

**Regular Meeting of the Mt. Pleasant City Commission**  
**Monday, March 14, 2022**  
**7:00 p.m.**

**AGENDA**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. 2021 Community Improvement Awards.

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

2. City Manager report on pending items.
  - a. Monthly report on police related citizen complaints received.
3. Minutes of the Tax Increment Finance Authority (TIFA) (November).
4. Minutes of the Planning Commission (February).
5. Receipt of Certificate of Achievement for Excellence in Financial Reporting.
6. Communication from City Planner Jacob Kain regarding stacking requirements for drive-through businesses.
7. Communication from LowKey Properties LLC regarding Class B and Class C grower license for Medical and Adult Use Marijuana Establishment.
8. Requested information from City Planner Jacob Kain and City Clerk Heather Bouck regarding Medical and Adult Use Marijuana Ordinances.

CONSENT ITEMS:

9. Approval of the minutes of the regular meeting held February 28, 2022.
10. Consider corrections to the Michigan Department of Transportation (MDOT) Act 51 map to add Ellis Place, to delete Franklin Street from Michigan to Illinois, to delete Illinois Street stubs at Greenfield Drive and approve resolutions for the same.
11. Consider award of contract to Malley Construction, Inc. for the 2022 Alley Reconstruction Project and consider budget amendment for the same.

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

12. Consider property transfer from Central Business District/Tax Increment Finance Authority (CBD/TIFA).
13. Consider setting a public hearing for March 28, 2022 to obtain public input on the Michigan Department of Natural Resources Trust Fund Grant application.
14. Consider budget amendment for preliminary design and cost estimates for Town Center civic space.
15. Consider downtown budget amendments.
16. Consider recommendation from the Planning Commission to reappoint Corey Friedrich as the representative of the Planning Commission to the Zoning Board of Appeals.
17. Receive recommended text change to amend Article VII of the Mt. Pleasant Zoning Ordinances to update the definition of liquor store and set a public hearing for April 11, 2022 on the same.
18. Receive recommended text change to amend Sections 154.103, 154.613 and 154.615 of the Mt. Pleasant Zoning Ordinances regarding the types of improvements and applications requiring site plan review and approval and set a public hearing for April 11, 2022 on the same.
19. Receive City requests for Saginaw Chippewa Indian Tribe 2% allocations.
20. Consider approval of Payrolls and Warrants.

**PUBLIC HEARINGS:**

21. Public hearing on recommended text change to Section 154.414 to update band sign standards and delete reference to downtown Mt. Pleasant signage design guidelines and consider approval of the same.
22. Public hearing on Green Tree Cooperative Grocery job creation accomplishment through the Michigan Community Development Block Grant (CDBG) program and authorize the Mayor to sign the required documentation on the same.

**NEW BUSINESS:**

23. Consider award of contract to McGuirk Sand and Gravel for the 2022 Illinois Street Reconstruction Project and consider budget amendment for the same.
24. Consider Michigan Department of Transportation (MDOT) resolution authorizing the approval of a contract for reimbursement of funds for the 2022 Brown Street Reconstruction Project.

**ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:**

**PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:**

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

## City Commission Agenda

March 14, 2022

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RECESS:

CLOSED SESSION:

25. Consider closed sessions pursuant to MCL 15.268(1)(e) to consult with the city attorney regarding trial or settlement strategy in connection with Taco Boy of Mount Pleasant, Inc., v City of Mount Pleasant, Circuit Court Case No. 22-17612-AA, the discussion of which in an open meeting would have a detrimental financial effect on the litigating or settlement position of the City and pursuant to MCL 15.268(1)(h) to discuss written confidential legal opinions with the city attorney, which are exempt from disclosure by state or federal statute.

RECESS:

WORK SESSION:

ADJOURNMENT:

*All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.*

TO: MAYOR AND CITY COMMISSION

FROM: AARON DESENTZ, CITY MANAGER

SUBJECT: CITY MANAGER REPORT ON AGENDA ITEMS

MARCH 9, 2022

Proclamations and Presentation: None

1. 2021 Community Improvement Awards
  - a. Staff will present the Community Improvement Awards for 2021.
    - i. Recommended Action: No action is required for this item.

Receipt of Petitions and Communications:

6. Communication from City Planner Jacob Kain regarding stacking requirements for drive-through businesses.
  - a. Assistant Community Services Director Jacob Kain has included a report from the Planning Commission in your Commission packet. The report provides the Planning Commission's thoughts regarding the stacking requirement for drive-thrus and was done following direction of the City Commission that the Planning Commission should consider possible changes to the ordinance. A list of options was made and consensus taken on each option.
    - i. Recommended Action: No action is required for this item.
8. Requested information from City Planner Jacob Kain and City Clerk Heather Bouck regarding Medical and Adult Use Marijuana Ordinances
  - a. The attached report is being provided as a follow up from questions that came up during our work session on 02/14/2022. This and information to be discussed at the closed session planned for 03/14/2022 will guide our decision making when we come back to the issue at a future meeting date.
    - i. Recommended Action: No action is required for this item.

Consent Items:

10. Consider corrections to the Michigan Department of Transportation (MDOT) Act 51 map to add Ellis Place, to delete Franklin Street from Michigan to Illinois, to delete Illinois Street stubs at Greenfield Drive and approve resolutions for the same.
  - a. The City must annually submit to MDOT a certified map indicating all major and local streets that the City maintains. City staff has reviewed the map and made recommendations for streets to be added and removed. The attached Resolutions approve the necessary changes.
    - i. Attachments: Act 51 Map changes, Act 51 Corrections Memo
    - ii. Recommended Action: Approval of the consent agenda
11. Consider award of contract to Malley Construction, Inc. for the 2022 Alley Reconstruction Project and consider budget amendment for the same.

- a. The City has bid the portions of the downtown alleys that we are able to for reconstruction which excludes the “L” shaped alley. All other alleys as part of the special assessment are included in the bid. The lowest bid from Malley Construction is still over our estimate by \$26,460 and will require a budget amendment equal to that amount along with approval of the contract. The special assessment will be adjusted at the completion of the project.
    - i. Attachments: 2022 Alley Reconstruction Comm. Memo
    - ii. Recommended Action: Approval of the consent agenda.
- 12. Consider property transfer from Central Business District/Tax Increment Finance Authority (CBD/TIFA).
  - a. The TIFA Board has held title to four (4) parcels within two (2) of the City’s parking lots since the 1980’s. To bring consistency in City ownership of these lots, the TIFA Board has recommended a transfer of ownership to the City.
    - i. Attachments: TIFA Property Transfer Memo, TIFA map
    - ii. Recommended Action: Approval of the consent agenda accepting the transfer of ownership.
- 13. Consider setting a public hearing for March 28, 2022 to obtain public input on the Michigan Department of Natural Resources (MDNR) Trust Fund Grant application.
  - a. City staff is pursuing a grant for the extension of the Mid-Michigan Pathway/GKB trail project through the MDNR Trust Fund program. The State requires the City to hold a public hearing on the proposed grant project. The City’s proposal is to use \$525,000 which is budgeted for project with \$300,000 from the State and potentially \$375,000 from the Township. Approval of this item will set the public hearing at our next City Commission meeting on March 28<sup>th</sup> 2022.
    - i. Attachments: MNRTF Public Hearing Memo
    - ii. Recommended Action: Approval of the consent agenda.
- 14. Consider budget amendment for preliminary design and cost estimates for Town Center civic space.
  - a. Staff is asking the City Commission to approve a budget amendment for preliminary design and cost estimates of our Town Center Civic Space as proposed in the Master Plan. These items are needed in order to apply for grants for the reconstruction of the space. A budget amendment of \$20,000 is needed for a consultant to complete the design and estimates.
    - i. Attachments: Town Center Memo
    - ii. Recommended Action: Approval of the consent agenda.
- 15. Consider downtown budget amendments.
  - a. The TIFA Board is recommending a number of budget amendments to focus efforts on marketing for the downtown area. This continues the last two (2) year focus on marketing. The funding for these services would come from \$12,867 from the 2021 unspent funds allocated for that year as well as \$22,000 from the general fund. In

addition, the TIFA board is proposing amendments to spend funds for economic development from the carryover funds from 2021. Many of these programs have revised guidelines approved by the TIFA board.

- i. Attachments: Downtown Budget Amendments Memo
- ii. Recommended Action: Approval of the consent agenda.

17. Receive recommended text change to amend Article VII of the Mt. Pleasant Zoning Ordinances to update the definition of liquor store and set a public hearing for April 11, 2022 on the same.

- a. The Planning Commission is recommending a definition change in the City's zoning ordinance. The definition change will separate some stores that currently fall under the definition of liquor stores and more appropriately define those types of businesses. Approval of this item will set a public hearing on the proposed change for the first meeting in April.
  - i. Attachments: Text Change (TC) 22-02
  - ii. Recommended Action: Approval of the consent agenda.

18. Receive recommended text change to amend Sections 154.103, 154.613 and 154.615 of the Mt. Pleasant Zoning Ordinances regarding the types of improvements and applications requiring site plan review and approval and set a public hearing for April 11, 2022 on the same.

- a. The proposed ordinance change would allow for a "minor site plan review". Smaller projects would be able to use this service rather than a full site plan review. A full list of projects can be found in the staff memo. The proposed amendment will make it easier and quicker for residents to receive approval from the City for various projects. Approval of this item will set a public hearing on the proposed change for the first meeting in April.
  - i. Attachments: Text Change (TC) 22-03
  - ii. Recommended Action: Approval of the consent agenda.

19. Receive City requests for Saginaw Chippewa Indian Tribe 2% allocations.

- a. In your packet you will find all of the City's proposed requests for funding through the Saginaw Chippewa Indian Tribe 2% Grant Program. At our next City Commission meeting (March 28<sup>th</sup>), the City Commission will be asked to rank their top five (5) projects. From there the projects and those rankings will be sent to the Tribe for consideration.
  - i. Attachments: 2% Grant Requests
  - ii. Recommended Action: Approval of the consent agenda.

#### Public Hearings:

21. Public hearing on recommended text change to Section 154.414 to update band sign standards and delete reference to downtown Mt. Pleasant signage design guidelines and consider approval of the same.

- a. The above public hearing is being held as part of our process for the consideration of new ordinances. The proposed ordinance provides more options for band sign placement and deletes reference to old design guidelines no longer in use.
  - i. Attachments: Text Change (TC) 22-01 Memo

- ii. Recommended Action: Following the public hearing, a motion to approve TC 22-01.
- 22. Public hearing on Green Tree Cooperative Grocery job creation accomplishment through the Michigan Community Development Block Grant (CDBG) program and authorize the Mayor to sign the required documentation on the same.
  - a. The State of Michigan requires a public hearing to be conducted as part of Green Tree Cooperative Grocery meeting the requirements per their Revolving Loan Fund (RLF) program through the CDBG program. The public hearing allows interested parties to address the project. Green Tree committed to create 10 low to moderate income jobs as part of their RLF application and have exceeded that number.
    - i. Attachments: Green Tree RLF Job Creation Report
    - ii. Recommended Action: Following the public hearing, a motion to authorize the Mayor or in her absence the Vice-Mayor to sign the required "Action to Affirmatively Further Fair Housing form".

#### New Business

- 23. Consider award of contract to McGuirk Sand and Gravel for the 2022 Illinois Street Reconstruction Project and consider budget amendment for the same.
  - a. The 2022 Illinois Street Reconstruction Project is part of the 2022 Capital Improvement Plan. This project includes the removal and replacement of the existing asphalt and subbase on Illinois Street between Main and Fancher Streets, as well as the installation of new curb and gutter. This project will also include planned work for pedestrian lighting along the north side of Illinois Street from Main Street to Fancher Street and streetscape on both sides of the street from Main Street to Franklin Street. Construction is scheduled for June 6 to August 13.

Bids for the project are higher than the estimated cost. The City Commission is being provided with two options: Option A is to approve the project with an alternative bid to include the installation of brick columns and walls with aluminum fencing in parking lot 7. Option B omits these optional items and approves the street, storm sewer, and pedestrian lighting work. Staff is recommending the 2<sup>nd</sup> option to keep costs in line with planned budgeted expenses.

    - i. Attachments: 2022 Illinois Street Memo
    - ii. Recommended Action: A motion to award the contract for the 2022 Illinois Street Reconstruction Project, Option B to McGuirk Sand and Gravel for \$846,365 and approve budget amendments of \$51,000 from local streets and \$12,550 from the capital improvements fund.
- 24. Consider Michigan Department of Transportation (MDOT) resolution authorizing the approval of a contract for reimbursement of funds for the 2022 Brown Street Reconstruction Project.
  - a. The City is receiving a grant through MDOT for part of the cost of the reconstruction of Brown Street from High Street to North Drive. The City has budgeted \$521,000 in major streets fund for this project. MDOT will contribute \$375,000 of this in grant funds. Per MDOT, the City Commission will need to approve the attached Resolution.

- iii. Attachments: Approval of MDOT Resolution Memo
- iv. Recommended Action: A motion to approve the attached resolution to authorize the City Manager to sign the agreement with MDOT.



# Memorandum



TO: Aaron Desentz  
City Manager

CC: William R. Mrdeza  
Director of Community Services & Economic Development

FROM: Jacob Kain  
City Planner

DATE: March 14, 2022

SUBJECT: 2021 Community Improvement Awards

Since 1979, the Planning Commission has presented a Community Improvement Award for residential and commercial projects. These awards are a way for the Planning Commission to acknowledge property owners for investment in our community.

Projects that were completed during calendar year 2021 were eligible for consideration.

The following properties were selected by the Planning Commission for recognition:

<u>Category</u>	<u>Address</u>	<u>Owner</u>
Commercial	907 E. Broomfield	Lume Cannabis Co.
	1207 N. Mission	Lume Cannabis Co.
Residential	108 Oak	Joanne Curtiss
Mixed Use	410 W. Broadway	Michigan Community Capital

This year's award photographs were produced by Dan Gaken Images.

**Requested Action:**

The Mayor present the awards at the March 14, 2022 City Commission meeting.

TO: MAYOR AND CITY COMMISSION

MARCH 9, 2022

FROM: AARON DESENTZ, CITY MANAGER

SUBJECT: CITY MANAGER REPORT ON PENDING ITEMS

This report on pending items reflects the current status of tasks that were previously agreed to.

### 1. Task Related Issues:

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 3-9-2022
<b>Housing Study Follow-Up</b> Staff to work with Planning Commission and others to recommend ordinance amendments and programs as generally agreed to for implementation	July 13, 2020	None	Dr. Colarelli's graduate class held focus groups on November 5th to solicit input from local housing providers on: (1) Insights about the future of existing student housing in Mt. Pleasant (2) Creative solutions for improving housing and neighborhoods in the city (3) Collaborative partnerships to improve housing and help Mt. Pleasant become more economically and culturally vibrant.  Initial feedback was that there was not a lot of engagement on items 2 and 3 even though the focus groups were well attended. Draft report will be available Jan 2022. Draft report is being reviewed and feedback given. <b>Staff will present on the findings on 04/11/2022.</b>
<b>Downtown Analysis Follow-Up</b> Staff to work with Planning Commission and complete additional research to recommend ordinance and programs/policies as generally agreed to for implementation	August 10, 2020	None	Analysis completed in 2021. All seven commissioners agreed to proceed. Staff is reviewing options for grant funding for design/build of Town Center.
<b>Charter Amendment</b> Provide resolution language for changing 3-year terms to 4-year terms in 2022 election	August 9, 2021	ASAP	Attorney General's Office reviewed the proposed charter amendment and now disputes the need for a Charter amendment. City Attorney's office is providing a reasoning behind the needed amendment. Assuming the AG's Office signs off on the language, we assume a 2022 ballot question on the proposed amendment.

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 3-9-2022
<b>Local Economy</b> Based on listening sessions, research options for downtown façade grants, downtown fire suppression grants, and rent subsidy programs. Revisit Broadway Central Closure in March 2022.	September 27, 2021	ASAP	Will move forward with summary direction documented in September 27 memo. 200 Broadway remains the only outstanding item on this list.

Please note items that have changed since the last report are highlighted in yellow for easy reference.

[illegible]

# City of Mt. Pleasant, Michigan



CITY HALL  
320 W. Broadway • 48858  
(989) 779-5300  
(989) 773-4691 fax

PUBLIC SAFETY  
804 E. High • 48858  
(989) 779-5100  
(989) 773-4020 fax

PUBLIC WORKS  
320 W. Broadway • 48858  
(989) 779-5400  
(989) 772-6250 fax

## November 22, 2021 MINUTES – TAX INCREMENT FINANCE AUTHORITY (TIFA)

### MEMBERS PRESENT

R. Blizzard Mt. Pleasant/Isabella/MI	P	12/31/2021
Vacant	N/A	12/31/2022
George Ronan Mt. Pleasant/Isabella/MI	P	12/31/21
Vacant	N/A	12/31/22

M. McAvoy	EA	12/31/2020
R. Swindlehurst, Chair Mt. Pleasant/Isabella/MI	P	12/31/2022
B. Wieferich, Vice Chair Mt. Pleasant/Isabella/MI	P	12/31/22
M. Sponseller, Staff Mt. Pleasant/Isabella/MI	P	N/A

A = Absent without notification

P = Present

EA = Excused Absence

N/A = Not Applicable

Guests: Mary Ann Kornexl, Bill Mrdeza

Roll Call Notes: Meeting held via Zoom.

### I.) CALL TO ORDER

Call to order at 8:30am

### II.) ROLL CALL AND INTRODUCTIONS

Board member roll listed above with attendance.

### III.) CHANGES/ADDITIONS TO AGENDA

None

### IV.) MINUTES

Motion to approve the regular May 2021 minutes as presented.

M = Blizzard

S = Ronan

Motion approved

### V.) RECEIPT OF COMMUNICATION

#### A.) DOWNTOWN DIRECTORS REPORT

Receipt of May Downtown Development Directors report. No action taken.

### V.) RECEIPT OF COMMUNICATION

#### B.) PA 57 Informational Update

As required by PA 57 an informational update was presented. No action taken.

### V. RECEIPT OF COMMUNICATION

#### C.) INDUSTRIAL PARK NORTH (IPN) TIFA 2021 FINAL AMENDED BUDGET

No action needed as budget had no changes from May amendment.

**V. RECEIPT OF COMMUNICATION**

**D.) CENTRAL BUSINESS DISTRICT (CBD) TIFA 2021 FINAL AMENDED BUDGET**

Motion to accept the 2021 final amended CBD budget as presented.

M = Ronan

S = Blizzard

Motion approved

**V. RECEIPT OF COMMUNICATION**

**E.) UPDATE BROADWAY LOFTS**

Update on opening of Broadway Lofts.

**VI. PUBLIC COMMENT**

No public comment.

**VII. OLD BUSINESS**

**A.) NONE**

**VIII.) NEW BUSINESS**

**A. Parking Lot 5 & 11 Transfer of Ownership**

Discussion held on background, no action taken as quorum was lost.

**IX.) OTHER/ADDITIONS TO AGENDA**

**X.) ADJOURNMENT**

Meeting adjourned 8:55am.

**Mt. Pleasant Planning Commission  
Minutes of the Regular Meeting  
February 3, 2022**

**I.** Kain called the meeting to order at 7:00 p.m.

Present: Corey Friedrich, Yannis Haveles, Lesley Hoenig, Glen Irwin, David Kingsworthy, Matt Liesch, Christine Ortman

Absent: None

Staff: Jacob Kain, Laura Delamater

**II. Election of Officers:**

Kain reviewed the election procedures for electing officers and opened nominations for Chair. Commissioner Friedrich nominated Commissioner Hoenig. Commissioner Kingsworthy nominated Commissioner Friedrich. There were no other nominations. Nominations were closed and there was a majority vote to elect Commissioner Hoenig as chair.

Hoenig then opened nominations for Vice Chair. Friedrich nominated Ortman. There were no other nominations. Nominations were closed and there was a unanimous vote to elect Commissioner Ortman as Vice Chair.

**III. Approval of the Agenda:**

Motion by Liesch, support by Friedrich to approve the agenda.

Motion approved unanimously.

**IV. Approval of the Minutes:**

**A. January 6, 2022 Regular Meeting**

Friedrich noted a typographical error on page 2 and asked for the following change:  
*The first being that ~~allow~~ the applicant cited the pandemic occurring being a unique situation.*

Motion by Ortman, support by Liesch to approve the minutes from the January 6, 2022 regular meeting as amended.

Motion approved unanimously.

**V. Zoning Board of Appeals report for January:**

Commissioner Friedrich reported that the Zoning Board of Appeals did meet in January to approve the 2022 meeting schedule.

**VI. Communications:**

Kain reported that there were no communications.

**VII. Public Hearings:**

**A. TC-22-01** – A proposed ordinance to amend Section 154.414 of the zoning ordinance to update band sign standards and delete reference to Downtown Mt. Pleasant Signage Design Guidelines.

Kain introduced TC-22-01 a proposed ordinance to amend Section 154.414 of the zoning ordinance to update band sign standards and delete reference to Downtown Mt. Pleasant Signage Guidelines.

Discussion took place.

Chair Hoenig opened the public comment.

Kain noted that there were no other public comments submitted viz zoom or electronically.

There being no one else who wished to speak, public comment was closed.

Discussion took place.

Motion by Ortman, support by Haveles to recommend that the City Commission adopt TC-22-01.

Ayes: Friedrich, Haveles, Hoenig, Irwin, Kingsworthy, Liesch, Ortman

Nays: None

Motion approved unanimously.

**VIII. Public Comments:**

Chair Hoenig opened the public comment. Kain noted that there were no public comments submitted via zoom or electronically. There being no one who wished to speak, public comment was closed.

**IX. Site Plan Reviews:**



A. None

**X. Unfinished Business:**

A. None

**XI. New Business:**

**A. Discuss and consider an extension of SUP-21-02 and SPR-21-02 – 1005  
Douglas**

Kain provided an overview of the process to request for an extension for a Special Use Permit and/or Site Plan Review and background information regarding this case. The ordinance allows the Planning Commission to grant an extension of a Special Use Permit and Site Plan Review for up to one year.

Discussion took place.

Motion by Liesch, support by Haveles to grant a one-year extension of SUP-21-02 & SPR-21-02.

Ayes: Friedrich, Haveles, Hoenig, Irwin, Kingsworthy, Liesch, Ortman

Nays: None

Motion approved unanimously.

**B. Discuss amendment to Article VII of the zoning ordinance to update the definition of liquor store and consider setting a public hearing on this issue at the March 3, 2022 regular meeting.**

Kain reviewed the proposed ordinance that would clarify the definition of a Liquor Store. The clarification will remove the current inconsistency in definition and practice.

Discussion took place.

Motion by Friedrich support by Kingsworthy to set a public hearing to consider the proposed text change at the March 3, 2022 regular meeting.

Ayes: Friedrich, Haveles, Hoenig, Irwin, Kingsworthy, Liesch, Ortman

Nays: None

Motion approved unanimously.

**C. Discuss amendment to Sections 154.103, 154.613, and 154.615 of the zoning ordinance regarding the types of improvements and applications requiring site plan review and approval and consider setting a public hearing on this issue at the March 3, 2022 regular meeting.**

Kain reviewed the proposed ordinance to create a new, lower tier of site plan review called Minor Site Plan Review. The change would decrease the complexity of making minor adjustments or improvements to existing sites, encourage such improvements and increase the code compliance of existing sites.

Discussion took place.

Motion by Friedrich support by Haveles to set a public hearing to consider the proposed text change at the March 3, 2022 regular meeting.

Ayes: Friedrich, Haveles, Hoenig, Irwin, Kingsworthy, Liesch, Ortman  
Nays: None

Motion approved unanimously.

**D. Recommend a Planning Commission Representative to the Zoning Board of Appeals.**

Hoenig opened nominations for the Planning Commission Representative to the Zoning Board of Appeals.

Ortman nominated Friedrich to be the recommended to the City Commission as the representative to the Zoning Board of Appeals. There were no other nominations.

Chair Hoenig closed nominations.

Ayes: Friedrich, Haveles, Hoenig, Irwin, Kingsworthy, Liesch, Ortman  
Nays: None

Motion approved unanimously.

**XII. Other:**

**A. Staff report.**

None at this time.

**XIII. Adjournment:**

Motion by Liesch support by Irwin to adjourn to work session.

Ayes: Friedrich, Haveles, Hoenig, Irwin, Kingsworthy, Liesch, Ortman

Nays: None

Motion approved unanimously.

Meeting adjourned at 7:24 p.m.

lkd

**Mt. Pleasant Planning Commission  
Minutes of the Work Session Meeting  
February 3, 2022**

**I.** Hoenig called the meeting to order at 7:24 p.m.

Present: Corey Friedrich, Yannis Haveles, Lesley Hoenig, Glen Irwin, David Kingsworthy, Matt Liesch, Christine Ortman

Absent: None

Staff: Jacob Kain, Laura Delamater

**II. 2022 work plan:**

Kain reviewed a list of potential items to bring forward for further discussion in 2022. Items have been identified by staff, commissioners or community members or ideas that were identified within the recently adopted Master Plan. The list also included items carried over from 2021.

Discussion took place and possible topics were narrowed down to:

- Group day care homes and child care centers
- Special Regulated Uses list
- Attached Residential rezoning consistent with the Future Land Use Map
- Registered Student Organization dwelling locations permitted/Rooming and RSO special use permit criteria related to location
- Floating overlay district to permit departures from the form-based code for certain auto-oriented or large format uses such as drive-through businesses, gas stations, or big box retailers
- Home occupation standards
- Buffer standards between CD-3L and CD-3 district and other districts
- E-commerce fulfillment centers

**III. Adjournment**

Motion by Liesch, support by Haveles to adjourn.

Motion passed unanimously.

Meeting adjourned at 7:36 p.m.

lkd



GOVERNMENT FINANCE OFFICERS ASSOCIATION  
**NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

2/22/2022

**For more information contact:**  
**Michele Mark Levine, Director/TSC**  
**Phone: (312) 977-9700**  
**Fax: (312) 977-4806**  
**Email: [mlevine@gfoa.org](mailto:mlevine@gfoa.org)**

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **City of Mount Pleasant** for its annual comprehensive financial report for the fiscal year ended December 31, 2020. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.*



Government Finance Officers Association

Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting

Presented to

**City of Mount Pleasant  
Michigan**

For its Annual Comprehensive  
Financial Report  
For the Fiscal Year Ended

December 31, 2020

*Christopher P. Morill*

Executive Director/CEO

# Memorandum



TO: Aaron Desentz  
City Manager

CC: William R. Mrdeza  
Community Services and Economic Development Director

FROM: Jacob Kain  
City Planner

DATE: March 4, 2022

SUBJECT: Stacking requirements for drive-through businesses

At their January 24, 2022 meeting, the City Commission requested that the Planning Commission review stacking requirements for drive-through businesses and outline potential options.

The Planning Commission discussed this item at their March 3, 2022 regular meeting and identified the following potential options:

1. Maintain the 200-foot stacking requirement
2. Modify the requirement to account for different drive-through uses (restaurants, banks, dry cleaners, etc.)
3. Modify the requirement to differentiate based upon another characteristic of the business (size, seating capacity, percent business by drive-through or other)
4. Modify the requirement for all drive-through businesses to a longer or shorter length
5. Eliminate the requirement

The Planning Commission then considered the feasibility and desirability of the various options:

- Option 1 had unanimous support. Members indicated that the current standard was in place for 37 years without documented complaint. Members believed the current standard has resulted in site designs that do not create safety issues for the public. Members also acknowledged that businesses and business operations change over time and a consistent standard protects against future issues.
- Option 2 was supported by 4 of 6 members. Members indicated that the drive-through dynamics of a restaurant versus a bank or other use may be different. However, there were concerns that separate standards would reduce opportunities for adaptive reuse in the event that one drive-through use is replaced with a different drive-through use, as has happened previously.
- Option 3 did not have support from any members. Members did not find any correlation between the size of a drive-through business and the level of drive-through activity. Members did not believe it was feasible to regulate on the basis of drive-through versus dine-in incomes as that information is not readily available and may fluctuate over time.
- Option 4 did not have support from any members. Members believed that the current standard represented an appropriate length to accommodate typical drive-through stacking.
- Option 5 did not have support from any members. Members believed that a stacking standard is necessary to ensure the safety of the public.

Attachment:

1. Planning Commission staff memo

# Memorandum



TO: Planning Commission

FROM: Jacob Kain  
City Planner

DATE: March 3, 2022

SUBJECT: Stacking requirements for drive-through businesses

At their January 24, 2022 meeting, the City Commission requested that the Planning Commission review the stacking requirements for drive-through businesses and outline potential options.

Stacking requirements are implemented to prevent safety impacts to the adjacent public street from vehicles queuing for service or otherwise blocked from accessing the site by queuing vehicles. The stacking requirement for drive-through businesses is 10 vehicle stacking spaces (200 feet). The required queue is measured from the pick-up window and cannot interfere with site circulation. This requirement was established for drive-through restaurants as part of a complete re-write of the zoning ordinance adopted in March 1984 and has been in effect since that time. Prior to 2018, bank drive-throughs were subject to a separate requirement of three vehicle stacking spaces per window and there was no articulated standard for other drive-through uses such as dry cleaners or pharmacies. Since 2018, all drive-through uses are subject to the same 200-foot stacking requirement.

A special use permit, once established, may continue to operate in perpetuity so long as the conditions imposed at the time of approval are maintained. In this instance, an approved drive-through could continue to operate even as the business utilizing the drive-through may change over time. As an example, the current drive-throughs for Blaze Pizza and Panera Bread were initially approved for use by a YaYa's Flame Broiled Chicken and Fazoli's, respectively.

Staff compiled data on existing drive-through stacking which is attached. The average existing drive-through restaurant stacking is 227 feet. Of existing drive-through restaurants, 19 of 22 have stacking that meets or exceeds the current requirement. All existing drive-through banks and four of six drive-through pharmacies also meet or exceed the current requirement.

Staff has outlined some potential options for discussion:

- Maintain the 200-foot stacking requirement.
- Modify the requirement to account for different drive-through uses (ex: restaurants, banks, dry-cleaners, etc.).
- Modify the requirement to differentiate based upon another characteristic of the business (size, seating capacity, percent business by drive-through or other).
- Modify the requirement for all drive-through establishments to a longer or shorter length.
- Eliminate the requirement.
- Other options identified by the Planning Commission.

## **REQUESTED ACTION:**

Discuss options and provide direction on preferred alternatives so that a response can be provided to the City Commission.



## Pritchard, Addie

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**Subject:** FW: Lowkeypropertiesllc / whiteashcannabisllc 1110 N Fancher Mt Pleasant

**From:** Low key properties Llc <[lowkeypropertiesllc@gmail.com](mailto:lowkeypropertiesllc@gmail.com)>

**Date:** March 3, 2022 at 11:06:37 PM EST

**To:** "Kain, Jacob" <[jkain@mt-pleasant.org](mailto:jkain@mt-pleasant.org)>

**Subject:** Lowkeypropertiesllc / whiteashcannabisllc 1110 N Fancher Mt Pleasant

### EXTERNAL Message Warning

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

To whom it may concern:

Lowkey Properties, LLC currently holds a Medical Marihuana Grower Class A Facility at 1110 N Fancher, Mt. Pleasant, MI.

I truly appreciate this opportunity and grateful to the City of Mt. Pleasant. I would like to explain my most recent interaction with potential outlets for my product. My 20 plus years' experience in cultivation has created a recipe and formula designed to consistently produce high quality veganic product. In this interaction several dispensaries have began reaching out to visit the facility upon operating for quality viewing. It seems high quality product in Michigan is scarce and in high demand. That being said my supply may not meet demand due to lack of plant count. In order to reach a higher production level, flower room cycle rotation is crucial. To explain; cycle rotation is where all rooms are harvesting separately for more consistent product. This will allow potential clients, keep shelves semi stocked with my particular brand. I will not be able to operate consistently with the class A plant count, but please I don't want to be misunderstood I'm very appreciative with my license approval and will do my best regardless. My goal is to operate a safe, quiet, complying with all city ordinance. As an owner operator I have designed and currently building a highly sophisticated facility to assure safety for all my local employees and odor control for neighboring residents, good standings is the ultimate path. As the owner I Sergio Valiente ask the City of Mt. Pleasant Commission Board to please consider issuing Class B or Class C Grower License for Adult or Medical Use Establishment. This will guarantee a consistent production and successful operation.

Once again, I would like to thank the City of Mt. Pleasant for this opportunity. My team members, family and myself are all forever grateful.

# Memorandum



TO: Aaron Desentz  
City Manager

CC: Mary Ann Kornexl  
Finance Director

William R. Mrdeza  
Director of Community Services and Economic Development

FROM: Heather Bouck  
City Clerk

Jacob Kain  
City Planner

DATE: March 14, 2022

SUBJECT: Medical and Adult-Use Marijuana Ordinances

At their February 14, 2022 work session, the City Commission provided general direction on amendments to the medical and adult-use marijuana ordinances. In addition, the City Commission requested information on other communities utilizing a “reciprocity” model for equivalent license types and on the number of retailers in other communities.

## **RECIPROCITY**

Staff researched the utilization of reciprocity between equivalent license types in other communities. The most commonly found condition for equivalent license types was a co-location requirement. In these instances, the medical and adult-use selection processes was typically conducted simultaneously. Other ordinances required that adult-use applicants hold a medical equivalent license type before applying for adult-use licensing. Those communities typically had no cap on the number of medical or adult-use licenses available.

## **RETAILERS IN OTHER COMMUNITIES**

Staff compiled the below list using data on active licenses from the Marijuana Regulatory Agency (MRA) as of February 16, 2022. Communities identified by MLive as having the largest number of retailers were included, as well as several peer communities for comparative purposes. Current and proposed license numbers for the City of Mt. Pleasant are also included.

Some communities that might ordinarily be utilized as peer cities for comparative analysis do not currently have any active retailer licenses or have opted out of permitted adult-use marijuana establishments including Alma, Marquette, Midland, and Traverse City and so are not included in the data.

Across the State of Michigan, there were 446 active retailer licenses across the state, or one per 22,595 residents of the state.

# Memorandum



Community	Retailers	2020 population	Persons per retailer
Kalkaska	6	2,132	355
Morenci	5	2,270	454
Big Rapids	13	7,727	594
Buchanan	5	4,300	860
River Rouge	6	7,224	1,204
Cedar Springs	3	3,627	1,209
Manistee	5	6,259	1,252
Bay City	25	32,661	1,306
Lowell	3	4,142	1,381
Lapeer	6	9,023	1,504
Center Line	5	8,552	1,710
Allegan	3	5,222	1,741
Coldwater	7	13,822	1,975
Hazel Park	7	14,983	2,140
Muskegon	17	38,318	2,254
Battle Creek	23	52,721	2,292
Adrian	9	20,645	2,294
Sturgis	4	11,082	2,771
Marquette	7	20,629	2,947
Ypsilanti	7	20,648	2,950
Clare	1	3,254	3,254
Burton	9	29,715	3,302
Ferndale	5	19,190	3,838
Jackson	8	31,309	3,914
Niles	3	11,988	3,996
Kalamazoo	17	73,598	4,329
<b>Mt. Pleasant (proposed)</b>	<b>5</b>	<b>21,688</b>	<b>4,338</b>
Wayne	4	17,713	4,428
Ionia	3	13,378	4,459
Owosso	3	14,714	4,905
Ann Arbor	25	123,851	4,954
Cadillac	2	10,371	5,186
Lansing	17	112,644	6,626
Sault Ste. Marie	2	13,337	6,669
<b>Mt. Pleasant (current)</b>	<b>3</b>	<b>21,688</b>	<b>7,229</b>
Portage	6	48,891	8,149
Flint	9	81,252	9,028
Benton Harbor	1	9,103	9,103
Saginaw	4	44,202	11,051
Grand Rapids	14	198,917	14,208
East Lansing	3	47,741	15,914

Minutes of the regular meeting of the City Commission held Monday, February 28, 2022, at 7:00 p.m., in the City Commission Room, 320 W. Broadway St., Mt. Pleasant, Michigan with virtual options.

Mayor Perschbacher called the meeting to order.

The Pledge of Allegiance was recited.

Commissioners Present: Mayor Amy Perschbacher and Vice Mayor Olivia Cyman; Commissioners Mary Alsager, Brian Assmann, Liz Busch, Maureen Eke & George Ronan

Commissioners Absent: None

Others Present: City Manager Aaron Desentz, City Clerk Heather Bouck and City Attorney Leslie Abdoo

Moved by Commissioner Eke and seconded by Commissioner Alsager to approve the Agenda as presented. Motion unanimously adopted.

#### Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items.
2. Correspondence from Community Services and Economic Development Director Bill Mrdeza and Community Services and Economic Development Assistant Director Jacob Kain regarding Housing Study next steps and the Phase II report from Dr. Colarelli.

Moved by Commissioner Eke and seconded by Commissioner Busch to approve the following items on the Consent Calendar:

3. Minutes of the regular meeting of the City Commission held February 14, 2022.
4. Reappointment of Rachel Blizzard to the Tax Increment Finance Authority (TIFA) Board.
5. Authorize contract for 2022 Pavement Marking Project to M&M Pavement Marking of Grand Blanc, Michigan in the amount of \$27,339.40 and approve a budget amendment in the amount of \$4,540.
6. Set a public hearing for Monday, March 14, 2022 at 7:00 p.m. for the purpose of receiving public comments related to Green Tree Cooperative Grocery, Inc.'s performance as required under the CDBG-RLF program.
7. Amendment to the 2022 budget in the amount of \$895,460 for engineering services on the WRRF rehabilitation project.
8. Warrants dated February 16, 17 & 23, 2022 and Payrolls dated February 18, 2022 all totaling \$700,975.78.

Motion unanimously adopted.

Moved by Commissioner Eke and seconded by Commissioner Busch to approve the spending plan for PEAK Childcare Stabilization Grant funds as presented and move forward with placing the reimbursed funds into fund balance to ensure the sustainability

and long-term health of the PEAK program. A 2022 budget amendment to cover staff recruitment/retention payments and 2022 additional staffing costs, supplies, and contracted services as well as a budget amendment for required bonuses to be paid upon acceptance of the grant. Motion unanimously adopted.

Moved by Commissioner Ronan and seconded by Commissioner Alsager to award the contract for the 2022 Sidewalk Project to The Isabella Corporation of Mt. Pleasant, Michigan in the amount of \$132,880 with a budget amendment of \$27,510 transferred from the major streets funds into the general fund budget. Motion unanimously adopted.

Review of Downtown Alley Reconstruction Fire Suppression Evaluation by City Engineer Stacie Tewari. No action required at this time.

#### Announcements on City-Related Issues and New Business

Commissioner Busch announced the formation of a new organization to assist with the stray cat population in the community. Anyone interested in more information can contact her.

Mayor Perschbacher encouraged those who are not fully vaccinated to do so as the vaccination rates remain low.

The Commission recessed at 7:29 p.m. and went into work session at 7:41 p.m.

#### WORK SESSION - Discussion on development philosophy.

Mayor Perschbacher provided a presentation on a developmental philosophy and steps for problem solving.

Discussion ensued.

Commissioner Ronan thanked the additional attendees at the meeting this evening including staff members Brian Kench, Jacob Kain, William Mrdeza; Planning Commission Chairperson, Lesley Hoenig, and Zoning Board of Appeals Chairperson, Lara Raisanen.

Moved by Commissioner Busch and seconded by Commissioner Eke to adjourn the meeting at 8:16 p.m. Motion unanimously adopted.

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Amy Perschbacher, Mayor

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Heather Bouck, City Clerk

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Stacie Tewari, City Engineer

DATE: February 23, 2022

SUBJECT: Act 51 Map Corrections/Resolutions – Add Ellis Place, Delete Franklin from Michigan to Illinois, Delete Illinois Street Stubs at Greenfield Drive

In order to properly allocate funding to local road authorities in the state, the Department of Transportation requires recertification of its street system maps on an annual basis. In the average year, the map for our area does not change, and it can simply be recertified by the designated street administrator.

In review of the overall map this year, engineering staff found three corrections that need to be addressed on the map. First, Ellis Place is not on the Act 51 map. Only half of this roadway has been built within the available r.o.w., so we are requesting the as-built amount of footage be added to the map for funding. Roadway additions require the following:

- Acceptance of platted streets or centerline description.
- Acknowledgement that said street is located within city/village right-of-way and is under municipal control.
- Acknowledgement that the street is a public street and is for public street purposes.
- Acknowledgement that the street has been accepted into the municipal street system and is open to the public for public use prior to December 31, 2021.

The second map change is to decertify Franklin Street between Michigan and Illinois. This block of Franklin Street was vacated several years ago for use by Sacred Heart Academy. The city maintains an easement for utilities. The proposed resolution would only remove this footage from the Act 51 roadway mileage. The utility easement will remain in place.

The third map change is to remove the stubs of Illinois Street 165' east and west of Greenfield Drive. These were segments of right-of-way for future road tie-ins, but no road has been built in these areas, and the eastern right-of-way has been vacated. The Act 51 map is for active roadway mileage. If a roadway is built to the west in the future, the footage would be added back to the map at that time.

Once the attached resolutions are passed, they can be forwarded to the state along with the updated and certified map. Ellis Place will add 383' to the Act 51 mileage, Franklin Street will remove 330', and Illinois Street will remove 330'. We recommend approval of the three resolutions to correct the Act 51 map.



APPROVED  
24.48 - MILES OF MAJOR STREET  
51.50 - MILES OF LOCAL STREET  
FOR THE PERIOD  
JULY 1, 2020 BY  
JUNE 30, 2021

ACT 51 ADMINISTRATOR  
JULY 1, 2020

DATE OF APPROVAL

Revision Date: August 31, 2020

STATE COPY

I hereby certify that all of the streets shown hereon  
by symbol as major streets and local streets, are  
open and in use as public streets and under the  
jurisdiction of this municipality.

Steve Turner 2-15-2021  
Street Administrator Date  
By authority of the Governing Body

**NO CHANGES**

CITY OF MT. PLEASANT  
ISABELLA COUNTY

POP 25,016 - 2010 CENSUS

T.14N - R.4W

STREET SYSTEM

THE MICHIGAN HIGHWAY LAW,

PUBLIC ACT 51 OF 1951, AS AMENDED,

MICHIGAN DEPARTMENT OF TRANSPORTATION

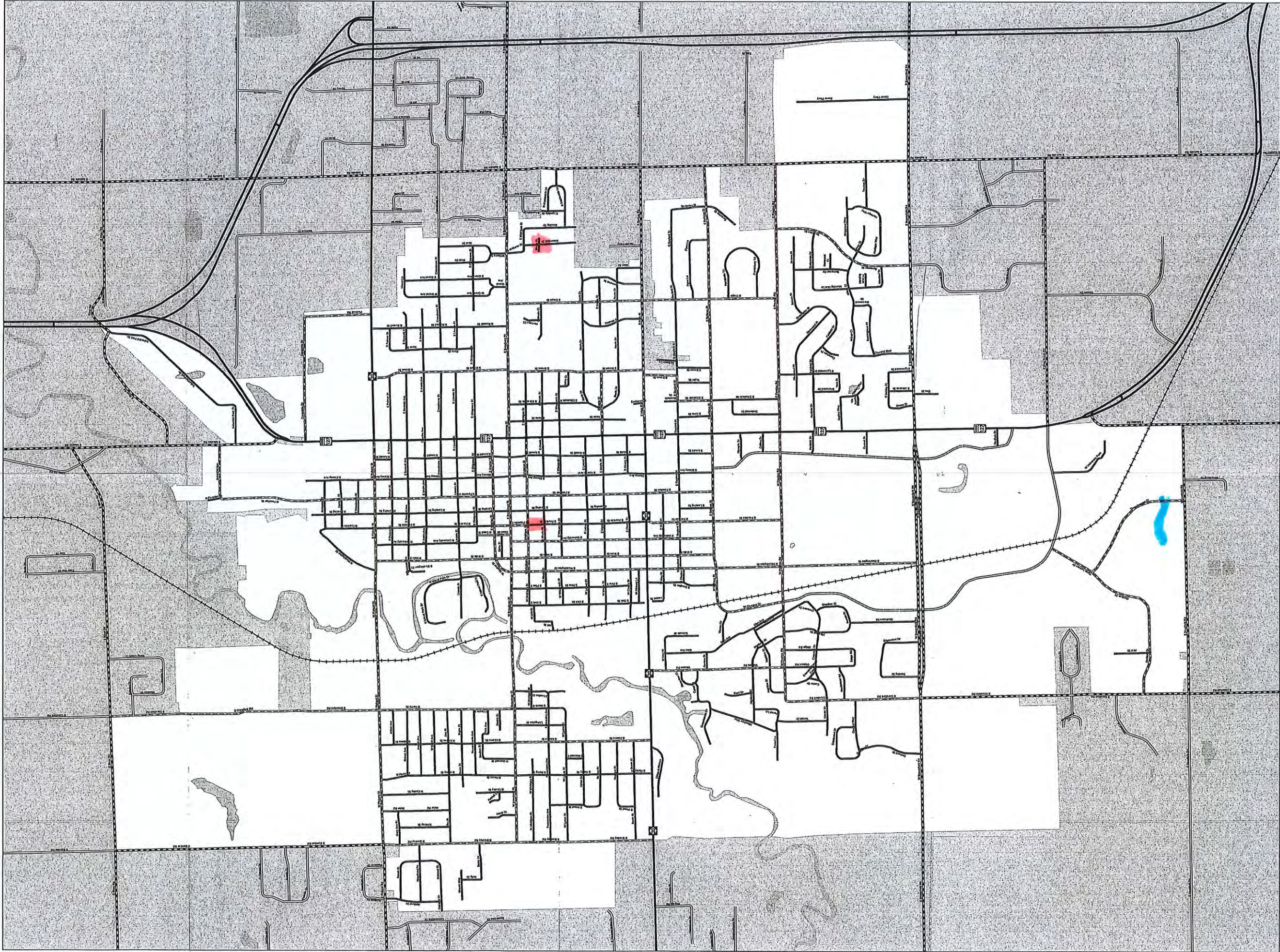
1 inch equals 800 feet Map size 24x36



LEGEND

ROAD SYSTEM  
STATE TRUNKLINE  
COUNTY PRIMARY  
COUNTY LOCAL  
CITY MAJOR  
CITY LOCAL  
ADJACENT JURISDICTION ROAD  
STATE PARK ROAD  
RAILS TO TRAILS

GEOGRAPHY  
CO. ZONES  
SECTIONS  
NON-FOCUS AREAS  
LAKE / RIVER  
HYDROGRAPHY  
RAILROAD



Add

Delete



[illegible]



Acceptance Resolution for Ellis Place so called.

The following resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_:

WHEREAS: the City of Mt. Pleasant did acquire land for street right-of-way for street purposes in 2005, and the street was constructed in 2007, and

WHEREAS: it is necessary to furnish certain information to the State of Michigan to place this street within the City of Mt. Pleasant street system for the purpose of obtaining funds under Act 51, P.A. 1951 as amended.

NOW, THEREFORE, IT IS RESOLVED:

1. That said street is to be named **Ellis Place**.
2. That the center line of Ellis Place is described as follows:

PART OF THE SOUTH 1/2 OF SECTION 27, TOWN 14 NORTH, RANGE 4 WEST, CITY OF MT. PLEASANT, ISABELLA COUNTY, MICHIGAN, DESCRIBED AS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SAID SECTION 27; THENCE N.88°-58'-47"E., ALONG THE SOUTH LINE OF SAID SECTION 27, 1158.21 FEET AND N.01°-01'-13"W., ALONG THE CENTERLINE OF THREE LEAVES DRIVE, 390.67 FEET TO THE CENTERLINE OF ELLIS PLACE AND THE POINT OF BEGINNING; THENCE ALONG THE CENTER LINE OF ELLIS PLACE ON THE FOLLOWING TWO COURSES: S.88°-58'-47"W., 163.30 FEET; THENCE 219.38 FEET ALONG A CURVE TO THE RIGHT HAVING A RADIUS OF 400.00 FEET, A DELTA ANGLE OF 31°-25'-24" AND A LONG CHORD BEARING AND DISTANCE OF N.75°-18'-32"W., 216.65 FEET TO THE POINT OF ENDING.

BEARING BASIS: LEGAL DESCRIPTION PER AMENDMENT TO DECLARATION OF COVENANTS AND RESTRICTIONS, AS RECORDED IN LIBER 700, PAGE 245, ISABELLA COUNTY RECORDS.

1. That said street is located within a City of Mt. Pleasant right-of-way and is under the control of the City of Mt. Pleasant.
2. That said street is a public street and is for public street purposes.
3. That said street is accepted into the City of Mt. Pleasant Local Street system and was open to the public September 26, 2007.

Resolution unanimously adopted.

I, Heather Bouck, City Clerk for the City of Mt. Pleasant, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission at a regular meeting held March 14, 2022. \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Heather Bouck, City Clerk

Decertification Resolution for Franklin Street between Michigan Street and Illinois Street.

The following resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_:

Whereas the City of Mount Pleasant does wish to decertify/vacate a portion of Franklin Street. Whereas a block of Franklin Street was vacated for use by Sacred Heart Academy. This decertification/vacation of Franklin Street is located between Michigan Street and Illinois Street for a total decertification/vacation length of 330'.

Resolution unanimously adopted.

I, Heather Bouck, City Clerk for the City of Mt. Pleasant, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission at a regular meeting held March 14, 2022. \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Heather Bouck, City Clerk

Decertification Resolution for Illinois Street 165' east and west of Greenfield Drive.

The following resolution was offered by Commissioner \_\_\_\_\_ and supported by  
Commissioner \_\_\_\_\_:

Whereas the City of Mount Pleasant does wish to decertify/vacate a portion of Illinois Street. This  
decertification/vacation of Illinois Street is located from Greenfield Drive to dead ends 165' east and 165'  
west of Greenfield Drive for a total decertification/vacation length of 330'.

Resolution unanimously adopted.

I, Heather Bouck, City Clerk for the City of Mt. Pleasant, Michigan, do hereby certify that the foregoing  
is a true and complete copy of a resolution adopted by the City Commission at a regular meeting held  
March 14, 2022. \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Heather Bouck, City Clerk

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Stacie Tewari, City Engineer

DATE: March 2, 2022

SUBJECT: Award Contract for 2022 Alley Reconstruction Bid and Approve Budget Amendment

## Request:

The City Commission is requested to award the contract for the 2022 Alley Reconstruction Project to Malley Construction of Mt Pleasant, MI, for \$154,457, and approve a budget amendment of \$26,460.

## Reason:

The 2022 Alley Reconstruction Project is part of the 2022 Capital Improvement Plan. This project includes the removal and replacement of the existing asphalt and subbase and some new storm sewer. The alley is located between Broadway and Michigan Streets, from University to 115.5 feet east of Franklin in the City Special Assessment District No. 2-22. This project will be specially assessed 50% to the property owners and 50% paid by the city of Mt Pleasant. The reconstruction is scheduled for July 12 to September 1.

On March 1, 2022 the following bids were received:

Malley Construction, Inc. – Mt Pleasant, MI	\$154,457.00
Crawford Contracting, Inc. – Mt Pleasant, MI	\$167,739.25
McGuirk Sand & Gravel, Inc. – Mt Pleasant, MI	\$193,070.10
Green Tech Systems, LLC – Bay City, MI	\$196,401.70
The Isabella Corporation – Mt Pleasant, MI	\$247,358.00

Malley Construction, Inc. is the low bidder. The City has previously contracted with this company in the past, and they have the necessary experience and skills to complete this project.

Due to the bids coming in above the budgeted amount, a budget amendment of \$26,460 requires approval by the City Commission. This will also result in an increase in the special assessment owner share previously approved. The final special assessment will be before City Commission upon completion of the project.

## Recommendation:

I recommend award of the 2022 Alley Reconstruction bid to Malley Construction, Inc. for \$154,457, and approval of a budget amendment of \$26,460. Funds are available in the Capital Improvement Funds.

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Michelle Sponseller, Downtown D

CC: Mary Ann Kornexl, Finance and Administrative Division Director  
William Mrdeza, Community Services & Economic Development  
Director

DATE: March 3, 2022

SUBJECT: Transfer of Central Business District Tax Increment Finance  
Authority (CBD TIFA) Property to City

## **BACKGROUND**

The City's Central Business District Tax Increment Finance Authority (CBD TIFA) has held title to four parcels within two of the City's municipal parking lots since the late 1980's when parking lots 5 and 11 were constructed. To bring about consistency of ownership with the all other parcels in the 13 municipal parking lot downtown the CBD TIFA board was asked to transfer ownership to the City. The parcels are:

- 004939
- 00091
- 00092
- 00093

At their March 2, 2022, 2021 meeting, the TIFA Board voted to recommend the transfer of their four parcels to the City. The attached map provides a reference for the location of the parcels.

If approved, staff will create quit claim deeds for these properties to complete the transfer.

## **REQUESTED ACTION:**

The City Commission is requested to consider accepting the four properties referenced in the above parcels from the CBD TIFA and direct staff to create the necessary quit claim deeds.

# Memorandum



TO: Aaron Desentz  
City Manager

CC: William R. Mrdeza  
Director of Community Services and Economic Development

Jacob Kain  
Assistant Director of Community Services and Economic Development

FROM: Phil Biscorner  
Director of Parks and Public Spaces

DATE: February 22, 2022

SUBJECT: 2022 MDNR Trust Fund Grant Application –  
2023 Mid-Michigan/GKB Pathway North Connection Project

The Parks Department is intending to apply for a Michigan Department of Natural Resources (MDNR) “Michigan Natural Resources Trust Fund (MNRTF) Grant” for the proposed 2023 Mid-Michigan/GKB Pathway North Connection Project. The state requires applicants to hold a public hearing on their application and pass a resolution as part of the completed grant package.

The pursuit of grants continues to be a resource to help provide additional funds for park projects. Parks staff looks at upcoming projects and analyzes the best funding opportunities for our proposed projects.

All MDNR Grants carry an April 1 application deadline and awards are announced early the following year. Due to this year long grant cycle staff must select applicable projects planned for the 2023 construction season and apply now to be part of the approved applicant pool.

A major priority for the Trust Fund Grant program is trails. Extra points are given for trail projects especially those projects which connect existing trail loops, multiple parks and regional connections which are major components of the Mid-Michigan/GKB Pathway North Connection. The application proposes to use the \$525,000 budgeted for the project along with additional funding from Union Township \$375,000 as match for the \$300,000 MNRTF Grant request for a total project cost of \$1,200,000.

At this time all that is needed is for the City Commission to set a public hearing for their next regular meeting to meet the application requirements.

## **REQUESTED ACTION**

Staff requests that the City Commission set a public hearing for their March 28 regular meeting to gather public input on the MNRTF grant proposal as required by the MDNR.

# Memorandum



TO: Aaron Desentz, City Manager

CC: Mary Ann Kornexl, Finance Director  
William R. Mrdeza, Director of Community Services and Economic Development

FROM: Michelle Sponseller, Downtown Development Director

DATE: March 3, 2022

SUBJECT: Town Center Civic Space Budget Amendment – Prelim Design & Cost Estimation

## BACKGROUND

During both the zoning code update and master plan processes, the downtown Town Center block--defined by Mosher Street, North Main Street, and West Broadway Street (and its immediate surroundings)--was the topic that received the most attention during the public engagement process. There was discussion regarding the future of the existing Town Center parking lot located within the block as well as the existing apartment tower located to its west. Additionally, it was recognized that the tower's foreground along Mosher Street was in need of a specific vision if the tower was to be retained. Finally, there was an expressed desire to strengthen connections between Downtown, City Hall, and Island Park.

Various ideas for the site were proposed, including the installation of a new farmers' market and expanding the small existing Town Center park, currently occupying the southeast corner of the site, to fully encompass the block. Additionally, the vision called for surrounding the block with on-street parallel parking where possible and sidewalks.

The August 10, 2020 City Commission work session provided unanimous consent for changing parking lot #3 (Town Center) to community civic space with a commitment of \$500,000 through the capital improvement process. Commissioners also stated the desire to examine the possibility of including a water feature and ice rink. Staff was asked to develop preliminary plans in winter/spring 2021 and proceed with a design/build RFP with anticipated construction in 2022. However, due to limited grant opportunities with MEDC, USDA and DNR due to the redistribution of funds for Covid-19 relief efforts, staff placed this project on hold until placemaking grant funds returned.

Staff has identified placemaking grants through the Michigan Economic Development Corporation (MEDC) as a viable source additional funding for the project. In order to apply for these grant funds which have an April application deadline, staff needs to engage an engineering firm to develop a more refined preliminary design and cost estimate. The cost of securing an engineering firm to develop these preliminary plans and cost estimates is not expected to cost more than \$20,000. The initial conceptual designs from the zoning ordinance process are shown below for reference.

# Memorandum

*Mt. Pleasant*  
[meet here]



## Recommendation

Approve a budget amendment for \$20,000 for the preliminary design and cost estimates for Town Center civic space.



# Memorandum



TO: Aaron Desentz, City Manager

CC: Mary Ann Kornexl, Finance Director  
William R. Mrdeza, Director of Community Services and Economic Development

FROM: Michelle Sponseller, Downtown Development Director

DATE: March 3, 2022

SUBJECT: Downtown Budget Amendments

## BACKGROUND

At the March 2, 2022 CBD TIFA meeting a number of programs were approved for 2022 that were either placed on hold or underutilized in 2021. These include mural installations, matching grant programs on façade improvements, fire protection and blade signage in addition to economic initiatives as detailed below.

The past two years the Central Business District Tax Increment Finance Authority board (CBD TIFA) was provided \$40,000 in annual funding to develop business initiatives and review these efforts to strengthen downtown. CBD TIFA selected to focus on marketing the downtown district and providing a matching grant for blade signage. CBD TIFA believed focusing on marketing for downtown as an overall district would serve to grow our existing businesses and attract new businesses to downtown through the same efforts. Now that the two-year marketing period has concluded, the CBD TIFA requests the continuation of these efforts from a combination of \$12,867 from the 2021 unspent funds and \$22,000 from general fund via assigned fund balance for economic initiatives.

Staff has had multiple conversations with downtown businesses on the effectiveness and reach of the various marketing efforts and, without exception, has been advised they find value in continuing them, especially having come through the Covid-19 pandemic.

Marketing efforts have included:

### **Billboard**

- Billboard located along the northbound route of 127 between Alma and Shepherd. Billboard artwork cost was split between business owners and downtown to provide a cost effective entry into billboard marketing which would otherwise be financially unable to do.

### **Website / Social Media Ads**

- Boost analytics for search of downtown businesses in key word searches such as shopping, dining, etc.
- Social media ad purchases for downtown Facebook and Instagram accounts to broaden reach and increase engagement.
- Website hosting and coding updates as necessary to keep information up-to-date.

### **Radio**

- Three on-site remotes and spot buys throughout the year tied to events, holidays and promotions. These radio remotes and spot buys were with WCFX, WCZY and WCMU.

# Memorandum



## **Restaurant Week**

- Limited restaurant week promotion in 2021 due to staffing and food distribution challenges. 2022 appears to be poised for a full restaurant week with menu specials now that staffing and food distribution issues have ebbed.

## **Print Materials**

- Limited printed materials in 2021 due to reduced special events in community due to COVID-19. Anticipation of full schedule of community events in 2022.

Print materials (brochure/flyer with map) will be used in a variety of ways including:

- CMU incoming freshmen and parents during orientation;
- Welcome/Registration bags for sporting tournaments/events, conferences, etc.;
- Hotel welcome areas.

## **Matching Grant Programs – approved by CBD TIFA at March 2, 2022 meeting**

- Blade signage – \$10,000 funded through the existing façade improvement funds;
- Fire protection – \$50,000 funded through the existing fire protection grant funds’
- Façade improvement - \$61,222 funded through the existing façade improvement fund.

## **Murals**

- Proceed with mural installation put on hold from 2021 due to Covid-19.

## **Recommendation**

Approve the following CBD TIFA budget amendments for 2022:

- \$12,867 for economic initiatives, from 2021 unspent allocation;
- \$10,000 for blade signage matching grants from 2021 unspent allocation in the façade improvement program;
- \$61,222 for the creation of a façade improvement matching grant from 2021 unspent allocation in the façade improvement program;
- \$50,000 for the fire protection matching grant program from the 2021 unspent allocation;
- \$42,437 from 2% Tribal fund balance for mural installation;

Approve the following general fund budget amendment for 2022:

- \$22,000 for downtown from the assigned fund balance for economic initiatives to continue marketing efforts.

# Memorandum



TO: Aaron Desentz  
City Manager

CC: William R. Mrdeza  
Director of Community Services & Economic Development

Brian Kench  
Building Official

FROM: Jacob Kain  
City Planner

DATE: February 4, 2022

SUBJECT: Zoning Board of Appeals crossover member

At their meeting on February 3, the Planning Commission recommended that Corey Friedrich serve as the crossover member to the Zoning Board of Appeals.

**Requested Action:**

The City Commission receive the Planning Commission recommendation to appoint Corey Friedrich as the Planning Commission crossover member to the Zoning Board of Appeals.

# Memorandum



TO: Aaron Desentz  
City Manager

CC: William R. Mrdeza  
Director of Community Services and Economic Development

FROM: Jacob Kain  
City Planner

DATE: March 14, 2022

SUBJECT: Text Change 22-02

As explained in the attached staff memorandum, the proposed ordinance would amend the definition of liquor stores.

The Planning Commission held a public hearing on the proposed ordinance on March 3, 2022. There were no public comments on the subject. Following the public hearing, the Planning Commission recommended that the City Commission adopt Text Change 22-02.

## **REQUESTED ACTION:**

The City Commission receive the Planning Commission recommendation and set a public hearing on the proposed text change for April 11, 2022.

## **Attachments:**

1. Draft ordinance
2. Staff memorandum from March 3, 2022

**CITY COMMISSION  
CITY OF MOUNT PLEASANT**

Isabella County, Michigan

Commissioner \_\_\_\_\_, supported by Commissioner \_\_\_\_\_, moved adoption of the following ordinance:

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE TO AMEND ARTICLE VII OF THE MOUNT PLEASANT ZONING  
ORDINANCES TO UPDATE THE DEFINITION OF LIQUOR STORE.**

It is Hereby Ordained by the People of the City of Mount Pleasant:

Section 1. Amendment. Amend the definition of Liquor Store to read as follows:

Any business or service having an SDM and/ or SDD license, excluding pharmacies, full service super markets, or any business otherwise licensed and approved to serve alcoholic beverages on premise.

Section 2. Publication and Effective Date. The City Clerk shall cause to be published a notice of adoption of this ordinance within 10 days of the date of its adoption. This ordinance shall take effect 30 days after its adoption.

YEAS: Commissioner(s) \_\_\_\_\_

NAYS: Commissioner(s) \_\_\_\_\_

ABSTAIN: Commissioner(s) \_\_\_\_\_

ABSENT: Commissioner(s) \_\_\_\_\_

**CERTIFICATION**

As the City Clerk of the City of Mount Pleasant, Isabella County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Mount Pleasant City Commission at a regular meeting held on \_\_\_\_\_, 2022.

\_\_\_\_\_  
Amy Perschbacher, Mayor

\_\_\_\_\_  
Heather Bouck, City Clerk

PC Hearing: March 3, 2022  
Introduced: March 14, 2022  
Adopted: \_\_\_\_\_, 2022  
Published: \_\_\_\_\_, 2022  
Effective: \_\_\_\_\_, 2022

# Memorandum



TO: Planning Commission

FROM: Jacob Kain  
City Planner

DATE: March 3, 2022

SUBJECT: TC-22-02 – Liquor stores

Staff has recently reviewed definitions in the zoning ordinance as they relate to SDD (Special Designated Distributor) and SDM (Specially Designated Merchant) license types as issued by the Michigan Liquor Control Commission. These license types allow for the sale of spirits, beer and wine for consumption off the premise.

The zoning ordinance currently defines a *liquor store* as *any business or service having an SDM and/ or SDD license, excluding pharmacies and full service super markets.*

Several local businesses otherwise classified as Class I Restaurants; Bars, Nightclubs, or Taverns; or Hotels under the zoning ordinance hold an SDD and/or SDM license as well.

The proposed ordinance clarifies the definition of a liquor store to exclude other circumstances where a SDD or SDM license is used in conjunction for a license for on premise consumption.

## **REQUESTED ACTION:**

Recommend that the City Commission adopt Text Change 22-02.

## Attachment

1. Draft ordinance

# Memorandum



TO: Aaron Desentz  
City Manager

CC: William R. Mrdeza  
Director of Community Services and Economic Development

FROM: Jacob Kain  
City Planner

DATE: March 14, 2022

SUBJECT: Text Change 22-03

As explained in the attached staff memorandum, the proposed ordinance would establish a new minor site plan review threshold and amend the current site plan review threshold accordingly.

The Planning Commission held a public hearing on the proposed ordinance on March 3, 2022. There were no public comments on the subject. Following the public hearing, the Planning Commission recommended that the City Commission adopt Text Change 22-03.

## **REQUESTED ACTION:**

The City Commission receive the Planning Commission recommendation and set a public hearing on the proposed text change for April 11, 2022.

## **Attachments:**

1. Draft ordinance
2. Staff memorandum from March 3, 2022

**CITY COMMISSION  
CITY OF MOUNT PLEASANT**

Isabella County, Michigan

Commissioner \_\_\_\_\_, supported by Commissioner \_\_\_\_\_, moved adoption of the following ordinance:

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE TO AMEND SECTIONS 154.103, 154.613, AND 154.615 OF THE MOUNT PLEASANT ZONING ORDINANCES REGARDING THE TYPES OF IMPROVEMENTS AND APPLICATIONS REQUIRING SITE PLAN REVIEW AND APPROVAL.**

It is Hereby Ordained by the People of the City of Mount Pleasant:

Section 1. Amendment. Article VII of the Mount Pleasant Zoning Ordinances is amended to add the following definition in alphabetical order:

Private Landscaping: any Landscaping located within the boundaries of a privately-owned property.

Reconstruction: the act or process of reproducing by new construction the form and detail of a Structure, or a part thereof, as it appeared at a specified period of time.

Section 2. Amendment. Subsection 154.103.C.4 of the Mount Pleasant Zoning Ordinances is amended to read as follows:

Site Plans - A Site Plan is a plan that includes the information required by Section 154.613.E and demonstrates compliance with all requirements of this Code related to such information.

Section 3. Amendment. Subsection 154.613.D of the Mount Pleasant Zoning Ordinances is amended to read as follows:

1. The following types of Improvements and/or applications shall be subject to Site Plan Review and approval:

a. New Principal Buildings;

b. Alterations to existing Principal Buildings which change the footprint by more than 10%;

c. New Accessory Buildings or Structures with a footprint of more than 200 square feet;

d. Alterations to existing Accessory Buildings or Structures which change the footprint by more than 200 square feet;

e. New Parking Areas or Driveways;

f. Reconstruction of existing Parking Areas or Driveways impacting more than 2,600 square feet of existing impervious surface; and

g. Any other Improvement or application for which a Site Plan is specifically required by this Chapter.

2. The following types of Improvements and/or applications are eligible for Minor Site Plan Review and approval:

a. Alterations to existing Principal Buildings which change the footprint by 10% or less;



- b. New Accessory Buildings or Structures with a footprint of 200 square feet or less;
- c. Alterations to existing Accessory Buildings or Structures which change the footprint by less than 200 square feet;
- d. Reconstruction of existing Parking Areas impacting 2,600 square feet or less of existing impervious surface with changes to the striping or layout;
- e. Alterations to existing Parking Area striping plans or Driveways;
- f. Installation, Alteration, or removal of regulated Private Landscaping, Screens, Streetscreens, or Streetscapes; and
- g. Installation, Alteration, or removal of outdoor dining areas, bicycle parking, private sidewalks, cross-access connections, dumpster enclosures, mechanical equipment, electric car charging stations, or other site elements as determined by the City Planner.

3. The following types of Improvements and/or applications are exempt from site plan review. Exemption from site plan review does not exempt the Improvements from compliance with zoning ordinances, other City ordinances and permitting requirements, or those of other local, state, and federal agencies with jurisdiction:

- a. Single family dwellings and all site improvements related to the principal use of a single property for a single-family residential use;
- b. Reconstruction of existing Parking Areas impacting 2,600 square feet or less of existing impervious surface without any changes to the striping or layout; and
- c. Installation, Alteration, or removal of landscaping or fencing not associated with Private Landscaping, Screen, Streetscreen, or Streetscape requirements.

Section 4. Addition. Subsection 154.615.C.8 of the Mount Pleasant Zoning Ordinances is added to read as follows:

Site work approved under Minor Site Plan Review or exempt from Site Plan Review will not invalidate or trigger reconsideration by the Planning Commission of an approved Special Use Permit or Special Regulated Use Permit provided that the site remains in compliance with the terms and conditions of the current Special Use Permit or Special Regulated Use Permit of record.

Section 5. Publication and Effective Date. The City Clerk shall cause to be published a notice of adoption of this ordinance within 10 days of the date of its adoption. This ordinance shall take effect 30 days after its adoption.

YEAS: Commissioner(s) \_\_\_\_\_

NAYS: Commissioner(s) \_\_\_\_\_

ABSTAIN: Commissioner(s) \_\_\_\_\_

ABSENT: Commissioner(s) \_\_\_\_\_

### **CERTIFICATION**

As the City Clerk of the City of Mount Pleasant, Isabella County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Mount Pleasant City Commission at a regular meeting held on \_\_\_\_\_, 2022.

\_\_\_\_\_  
Amy Perschbacher, Mayor

\_\_\_\_\_  
Heather Bouck, City Clerk

PC Hearing: March 3, 2022  
Introduced: March 14, 2022  
Adopted: \_\_\_\_\_, 2022  
Published: \_\_\_\_\_, 2022  
Effective: \_\_\_\_\_, 2022

DRAFT

# Memorandum



TO: Planning Commission

FROM: Jacob Kain  
City Planner

DATE: March 3, 2022

SUBJECT: TC-22-03 – Site plan review threshold

At your October 7, 2021 work session, the Planning Commission discussed and provided general direction on a potential text amendment related to site plan review thresholds. Section 154.613 (Site Plan Review) currently requires site plan review for nearly any site change. The primary exemption is for single family residential dwellings. This is consistent with ordinance requirements going back to 1984.

The proposed text amendment would create a new, lower tier of site plan review called Minor Site Plan Review that includes a variety of minor site plan adjustments and expands the items exempt from site plan review. The proposed thresholds are consistent with other City permitting thresholds such as those under the stormwater management ordinance.

Proposed items that would be eligible for minor site plan review:

- a. Modifications to existing Principal Buildings which change the footprint by 10% or less;
- b. New Accessory Buildings or Structures with a footprint of 200 square feet or less;
- c. Modifications to existing Accessory Buildings or Structures which change the footprint by less than 200 square feet;
- d. Reconstruction of existing Parking Areas impacting 2,600 square feet or less of existing impervious surface with changes to the striping or layout;
- e. Alterations or modifications to existing Parking Area striping plans or Driveways;
- f. Installation, modification, or removal of regulated Private Landscaping, Screens, Streetscreens, or Streetscapes; and
- g. Installation, modification, or removal of outdoor dining areas, bicycle parking, private sidewalks, cross-access connections, dumpster enclosures, mechanical equipment, electric car charging stations, or other site elements as determined by the City Planner.

Proposed items that would be exempted from site plan review:

- a. Single family dwellings and all site improvements related to the principal use of a single property for a single-family residential use;
- b. Reconstruction of existing Parking Areas impacting 2,600 square feet or less of existing impervious surface without any changes to the striping or layout; and
- c. Installation, modification, or removal of landscaping or fencing not associated with Private Landscaping, Screen, Streetscreen, or Streetscape requirements.

This amendment could offer the following benefits:

- Decreasing the complexity of making minor adjustments or improvements to existing sites
- Encouraging such improvements
- Increasing the code compliance of existing sites

# Memorandum



If approved by the City Commission, a fee would be recommended for Minor Site Plan Review applications and an updated administrative review resolution would be introduced to the Planning Commission to establish that Minor Site Plan Review applications are administrative in nature.

## **REQUESTED ACTION:**

Recommend that the City Commission adopt Text Change 22-03.

## Attachment

1. Draft ordinance



SEMI-ANNUAL TWO PERCENT ALLOCATION  
CITY OF MT. PLEASANT REQUESTS  
SPRING 2022

<u>DEPARTMENT/PROJECT NAME</u>	<u>AMOUNT</u>	<u>PRIORITY</u>
<i>Community Services</i>		
Indian Pines Park Master Plan	\$ 13,000.00	M
M-20 Pedestrian Bridge Replacment	\$ 275,000.00	C
<i>Finance</i>		
Website Redesign-Economic Development, ADA Accessible	\$ 50,000.00	H
<i>Public Safety</i>		
Police Department Interview Room Recording Equipment	\$ 35,426.00	C
<i>Public Works</i>		
1303 N Franklin Remedial Action Plan	\$ 14,500.00	M
Airport Operational Funding	\$ 80,000.00	C
Boiler Replacement	\$ 78,000.00	M
City ROW Tree Inventory	\$ 30,000.00	H
Close Sidewalk Gaps	\$ 89,000.00	H
Grit System Upgrade	\$ 250,000.00	C
Meter Reading Equipment Update	\$ 50,000.00	H
New GPS Unit	\$ 14,000.00	H
Outdoor Lighting Upgrade	\$ 7,500.00	M
Plant Operation Controls Upgrade-SCADA	\$ 75,000.00	H
Storm Sewer Extension	\$ 120,250.00	H
Storm Sewer Improvements	\$ 267,780.00	H
Well Rehab	\$ 54,000.00	M
<b>Total Requested</b>	<b>\$ 1,503,456</b>	

# Overview

**Project Name**  
Indian Pines Park Master Plan

**Total Requested**  
\$13,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Medium

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[pbiscorner@mt-pleasant.org](mailto:pbiscorner@mt-pleasant.org)

**Applicant Email**  
Phil Biscorner

**Organization**  
City of Mt. Pleasant

**Address**  
320 West Broadway  
Mt. Pleasant , 48858

**Phone Number**  
989-779-5328

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Park Improvements

# Project Description

The Project request is for funds to hire a consultant to assist the City with the development of a Master Plan for Indian Pines Park.

# Benefit Description

Indian Pines Park is a City Park located east of the City in Union Township and adjacent to the Mt. Pleasant Municipal Airport. Creation of a plan for Indian Pines includes a feasibility study with potential long-term maintenance costs and is consistent with the recommendations found within the City’s recently adopted Park and Recreation Master Plan. The Chippewa River divides the park between its north and south sections. Currently there is limited access on the northeast corner of the park and virtually no public access to the south section of the park which is located north of the airport. The Indian Pines Master Plan would focus on access, connectivity,

protecting, enhancing and preserving natural resources, and improving recreation assets and amenities for all park visitors. Given its location and public nature, Indian Pines would provide additional outdoor recreation opportunities for members of the Tribe living in and near the tribal community to enjoy its future natural offerings.

## Funding Requirements

The City continues to update, parks, trails and amenities to keep the community vibrant and up to date. This project is a need due to the lack of accessibility to the 80 acres of natural area with Chippewa River access.

## Project Timeline

This project is proposed to be completed in Summer/Fall 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Indian Pines Park Master Plan	\$13,000.00	1	\$13,000.00	Park Improvements
AmountRequested	\$13,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Indian Pines Park Master Plan	\$13,000.00	1	\$13,000.00
AmountMatched	\$13,000.00		

## Budget Summary

### Amount Requested

\$13,000.00

### Amount Matched

\$13,000.00

### Total Amount

\$26,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
M-20 Pedestrian Bridge Replacement

**Total Requested**  
\$275,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Critical

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[pbiscorner@mt-pleasant.org](mailto:pbiscorner@mt-pleasant.org)

**Applicant Email**  
Phil Biscorner

**Organization**  
City of Mt. Pleasant

**Address**  
320 West Broadway  
Mt. Pleasant , 48858

**Phone Number**  
989-779-5328

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Infrastructure
- Park Improvements
- Safety/Security
- Transportation

# Project Description

The Project request is for funds to hire a firm to provide Design, Engineering and bidding services and acquire a replacement for the M-20 Pedestrian Bridge which is a major connection point for the GKB Riverwalk Trail System over the Chippewa River. The GKB Riverwalk Trail System is also part of the greater Mid-Michigan Pathway which is proposed to extend from Ithaca to Clare.

# Benefit Description



In Spring of 2021 the City requested and received \$15,100 from the Saginaw Chippewa Indian Tribe 2% grants and provided an additional \$6,900 from the Capital Improvement Fund for a total of \$22,000 to repair and repaint the pedestrian bridge that is part of the Mt. Pleasant Riverwalk Trail that crosses the Chippewa River at High Street (M-20 West). The request was based on a verbal quote from a paint contractor. This wood and steel foot bridge is located alongside the concrete MDOT vehicular bridge that crosses the River and is owned and maintained by the City of Mt. Pleasant after being transferred to City ownership by MDOT. This footbridge and trail along High St. from Watson St. to Chipp-A-Waters Park was built in 2003 as a joint venture between the City of Mt. Pleasant and the Michigan Department of Transportation (MDOT). MDOT was originally responsible for the bidding and construction management of the project. After the project was complete, operation and maintenance of the bridge and trail became the responsibility of the City Parks Department and is an important link in the overall Mt. Pleasant Riverwalk trail.

The City received concerns from a third-party consultant that there were issues with the original paint system, splice plates, and additional unknown damage that will be visible only after sandblasting. Based on those concerns, the consultant recommended that the bridge needs to either be replaced or repainted in the next two years. Because of difficulty finding a MDOT certified bridge painter, combined with the cost of painting and additional concerns over the quality of the existing bridge, staff has determined that a new bridge is the proper way to move forward.

The replacement of this pedestrian bridge not only would allow for the continued use of the community-wide pedestrian access to the GKB Riverwalk Trail, it would also allow for a more typical structure lifespan of 50-75 years. Connection points to regional pathway systems have been shown to increase the ability to obtain grant funding for pathway projects and increase the number of visitors to a community, which would have positive economic benefits. Pathway projects also contribute to a reduction in obesity and provide an overall positive health benefit to the community. This project also supports the philosophy and many of the recommendations contained in the 2011 Greater Mt. Pleasant Area Non-Motorized Plan as previously adopted by the City and Union Township.

## Funding Requirements

Partnerships with area agencies will be a focus along with pursuit and leveraging of available grant resources to replace the bridge in 2023.

## Project Timeline

This project is proposed to be completed in Spring/Summer 2023

## Budget Items

Name	Cost	Quantity	Total	Category
Replacement Bridge	\$275,000.00	1	\$275,000.00	Infrastructure
AmountRequested	\$275,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Replacement Bridge	\$275,000.00	1	\$275,000.00
AmountMatched	\$275,000.00		

## Budget Summary

### Amount Requested

\$275,000.00

### Amount Matched

\$275,000.00

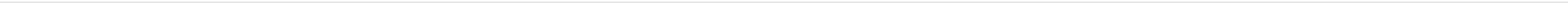
### Total Amount

\$550,000.00

# Uploaded Files

Name
No files have been uploaded.

There are no comments to display.



# Overview

**Project Name**  
Website Redesign - Economic Development, ADA Accessible

**Total Requested**  
\$50,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[dorlik@mt-pleasant.org](mailto:dorlik@mt-pleasant.org)

**Applicant Email**  
Darcy Orlik

**Organization**  
City of Mt. Pleasant

**Address**  
320 W. Broadway Street  
Mt. Pleasant , 48858

**Phone Number**  
989-779-5322

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Economic development
- Safety/Security

# Project Description

To provide a municipal website which is a valuable resource for current and prospective citizens, and has the ability to attract new commerce to the area. The proposed new site would offer beneficial and timely information about our total community, its heritage, vast resources, local talent, and prime geographic location in a succinct and easy to navigate manner.

The site would be easily accessible to all. The Americans with Disabilities Act generally requires state and local governments to provide qualified individuals with disabilities equal access to their programs, services, or activities unless doing so would fundamentally alter the nature of their programs, services, or activities or would impose an undue burden. One way to help meet these requirements is to

ensure that government websites have accessible features for people with disabilities. \*

\*Excerpted from U.S. Department of Justice, Civil Rights Division, Disability Rights Section

## Benefit Description

As we have witnessed, the internet has dramatically changed the way we serve the public. The web is now used to provide individuals with government services information, public safety announcements, tax information, online bill pay options, event information, and more.

Quick, easy to navigate, mobile-friendly and accessibility for all would be the goals for this site. With a platform offering easy editing capabilities, information featured on the new site will be robust and timely. Upon completion, Mt. Pleasant information will be at one’s fingertips, and easy for all to use.

Some individuals rely on “assistive technology” to enable them to use computers and access the internet. Sightless people who cannot see computer monitors may use screen readers – devices that speak the text that would normally appear on a monitor. Alterations in color schemes, contrast settings, and font sizes also assist individuals with low vision. People who have difficulty using a computer mouse can use voice recognition software to control their computers with verbal commands. Those with other types of disabilities may turn to other kinds of assistive technology. New and innovative assistive technologies are being introduced every day.\*\*

When these accessibility features are built into web pages, websites become more convenient and more available to everyone – including users with disabilities. This City of Mt. Pleasant web redesign project would ensure all community members enjoy equal access to City services and programs.

\*\*Excerpted from U.S. Department of Justice, Civil Rights Division, Disability Rights Section

## Funding Requirements

Long-term funding is unknown at this time. The initial stage of this web redesign project would include design services, identifying access barriers, developing an action plan for continual website assessment, and properly providing tools and comprehensive resources to assist prospective businesses and residents.

## Project Timeline

The project will begin in the 2nd quarter of 2022. To assure a well-thought out design and seamless launch, it is hoped this project would be completed by the first or second quarter of 2023.

## Budget Items

Name	Cost	Quantity	Total	Category
Website Redesign - Economic Development, ADA Accessible	\$50,000.00	1	\$50,000.00	Economic development
AmountRequested	\$50,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Website Redesign - Economic Development, ADA Accessible	\$50,000.00	1	\$50,000.00
AmountMatched	\$50,000.00		

## Budget Summary

### Amount Requested

\$50,000.00

Amount Matched

\$50,000.00

Total Amount

\$100,000.00

Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
Mt. Pleasant Police Department Interview Room Recording Equipment

**Total Requested**  
\$35,426.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Critical

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[rbeltin@mt-pleasant.org](mailto:rbeltin@mt-pleasant.org)

**Applicant Email**  
Rick Beltinck

**Organization**  
Mt. Pleasant Fire Department

**Address**  
804 E High St  
Mt. Pleasant , 48858

**Phone Number**  
989-779-5152

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Baynet
- Building Enhancements

# Project Description

This would replace the recording equipment in the Mt. Pleasant Police Department's Interview Rooms to the cloud-based version of the iRecord System.

IRecord sets the standards of quality, ease of use, and most importantly service. The newest version of the iRecord system is “cloud” based and has no additional “back-end” hardware that needs to be maintained. In progress and stored interviews will be able to be reviewed at any computer throughout our building by a person with the proper credentials. This updated system also includes high definition cameras and improved microphones.

Our current recording system was purchased in 2013 to comply with Michigan's Public Act 479. At that time, we selected the “iRecord”

system. This high quality, easy to use system has worked flawlessly throughout the years. Set up similar to a desktop computer with special software, cameras, and microphones an officer only has to flip a switch in any of the interview rooms to start a recording. Duplicating the recording for court proceedings and/or investigative purposes is easy and efficient. Over the years we have received many acknowledgments about the quality and capabilities of our system from the prosecutor’s office, court judges, and even defense attorneys.

As with any computer hardware and software time becomes its enemy. Recently we have had issues with the computer hardware. Our current system was built to run on Windows 7 Operating System. Microsoft discontinued all support on Windows 7 in January 2020. The duplicating drives on this system have also started to fail. iRecord has also issued an end-of-life notice (end of 2022) for our version of their software.

## Benefit Description

Our iRecord System has been made available to all police agencies in Isabella County since 2013 and that will not change. In addition, the Mt. Pleasant Police Department houses the office for the Mid-Michigan Investigative Narcotics Team (MINT). This team is consists of officers from the Michigan State Police, Mt. Pleasant Police, Saginaw Chippewa Tribal Police and the Central Michigan University Police Departments. Having this system available to officers and detectives to record victim, witness, and suspect interviews is invaluable. The evidentiary value of exactly what was said cannot be measured for all parties involved. During this critical time when law enforcement credibility is under scrutiny and the public's demand of transparency has never been greater, recordings are fundamental to help address these issues.

## Funding Requirements

Annual software maintenance will be funded through the annual Mt. Pleasant Police Department Budget.

## Project Timeline

If funded this project will be completed by the Fall 2022.

## Budget Items

Name	Cost	Quantity	Total	Category
iRecord System	\$35,426.00	1	\$35,426.00	Infrastructure
AmountRequested	\$35,426.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$35,426.00

### Amount Matched

\$0.00

### Total Amount

\$35,426.00

## Uploaded Files

<b>Name</b>
<a href="#">iRecord Quote</a>

There are no comments to display.

---





**WORD SYSTEMS, LLC**  
LEADERS IN VOICE, VIDEO & DATA CAPTURE SOLUTIONS

**iRecord**

**iRecord Digital Video/Audio Recording System for Interviews**

**Quote Date: 1/18/2022**

Prepared For: Mt. Pleasant Police Department

Prepared By: Jim Hansen

QTY	DESCRIPTION	PART #	UNIT PRICE	EXTENDED
iRecord Universe IP Recording System - Configured IR-Universe Systems				
	iRecord Universe Software includes: Redaction, Multi-Department security, Chain of Evidence Audit Report, Export to DVD+USB, Remote Control On/Off, Universe Desktop, Local Evidence Vault, 10x iRecord Thick Client Licenses, Remote Live Viewing, RTSP Live Monitoring (Additional hardware required), File import, Picture-in-picture One Year Hardware and Software Warranty			
1	iRecord Universe IP Turnkey Recording System (3 Room)	IR-Universe (3)	\$15,945	\$15,945.00
iRecord Dry Contact Switches (On/Off Switches)				
3	Single Gang Switch Plate w/ Push-Button - Stainless Steel	SM-SGSPL7-SS	\$95.00	\$285.00
1	Optical Breakout Card - Dry Contact <i>One breakout box supports four switches</i>	SM-WBC1	\$295.00	\$295.00
1	Relay Output with Digital Input Ethernet Module <i>One relay supports four switches</i>	ADAM6060	\$395.00	\$395.00
System Accessories				
6	Axis F41 Main Unit (Requires AX-F8001)	AX-F41	\$645.00	\$3,870.00
1	<b>Axis F1015 Verifocal Sensor Unit for F41 (3-6mm, 12m Cable)</b>	AX-F1015	\$445.00	\$445.00
1	Recessed In-Wall Cameras Mounts for Axis F1015 (White. Clear) <i>One required with every AX-F1015</i>	FL-1GM-KIT-W-CLR	\$125.00	\$125.00
5	<b>Axis F1025 Pinhole Sensor Unit for F41 (3.7mm, 12m cable)</b>	AX-F1025	\$405.00	\$2,025.00
3	PIR Enclosure (For Axis F1025)	AX-F1025-PIRENCL	\$35.00	\$105.00
2	Thermostat Enclosure (For Axis F1025)	AX-F1025-THENCL	\$35.00	\$70.00
3	AKG Professional Weather Resistant Wall-Mount Boundary Mic	CN-PZM11LLWR	\$285.00	\$855.00
1	Keyboard and Mouse - Wireless Bluetooth	KBDMOU-BT	\$139.00	\$139.00
1	Uninterruptible Power Supply 1000VA - For Single Workstation	UPS1000	\$235.00	\$235.00
1	Viewsonic 22" LCD Monitor	MON22	\$235.00	\$235.00
1	Computer Speakers	COMPSPKRS	\$45.00	\$45.00
1	10 Port Managed Network Switch 62w - 8x PoE + 2x Combo Gigabit SFP (8 devices max / 6 cameras max)	CI-SG350-10P	\$649.00	\$649.00
			<b>SUB-TOTAL</b>	\$25,718.00
Discounts				
3	iRecord Vi Professional to Universe Upgrade Discount - Per Room <i>Upgrade discount expires 12/31/2022</i>	DISCOUNT	-\$1,500.00	(\$4,500.00)
Installation and Training Services				
1	On Site Installation, Includes DSG and Training	Inst-On-Sie	\$4,950.00	\$4,950.00
Digital Share/Collaboration				
1	iRecord Digital Share	IR-CL01-0025 Express		\$0.00
1	Evertel 5 User	EVR		\$0.00
Service Agreements				
REMOTE COVERAGE				
1	FOUR YEAR Pre-Paid Extended Warranty Option- Total of FIVE Years Coverage	TSAR	\$9,258.00	\$9,258.00
			<b>SYSTEM TOTAL</b>	<b>\$35,426.00</b>
Terms and Conditions				

QTY	DESCRIPTION	PART #	UNIT PRICE	EXTENDED
A	<p>ADDITIONAL AGREEMENTS: Please see the separate documents <a href="#">iRecord Scope of Work</a> (to be reviewed at pre-installation meeting), <a href="#">Warranty Agreement</a>, and <a href="#">Technical Services Agreement</a> if applicable.</p> <p>TAXES: This quote does not include State and Local taxes. Customer to provide tax exempt certificate or taxes will be added to the invoice.</p> <p>IR-CLOUD SUBSCRIPTION PAYMENT TERMS: Subject to anything in the Services Agreement to the contrary, Customer shall pay to Word Systems all amounts due hereunder in U.S. Dollars, and in full within thirty (30) days following Customer's receipt of Word Systems' invoice for cloud services. With respect to any amount due to Word Systems, which is not paid within thirty (30) days following the date of Customer's receipt of Customer's invoice, Word Systems may, in addition to any other rights it may have hereunder, apply interest at the rate of one and one-half percent (1½%) per month, or such lesser amount required by law, assessed from the due date through the date of payment. In addition to the rights Word Systems has under this Agreement, if any amounts, which are not the subject of a good faith dispute, remain unpaid for ten (10) days after the invoice date due, Word Systems may, at its option, suspend access to, and cease providing the SaaS Solution until such time as Customer's account is made current.</p> <p>USAGE: Word Systems monitors Customer's usage of the licensed SaaS Solution on a quarterly basis. If Customer's usage of the licensed SaaS Solution during any quarter exceeds such SaaS Solution's product usage limit, Word Systems reserves the right to (a) automatically upgrade Customer's licensed SaaS Solution product for the next renewal Subscription Term in accordance with Customer's actual usage, (b) invoice Customer on a quarterly basis for the excess usage, which shall be the difference between the prorated fees for the SaaS Solution product matching Customer's usage for the quarter and the prorated fees for the licensed SaaS Solution product and/or (c) suspend access to, or cease providing the SaaS Solution until such time as Customer's licensed SaaS Solution product is adjusted for Customer's actual usage.</p>			
B	<p><u>EQUIPMENT/HARDWARE TERMS AND CONDITIONS</u> - Notwithstanding anything herein to the contrary, the following terms and conditions shall apply to all purchases of [Hardware].</p> <p>DELIVERY: Please allow estimated 60-90 days from date of written purchase order (or date of first payment when applicable) for delivery.</p> <p>RETURNS: Custom equipment orders may not be returned. Stock merchandise and accessories may be returned if in the original packaging provided a restocking fee of not less than twenty-five percent (25%) or such greater restocking fee as determined by Word Systems' supplier is paid by customer.</p> <p>PAYMENT: Payment terms; 50% with order, 50% upon system installation. Special Payment Term requests need to submitted in writing.</p>			
C	<p>LIMITATION OF LIABILITY: IN NO EVENT SHALL EITHER PARTY BE LIABLE TO ANYONE FOR ANY INDIRECT, PUNITIVE, SPECIAL, EXEMPLARY, INCIDENTAL, CONSEQUENTIAL OR OTHER DAMAGES OF ANY TYPE OR KIND (INCLUDING LOSS OF DATA, REVENUE, PROFITS, USE OR OTHER ECONOMIC ADVANTAGE) ARISING OUT OF, OR IN ANY WAY CONNECTED WITH THE SERVICES AGREEMENT, INCLUDING BUT NOT LIMITED TO THE USE OR INABILITY TO USE THE SAAS SOLUTION, OR FOR ANY CONTENT OBTAINED FROM OR THROUGH THE SAAS SOLUTION, ANY INTERRUPTION, INACCURACY, ERROR OR OMISSION, REGARDLESS OF CAUSE IN THE CONTENT, EVEN IF THE PARTY FROM WHICH DAMAGES ARE BEING SOUGHT HAS BEEN PREVIOUSLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT SHALL WORD SYSTEMS' AGGREGATE LIABILITY ARISING FROM OR RELATING TO THE SERVICES AGREEMENT EXCEED THE AMOUNTS ACTUALLY PAID BY AND/OR DUE FROM CUSTOMER IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH LIABILITY.</p>			
D	<p>The Services Agreement, together with this price list and all of its attachments, license terms and conditions from the software manufacturer which are hereby incorporated by reference, constitutes the entire agreement with respect to its subject matter. No inconsistent or additional terms submitted by Customer in any purchase order or similar document will be binding on Word Systems.</p> <p>QUOTATION IS VALID FOR 90 DAYS.</p> <p>Please mail purchase orders to Word Systems, 9045 River Road, Suite 125, Indianapolis, IN 46240, FAX-to 317-544-2192 or email to your salesperson.</p>			

# Overview

**Project Name**  
1303 N Franklin Remedial Action Plan

**Total Requested**  
\$14,500.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Medium

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Environmental

# Project Description

This request is for funding to continue work at 1303 N Franklin Street (a City-owned property). We would continue work as roughly laid out as tasks 4-6 on the attached document prepared by our environmental consultant.

Community landfills were common throughout the state and country for several decades for the disposal of local trash. This former landfill was operated until 1975 for placement of general refuse from residents and business owners throughout the community. In the early 1980s, the landfill was closed and capped with clean fill material, as appropriate with the regulatory requirements applicable at the time. The City is working in conjunction with the State and Federal regulatory agencies to evaluate the environmental condition of the former landfill.

Previous funding awarded during the 2020 and 2021 two-percent processes has allowed for further characterization of the site and refinement of the Conceptual Site Model (CSM). This funding request will help cover the cost associated with surface water sampling, electromagnetic survey work, and the development of a Remedial Action Plan.

## Benefit Description

The retired municipal landfill at 1303 N Franklin was utilized by Mt.Pleasant and the surrounding area from some time in the 1950s to 1975 when it was closed. Shortly after closure, the area had a clay cap placed over it to limit the rainwater entering the landfill area.

Funding for this project will allow for:  
Surface water sampling and analysis from the Chippewa River.  
An electromagnetic survey to further refine the delineation of the area of waste fill.  
The development of a Remedial Action Plan allowing for the ongoing protection of the river and groundwater in the area.

## Funding Requirements

Future funding requirements are unknown and will depend on the type of remediation that may be required.

## Project Timeline

Summer of 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Task 4: Surface Water Sampling and Analysis	\$2,000.00	1	\$2,000.00	Environmental
Task 5: Electromagnetic Survey	\$5,000.00	1	\$5,000.00	Environmental
Task 6: Remedial Action Plan	\$7,500.00	1	\$7,500.00	Environmental
AmountRequested	\$14,500.00			

## Matching Funds

Name	Cost	Quantity	Total
Task 4: Surface Water Sampling and Analysis	\$2,000.00	1	\$2,000.00
Task 5: Electromagnetic Survey	\$5,000.00	1	\$5,000.00
Task 6: Remedial Action Plan	\$7,500.00	1	\$7,500.00
AmountMatched	\$14,500.00		

## Budget Summary

### Amount Requested

\$14,500.00

### Amount Matched

\$14,500.00

### Total Amount

\$29,000.00

## Uploaded Files

Name
<a href="#">RevisedRoadmap83121 2022-02-28.pdf</a>

There are no comments to display.

## PROJECTED ADDITIONAL TASKS – FORMER MT. PLEASANT MUNICIPAL LANDFILL

The following information regarding projected additional tasks anticipated to be necessary to comply with EGLE RRD/Part 201 regulatory requirements for the former landfill area located at 1301-1303 N. Franklin Street in Mt. Pleasant, Michigan is presented in a preliminary sense. The actual scope of work and associated costs necessary to bring the subject site into full regulatory compliance are dependent on a number of variables, including the outcome of proposed site characterization Tasks 1-3 and EGLE RRD requirements. The cost estimates provided below for the projected additional work items should be considered as preliminary “ball park” estimates that are subject to modification and refinement as the project proceeds.

### Task 1: “Deep” Subsurface Investigation

- Deep exploratory borings with rotary sonic drill rig – 6 borings (40 to 50 feet deep), two of which will be located in the area of buried refuse.
- Collect and analyze clay samples for permeability related characteristics. Collect and analyze aquifer material samples for hydraulic conductivity related characteristics.
- Deep monitoring well installation – 4 deep monitoring wells estimated to be 40-50 feet deep.
- Monitoring well development.
- Estimated costs = \$50,000 (preliminary “ball park” estimate).
- Estimated duration to complete = 5-6 weeks.

### Task 2: Groundwater Sampling and Analysis

- Static water level survey.
- Collect groundwater samples from deep monitoring wells and selected shallow monitoring wells.
- Analyze groundwater samples for volatile and semivolatile organics, PCBs, dissolved phase metals, and PFAS compounds.
- Estimated costs = \$20,000 (preliminary “ball park” estimate).
- Estimated duration to complete = 4-5 weeks

### Task 3: Hydrogeologic Report

- Data review and evaluation for above noted Tasks 1 and 2.
- Subsurface geologic cross sections.
- Groundwater elevation contour maps.
- Analysis of hydraulic gradients, groundwater flow direction, flow velocity.
- Compare groundwater analytical data to Part 201 Generic Cleanup Criteria.
- Updated Conceptual Site Model.
- Estimated costs = \$15,000 (preliminary “ball park” estimate).
- Estimated duration to complete = 5-6 weeks.

### Task 4: Surface Water Sampling and Analysis

- Collect surface water samples from Chippewa River at 3 locations: 1) upstream of former landfill, 2) along former landfill, and 3) downstream of former landfill
- Analyze river water samples for PFAS (EGLE list) using Method 537 Mod
- Estimated costs = \$4,000
- Estimated duration to complete = 3 weeks

### Task 5: Electromagnetic Survey

- EM-31 electromagnetic survey to refine the delineation of the area of waste fill.
- Estimated costs = \$10,000 (preliminary “ball park” estimate).
- Estimated duration to complete = 4-5 weeks.

### Task 6: Remedial Action Plan

- Estimated costs = \$15,000 (preliminary “ball park” estimate).
- Estimated duration to complete = 5-6 weeks.

Summary: Estimated cost = \$114,000 (preliminary “ball park” estimate). Estimated time to complete = 26 to 31 weeks.

# Overview

**Project Name**  
Airport Operational Funding

**Total Requested**  
\$80,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Critical

**Reoccurring Need?**  
This Request is Reoccurring

# Applicant Information

**Applicant Name**  
[bbrickner@mt-pleasant.org](mailto:bbrickner@mt-pleasant.org)

**Applicant Email**  
Bill Brickner

**Organization**  
Mt. Pleasant Airport

**Address**  
5453 E. Airport Rd  
Mt. Pleasant , 48858

**Phone Number**  
9897722965

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Economic development
- Infrastructure
- Safety/Security
- Transportation

# Project Description

This funding request is to provide funds to support basic operations of the airport. Appropriate staffing levels to cover operational needs have, in the past, been covered in part by using airport fund balance. Staffing at the airport ensures that appropriate staff is available 7 days per week to service aircraft.

In order to provide the necessary funds for basic operation of the Mt. Pleasant Municipal Airport, the City has had to contribute \$81,600 per year from the general fund. The Saginaw Chippewa Tribe has provided funding for the airport operations on a regular basis. Without ongoing funding from the Tribal 2% allocations, the services at the airport could not be maintained.



## Benefit Description

The airport is an economic driver for economic development and business growth. The Mt. Pleasant Airport is a major gateway to the Tribal community's casino and resort operations. Many entertainers appreciate the convenience and service they experience at the airport when coming to preform at the resort. The ability to provide essential service to the Tribal community's visitors and business associates may be affected without adequate funding. A recent study by MDOT indicated that the economic benefit to the surrounding area is \$8 million per year.

## Funding Requirements

A new partnership to share oversight and management with partners including Isabella County, Union Township, MMDC, and the Saginaw Chippewa Indian Tribe has recently been instituted. This partnership provides \$17,000 annually towards the operation of the airport.

## Description of Reoccurring Need

## Project Timeline

Ongoing operations, airport operates 7 days per week year around.

## Budget Items

Name	Cost	Quantity	Total	Category
Airport Operational Funding	\$80,000.00	1	\$80,000.00	Transportation
AmountRequested	\$80,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Airport Fuel Revenue	\$150,660.00	1	\$150,660.00
Airport rentals	\$50,060.00	1	\$50,060.00
Call outs	\$14,600.00	1	\$14,600.00
Contribution from general fund	\$81,600.00	1	\$81,600.00
AmountMatched	\$296,920.00		

## Budget Summary

### Amount Requested

\$80,000.00

### Amount Matched

\$296,920.00

### Total Amount

\$376,920.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

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# Overview

**Project Name**

Boiler Replacement

**Total Requested**

\$78,000.00

(amount based on the Itemized Budget total)

**Applicant Project Priority**

Medium

**Reoccurring Need?**

Not Reoccurring

# Applicant Information

**Applicant Name**

[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**

320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**

9897795405

# Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

# Categories

- Infrastructure

# Project Description

Replacement of the two boilers at the Water Treatment Plant.

# Benefit Description

These boilers provide heat to the entire Water Treatment Plant. The current boilers are original to the plant and installed in 1995 and operate on natural gas. They are reaching their engineered end of service life. Numerous technologies including geothermal will be considered as part of this replacement in order to conserve energy at the plant.

# Funding Requirements

Not Entered

## Project Timeline

The project would be done in the summer of 2023.

## Budget Items

Name	Cost	Quantity	Total	Category
Boiler Replacement	\$78,000.00	1	\$78,000.00	Baynet
AmountRequested	\$78,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Boiler Replacement	\$78,000.00	1	\$78,000.00
AmountMatched	\$78,000.00		

## Budget Summary

### Amount Requested

\$78,000.00

### Amount Matched

\$78,000.00

### Total Amount

\$156,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
City ROW Tree Inventory

**Total Requested**  
\$30,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Environmental
- Infrastructure
- Safety/Security

# Project Description

We would like to get a full inventory done of the cities right of way trees. This inventory would included GPS coordinates for each tree, species, condition, height, diameter, and the software to maintain the inventory going forward.

# Benefit Description

Benefits would be to have a very specific knowledge base of the city maintained trees that would help with species diversification for future plantings, to eliminate planting too much of one variety of tree and creating a more diverse inventory to keep diseases, and pests from harming the overall inventory.

# Funding Requirements

Funding would be a one time occurrence.

# Project Timeline

Summer of 2022 or 2023

# Budget Items

Name	Cost	Quantity	Total	Category
City ROW Tree Inventory	\$30,000.00	1	\$30,000.00	Environmental
AmountRequested	\$30,000.00			

# Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

# Budget Summary

## Amount Requested

\$30,000.00

## Amount Matched

\$0.00

## Total Amount

\$30,000.00

# Uploaded Files

Name
<a href="#">CityofMountPleasant_2022-03-03.pdf</a>

There are no comments to display.

# ARBORPRO, INC.

## Proposal for Tree Inventory Services

July 1, 2021

Matt Weaver  
**City of Mount Pleasant**  
 Mount Pleasant, MI

## OVERVIEW

ArborPro, Inc. is a full-service Urban Forestry consulting company. We provide municipalities, universities, and government agencies with an array of products and services. Our core services include; GPS tree inventories, GIS-based management software, Urban Forest Management Plans, Planting Plans, Hazardous Tree Assessments, and public education on the benefits of trees and tree inventories. We have been providing these services for over 15 years.

## OUR PROPOSAL

We intend to send our ISA Certified Arborists to collect an estimated 7,500 trees within the City of Mount Pleasant. The cost outlined below is a per tree price. The final cost of the project will be determined by the actual number of sites collected and can be adjusted to accommodate additional data collection. A Geographic Information System (GIS)-based inventory of maintained trees, planting sites, and stumps located along public rights-of-way (ROW) and Parks will be performed based on American National Standards Institute (ANSI) A300 standards.

## PRICING

The following table details the pricing for delivery of the services outlined in this proposal.

Fixed Fees	Unit	Number of Trees	Price	Total
Tree Inventory & Assessment Services	Per Tree	7,500	\$3.75	\$28,125
<b>Total</b>				<b>\$28,125</b>

Data collection will contain at a minimum the following attributes:

## TREE INVENTORY DATA FIELDS

- GPS coordinates with sub-meter accuracy
- Tree location based on hierarchy – zone, address #, street
- Tree name: Common and Botanical
- Tree size: DBH (diameter at 4.5 feet above ground)
- Number of trunks
- Clearance issues (visibility issues to vehicles, pedestrians, signs)
- Overhead utilities (Y/N)
- Recommended Maintenance
- Condition (excellent, good, fair, poor, dead)
- Observations – Arborist will provide general observations
- Height
- Hardscape damage (Y/N)
- Additional notes when needed
- Date of assessment



## SOFTWARE

ArborPro Inventory Data Collectors will record the required tree attributes onto our proprietary ArborPro software suite, which utilizes the latest in GIS (Geographic Information System) technology to offer users an immediate visual representation of any tree. The City's tree inventory data will be uploaded weekly into ArborPro's multi-purpose, Cloud based tree management software, and will also be provided as an Excel™ database and ESRI® shapefiles. ArborPro Enterprise gives the user the ability to access the database through any web enabled device; computer, smart phone, tablet, etc. While software is not a required component of this proposal, we are offering access to the system during the inventory project.

If the City chooses to continue using ArborPro's system after the project is completed, the following subscriptions are available.

### Subscription Options

Term	Cost
One (1) Year	\$2,250
Three (3) Years	\$5,750
Five (5) Years	\$9,000

If you have questions on this proposal, feel free to contact me at your convenience by email at [cconlee@arborprousa.com](mailto:cconlee@arborprousa.com) or by phone at (714) 357-7261.

Thank you for your consideration,

**Chris Conlee**  
Division Manager  
ArborPro, Inc.

# Overview

**Project Name**  
Close Sidewalk Gaps

**Total Requested**  
\$89,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Economic development
- Infrastructure
- Safety/Security
- Transportation

# Project Description

This project is intended to close gaps in the existing sidewalk network to create a continuous sidewalk in various highly traveled pathways. The sidewalk gaps are the result of past developments that were not required to install sidewalks or the developments that are disconnected from existing sidewalks.

There are three gap locations that would require new sidewalk to be constructed to close the gaps.  
1. Crosslanes at East Drive - The sidewalk on the north side of the street has a gap where a future street crossing has yet to be completed, as the development in this area is not currently planned.

2. Burch Street - The sidewalk on the south side of Burch Street has two gaps from Bradley Street to the area behind Recker Motor Sports, and from that point east to Adams Street.
3. Crawford Road south of Broomfield Road - There is a gap in the sidewalk from the WestPoint Village Apartments north to Broomfield Road. This apartment development is disconnected from the existing sidewalk.

A 2% Tribal contribution of \$89,000 will allow us to fill in the gaps and complete these sidewalk locations in highly traveled pedestrian areas.

## Benefit Description

The Crosslanes Street sidewalk section will benefit the community, along with Mt. Pleasant Public Schools, as this sidewalk is a direct connection to Mary McGuire Elementary. This section of sidewalk is highly traveled, especially by elementary students during the school year.

The Burch Street sidewalk section will benefit the community, along with Mt. Pleasant Public Schools, as this sidewalk is a connecting path for students attending Ganiard Elementary and Mt. Pleasant Middle School. This sidewalk is also a connection to Mill Pond Park, the commercial areas along High Street, and the surrounding residential areas.

The Crawford Road section will benefit the community, along with Central Michigan University, as this sidewalk is a direct connection from the WestPoint Village apartments and Central Michigan University. Crawford Road is a highly traveled roadway that also sees speeds. The addition of a sidewalk in this location would help to provide safety for the pedestrians traveling this stretch of road.

## Funding Requirements

None

## Project Timeline

Summer 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Close Sidewalk Gaps	\$89,000.00	1	\$89,000.00	Safety/Security
AmountRequested	\$89,000.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$89,000.00

### Amount Matched

\$0.00

### Total Amount

\$89,000.00

# Uploaded Files

Name
<a href="#">SidewalkGapEstimate2022_2022-03-02.pdf</a>

There are no comments to display.



Cost Estimate for: SIDEWALK GAPS  
City of Mt. Pleasant  
2022 Sidewalk Gaps



City of Mt. Pleasant  
**Division of Public Works**  
320 W. Broadway  
Mt. Pleasant, MI 48858  
Ph. 989-779-5401

**DIVISION I - SIDEWALK GAPS**

ITEM	UNIT	Crawford (Westpoint villiage apt. to Broomfield)	Burch st (Bradley to Adams)	Crosslane (at East Dr)	TOTAL	UNIT PRICE	AMOUNT
Minor Traffic Devices	LSUM		1		1.00	\$ 6,793.50	\$ 6,793.50
Pavt, Rem	Syd		2		2.00	\$ 43.40	\$ 86.80
Curb and Gutter, Rem	Ft		24	20	44.00	\$ 18.31	\$ 805.42
Sidewalk, Rem	Syd				0.00	\$ 12.72	\$ -
Erosion Control, Inlet Protection, Filter Bag	Ea		8	2	10.00	\$ 154.00	\$ 1,540.00
Excavation, Earth	Cyd	30	174	5	209.00	\$ 19.95	\$ 4,169.55
Subbase, CIP	Cyd	30	87	5	122.00	\$ 19.95	\$ 2,433.90
Curb and Gutter, Conc, Det F4, Modified	Ft		24	20	44.00	\$ 38.85	\$ 1,709.40
Sidewalk Ramp, Conc, 6 inch	Sft		210	110	320.00	\$ 8.58	\$ 2,744.00
Sidewalk, Conc, 4 inch	Sft	2110	6395	100	8,605.00	\$ 4.66	\$ 40,056.28
Sidewalk, Conc, 6 inch	Sft		430	50	480.00	\$ 5.95	\$ 2,856.00
Detectable Warning Surface, Modified	Ft		10	10	20.00	\$ 122.85	\$ 2,457.00
Aggregate Base, 22A, 8 inch	Syd			18	17.78	\$ 29.23	\$ 519.56
Hand Patching	Ton		1	3	4.00	\$ 336.00	\$ 1,344.00
Restoration, Modified	Ft	422	1386	82	1,890.00	\$ 5.16	\$ 9,757.13

**SUBTOTAL** \$ 77,272.53  
**Engineering 5%** \$ 3,863.63  
**Contingency 10%** \$ 7,727.25  
  
Total \$ 88,863.40

# Overview

**Project Name**  
Grit System Upgrade

**Total Requested**  
\$250,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Critical

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Environmental
- Infrastructure

# Project Description

The city of Mt. Pleasant Water Resource Recovery Facility (WRRF) headwork’s consists of screening and debris removal, and an aerated grit chamber which removes inorganic material, or grit, from the waste stream. The aerated grit chamber was constructed in 1984 and is now in need of a major upgrade. We plan to replace the existing aerated grit removal system and upgrade to a grit vortex system with added redundancy, grit removal efficiency and improved power consumption. This major system upgrade will include two grit vortex systems, to be operated one at a time adding redundancy, and will include an upgraded grit removal system and processing equipment.

# Benefit Description

The WRRF is dedicated to providing consistent and high quality water to the Chippewa River and waters of the state. Upgrading the Grit system will increase the efficiency of the treatment plant, providing consistent treatment, and adds redundancy which provides added treatment in times of emergencies. This project benefits the Community by providing up to date infrastructure critical to the treatment of water returned to the Chippewa Watershed, while protecting the health of the community, and environment in times of heavy flows and emergencies.

## Funding Requirements

None

## Project Timeline

This project is slated for the fall of 2022 and will conclude in 2023.

## Budget Items

Name	Cost	Quantity	Total	Category
Grit System Upgrade	\$250,000.00	1	\$250,000.00	Infrastructure
AmountRequested	\$250,000.00			

## Matching Funds

Name	Cost	Quantity	Total
Grit System Upgrade	\$1,185,000.00	1	\$1,185,000.00
AmountMatched	\$1,185,000.00		

## Budget Summary

### Amount Requested

\$250,000.00

### Amount Matched

\$1,185,000.00

### Total Amount

\$1,435,000.00

## Uploaded Files

Name
<a href="#">Grititemizedbudget_2022-03-04.docx</a>

There are no comments to display.

**Mt. Pleasant 2022 Plant Upgrade Project Construction Costs**

Item Description	Cost Estimate
Grit Vortex Tanks	\$743,000
Grit Handling Building	\$692,000
Total	\$1,435,000

Fishbeck | 1 of 1

City of Mt. Pleasant  
WRF Improvement Project Phase I

Work Items	2022 Cost Estimate
Equalization Improvements	\$303,000
Septage Screen Unit & Building	\$734,000
Grit Vortex Tank	\$743,000
Grit Handling bldg	\$692,000
Digester Improvements	\$2,338,425
Subtotal	\$4,811,000
Contractor (General, OH&P)	\$578,000
Contingency 20%	\$963,000
Total Project Cost	\$6,352,000



# Overview

**Project Name**  
Meter Reading Equipment Update

**Total Requested**  
\$50,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
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**Phone**  
(989) 779-5300

**Fax**

# Categories

- Infrastructure

# Project Description

The current meter reading equipment is obsolete and does not work with different meter reading protocols. In trying to transition to modern meter reading technology, replacement of this equipment is necessary. The project would consist of updating at least two of the base station readers and ten handheld units.

# Benefit Description

This project would help us bring more competitive meters into the bid process which would reduce costs to our residents. It could also be used to transition to real-time data that would let us bring better customer service to residents and help with leak detection, potentially mitigating damages from water leaks. This would translate to substantial cost savings for our residents as well.

# Funding Requirements

Not Entered

## Project Timeline

This project would start Fall/Winter 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Meter Reading Equipment Update	\$50,000.00	1	\$50,000.00	Infrastructure
AmountRequested	\$50,000.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$50,000.00

### Amount Matched

\$0.00

### Total Amount

\$50,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**

New GPS Unit

**Total Requested**

\$14,000.00

(amount based on the Itemized Budget total)

**Applicant Project Priority**

High

**Reoccurring Need?**

Not Reoccurring

# Applicant Information

**Applicant Name**

[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**

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**Phone**

(989) 779-5300

**Fax**

# Categories

- Economic development
- Infrastructure
- Safety/Security
- Transportation

# Project Description

With a Tribal 2% grant of \$14,000 we are seeking to purchase of a new HiperVR Topcon GNSS receiver unit. This GPS unit has the ability to connect with 20-25 satellites, allowing for faster survey times and improved accuracy. The new Hlper VR unit will communicate with our new Topcon FC6000 data collector that was purchased in the summer of 2021.

# Benefit Description

Our current system is eight years old and connects to one satellite constellation, made up of nine satellites, and in open areas only. In areas with obstructions, such as trees or power lines, the satellite connections are lower and processing times increased. The new unit will access a grater number of satellites, allowing for faster processing time, reducing the time to acquire GPS location points, and increasing safety by reducing the amount of time staff are exposed to traffic when locating items in city streets.

In 2021, the City implemented a multi-year drinking water asset management project to locate and identify water service materials. This unit will assist us in the accuracy and efficacy of the asset management process.

## Funding Requirements

None

## Project Timeline

Summer 2022

## Budget Items

Name	Cost	Quantity	Total	Category
New GPS Unit	\$14,000.00	1	\$14,000.00	Infrastructure
AmountRequested	\$14,000.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$14,000.00

### Amount Matched

\$0.00

### Total Amount

\$14,000.00

## Uploaded Files

Name
<a href="#">hipervrversatilegnssreceiverbroch 2022-03-03.pdf</a>
<a href="#">NewGPSunitpricing 2022-03-03.pdf</a>

There are no comments to display.

# Versatile GNSS Receiver

HiPer VR



Compact integrated receiver with  
best-in-class technology

---

# Complete, Cutting-edge Performance

## HiPer VR

### **Better form and function**

The HiPer VR is versatile and rugged, designed with the most advanced GNSS technology delivering precise measurements in the most challenging of environments. Topcon patented Universal Tracking Channels™ technology provides the industry's most efficient approach in identifying and using every satellite signal. All constellation signals are tracked automatically from any available channel. Thus, reaching maximum performance with a reduced number of channels.

Easy to learn and use, this versatile solution with signal scrubbing Fence Antenna® provides ultimate signal lock, high-accuracy RTK positioning, multiple communication configurations and LongLink™ interference-free communication that will help complete your work with precision and speed.

---

**Universal Tracking Channels™  
for all satellites, signals and  
constellations**

---

**Field-tested, field-ready IP67  
design**

---

**Compact form ideal for Millimeter  
GPS and Hybrid Positioning™**

---

**Revolutionary 9-axis IMU and  
ultra-compact 3-axis eCompass**

---





- |                  |               |                          |
|------------------|---------------|--------------------------|
| 1 Fence Antenna® | 5 Bluetooth®  | 9 Serial                 |
| 2 Power Button   | 6 RxTx        | 10 Micro USB             |
| 3 Status         | 7 Battery     | 11 External GNSS Antenna |
| 4 Recording      | 8 Power Input |                          |

### TILT – Topcon Integrated Leveling Technology

The HiPer VR incorporates a revolutionary 9-axis inertial measurement unit (IMU) and an ultra-compact 3-axis eCompass. This advanced technology compensates for mis-leveled and out of plumb field measurements by as much as 15 degrees.

Awkward shots on steep slopes or hard to reach spots are now a breeze with TILT.





### Integrated radio and modem options

- 400 MHz UHF Tx/Rx radio
- License-free 900 MHz radio, FH915 protocol<sup>1</sup>

### L Band-ready technology

The HiPer VR is L Band-ready for countless advantages in receiving advanced GNSS corrections globally.<sup>2</sup>

### Highly configurable

Designed to grow with you, unique electronic option files empower you to activate available features instantly.

### Future proof

Topcon Universal Tracking Channels technology tracks all GNSS signals currently available and is designed to track the constellations and signals of tomorrow.

<sup>1</sup> Check with the regulatory body in your region regarding license-free frequency requirements.

<sup>2</sup> Contact your Topcon representative regarding availability.

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7010-2258 C 7/20

[www.topconpositioning.com/hiper-vr](http://www.topconpositioning.com/hiper-vr)





## Ernst, William

---

**From:** Russ Ciesiolka <rciesiolka@topcon.com>  
**Sent:** Tuesday, September 14, 2021 8:47 PM  
**To:** Ernst, William  
**Subject:** Topcon Network rover  
**Attachments:** hiper\_vr\_brocha1.pdf

### EXTERNAL Message Warning

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Bill,  
Our newest all constellation rover is the HiperVR. Now that MCORS has added Galileo and Beidou to the network, its possible to be using 20-25 satellites in open areas.

Cost of the receiver without TILT feature is \$14000. Your FC6000 has the needed software to run it. Trade in of the R10 and TSC3 would be about \$7000, So adding a new modern receiver would be about \$7000. TILT can be added at any time for an additional \$1000.



**Russ Ciesiolka**  
**Sales Representative**  
**TOPCON SOLUTIONS STORE**  
2314 North 5th Street<sup>th</sup>Niles, MI 49120  
Main: 800-632-3923  
Cell: 616-304-0936  
Support: 844-342-5772  
[rciesiolka@topcon.com](mailto:rciesiolka@topcon.com) • [www.topconsolutions.com](http://www.topconsolutions.com)

# Overview

**Project Name**  
Outdoor Lighting Upgrade

**Total Requested**  
\$7,500.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
Medium

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Environmental
- Infrastructure
- Safety/Security

# Project Description

The City of Mt. Pleasant Water Resource Recovery Facility (WRRF) plans to replace the outdoor lighting, consisting of nine pole mounted lights and five bollard lights, to improve visibility and reduce power consumption by upgrading to a high output and energy-efficient LED light. The project will consist of using the existing infrastructure and adapting to a modern and efficient fixture on top. The bollard lights that light up the walkways to the main entryway will need to be replaced in their entirety.

# Benefit Description

The city of Mt. Pleasant WRRF personnel walk the grounds often to maintain the plant and monitor operations. The facility also receives requests for tours and members of the public occasionally walk the grounds when conducting business. This project will increase visibility, improve safety of plant personnel, reduce power consumption and provide a long lasting lighting upgrade.

## Funding Requirements

None

## Project Timeline

The project will begin in the summer of 2022

## Budget Items

Name	Cost	Quantity	Total	Category
Outdoor Lighting Fixtures and Bollards	\$7,500.00	1	\$7,500.00	Infrastructure
AmountRequested	\$7,500.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$7,500.00

### Amount Matched

\$0.00

### Total Amount

\$7,500.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
Plant Operation Controls Upgrade- SCADA

**Total Requested**  
\$75,000.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
City of Mt. Pleasant

**Authorizers**  
[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**  
(989) 779-5300

**Fax**

# Categories

- Environmental
- Infrastructure
- Safety/Security

# Project Description

The city of Mt. Pleasant WRRF uses a Supervisory Control And Data Acquisition (SCADA) system to operate the plant and gather real time data to monitor and control processes. We are in the process of upgrading our SCADA system and its capabilities so we can incorporate new technology and streamline our new and older processes. In addition we plan to upgrade our fifteen lift stations, incorporate them in the plants SCADA network and gain access to them remotely from one SCADA network all together.

# Benefit Description

This project will increase network reliability and implement a more efficient way of operating and responding to emergencies. Being able to remotely monitor and control lift stations will provide immediate control of the lift station in emergencies, diminish response time and provide additional real time data which can be stored to a server. These capabilities will add resilience to the plant and lift station operation system during large rain events and provide data that will influence projects in the future. All of these things work together to assist in preventing sanitary overflows to the Chippewa River and protect the health and safety of the environment and community.

## Funding Requirements

None

## Project Timeline

Plans for this project will occur in the 2022 budget year.

## Budget Items

Name	Cost	Quantity	Total	Category
SCADA Equipment and Installation	\$75,000.00	1	\$75,000.00	Infrastructure
AmountRequested	\$75,000.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$75,000.00

### Amount Matched

\$0.00

### Total Amount

\$75,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

# Overview

**Project Name**  
Storm Sewer Extension

**Total Requested**  
\$120,250.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
City of MtPleasant

**Address**  
320 W Broadway St  
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**Phone Number**  
9897795405

# Organization Information

**Primary Organization**  
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**Authorizers**  
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**Status**  
Review

**Address**  
320 W. Broadway  
Mount Pleasant, Michigan 48858

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(989) 779-5300

**Fax**

# Categories

- Infrastructure
- Safety/Security
- Transportation

# Project Description

This project will extend six-inch pipe to various properties around the city that do not currently have direct access to the storm water collection system. These pipes would be utilized for sump pump connections, alleviating strain on the sanitary sewer collection system, Water Resource Recovery Facility, and improving the streets.

A storm sewer extension project is currently planned for the 2023 construction season on Anna Street. Additional locations have been identified for future projects.

A 2% Tribal contribution of \$120,250, with matching funds from the City of Mt. Pleasant, will allow us to install the new storm sewer extension.

## Benefit Description

State law dictates that sump pumps cannot be connected to the sanitary sewer system. When property owners in the city upgrade or renovate their properties, many times it requires plumbing upgrades to meet current codes. In recent years, there have been a number of residential properties that have had sump pump effluent run from front yards to the street, as there is no other mechanism to remove the groundwater. This results in varying degrees of street icing in the winter, depending on conditions.

Sump pumps connected to the sanitary sewer system can cause backups of the sanitary sewer system during storm events. A stormwater master plan was recently completed with funding from a previous 2% grant and verified that compacity exists within the stormwater collection system for sump pumps. This project provides for the extension of drains for storm and ground water so that residents can disconnect sump pumps from the sanitary sewer system.

## Funding Requirements

None

## Project Timeline

Summer 2023

## Budget Items

Name	Cost	Quantity	Total	Category
Storm Sewer Extension	\$120,250.00	1	\$120,250.00	Infrastructure
AmountRequested	\$120,250.00			

## Matching Funds

Name	Cost	Quantity	Total
Storm Sewer Extension	\$120,250.00	1	\$120,250.00
AmountMatched	\$120,250.00		

## Budget Summary

### Amount Requested

\$120,250.00

### Amount Matched

\$120,250.00

### Total Amount

\$240,500.00

## Uploaded Files

Name
<a href="#">StormSewerImprovementsEstimateMap_2022-03-02.pdf</a>

There are no comments to display.







UPSIZE EX 54" TO 72" AND REPLACE 48"

PRELIMINARY COST ESTIMATE FOR UPSIZING EXISTING 54" TO 72" AND REPLACING 48" WITH NEW 48"

Item #	Unit	Item	Qty	Unit Price	Cost
2080020	Ea	Erosion Control, Inlet Protection, Fabric Drop	4	\$107.78	\$431.12
2080024	Ea	Erosion Control, Inlet Protection, Sediment Trap	6	\$137.14	\$822.84
4020187	Ft	Sewer, ClB, 30 inch, Tr Det B	120	\$145.00	\$17,400.00
4020190	Ft	Sewer, ClB, 48 inch, Tr Det B	173	\$165.00	\$28,545.00
4020194	Ft	Sewer, ClB, 72 inch, Tr Det B	228	\$395.00	\$90,060.00
4030010	Ea	Dr Structure Cover, Type B	6	\$505.17	\$3,031.02
4030025	Ea	Dr Structure Cover, Type D	2	\$570.00	\$1,140.00
4030050	Ea	Dr Structure Cover, Type K	2	\$619.40	\$1,238.80
4030220	Ea	Dr Structure, 60 inch dia	1	\$3,102.75	\$3,102.75
4030260	Ft	Dr Structure, Add Depth of 60 inch dia, 8 foot to 15 foot	7	\$90.30	\$632.10
4030261	Ft	Dr Structure, Add Depth of 60 inch dia, more than 15 foot	2	\$66.00	\$132.00
4030230	Ea	Dr Structure, 72 inch dia	1	\$4,377.50	\$4,377.50
4030270	Ft	Dr Structure, Add Depth of 72 inch dia, 8 foot to 15 foot	7	\$135.00	\$ 945.00
4030271	Ft	Dr Structure, Add Depth of 72 inch dia, more than 15 foot	2	\$132.00	\$264.00
4030231	Ea	Dr Structure, 84 inch dia	2	\$7,220.50	\$ 14,441.00
4030232	Ft	Dr Structure, Add Depth of 84 inch dia, 8 foot to 15 foot	14	\$150.00	\$2,100.00
4030233	Ft	Dr Structure, Add Depth of 84 inch dia, more than 15 foot	4	\$155.00	\$ 620.00
4030234	Ea	Dr Structure, 96 inch dia	2	\$10,657.31	\$21,314.62
4030235	Ft	Dr Structure, Add Depth of 96 inch dia, 8 foot to 15 foot	14	\$565.00	\$ 7,910.00
4030236	Ft	Dr Structure, Add Depth of 96 inch dia, more than 15 foot	4	\$575.00	\$2,300.00
4030237	Ea	Dr Structure, 108 inch dia	2	\$12,000.00	\$ 24,000.00
4030238	Ft	Dr Structure, Add Depth of 108 inch dia, 8 foot to 15 foot	14	\$590.00	\$8,260.00
4030239	Ft	Dr Structure, Add Depth of 108 inch dia, more than 15 foot	4	\$610.00	\$ 2,440.00
4030242	Ea	Dr Structure, 120 inch dia	1	\$14,150.00	\$14,150.00
4030243	Ft	Dr Structure, Add Depth of 120 inch dia, 8 foot to 15 foot	7	\$625.00	\$ 4,375.00
4030244	Ft	Dr Structure, Add Depth of 120 inch dia, more than 15 foot	2	\$650.00	\$1,300.00
4030242	Ea	Dr Structure, 144 inch dia	2	\$25,000.00	\$ 50,000.00
4030243	Ft	Dr Structure, Add Depth of 144 inch dia, 8 foot to 15 foot	14	\$1,000.00	\$14,000.00
4030244	Ft	Dr Structure, Add Depth of 144 inch dia, more than 15 foot	4	\$1,000.00	\$ 4,000.00
4021211	Ea	Sewer Tap, 48 inch	2	\$2,449.00	\$ 4,898.00
4021212	Ea	Sewer Tap, 54 inch	2	\$1,655.00	\$ 3,310.00
8200122	Ea	Pushbutton, Rem	1	\$100.00	\$ 100.00
8200146	Ea	Steel Pole, Rem (Embedded)	1	\$600.00	\$ 600.00
8200180	Ea	TS, Pedestrian, Bracket Arm Mtd, Rem	1	\$100.00	\$ 100.00
8200126	Ea	Pushbutton and Sign, Salv	1	\$250.00	\$ 250.00
8200339	Ea	TS, Pedestrian, Two Way, Bracket Arm Mtd (LED), Countdown	1	\$1,465.00	\$ 1,465.00
8200460	Ea	Strain Pole, Steel, 6 Bolt, 30 foot	1	\$5,750.00	\$ 5,750.00
8200470	Ft	Strain Pole Fdn, 6 Bolt	30	\$500.00	\$ 15,000.00
8200480	Ft	Casing	30	\$230.00	\$ 6,900.00
8230054	Ea	Gate Valve and Box, 12 inch	2	\$3,500.00	\$ 7,000.00
8230166	Ft	Water Main, DI, 12 inch, Tr Det G	135	\$150.00	\$ 20,250.00
8230166	LS	Misc Impacts (McLaren Sign, Landscaping and Parking Lot)	1	\$6,000.00	\$ 6,000.00
Sub-Total					\$394,955.75
Miscellaneous @ 13% (Mobilization, Minor Traf Devices, Traf Regulator Control)					\$51,344.25
Total					\$446,300.00

# Overview

**Project Name**  
Storm Sewer Improvements

**Total Requested**  
\$267,780.00  
(amount based on the Itemized Budget total)

**Applicant Project Priority**  
High

**Reoccurring Need?**  
Not Reoccurring

# Applicant Information

**Applicant Name**  
[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**  
Jason Moore

**Organization**  
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**Phone**  
(989) 779-5300

**Fax**

# Categories

- Economic development
- Environmental
- Infrastructure
- Safety/Security
- Transportation

# Project Description

In 2021, with funding provided by the Saginaw Chippewa Indian Tribe two-percent grant, the City of Mt. Pleasant and partnering agencies completed a Mt. Pleasant area regional storm water master plan. Several recommendations were included in the study for improving and repairing existing storm water infrastructure, addressing capacity issues, and other project options to improve deficiencies.

MDOT plans to reconstruct Pickard Street (M20) from Mission to US-127 in the 2023-2024 construction season. In order to enable future

storm sewer relief and capacity improvement options proposed in the storm water master plan, this project would improve the storm sewer crossing at Brown Street in coordination with the roadwork to avoid future costs and disruption of cutting Pickard Street. Two large storm sewer pipes cross Pickard at Brown Street that serve as a drainage trunkline and a relief system for the northeast quadrant of the city. This project would include replacing the existing 48” storm sewer pipe and upsizing the existing 54” pipe with a larger 72” storm sewer.

A 2% Tribal contribution of \$267,780.00 with matching funds from the City of Mt. Pleasant, will allow us to install the storm sewer improvements at this location.

## Benefit Description

The two large storm sewer pipes that cross under Pickard Street (M20) at this location drain the northeast quadrant of Mt. Pleasant. The ability to upgrade and replace these two storm sewer lines during the MDOT reconstruction project will allow future improvements in the storm water management system to be implemented. The project would also prevent the added cost and second disruption of Pickard Street traffic and businesses if the Pickard/Brown storm sewer work were done outside of the road reconstruction project.

## Funding Requirements

N.A.

## Project Timeline

Not Entered

## Budget Items

Name	Cost	Quantity	Total	Category
Storm Sewer Improvements Construction	\$223,150.00	1	\$223,150.00	Infrastructure
Engineering and Contingency (20%)	\$44,630.00	1	\$44,630.00	Infrastructure
AmountRequested	\$267,780.00			

## Matching Funds

Name	Cost	Quantity	Total
Storm Sewer Improvements Construction	\$223,150.00	1	\$223,150.00
Engineering and Contingency (20%)	\$44,630.00	1	\$44,630.00
AmountMatched	\$267,780.00		

## Budget Summary

### Amount Requested

\$267,780.00

### Amount Matched

\$267,780.00

### Total Amount

\$535,560.00

## Uploaded Files

Name
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Name
<a href="#">Storm Sewer Improvements Estimate and Map</a>

There are no comments to display.

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MEIJER DRIVE

PARKING LOT IMPACTS

HYDRANT REM /  
REINSTALL

McLAREN SIGN AND  
LANDSCAPING

SIGNAL STRAIN POLE

GATE VALVE AND  
BOX, 12 INCH

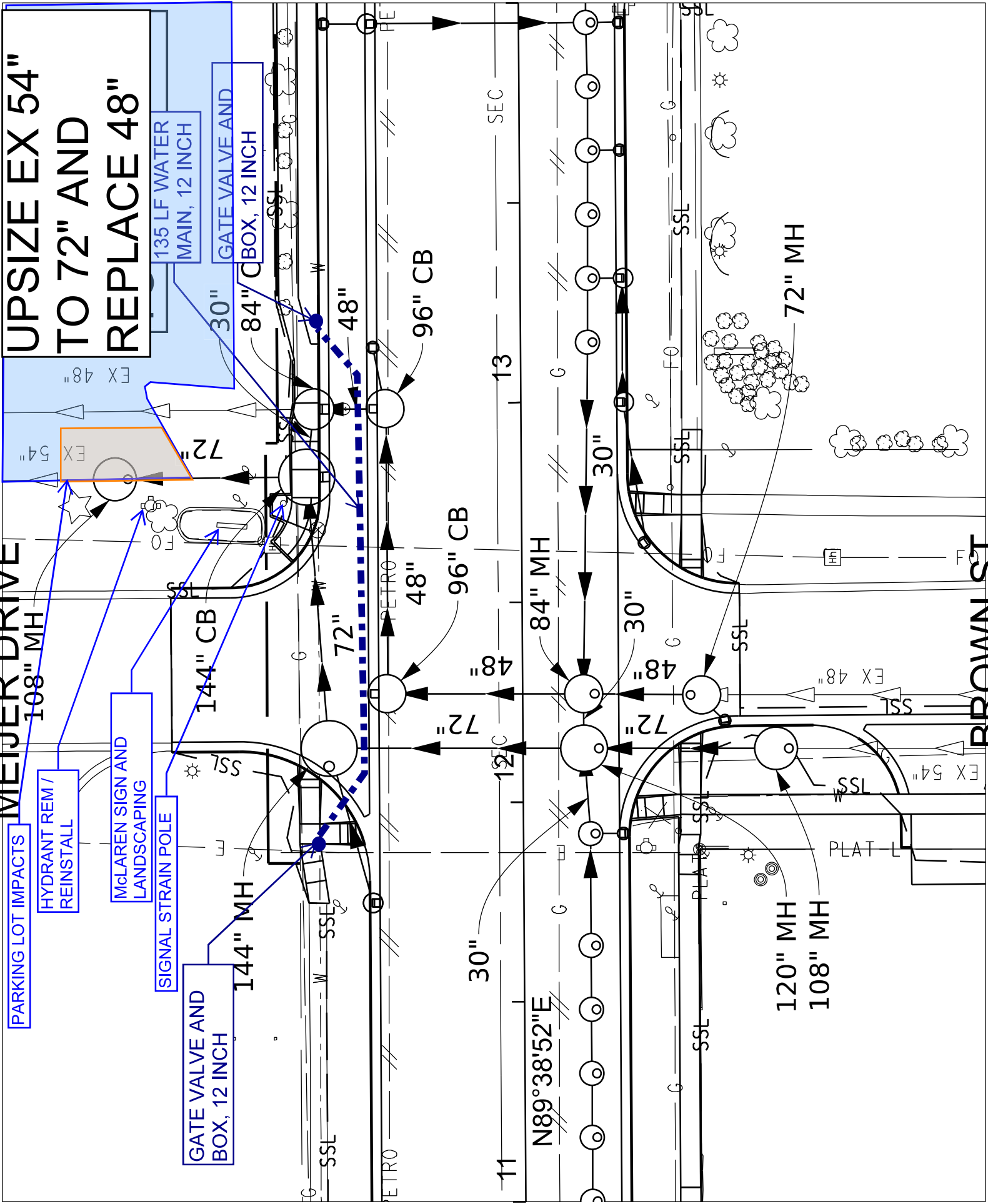
UPSIZE EX 54"  
TO 72" AND  
REPLACE 48"

135 LF WATER  
MAIN, 12 INCH

GATE VALVE AND  
C BOX, 12 INCH

M-20 (PICKARD)

M-20 (PICKARD)



BROWN ST

UPSIZE EX 54" TO 72" AND REPLACE 48"

PRELIMINARY COST ESTIMATE FOR UPSIZING EXISTING 54" TO 72" AND REPLACING 48" WITH NEW 48"

Item #	Unit	Item	Qty	Unit Price	Cost
2080020	Ea	Erosion Control, Inlet Protection, Fabric Drop	4	\$107.78	\$431.12
2080024	Ea	Erosion Control, Inlet Protection, Sediment Trap	6	\$137.14	\$822.84
4020187	Ft	Sewer, Cl B, 30 inch, Tr Det B	120	\$145.00	\$17,400.00
4020190	Ft	Sewer, Cl B, 48 inch, Tr Det B	173	\$165.00	\$28,545.00
4020194	Ft	Sewer, Cl B, 72 inch, Tr Det B	228	\$395.00	\$90,060.00
4030010	Ea	Dr Structure Cover, Type B	6	\$505.17	\$3,031.02
4030025	Ea	Dr Structure Cover, Type D	2	\$570.00	\$1,140.00
4030050	Ea	Dr Structure Cover, Type K	2	\$619.40	\$1,238.80
4030220	Ea	Dr Structure, 60 inch dia	1	\$3,102.75	\$3,102.75
4030260	Ft	Dr Structure, Add Depth of 60 inch dia, 8 foot to 15 foot	7	\$90.30	\$632.10
4030261	Ft	Dr Structure, Add Depth of 60 inch dia, more than 15 foot	2	\$66.00	\$132.00
4030230	Ea	Dr Structure, 72 inch dia	1	\$4,377.50	\$4,377.50
4030270	Ft	Dr Structure, Add Depth of 72 inch dia, 8 foot to 15 foot	7	\$135.00	\$ 945.00
4030271	Ft	Dr Structure, Add Depth of 72 inch dia, more than 15 foot	2	\$132.00	\$264.00
4030231	Ea	Dr Structure, 84 inch dia	2	\$7,220.50	\$ 14,441.00
4030232	Ft	Dr Structure, Add Depth of 84 inch dia, 8 foot to 15 foot	14	\$150.00	\$2,100.00
4030233	Ft	Dr Structure, Add Depth of 84 inch dia, more than 15 foot	4	\$155.00	\$ 620.00
4030234	Ea	Dr Structure, 96 inch dia	2	\$10,657.31	\$21,314.62
4030235	Ft	Dr Structure, Add Depth of 96 inch dia, 8 foot to 15 foot	14	\$565.00	\$ 7,910.00
4030236	Ft	Dr Structure, Add Depth of 96 inch dia, more than 15 foot	4	\$575.00	\$2,300.00
4030237	Ea	Dr Structure, 108 inch dia	2	\$12,000.00	\$ 24,000.00
4030238	Ft	Dr Structure, Add Depth of 108 inch dia, 8 foot to 15 foot	14	\$590.00	\$8,260.00
4030239	Ft	Dr Structure, Add Depth of 108 inch dia, more than 15 foot	4	\$610.00	\$ 2,440.00
4030242	Ea	Dr Structure, 120 inch dia	1	\$14,150.00	\$14,150.00
4030243	Ft	Dr Structure, Add Depth of 120 inch dia, 8 foot to 15 foot	7	\$625.00	\$ 4,375.00
4030244	Ft	Dr Structure, Add Depth of 120 inch dia, more than 15 foot	2	\$650.00	\$1,300.00
4030242	Ea	Dr Structure, 144 inch dia	2	\$25,000.00	\$ 50,000.00
4030243	Ft	Dr Structure, Add Depth of 144 inch dia, 8 foot to 15 foot	14	\$1,000.00	\$14,000.00
4030244	Ft	Dr Structure, Add Depth of 144 inch dia, more than 15 foot	4	\$1,000.00	\$ 4,000.00
4021211	Ea	Sewer Tap, 48 inch	2	\$2,449.00	\$ 4,898.00
4021212	Ea	Sewer Tap, 54 inch	2	\$1,655.00	\$ 3,310.00
8200122	Ea	Pushbutton, Rem	1	\$100.00	\$ 100.00
8200146	Ea	Steel Pole, Rem (Embedded)	1	\$600.00	\$ 600.00
8200180	Ea	TS, Pedestrian, Bracket Arm Mtd, Rem	1	\$100.00	\$ 100.00
8200126	Ea	Pushbutton and Sign, Salv	1	\$250.00	\$ 250.00
8200339	Ea	TS, Pedestrian, Two Way, Bracket Arm Mtd (LED), Countdown	1	\$1,465.00	\$ 1,465.00
8200460	Ea	Strain Pole, Steel, 6 Bolt, 30 foot	1	\$5,750.00	\$ 5,750.00
8200470	Ft	Strain Pole Fdn, 6 Bolt	30	\$500.00	\$ 15,000.00
8200480	Ft	Casing	30	\$230.00	\$ 6,900.00
8230054	Ea	Gate Valve and Box, 12 inch	2	\$3,500.00	\$ 7,000.00
8230166	Ft	Water Main, DI, 12 inch, Tr Det G	135	\$150.00	\$ 20,250.00
8230166	LS	Misc Impacts (McLaren Sign, Landscaping and Parking Lot)	1	\$6,000.00	\$ 6,000.00
Sub-Total					\$394,955.75
Miscellaneous @ 13% (Mobilization, Minor Traf Devices, Traf Regulator Control)					\$51,344.25
Total					\$446,300.00

# Overview

**Project Name**

Well Rehab

**Total Requested**

\$54,000.00

(amount based on the Itemized Budget total)

**Applicant Project Priority**

Medium

**Reoccurring Need?**

Not Reoccurring

# Applicant Information

**Applicant Name**

[jmoore@mt-pleasant.org](mailto:jmoore@mt-pleasant.org)

**Applicant Email**

Jason Moore

**Organization**

City of MtPleasant

**Address**

320 W Broadway St  
MOUNT PLEASANT , 48858

**Phone Number**

9897795405

# Organization Information

**Primary Organization**

City of Mt. Pleasant

**Authorizers**

[adesentz@mt-pleasant.org](mailto:adesentz@mt-pleasant.org)

**Status**

Review

**Address**

320 W. Broadway  
Mount Pleasant, Michigan 48858

**Phone**

(989) 779-5300

**Fax**

# Categories

- Infrastructure

# Project Description

Project includes the rehabilitation of source water wells based on inspection work done in 2021 (attached). Rehabilitation ensures that pumps are operating efficiently and reliably. It involves removal of the pump motor and discharge head and then overhauling the pump assembly with approved repairs.

# Benefit Description

Pumping water is the activity that requires the most energy in the water supply system and making sure that it is being done as efficiently as possible is important for cost-effectiveness as well as environmental impact concerns.



## Funding Requirements

Well maintenance is ongoing and is included in the city's capital improvement plan. Funding is supplied by water ratepayers.

## Project Timeline

This work will be done in the summer of 2022.

## Budget Items

Name	Cost	Quantity	Total	Category
Well Rehab	\$54,000.00	1	\$54,000.00	Infrastructure
AmountRequested	\$54,000.00			

## Matching Funds

Name	Cost	Quantity	Total
No Matching Funds items have been added.			
AmountMatched	\$0.00		

## Budget Summary

### Amount Requested

\$54,000.00

### Amount Matched

\$0.00

### Total Amount

\$54,000.00

## Uploaded Files

Name
No files have been uploaded.

There are no comments to display.

CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 2/25/2022-3/10/2022

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
03/07/2022	WRIGHT EXPRESS FINANCIAL SERVICES	N/A	\$151,470.43
03/08/2022	CITY TREASURER - UTILITIES	UTILITIES	2,652.75
03/09/2022	21ST CENTURY MEDIA - MICHIGAN	CONTRACT SVCS	695.21
03/09/2022	AGGIE WELDING	CONTRACT SVCS	7,000.00
03/09/2022	AL FOOR, JR STATEWIDE DISTRIBUTOR	SUPPLIES	323.00
03/09/2022	ART REACH OF MID MICHIGAN	CONTRACT SVCS	1,800.00
03/09/2022	ATI GROUP	CONTRACT SVCS	3,986.00
03/09/2022	AVFUEL CORPORATION	AIRPORT FUEL	21,548.92
03/09/2022	AXIOM WIRING SERVICE, LLC	SUPPLIES/CONTRACT SVCS	6,840.72
03/09/2022	BILL'S CUSTOM FAB, INC	CONTRACT SVCS	1,036.60
03/09/2022	BLOCK ELECTRIC COMPANY	CONTRACT SVCS	7,006.54
03/09/2022	HEATHER BOUCK	REIMBURSEMENT	139.15
03/09/2022	BOUND TREE MEDICAL, LLC	SUPPLIES	651.34
03/09/2022	BUSINESS CONNECTIONS, INC.	CONTRACT SVCS	200.00
03/09/2022	CARMEUSE AMERICAS	CHEMICALS WATER	7,364.55
03/09/2022	CDW GOVERNMENT, INC	SUPPLIES	1,549.15
03/09/2022	CENTRAL MICH UNIV - MAILROOM	POSTAGE/HANDLING	6,854.33
03/09/2022	CMU POLICE	CONTRACT SVCS	4,248.33
03/09/2022	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
03/09/2022	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	735.00
03/09/2022	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
03/09/2022	CONSUMERS ENERGY	UTILITIES	28,793.58
03/09/2022	COYNE OIL CORPORATION	DIESEL	5,902.74
03/09/2022	CUSTOM HEATING & PLUMBING, INC.	CONTRACT SVCS	250.00
03/09/2022	DAN GAKEN IMAGES	CONTRACT SVCS	500.00
03/10/2022	AARON DESENTZ	REIMBURSEMENT	72.71
03/09/2022	DETROIT SALT COMPANY	SUPPLIES	13,586.62
03/09/2022	DEWOLF & ASSOCIATES	TRAINING	2,640.00
03/09/2022	DLT SOLUTIONS LLC	CONTRACT SVCS	3,143.28
03/09/2022	DUBOIS CHEMICALS, INC	CHEMICALS	1,746.75
03/09/2022	EAGLE POINTE CONDO ASSOC.	NEIGHBORHOOD MINI GRANT	669.42
03/09/2022	FERGUSON WATERWORKS #3386	SUPPLIES	177.68
03/09/2022	FISHBECK, THOMPSON, CARR & HUBER	CONTRACT SVCS	68,529.11
03/09/2022	FLEX ADMINISTRATORS	FSA ADMINISTRATIVE FEE	256.20
03/09/2022	FRONT LINE SERVICES, INC	SUPPLIES	1,062.00
03/09/2022	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	7,810.00
03/09/2022	JASON HAINES	REIMBURSEMENT	44.26
03/09/2022	HALT FIRE	SUPPLIES	86.77
03/09/2022	HCC LIFE INS. CO	ADMIN - STOP LOSS INS	20,152.34
03/09/2022	HIRERIGHT	CONTRACT SVCS	195.61
03/09/2022	HOFFMAN CONSTRUCTION	CONTRACT SVCS	5,830.00

CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 2/25/2022-3/10/2022

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
03/09/2022	HOFFMAN'S POWER EQUIPMENT	SUPPLIES	9,769.63
03/09/2022	INFOSEND, INC	POSTAGE/HANDLING	2,461.83
03/09/2022	INTERSTATE BILLING SERVICE, INC.	EQUIPMENT RENTAL	1,500.00
03/09/2022	ISABELLA COUNTY	MCF CAPTURE	3,780.59
03/09/2022	KOPY KORNER	SUPPLIES	41.00
03/10/2022	MARY ANN KORNEXL	REIMBURSEMENT	80.73
03/09/2022	KRAPOHL FORD LINCOLN MERC	SUPPLIES/VEHICLE MAINT	517.36
03/09/2022	KSS ENTERPRISES	SUPPLIES	235.13
03/09/2022	LANSING SANITARY SUPPLY, INC.	SUPPLIES	312.42
03/09/2022	PAT MCGUIRK EXCAVATING, INC	CONTRACT SVCS	4,257.50
03/09/2022	MEDLER ELECTRIC COMPANY	SUPPLIES	379.26
03/09/2022	TYLER BROWN	REIMBURSEMENT	12.00
03/09/2022	TIM LANNEN	REIMBURSEMENT	7.02
03/09/2022	STATE OF MICHIGAN	CONTRACT SVCS	60.00
03/09/2022	STATE OF MICHIGAN	CAPITAL ACQUISITIONS	7,750.00
03/09/2022	MICHIGAN AIR SOLUTIONS, LLC	CONTRACT SVCS	947.15
03/09/2022	410 BROADWAY, LLC	SUBSIDY GRANT	500.00
03/09/2022	MID MICHIGAN AREA CABLE	CONTRACT SVCS	450.00
03/09/2022	MI-MAUI	MEMBERSHIP	1,000.00
03/09/2022	MICHIGAN PIPE & VALVE	SUPPLIES	1,612.30
03/09/2022	MT PLEASANT HEATING	CONTRACT SVCS	105.00
03/09/2022	MT PLEASANT KIWANIS CLUB	DUES	138.00
03/09/2022	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	195.30
03/09/2022	JUSTIN NAU	REIMBURSEMENT	196.40
03/09/2022	DOUG NEFF	CONTRACT SVCS	300.00
03/09/2022	NCL OF WISCONSIN	SUPPLIES/CHEMICALS	1,080.24
03/09/2022	MATT NORTON	REIMBURSEMENT	744.00
03/09/2022	NYE UNIFORM COMPANY	UNIFORMS	303.40
03/09/2022	OFFICE DEPOT	SUPPLIES	960.87
03/09/2022	PLEASANT GRAPHICS, INC	CONTRACT SVCS	410.00
03/09/2022	POLYDYNE INC.	CHEMICALS WATER	1,718.69
03/09/2022	PRO COMM, INC	SUPPLIES/VEHICLE MAINT	5,734.00
03/09/2022	ROWE PROFESSIONAL SVCS CO	CAPITAL ACQUISITIONS	2,100.00
03/09/2022	SHARE CORPORATION	SUPPLIES	55.36
03/09/2022	SHRED-IT USA LLC	CONTRACT SVCS	277.70
03/09/2022	TIMOTHY STANDEN	REIMBURSEMENT	158.96
03/09/2022	SUMMIT FIRE PROTECTION	CONTRACT SVCS	625.00
03/09/2022	TRACE ANALYTICAL LABORATORIES	CONTRACT SVCS	1,364.25
03/09/2022	RON TURLEY ASSOCIATES, INC.	SUPPLIES	862.90
03/09/2022	WEBBER, SCOTT	UB REFUND	21.36
03/09/2022	OLIVIERI MANAGEMENT	UB REFUND	45.25

CHECK REGISTER FOR CITY OF MT PLEASANT  
CHECK DATE FROM 2/25/2022-3/10/2022

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
03/09/2022	COURTNEY, JODI	UB REFUND	49.90
03/09/2022	LETAVIS ENTERPRISES	UB REFUND	23.31
03/09/2022	MELISSA WANINK	UMPIRE	30.00
03/09/2022	KORY DAVIS	UMPIRE	30.00
03/09/2022	TIARA RAND	UMPIRE	45.00
03/09/2022	DREW PEREIDA	UMPIRE	30.00
03/09/2022	THOMAS PACKARD	UMPIRE	60.00
03/09/2022	MATT THOMAS	UMPIRE	45.00
03/09/2022	UNIFIRST CORPORATION	CONTRACT SVCS/SUPPLIES	825.55
03/09/2022	USABBLUEBOOK	CHEMICALS WATER	179.09
03/09/2022	VANCE OUTDOORS, INC.	SUPPLIES	1,442.00
03/10/2022	TRAVIS WELSH	REIMBURSEMENT	42.00
03/09/2022	RON WIGGINS	REIMBURSEMENT	100.00
03/09/2022	WINN TELECOM	COMMUNICATIONS	19.95
03/09/2022	YEO & YEO CONSULTING, LLC	SUPPLIES/CONTRACT SVCS	901.00
COMM TOTALS:			
Total of 97 Checks:			\$444,810.49
Less 0 Void Checks:			0.00
Total of 97 Disbursements:			\$444,810.49

Wright Express3/7/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
A.M. LEONARD	SUPPLIES	\$30.67	1
ABC FASTENER GROUP, INC	SUPPLIES	474.65	4
ADOBE SYSTEMS, INC	CONTRACT SVCS	69.98	2
ADOBE SYSTEMS, INC	SUPPLIES	73.98	2
ADVANCE AUTO PARTS	SUPPLIES	613.19	8
AGILE SAFETY LLC	SUPPLIES	340.19	1
AIRGAS GREAT LAKES	SUPPLIES	3.71	1
AJ TEK CORPORATION	CONTRACT SVCS	60.54	1
AMAZON.COM	SUPPLIES	3,843.80	48
AMERICAN RED CROSS	CONTRACT SVCS	106.00	1
AMERICAN RED CROSS	TRAINING	106.00	1
APCOM ELECTRIC	SUPPLIES	928.59	1
ART REACH OF MID MICHIGAN	SUPPLIES	125.00	1
AUTO VALUE/BUMPER TO BUMPER	SUPPLIES	42.55	2
AUTOZONE, INC.	SUPPLIES	34.18	1
AXON ENTERPRISE, INC.	TRAINING	375.00	1
BATTERIES PLUS - MP	SUPPLIES	77.98	2
BEDFORD	SUPPLIES	407.70	1
BELL EQUIPMENT COMPANY	SUPPLIES	380.44	1
BIG APPLE BAGELS BAKERY & CAFE	SUPPLIES	22.09	1
BILL'S CUSTOM FAB, INC	CONTRACT SVCS	114.40	1
BILL'S CUSTOM FAB, INC	SUPPLIES	459.29	4
C & C ENTERPRISES, INC	SUPPLIES	143.92	2
C M RUBBER TECHNOLOGIES, INC.	CONTRACT SVCS	231.50	1
CENTRAL MI UNIVERSITY CC PMTS	CONTRACT SVCS	80.00	1
CENTRAL MICHIGAN LIFE	CONTRACT SVCS	165.50	2
CENTRAL MOTOR SPORTS	SUPPLIES	43.20	1
CHARTER COMMUNICATIONS	CONTRACT SVCS	313.87	2
CITY OF LANSING PARKING	TRAINING	35.00	3
CODERUBIK	SUPPLIES	217.94	1
COMFORT INN CREDIT CARD	CONTRACT SVCS	4,630.67	1
CONSTRUCTION SW RENEW	TRAINING	96.90	1
DISTRIBUTION NOW	SUPPLIES	930.01	1
DOLLARTREE	SUPPLIES	27.50	1
DOUG'S SMALL ENGINE REPAIR	SUPPLIES	21.95	1
DREAMSTIME.COM	SUPPLIES	39.00	1
DTE ENERGY	UTILITIES	15,395.60	18
DUNHAMS SPORTS	SUPPLIES	26.97	1
ELENBAAS STEEL SUPPLY	SUPPLIES	665.35	1
ETNA SUPPLY	SUPPLIES	2,253.10	8
EVENTBRITE	TRAINING	725.00	1
FACEBOOK ADS	CONTRACT SVCS	67.52	1
FASTENAL COMPANY	SUPPLIES	183.16	3
FBI NATIONAL ACADEMY ASSOC INC	DUES	110.00	1

Wright Express3/7/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
FERGUSON ENTERPRISES	SUPPLIES	267.62	6
FIRE ENGINEERING	SUPPLIES	94.95	1
FLEETPRIDE	SUPPLIES	249.77	2
FRANKLIN PLANNER CORPORATION	SUPPLIES	79.04	1
FREDRICKSON SUPPLY, LLC	SUPPLIES	4,457.31	3
FRESH WATER SYSTEMS, INC.	SUPPLIES	1,528.00	1
FRONTIER COMMUNICATONS	COMMUNICATIONS	65.98	1
GET SMART PRODUCTS	SUPPLIES	116.91	1
GILL-ROY'S HARDWARE	SUPPLIES	1,460.74	30
GORDON FOOD SERVICE	SUPPLIES	548.76	5
GOTOMYPC.COM	CONTRACT SVCS	88.00	2
GRAINGER	SUPPLIES	1,599.93	3
GRAND TRAVERSE RESORT	TRAINING	149.00	1
GT RUBBER SUPPLY	SUPPLIES	6.60	1
GUYS AND DOLLS PHOTOGRAPHY	SUPPLIES	150.00	2
HARBOR FREIGHT TOOLS	SUPPLIES	372.58	4
HOBBY LOBBY	SUPPLIES	74.95	2
HOME DEPOT	SUPPLIES	3,277.88	29
HOOVER FENCE	SUPPLIES	671.95	1
INTERNATIONAL ASSOC OF FIRE CHIEFS	DUES	315.00	1
ISABELLA CO TRANSP COMM	TRAINING	120.00	1
JIMMY JOHN'S	SUPPLIES	48.47	1
JNR ENGRAVING	SUPPLIES	99.92	2
KAHOOT!	SUPPLIES	181.62	1
KENMORE LABEL & TAG	SUPPLIES	8,414.65	1
KRAPOHL FORD LINCOLN MERC	CONTRACT SVCS	114.85	2
KRAPOHL FORD LINCOLN MERC	SUPPLIES	118.90	2
LITTLE CAESARS	SUPPLIES	49.80	2
LOGOS GALORE/MORDICA SALES	UNIFORMS	50.00	1
MACEO	TRAINING	460.00	3
MACNLOW ASSOCIATES	TRAINING	375.00	1
MARATHON PETRO	FUEL	20.00	1
MARRIOTT HOTELS - PD W/WEX	TRAINING	478.29	2
MAX & EMILY'S EATERY	SUPPLIES	280.00	1
MAX & EMILY'S EATERY	TRAINING	62.10	1
MCMASTER-CARR SUPPLY CO.	SUPPLIES	2,390.51	5
MEDLER ELECTRIC COMPANY	SUPPLIES	459.38	5
MEIJER INC	SUPPLIES	386.09	6
MENARDS - MT. PLEASANT	SUPPLIES	1,898.09	19
MI ASSN OF CHIEFS OF POLICE	DUES	115.00	1
MI ASSN OF CHIEFS OF POLICE	TRAINING	100.00	1
MICHIGAN ASSOC. OF PLANNING	TRAINING	50.00	1
MICHIGAN FARMERS MARKET ASSOC	TRAINING	75.00	1
MICHIGAN FIRE INSPECT SOCIETY	TRAINING	345.00	1

Wright Express3/7/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
MICHIGAN MUNICIPAL LEAGUE	TRAINING	1,530.00	7
MICHIGAN NOTARY SERVICE	SUPPLIES	65.14	1
MICHIGAN REC & PARK ASSN	TRAINING	525.00	1
MICHIGAN TACTICAL OFFICERS ASSOC	TRAINING	199.00	1
MIREGISTRY.ORG	TRAINING	125.00	7
MOUNTAIN TOWN STATION	SUPPLIES	1,025.00	3
MRWA	CONTRACT SVCS	99.00	1
MRWA	TRAINING	640.00	2
MSC INDUSTRIAL SUPPLY	SUPPLIES	106.60	1
MT PLEASANT AUTOMOTIVE SUPPLY	SUPPLIES	277.98	7
MT PLEASANT FARMERS MARKET	SUPPLIES	0.00	2
MWEA	TRAINING	500.00	1
NAPA AUTO PARTS	SUPPLIES	2,792.76	19
NARTEC INCORPORATED	SUPPLIES	192.48	1
NATIONAL RECREATION & PARK ASSOC	DUES	175.00	1
NATIONAL RECREATION & PARK ASSOC	TRAINING	455.00	2
NATIONAL STUDENT CLEARINGHOUSE	DUES	18.50	1
NATIONAL STUDENT CLEARINGHOUSE	CONTRACT SVCS	14.95	1
NEW PIG CORPORATION	SUPPLIES	35.29	1
NORM'S FLOWER PETAL	SUPPLIES	528.00	1
NORTHSIDE SERVICE	SUPPLIES/VEHICLE MAINT	40.00	1
OFFICE DEPOT	SUPPLIES	281.37	7
OLSON TIRE SERVICE	CONTRACT SVCS	875.50	4
PERSONALITY PROFILE SO	CONTRACT SVCS	2,150.00	1
PESTED.COM	TRAINING	95.00	1
PRINTING SYSTEMS, INC	SUPPLIES	356.46	1
PURITY CYLINDER GASES	SUPPLIES	105.66	2
QT PETROLEUM	SUPPLIES	33.64	1
QUILL CORPORATION	SUPPLIES	19.68	1
REPUBLIC SERVICES #239	CONTRACT SVCS	51,698.77	7
RIC'S FOOD CENTER	SUPPLIES	33.20	2
SAM'S CLUB #4982	SUPPLIES	1,021.07	3
SANDLOT SPORTS	SUPPLIES	1,626.00	1
SCHOOLCRAFT COLLEGE	CONTRACT SVCS	195.00	1
SCIENTIFIC BRAKE & EQUIPMENT CO	SUPPLIES	548.01	7
SENSAPHONE	CONTRACT SVCS	419.40	1
SHERWIN WILLIAMS	SUPPLIES	732.11	2
SINGLESOURCE	SUPPLIES	340.04	4
SMART HOMES, INC	CONTRACT SVCS	1,377.00	1
SMEMSIC	DUES	75.00	1
STANDARD ELECTRIC COMPANY	SUPPLIES	73.83	1
STAPLES - MP	COMMUNICATIONS	69.98	1
STAPLES - MP	SUPPLIES	484.69	6
STATE OF MI DEPT OF LICENSING	TRAINING	25.00	1

Wright Express3/7/2022

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
STATE OF MICHIGAN EGLE	TRAINING	450.00	7
STU'S ELECTRIC MOTOR	CONTRACT SVCS	204.00	1
SUNOCO - CREDIT CARD	FUEL	70.08	1
TARGET	SUPPLIES	168.21	5
THE MORNING SUN	SUBSCRIPTION	109.20	1
THE UPS STORE	CONTRACT SVCS	486.06	6
THE WALL STREET JOURNAL	SUBSCRIPTION	38.99	1
THROTTLE FIREARMS, LLC	SUPPLIES	599.00	1
TLO ONLINE	CONTRACT SVCS	75.00	1
TOWN CENTER INC	CONTRACT SVCS	(190.00)	1
TRACTOR SUPPLY - MP	SUPPLIES	876.26	6
TYCO INTEGRATED SECURITY LLC	SUPPLIES	250.00	1
U S POSTMASTER	POSTAGE	58.00	1
U S POSTMASTER	CONTRACT SVCS	44.88	3
USA BLUE BOOK	SUPPLIES	700.49	2
USPS.COM	CONTRACT SVCS	7.58	1
VALET AUTO CARE, INC	SUPPLIES/VEHICLE MAINT	225.00	1
VERIZON WIRELESS	CONTRACT SVCS	17.25	1
VERIZON WIRELESS	SUPPLIES	(26.96)	1
VERIZON WIRELESS	COMMUNICATIONS	4,049.32	43
VIN TROFEO'S	SUPPLIES	104.97	1
VOLGISTICS, INC	CONTRACT SVCS	98.00	1
WAL-MART	SUPPLIES	315.42	7
WEF MEMBERSHIP	DUES	304.00	2
WINN TELECOM	CONTRACT SVCS	324.18	3
WINN TELECOM	COMMUNICATIONS	2,147.56	7
YOURMEMBERSHIP.COM, INC	CONTRACT SVCS	399.00	1
ZOOM, INC.	CONTRACT SVCS	222.60	6
	TOTALS	<u>\$151,470.43</u>	<u>530</u>



# Memorandum



TO: Aaron Desentz  
City Manager

CC: William R. Mrdeza  
Director of Community Services and Economic Development

Brian Kench  
Building Official

FROM: Jacob Kain  
City Planner

DATE: March 14, 2022

SUBJECT: Text Change 22-01

At their July 12, 2021 meeting, the City Commission suggested that the Planning Commission review three items related to the City's sign ordinance. The Planning Commission discussed these items in work session in November and recommended two changes to the sign ordinance:

1. Delete the reference to the Downtown Mt. Pleasant Design Guidelines.
2. Provide additional options for band sign placement.
  - a. Allowing on building elevations (exterior walls not facing a principal frontage) as well as the façade.
  - b. Not requiring placement directly above the main entrance.

The Planning Commission held a public hearing on the proposed text change on February 3, 2022. There were no public comments on the subject. Following the public hearing, the Planning Commission recommended that the City Commission adopt Text Change 22-01.

## **RECOMMENDATION:**

The City Commission hold a public hearing and approve Text Change 22-01.

## **Attachments:**

1. Draft ordinance
2. Staff memorandum from February 3, 2022

**CITY COMMISSION  
CITY OF MOUNT PLEASANT**

Isabella County, Michigan

Commissioner \_\_\_\_\_, supported by Commissioner \_\_\_\_\_, moved adoption of the following ordinance:

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE TO AMEND SECTION 154.414 OF THE MOUNT PLEASANT  
ZONING ORDINANCES TO UPDATE BAND SIGN STANDARDS AND DELETE  
REFERENCE TO DOWNTOWN MT. PLEASANT SIGNAGE DESIGN GUIDELINES.**

It is Hereby Ordained by the People of the City of Mount Pleasant:

Section 1. Deletion. Subsection 154.414.B.5 of the Mount Pleasant Zoning Ordinances is deleted.

Section 2. Renumbering. The subsection currently labeled 154.414.B.6 is renumbered 154.414.B.5.

Section 3. Amendment to Table. The portions within Table 154.414A pertaining to Sign Types – Summary – Band Sign is amended to read as follows:

A Sign that is flat against the Façade or Elevation and often run horizontally along the entablature of traditional Buildings. Band Signs are typically intended to be seen from a distance and are often accompanied by additional pedestrian-scaled signage.

Section 4. Amendment to Table. The portions within Table 154.414A pertaining to Sign Types – Specific Standards – Band Sign – Description is amended to read as follows:

A Sign that is flat against the Façade or Elevation and often run horizontally along the entablature of traditional Buildings. Band Signs are typically intended to be seen from a distance and are often accompanied by additional pedestrian-scaled signage.

Section 5. Amendment to Table. The portions within Table 154.414A pertaining to Sign Types – Specific Standards – Band Sign – Dimensions – Quantity (max) is amended to read as follows:

1 per Façade or Elevation

Section 6. Publication and Effective Date. The City Clerk shall cause to be published a notice of adoption of this ordinance within 10 days of the date of its adoption. This ordinance shall take effect 30 days after its adoption.

YEAS: Commissioner(s) \_\_\_\_\_

NAYS: Commissioner(s) \_\_\_\_\_

ABSTAIN: Commissioner(s) \_\_\_\_\_

ABSENT: Commissioner(s) \_\_\_\_\_

**CERTIFICATION**

As the City Clerk of the City of Mount Pleasant, Isabella County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Mount Pleasant City Commission at a regular meeting held on \_\_\_\_\_, 2022.

\_\_\_\_\_  
Amy Perschbacher, Mayor

\_\_\_\_\_  
Heather Bouck, City Clerk

PC Hearing: February 3, 2022  
Introduced: February 14, 2022  
Adopted: \_\_\_\_\_, 2022  
Published: \_\_\_\_\_, 2022  
Effective: \_\_\_\_\_, 2022

DRAFT

# Memorandum



TO: Planning Commission

FROM: Jacob Kain  
City Planner

DATE: February 3, 2022

SUBJECT: TC-22-01 – Band sign location

At your November 4, 2021 work session, there was general agreement to pursue an amendment to the City's sign standards that would provide additional flexibility for the placement of band signs. A draft ordinance to implement this change is attached.

The proposed ordinance would also delete the existing reference to the *Downtown Mt. Pleasant Signage Design Guidelines*. That document was created in 2016. The current zoning ordinance standards for signage are largely similar to those adopted in 2016, but do differ in some respects. Deletion of the reference would serve to eliminate redundancy and potential confusion.

## **REQUESTED ACTION:**

Recommend that the City Commission adopt Text Change 22-01.

## Attachment

1. Draft ordinance

# Memorandum

*Mt. Pleasant*  
[meet here]

TO: Aaron Desentz, City Manager

FROM: William R. Mrdeza  
Community Services & Economic Development Director *W.R.M.*

DATE: March 1, 2022

SUBJECT: Green Tree Revolving Loan Job Creation Performance Report

## Background:

City staff have been working with Northern Initiatives and the Middle Michigan Development Corporation to help market the availability of Community Development Block Grant Revolving Loan Funds (CDBG-RLF) available to businesses in the City of Mt. Pleasant. In early 2021, Green Tree Cooperative Grocery, Inc. was approved for a loan of \$320,000 to be used for working capital toward the purchase of inventory and to meet employee payroll. A requirement of the loan was to create at least ten full time equivalent jobs over the next two years that met the definition of low-to-moderated income.

The City was recently informed that Green Tree Cooperative Grocery, Inc. exceeded the job creation requirement of the CDBG-RLF program, triggering a program requirement to hold a public hearing. At their February 28, 2022 meeting the City Commission set a public hearing date on this matter for their March 14, 2022 meeting. Notice of the public hearing will be published at least five days in advance of the hearing as required by the program. Once the public hearing has been held, evidence of the meeting and its proper noticing must be submitted to Northern Initiatives, as the program administrator, along with an "Actions to Affirmatively Further Fair Housing" form signed by the authorized local official.

## Requested Action:

It is requested the City Commission conduct a hearing at their March 14, 2022 meeting, allowing the public to comment on the Green Tree Cooperative Grocery, Inc. performance related to meeting the job creation requirement of the loan program. Further, the Commission is requested to authorize the Mayor, or in her absence the Vice-Mayor, to sign the required "Action to Affirmatively Further Fair Housing" form as attached.

## ACTIONS TO AFFIRMATIVELY FURTHER FAIR HOUSING

*Title 1 of the Housing and Community Development Act of 1974, as amended, requires that the UGLGs receiving HUD funding (including states and their UGLGs) affirmatively further fair housing. This effort generally takes form in promoting and publicizing Fair Housing and Civil Rights laws. Fair housing choice means that all persons have the same access to housing choices regardless of race, color, national origin, religion, sex, disability, familial status, or income level. UGLGs must certify via resolution or ordinance that they will affirmatively further fair housing. For suggested fair housing activities to further fair housing, see GAM Chapter 9, Fair Housing section.*

Date	<b>March 14, 2022</b>
Grantee	<b>City of Mt. Pleasant</b>
Grant #	<b>50004</b>
Grant Title	<b>GreenTree Cooperative</b>
Grant Term	<b>4/1/21-3/31/23</b>

**Proposed Actions in Approved Fair Housing Plan**

Display state and federal fair housing posters, have fair housing pamphlets at City Hall, have a sign indicating the City supports equal opportunity housing displayed at City Hall, continue to support the efforts of the local Habitat for Humanity chapter to provide fair and affordable housing options to qualified families and individuals.

**Actions Taken**

Display all signage, posters, and pamphlets as described above. Continue the City's support and association with the local Habitat for Humanity chapter with their housing projects.

**Results**

Compliance with the above actions.

**Reason for Any Change from Proposed Actions**

None

**Funding Amount and Source (Total \$ value of time, materials, etc.)**

Undetermined at this time.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Local Official

Amy Perschbacher, Mayor

\_\_\_\_\_  
Printed Name and Title of Authorized Local Official

# Memorandum



TO: Aaron Desentz, City Manager

FROM: Stacie Tewari, City Engineer

DATE: March 3, 2022

SUBJECT: Award Contract for the 2022 Illinois Street Reconstruction Project and Approve Budget Amendments

## Request:

The City Commission is requested to award the contract for the 2022 Illinois Street Reconstruction Project to McGuirk Sand and Gravel, of Mt. Pleasant and to approve recommended budget amendments.

## Reason:

The 2022 Illinois Street Reconstruction Project is part of the 2022 Capital Improvement Plan. This project includes the removal and replacement of the existing asphalt and subbase on Illinois Street between Main and Fancher Streets, as well as the installation of new curb and gutter. This project will also include planned work for pedestrian lighting along the north side of Illinois Street from Main Street to Fancher Street and streetscape on both sides of the street from Main Street to Franklin Street. Construction is scheduled for June 6 to August 13.

The base bid includes the street reconstruction, streetscape, and the installation of 10 new concrete pedestrian lighting poles. Alternate bids were requested for installation of brick columns and walls with aluminum fencing around the south side of Parking Lot 7.

The street reconstruction portion of the bid is over the budgeted amount of \$542,000. Based on the recommendations of the recently completed Stormwater Master Plan, the project included the addition of 500 feet of 18" Storm Sewer and the upsizing of 200 feet of Storm Sewer to 24". These storm sewer items were not included in the budget as the study was completed late in 2021. Additionally, construction and material costs have increased more than the standard 3% accounted for in previous years.

On March 1, 2022, three bids were received.

Bidder	Illiniois Street	Streetscape	Pedestrian Lighting	Alternate Bid	Total
McGuirk Sand & Gravel – Mt. Pleasant	\$592,991.15	\$170,542.20	\$82,831.00	\$37,533.00	\$883,897.35
Crawford Contracting Inc. – Mt. Pleasant	\$694,060.53	\$194,281.91	\$99,262.90	\$50,744.50	\$1,038,349.84
The Isabella Corporation – Mt. Pleasant	\$886,292.45	\$204,493.00	\$82,297.50	\$44,625.00	\$1,217,707.95

Local Street Budget	\$542,000
Streetscape Budget	\$158,000
Pedestrian Lighting Budget	\$100,000
Total Budget	\$800,000

McGuirk Sand and Gravel is the low bidder. The Commission has two options in awarding the contract and the corresponding budget amendments based on the support for the alternate bid items.

- Option A includes the street reconstruction, streetscape project, pedestrian lighting bid, and the alternate amenities for Lot 7, for a total of \$883,897.35. The pedestrian lighting bid amount of \$82,831 would be split between the City and adjacent property owners according to the special assessment 1-21 approved in October of 2021. A budget increase of \$51,000 would be needed from local streets for the street portion, an increase of \$12,550 from the capital improvement fund for streetscape improvements and \$37,540 from the capital improvement fund for the bid alternate for lot 7.
- Option B includes the street reconstruction, streetscape project, and pedestrian lighting bid, this option omits the alternate bid, for a total of \$846,364.35. The pedestrian lighting bid amount of \$82,831 would be split between the City and adjacent property owners according to the special assessment 1-21 approved in October of 2021. A budget increase of \$51,000 would be needed from local streets for the street portion and an increase of \$12,550 from the capital improvement fund for streetscape improvements.

Recommendation:

I recommend the City Commission award the contract for the 2022 Illinois Street Reconstruction Project, Option B, to McGuirk Sand and Gravel, for \$846,365, and approve budget amendments of \$51,000 from local streets and \$12,550 from the capital improvements fund.



# Memorandum



TO: Aaron Desentz, City Manager

FROM: Stacie Tewari, City Engineer

DATE: March 3, 2022

SUBJECT: Approval of a Resolution to Authorize  
MDOT Contract Number 22-5060

The Michigan Department of Transportation (MDOT) has prepared a contract to allow for partial reimbursement to the City for the 2022 Brown Street Reconstruction Project, which will reconstruct Brown Street from High Street to North Drive.

The City Commission has authorized a construction budget for this project in the amount of \$521,000 in major streets. MDOT has approved a grant award of \$375,000. Funding for the balance of this project will be provided by the major streets fund as stipulated by the City Commission. The project also includes the replacement of 5 water valves which will be paid for from the water distribution reserve.

I recommend that the attached resolution be approved by the City Commission authorizing the City Manager to sign the Agreement so that MDOT can proceed with the project letting and grant distribution.

## **RESOLUTION**

At a regular meeting of the City of Mt. Pleasant, Michigan, on March 14, 2022, held at City Hall, 320 W. Broadway Street:

The following resolution was offered by member \_\_\_\_\_, and supported by member \_\_\_\_\_.

**WHEREAS**, a Grant Agreement (MDOT Contract No. 22-5060) has been submitted by the Michigan Department of Transportation, which requires the City of Mt. Pleasant to adopt a resolution authorizing the approval of the contract for reimbursement of funds to the City for the 2022 Brown Street Reconstruction Project, including all related work, and

**WHEREAS**, the reconstruction and improvements made to Brown Street will improve safety for both motoring and pedestrian traffic; and

**WHEREAS**, the Agreement has been approved by the City Manager as to substance,

**NOW, THEREFORE, BE IT RESOLVED**, that the City Manager be authorized to execute said Agreement on behalf of the City of Mt. Pleasant.

Resolution duly adopted.

\_\_\_\_\_  
Amy Perschbacher, Mayor

Certified to be a true copy, \_\_\_\_\_  
(Date)

\_\_\_\_\_  
Heather Bouck, City Clerk