT) @.40 per square foot with a minimum of \$250.00  
High Ceiling Cleaning (City Hall) and Commissioner Chambers @ \$2,470.00 per occurrence.

Romanow Building Services - 2025	Avg Weekly Hours	Monthly Cost	Annual Cost	BID BOND	Pre-Bid Attended
Borden Building / City Hall	20.08	\$2,737.40	\$32,848.83	Yes	Yes
Public Safety Building	20.92	\$2,852.79	\$34,233.44		
Public Works - Street Dept.	4.01	\$546.33	\$6,555.91		
Total Annual Cost			\$73,638.18		

## OTHER SERVICES

Window cleaning inside and outside 2 times per year and power washing entrance included in annual rate.  
Carpet Cleaning permit time @ .12 per square feet with a minimum of \$250.00  
Vinyl Composite Tile (VCT) @.40 per square foot with a minimum of \$250.00  
High Ceiling Cleaning (City Hall) and Commissioner Chambers @ \$2,470.00 per occurrence.



City of Mount Pleasant, Michigan  
**DEPARTMENT OF PUBLIC SAFETY**

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**MEMORANDUM**

**DATE:** November 18<sup>th</sup>, 2022  
**TO:** Chris Saladine, Assistant Finance Director  
**FROM:** Paul Lauria, Director of Public Safety  
**SUBJECT:** Krapohl Buy Back Program Vehicle

Approved in the 2022 Police Administration Budget was a replacement vehicle for use by the Lieutenant. The current vehicle is a 2011 Ford Taurus with approximately 120,000 miles on it. During budget preparation it was decided the most economical way of replacing this vehicle was adding it to the Krapohl Buy-Back Program.

At the City Commission meeting on December 13<sup>th</sup>, 2021 the Commission approved the purchase of 18 vehicles (17 Pickups and 1 Ford Expedition). However, the Police Lieutenant replacement vehicle was not included on that list. Therefore, we will need City Commission approval to purchase another vehicle.

I was advised by Krapohl Ford that a Ford F250 is available. This vehicle will be part of the Buy-Back Program with the total up front cost of \$36,460. \$38,000 has been allocated in the 2022 Police Budget for this purchase.

I am recommending that the City Commission approve the purchase of this vehicle.





City of Mount Pleasant, Michigan  
**DEPARTMENT OF PUBLIC SAFETY**

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**DATE:** November 9th, 2022  
**TO:** City Commission  
**FROM:** Doug Lobsinger, Assistant Fire Chief and Neighborhood Resource Unit Coordinator  
**SUBJECT:** Mt. Pleasant Area Community Foundation Grant

The Mt. Pleasant Area Community Foundation (MPACF) recently awarded the Mt. Pleasant Fire Department \$53,665 for the purchase of three (3) "Lucas" devices.

Lucas devices are automatic CPR machines that will be carried by fire department personnel during responses to incidents. These machines have a proven record of saving lives. The device improves the quality of chest compressions, increases life-saving circulation, and can perform CPR for prolonged times to save patients that would otherwise been considered futile.

I am recommending that the City Commission approve the purchase of three (3) Lucas devices from Stryker Medical in the amount of \$53,663. Funds to cover this purchase have been allocated from a grant award by the MPACF.

Cc Attached Quote



### (3) LUCAS 3.1 Quote

Quote Number: 10492757

Remit to: Stryker Medical

P.O. Box 93308

Chicago, IL 60673-3308

Version: 1

Prepared For: Mt Pleasant Fire Department

Rep: Rebecca McKim

Attn:

Email: rebecca.mckim@stryker.com

Phone Number: (616) 202-8449

Mobile: (616) 202-8449

Quote Date: 11/09/2022

Expiration Date: 02/07/2023

#### Delivery Address

Name: Mt Pleasant Fire Department

Account #:

Address: 804 East High Street

Mount Pleasant

Michigan 48858

#### End User - Shipping - Billing

Name: Mt Pleasant Fire Department

Account #:

Address: 804 East High Street

Mount Pleasant

Michigan 48858

#### Bill To Account

Name: Mt Pleasant Fire Department

Account #:

Address: 804 East High Street

Mount Pleasant

Michigan 48858

#### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	3	\$15,072.74	\$45,218.22
2.0	11576-000060	LUCAS Desk-Top Battery Charger	1	\$1,014.60	\$1,014.60
3.0	11576-000071	LUCAS External Power Supply	3	\$351.12	\$1,053.36
4.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	3	\$678.72	\$2,036.16
6.0	11576-000047	LUCAS Disposable Suction Cup (12 pack)	5	\$459.75	\$2,298.75
7.0	11576-000046	LUCAS Disposable Suction Cup (3 pack)	1	\$129.00	\$129.00
Equipment Total:					\$51,750.09

#### ProCare Products:

#	Product	Description	Years	Qty	Sell Price	Total
5.1	78000700	ProCare LUCAS Preventive Maintenance: Annual onsite preventive maintenance inspection for LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	5	3	\$361.90	\$1,085.70
ProCare Total:						\$1,085.70





(3) LUCAS 3.1 Quote

Quote Number: 10492757

Version: 1

Prepared For: Mt Pleasant Fire Department

Attn:

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Rebecca McKim

Email: rebecca.mckim@stryker.com

Phone Number: (616) 202-8449

Mobile: (616) 202-8449

Quote Date: 11/09/2022

Expiration Date: 02/07/2023

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$826.49
Grand Total:	\$53,662.28

Comments:

MMR Coverage Area Promotional Pricing. Pricing takes into account price increase % that takes place on October 1st, 2022. We have a 2nd price increase scheduled for February 1st, 2023

Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.



City of Mount Pleasant, Michigan  
**DEPARTMENT OF PUBLIC SAFETY**

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**DATE:** November 28, 2022

**TO:** City Commission

**FROM:** Doug Lobsinger, Assistant Fire Chief, Neighborhood Resource Unit Coordinator

**SUBJECT:** Neighborhood Enhancement Program

The Michigan State Housing Development Authority is accepting applications through December 7, 2022 for the Neighborhood Enhancement Program. This program offers eligible communities with up to \$75,000 for exterior improvements to homes (at least 50% of granted funds) and neighborhood or public amenity enhancements. No matching funds are required.

Eligible recipients are single family homeowners with an income below 120% of area median income, adjusted for family size. No leverage is required for participants receiving grants of less than \$10,000.00; those receiving \$10,000.00 or more will have alien placed against the home repayable at time of sale.

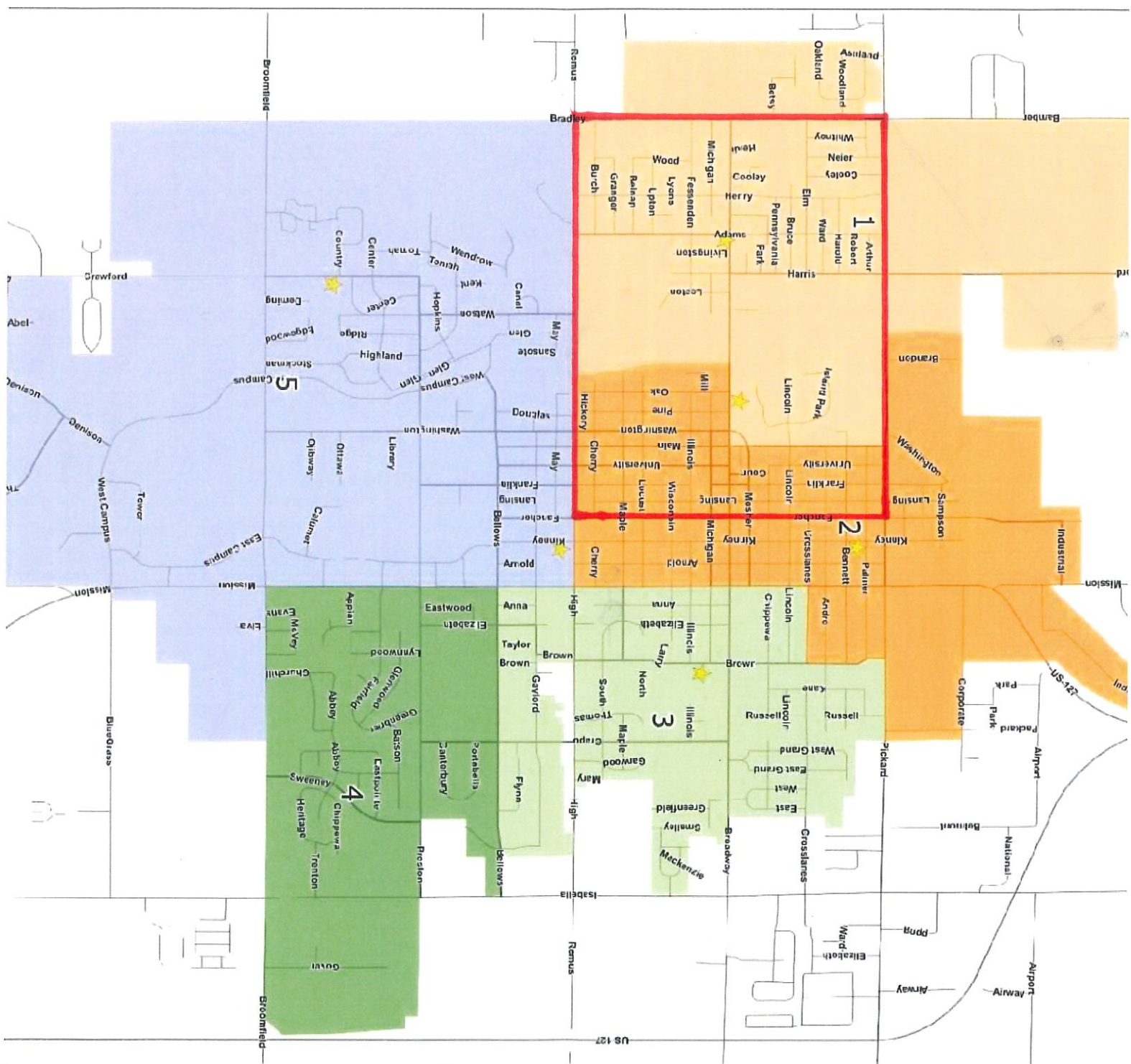
The Neighborhood Resource Unit is recommending that the City pursue a \$75,000 with 100% of grant proceeds allocated to exterior enhancements to homes in the Center and Western neighborhood. This neighborhood is recommended because the housing stock and demographics are consistent with NEP objectives and eligibility standards. A map of the neighborhood is attached. Staff will be pursuing letters of support from community partners to accompany the application.

**REQUESTED ACTION:**

The City Commission authorize the Mayor to sign a letter of support for the Neighborhood Enhancement Program application.

**Attachments:**

1. Map of Westside neighborhood
2. Draft letter of support



# City of Mt. Pleasant, Michigan

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(989) 772-6250 fax

November 16<sup>th</sup>, 2022

Michigan State Housing Development Authority  
ATTN: Housing Initiatives Division  
735 East Michigan Avenue  
Lansing, Michigan 48912

Re: Neighborhood Enhancement Program Application

To Whom It May Concern,

I am writing on behalf of the City Commission to express our support for the City of Mt. Pleasant's Neighborhood Enhancement Program application for Round 8. This grant, if awarded, would bolster our ongoing community investments in the Westside Neighborhood. It would also further the City's interest in supporting homeownership in our community and support neighborhood-based initiatives to beautify and improve the neighborhood.

We have appreciated the opportunity to partner with MSHDA as a recipient during Rounds 5 and 6, and look forward to continuing to partner with MSHDA in the enhancement of this neighborhood. Thank you for your consideration.

Sincerely,

Amy Perschbacher  
Mayor

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Jason Moore, DPW Director

DATE: November 17, 2022

SUBJECT: Approved Budget Amendment for the Purchase of Additional Quantities of Water Treatment Chemicals

## Request:

The City Commission is requested to approve a budget amendment of \$19,000 for the purchase of additional quantities of ferric chloride, anionic polymer, and sodium hypochlorite.

## Reason:

On November 15, 2022, the City received bids for the 2023 Chemicals Bid. A separate memo to award those contracts will be submitted for the December 12 meeting. The low bid for ferric chloride is \$1,129 per ton, and anionic polymer is \$3,000 per ton, representing a price increase of 51% and 22% respectively.

We have sufficient quantity of both ferric and polymer on hand, but request approval of a budget amendment to purchase an additional 45,000 pounds of ferric chloride and 1,800 pounds of anionic polymer at the 2022 pricing, for a combined cost savings of approximately \$4,000.

In addition, we are seeking approval to purchase an additional 3,500 gallons of sodium hypochlorite from JCI Chemical at the 2022 price of \$2.19 per gallon, for a total of \$7,665. JCI is the low bidder for sodium hypochlorite for the 2023 contract. However, due to JCI's unwillingness to hold contract pricing, their quoted 2023 price could increase dramatically if we wait to place an order early next year.

With the Commission's approval, a budget amendment of \$19,000 will cover the purchase of the three chemicals.

## Request:

I request the City Commission approve a budget amendment of \$19,000 to purchase additional quantities of ferric chloride, anionic polymer and sodium hypochlorite.



## CHECK REGISTER FOR CITY OF MT PLEASANT

CHECK DATE FROM 11/04/2022-11/17/2022

Check Date	Vendor Name	Description	Amount
Bank COMM	COMMON CASH		
11/04/2022	KRAPOHL FORD LINCOLN MERC	CAPITAL ACQUISITIONS	\$36,458.00
11/04/2022	WRIGHT EXPRESS FINANCIAL SERVICES	N/A	121,102.51
11/15/2022	CITY TREASURER - UTILITIES	UTILITIES	4,544.68
11/17/2022	21ST CENTURY MEDIA - MICHIGAN	CONTRACT SVCS	650.00
11/17/2022	21ST CENTURY MEDIA - MICHIGAN	CONTRACT SVCS	3,141.76
11/17/22	AARON DESENTZ	REIMBURSEMENT	219.98
11/17/2022	AIRGAS USA, LLC	CONTRACT SVCS	54.02
11/17/2022	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	266.75
11/17/2022	ATI GROUP	CONTRACT SVCS	1,247.70
11/17/2022	BILL KEHOE	FARMERS MKT	133.90
11/17/2022	BLOCK ELECTRIC COMPANY	CONTRACT SVCS	2,725.23
11/17/2022	BOUND TREE MEDICAL, LLC	SUPPLIES	2,099.39
11/17/2022	BRIANNA DELL	CONTRACT SVCS	1,550.00
11/17/2022	BRUCE JORCK	FARMERS MKT	248.20
11/17/2022	BSN SPORTS LLC	SUPPLIES	852.00
11/17/2022	BUSINESS CONNECTIONS, INC.	CONTRACT SVCS	105.00
11/17/2022	C & O SPORTSWEAR	SUPPLIES	379.35
11/17/2022	CASEY CROAD	FARMERS MKT	12.20
11/17/2022	CDW GOVERNMENT, INC	SUPPLIES	5,752.73
11/17/2022	CENTRAL ASPHALT, INC	SUPPLIES	33.46
11/17/2022	CENTRAL MICH UNIV - MAILROOM	POSTAGE/HANDLING	1,860.75
11/17/2022	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	1,260.00
11/17/2022	CENTURYLINK	COMMUNICATIONS	11.64
11/17/2022	CHRIS BECK	FARMERS MKT	298.55
11/17/2022	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	13,665.96
11/17/2022	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	15,909.00
11/17/2022	CONSUMERS ENERGY	UTILITIES	29,532.47
11/17/2022	CORBY BLEM	CONTRACT SVCS	1,550.00
11/17/2022	COREY DION WALTHER	FARMERS MKT	80.35
11/17/2022	COYNE OIL CORPORATION	FUEL	6,522.20
11/17/2022	DAN SODINI	FARMERS MKT	61.30
11/17/2022	DAVID GROTHAUSE	FARMERS MKT	86.10
11/17/2022	DENALI CONSTRUCTION & ENGINEERING	CONTRACT SVCS	726.00
11/17/2022	DINGES FIRE COMPANY	SUPPLIES	161.23
11/17/2022	DIXON ENGINEERING, INC	CONTRACT SVCS	3,000.00
11/17/2022	DORNBOS SIGN & SAFETY, INC.	SUPPLIES	2,910.80
11/17/2022	DREW PEREIDA	CONTRACT SVCS	30.00
11/17/2022	ETNA SUPPLY	SUPPLIES	3,682.53
11/17/2022	FIDELITY SECURITY LIFE INSURANCE CO	OPTICAL INSURANCE	1,128.24
11/17/2022	FISHBECK - ENGINEERS/ARCHITECTS/	CONTRACT SVCS	26,461.00
11/17/2022	FLEX ADMINISTRATORS	FSA ADMINISTRATIVE FEE	252.00
11/17/2022	FOSTER, SWIFT, COLLINS & SMITH, P.C	CONTRACT SVCS	4,336.10
11/17/2022	GARY BRANDT	FARMERS MKT	960.60
11/17/2022	GRANGER	CONTRACT SVCS	72.31
11/17/2022	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	4,862.91
11/17/2022	GROUND UP STUMP GRINDING LLC	CONTRACT SVCS	2,350.00
11/17/2022	HCC LIFE INS. CO	ADMIN - STOP LOSS INS	19,553.30

## CHECK REGISTER FOR CITY OF MT PLEASANT

CHECK DATE FROM 11/04/2022-11/17/2022

Check Date	Vendor Name	Description	Amount
Bank COMM	COMMON CASH		
11/17/2022	HEATHER BOUCK	REIMBURSEMENT	56.43
11/17/2022	HYDROCORP, INC.	INSPECTION/REPORTING SVCS	4,829.50
11/17/2022	INTEGRITY BUILDERS AND LANDSCAPING,	CONTRACT SVCS	11,000.00
11/17/2022	INTERSTATE BILLING SERVICES INC	CONTRACT SVCS	1,460.71
11/17/2022	ISABELLA CAT CLINIC	CONTRACT SVCS	754.90
11/17/2022	ISABELLA COUNTY	TRAINING	338.33
11/17/2022	JOHN JOHNSON	FARMERS MKT	139.35
11/17/2022	JOHN MONAHAN	FARMERS MKT	36.10
11/17/2022	KENNEDY INDUSTRIES, INC	CONTRACT SVCS	24,924.00
11/17/2022	KNOWBE4, INC.	CONTRACT SVCS	3,415.50
11/17/2022	KOPY KORNER	SUPPLIES	377.60
11/17/2022	KRAPOHL FORD LINCOLN MERC	CAPITAL ACQUISITIONS	36,458.00
11/17/2022	KRAPOHL FORD LINCOLN MERC	SUPPLIES/VEHICLE MAINT	69.90
11/17/2022	LARRY CURTIS	CONTRACT SVCS	200.00
11/17/2022	LATITUDE MEDIA LLC WCZY/WMMI	CONTRACT SVCS	99.00
11/17/2022	MARILYN SWEENEY	CONTRACT SVCS	425.00
11/17/2022	MARK KARIMI	CONTRACT SVCS	60.00
11/17/2022	MATT THOMAS	CONTRACT SVCS	60.00
11/17/2022	MCGUIRK SAND & GRAVEL INC	CONTRACT SVCS	261,059.45
11/17/2022	MCLAREN CORPORATE SERVICES	CONTRACT SVCS	874.00
11/17/2022	MEDLER ELECTRIC COMPANY	SUPPLIES	521.56
11/17/2022	MEGAN BAIR	CONTRACT SVCS	1,650.00
11/17/2022	MICHIGAN PIPE & VALVE	SUPPLIES	505.00
11/17/2022	MICHIGAN STATE FIREMEN'S ASSOC	DUES	75.00
11/17/2022	MID MICHIGAN AREA CABLE	3RD QTR 2022	17,978.67
11/17/2022	MIDLAND DAILY NEWS	CONTRACT SVCS	401.28
11/17/2022	MID-MICHIGAN INDUSTRIES	CONTRACT SVCS	8,110.00
11/17/2022	MPPS FOOD & NUTRITION SERV	SUPPLIES	3,850.00
11/17/2022	MT PLEASANT HOUSING COMMISSION	REFUND	12,809.80
11/17/2022	MT PLEASANT KIWANIS CLUB	DUES	124.00
11/17/2022	NCL OF WISCONSIN	SUPPLIES	2,740.95
11/17/2022	NORTH COUNTRY METALS LLP	SUPPLIES	476.12
11/17/2022	OFFICE DEPOT	SUPPLIES	29.71
11/17/2022	ORKIN	CONTRACT SVCS	107.00
11/17/2022	OTIS ELEVATOR COMPANY	CONTRACT SVCS	125.00
11/17/2022	PAPAS PUMPKIN PATCH	FARMERS MKT	57.35
11/17/2022	PERCEPTIVE CONTROLS, INC.	CONTRACT SVCS	2,685.78
11/17/2022	PRINTING SYSTEMS, INC	SUPPLIES	485.57
11/17/2022	PVS TECHNOLOGIES, INC	CHEMICALS	6,443.86
11/17/2022	RAY BROWERS	FARMERS MKT	64.85
11/17/2022	RCL CONSTRUCTION CO. INC	CONTRACT SVCS	143,181.00
11/17/2022	RENT-RITE OF MT PLEASANT	EQUIPMENT RENTAL	273.72
11/17/2022	ROMANOW BUILDING SERVICES	CONTRACT SVCS	6,311.53
11/17/2022	SARA WOODRUFF	CONTRACT SVCS	1,550.00
11/17/2022	SPACE	CONTRACT SVCS	1,237.78
11/17/2022	SPARTAN DISTRIBUTORS	CAPITAL ACQUISITIONS	39,428.40
11/17/2022	SPECTRUM PRINTERS, INC.	CONTRACT SVCS	400.00

## CHECK REGISTER FOR CITY OF MT PLEASANT

CHECK DATE FROM 11/04/2022-11/17/2022

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
11/17/2022	STANDARD ELECTRIC COMPANY	SUPPLIES	4,150.26
11/17/2022	STATE OF MICHIGAN	MDOT DEPOSIT	100,000.00
11/17/2022	STERICYCLE, INC.	CONTRACT SVCS	334.16
11/17/2022	STU'S ELECTRIC	SUPPLIES	592.00
11/17/2022	SUNRISE ASSESSING SERVICES, LLC	CONTRACT SVCS	7,725.00
11/17/2022	THOMAS PACKARD	CONTRACT SVCS	120.00
11/17/2022	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS	486.00
11/17/2022	TROJAN TECHNOLOGIES GROUP ULC	SUPPLIES	2,952.00
11/17/2022	UNIFIRST CORPORATION	CONTRACT SVCS	136.17
11/17/2022	USABUEBOOK	SUPPLIES	253.95
11/17/2022	UTILITY TECHNOLOGIES, LLC	SUPPLIES	4,986.57
11/17/2022	WILLIAM MRDEZA	REIMBURSEMENT	34.13
11/17/2022	WILLIAMS & WORKS	CONTRACT SVCS	7,300.68
11/17/2022	YEO & YEO CONSULTING, LLC	CONTRACT SVCS	3,012.00
COMM TOTALS:			
Total of 104 Checks:			\$1,053,246.82
Less 0 Void Checks:			0.00
Total of 104 Disbursements:			\$1,053,246.82



Wright Express11/4/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
4IMPRINT, INC.	SUPPLIES	\$827.99	2
ACTIVE911 INC	CONTRACT SVCS	480.00	1
ADOBE SYSTEMS, INC	CONTRACT SVCS	69.98	2
ADOBE SYSTEMS, INC	SUPPLIES	306.08	4
ADVANCE AUTO PARTS	SUPPLIES	602.46	8
AIRGAS GREAT LAKES	SUPPLIES	259.04	2
AMAZON.COM	SUPPLIES	6703.66	43
AMAZON.COM	SUPPLIES/VEHICLE MAINT	30.80	1
AMERICAN SOCIETY OF CIVIL ENGINEERS	DUES	280.00	1
ARC'TERYX	UNIFORMS	449.21	1
ARROW PUMP & SUPPLY	SUPPLIES	233.22	1
AUTOZONE, INC.	SUPPLIES	10.98	1
BATTERIES PLUS	CONTRACT SVCS	586.45	1
BATTERIES PLUS	SUPPLIES	149.07	3
BEAR PACKAGING & SUPPLY, INC	SUPPLIES	156.00	1
BILL'S CUSTOM FAB, INC	SUPPLIES	293.40	2
BRASS CAFE & SALOON	SUPPLIES	19.90	1
BUSHEY AUTOMOTOVE	SUPPLIES	220.73	1
C & C ENTERPRISES, INC	SUPPLIES	205.95	2
CALIBRE PRESS	TRAINING	139.00	1
CHARTER COMMUNICATIONS	CONTRACT SVCS	455.13	2
COYNE OIL CORPORATION	SUPPLIES	42.88	1
CRICUT.COM	SUPPLIES	10.59	1
CRYSTAL MOUNTAIN LODGING	TRAINING	307.83	1
CVS STORE	SUPPLIES	34.56	2
DICKS SPORTING GOODS	SUPPLIES	44.99	1
DOCUSIGN	CONTRACT SVCS	480.00	1
DOUBLETREE CREDIT CARD	TRAINING	422.92	4
DOUG'S SMALL ENGINE REPAIR	SUPPLIES	199.91	3
DREAMSTIME.COM	SUPPLIES	39.00	1
DRURY HOTELS-CREDIT CARDS	TRAINING	1147.04	3
DTE ENERGY	UTILITIES	6444.08	16
ELAVON	SUPPLIES/VEHICLE MAINT	0.27	1
ETNA SUPPLY	SUPPLIES	230.15	1
FASTENAL COMPANY	SUPPLIES	1429.49	2
FERGUSON ENTERPRISES	SUPPLIES	27.78	3
GILBERT SALES & SERVICE, INC	SUPPLIES	283.00	1
GILBOE'S LOCK & SAFE LLC	CONTRACT SVCS	505.60	1
GILL-ROY'S HARDWARE	SUPPLIES	578.49	18
GLOWUNIVERSE.COM	SUPPLIES	0.00	4
GORDON FOOD SERVICE	SUPPLIES	714.11	7
GOTOMYPC.COM	CONTRACT SVCS	132.00	3
GRAINGER	SUPPLIES	77.76	1
GRAND TRAVERSE RESORT	TRAINING	219.80	1
GT RUBBER SUPPLY	SUPPLIES	384.53	5

Wright Express11/4/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
HARBOR FREIGHT TOOLS	SUPPLIES	12.99	1
HOME DEPOT	SUPPLIES	3361.95	31
HUTSON, INC	SUPPLIES	4119.86	2
IDENTOGO	CONTRACT SVCS	257.00	4
JACK DOHENY COMPANIES, INC	SUPPLIES	284.78	1
JIMMY JOHN'S	SUPPLIES	170.02	3
JNR ENGRAVING	SUPPLIES	39.00	2
JO-ANN FABRICS & CRAFTS	SUPPLIES	21.99	1
JOHNSON DOOR & CENTRAL VAC	SUPPLIES	270.00	1
KRAPOHL FORD LINCOLN MERC	CONTRACT SVCS	191.45	1
LIFELOC TECHNOLOGIES	SUPPLIES	70.00	1
LITTLE CAESARS	SUPPLIES	83.80	2
LOGOS GALORE/MORDICA SALES	UNIFORMS	254.00	1
LYNN PEAVEY COMPANY	SUPPLIES	227.40	3
MAX & EMILY'S EATERY	SUPPLIES	142.90	2
MBS INTERNATIONAL AIRPORT	TRAINING	32.00	1
MEDLER ELECTRIC COMPANY	SUPPLIES	167.05	3
MEIJER INC	SUPPLIES	340.29	13
MENARDS - MT. PLEASANT	SUPPLIES	2789.76	13
METRO INSTITUTE ONLINE SERVICES	TRAINING	55.00	1
MICH SOC HUMAN RES MGMT	TRAINING	295.00	1
MICHIGAN ASSN OF MUNI CLERKS	TRAINING	450.00	1
MICHIGAN ASSOCIATION OF FIRE CHIEFS	TRAINING	50.00	1
MI ASSOCIATION OF UNITED WAYS	TRAINING	150.00	2
MICHIGAN CAT	SUPPLIES	253.43	1
MICHIGAN MUNICIPAL LEAGUE	TRAINING	-500.00	1
MICHIGAN TECHNOLOGICAL UNIVERSITY	TRAINING	35.00	1
MICHIGAN TURFGRASS FOUNDATION	TRAINING	365.00	1
MILAN SUPPLY COMPANY	SUPPLIES	349.34	1
MIREGISTRY.ORG	TRAINING	20.00	1
MITCHELL, LEWIS & STAVELAND CO	SUPPLIES	1077.06	3
MPARKS	TRAINING	80.00	2
MP AREA CHAMBER OF COMMERCE	DUES	30.00	1
MP AREA CHAMBER OF COMMERCE	TRAINING	30.00	1
MT PLEASANT AUTOMOTIVE SUPPLY	SUPPLIES	102.74	3
MT PLEASANT FARMERS MARKET	SUPPLIES	50.00	2
MT PLEASANT RENTAL CENTER, INC	SUPPLIES	15.90	1
MWEA	DUES	80.00	1
NAPA AUTO PARTS	SUPPLIES	1300.58	11
NFPA	SUPPLIES	193.55	1
NORCON COMMUNICATIONS INC.	SUPPLIES	1491.50	1
OFFICE DEPOT	SUPPLIES	29.11	2
OLSON TIRE SERVICE	CONTRACT SVCS	2004.74	5
PAESSLER AG	CONTRACT SVCS	-137.20	2
PAPAS PUMPKIN PATCH	CONTRACT SVCS	121.64	2

Wright Express11/4/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
PAPAS PUMPKIN PATCH	SUPPLIES	246.40	4
PARTY'S PLUS	EQUIPMENT RENTAL	686.88	1
PARTY'S PLUS	SUPPLIES	75.60	1
PICKARD STREET CITGO	SUPPLIES	24.44	1
PISANELLO'S PIZZA	SUPPLIES	-4.34	1
PRO COMM, INC	CONTRACT SVCS	160.00	1
PURITY CYLINDER GASES	SUPPLIES	15.78	1
REPUBLIC SERVICES #239	CONTRACT SVCS	56074.71	7
RIC'S FOOD CENTER	SUPPLIES	56.71	5
RUBBERSTAMPS.NET	SUPPLIES	18.90	2
RUSH PRINTING SERVICES	SUPPLIES	439.82	2
S & S WORLDWIDE, INC.	SUPPLIES	59.48	1
SAFETYSIGN.COM	SUPPLIES	472.24	1
SAM'S CLUB #4982	SUPPLIES	29.68	1
SAVE-A-LIFE CPR & TRAINING	CONTRACT SVCS	178.00	4
SCIENTIFIC BRAKE & EQUIPMENT CO	SUPPLIES	30.34	1
SHARE CORPORATION - CC	SUPPLIES	124.06	1
SHELL OIL	FUEL	50.62	1
SHULTS EQUIPMENT, INC	SUPPLIES	4494.00	1
SHUTTERSTOCK, INC	CONTRACT SVCS	49.00	1
SOLDAN'S FEED & PET SUPPLIES	SUPPLIES	75.62	1
SPECIAL OLYMPICS MICHIGAN	SUPPLIES	250.00	1
STANDARD ELECTRIC COMPANY	SUPPLIES	4.47	1
STAPLES - MP	SUPPLIES	1148.41	18
STATE OF MICHIGAN	SUPPLIES	166.86	1
STATE OF MICHIGAN - EMS	TRAINING	25.00	1
STATE OF MI- DEPT OF LICENSING	CONTRACT SVCS	150.00	1
STATE OF MI- DEPT OF LICENSING	SUPPLIES/VEHICLE MAINT	13.00	1
STATE OF MI- ICHAT LOOK UP	CONTRACT SVCS	10.00	1
STATE OF MI- STATE POLICE CASHIER	SUPPLIES/VEHICLE MAINT	26.54	2
SUPERBREAKERS	SUPPLIES	622.24	1
TARGET	SUPPLIES	216.62	9
THE REGISTRY, INC	TRAINING	10.00	1
THE UPS STORE	CONTRACT SVCS	31.27	2
THE WALL STREET JOURNAL	SUBSCRIPTION	38.99	1
TLO ONLINE	CONTRACT SVCS	75.00	1
TRACTOR SUPPLY	SUPPLIES	512.95	2
TUFFY AUTO SERVICE CENTER	CONTRACT SVCS	204.19	1
U S POSTMASTER	CONTRACT SVCS	7.85	1
U S POSTMASTER	SUPPLIES	60.00	2
UBERX	TRAINING	46.22	4
VERIZON WIRELESS	COMMUNICATIONS	4460.30	43
VOLGISTICS, INC	CONTRACT SVCS	98.00	1
WAL-MART	SUPPLIES	434.11	3
WINN TELECOM	COMMUNICATIONS	2019.11	6

Wright Express

11/4/2022

Merchant Name

WUFOO - CC

ZOOM, INC.

Description

CONTRACTED SERVICES

CONTRACT SVCS

Amount

19.00

29.98

# of  
Invoices

1

2

TOTALS

\$121,102.51

446

# Memorandum



TO: Aaron Desentz, City Manager

CC: William R. Mrdeza, Community Services and Economic Development Director

FROM: Michelle Sponseller, Downtown Development Director

DATE: October 26, 2022

SUBJECT: Development District (DDA) License Application – China Master

China Master is requesting City Commission approval for a Development District (DDA) License pursuant to Public Act 501 of 2006 in order to provide alcohol service for their new business, located at 1216 South Mission.

PA 501 of 2006 is designed to make on-site premises licenses more readily available in downtowns and other redevelopment areas, as a tool for economic development. This request comes to the City subsequent to the City Commission actions below:

- Initial establishment of the development district (DDA) liquor license district and policy on January 24, 2011;
- revisions to the on-premise liquor license policy on July 26, 2021;
- expansion of the development district (DDA) liquor license district on October 10, 2022 and revision to the City's on-premise liquor license policy pertaining to the district expansion.

As part of the City's on-premise liquor license approval process both a special use permit (SUP) and a public hearing are required. On November 4, 2022 the Planning Commission approved the Special Use Permit and Site Plan.

China Master meets the requirements for consideration by the State of Michigan Liquor Control Commission per MCLA 436.1521a(1)(b) as follows:

- Is located within the Mission/Pickard Downtown Development Authority (DDA) district;
- Is engaged in dining, entertainment or recreation and open to the general public;
- Will have a seating capacity of more than 25 people;
- Investment greater than \$75,000 in the rehabilitation or restoration of the building where the license will be housed over the next five years.

Additionally, MCLA 436.1521a(1)(b) requires a minimum level of private and public investment in the development district be at least \$200,000 in the preceding five years. Staff has verified the amount of investment over the past five years:

- Private investment = \$16,537,969 based on commercial building permits;
- Public investment = \$572,369 based on completed capital improvement projects.

# Memorandum



## **Recommended Action**

Review and approve the attached resolution and direct staff to conduct all necessary steps for Development District (DDA) License as stated in MCLA 436.1521a(1)(b).

## **Attachments**

- China Master Liquor License Application
- Resolution
- Map of DDA District w/ China Master Location
- Special Use Permit Approval Letter
- Affidavit of Public and Private Investment in Development District Area
- Affidavit for Development District (DDA) Liquor License



## New On-Premises Redevelopment or Development District License Questionnaire

Complete and submit this questionnaire along with a fully completed Retailer License & Permit Application (LCC-100) with the documents required to be submitted with that form and any other documents required as listed below.

### Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): <u>China Master</u>		
Address to be licensed: <u>1216 S Mission</u>		
City: <u>Mt Pleasant, MI</u>	Zip Code: <u>48858</u>	
City/township/village where license will be issued: <u>City of Mt Pleasant</u>		County: <u>Isabella County</u>
Contact Name: <u>Mary Hsia</u>	Phone: <u>989-400-8257</u>	Email: <u>maryhsia44@icloud.com</u>
Mailing address (if different from above): <u>1024 Sweeney St</u>		
City: <u>Mt Pleasant, MI</u>	Zip Code: <u>48858</u>	

I am applying for the following on-premises redevelopment or development district license:

☐ **MCL 436.1521a(1)(a) - Redevelopment (RDA) License - Complete Parts 2a, 3, 4, & 5**

Select one: ☒ Class C ☐ B-Hotel ☐ Tavern ☐ A-Hotel

- The proposed licensed premises must be located in a redevelopment project area defined by the local governmental unit and the investment in the redevelopment project area must meet one (1) of following requirements:
  - Investment of not less than \$50 million in cities, townships, or villages having a population of 50,000 or more
  - Investment of not less than \$1 million per 1,000 people in cities, townships, or villages having a population of less than 50,000
- The licensed business must be engaged in activities related to dining, entertainment, or recreation and provide that activity not less than five (5) days per week
- The licensed business must be open to the public not less than ten (10) hours per day, five (5) days per week
- The initial enhanced license fee for a license issued under this section is \$20,000.00

☒ **MCL 436.1521a(1)(b) - Development District (DDA) License - Complete Parts 2b, 3, 4, & 5**

Select one: ☒ Class C ☐ B-Hotel ☐ Tavern ☐ A-Hotel

- The proposed licensed premises must be located in one of the development districts or areas listed in MCL 436.1521a(1)(b):
  - Tax Increment Finance Authority District Under Part 3 of Public Act 57 of 2018 (Formerly Public Act 450 of 1980)
  - Corridor Improvement Authority Act Development Area under Part 6 of Public Act 57 of 2018 (Formerly Public Act 280 of 2005)
  - Downtown Development Authority (DDA) District under Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975)
  - Principal Shopping District under Public Act 120 of 1961
- The total investment in real and personal property within the development district or area shall not be less than \$200,000.00 over a period of the preceding five (5) years
- The building shall be a restoration or rehabilitation of an existing building and **cannot be a brand new building**
- The building that will house the proposed licensed premises must have at least \$75,000.00 expended for the rehabilitation or restoration of the building over the preceding five (5) years or a commitment for a capital investment of at least \$75,000.00 in the building that must be expended before the license is issued
- The licensed business must be engaged in activities related to dining, entertainment, or recreation
- The licensed business must be open to the general public and have a seating capacity of not less than 25 persons
- The initial enhanced license fee for a license issued under this section is \$20,000.00

Please Note: Pursuant to MCL 436.1521a(8) a license issued under MCL 436.1521a cannot be transferred to another location and if the licensee goes out of business the license issued under MCL 436.1521a shall be surrendered by the licensee to the Commission and the Commission will terminate the license.



### Part 2a - MCL 436.1521a(1)(a) - Redevelopment (RDA) License Required Documents

- ☐ Resolution from local governmental unit establishing the redevelopment project area
- ☐ Affidavit from the assessor, certified by the city, township, or village clerk, which states the following:
  - The amount of investment money expended for manufacturing, industrial, residential, and commercial development within the redevelopment project area during the preceding three (3) years (must specifically state start and end dates for the investment, i.e. January 1, 2013, to December 31, 2015).
  - Statement that the amount of commercial investment in the redevelopment project area constitutes not less than 25% of the total investment in real and personal property in the area.
- ☐ Legible map of the redevelopment project area which clearly labels all street names

### Part 2b - MCL 436.1521a(1)(b) - Development District (DDA) License Required Documents

- ☒ Resolution from local governmental unit establishing the development district or area which specifically references the statute under which the area was established:
  - Part 3 of Public Act 57 of 2018 (Formerly Public Act 450 of 1980) for Tax Increment Finance Authorities
  - Part 6 of Public Act 57 of 2018 (Formerly Public Act 280 of 2005) for Corridor Improvement Authorities
  - Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975) for Downtown Development Authorities
  - Public Act 120 of 1961 for Principal Shopping Districts
- ☒ Affidavit from the assessor, certified by the city, township, or village clerk, which states the following:
  - The total amount of public and private investment in real and personal property within the development district or area over a period of the preceding five (5) years (must specifically state start and end dates for the investment, i.e. January 1, 2011, to December 31, 2015).
- ☒ Legible map of the development district or area which clearly labels all street names

### Part 3 - Available License Search

MCL 436.1521a(9) requires any person signing an application for an on-premises Redevelopment or Development District license to verify that he or she attempted to purchase any of the on-premises licenses that are in escrow that do not have a pending transfer on file with the MLCC within the county in which the applicant for the on-premises Redevelopment or Development District license proposes to operate.

You should not apply for an on-premises Redevelopment or Development District license if there is an available quota license in the local governmental unit in which the proposed licensed business will be located. You may verify the availability of quota licenses on the Commission's website using the [Local Government Quota search page](#).

- ☒ I verify that I have attempted to purchase any readily available on-premises escrowed licenses that do not have pending transfers on file with the MLCC in the county where the proposed licensed business will be located.
  - Applicant should provide a notarized affidavit outlining all attempts and responses (or lack thereof) to secure a readily available on-premises license.
  - Applicant should send certified letters of inquiry as to the availability of the license to each licensee at the address listed on the licensee listing report provided by the MLCC.
  - Applicant should submit copies of the letters sent, certified tags, signed certified return receipts, copies of any envelopes returned by the USPS, and copies of any correspondence received from the licensees.
  - Applicant should provide dates, the name of the person contacted, and a synopsis of the conversation if escrowed licensees are contacted by telephone.
  - Applicant should provide documentation regarding the fair market value of the license based on where the applicant will be located, if determinable, the size and scope of the proposed operation, and/or the existence of mandatory contractual restrictions or inclusion attached to the sale of the license when indicating to the MLCC that purchase of a license is not economically feasible or the license is not readily available.
- ☒ There are no readily available on-premises licenses in escrow in the county where the proposed licensed business will be located.
- ☒ There are no unissued, on-premises quota licenses readily available in the local governmental unit where the proposed licensed business will be located.



#### Part 4 - Local Governmental Approval

An applicant for a new on-premises Redevelopment or Development District license requires approval by the legislative body of the local governmental unit in which the licensed premises will be located. Applicants for a license in a city that has a population of 600,000 or more do not require local governmental approval. Please use the Local Governmental Unit Approval Form (LCC-106) or obtain a resolution from the local governmental unit that contains the same information required on the form. The form or a resolution from the city, village, or township must specifically state the applicant's legal name, if an individual person, or the corporate name of the business, the proposed licensed address, and contain a recommendation for the issuance of a license under one of the two following options:

- New Class C\* license issued under the provisions of MCL 436.1521a(1)(a)
- New Class C\* license issued under the provisions of MCL 436.1521a(1)(b)

*\*May substitute other license types such as Tavern, A-Hotel, or B-Hotel licenses*

#### Part 5 - Signature of Applicant

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

I certify that I understand that pursuant to MCL 436.1521a(8) a license issued under MCL 436.1521a cannot be transferred to another location and that if the licensee goes out of business the license issued under MCL 436.1521a shall be surrendered by the licensee to the Commission and the Commission will terminate the license.

Mary Hsia, president

Print Name of Applicant & Title

[Signature]

Signature of Applicant

10/19/22

Date

Please return this completed form along with corresponding documents:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059

## RESOLUTION

WHEREAS, the City Commission has established a Development District (DDA) License Development District pursuant to Act 501 of Public Acts 2006 **436.1521a(1)(b)**, and;

WHEREAS, the City of Mt. Pleasant Mission/Pickard Downtown Development Authority (DDA) will realize considerable public and private investment within the next five years, and;

WHEREAS, the Mission/Pickard DDA was established under Public Act 197 of 1975 under appropriate statutory provision, and;

WHEREAS, the City of Mt. Pleasant shall provide the Michigan Liquor Control Commission a map clearly outlining the boundaries of the Development District (DDA) License Development District, and;

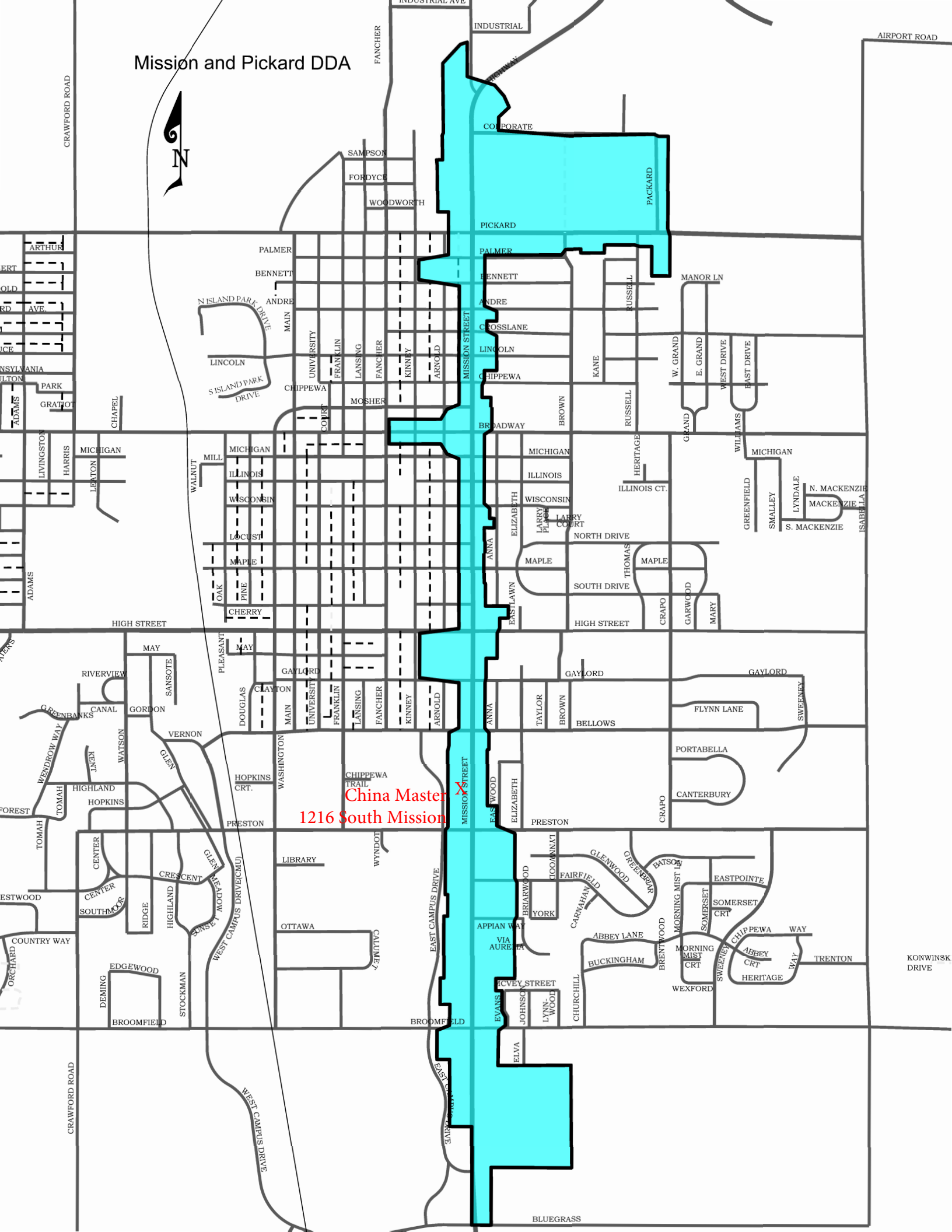
Whereas, the City Commission finds that China Master meets the provisions of Public Act 501 of 2006, including:

- Is engaged in dining, entertainment or recreation and open to the general public;
- Have a seating capacity of at least 25 people;
- Investment of more than \$75,000 in the rehabilitation or restoration of the building where the license will be housed in the next five years;

WHEREAS, the City of Mt. Pleasant shall provide to the Michigan Liquor Control Commission an affidavit from the City Assessor, as certified by the City Clerk, stating the total amount of public and private investment in real and personal property with the selected portion of Mission/Pickard DDA district, which shall not be less than \$200,000 for each license requested, over the preceding time periods, and,

NOW BE IT THEREFORE RESOLVED, the City Commission hereby approves the request from China Masters, "ABOVE ALL OTHERS" for a new Class C license under **436.1521a(1)(b)**, to be permitted at 1216 South Mission, Mt. Pleasant, Isabella County, Michigan.

# Mission and Pickard DDA



China Master X  
1216 South Mission

# City of Mt. Pleasant, Michigan

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CITY HALL  
320 W. Broadway • 48858  
(989) 779-5300  
(989) 773-4691 Fax

PUBLIC SAFETY  
804 E. High • 48858  
(989) 779-5100  
(989) 773-4020 Fax

PUBLIC WORKS  
320 W. Broadway • 48858  
(989) 779-5400  
(989) 772-6250 Fax

November 7, 2022

Mary Hsia  
1024 Sweeney Street  
Mt. Pleasant, MI 48858

Re: Special Use Permit 22-17 – 1216 S. Mission

Dear Ms. Hsia:

At their November 3, 2022 meeting, the Planning Commission approved Special Use Permit 22-17 for a Class I Restaurant subject to the following conditions:

1. The applicant complies and maintains compliance with all specific special use standards for Class I restaurants set forth in Section 154.410.B.4.g.
2. The applicant complies with the attached comments from the Department of Public Works and Public Safety.

Questions regarding Building Safety requirements may be directed to Brian Kench at (989) 779-5301. Questions regarding DPS requirements may be directed to Brad Doepker at (989) 779-5122. Questions regarding DPW requirements may be directed to Stacie Tewari at (989) 779-5404. If you have any other questions, please call the Planning and Community Development office at (989) 779-5347.

Sincerely,

Manuela Powidayko  
Director of Planning & Community Development

cc: Fire Department (via email)  
Engineering Department (via email)  
Building Inspection Department (via email)  
Liquor License (via email)

# City of Mt. Pleasant, Michigan

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CITY HALL  
320 W. Broadway • 48858  
(989) 779-5300  
(989) 773-4691 fax

PUBLIC SAFETY  
804 E. High • 48858  
(989) 779-5100  
(989) 773-4020 fax

PUBLIC WORKS  
320 W. Broadway • 48858  
(989) 779-5400  
(989) 772-6250 fax

## Special Use Permit – DPW Office Comments

**SUP-22-17**  
**Due Date: 2022-10-19**

Address of Development: **1216 S. Mission**

Project Description: Planning to establish a Chinese fine dining restaurant in this prime location on South Mission Street. Operated by the owner of China Garden. This project consist of a building remodel within the existing footprint and landscaping updates.

Submit two (2) sets of the final site plan and storm water detention calculations for final site plan review and D.P.W. permit fees determination.

**DPW Director:** No comments.

**Assistant DPW Director:** No comments.

### Engineering:

- There is an existing public sanitary sewer to the west of the existing building that runs north-south. Grant a sanitary sewer easement to the city. City staff to prepare easement document and sketch for owner signature.
- Contact the city engineering department for any utility, parking lot, sidewalk or other site work to determine if other permits will be required. This review assumes all work is interior to the building per the site plan review application.

**Streets Department:** No comments.

### Water Department:

Make sure that existing water service is sufficient for planned use of the facility. Contact the Water Department to coordinate location and tapping of main for any new water services that may be required prior to excavation. Any service that will be abandoned should be severed at the main.

The facility must install appropriate cross connection control devices where required. [52.12](#) This facility will be required to install a proper backflow prevention device on the service line downstream of the water meter to protect the public water system through containment. Per current requirements (considered a Low Hazard cross connection at this point in time) this device will need to be tested by a certified tester annually and inspected by the city once every five years (subject to change). The device testing report must be provided to the Water

Department. If water service is connected to any chemical application used in the facility's grow operations, it may change the hazard level and require additional backflow prevention.

Coordination with Water Department staff is recommended regarding installation of conduit and wire for the water meter reading device during the construction phase.

In accordance with city code [52.06](#), if more than one meter will be required applicant must provide 24-hour access (without owner intervention) for the water department to shut off those meters or separate curb stops must be provided outside the building.

**Water Resource Recovery Department:**

If the facility will be producing fats, oil, or greases that are discharged to the sanitary sewer through dishwashing or other processes, then a grease trap will need be installed to facilitate the removal of those substances in accordance with the limitations in the city ordinance.

**[51.063](#)**

Discharge of flow other than standard residential sanitary waste are subject to provisions [51.061](#) through [51.088](#) of the city ordinance and may require an industrial pretreatment permit to discharge. Operators of such facilities should contact the City of Mt Pleasant wastewater treatment plant at 989-779-5451 to determine their specific needs.

# MT. PLEASANT FIRE DEPARTMENT

## INSPECTION REPORT

CHINA MASTER, 1216 S MISSION ST, BLDG UNNAMED, MT. PLEASANT MI 48858



### DETAILS

Inspection Date: 10/20/2022 | Inspection Type: PLAN REVIEW CITY OF MT PLEASANT - Site | Inspection Number: 2529 |  
Shift: Lieutenant | Station: Mt. Pleasant Fire Department | Unit: N/A | Lead Inspector: BRADLEY DOEPKER | Other Inspectors: N/A

#### STATUS

#### CODE

#### DESCRIPTION

**FAIL**

BUILDING IDENTIFICATION -  
Buildings Shall Have Address  
Numbers

Provide address identification numbers in accordance with Chapter 5, Sections 505.1 of the 2012 Edition of the International Fire Code or applicable to the City of Mt. Pleasant code of ordinances 150.01 Land Usage.

Inspector: BRADLEY DOEPKER - Comments: On final have the building property numbered for emergency response.

**FAIL**

GENERAL STATEMENT - List  
Not All-Inclusive

This list shall not be considered all-inclusive, as other requirements may be necessary, additional requirements are located in Chapter 5 and appendixes B, C, and D of the 2012 Edition of the International Fire Code.

Inspector: BRADLEY DOEPKER - Comments: This list is not meant to be all inclusive and changes to the plans can cause changes to the requirements.

### GENERAL NOTES

BRADLEY DOEPKER - 10/20/2022 @ 07:44

The hood system will need to have 3rd party review of the changes to the hood to assure that it can handle the cooking appliances. That is available on the city website.

### REINSPECTION DATE

12/19/2022

### CONTACT SIGNATURE

Mary Hsia

Contact Refused  
Refusal Reason: NA

### INSPECTOR SIGNATURE

BRADLEY DOEPKER  
Signed on: 10/20/2022 @ 09:25



**QUESTIONS ABOUT YOUR INSPECTION?**

BRADLEY DOEPKER  
bdoepker@mt-pleasant.org  
9897795152

# City of Mt. Pleasant, Michigan

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CITY HALL  
320 W. Broadway • 48858  
(989) 779-5300  
(989) 773-4691 Fax

PUBLIC SAFETY  
804 E. High • 48858  
(989) 779-5100  
(989) 773-4020 Fax

PUBLIC WORKS  
320 W. Broadway • 48858  
(989) 779-5400  
(989) 772-6250 Fax

## MEMORANDUM

**TO:** Planning Director/Planning Commission

**FROM:** Brian Kench, Building Official

**DATE:** Friday, October 21, 2022

**SUBJECT:** November 2022 Planning Commission – Department of Building Safety

Mary Hsia  
1216 S. Mission Street - Special Use Permit 22-17

The scope of the work being performed at the site is exempt from a building permit.

Where changes are made to the means of egress due to reconfiguring the seating area in the restaurant, a courtesy inspection will need to be made to ensure the occupancy posting for the business is still correct.

## AFFIDAVIT FOR DEVELOPMENT DISTRICT (DDA) LIQUOR LICENSE

Now comes Heather Bouck, and being first duly sworn, deposes and states as follows:

1. That I am the City Clerk for the City of Mt. Pleasant, Isabella County, Michigan and make this Affidavit to the Michigan Liquor Control Commission pursuant to Section 436.1521a(1)(b) of the Michigan Liquor Control Act and pursuant to the application by China Master, for a new Class C license under section 436.1521a(1)(b) of the Act to be located at 1216 South Mission, City of Mt. Pleasant, Isabella County, Michigan.
2. That the City of Mt. Pleasant established a Development District (DDA) Liquor License Development District defined in MCLA 436.1521a(1)(b) by a resolution of the City Commission adopted January 24, 2011 and expanded by resolution on October 10, 2022.
3. That the proposed location of the Class C license, at 1216 South Mission, in the City of Mt. Pleasant is within the Development District (DDA) Development District. .
4. That further, I have reviewed the Affidavit of Heather Bouck, the City's Deputy Assessor, which Affidavit has been submitted to the Michigan Liquor Control Commission and I certify that the information contained in the Affidavit is true and accurate.

Heather Bouck, City of Mt. Pleasant Clerk  
320 W. Broadway, Mt. Pleasant, MI 48858

October 25, 2022

State of Michigan

County of Isabella

On this 25<sup>th</sup> day of October, 2022 before me, a Notary Public in and for said county and state, personally appeared the above named, on behalf of the City of Mt. Pleasant, and made oath that she has read the foregoing Affidavit, by her subscribed, and know the contents thereof, and that the same is true of her own knowledge, except as to those matters which are stated to be upon information and belief, and as to those matters, she believes them to be true.

Addie Pritchard, Notary Public  
Isabella County, Michigan

ADDIE PRITCHARD  
NOTARY PUBLIC, STATE OF MI  
COUNTY OF ISABELLA  
MY COMMISSION EXPIRES Feb 8, 2029  
ACTING IN COUNTY OF

Isabella

**AFFIDAVIT OF PUBLIC AND PRIVATE INVESTMENT  
DEVELOPMENT DISTRICT AREA**

I, Heather Bouck, am the Deputy Assessor for the City of Mt. Pleasant, Michigan. I have examined the records for the City of Mt. Pleasant and made the following determination as to the public and private investment in the City of Mt. Pleasant qualified development district. Based on my review of these records, I have determined that the total amount of public and private investment in real property within the qualified development district over the preceding five (5) year period, October 25, 2017 through October 25, 2022 is \$17,110,338 an amount that exceeds the \$200,000 determination to the best of my knowledge and ability on this day October 25, 2022, in Isabella County, Michigan.



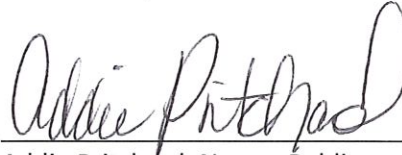
Heather Bouck, City of Mt. Pleasant  
Deputy Assessor  
320 W. Broadway, Mt. Pleasant, MI 48858

October 25, 2022

State of Michigan

County of Isabella

On this 25<sup>th</sup> day of October, 2022, before me, a Notary Public in and for said county and state, personally appeared the above named, on behalf of the City of Mt. Pleasant, and made oath that she has read the foregoing Affidavit, by her subscribed, and know the contents thereof, and that the same is true of her own knowledge, expect as to those matters which are stated to be upon information and belief, and as to those matters, she believes them to be true.



Addie Pritchard, Notary Public  
Isabella County, Michigan

ADDIE PRITCHARD  
NOTARY PUBLIC, STATE OF MI  
COUNTY OF ISABELLA  
MY COMMISSION EXPIRES Feb 8, 2029  
ACTING IN COUNTY OF Isabella

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Chris Saladine, Assistant Finance Director

DATE: 11/17/2022

SUBJECT: 2023 Operating Budget

Please see the attached resolution to be considered at the November 28th City Commission meeting to adopt the 2023 budget. The resolution tentatively sets the millage rate for 2023 at 16.25 mills, but gives the City Commission an opportunity to reconsider the millage level in the spring of 2023 based on any changed projections. This resolution differs from the budget summary in the proposed operating budget due to postponing reconstruction of Parking Lot 3/Town Center to consider other design options. During 2023 a revised plan for Lot 3 will be brought to the City Commission for consideration.

## **Recommended Action**

Please include the attached resolution for consideration on the November 28<sup>th</sup> City Commission agenda.

WHEREAS, Article VII, Section 9, authorizes the City Commission to adopt by resolution the annual operating budget for the next fiscal year, and

WHEREAS, Article VII, Section 9, provides that the necessary tax upon real and personal property shall be provided for in the same resolution, and

WHEREAS, the following funds are created and amounts appropriated for each fund for the purpose of carrying out the various activities of the City of Mt. Pleasant during the year beginning January 1, 2023 and ending December 31, 2023

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2023 operating budget be approved:

	ESTIMATED (A)			
	Fund Balance <u>January 1</u>	2023 <u>Revenue</u>	2023 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<b><u>GOVERNMENTAL FUNDS</u></b>				
<b><u>GENERAL FUND</u></b>				
Unassigned	\$5,528,674	\$14,096,210		
Legislative Division			1,380,670	
Finance Division			1,395,620	
Public Safety Division			7,991,580	
Community Services Division			2,477,700	
Public Works Division			850,640	
Total Unassigned	2,802,909	\$14,096,210	\$14,096,210	\$2,802,909
Assigned for Next Year's Budget	383,620		383,620	0
Assigned for Economic Initiatives	691,524	0	65,000	626,524
Assigned for Projects/Programs	3,136,467	231,950	276,930	3,091,487
Restricted	156,399	12,500	12,750	156,149
Committed for Special Assessments	283,905	0	0	283,905
Committed for Neighborhoods	224,371	400	0	224,771
Committed for Capital Projects	1,524,345	769,640	985,200	1,308,785
Non-spendable	1,480,982	0	0	1,480,982
Total General Fund	\$10,684,522	\$15,110,700	\$15,819,710	\$9,975,512
<b><u>SPECIAL REVENUE FUNDS</u></b>				
<b><u>MAJOR STREET FUND</u></b>				
Restricted	\$1,424,256	\$1,968,080	\$2,798,540	\$593,796
Restricted for Donation	15,400	0	0	15,400
Total Major Street Fund	1,439,656	1,968,080	2,798,540	609,196
<b><u>LOCAL STREET FUND</u></b>				
Restricted	613,938	\$1,349,076	\$1,957,400	\$5,614
Restricted for Donation	15,209	0	0	15,209
Total Local Street Fund	629,147	1,349,076	1,957,400	20,823
<b><u>STORM SEWER FUND</u></b>				
Restricted	0	828,300	828,300	0
<b><u>DOWNTOWN SPECIAL ASSESSMENT</u></b>				
Restricted from Special Assessment	130,275	108,020	132,260	106,035
<b>Total Governmental Funds</b>				
<b>Appropriated Budget</b>	<b>\$12,883,600</b>	<b>\$19,364,176</b>	<b>\$21,536,210</b>	<b>\$10,711,566</b>

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2023 and ending December 31, 2023

	<u>Working Capital December 31</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
<b><u>Component Units</u></b>				
<b>MISSION STREET DDA FUND</b>				
Assigned	\$1,133,813	\$341,000	\$152,430	\$1,322,383
<b>TAX INCREMENT FIN AUTH FUND</b>				
Ind Park North Assigned	90,000	0	4,000	86,000
Ind Park North Unassigned	1,659	300	0	1,959
Total TIFA	91,659	300	4,000	87,959
<b>LOCAL DEVELOPMENT FIN AUTHORITY</b>				
Assigned	114,547	750	39,300	75,997
<b>BROWNFIELD REDEVELOPMENT FUND</b>				
Assigned	14,158	54,750	54,750	14,158
Unassigned	841	50	0	891
Total Brownfield	14,999	54,800	54,750	15,049
<b>Total Component Unit Funds</b>				
<b>Informational Summaries</b>	<b>\$1,355,018</b>	<b>\$396,850</b>	<b>\$250,480</b>	<b>\$1,501,388</b>
	<u>Working Capital December 31</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
<b><u>PROPRIETARY FUNDS</u></b>				
<b><u>Enterprise Funds</u></b>				
<b>RECREATION FUND</b>				
Restricted for PEAK	0	350,000	350,000	0
Assigned for PEAK	774,884	305,350	535,160	545,074
Restricted for Recreation	10,000	0	10,000	0
Assigned for Recreation	103,715	610,610	615,010	99,315
Total Recreation Fund	888,599	1,265,960	1,510,170	644,389
<b>LAND DEVELOPMENT FUND</b>				
Restricted	\$50,000	0	50,000	\$0
Unassigned	4,187	146,380	142,380	8,187
Total Land Development	54,187	146,380	192,380	8,187
<b>AIRPORT FUND</b>				
Restricted	162,527	40,000	190,000	12,527
Assigned	82,519	0	82,519	0
Unassigned	152,836	3,059,980	3,088,211	124,605
Total Airport	397,882	3,099,980	3,360,730	137,132
<b>WATER RESOURCE RECOVERY FUND</b>				
Assigned	2,592,872	150,000	95,540	2,647,332
Restricted	5,908,263	0	5,823,600	84,663
Unassigned	1,391,573	3,049,080	2,788,720	1,651,933
Total Water Resource Recovery Fund	9,892,708	3,199,080	8,707,860	4,383,928
<b>WATER FUND</b>				
Assigned	1,326,687	530,000	670,000	1,186,687
Unassigned	1,521,831	3,453,460	3,796,000	1,179,291
Total Water	2,848,518	3,983,460	4,466,000	2,365,978



SOLID WASTE FUND				
Restricted	210,632	0	10,632	200,000
Unassigned	882,141	676,350	747,328	811,163
Total Solid Waste	1,092,773	676,350	757,960	1,011,163

**Internal Service Funds**

MOTOR POOL FUND				
Unassigned	980,249	1,384,000	2,006,550	357,699

SELF INSURANCE FUND	1,188,210	2,649,100	2,878,580	958,730
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**Total Proprietary Funds**

<b>Informational Summaries</b>	<b>\$17,343,126</b>	<b>\$16,404,310</b>	<b>\$23,880,230</b>	<b>\$9,867,206</b>
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WHEREAS, it is expected that the appropriations and working capital uses require that the City of Mt. Pleasant raise amounts totaling \$45,666,920 to finance all municipal operations during the fiscal year, and

WHEREAS, all funds, except the General Fund, Major Street Fund, Special Assessment Fund, Downtown Special Assessment Fund, Recreation Fund and Borden Debt, will generate moneys sufficient for the appropriations

NOW, THEREFORE, BE IT RESOLVED, that the following tax millages and levies be approved, but the Commission reserves the right to review the rates in Spring, 2023 and consider adjustments based on changed conditions.

	Property Tax Levy	Other Sources	Millage
General Fund			
Operating	\$ 5,758,761	\$7,629,340	12.230
Fire and Police Pension	987,619	-	2.020
Capital Projects	\$ 734,980	34,660	1.500
Total General Fund	\$ 7,481,360	\$ 7,629,340	15.750
Storm Sewer	252,000	576,300	0.500
Total Other funds	\$ 7,733,360	\$ 8,205,640	16.250
Total Millage			16.250

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Mary Ann Kornexl, Finance Director

DATE: November 1, 2022

SUBJECT: 2023 Fee Resolution

Attached please find the Water/Water Resource Recovery demand fee resolution for January 2023. An explanation for both of these increases is included in the 2023 proposed Operating Budget document on page VII. Chris Saladine provided a comparison of the City rates to other communities in his budget presentation on October 10<sup>th</sup>.

## Requested Action:

Place the attached resolution on the November 28, 2022 City Commission agenda and the Commission adopt the recommended fee changes effective January 1, 2023.

# Utility Bill – Residential Monthly

(assumed 5,000 gallons)

2023	Water	WRRF	Total
Big Rapids	\$36.25	\$48.35	\$84.60
Clare	36.57	50.19	86.76
Union Township	19.07	35.31	54.38
Midland	23.10	32.84	55.94
Bay City	52.14	80.68	132.82

## City of Mt. Pleasant

2022 Actual	\$24.94	\$23.23	\$48.17	
2023 Proposed	28.79	24.82	53.61	
Change from 2022 to 2023	3.85	1.59	5.44	

WHEREAS, various Ordinances of the City requires fees to be set by resolution,

WHEREAS, the City Commission adopted fee/charges policy guidelines in July 2017,

WHEREAS, fees are reviewed annually and changes are proposed with the operating budget,

NOW, THEREFORE, BE IT RESOLVED that the following fees are consistent with the policy guidelines and are set to begin on January 1, 2023,

**Sewer Demand:**

<b>Meter Size</b>	<b>Monthly Fee</b>
5/8"	\$12.22
1"	30.48
1.5"	60.97
2"	97.42
3"	194.87
4"	304.52
6"	608.94
10"	3,365.36

**Water Demand:**

<b>Meter Size</b>	<b>Monthly Fee</b>
5/8"	\$16.69
1"	41.73
1.5"	83.47
2"	133.55
3"	267.09
4"	417.33
6"	834.66
10"	4,563.26

## REAPPOINTMENTS

<b>Board/Commission</b>	<b>Name</b>	<b>New Term</b>
Board of Review	James Kridler	12/31/2022-12/31/2024
Board of Review	Tony Kulick	12/31/2022-12/31/2024
Board of Review	Erin Zimmer	12/31/2022-12/31/2024
Building, Fire & Sanitary Sewer Brd	James Kridler	12/31/2022-12/31/2025
Building, Fire & Sanitary Sewer Brd	Tim Nieporte	12/31/2022-12/31/2025
City/CMU Student Liaison Committee	Edward Clayton	12/31/2022-12/31/2025
City/CMU Student Liaison Committee	David Stairs	12/31/2022-12/31/2025
Dog Park Advisory Board	Sue Gamble	12/31/2022-12/31/2024
Downtown Development Authority	Tom Krapohl	12/31/2022-12/31/2026
Economic Development Corporation- Brownfield Redevelopment Authority	Tom Krapohl	12/31/2022-12/31/2028
Economic Development Corporation- Brownfield Redevelopment Authority	Jeff Smith	12/31/2022-12/31/2028
Historic District Commission	Lara Raisanen	12/31/2022-12/31/2025
Historic District Commission	Anne Swift	12/31/2022-12/31/2025
Isabella County Transportation Com.	Dennis Adams	12/31/2022-12/31/2025
Mid-Michigan Aquatic Recreational Auth	Judith Wagley	12/31/2022-12/31/2025
Parks & Recreation Commission	James Batcheller	12/31/2022-12/31/2025
Parks & Recreation Commission	Peter Little	12/31/2022-12/31/2025
Planning Commission	Corey Friedrich	12/31/2022-12/31/2025
Planning Commission	Glen Irwin II	12/31/2022-12/31/2025
Planning Commission	Matthew Liesch	12/31/2022-12/31/2025
Planning Commission	Christine Ortman	*12/31/2022-12/31/2023
Tax Increment Finance Authority (TIFA)	Rick Swindlehurst	12/31/2022-12/31/2026
Tax Increment Finance Authority (TIFA)	Bryan Wieferich	12/31/2022-12/31/2026
Zoning Board of Appeals	David McGuire	12/31/2022-12/31/2025
Zoning Board of Appeals	Peter Orlik	12/31/2022-12/31/2025

\*to fix error in term length